



Parks & Recreation Advisory Board

Regular Meeting

Agenda

September 17, 2025 @ 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Call to Order

2. Consent Agenda

- a. Approve the minutes of August 20, 2025

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Action Items

- a. **Howell Branch Preserve Park Grant Project** 5 Minutes
- b. Phelps Park Green Space Use Policy 30m
- c. Addition of Fee Based, Automated Dog Washing Station at Lake Baldwin Park

5. Non-Action Items

6. Staff Updates

7. Board Comments

8. Upcoming Agenda Items

- a. Fall Meeting Schedule 10m
 October - Regular Meeting; followed by Work Session
 November - Regular Meeting
 December - 12/17/25 - No Meeting
 January - Regular Meeting

9. Adjournment