



Lakes & Waterways Board Regular Meeting

Agenda

November 11, 2025 @ 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Call to Order**
- 2. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
- 3. Public Hearings (Public participation and comment on these matters must be in person.)**
 - a. Seawall Application (SAP-2025-0018) 1180 N Park Ave 10 Minutes
 - b. Boathouse/Dock Application (BLDR-2024-0723) 2170 Fawsett Rd 10 Minutes
 - c. Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave 10 Minutes
- 4. Action Items**
- 5. Non-Action Items**
- 6. Staff Updates**
 - a. Winter Park Police Department 10 Minutes
 - b. Lakes Management 10 Minutes
 - c. Upcoming Events 0 Minutes
 - Paddleboard Clean-up — November 15th 8am @ Lake Killarney
 - Annual Fall Bulk Pick-up Days: North of Fairbanks & Aloma — November 6th & 7th South of Fairbanks & Aloma — November 13th & 14th
 - Holiday Boat Parade — December 13th 5pm @ Dinky Dock
 - Tuba Christmas — December 20th 1pm @ Central Park
 - d. Stormwater Management 10 Minutes
- 7. Board Comments**
 - a. Discussion of Public Comments Received 5 Minutes
- 8. Upcoming Agenda Items**
 - a. Discussion of Upcoming Agenda Items 5 Minutes
- 9. Adjournment**



item type

Public Hearings (Public participation and comment on these matters must be in person.)

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Seawall Application (SAP-2025-0018) 1180 N Park Ave

motion | recommendation

background

Parameters, map view, Birdseye view, photos, survey, site, and cross plans are provided in the presentation.

Attached is a copy of the adjacent property letter, including tracking information.

alternatives | other considerations

fiscal impact

attachments

1. SAP-2025-1180 - 1180 N Park
2. 2025.11.11 Seawall Permit Notice for 1180 N Park Ave - 1150 N Park Ave
3. 2025.11.11 Seawall Permit Notice for 1180 N Park Ave - 1190 N Park Ave
4. 2025.11.11 Seawall Permit Notice for 1180 N Park Ave - 5571 Halifax Ave Fort Myers



SEAWALL APPLICATIONS

SAP-2025-0018

1180 N Park Ave

- Applicant: Fair Sky LLC
- Contractor: Creative Deck and Dock Inc
- Permitting Agent: Sheila Cichra
- Structure: Seawall with Riprap
- New/Existing: Existing
- Waterbody: Lake Maitland

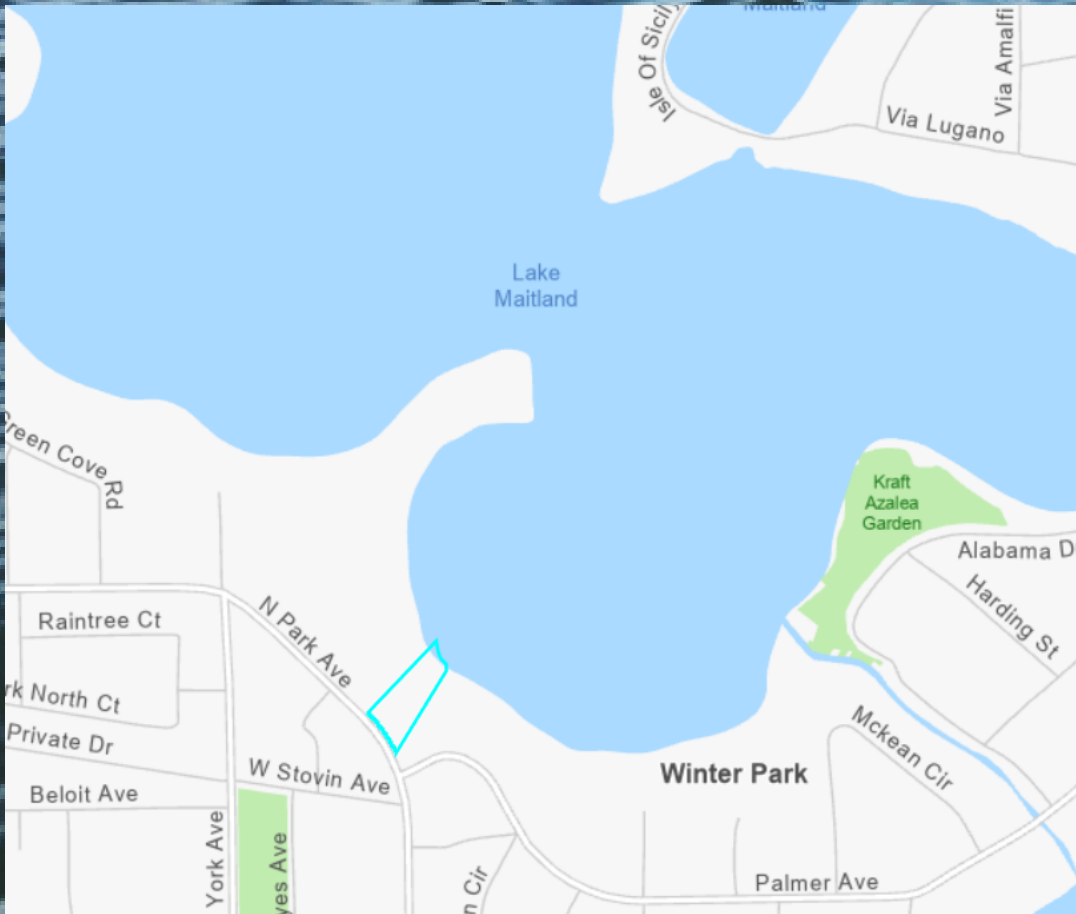
Parameters

Parameter	Proposed	Allowed	Variance Req.?
Length (ft)	50ft	N/A	N/A
Slope (Horizontal:Vertical)	2:1	2:1 min *exempt in canal	No
Material	Wood/ Natural Stone	N/A	N/A
Existing Erosion Problem (Yes/No)	Yes	Must have existing erosion problem	N/A
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

Staff Recommendation: Approval
Reviewed by: Joey Cordell

Map View

Basemap



Aerial View



Birdseye



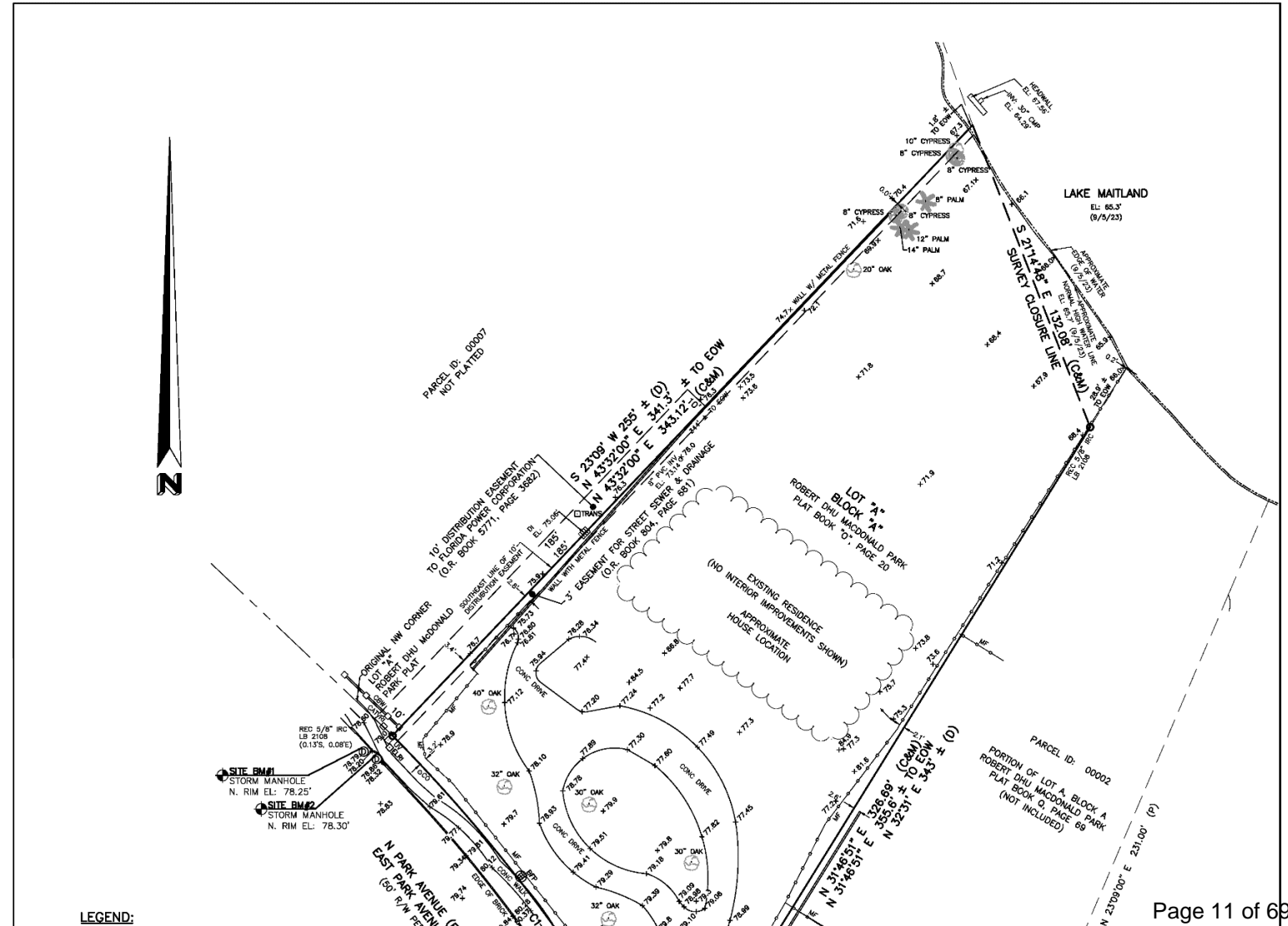
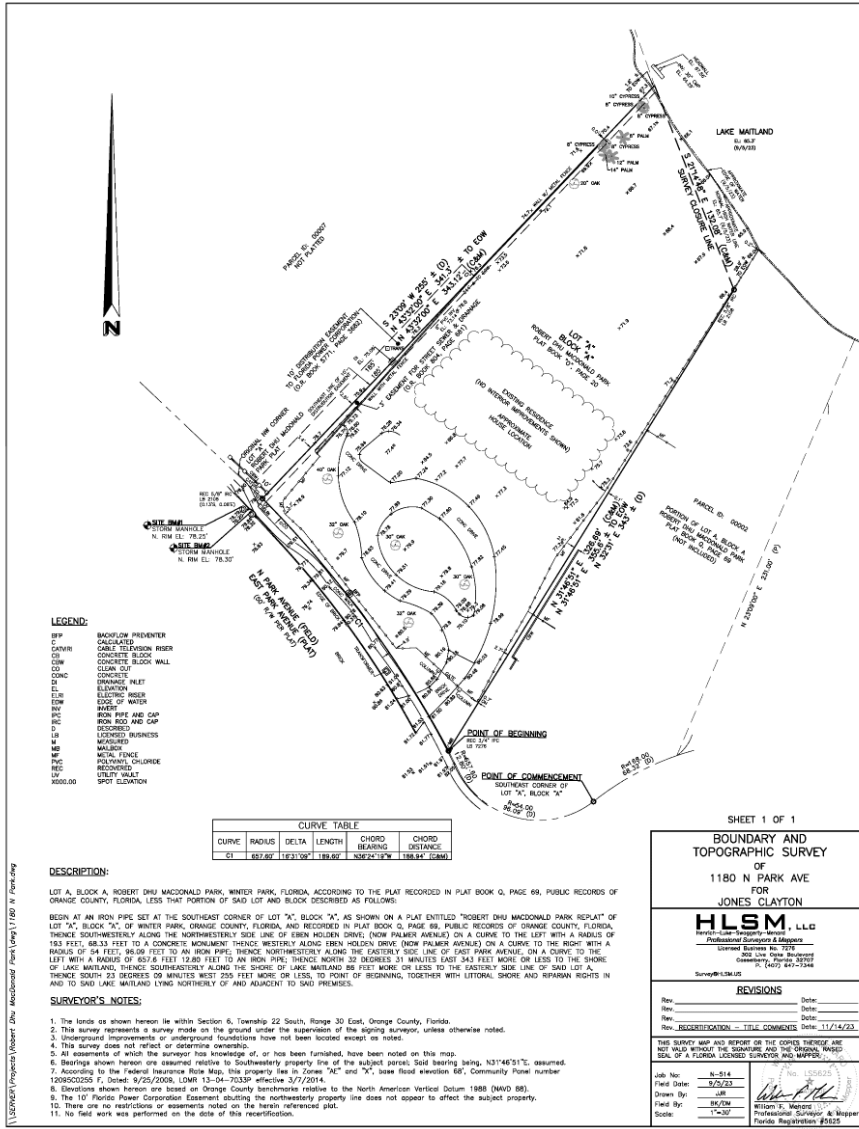
Photos



Photos



Survey



Site Plan

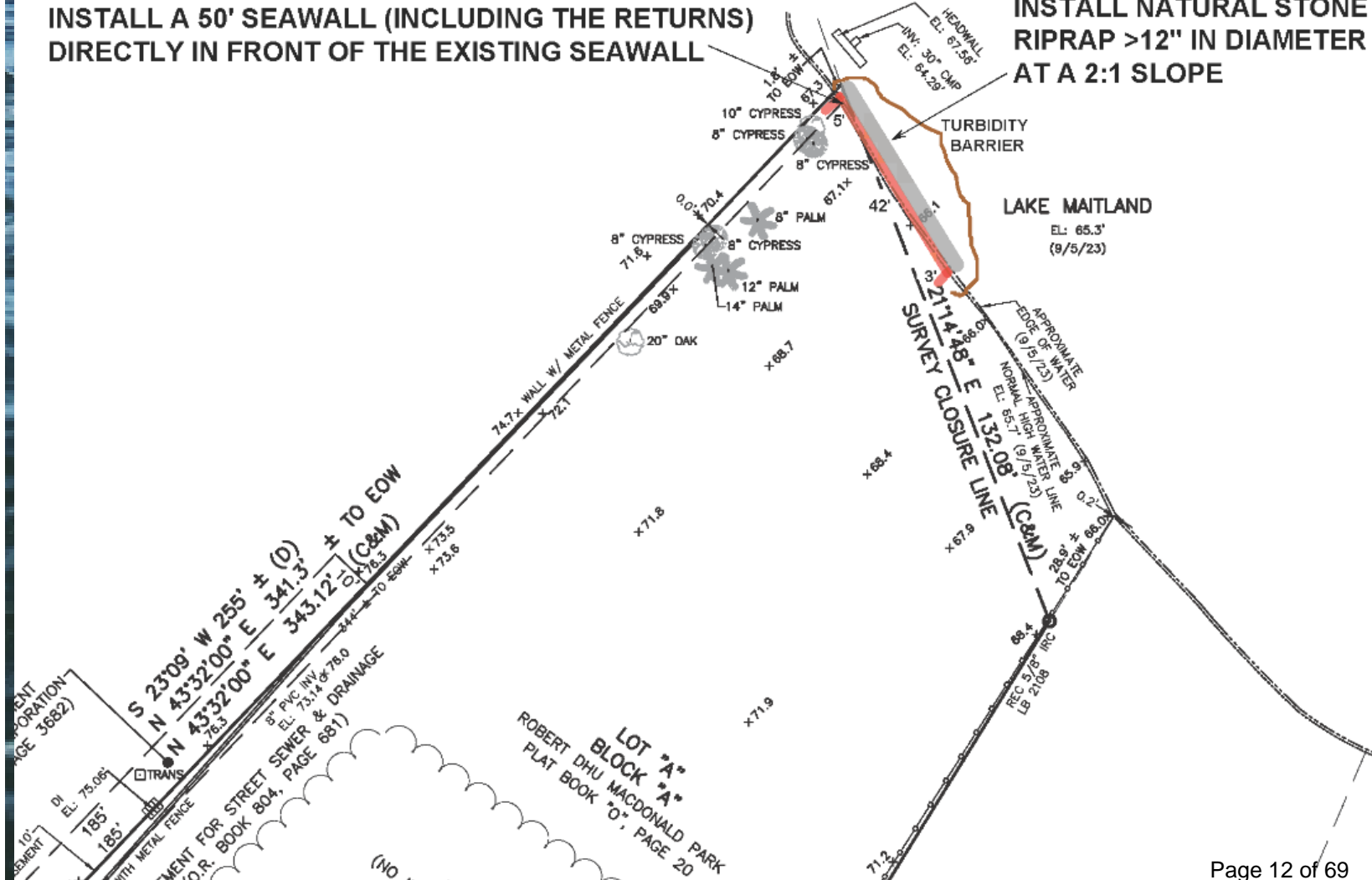
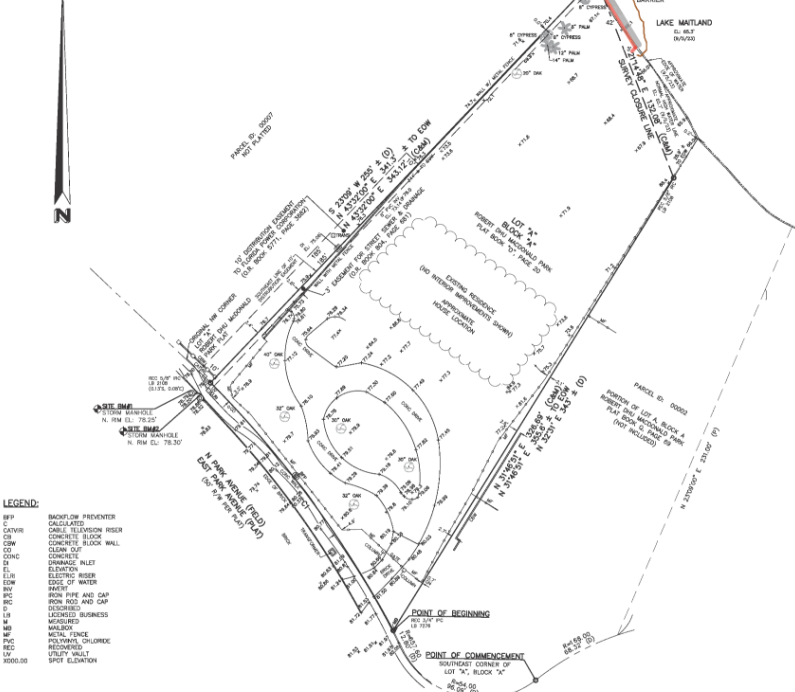
FAIR SKY SEAWALL SITE PLAN
1180 NORTH PARK AVENUE
WINTER PARK, FL 32789

INSTALL A 50' SEAWALL (INCLUDING THE RETURNS)
DIRECTLY IN FRONT OF THE EXISTING SEAWALL

INSTALL NATURAL STONE
RIPRAP >12" IN DIAMETER
AT A 2:1 SLOPE

INSTALL A 50' SEAWALL (INCLUDING THE RETURNS)
DIRECTLY IN FRONT OF THE EXISTING SEAWALL

INSTALL NATURAL STONE
RIPRAP >12" IN DIAMETER
AT A 2:1 SLOPE



DESCRIPTION:
LOT A, BLOCK A, ROBERT DHU MACDONALD PARK, WINTER PARK, FLORIDA, ACCORDING TO THE PLAT RECORDED IN PLAT BOOK 0, PAGE 66, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, LESS THAT PORTION OF SAID LOT AND BLOCK DESCRIBED AS FOLLOWS:
BEGIN AT AN IRON PIPE SET AT THE SOUTHWEST CORNER OF LOT "A", BLOCK "A", AS SHOWN ON A PLAT ENTITLED "ROBERT DHU MACDONALD PARK RE-PLAT OF LOT "A", BLOCK "A", OF WINTER PARK, ORANGE COUNTY, FLORIDA, AND RECORDED IN PLAT BOOK 0, PAGE 66, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, THENCE SOUTHWESTERLY ALONG THE NORTHWESTERLY SIDE LINE OF DEEN HOLDEN DRIVE (NOW PALMER AVENUE) ON A CURVE TO THE LEFT WITH A RADIUS OF 193 FEET, 65.33 FEET TO A CONCRETE MONUMENT THENCE WESTERLY ALONG EISEN HOLDEN DRIVE (NOW PALMER AVENUE) ON A CURVE TO THE RIGHT WITH A RADIUS OF 54 FEET, 66 FEET TO AN IRON PIPE THENCE NORTHWESTERLY ALONG THE EASTERN SIDE LINE OF EAST PARK MANOR, ON A CURVE TO THE LEFT WITH A RADIUS OF 657.6 FEET, 12.80 FEET TO AN IRON PIPE THENCE NORTH 32 DEGREES 31 MINUTES EAST 343 FEET MORE OR LESS TO THE SHORE OF LAKE MAITLAND THENCE SOUTHWESTERLY ALONG THE SHORE OF LAKE MAITLAND BE FEET MORE OR LESS TO THE EASTERN SIDE LINE OF SAID LOT A, THENCE SOUTH 23 DEGREES 50 MINUTES WEST 255 FEET MORE OR LESS, TO POINT OF BEGINNING, TOGETHER WITH LITTORAL, SHORE AND RIPARIAN RIGHTS IN AND TO SAID LAKE MAITLAND LYING NORTHERLY OF AND ADJACENT TO SAID PREMISES.

SURVEYOR'S NOTES:

- The lands as shown hereon lie within Section 6, Township 22 South, Range 30 East, Orange County, Florida.
- This survey represents a survey made on the ground under the supervision of the signing surveyor, unless otherwise noted.
- Underground improvements or underground foundations have not been located except as noted.
- This survey does not affect or determine ownership.
- All easements of which the surveyor has knowledge of, or has been furnished, have been noted on this map.
- Bearings shown hereon are assumed relative to Southwesterly property line of the subject parcel. Said bearing being, N31°45'51" E, assumed.
- According to the Federal Insurance Rate Map, this property lies in Zones "A6" and "X", base flood elevation 66', Community Panel number 120202020-1, dated 8/25/2008, LOMF 12-04-70330 effective 3/7/2014.
- Elevations shown hereon are based on Orange County benchmarks relative to the North American Vertical Datum 1988 (NAVD 88).
- The "10' Florida Power Corporation Easement" abutting the northwesterly property line does not appear to affect the subject property.
- There are no restrictions or encumbrances noted on the herein referenced plat.
- No field work was performed on the date of this re-certification.

1180 N PARK AVE
FOR
JONES, GLAYTON

HLSM, L.L.C.
Professional Surveyors & Mappers
Licensing Number: 7725
1001 E. Lake Ochs, Bunnell
Orange County, Florida 32110
P: 386-781-7344
F: 386-781-7344

REVISIONS

Rev.	Date	Description
1	11/14/22	ISSUED FOR PERMIT

THIS SURVEY MAP AND REPORT ON THE COPIES THEREOF ARE NOT VALID UNLESS THE SIGNATURE AND THE "PROFESSIONAL SEAL" OF A FLORIDA LICENSED SURVEYOR AND MAPPER IS PRESENT.

Job No: N-514
Field Date: 5/25/22
Drawn By: JAB
Field By: BJC/JM
Scale: 1"=30'

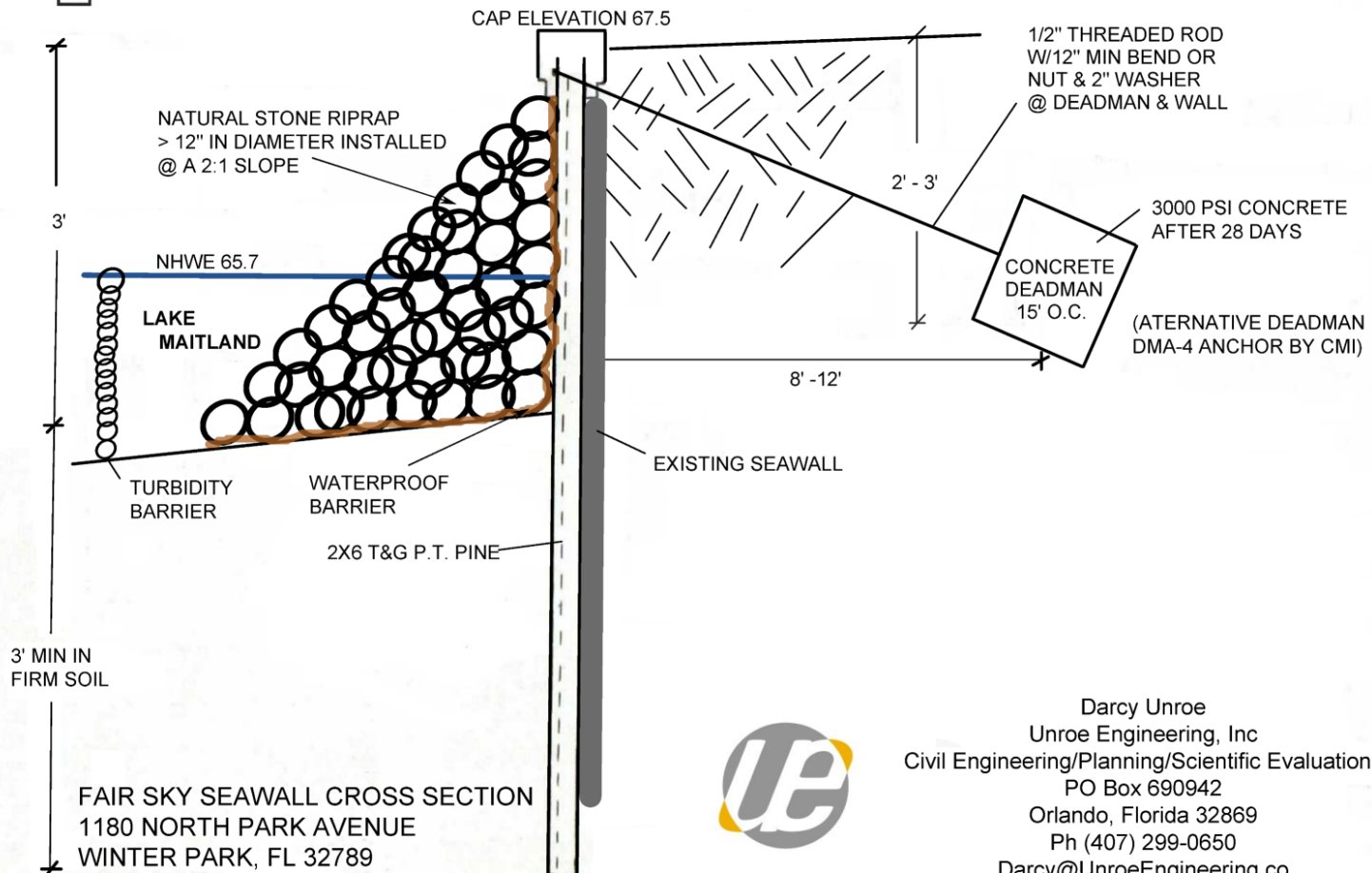
Cross Section

CAP DETAIL



4X6 FRONT WHALER W/(1)
 1/2" THRU BOLT 2' O.C.
 2X6 BACK WHALER W/(2)
 3" SCREWS 2' O.C.
 2X8 P.T. CAP W/(2)
 3" SCREWS 2' O.C.

50' WOOD SEAWALL W/(1) 5' RETURN INSTALLED DIRECTLY IN FRONT OF THE EXISTING SEAWALL



Darcy Unroe
 Unroe Engineering, Inc
 Civil Engineering/Planning/Scientific Evaluations
 PO Box 690942
 Orlando, Florida 32869
 Ph (407) 299-0650
 Darcy@UnroeEngineering.co



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

Natural Resources & Sustainability

October 22nd, 2025

Property Owner
1150 N Park Ave
Winter Park, FL 32789

9589 0710 5270 0366 1563 70

PS Form 3800, January 2023 PSN 7539	City, State, ZIP+4®	Street and Apt. No., or PO Box No.	Sent To	Total Postage and Fees	Postage	Adult Signature Required	Certified Mail Restricted Delivery	Return Receipt (electronic)	Return Receipt (hardcopy)	Extra Services & Fees (check box, add fee as)	Certified Mail Fee
				\$	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/22/2025

09:16 AM

TRACKING NUMBERS

9589 0710 5270 0366 1563 56
0589 0710 5270 0366 1563 00

This is to notify you that a neighboring property, 1180 N P. 32789, has submitted a permit application for a seawall wi

The Lakes & Waterways Board will review these plans at their regular meeting on Tuesday, November 11th, beginning at 12 PM (noon) at the Commission Chamber located at City Hall, 401 South Park Ave., Winter Park, FL 32789.

To access the permit plans, please go to the following website, <https://cityofwinterpark.org/self-service/>, and look up the following permit number: SAP-2025-0018.

If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

Tracking Number:

9589071052700366156370

 Copy  Add to Informed Delivery

Latest Update

Your item was delivered to an individual at the address at 1:56 pm on October 24, 2025 in WINTER PARK, FL 32789.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

- **Delivered**
Delivered, Left with Individual
WINTER PARK, FL 32789
October 24, 2025, 1:56 pm
- **Arrived at USPS Regional Facility**
LAKE MARY FL DISTRIBUTION CENTER
October 23, 2025, 10:03 pm
- **In Transit to Next Facility**
October 23, 2025
- **Arrived at USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 22, 2025, 9:09 pm
- **Departed Post Office**
WINTER PARK, FL 32789
October 22, 2025, 7:05 pm
- **USPS in possession of item**
WINTER PARK, FL 32789
October 22, 2025, 9:16 am
- [Hide Tracking History](#)



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural
Resources &
Sustainability**

October 22nd, 2025

Property Owner
1190 N Park Ave
Winter Park, FL 32789

9589 0710 5270 0366 1563 56

PS Form 3800, January 2023 PSN 7534	City, State, ZIP+4®	Street and Apt. No., or PO Box No.	Sent To	Total Postage and Fees	Postage	Adult Signature Restricted Delivery	Adult Signature Required	Certified Mail Restricted Delivery	Return Receipt (hardcopy)	Return Receipt (electronic)	Extra Services & Fees (check box, add fee as appropriate)	Certified Mail Fee



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/22/2025

09:16 AM

TRACKING NUMBERS
9589 0710 5270 0366 1563 56

This is to notify you that a neighboring property, 1180 N Park Ave, 32789, has submitted a permit application for a seawall wall

The Lakes & Waterways Board will review these plans at their regular meeting on Tuesday, November 11th, beginning at 12 PM (noon) at the Commission Chamber located at City Hall, 401 South Park Ave., Winter Park, FL 32789.

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Tracking Number:

9589071052700366156356

 Copy  Add to Informed Delivery

Latest Update

Your item was returned to the sender on October 24, 2025 at 1:59 pm in WINTER PARK, FL 32789 because the address was vacant or the business was no longer operating at the location and no further information was available.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

Alert

Vacant

WINTER PARK, FL 32789
October 24, 2025, 1:59 pm

Arrived at USPS Regional Facility

LAKE MARY FL DISTRIBUTION CENTER
October 23, 2025, 10:08 pm

In Transit to Next Facility

October 23, 2025

Arrived at USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 22, 2025, 9:09 pm

Departed Post Office

WINTER PARK, FL 32789
October 22, 2025, 7:05 pm

USPS in possession of item

WINTER PARK, FL 32789
October 22, 2025, 9:14 am

[Hide Tracking History](#)



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

Natural Resources & Sustainability

9589 0710 5270 0366 1563 63

October 22nd, 2025

Property Owner
5571 Halifax Ave
Fort Myers, FL 33912

PS Form 3800, January 2023 PSN 753
City, State, ZIP+4®
Street and Apt. No., or PO Box No.
Sent To
\$ Total Postage and Fees
Postage
Adult Signature Restricted Delivery \$
Adult Signature Required \$
Certified Mail Restricted Delivery \$
Return Receipt (electronic) \$
Return Receipt (hardcopy) \$
Extra Services & Fees (check box, add fee as
Certified Mail Fee



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/22/2025

09:16 AM

This is to notify you that a neighboring property, 1180 N P 32789, has submitted a permit application for a seawall w

TRACKING NUMBERS
9589 0710 5270 0366 1563 56
9589 0710 5270 0366 1563 63

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Tracking Number:

9589071052700366156363

 Copy  Add to Informed Delivery

Latest Update

Your item was delivered to the front desk, reception area, or mail room at 1:05 pm on October 27, 2025 in FORT MYERS, FL 33912.

Get More Out of USPS Tracking:

 [USPS Tracking Plus®](#)

Delivered

Delivered, Front Desk/Reception/Mail Room

FORT MYERS, FL 33912
October 27, 2025, 1:05 pm

In Transit to Next Facility

October 26, 2025

Arrived at USPS Regional Facility

FORT MYERS FL DISTRIBUTION CENTER
October 24, 2025, 9:07 am

Arrived at USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 22, 2025, 9:09 pm

Departed Post Office

WINTER PARK, FL 32789
October 22, 2025, 7:05 pm

USPS in possession of item

WINTER PARK, FL 32789
October 22, 2025, 9:15 am

[Hide Tracking History](#)



item type

Public Hearings (Public participation and comment on these matters must be in person.)

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Boathouse/Dock Application (BLDR-2024-0723) 2170 Fawsett Rd

motion | recommendation

background

Parameters, map view, photos, plans, setback variance, & dock height variance are provided in the presentation.

Attached is a copy of the adjacent property letter, including tracking information.

alternatives | other considerations

fiscal impact

attachments

1. BLDR-2024-0723 -2170 Fawsett Rd
2. 2025.11.11 Boat House Permit Notice for 2170 W Fawsett Rd - 2150 W Fawsett Rd
3. 2025.11.11 Boat House Permit Notice for 2170 W Fawsett Rd - 2200 W Fawsett Rd



LAKE SHORELINE
BOATHOUSE/DOCK APPLICATIONS

BLDR-2024-0723

2170 Fawsett Rd

- Applicant: Sally Copperhaven
- Contractor: Creative Dock and Deck, Inc
- Permitting Agent: Sheila Cichra
- Structure: Boathouse & Dock
- New/Existing: Existing
- Waterbody: Lake Sue

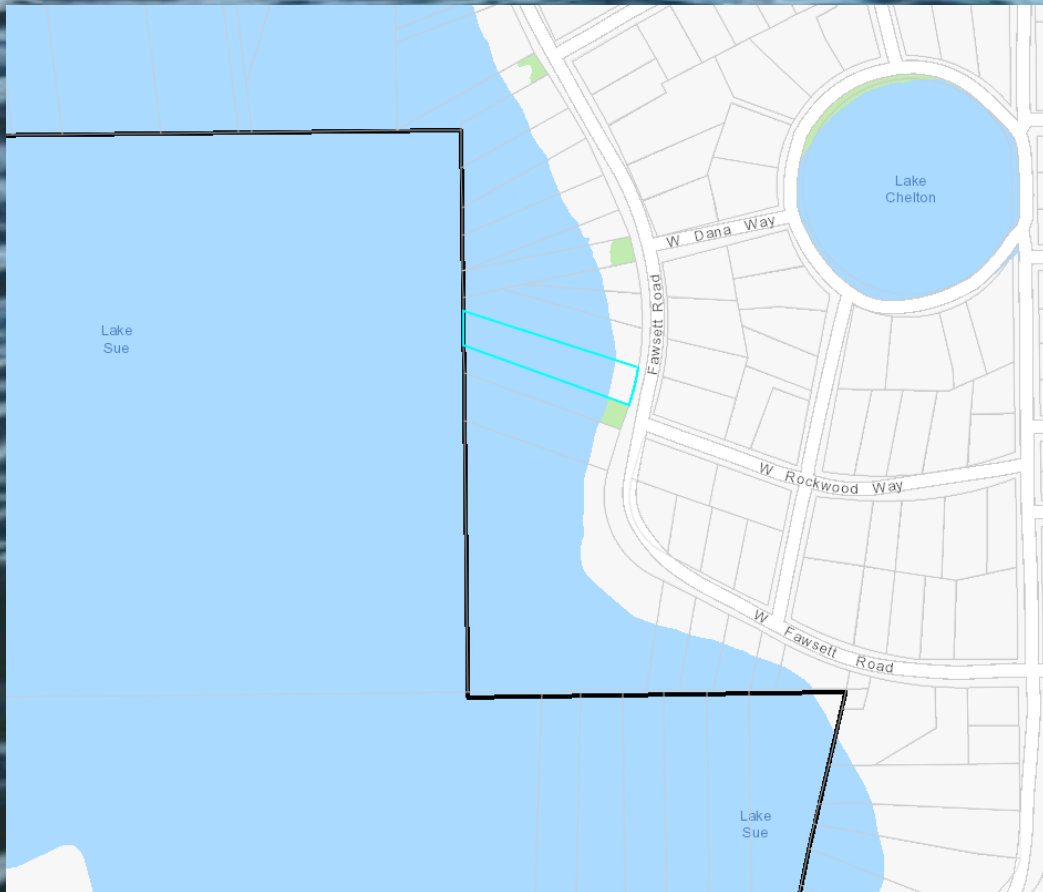
Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft ²)	566	max	No
Length from OHW (ft)	30'	30'	No
Height of Roof (ft above deck)	11'	11 max	NA
Height of Deck (ft above OHW)	3.6'	1-2	Yes
Enclosures?	No	80 ft ² max (no plumbing/water allowed)	NA
Side Yard Setback(s) (ft)	5'	10' min (5' with Letter of No Objection)	Yes
Meet Vegetation Criteria?	Yes	50% may be cleared	N/A

Staff Recommendation: Dependent on Board Determination
Reviewed by: Joey Cordell

Map View

Basemap



Aerial View



Photos



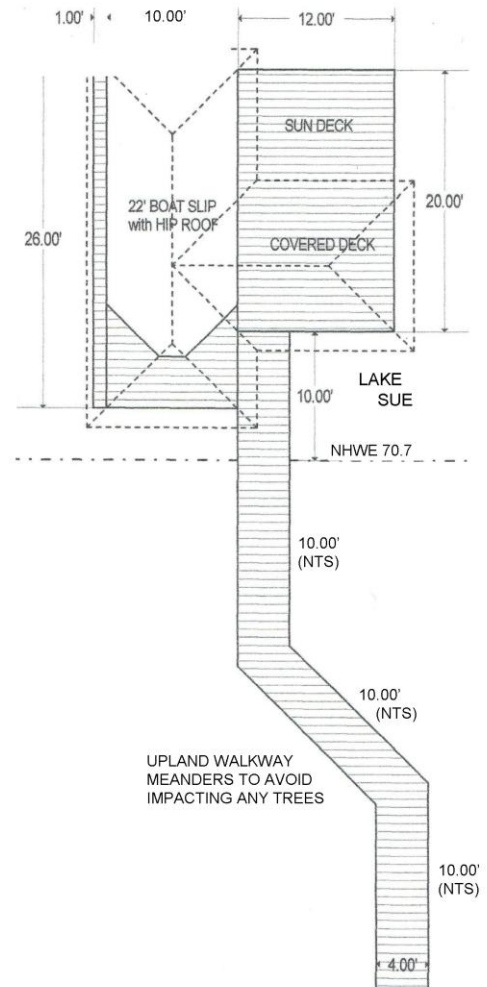
Non-conforming dock height observed at final inspection

Photos



Plans

Plan View



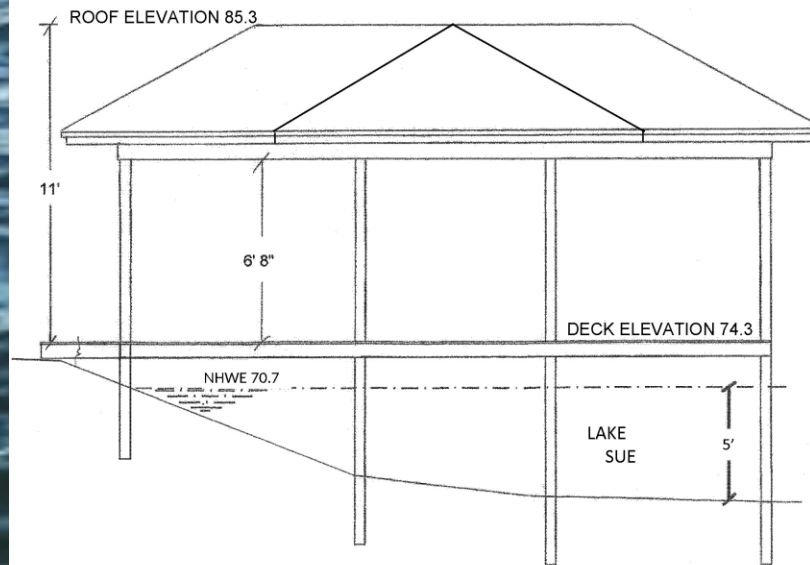
- 4' X 30' UPLAND WALKWAY
- 4' X 10' DOCK
- 12' X 20' DECK
- 11' X 26' BOATHOUSE
- 566 SQ.FT. OVER WATER
- 686 TOTAL SQUARE FEET

Copenhaver **2170 West Fawsett Road, Winter Park**

Darcy Unroe, PE # 60929 P.O. Box 690942, Orlando, FL 32869 (407) 299-0650

Revised Plans

Elevation and FBC Specs



THIS STRUCTURE HAS BEEN DESIGNED TO MEET THE 2023 FLORIDA BUILDING CODE, 8TH EDITION AND ASCE 7- 22 AND 2020 NATIONAL ELECTRIC CODE.
1. BASIC WIND SPEED (V_{asd}) = 108 MPH, ULTIMATE WIND SPEED (V_{ult}) = 140 MPH
2. IMPORTANCE FACTOR: $I = 1.0$
3. WIND EXPOSURE = CATEGORY D
4. OPEN STRUCTURE WITH A ZERO PRESSURE COEFFICIENT

Copenhaver 2170 West Fawsett Road, Winter Park

Darcy Unroe, PE # 60929 P.O. Box 690942, Orlando, FL 32869 (407) 299-0650

Setback Variance Documentation 1997

CITY OF WINTER PARK
PLANNING AND ZONING COMMISSION

Staff Report
April 2, 1997

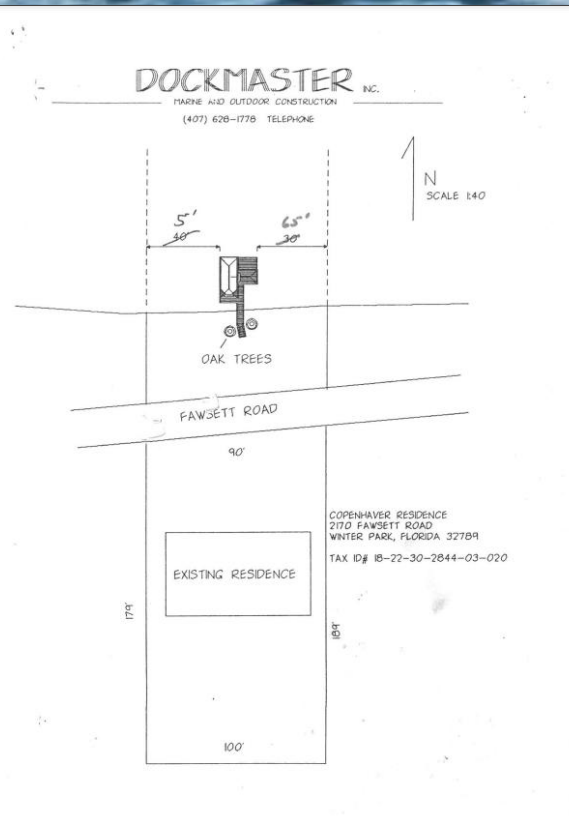
SPR 12:97 Request of Preston Copenhaver for approval of a dock and boathouse at 2170 Fawsett Road on Lake Sue.

Mr. and Mrs. Preston Copenhaver are the owners of the home at 2170 Fawsett Road on Lake Sue. They are requesting approval for a new dock and boathouse that have been submitted by their contractor, Dockmaster Inc.

The plans attached depict the typical dock and boathouse that we have previously approved. It meets the code in terms of the 11-foot height and thirty feet out into the lake. The boathouse was originally planned to be centered in the middle of the lake frontage across the street from the house. However, the adjacent neighbor has asked to have it moved to a 5-foot setback to the south property line. Since the City is the adjacent property owner, the P&Z Board can approve at that 5-foot setback, per Code that allows the adjacent neighbor to consent to the 5 feet versus 10-foot setback. There was not time to redraw the site plan, so the site plan submitted has the original setbacks crossed out and the new setbacks added (5 feet to the south)

STAFF RECOMMENDATION IS FOR APPROVAL.

Pcd\p&z\stffrpt97\apr10



redesign the plan to offer his neighbor the best view possible. Mr. Dorsey moved to approve this request with the conditions recommended by staff, Ms. Daniels seconded, motion carried (4-0).

SPR 9:97 Request of Knight Kincaid & Associates to construct a new, two-story, single-family house, 8,952 square feet in size at 970 Via Lugano on Lake Maitland.

Mr. Briggs provided the details of this request to construct a two-story house, 8952 square feet in size. He reported that tree preservation does not pose a concern but some new trees should be required as compensation for the trees removed, that landscaping buffers are required in front of the retaining wall at the lake, that the view of neighbors is not affected, and that stormwater retention requirements are satisfied. Staff recommended approval with three conditions: 1) That a landscape plan be submitted and approved by the Parks Department which accomplishes the intent of screening the lakeside retaining walls and house stemwalls with landscaping and which also includes new trees; 2) That the lakefront swale and berm be constructed at the start of construction; 3) That any fencing along the eastern property line be wrought iron or other open fencing versus block walls.

Jane Kincaid, applicant, appeared to answer questions from the commission; there were none.

No one else wished to speak to this issue. Chairman Schaus closed the public hearing. No concerns or questions were expressed. Mr. Swisher moved to approve with the conditions recommended by staff, Ms. Daniels seconded, motion carried (4-0).

SPR 10:97 Request of Jeffrey Doster for approval of a dock and boathouse at 931 Greentree Drive on Lake Osceola.

Mr. Briggs recalled the lot split approval granted in March of 1996 which created this vacant lot and explained that the Doster's will submit house plans in the near future, however, requested at this time is approval of the 564 square-foot dock and boathouse which meet code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr. Dorsey moved to approve, Mr. Swisher seconded, motion carried (4-0).

SPR 11:97 Request of Bill Rosentfelt for approval of a dock and boathouse at 1400 North New York Avenue on Lake Maitland.

Mr. Briggs described this request for approval of a 600 square-foot dock and boathouse as a typical design which meets code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr. Dorsey moved to approve, Ms. Daniels seconded, motion carried (4-0).

SPR 12:97 Request of Preston Copenhaver for approval of a dock and boathouse at 2170 Fawsett Road on Lake Sue.

Mr. Briggs described this request for approval of a 540 square-foot dock and boathouse as a typical design which meets code. Staff recommended approval.

No one wished to speak to this issue. Commission members had no questions or concerns. Mr.

Dorsey moved to approve, Ms. Daniels seconded, motion carried (4-0).

Meeting adjourned 9:12 p.m.

Respectfully submitted,
Lena Petersen
Lena Petersen CPS
Administrative Coordinator

pcd\p&z\mxd\97\apr2.mim

Dock Height Variance Request



AFFECTED ADJACENT PROPERTY OWNER STATEMENT OF NO OBJECTION WAIVER

This waiver is to be completed by the affected adjacent property owner and serve as written approval following City of Winter Park Code Sec.114-31 that states: "If the request includes a variance from any of the terms of this section regarding the setbacks, height or size of a structure, then a signed letter or email of no objection from the abutting or affected shoreline property owner(s). The letter or email of no objection must identify the variance request on the site plan for the proposed dock and a copy of the site plan and site plan must be attached to the letter."

I, Norman Warner or Tara Warner [Affected Adjacent Property Owner Name], residing at
2150 W Fawsett Road [Address], on Lake Sue [Name of Lake],
have reviewed my adjacent property owner's proposed dock construction plans dated 03/18/2025 for the
property located at 2170 W Fawsett Road [Address], and have no objections.

The dock construction plans include a side setback waiver request of _____ feet, in lieu of the minimum 10 feet required by Code.

The dock construction plans include a length of dock waiver request for a dock _____ feet in length, in lieu of the maximum 30 (50 on Lake Killarney) feet.

The dock construction plans include a height waiver request for a dock _____ feet in height, in lieu of the maximum 11 feet.

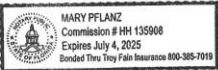
Other non-conforming structure parameter: A deck height waiver request of 3.6' above NHWE in lieu of the maximum 2' above NHWE.

Signature: [Signature] Date: 4/4/25
Print Name: NORMAN WARNER

Attach Orange County Property Appraiser Property Card of the affected adjacent property to this form as proof of ownership.

This instrument was acknowledged before me

April 4, 2025 by:
Norman Warner



Revised 10/19/2023
Page 2 of 2

[Signature]



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural
Resources &
Sustainability**

October 15th, 2025

Property Owner
2150 W Fawsett Rd.
Winter Park, FL 32789

9589 0710 5270 0366 1563 49

PS Form 3800, January 2023 PSN 7530	City, State, ZIP+4®	Street and Apt. No., or PO Box No.	Sent To	Total Postage and Fees	Postage	Extra Services & Fees (check box, add fee as appropriate)
						<input type="checkbox"/> Return Receipt (hardcopy) \$
						<input type="checkbox"/> Return Receipt (electronic) \$
						<input type="checkbox"/> Certified Mail Restricted Delivery \$
						<input type="checkbox"/> Adult Signature Required \$
						<input type="checkbox"/> Adult Signature Restricted Delivery \$



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/15/2025

03:37 PM

This is to notify you that 2170 W Fawsett Road, Winter Park property, has submitted a new boat house/dock permit ap

TRACKING NUMBERS

9589	0710	5270	0366	1562	95
9589	0710	5270	0366	1563	01
9589	0710	5270	0366	1563	18

The Lakes & Waterways Board will review and vote for or against these plans at their regular meeting on Tuesday, November 11th, 2025, beginning at 12 PM at the Commission Chamber located at City Hall, 401 South Park Ave., Winter Park, FL 32789.

To access the permit plans, please go to the following website, <https://cityofwinterpark.org/self-service/>, and look up the following permit number: BLDR-2025-0723.



If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

NOTE: If a person decides to appeal any decision made by the Board with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

Tracking Number:

9589071052700366156349

 Copy  Add to Informed Delivery

Latest Update

Your item was delivered to an individual at the address at 4:34 pm on October 17, 2025 in WINTER PARK, FL 32789.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

Delivered

Delivered, Left with Individual

WINTER PARK, FL 32789
October 17, 2025, 4:34 pm

Out for Delivery

WINTER PARK, FL 32789
October 17, 2025, 7:39 am

Arrived at Post Office

WINTER PARK, FL 32789
October 17, 2025, 7:28 am

Arrived at USPS Regional Facility

LAKE MARY FL DISTRIBUTION CENTER
October 16, 2025, 8:45 pm

In Transit to Next Facility

October 16, 2025

Departed USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm

Arrived at USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:39 pm

Departed Post Office

WINTER PARK, FL 32789
October 15, 2025, 6:31 pm

USPS in possession of item

WINTER PARK, FL 32789
October 15, 2025, 3:37 pm

Hide Tracking History



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural
Resources &
Sustainability**

October 15th, 2025

Property Owner
2200 W Fawsett Rd.
Winter Park, FL 32789

9589 0710 5270 0366 1563 32

PS Form 3800, January 2023 PSN 7530	City, State, ZIP+4®	Street and Apt. No., or PO Box No.	Sent To	Total Postage and Fees	Postage	Adult Signature Restricted Delivery \$	Certified Mail Restricted Delivery \$	Return Receipt (hardcopy) \$	Return Receipt (electronic) \$	Extra Services & Fees (check box, add fee as appropriate) \$	Certified Mail Fee
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WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/15/2025

03:37 PM

This is to notify you that 2170 W Fawsett Road, Winter Park property, has submitted a new boat house/dock permit application.

TRACKING NUMBERS

9589	0710	5270	0366	1562	95
9589	0710	5270	0366	1563	01
9589	0710	5270	0366	1563	18

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If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

Lakes Division Foreman Hand Delivered the Letter to this Address. Today, November 5th.

Tracking Number:

9589071052700366156332

 Copy  Add to Informed Delivery

Latest Update

Your item was forwarded to a different address at 2:05 pm on October 17, 2025 in WINTER PARK, FL. This was because of forwarding instructions or because the address or ZIP Code on the label was incorrect.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

Alert

Forwarded

WINTER PARK, FL
October 17, 2025, 2:05 pm

Arrived at USPS Regional Facility

LAKE MARY FL DISTRIBUTION CENTER
October 16, 2025, 8:45 pm

In Transit to Next Facility

October 16, 2025

Departed USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm

Arrived at USPS Regional Facility

ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:32 pm

Departed Post Office

WINTER PARK, FL 32789
October 15, 2025, 6:31 pm

USPS in possession of item

WINTER PARK, FL 32789
October 15, 2025, 3:37 pm

[Hide Tracking History](#)



item type

Public Hearings (Public participation and comment on these matters must be in person.)

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Boathouse/Dock Application (BLDR-2025-0570) 1602 Summerland Ave

motion | recommendation

background

Parameters, map view, Birdseye view, photos, survey and site plans, and revegetation plan are provided in the presentation.

Attached is a copy of the adjacent property letter, including tracking information.

alternatives | other considerations

fiscal impact

attachments

1. BLDR-2025-0570 - 1602 Summerland Ave
2. 2025.11.11 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 130 S Orange Ave. Orlando
3. 2025.11.11 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 1600 Summerland Ave
4. 2025.11.11 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 1662 Summer Way
5. 2025.11.11 Lakes & Waterways Boat House Permit Notice for 1602 Summerland Ave - 1666 Summer Way



LAKE SHORELINE
BOATHOUSE/DOCK APPLICATIONS

BLDR-2025-0570

1602 Summerland Ave

- Applicant: Lauren Bagley
- Contractor: Z Properties Group, Inc
- Permitting Agent: Chanel Magid, Zane Williams
- Structure: Boathouse/Dock
- New/Existing: New
- Waterbody: Maitland

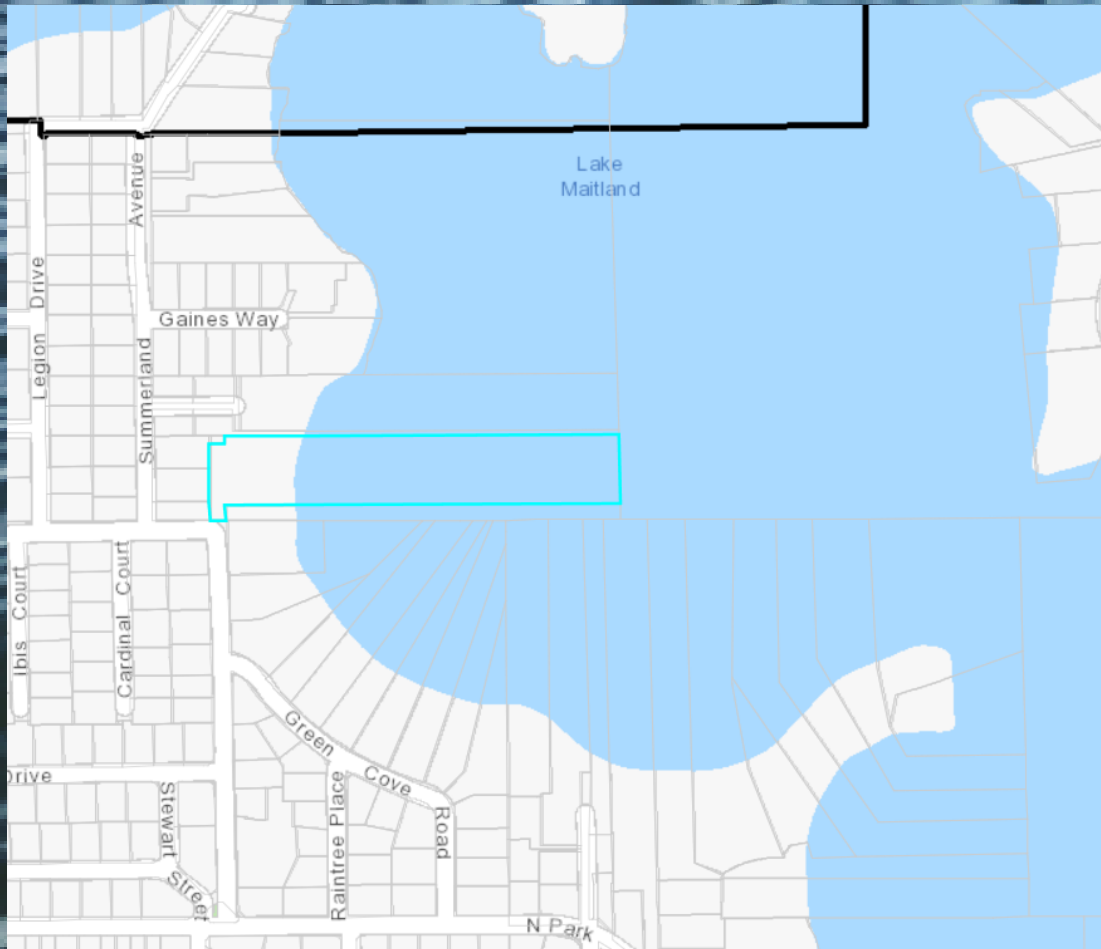
Parameters

Dock Parameter	Proposed	Allowed	Variance Req.?
Total Area (ft ²)	594ft ²	600max	No
Length from OHW (ft)	24'	30'	No
Height of Roof (ft above deck)	11'	11 max	NA
Height of Deck (ft above OHW)	1-2'	2 max	No
Enclosures?	NA	80 ft ² max (no plumbing/water allowed)	NA
Side Yard Setback(s) (ft)	10'	10' min (5' with Letter of No Objection)	No
Meet Vegetation Criteria?	No	50% may be cleared	N/A

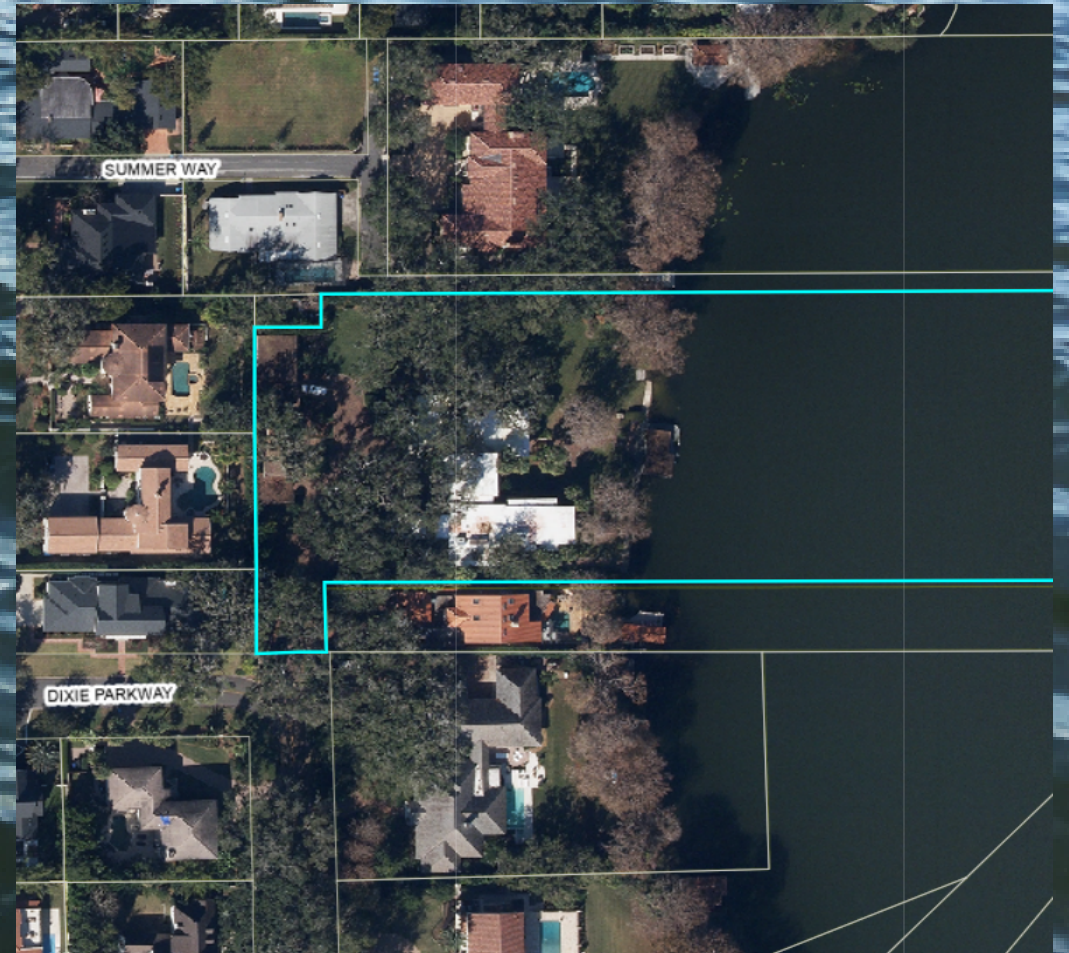
Staff Recommendation: Approval. Requires Revegetation
Reviewed by: Joey Cordell

Map View

Basemap



Aerial View



Birdseye View



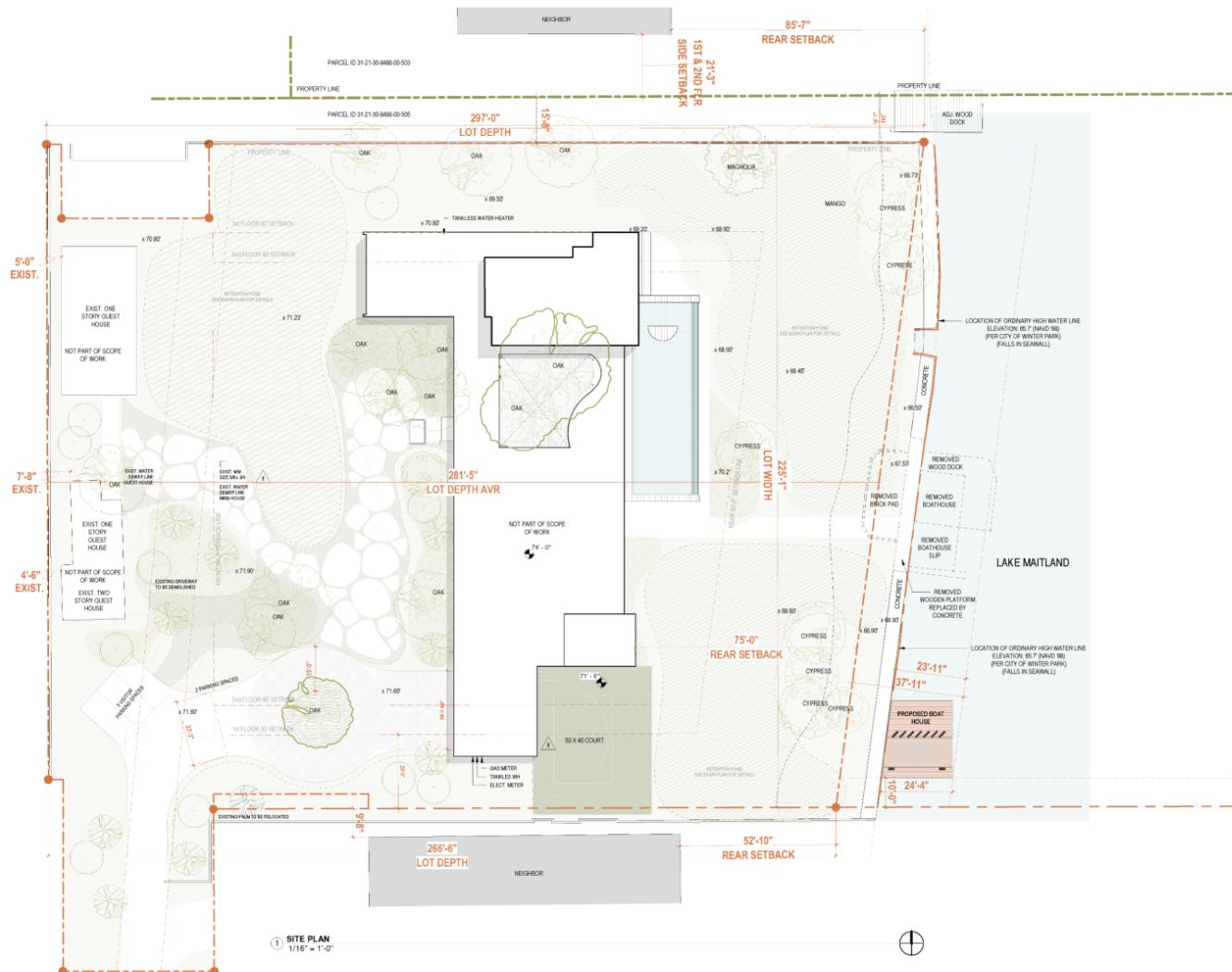
Photos



Photos



Site Plan



1 SITE PLAN
1/16" = 1'-0"



Casa Florida

1602 Summerland Ave

Project No. Project Number

alba
ENGINEERING

DANIEL SCUTER, P.E.
P. O. BOX 847774
ORLANDO, FL 32854
PHONE: (407) 421-6886

Developer
Name: Z PROPERTIES
Address: 218 W Constock Ave, Winter Park,
Address: FL 32789
Tel: 407 868-3303
Email: Zarin@zpropertiesinc.com

Design:
Name: Z PROPERTIES
Address: 218 W Constock Ave, Winter Park,
Address: FL 32789
Tel: 407 868-3303
Email: Zarin@zpropertiesinc.com

Structure:
Name: ALBA ENGINEER
Address: 201 W. South Street
Address: Orlando, FL 32804
Tel: (407) 421-6886
Email: dsouter@alba-eng.com

Trusses:
Name: K & M TRUSS INC
Address: 2608 N Orange Blossom Trail,
Address: Lakeview, FL 32750
Tel: (407) 868-4551
Email: kmh@kmsusa.com

Landscape Architect:
Name:
Address:
Tel:
Email:

Civil:
Name:
Address:
Tel:
Email:

Pool: NOT PART OF PERMIT SET
Name:
Address:
Tel:
Email:

Interior Design: NOT PART OF PERMIT SET
Name:
Address:
Tel:
Email:

Rev. **Date**

Date: 4/18/25

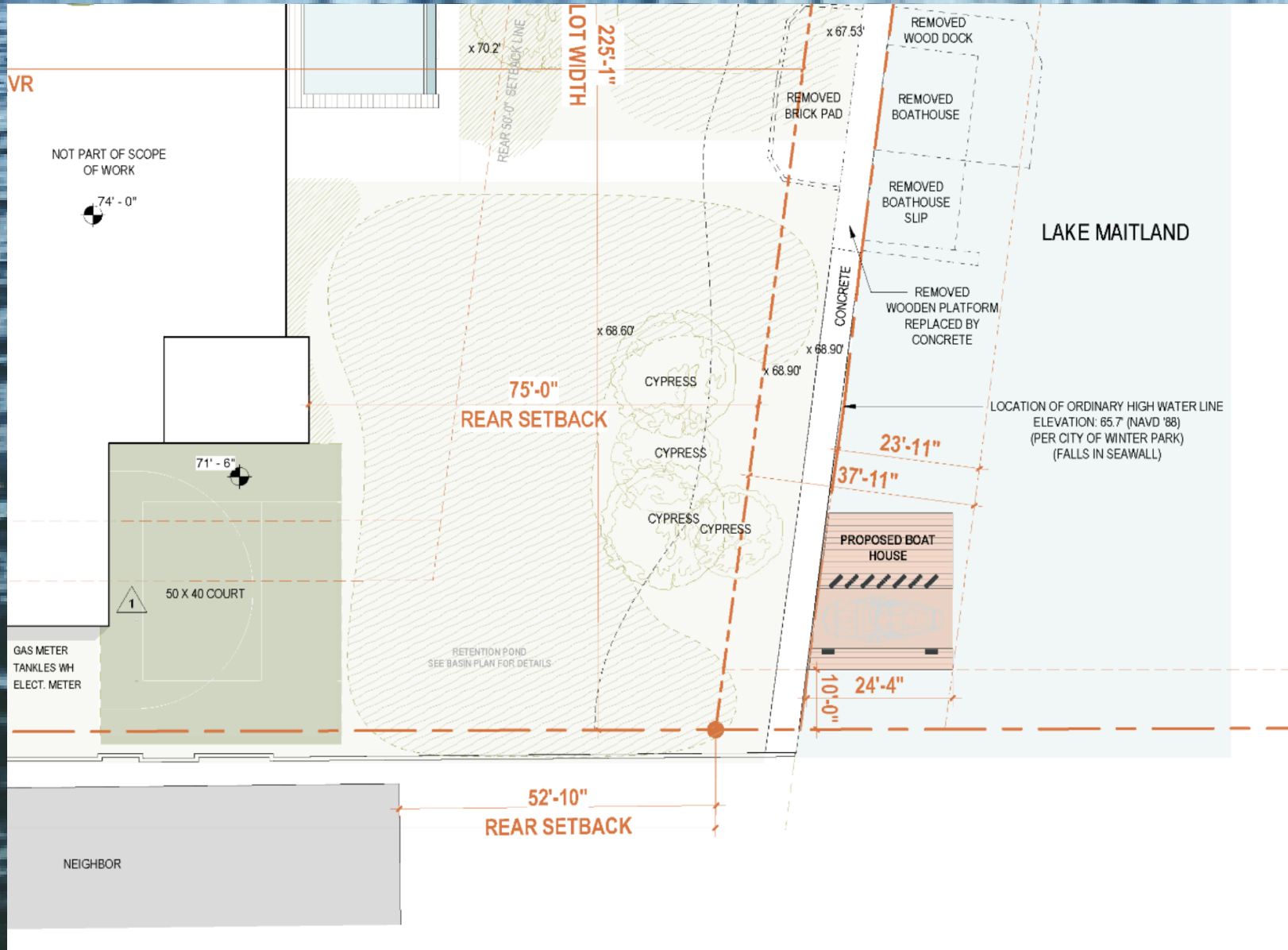
Scale: 1/16" = 1'-0"

Site Plan

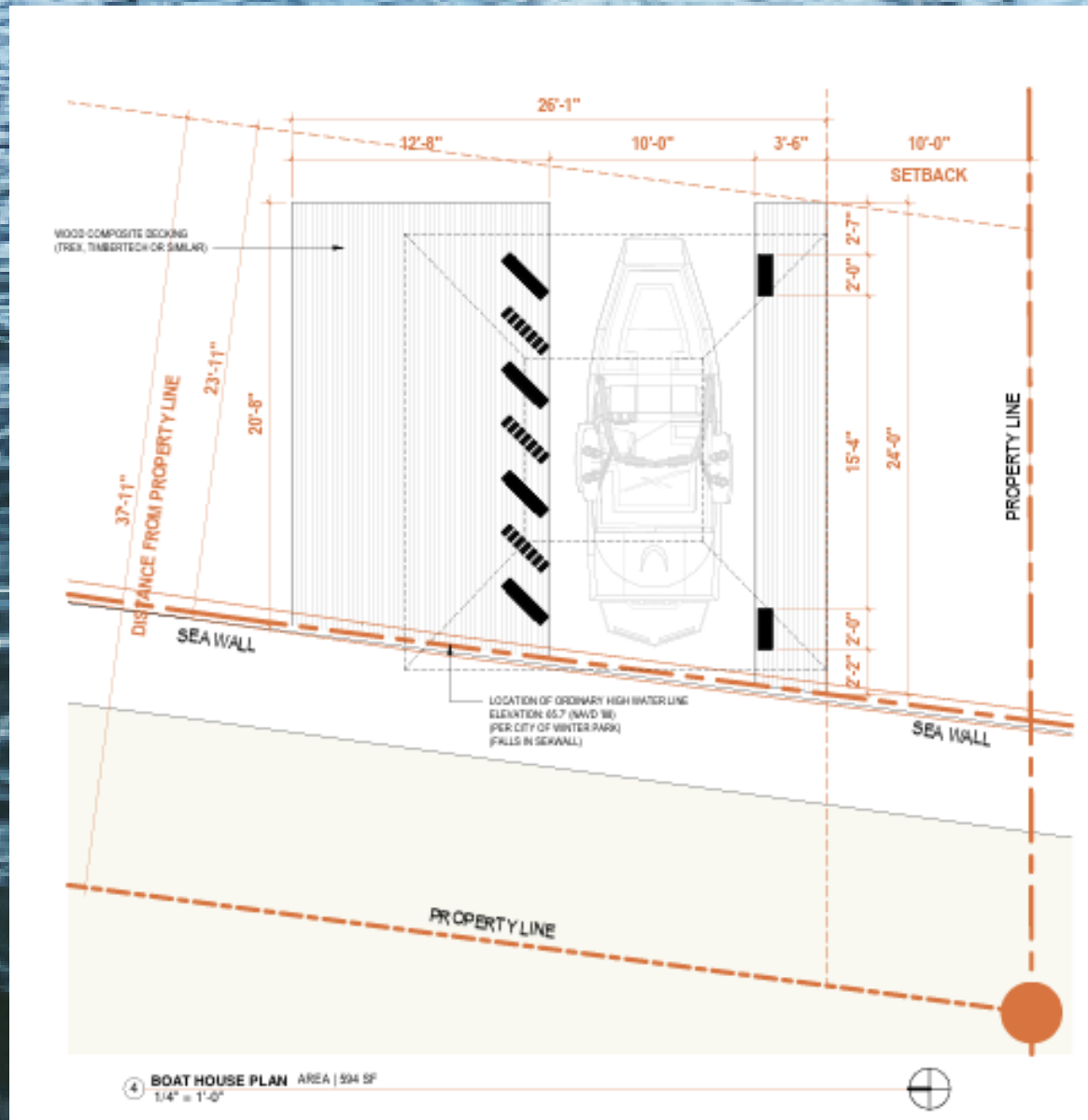
A100

Sheet No.

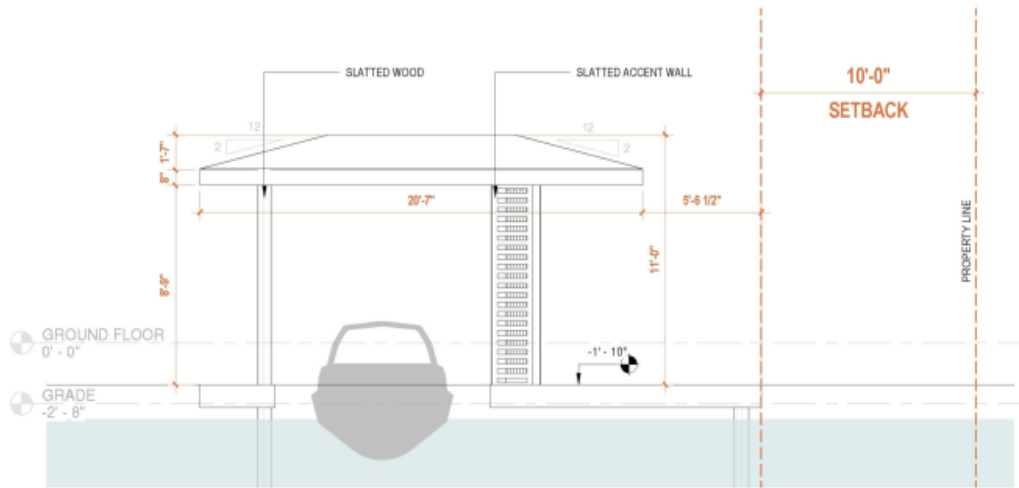
Site Plan



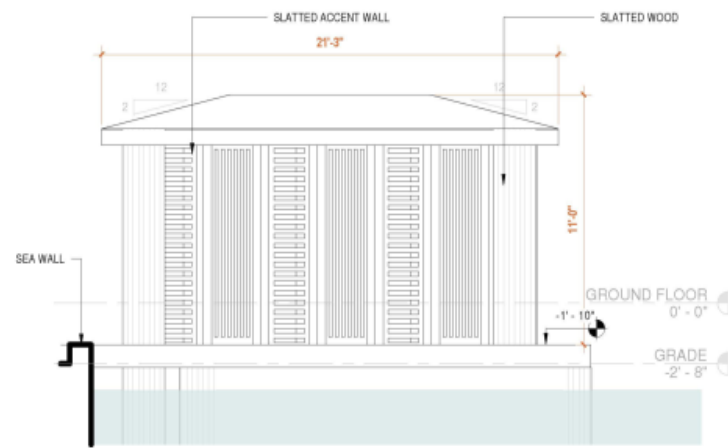
Plans



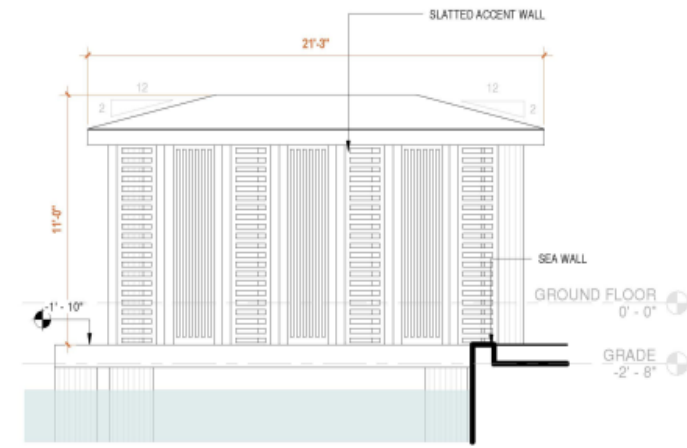
Plans



③ BOAT HOUSE FRONT ELEVATION
1/4" = 1'-0"

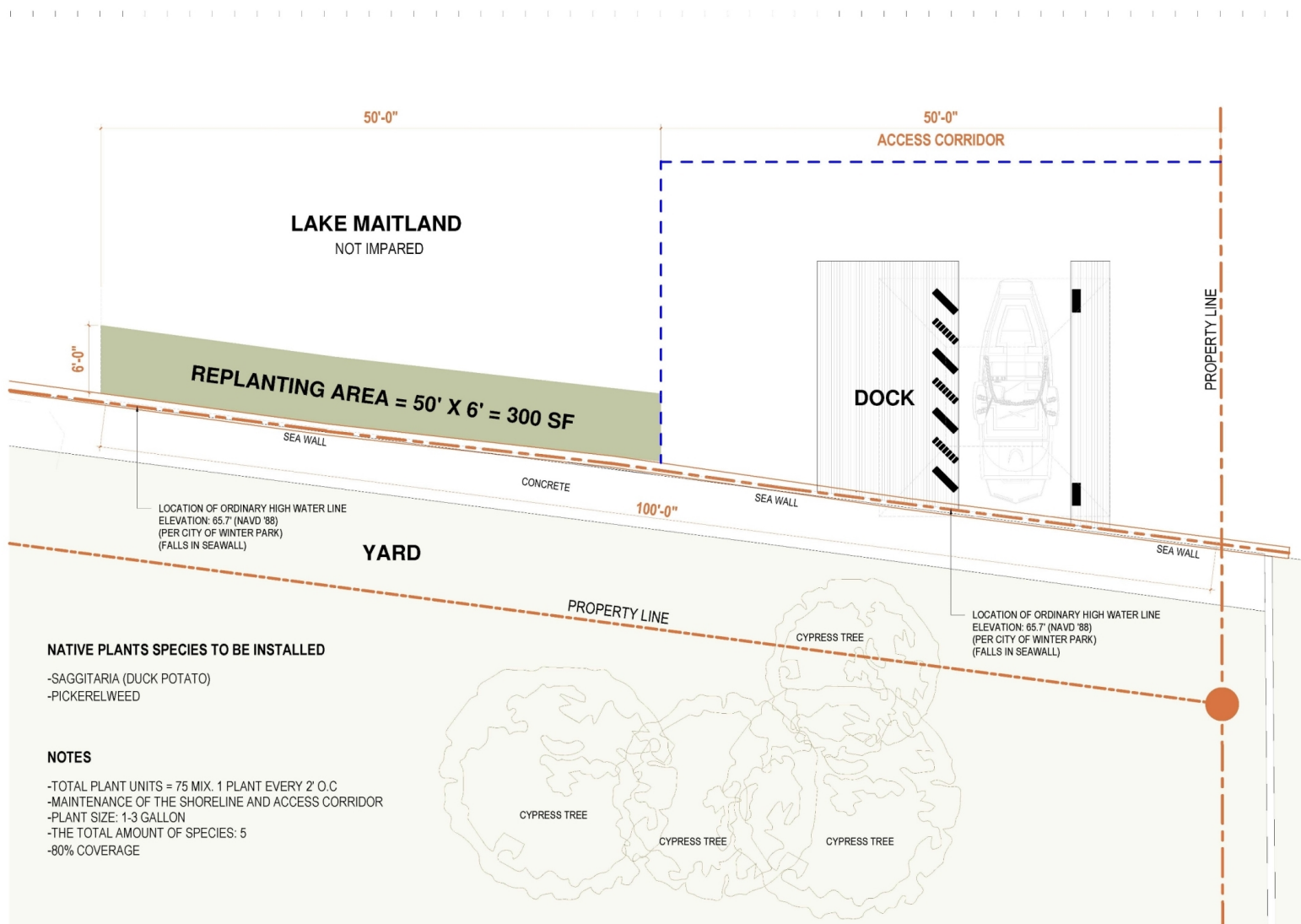


② BOAT HOUSE SIDE ELEVATION
1/4" = 1'-0"



① BOAT HOUSE LEFT SIDE ELEVATION
1/4" = 1'-0"

Revegetation Plan



NATIVE PLANTS SPECIES TO BE INSTALLED

- SAGGITARIA (DUCK POTATO)
- PICKERELWEED

NOTES

- TOTAL PLANT UNITS = 75 MIX. 1 PLANT EVERY 2' O.C
- MAINTENANCE OF THE SHORELINE AND ACCESS CORRIDOR
- PLANT SIZE: 1-3 GALLON
- THE TOTAL AMOUNT OF SPECIES: 5
- 80% COVERAGE



Casa Florida

1602 Summerland Ave

Project No. _____ Project Number _____

Developer
 Name: Z PROPERTIES
 Address: 759 W Corntuck Ave, Winter Park, FL 32789
 Address: 427 626 3303
 Tel: 407 626 3303
 Email: Zane@zpropertiesinc.com

Design:
 Name: Z PROPERTIES
 Address: 759 W Corntuck Ave, Winter Park, FL 32789
 Address: 427 626 3303
 Tel: 407 626 3303
 Email: Zane@zpropertiesinc.com

Structure:
 Name: ALBA ENGINEER
 Address: 731 W Smith Street
 Address: Orlando, FL 32804
 Tel: (407) 421-4866
 Email: dlocher@alba-eng.com

Trusses:
 Name: K & M TRUSS INC
 Address: 2908 N Orange Blossom Trail, Zephyrus, FL 32799
 Address: (407) 880-4561
 Tel: (407) 880-4561
 Email: kmt@kmttruss.com

Landscape Architect:
 Name: _____
 Address: _____
 Tel: _____
 Email: _____

Civil:
 Name: _____
 Address: _____
 Tel: _____
 Email: _____

Pools: NOT PART OF PERMIT SET
 Name: _____
 Address: _____
 Tel: _____
 Email: _____

Interior Design: NOT PART OF PERMIT SET
 Name: _____
 Address: _____
 Tel: _____
 Email: _____

Rev.	Date

Date: 7/1/2025 10:47:58 AM

Scale: 1/4" = 1'-0"

Revegetation Plan

A106

① REVEGETATION PLAN
 1/4" = 1'-0"



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural
Resources &
Sustainability**

October 15th, 2025

Property Owner
130 S Orange Ave
Ste 300
Orlando, FL 32801

9589 0710 5270 0366 1563 25

PS Form 3800, January 2023 PSN 753C	
City, State, ZIP+4®	
Street and Apt. No., or PO Box No.	
Sent To	
Total Postage and Fees	
Postage	
<input type="checkbox"/> Certified Mail Fee	
<input type="checkbox"/> Extra Services & Fees (check box, add fee as)	
<input type="checkbox"/> Return Receipt (hardcopy)	
<input type="checkbox"/> Return Receipt (electronic)	
<input type="checkbox"/> Certified Mail Restricted Delivery	
<input type="checkbox"/> Adult Signature Required	
<input type="checkbox"/> Adult Signature Restricted Delivery	



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/15/2025

03:37 PM

TRACKING NUMBERS

9589	0710	5270	0366	1562	95
9589	0710	5270	0366	1563	01
9589	0710	5270	0366	1563	18

This is to notify you that 1602 Summerland Ave., Winter Park, FL 32789 property, has submitted a new boat house/dock permit application.

The Lakes & Waterways Board will review and vote for or against these plans at their regular meeting on Tuesday, November 11th, 2025, beginning at 12 PM at the Commission Chamber located at City Hall, 401 South Park Ave., Winter Park, FL 32789.

To access the permit plans, please visit the following website, <https://cityofwinterpark.org/self-service/>, and search for the permit number: BLDR-2025-0570.


If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

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Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

Tracking Number:

9589071052700366156325

 Copy  Add to Informed Delivery

Latest Update

Your item was delivered to an individual at the address at 10:15 am on October 22, 2025 in ORLANDO, FL 32801.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

- Delivered**
Delivered, Left with Individual
ORLANDO, FL 32801
October 22, 2025, 10:15 am
- In Transit to Next Facility**
October 20, 2025
- Departed USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm
- Arrived at USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:32 pm
- Departed Post Office**
WINTER PARK, FL 32789
October 15, 2025, 6:31 pm
- USPS in possession of item**
WINTER PARK, FL 32789
October 15, 2025, 3:37 pm
- [Hide Tracking History](#)



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

Natural Resources & Sustainability

9589 0710 5270 0366 1563 18

October 15th, 2025

Property Owner
1600 Summerland Ave.
Winter Park, FL 32789

PS Form 3800, January 2023 PSN 7536	
City, State, ZIP+4®	
Street and Apt. No., or PO Box No.	
Sent To	
Total Postage and Fees	
Postage	
Certified Mail Fee	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/>	Return Receipt (hardcopy)
<input type="checkbox"/>	Return Receipt (electronic)
<input type="checkbox"/>	Certified Mail Restricted Delivery
<input type="checkbox"/>	Adult Signature Required
<input type="checkbox"/>	Adult Signature Restricted Delivery



UNITED STATES POSTAL SERVICE
WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/15/2025

03:37 PM

This is to notify you that 1602 Summerland Ave., Winter Park property, has submitted a new boat house/dock permit application.

TRACKING NUMBERS

9589	0710	5270	0366	1562	95
9589	0710	5270	0366	1563	01
9589	0710	5270	0366	1563	18

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If you have any questions about this matter, please call the Lakes Division at 407-691-7829 or attend the meeting on the referenced date.

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Tracking Number:

9589071052700366156318

 Copy  Add to Informed Delivery

Latest Update

Your item was picked up at the post office at 11:08 am on October 18, 2025 in WINTER PARK, FL 32789.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

- Delivered**
Delivered, Individual Picked Up at Post Office
WINTER PARK, FL 32789
October 18, 2025, 11:08 am
- Notice Left (No Authorized Recipient Available)**
WINTER PARK, FL 32789
October 17, 2025, 1:10 pm
- Arrived at USPS Regional Facility**
LAKE MARY FL DISTRIBUTION CENTER
October 16, 2025, 8:45 pm
- In Transit to Next Facility**
October 16, 2025
- Departed USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm
- Arrived at USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:34 pm
- Departed Post Office**
WINTER PARK, FL 32789
October 15, 2025, 6:31 pm
- USPS in possession of item**
WINTER PARK, FL 32789
October 15, 2025, 3:37 pm
- Hide Tracking History**



401 South Park Avenue • Winter Park, Florida 32789

407-599-3479 • cityofwinterpark.org

**Natural
Resources &
Sustainability**

9589 0710 5270 0366 1563 01

October 15th, 2025

Property Owner
1662 Summer Way
Winter Park, FL 32789

PS Form 3800, January 2023 PSN 7530	
City, State, ZIP+4®	
Street and Apt. No., or P.O. Box No.	
Sent To	
Total Postage and Fees	
Postage	
Certified Mail Fee	
Extra Services & Fees (check box, add fee as	
<input type="checkbox"/>	Return Receipt (hardcopy) \$
<input type="checkbox"/>	Return Receipt (electronic) \$
<input type="checkbox"/>	Certified Mail Restricted Delivery \$
<input type="checkbox"/>	Adult Signature Required \$
<input type="checkbox"/>	Adult Signature Restricted Delivery \$



WINTER PARK
300 N NEW YORK AVE
WINTER PARK, FL 32789-9998
www.usps.com

10/15/2025

03:37 PM

This is to notify you that 1602 Summerland Ave., Winter Park, FL 32789 property, has submitted a new boat house/dock permit application.

TRACKING NUMBERS

9589	0710	5270	0366	1562	95
9589	0710	5270	0366	1563	01
9589	0710	5270	0366	1563	18

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Tracking Number:

9589071052700366156301

 Copy  Add to Informed Delivery

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

- Delivery Attempt**
Reminder to Schedule Redelivery of your item
October 26, 2025
- Notice Left (No Authorized Recipient Available)**
WINTER PARK, FL 32789
October 21, 2025, 1:42 pm
- Out for Delivery**
WINTER PARK, FL 32789
October 20, 2025, 8:18 am
- Arrived at Post Office**
WINTER PARK, FL 32789
October 20, 2025, 8:07 am
- In Transit to Next Facility**
October 19, 2025
- Departed USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm
- Arrived at USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:34 pm
- Departed Post Office**
WINTER PARK, FL 32789
October 15, 2025, 6:31 pm
- USPS in possession of item**
WINTER PARK, FL 32789
October 15, 2025, 3:37 pm
- [Hide Tracking History](#)

Tracking Number:

9589071052700366156295

 Copy  Add to Informed Delivery

Latest Update

Your item was picked up at the post office at 3:23 pm on October 20, 2025 in WINTER PARK, FL 32789.

Get More Out of USPS Tracking:

 USPS Tracking Plus®

- Delivered**
Delivered, Individual Picked Up at Post Office
WINTER PARK, FL 32789
October 20, 2025, 3:23 pm
- Notice Left (No Authorized Recipient Available)**
WINTER PARK, FL 32789
October 17, 2025, 1:15 pm
- Arrived at USPS Regional Facility**
LAKE MARY FL DISTRIBUTION CENTER
October 16, 2025, 8:31 pm
- In Transit to Next Facility**
October 16, 2025
- Departed USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 10:07 pm
- Arrived at USPS Regional Facility**
ORLANDO FL DISTRIBUTION CENTER
October 15, 2025, 9:44 pm
- Departed Post Office**
WINTER PARK, FL 32789
October 15, 2025, 6:31 pm
- USPS in possession of item**
WINTER PARK, FL 32789
October 15, 2025, 3:37 pm
- Hide Tracking History**



Lakes & Waterways Board

agenda item 6.a

item type

Staff Updates

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Winter Park Police Department

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



item type

Staff Updates

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Lakes Management

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. Lakes Update 2025.11.11



Lakes and Waterways Advisory Board

November 2025

Lakes Updates

- Aquatic Plant Management Treatment Updates
 - Mizell – Hydrilla
 - Virginia – Hydrilla
 - Virginia & Howell Creek – Crested Floating Heart
 - Lake Sue – Hydrilla
 - Howell Branch Preserve – Invasive Plants
 - Small Treatments
- Weedoo Operations
- Plant of the Month
- Upcoming Events:
 - Household Hazardous Waste Drop-off – Nov 8th 8am @ Cady Way Park
 - Paddleboard Clean-up – Nov 15th 8am @ Lake Killarney

PUBLIC NOTICE



NOTICE is hereby given that a public hearing will be held by the **Planning and Zoning Board** of the City of Winter Park, Florida on **Tuesday, December 2, 2025 at 5:00 p.m.** and by the **City Commission** on **Wednesday, December 10, 2025 at 3:30 p.m.**, to be held in the Commission Chambers of City Hall, 401 S. Park Avenue, Winter Park, Florida to consider the **PUBLIC HEARINGS** detailed below. Public participation and comment on these matters must be in-person. Further information is available at cityofwinterpark.org/government/board-public-meetings/, including staff reports within 5 days of the meetings.

Request of Tara Tedrow: An Ordinance amending Chapter 58 "Land Development Code" Article, I, "Comprehensive Plan" so as to add a new policy within the text of the Future Land Use Element to permit the subdivision or lot split of lakefront property that meets specific criteria; providing for conflicts, severability, and an effective date.

All interested parties are invited to attend and be heard. Additional information is available in the Planning Department so that citizens may acquaint themselves with each issue and receive answers to any questions they may have prior to the meeting.

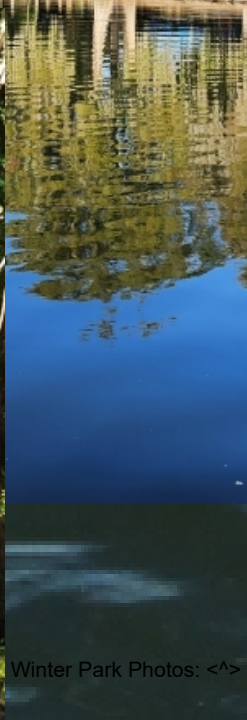
NOTE: If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105). Persons with disabilities needing assistance to participate in any of these proceedings should contact the Planning Department at 407-599-3324 at least 48 hours in advance of the meeting.

/s/ Rene Cranis, City Clerk

PUBLISH: Sunday, November 2, 2025 Orlando Sentinel

Plant of the Month

Cypress Trees (*Taxodium Sp.*)



Plant of the Month

Cypress Trees (*Taxodium Sp.*)



Native to Southeastern United States

Characteristics: A large, slow growing tree that grows to the heights of 35 to 120 feet and to a diameter of 3 to 7 feet. Prefers wet soils but can tolerate dry soils, and don't have a preference of pH. The Cypress trees produce cones that mature and can release 2 to 34 seeds. Cypress knees, once believed their purpose was to provide oxygen to the roots, are thought to provide structural support and stabilization.

Intriguing Facts:

- Only 2 *Taxodium* Cypress tree species in the US
- Can survive anywhere throughout the continental US, but prefers warmer summers
- The bald cypress was designated the official state tree of Louisiana in 1963



item type

Staff Updates

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Upcoming Events

- Paddleboard Clean-up — November 15th 8am @ Lake Killarney
- Annual Fall Bulk Pick-up Days: North of Fairbanks & Aloma — November 6th & 7th
South of Fairbanks & Aloma — November 13th & 14th
- Holiday Boat Parade — December 13th 5pm @ Dinky Dock
- Tuba Christmas — December 20th 1pm @ Central Park

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None



item type

Staff Updates

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Stormwater Management

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. SW Update 11.25

Stormwater Staff Update

Stormwater CIP – Fiscal Year 2026

CIP Title & Description	Original Year Funded	Current Balance	Status/Comments
Drainage Improvements - Recent years of unusually heavy rainfall events have revealed several substandard drainage conditions in various locations throughout the City.	Annually Funded	\$380,749	Several in-house drainage improvements projects for 2025-26 - Completed - Lake Knowles Cir/ Edgewater Ave Pipe Replacement Ongoing - Stormwater Outfall Dredging as needed
			Upcoming
			Spruce Ave Pipe Replacement
			Shultz Ave Pipe Repair
			Cherokee Ave drainage improvements
			Harmon Ave Pipe Replacement
Seminole County Ditch Piping (along Arbor Park Dr) – Drainage ditch behind the homes along Arbor Park Drive has a shared drainage basin with Seminole County. Funding is provided for the design and construction to pipe the ditch.	2016	\$532,418	The Interlocal Agreement was approved by the City Commission and by the Seminole County Commission. 90% plans completed and submitted to Seminole County. Permit documents are being prepared. Estimated start date May 2026.
Stirling Bridge Replacement	2024	\$17,243	Design is underway.
Killarney Dr - Drainage & Street Improvements	2025	\$73,724	Combine failing outfalls into one outfall, includes new inlets. Site remediation is underway.
Palmer Ave at Old England - Drainage Improvements-Phase 1	2025	\$249,500	Replacement outfall at Old England Ave, north of Palmer Ave. Permit received. Work is scheduled for Early 2026.
Mayflower - Drainage Ditches Dredging	2025	\$120,000	Dredging of drainage ditches that begin at the Mayflower property to the north. To be paid by NRCS grant. Debris removal work has commenced.
Lake Spier Drainwell	2024	\$139,870	Both wells installed and online. Site remediation is underway.
Fawsett Road CDS Unit	2026	\$550,000	New CDS unit to treat the outfall that discharges to Lake Sue. 60% plans complete.
Curb Implementation	2026	\$80,000	Curb installation at various locations.
Golfside Dr Pipe Replacement	2026	\$600,000	Replace culvert under Golfside Dr to improve drainage upstream. Survey is complete.



Lakes & Waterways Board

agenda item 7.a

item type

Board Comments

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Discussion of Public Comments Received

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Lakes & Waterways Board

agenda item 8.a

item type

Upcoming Agenda Items

meeting date

November 11, 2025

prepared by

Victoria Tabor, Administrative Coordinator III

approved by

Victoria Tabor, Administrative Coordinator III

subject

Discussion of Upcoming Agenda Items

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None