



# Historic Preservation Board Regular Meeting

## Agenda

**November 12, 2025 @ 9:00 AM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Call to Order****2. Consent Agenda**

- a. Approve the minutes of October 8, 2025. 1 minute

**3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker****4. Public Hearings (Public participation and comment on these matters must be in person.)**

- a. HDA 25-04 Request by Dr. James T. Talbert, Jr. to individually designate his home at 275 North Capen Avenue, built in 1925, zoned R-1A, as a historic resource. 10 minutes
- b. COR 25-07. Request by El Cortez, Ltd. to demolish the buildings located at 210 E Morse Boulevard, zoned R-4, which are listed as 'contributing' structures in the Interlachen Avenue National Register District. **Tabled from the October 8, 2025, meeting.** 45 minutes

**5. Action Items****6. Non-Action Items**

- a. Discussion item - designating the home at 111 Spring Lane as a historic resource and proposed additions to the front that will require variances 30 minutes

**7. Staff Updates**

- a. Discuss historic preservation marketing plan with Communications Department 30 minutes

**8. Board Comments****9. Upcoming Agenda Items****10. Adjournment**