



City Commission Regular Meeting

Agenda

October 22, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Pastor Trent Pope, Action Church**
- 3. Pledge of Allegiance**
- 4. Cultural Partner Presentation**
 - a. Full Sail University 10 minutes
- 5. Approval of Agenda**
- 6. Mayor's Report**
 - a. Proclamation - Week of the Family 5 minutes
- 7. City Manager's Report**
 - a. Introduction of "Winter Park Celebrates America 250" 5 minutes
- 8. City Attorney's Report**
- 9. Non-Action Items**
- 10. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 11. Consent Agenda**
 - a. Approve the minutes of the regular meeting, October 8, 2025. 1 minute
 - b. Approve the following piggyback contracts: 1 minute
 1. Cintas Corporation - OMNIA Partners/Prince William County Public Schools #R-BB-19002 - Facilities Management Products and Solutions; For the purchase and rental of mats, uniforms, and various facility maintenance products and services. Contract Term: Through October 31, 2027; Not to Exceed: \$275,000
 2. Stuart C. Irby Company - Orlando Utilities Commission (OUC) #4670 OQ - Padmount Switchgears; Request for additional funding for the purchase of padmount switchgears. Contract Term: Through January 1, 2026; Not to Exceed: \$700,000
 3. Osmose Utilities Services, Inc. - Florida Municipal Power Association (FMPPA) #2020-200 - Inspection & Treatment of Electric Utility Wood Poles; For the inspection and treatment of wood utility poles

- throughout the City's electric distribution system. Contract Term: Through October 31, 2026; Amount: \$200,000
4. Wesco Turf Supply, Inc. - Sourcewell #112624-TTC - Landscape and Grounds Maintenance Equipment; For the purchase of equipment to support landscape and grounds maintenance operations. Contract Term: Through January 31, 2029; Not to Exceed: \$250,000
 5. Deere and Company - Sourcewell #112624-DAC - Ground Maintenance; For the purchase of equipment to support landscape and ground maintenance operations. Contract Term: Through January 31, 2029; Not to Exceed: \$350,000
 6. Alan Jay Fleet Sales - Sourcewell #091521-NAF - Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles; For the purchase of vehicles to support City operations. Contract Term: Through November 8, 2026; Not to Exceed: \$175,000
- c. Approve the following contracts: 1 minute
1. SS26-1 - Systems With Intelligence, Inc. - Infrared Monitoring for Substation Maintenance; For infrared monitoring services and equipment located at the Canton and Interlachen substations to support preventative maintenance. Sole Source Term: Through September 30, 2026; Not to Exceed: \$150,000
 2. RFQ20-23 - Ovation Construction Company, Inc. - Repair and Construction Services (<\$300k/project); October 29, 2026; Not to Exceed: TBD

12. Action Items Requiring Discussion

- a. Civil Service Board appointment 1 minute
- b. City Manager's Annual Evaluation 10 minutes

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. Ordinance 3357-25 - Vacating and abandoning a portion of Harmon Avenue between the FDOT Sunrail right-of-way and Palmetto Avenue (2nd reading) 5 minutes
- b. Ordinance - Vacating and abandoning a portion of an unimproved utility easement at 2501 Tuscaloosa Trail (1st reading) 10 minutes
- c. Request of Kimley Horn and Associates, Inc. for: Conditional use approval to construct a 27,000 square foot, two-story building, located 30 minutes

at the combined property of 1419 & 1421 Trovillion Ave, and 1420, 1424, & 1428 Gay Road, for use as a medical office.

- d. Request of Houseman Architecture for: Conditional use approval to demolish the existing, 5,421-square foot, two-story building located at the front of the Winter Park Racquet Club property located at 2011/2111 Via Tuscany in order to construct a new one-story, 6,300-square foot building. 60 minutes

14. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- a. Ordinance - Amending adopted FY 25 Budget 1 minute

15. City Commission Reports

16. Summary of Meeting Actions

17. Adjournment