



Parks & Recreation Advisory Board

Regular Meeting Minutes

June 18, 2025 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Leah J. Bonich, Ginny Enstad, Ellen Wolfson (virtual), Lawrence Lyman, Anne Mooney

Absent

Thomas Sims, Lisa Tinker Marsh

Staff Present

Parks and Recreation Director Jason Seeley, Assistant Directors Cathleen Daus and Mike McCosker, Recreation Coordinator Laura Halsey

1. Call to Order

Meeting was called to order by Chairperson, Leah Bonich at 5:32pm

2. Consent Agenda

- a. Approve the minutes of May 21, 2025

Motion made by Anne Mooney, seconded by Lawrence Lyman, to approve the May 21, 2025 minutes. Motion passes 4-0.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

Gigi Papa, 1440 Hibiscus Ave, requested that all board meetings begin at 5:30 to allow the public and residents the ability to attend.

She would also like to ensure none of the board members are related to any type of campaign unless they are sponsored by a resident/board member.

Another point was the lack of communication pertaining to Parks & Recreation events. An example was this evening's event at Seven Oaks, which was only advertised as of yesterday, June 17, 2025.

Jason Seeley, Parks & Recreation Director, addressed her concerns pertaining to the events. Staff communicated the event through the Parks & Recreation page, advertised on the city website as of June 17, 2025, and a press release was also created and released on June 6, 2025.

Leah Bonich, PRAB chairperson, stated it is not showing up on the city website's event calendar. Mr. Seeley agreed and will point it out to the communications department.

The board inquired how the participants were selected for the food truck event. John Clarke, Recreation & Family Service Manager, stated staff used the approved food truck

list to reach out for interest and availability. The goal is to engage businesses surrounding the park to bring ore awareness to both the park and the businesses. Mr. Seeley informed the board there are a few additional events slated for the park as well.

4. Action Items

a. Nominations and Election of Chair and Vice-Chair

Motion made by Ginny Enstad, seconded by Anne Mooney, to nominate and elect Thomas Sims for Chairperson and Leah Bonich for Vice Chairperson.

Motion fails 2-3 with Lawrence Lyman, Leah Bonich, and Ellen Wolfson opposing.

Motion made by Lawrence Lyman, seconded by Ginny Enstad, to nominate and elect Leah Bonich as Chairperson and Thomas Sims as Vice Chairperson.

Motion passes 5-0.

5. Non-Action Items

a. Meeting Frequency and Structure

Mr. Seeley discussed the meeting frequency and structure with the board and recommended not scheduling meetings for March, May, September, and December. He suggested the board focus more on what their interests and goals are for the year to ensure the meetings are more productive and efficient. He also included the items that must be discussed, such as the strategic action plan, fee schedule and budget, etc. Mr. Lyman is in agreement with the recommendation and suggested not having a meeting in July due to summer travel plans, keeping the September meeting instead. Mrs. Bonich feels four meetings is too many to skip but would be in favor of three - March, December, and perhaps July. Mr. Seeley stressed the importance of structuring the meetings in order to be more productive. The board members need to decide what their goals are and what items they want to discuss. The board is in agreement to remove the December and July meetings beginning with the December 2025 meeting. Mrs. Wolfson inquired if it would be possible to hold a less formal setting for a discussion regarding the board members' individual goals, Mrs. Bonich suggested September for a work session.

6. Staff Updates

a. Strategic Action Items Update

Mr. Seeley provided the board with project updates, which included CAPRA accreditation, with the next one being due in 2027. The master plan solicitation will begin next month with Cathleen Daus and Mike McCosker being on the selection committee. A lot of the items are part of the CAPRA and included in the master plan such as an upgraded AV system at the community center, geothermal heating for the community center pool, and Winter Park 9 additional rain shelter on Hole 4. There is a

new mini-park on Gipson Green where a resident has donated a portion of his lot to the city. Lastly, the sculpture statue was installed at Unity Corner this morning and July 12, 2025, will be the dedication date for Unity Corner.

Mrs. Daus added that July is Parks & Recreation month and displayed a calendar of events for the board to reference. Mrs. Bonich would like staff to address having all the Parks & Recreation events listed on the City's calendar page through the Communications department.

Mr. Lyman complimented the staff on the work they do but stated the Dinner on the Avenue event was more congested and compact per the feedback he had received from attendees. Mrs. Daus believes it could have been due to the new parameters set by the Police and Fire Departments for emergency clearance.

7. Board Comments

Mrs. Bonich inquired if staff updates are necessary at every meeting or if it can be done less often.

8. Upcoming Agenda Items

The board would like to discuss their individual goals as a group at the next meeting. Mr. Seeley recommended each member supply him with their goals before the end of July and the discussion will take place at the August meeting.

9. Adjournment

The meeting adjourned at 6:40 pm.

Approved by the Board on August 20, 2025
/s/ Laura Halsey, Recreation Coordinator