



Civil Service Board Regular Meeting

Agenda

September 9, 2025 @ 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Call to Order**
- 2. Approval of Minutes**
 - a. Minutes of August 12, 2025
- 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
- 4. Action Items**
 - a. Officer off of Probation- Officer Alyssa Ewing
- 5. Non-Action Items**
 - a. Life Saving Award-Officer Nicholas Thomas
- 6. Staff Updates**
 - a. Police Department
 - b. Fire Department
- 7. Board Comments**
- 8. Upcoming Agenda Items**
- 9. Adjournment**



Civil Service Board

agenda item 2.a

item type

Approval of Minutes

meeting date

September 9, 2025

prepared by**approved by****subject**

Minutes of August 12, 2025

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. August 12, 2025, Minutes



Civil Service Board Regular Meeting Minutes

August 12, 2025 at 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Board Chair Dr. Phillips, Vice Chairman Steve Stutzer. Board members: Ansley Butts, Zach Collins and George Gonzalez. Also present: Fire Chief Dan Hagedorn, Police Chief Tim Volkerson and Recording Secretary Kathy Reed

Absent

1. Call to Order

Dr. Phillips called the meeting to order at 5:03 p.m.

2. Consent Agenda

- a. Approve the minutes of July 8, 2025

Motion made by Dr. Phillips to approve the minutes from July 8, 2025; seconded by Mr. Stutzer . The motion carried unanimously by a 5-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

None.

4. Action Items

- a. Officer off of Probation
 - Eugene Glennon

Motion made by Dr. Phillips to approve the permanent status of Officer Eugene Glennon; seconded by Ms. Butts. The motion carried unanimously by a 5-0 vote.

- b. Police Officer Candidate Approval Request

Motion made by Dr. Phillips to approve the Police Officer Candidate List; seconded by Mr. Stutzer. The motion carried unanimously by a 5-0 vote.

- c. FD-Eligibility List

Motion made by Dr. Phillips to approve FD Eligibility List; seconded by Ms. Butts. The motion carried unanimously by a 5-0 vote.

5. Non-Action Items

None.

6. Staff Updates

a. Police Department

- **August 11, 2025** – First day of school for the new academic year.
- **New School Opening** – The *Orlando Gifted Academy* has opened a new campus located in Winter Park.
- **Crossing Guard Services** – The city has contracted **All City Management Services, Inc.** to provide professional crossing guard services.
- **August 25, 2025** – Two new officers are scheduled to begin, bringing the department to full staffing levels.

b. Fire Department

- **August 11, 2025** - Physical exam portion scheduled for eligible candidates in the recruitment process.

7. Board Comments

None.

8. Upcoming Agenda Items

None.

9. Adjournment

The meeting was adjourned at 5:11 p.m.

ATTEST:

Approved by the board on
/s/ Kathy Reed, Board Secretary



Civil Service Board

agenda item 4.a

item type

Action Items

meeting date

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Officer off of Probation- Officer Alyssa Ewing

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. Ewing

**WINTER PARK POLICE DEPARTMENT
MEMORANDUM**

TO: Chief Timothy R. Volkerson
FROM: Captain Scott Williams
DATE: August 13, 2025
SUBJECT: Probationary Period – Officer Alyssa Ewing

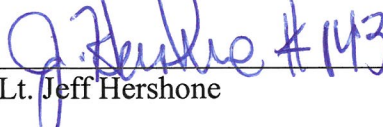
Police Officer Alyssa Ewing’s one-year probationary period ends on August 19th, 2025. Based on your knowledge and observation, please indicate your recommendation below as to whether this employee should be changed to permanent status.

I recommend employee status become permanent.
 I do not recommend employee status become permanent.

 #600

Lt. Joe DiCarlo

I recommend employee status become permanent.
 I do not recommend employee status become permanent.

 #143

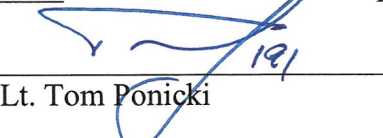
Lt. Jeff Hershone

I recommend employee status become permanent.
 I do not recommend employee status become permanent.

 #180

Lt. Shuvon Ligon

I recommend employee status become permanent.
 I do not recommend employee status become permanent.

 #121

Lt. Tom Ponicki



Civil Service Board

agenda item 5.a

item type

Non-Action Items

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Life Saving Award-Officer Nicholas Thomas

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Civil Service Board

agenda item 6.a

item type

Staff Updates

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Police Department

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Civil Service Board

agenda item 6.b

item type

Staff Updates

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Fire Department

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None