



City Commission Regular Meeting

Agenda

September 10, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
- 1. Meeting Called to Order**
 - 2. Invocation - Pastor Weaver Blondin, Mt. Moriah Missionary Baptist Church**
 - 3. Pledge of Allegiance**
 - 4. Cultural Partner Presentation**
 - a. Blue Bamboo Center for the Arts 10 minutes
 - 5. Approval of Agenda**
 - 6. Mayor's Report**
 - a. Proclamation for "Star Spangled Banner Day" 5 minutes
 - 7. Citizen Budget Comments**
 - 8. City Manager's Report**
 - a. Welcome - Mead Botanical Gardens, Inc. Executive Director, Ashley Fraebel 5 minutes
 - 9. City Attorney's Report**
 - 10. Non-Action Items**
 - 11. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
 - 12. Consent Agenda**
 - a. Approve the minutes of the regular meeting, August 27, 2025 1 minute
 - b. Approve the minutes of the work session, August 28, 2025 1 minute
 - c. Approve the following formal solicitations: 1 minute
 1. RFQ10-25 - Parks and Recreation Master Plan; Authorization for Procurement and City staff to enter into negotiations and award the top-ranked vendor based on the selection committee's recommendation: GAI Consultants.
 - d. Approve the following piggyback contracts: 1 minute

1. Meridian Rapid Defense Group LLC - GSA #47QSWA19D001F - Physical Access Control Systems; For contracted services to be utilized by the Police Department for vehicle threat mitigation. Contract Term Through November 18, 2028; Not to Exceed: \$150,000
 2. Stryker - Sourcewell #041823-STY - EMS Equipment; For the purchases of EMS equipment and related products to support Fire Department operations. Contract Term: Through June 30, 2027; Not to Exceed: \$750,000
- e. Approve the following contracts: 1 minute
1. FY13-2 - DeYoung Law Firm, P.A. - Legal Services for the Winter Park Police Department; For contracted services to provide legal support to the Police Department. Contract Term: Through September 30, 2026; Not to Exceed: \$89,000
 2. RFQ6-23 - Geosyntec Consultants - Professional Stormwater Management Engineering Services; Task Order for Phase 1 Final Design and Phase 2 for the Lake Mendocino Drainage Improvements Project; Amount: \$221,377
 3. RFQ18-18 - Power Engineers, Inc. - Electric Underground Conversion Design; Request for additional funding to complete the remaining projects T, U, X, and V designs and services during the ongoing underground project; Not to Exceed: \$200,000
- f. Approve the final award recommendations: 1 minute
1. RFP5-25 - Design, Install, Configure & Maintain Audio Visual Systems; Following negotiations, Procurement and staff recommend awarding a contract to IM Solutions. Contract Term: 1-year initial term with four 1-year renewal options; Not to Exceed: \$200,000
- g. Approve the following request to waive the procurement process: 1 minute
1. Leidos Engineering, LLC - Cost of Service Study for the Electric Utility Department; Requesting to waive the formal procurement process and enter into a direct contract for a one-year term; Not to Exceed: \$109,000
- h. Approve the following purchase: 1 minute
1. Stuart C. Irby Company – Emergency purchase of cable and wire to support restoration management; necessary due to

delays in lead time until the end of October. Amount: \$104,000

13. Action Items Requiring Discussion

- a. Approval of the Interlocal Agreement for Dispatching Services between the City of Winter Park and the City of Maitland. (Tabled from August 13, 2025). 15 minutes

14. Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

- a. Ordinance - Adopting millage rates for FY 2026 budget (1st reading) 5 minutes
- b. Ordinance - Adopting the FY 2026 budget (1st reading) 15 minutes

15. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. Resolution 2305-25 - Designating certain land within the boundaries of the Community Redevelopment Area as an Economic Enhancement District (for brownfield designation); designating the Economic Development Advisory Board (EDAB) as the recommending body to the City Commission as the Economic Enhancement District Board; and authorizing notification to Florida Department of Environmental Protection of said designation; providing for an effective date. 15 minutes

16. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- a. Ordinance amending Chapter 22 "Buildings and Building Regulations" to implement amendments to Florida Statute 553.899 related to milestone inspections and repairs; Providing for enforcement through the Code Compliance Board (1st Reading) 5 Minutes

17. City Commission Reports

18. Summary of Meeting Actions

19. Adjournment