



# Lake Killarney Board Work Session

## Agenda

**May 28, 2025 @ 11:00 AM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Call to Order**

**2. Discussion of Item (s)**

a. Work Session - Prioritization List

1 Hour 30  
Minutes

**3. Adjournment**



## Lake Killarney Board

# agenda item 2.a

**item type**

Discussion of Item (s)

**meeting date**

May 28, 2025

**prepared by**

Victoria Tabor, Administrative Coordinator III

**approved by****subject**

Work Session - Prioritization List

**motion | recommendation****background**

The board approved holding a work session to discuss Lake Killarney Board initiatives for the new year. The attachment contains the prior year's work session document.

**alternatives | other considerations****fiscal impact****attachments**

1. Prioritize list LKB-2025

Lake Killarney Work Session 2-7-2024  
 Prioritization List- To be reviewed annually in May/June Work Session  
 Yellow=Priority Favored by Board  
 Red= Staff notes regarding request

Status	Priority	Subject	Board Description	Staff Notes	Date Provided
Complete	High	Boat house and Dock Inspections	After a boat house or dock is approved by the board, is there a way the Lake's staff could circle back to the board and inform them that the Permitted dock or boathouse was built and landscaped in accordance with the permit issued? The process of the building department staff doing this inspection leaves the Lake staff to rely on them and no reassurances are given to the board the structure was completed and is in compliance. Example, Ms. Bell on Lake Drive.	Provided stepwise process to permitting to board	8/2/2024
Complete	High	Annexation Updates	Any updates with the annexation of Winter Park, especially as I live on the unincorporated side of the lake. Prep for Annexation. Status and involvement in any city plans to annex the other side of Killarney from Orange County to WP? Where might our board fit into this discussion? Will there be a thorough review of the aging infrastructure on the Orange County side of the lake?	Jeanne provided letter of request	2/2024
Ongoing	High	Trash & Debris from all major lake inputs	Clean not only trash and debris from all major lake inputs but in the long term remove chemicals and fertilizers from the input. (Better Lake Quality) Quarterly basis for pipe inspections/OC to be involved.	Quarterly basis for pipe inspections/OC to be involved; Mailer sent to OC residents August 2024- CWP to send similar message Oct 2024. Mailer delayed per Hurricanes- will be sent early Dec.	Ongoing
Ongoing	High	New Development Notification	Learn about Developer events/projects earlier so that we may have input/impact into what is dumped into our lake.	Shannon will coordinate with P&Z Board for items related to Killarney	5/1/2024
Complete	High	Exfiltration Maintenance	See example/actual agreement regarding requirements for underground retention systems and related cleaning process and timing.	provided example of signed maintenance agreement and letter requiring compliance with maintenance	12/4/2024
Complete	High	Modification to Ch 114 for docks & seawalls in Cove	Explore the feasibility of modifying specs and requirements for docks and sea walls for the smaller "lobes" of Lake Killarney. Canal & Cove specifically.	Overview presentation to the board on 9/4. Board to provide direction thereafter. Staff recommends code remains as is as the board already has authority to regulate. Board agrees with Staff recommendation.	9/4/2024
Complete	High	Managing lake levels/hurricane preparedness		Basin study reviewed the City's current hurricane preparedness plan, including pre-storm operations and confirmed the effectiveness of each pre-storm operation.	5/7/2025
Ongoing	High	Emergency Response Contact List	Provide annual updated contact list to WPPD & OC	Residents with boats who can assist 1st responders	7/23/2024
Ongoing	High	Accessing Money	The status of the city replacing their grant writer and who specifically is charged with knowing possible sources of money, and is focused on writing the grants and following up on the grants available, as it relates to our aging infrastructure.	City Commission voted to review budget items	
Ongoing	High	Imperial Update	latest update on the testing and results	Shannon provides update upon report received from FDEP	7/2/2024
Complete	High	Nicolette Pond	Nicolette Pond permitting process and design.	Pond is complete	Oct-24
Ongoing	High	Private Lift Station Maintenance Agreement	Status of private lift station inspection and reporting program to monitor the maintenance compliance of private lift stations in Winter Park or WP's jurisdiction.	David Zusi Provided update to the Board. Agreement in effect sent to Board.	11/5/2024
Ongoing	High	Library & Event Center Parking Additions	Would our board be part of these discussions as it relates to changes around this facility and runoff or reconfiguring MLK POND?	Staff will keep the board up to date on proposed changes to MLK pond that could potentially affect Lake Killarney	Ongoing
Ongoing	Low	Alligator Awareness	To know more about out the growing number of gators in the canal/cove. Provided educational flyer and distributed.	Provide educational awareness via MailChimp	5/7/2024
Complete	High	CRS	The status of the city joining the Community Rating System (CRS)	City Commission voted not to join the CRS program.	6/26/2024

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Ongoing	High	Trash receptacles on storm drains	Trash and recycle bins being place over storm drains with "drains to lakes" placards being on the storm drains and not moving them after collection.	Sustainability will send outreach messaging. Storm drain marking inventory completed. Educational Mailers being provided to community. Mailer delayed per Hurricanes- sent 12/5/2024.	Ongoing
Complete	High	NPDES Permit Overview	Review the NPDES filing including all attachments.	Shannon presented NPDES Overview	2/7/2024
Ongoing	High	Lake Survey Report	When staff conducts a lake survey, is there a report they prepare and could this be provided to the board without much effort? This could include a review of any docks and boat houses that might be in an unsafe condition and track the resolution of the situation with an update to the board?	Staff currently provides a verbal update to inspections including violations reported and outcome for both Lakes & Waterway Board and Killarney Board. Field sheets are not uploaded to any lake Board per resources.	Monthly
Pending	High	Drainage Basin Improvements	RECONFIGURING DRAINAGE – The city staff have discussed possible plans to redo the roadway around where the Imperial Laundry was, near Lake Rose. What drainage changes are contemplated and are there plans to connect Lake Rose to any lake that flows, or overflows, into Lake Killarney? How might the board participate in these discussions and potential changes around Lake Rose, especially as it relates to connecting this lake to Lake Killarney? This same discussion as it relates to MLK POND.	No changes to drainage patterns were made during the construction of the southbound right turn lane at Denning Dr and Fairbanks Ave. Staff will keep the board up to date on proposed changes to Lake Rose that could potentially affect Lake Killarney.	
Pending	High	Drainage Basin Improvements	CONDITION REPORT OF LK STORMWATER SYSTEM – Status of the report on mapping and the condition evaluation of all stormwater outfalls on or around Lake Killarney /cove/ canal. Who's responsible for this project and any update, or is a partial report review possible? I know the city hired an engineering firm and that report is due in about a year; however, I believe Shannon was working on this. Is this still in the works at the staff level?	The basin study report does not include information on the condition of stormwater outfalls. City-wide investigation of the condition of major outfalls will commence once the stormwater maintenance crew's camera truck is received. Once this schedule is generated it will be shared with both lakes boards.	
Pending	High	Drainage Basin Improvements	NEW ENHANCEMENTS FOR LK – Where might it be good to include a CDS box if stormwater pipes and outfalls are updated, consolidated and fixed? Will the board be part of this discussion? Are there federal or state funds available for these types of expensive corrections and enhancements? I know staff always considers this enhancement; however, maybe the board could assist with encouragement to the commission to access funds for these environmentally beneficial devices.	FDEP grants funds for stormwater retrofit projects such as this. The City has applied for a grant for a CDS unit at the Shoreview Ave outfall on Lake Killarney.	
Complete	High	Drainage Basin Improvements	BASIN REPORT PRESENTATION	An overview of the Western Basin Study presented to Board.	11/6/2024
Pending	High	Lake Data Dashboard	Status of on-line dashboard	Beta complete and presented to Lakes & Waterway Board. Launch expected by Fall.	