



City Commission Regular Meeting

Agenda

June 25, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order**2. Invocation - Reverend Alison Harrity, St. Richard's Episcopal Church****3. Pledge of Allegiance****4. Approval of Agenda****5. Mayor's Report**

- a. Proclamation for Lakes Appreciation Month in July 5 minutes

6. City Manager's Report

- a. Update on Library and Events Center 10 minutes
- b. Advisory board attendance 10 minutes

7. City Attorney's Report**8. Non-Action Items****9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

10. Consent Agenda

- a. Approve the minutes of the regular meeting, June 11, 2025. 1 minute
- b. Approve the minutes of the work session, June 12, 2025. 1 minute
- c. Approve the following piggyback contracts: 1 minute
 - 1. Truist Bank - School District of Lee County #N237429DG Banking and Financial Services; To support the City's purchase card (p-card) program with banking and financial services. Contract Term: Through June 26, 2028.
 - 2. Dade Paper & Bag, LLC - OMNIA Partners #152611 - Comprehensive Operational and Janitorial Supplies and Solutions; For purchasing inventory and janitorial supplies on an as-needed basis. Contract Term: Through May 31, 2027; not to exceed: \$150,000.
 - 3. Dell Marketing L.P. - Midwestern Higher Education Compact (MHEC) #MHEC-04152022 - End User Computing & Peripherals, Device Lifecycle Management; For purchasing technology products and

services to support city staff and operations. Contract Term: Through June 30, 2029; not to exceed: \$500,000.

4. Everglades Equipment Group - Brevard County #B-5-24-18 - Agriculture Equipment OEM Replacement Parts. For purchasing OEM products for existing city equipment. Contract Term: Through March 30, 2029; not to exceed: \$100,000.
5. Water Company of America - Polk County #2024-073 - Review of Unbilled or Mis-billed Utility Services; For services to analyze the City's utility billing accounts. Contract Term: Through September 16, 2029; not to exceed: \$40,000.

d. Approve the following contracts:

1 minute

1. IFB23-22 - D&A Construction Group, Inc. - Continuing Concrete Services; For contracted services to support city staff; Contract Term: Through June 1, 2026; not to exceed: \$350,000.
2. IFB24-24 - Modern Plumbing Industries, Inc. Plumbing Services; Request for additional funding for contracted services to support city operations. Contract Term: Through November 14, 2025; not to exceed: \$350,000.
3. RFP8-24 - The Davey Tree Expert Company - Tree Pruning and Removal Services; For contracted services to support the City with tree pruning and removal. Contract Term: Through July 7, 2026; not to exceed \$1,000,000.
4. IFB20-22 - Tom's Sod Services, Inc. - Purchase, Delivery & Installation of Sod; For contracted services to support city staff and operations. Contract Term: Through July 13, 2026; not to exceed: \$400,000.

11. Action Items Requiring Discussion

- a. Reconsideration of the Condition of Approval for Resolutions Nos. 2298-25 and 2299-25 along with the FDOT Local Agency Program and Local Funding Agreement for the Hungerford Elementary Safe Routes to School

10 minutes

- b. Parks & Recreation Fee Waiver Policy

45 minutes

12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. Request of Benjamin Partners, LTD:

5 minutes

- Resolution 2301-25 - Adopting amendments to the Fourth Amendment to the Amended and Restated Development Order

for the Ravaudage development as originally adopted on November 10, 2014, to add 1101 Lewis Drive into the PD.

- Ordinance - Changing the Low Density Residential Future Land Use designation to an Orange County Planned Development Future Land Use designation on the property located at 1101 Lewis Drive (1st Reading).
- Ordinance - Changing the Low Density Residential (R-2) District Zoning to Orange County Planned Development (OC PD) District Zoning on the property located at 1101 Lewis Drive (1st Reading).

b. Request of David Rasmussen: 30 minutes

- Ordinance - Rezoning the property at 2260 Hawick Lane from single-family (R-1A) to low-density residential (R-2) (1st Reading).
- Subdivide the property at 2260 Hawick Lane into three 50-foot-wide lots that meet the minimum lot sizes to build three single-family homes.

c. Request of Cory Kroeger:: 5 minutes

- Ordinance - Annexing approximately 0.50 acres of real property located at 874 Jackson Avenue. (1st Reading)
- Ordinance - Establishing Commercial Future Land Use on the annexed property and to indicate the annexation on the other maps within the Comprehensive Plan. (1st Reading)
- Ordinance - Establishing Commercial (C-3) zoning on the annexed property. (1st Reading)

13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- a. Ordinance - Amending Chapter 58 "Land Development Code", Article III, "Zoning Regulations" Subsection 58-71 through 58-83 so as to add provisions relating to the adoption of updated design standards for the Central Business District/West New England Avenue, Morse Boulevard, and the Orange Avenue Overlay District (1st Reading). 30 minutes
- b. Ordinance - Implementing reasonable time, place, and manner restrictions on protests, demonstrations, and similar activities near the Winter Park Library and Events Center (1st Reading) 10 minutes

14. City Commission Reports

15. Summary of Meeting Actions

16. Adjournment