



# Keep Winter Park Beautiful & Sustainable Advisory Board Subcommittee Minutes

**June 18, 2025 at 10:00 AM**

City Hall Commission Chambers  
401 S. Park Avenue

## **Present**

John Page, Zeina Matar-Ghantous, Stephen Pategas, Sustainability Manager Sara Miller, Sustainability Specialist Nicole Marshall, Director of Planning & Zoning Allison McGillis, Park Services Manager Josh Nye, Administrative Coordinator Victoria Tabor

### **1. Meeting Called to Order**

The meeting was called to order at 10:00 am.

### **2. Discussion Item (s)**

#### **a. Landscape Ordinance**

Introductions took place. Mr. Pategas stated that the landscape ordinance of Winter Park is being deliberately revised utilizing the City of Orlando worksheet. It was clarified that the Orlando worksheet focuses on sustainability, and instead of embedding this language directly into the code, the worksheet allows builders to earn points based on their sustainability level.

This is intended for commercial builders and includes a checklist for landscape architects to ensure they meet the baseline requirements. The worksheet is not part of the Orlando code but is a policy they enforce. Ms. McGillis mentioned that the worksheet requirement will need to be incorporated into the code.

Mr. Nye requested that it be noted not to include any Class II invasives and, similar to the tree ordinance, to reference the list of invasive plant species provided by the Florida Invasive Plant Council.

Ms. McGillis was informed that she needs to determine a development factor, development type, and acreage. Mr. Pategas suggested involving Stormwater in reviewing the ordinance to prevent retention pond problems. A discussion should also be held regarding plantings in the right-of-way.

Ms. Eby's input regarding water edge properties is still required. Ms. Matar-Ghantous raised concerns about electricity and planting issues. Mr. Nye proposed updating the ordinance to include cages to prevent sidewalk damage and suggested finding ways to incorporate infrastructure improvements with the trees. The irrigation ordinance will also be included.

Mr. Page inquired about the timeline for the ordinance. There is no specified completion date. Mr. Nye indicated that upon completion, the ordinance will be submitted to Planning and Zoning (P&Z) for approval.

It was also noted that, with regard to residential developments, the landscape ordinance pertains to turf.

### **3. Adjournment**

The meeting adjourned at 10:27 a.m.

/s/ Bahiyyah Layton, Board Coordinator