



City Commission Regular Meeting

Agenda

July 9, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order**2. Invocation - Pastor Justin Mrotz, Action Church****3. Pledge of Allegiance****4. Approval of Agenda****5. Mayor's Report**

- a. Establishment of Auditor Selection Board 5 minutes

6. City Manager's Report

- a. FY 25 Q4 Schedule 1 minute
- b. FY 26 Budget Presentations 90 minutes

7. City Attorney's Report**8. Non-Action Items****9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

10. Consent Agenda

- a. Approve the minutes of the regular meeting, June 25, 2025 1 minute
- b. Approve the minutes of the work session, June 26, 2025 1 minute
- c. Authorize staff to negotiate the following: 1 minute
 - 1. RFP5-25 - Design, Install, Configure & Maintain Audio Visual Systems; Authorization for Procurement and City staff to enter into negotiations with the two (2) top-ranked vendors based on the selection committee's recommendation: BCI Integrated Solutions, IM Solutions, LLC. Final award recommendations will be brought back to the City Commission for approval upon completion of negotiations.
 - 2. ITN7-25 - Janitorial Services REBID; Authorization for Procurement and City staff to enter into negotiations with the four (4) top-ranked vendors based on the selection committee's recommendation: American Facility Services, Inc., American Janitorial, Inc., Kings Service Solutions, LLC, United States Service Industries, Inc. (dba

Grupo Eulen). Final award recommendations will be brought back to the City Commission for approval upon completion of negotiations.

d. Approve the following piggyback contracts: 1 minute

1. Wind River Environmental, LLC - Orange County #Y23-155 - Sewage Hauling; For contracted sewage hauling services to support City staff and operations, including during sewer line breaks and maintenance shutdowns. Contract Term: Through July 24, 2028; Not to Exceed: \$125,000.
2. Cubix, Inc. - OMNIA Partners #2020002150 - Systemwide Flooring; For flooring replacement throughout City facilities, as determined by operational needs. Contract Term: Through April 14, 2027; Not to Exceed: \$175,000.
3. Everglades Equipment Group - Sourcewell #112624-DAC - Ground Maintenance; For purchase and replacement of grounds maintenance equipment to support City operations. Contract Term: Through January 31, 2029; Not to Exceed: \$150,000.
4. Applied Ecology, Inc. - South Florida Water Management District #4600004950 - Ecological and Environmental Scientific and Technology Support; For services to analyze 2021-2022 vegetation coverage throughout the City and compare existing canopy data. Contract Term: Through October 28, 2027; Not to Exceed: \$250,000.
5. Optimus Solar, LLC - Sourcewell #042221-CPI - Electric Vehicle Supply Equipment & Related Services; For the maintenance of existing electric vehicle infrastructure. Contract Term: Through July 20, 2026; Not to Exceed: \$145,000.
6. Atlantic Pipe Services, LLC - City of Orlando #IFB22-0161-3 - Sanitary Sewer Lining and Manhole Rehabilitation; For contracted services to support the Public Works Department staff and City operations. Contract Term: Through July 17, 2026; Not to Exceed: \$215,000.
7. Municipal Emergency Services - Lake County #22-730 (Multi-Award Contract) - Fire Equipment, Supplies & Services; For the purchase of firefighting tools, equipment, and related supplies to support the Fire Department operations. Contract Term: Through July 31, 2027; Not to Exceed: \$100,000.
8. Ten-8 Fire Equipment Company - Lake County #22-730 (Multi-Award Contract) - Fire Equipment, Supplies & Services; For the purchase of firefighting tools, equipment, and related supplies to support the Fire Department operations. Contract Term: Through July 31, 2027; Not to Exceed: \$100,000.

e. Approve the following contracts: 1 minute

1. RFP22-23 - High Performance Sports Management, Inc. - Tennis Programming & Instructional Services; Requesting additional funding to continue supporting the successful tennis program. Due to increased revenue goals and growing participation, the City has incurred higher program costs. Contract Term: Through October 10, 2025; Not to Exceed: \$175,000.
2. IFB14-24 - Yang, Inc. - Electrician Services; For as-needed electrical services to support maintenance and repair needs across City facilities. Contract Term: Through August 4, 2026; Not to Exceed: \$175,000.

11. Action Items Requiring Discussion

12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. Request of Benjamin Partners, LTD: 5 minutes
 - Ordinance 3344-25 - Changing the Low Density Residential Future Land Use designation to an Orange County Planned Development Future Land Use designation on the property located at 1101 Lewis Drive (2nd Reading).
 - Ordinance 3345-25 - Changing the Low Density Residential (R-2) District Zoning to Orange County Planned Development (OC PD) District Zoning on the property located at 1101 Lewis Drive (2nd Reading).
- b. Request of David Rasmussen: 5 minutes
 - Ordinance 3346-25 - Rezoning the property at 2260 Hawick Lane from single-family (R-1A) to low-density residential (R-2) (2nd Reading)
- c. Request of Cory Kroeger:: 5 minutes
 - Ordinance 3338-25 - Annexing approximately 0.50 acres of real property located at 874 Jackson Avenue. (2nd Reading)
 - Ordinance 3347-25 - Establishing Commercial Future Land Use on the annexed property and to indicate the annexation on the other maps within the Comprehensive Plan. (2nd Reading)
 - Ordinance 3348-25 - Establishing Commercial (C-3) zoning on the annexed property. (2nd Reading)

13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. | Ordinance 3349-25 - Amending Chapter 58 "Land Development Code", Article III, "Zoning Regulations" Subsection 58-71 through 58-83 so as to add provisions relating to the adoption of updated design standards for the Central Business District/West New England Avenue, Morse Boulevard, and the Orange Avenue Overlay District (2nd Reading). | 5 minutes |
| b. | Ordinance - Implementing reasonable time, place, and manner restrictions on protests and demonstrations near the Winter Park Library and Events Center and prohibiting intentional acts causing disruption to Library operations or events occurring at the Winter Park Library and Events Center (1st Reading) Tabled from June 25, 2025 | 10 minutes |
| c. | Resolution 2302-25 - Approving the use of electronic signatures on government documents. | 5 minutes |

14. City Commission Reports**15. Summary of Meeting Actions****16. Adjournment**