



City Commission Regular Meeting

Agenda

July 23, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Wes Hamil, Director of Finance**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Mayor's Report**
- 6. Citizen Budget Comments**
- 7. City Manager's Report**
- 8. City Attorney's Report**
- 9. Non-Action Items**
- 10. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

11. Consent Agenda

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| a. Approve the minutes of the regular meeting, July 9, 2025 | 1 minute |
| b. Approve the minutes of the work session, July 10, 2025 | |
| c. Approve the following formal solicitations: | 1 minute |
| d. Approve the following piggyback contracts: | 1 minute |
| <ol style="list-style-type: none"> 1. Weedoo Greenboats, Inc. - GSA #47QMCA20D0042 - Equipment & Supplies Purchasing; For the repair and maintenance of existing equipment to support City operations. Contract Term: Through July 16, 2030; Not to Exceed: \$125,000 2. Vermont Systems - Seminole County #RFP-602809-17BJC - Parks & Rec Division Business Management Software; Requesting additional funds for the software solution used by the Parks & Recreation Department to manage business operations and services. Contract Term: Through September 30, 2029; Not to Exceed: \$550,000 3. Carr & Collier, Inc. - Seminole County #CC-3563-21/RTB - Minor Construction Projects Less Than \$2M; For contracted services to support the Public Works Department staff and City operations. Contract Term: Through August 9, 2026; Not to Exceed: \$400,000 4. Ovation Construction Company, LLC - Sourcewell #FL-R3-GC- | |

092524-OCC - General Contractor; For contracted services on an as-needed basis during the term of the agreement to assist staff and support City operations. Contract Term: Through December 10, 2026; Not to Exceed: \$500,000

- e. Approve the following contracts: 1 minute
 - 1. RFQ7-22 - Patel, Greene & Associates, LLC - Transportation Planning & Engineering Services; For professional consulting services to support City staff with active and potential future projects. Contract Term: Through July 7, 2026
 - 2. RFQ7-24 - L&S Diversified - Professional Survey Consulting Services; For professional consulting services to support City staff with active and potential future projects. Contract Term: Through May 23, 2026
- f. Approve request to waive procurement process: 1 minute
 - 1. Mission Critical Solutions (MCS), an authorized contractor for Lighting Solutions - MLK Jr. Park Basketball & Pickleball Court Lights Installation; Not to Exceed: \$84,100
- g. FY25 Budget Amendments 2 minutes
- h. Commission acceptance of Water & Wastewater Utility Strategic Plan
- i. City Commission approval of the Electric Utility Strategic Plan.

12. Action Items Requiring Discussion

- a. Seven Oaks Park Sculpture Installation Proposal from Public Art Advisory Board 10 minutes
- b. Budget Discussion & Set Tentative Millage Rate 20 minutes
- c. Discussion of Orange County Redistricting 20 minutes
- d. Seven Oaks Park Activation RFP 15 minutes

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

14. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. | Ordinance 3350-25 - Implementing reasonable time, place, and manner restrictions on protests and demonstrations near the Winter Park Library and Events Center and prohibiting intentional acts causing disruption to Library operations or events occurring at the Winter Park Library and Events Center (2nd Reading) | 5 minutes |
| b. | Resolution 2303-25 - Designating the City Manager as the administrative official authorized to approve plats and replats pursuant to Section 177.071, Florida Statutes. | 5 minutes |

15. Department Budget Presentations

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| a. | Department Budget Presentations | 45 minutes |
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16. City Commission Reports**17. Summary of Meeting Actions****18. Adjournment**