



Utilities Advisory Board Regular Meeting

Agenda

June 24, 2025 @ 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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please note

Times are projected and subject to change.

- 1. Call to Order**
- 2. Selection of Chair and Vice Chair**
- 3. Consent Agenda**
 - a. Approve the minutes of April 22, 2025 1 Minute
 - b. Approve the minutes of May 27, 2025 1 Minute
- 4. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
- 5. Action Items**
 - a. Bond financing for undergrounding and other electric utility projects 20 minutes
 - b. Proposed FY 2026 utility budgets and rate increases 30 minutes
- 6. Non-Action Items**
- 7. Staff Updates**
 - a. Electric Utility - Jamie England 10 minutes
 - b. Water & Wastewater Utility – David Zusi
 - c. Performance Measurement – Wes Hamil 5 minutes
 - d. Educational Campaign – Clarissa Howard 5 minutes
- 8. Board Comments**
- 9. Upcoming Agenda Items**
- 10. Adjournment**



Utilities Advisory Board

agenda item 3.a

item type

Consent Agenda

meeting date

June 24, 2025

prepared by**approved by****subject**

Approve the minutes of April 22, 2025

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. UAB-mins-2025-04-22 DRAFT (2)



Utilities Advisory Board Regular Meeting Minutes

April 22, 2025 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Michael Poole, Paul W. Smith Jr., Kathryn Sutton, Mary Dipboye, Paul Conway

Absent

Alison Yurko, Leon Huffman

Staff Present

Director of Water and Wastewater Utilities David Zusi, Director of Electric Utility Jamie England, Director of Finance Wes Hamil, Electric Utility Operations Manager Miguel Cruz, Deputy Director of Water and Wastewater Utilities Jason Riegler, Utility Services Manager Ann Newhouse, Administrative Coordinator Madison Smith

1. Call to Order

The meeting was called to order at 12:01 pm

2. Consent Agenda

- a. Approve the minutes of March 25, 2025

Motion made by Mr. Conway to approve the minutes, seconded by Ms. Dipboye. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

Hattie Bryant, 1240 S Pennsylvania, provided a document to the board and staff outlining her comments, emphasizing that the current renewable energy plan will require resident taxpayers to pay up to six times more than necessary unless the plan is revisited.

4. Action Items

5. Non-Action Items

- a. Proposed State Legislation Regarding Utility Rates

Mr. Zusi and Mr. Hamil shared details about proposed state legislation affecting only water and wastewater rates. Under current state law, municipalities can charge water and wastewater customers outside city limits up to 25% more than those within. If approved, customers outside the city will experience a 12.4% reduction in rates, while those within the city limits will face a 9.5% increase.

Kathryn Sutton asked for clarification regarding the reference to municipalities served outside the city limits. Mr. Hamil responded that the proposed legislation refers to municipalities served outside a utility's city limits and that in the case of Winter Park, we do not serve any outside municipalities, only portions of unincorporated Orange and Seminole Counties. The exact number of customers outside was unavailable at the time of inquiry. Allocations for capital improvements differ for those outside and inside the city. Mr. Poole summarized that if the bill passes, some groups will see an increase while others will see a decrease, along with an annual increase and an indexed increase that could amount to as much as a 15% increase for city customers. He suggested initiating communication for customers who will be affected.

Mr. Zusi advised that they are monitoring the legislation regarding the removal of fluoride. The timing will be around July 1. A small amount of fluoride is added to reach 0.7. Implementing this change will not be difficult; staff will simply stop adding it.

b. Change in net metering practice

Net metering encompasses bi-directional measurement of electricity flow between the grid and residential properties. According to the policy established in 2012, should a customer supply the city with more electricity than the city delivers within a billing cycle, the surplus will be banked and credited to the customer in the following billing cycle. At the conclusion of the calendar year, if the customer has accrued a net credit, the city shall credit the customer's account for the surplus electricity provided.

The previous billing system was not capable of accommodating the banking of excess kWh received from customers. Consequently, the credits for energy charges and fuel charges were issued within the billing cycle rather than at the conclusion of the fiscal year. Staff members have collaborated with the current billing system vendor to rectify this issue. Moving forward, if a customer provides excess power within any billing cycle, their invoice will display their customer charge with their energy and fuel charges reflected as zero. They will be responsible for the taxes associated with the customer charge. The system will accumulate their excess power, and at the end of the calendar year, they will receive compensation for any remaining surplus. The credit will be retained in accordance with the initial policy and distributed at the conclusion of each calendar year.

Mr. Hamil explained net meter customers with remaining surplus kWh at the conclusion of a calendar year would be paid for energy, fuel, and the franchise fee equivalent.. The compensation rate at the end of the year involves a manual calculation of the average annual rate based on the customer's applicable rate tariff in effect for the previous year.

The residential fee of \$16.98 will be applied regardless of whether a solar customer generates excess energy. Mr. Poole agrees with the decision not to reimburse customers for taxes and franchise fees and would like the retail rate versus rate tariff to be defined and clarified.

c. New Utility Account Payment Options

Ms. Newhouse introduced two new payment methods with provider Paymentus that will take effect with the May bill. One option is Text to Pay, while the other is Scan to Pay. Scan to Pay requires the customer to use a QR code to pay at a retailer, they can pay with cash or any other method accepted at the location. There is no fee for Text to Pay, and a small fee for Scan to Pay, which goes to the retailer.

Text to Pay offers the city an additional communication channel option for pre-planned outbound messages at a rate charged to the city of 12 cents per text and 5 cents per e-mail. The OMS system will continue to be the method used to send outage alerts. A pilot test was conducted with 5,000 customers, and all payments were processed with no issues. An online FAQ will be made available.

d. Financial report for the six months ended March 31, 2025

Mr. Hamil reviewed the financial reports for the preceding six months. Revenues from both water and electricity have been somewhat more favorable than anticipated, primarily driven by volume rather than price.

Fuel rates were increased on March 1. Fuel cost revenues exceeded the fuel costs incurred for the month of March. The ending balance in the fuel cost stabilization fund stood at \$885,000, which remains below the targeted balance of \$1.4 million. Upon reaching our upper trigger point of \$1.75 million, fuel rates will be adjusted downward. The frequency of rate adjustments is variable.

Mr. Hamil noted in the statement that the cash balance for electricity is low at \$1.2 million; however, the inventory stands at \$9 million for the undergrounding. As Electric utilizes its purchased inventory over the coming year or two, together with incoming revenues, the cash balance is expected to increase.

6. Staff Updates

a. Electric Utility - Jamie England

Mr. England announced the events for the 20th anniversary. The electric utility is working to become more community oriented.

The undergrounding project was reviewed, and the wording for the definition of "complete" on the website was corrected.

The board requested the revised comments on the strategic plans. Joint UAB strategic plan work sessions with the city commission are scheduled for June 12 at 3:00 pm regarding water and wastewater, and June 26 for electric.

Mr. England indicated that there are now three vendor options for the OMS and that AI will gather historical outage data within it in the future.

Staff with the input of city management are updating the street light policy to decrease inventory by swapping high pressure sodium lights for LED ones.

The city has not yet committed to the dark sky initiative. Dark sky lighting is a superior option as it requires less maintenance, helps bird mitigation, and is more environmentally friendly. The estimated cost to replace all city lighting with dark sky options is around \$9 million.

During discussions, participants questioned why, if residents prefer dark sky lights and they are a better product, the city is not replacing burned-out globe lights with dark sky lighting. Mr. England explained that pursuing dark sky lighting is a likely direction for the city, as it is part of the policy. However, the city has opted to wait until the undergrounding of utilities is completed before implementing the dark sky street lighting policy. Ms. Sutton cautioned that if we wait five years, costs are likely to rise.

Mr. England further mentioned that residents would prefer not to have streets with a mix of globe lights and dark sky lights unless the residents themselves fund the installation of dark sky lights. Ms. Sutton suggested that the city should develop a policy regarding the types of lighting to be used. One proposal was to replace the current acorn lights with similar acorn lights while implementing dark sky lights in new developments.

The average lifespan of a streetlight is around ten years, although the poles may last longer.

Electric utility is working on the department logo.

Mr. Poole discussed the bonding issue that was mentioned during the last meeting. Mr. England and Mr. Hamil sent their Excel spreadsheets, concluding not to proceed with it. Mr. Poole took additional time, utilizing the city's projections for the next ten years and overlaying the assumptions within them. The projections used substantially underestimate revenue. In the modeling created by Mr. Poole, it worked out within the current model and eliminated the deficits, while also maintaining the same profit margin throughout the ten years, yielding even better results, as one would expect if it adhered to the old methods. Generally, under these bonds, there is a three-year period to take the construction funds and develop whatever is intended for those funds. This will be presented to the board next month. It also encompasses many other factors, such as the dark sky opportunity. It enhances improvements in some of our sub-service lines, providing numerous benefits. It should not negatively impact our bond rating, which is currently at the highest level; debt service is in place, and cash flows are sufficient there. Mr. Hamil advised that the staff will conduct a thorough review and will reach out subsequently.

The bond will be approximately \$37 million, with the city opting for a 10-year amortization while Mr. Poole chose a 20-year term. Financing should align with the asset's lifespan, which is 30 years. The 20-year period is a conservative estimate. This approach alleviates the immediate financial burden on current customers, as they won't pay the full cost of the undergrounding that will last for 30 years. Instead, some expenses will be passed on to future customers who will also benefit from these improvements. Additionally, the anticipated rate increase in 2027 will facilitate pricing

elasticity for the commission and staff, owing to the significant cash flow generated. Therefore, strong pricing mechanisms are in place to support this strategy.

b. Water & Wastewater Utility – David Zusi

Mr. Zusi discussed the AMI integration. The consultants submitted two reports that are currently under review and will be presented to the board in the next day or two. One report is a SWOT analysis, and the other provides a very detailed AMI analysis. The next step is to thoroughly document how each of our processes works, helping to identify all areas, who is responsible for each task, how those tasks are completed, and our critical succession planning component. We are finalizing the job description for the key position that will collaborate with the electric utility, water utility, customer billing, and finance to maximize software usage and improve our processes. Staff will forward the final strategic plan.

c. Performance Measurement – Wes Hamil

Mr. Hamil presented the performance measurement statistics through February.

The city is better equipped to handle problem situations like hurricanes and is very proactive in upgrading lift stations and adding generators. Mr. Conway inquired whether monthly measurements of irrigation consumption could provide insights into becoming more conservative. Mr. Hamil explained we only know for certain how much water is used for irrigation for customers with a dedicated irrigation meter. Most customers do not have a dedicated irrigation meter but still water their grass. Mr. Zusi mentioned that the staff is currently working on a consumptive use permit, which indicates that a significant amount of information related to irrigation is being analyzed.

d. Communications – Clarissa Howard

The May 2025 utility bill insert and the surge protection plan flyer were included in the packet.

7. Board Comments

Gratitude was expressed to the board members who are departing.

Ms. Dipboye noted that customers are looking to leverage AI to enhance their energy efficiency and are seeking more details on the city's AI initiatives.

8. Upcoming Agenda Items

Bond Discussion

Mr. Zusi thanked Paul and Mary for their time on the board.

9. Adjournment

The meeting adjourned at 1:37 p.m.

Approved by the board on
/s/ Bahiyah Layton, Board Coordinator



Utilities Advisory Board

agenda item 3.b

item type

Consent Agenda

meeting date

June 24, 2025

prepared by**approved by****subject**

Approve the minutes of May 27, 2025

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. LMV UAB-mins-2025-05-27 DRAFT



Utilities Advisory Board Regular Meeting Minutes

May 27, 2025 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Michael Poole, Kathryn Sutton, Leon Huffman, Allison Yurko (Virtual)

Absent

Paul W. Smith Jr., Todd Weaver

Staff Present

Director of Water and Wastewater Utilities David Zusi, Director of Electric Utility Jamie England, Director of Communications Clarissa Howard (Virtual), Electric Utility Operations Manager Miguel Cruz (Virtual), Electric Utility Engineer Manager Mourad Belfakih, Integrated Resources Program Manager Lisa Vedder (Virtual), Utility Services Manager Ann Newhouse, Administrative Coordinator Madison Smith

1. Call to Order

The meeting was called to order at 12:01 p.m. Quorum was not met.

The utility debt issue will be discussed at the next meeting when Mr. Hamil returns.

2. Consent Agenda

Ms. Sutton provided a clarification concerning the minutes, indicating that staff will present an update on the proposed state legislation pertaining to utility rates during the May meeting. Mr. Zusi updated the board on the legislation, explaining that the city attorneys reviewed the bill and concluded it does not affect Winter Park, therefore, the surcharge will remain in effect.

- a. Approve the minutes of April 22, 2025

Due to lack of quorum, the approval of the April minutes will be moved to the June meeting.

3. Public Comments (for items not on the agenda)

4. Action Items

5. Non-Action Items

- a. Online Utility Start/Stop Service

Ms. Newhouse shared how the stop and start service works through the city website. The option was implemented internally without any promotion, resulting in no charge. It offers 24/7 access, enabling staff to manage requests during peak phone hours.

- b. Discussion of Fluoride

Mr. Zusi announced that the governor has signed a bill that prohibits utilities from adding any chemicals unrelated to water treatment, effective July 1. The city is expected to deplete its stock by that date, as there have been no recent purchases. A notice will be sent to city water customers informing them that fluoride is no longer being added to the water. The taste and texture of the water will remain unchanged.

Ms. Yurko indicated that this legislation is mandated by state law. In her view, it will impact children from lower-income backgrounds who do not visit the dentist.

6. Staff Updates

a. Electric Utility - Jamie England

Mr. England extended an invitation to the board for the commemoration of the 20th Anniversary of the Electric Utility, scheduled for June 11 and June 14. He provided the following updates:

the miles of undergrounding achieved; the undergrounding map; the strategic plan, which will be presented in collaboration with Hometown Connections; ongoing discussions with several OMS providers; the initiation of Project "O"; and the reporting of zero personal injuries along with zero controllable vehicle accidents.

b. Water & Wastewater Utility – David Zusi

Mr. Zusi mentioned that the state Department of Environmental Protection requires the implementation of a cross-connection control program, wherein backflow preventers are a required component of operating a potable water system. The city's water and wastewater department require the inspection of backflows for all new construction and renovation type building permits. The city ordinance permits disconnection if the backflow code is not adhered to.

The city's backflow manager has expressed his concern that people avoid installing backflows due to the city's leniency in enforcement. Staff are proposing to bring to the City Commission a policy to turn people off if they don't have the backflow device installed. It is a public safety issue.

Mr. Zusi discussed the purpose of backflow prevention, which is to protect drinking water from contamination in the city's water distribution system. The objective is to secure the board's and the commission's support for enforcing water shutoffs for violators. The backflow installation cost may range from approximately \$400 to \$1200. Mr. Poole proposed compiling a list of vendors (plumbers). Ms. Sutton emphasized the need for enforcement due to potential negative effects on human health. Notifications will be sent out ahead of time through various channels, beginning with commercial accounts and followed by residential ones. It was recommended to implement a fine for a certain duration before proceeding to shut off the water.

Currently, the backflow is tested on an annual basis by the city. The fee for known customers is \$35. This procedure will be enforced for all individuals who are mandated to maintain a backflow system.

c. Performance Measurement – Wes Hamil

Mr. Hamil was not present. In response to questions from Mr. Huffman, Mr. Poole confirmed that the kilowatt-hour chart represents a rolling 12-month period. Ms. Vedder clarified that the power generated by the solar arrays is indicated on the side of the chart in cumulative megawatt hours for the calendar year, with the bars representing monthly megawatt-hours.

d. Educational Campaign – Clarissa Howard (virtual)

7. Board Comments

It was noted that the renewable energy that was received from Covanta has not been replaced. Staff noted that Rice Creek provides 5 MW and the City's share of the Whistling Duck Solar Farm was increased from 5 to 18 megawatts. Mr. Huffman pointed out that the renewable power target for 2025 is 23%, while in 2022, it was at 21.72% with Covanta, indicating movement in the wrong direction. Ms. Vedder clarified that the decision to discontinue using Covanta was based on financial considerations.

Mr. England indicated that negotiations concerning power are currently underway. Subsequently, a discussion ensued regarding the goals outlined on the website. Mr. Poole suggested that updates be communicated in a manner that does not specifically reference competitors. Ms. Vedder conveyed that the city is ahead of schedule with the acquisition of 13 additional megawatts from Whistling Duck, which is several years ahead of the projected timeline.

Following the discussion about the city's roadmap for transitioning to full renewable energy, the Board requested that Staff provide quarterly updates on the roadmap milestones. Staff agreed.

8. Upcoming Agenda Items

- Debt and rate discussion - action item
- Budget discussion, if approved - action item
- Mr. Zusi's discussion on backflow
- Chair and Vice Chair selection

Following the water and wastewater strategic planning session with the city commission, the Board Appreciation Event will be held at the Farmer's Market. *The actual location is the Events Center.*

9. Adjournment

The meeting adjourned at 1:04 p.m.

Approved by the board on
/s/ Bahiyyah Layton, Board Coordinator



item type

Action Items

meeting date

June 24, 2025

prepared by

Wes Hamil, Director of Finance

approved by

Wes Hamil, Director of Finance

subject

Bond financing for undergrounding and other electric utility projects

motion | recommendation

Discuss options for bond financing and the pros and cons of bond funding vs. pay-as-you-go funding. Determine what additional information would be helpful in forming a recommendation on this matter.

background

At the May UAB meeting, the topic of a bond issue to advance completion of undergrounding was discussed. To give the board some context for discussion, the attached analysis was prepared. In it, two scenarios are presented:

1. Scenario 1 - Pay As You Go Funding - continue funding undergrounding and other electric utility projects using a pay-as-you-go approach. This approach limits what can be spent on capital projects to funding available from current operating revenues. This scenario was developed from the proposed draft capital improvement plan for the electric utility with costs for ongoing projects extended for twenty years for comparison to funding using a twenty-year bond issue.
2. Scenario 2 - Borrow to Fund Undergrounding - this scenario keeps all the costs from the pay-as-you-go scenario with the following adjustments:
 - a. Costs for undergrounding were removed because under this scenario, they would be funded from bond proceeds.
 - b. Annual debt service costs of \$3,946,499 were added to each year to pay off a twenty-year bond issue
 - c. The removal of the undergrounding costs provides an opportunity to accelerate some of the other electric utility projects. Highlighted in blue are projects that could potentially be moved to earlier years.

Investing further in renewable energy was also mentioned at the May UAB meeting. Both scenarios include the incremental cost of investing in renewable energy from the study completed by Quanta in 2023.

There are many potential scenarios regarding how much to borrow and which projects to advance. Here are some of the pros and cons of borrowing to advance undergrounding:

Pros:

1. Advance completion of this process by two to three years
2. Free up cash to complete other projects earlier that will benefit the city
3. Potentially avoiding inflationary costs by purchasing materials and labor earlier

Cons:

1. Annual debt service cost of \$3.9M which will take up cash that could be invested otherwise in capital projects and/or funding for renewable energy initiatives. Total interest over the term of the bonds would be about \$27.5M.

alternatives | other considerations

fiscal impact

Interest cost estimated at \$27.5M over a twenty year term

attachments

1. Electric Utility Bond Analysis

Scenario 1 - Pay As You Go Funding:

Project spending (from draft FY 2026 - FY 2030 capital improvement plan:

Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	1,260,000
Undergrounding of Electric Lines	9,200,000
Replacement undergrounding for older, direct buried infrastructure (includes service conversions)	
Feeder lines between substations	
Decorative Street Lighting Conversion	
Substation Upgrades	314,655
Decorative Street Lighting	-
Service Conversion	400,000
Building 14 Renovation	150,000
Building 4 Renovation	200,000
Substation Transformer Replacement	833,000
Meter Replacement	565,000
Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	100,000
Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund) Also includes \$150k to improve Building 4.	92,500
Incremental cost of renewable energy	
	13,115,155

Scenario 2 - Borrow to Fund Undergrounding:

Project spending (from draft FY 2026 - FY 2030 capital improvement plan:

Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	1,260,000
Undergrounding of Electric Lines	
Replacement undergrounding for older, direct buried infrastructure (includes service conversions)	

Feeder lines between substations	
Decorative Street Lighting Conversion	
Substation Upgrades	314,655
Decorative Street Lighting	-
Service Conversion	3,000,000
Building 14 Renovation	150,000
Building 4 Renovation	200,000
Substation Transformer Replacement	2,000,000
Meter Replacement	2,000,000
Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	100,000
Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund) Also includes \$150k to improve Building 4.	92,500
Debt Service	3,946,499
Incremental cost of renewable energy	
	<hr/>
	13,063,654
Amount available for other spending	51,501

Projects to be bonded:	
Undergrounding	50,835,808
Projected bond issuance costs	500,000
Total to be borrowed	<hr/>
	51,335,808
	20
	4.50%
	3,946,499

<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
1,323,000	1,389,150	1,458,608	1,531,538	1,577,484
9,660,000	10,143,000	10,650,150	11,182,658	
				2,400,000
				4,000,000
				4,000,000
400,000	450,000	500,000	550,000	525,000
150,000	175,000	200,000	225,000	110,000
300,000	325,000	350,000	400,000	1,000,000
833,000	833,000	900,000	900,000	1,000,000
575,000	580,000	590,000	600,000	500,000
100,000	100,000	125,000	125,000	128,750
100,000	100,000	107,692	115,385	118,846
				(68,218)
13,441,000	14,095,150	14,881,450	15,629,580	15,291,862

1,323,000	1,389,150	1,458,608	1,531,538	1,577,484
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		4,000,000	4,000,000	2,500,000
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4,000,000	4,000,000	3,000,000	3,500,000	500,000
				4,500,000
400,000	450,000	500,000	550,000	525,000
150,000	175,000	200,000	225,000	110,000
1,000,000	1,075,000			

1,500,000	2,000,000	1,000,000	1,000,000	
1,000,000	500,000	500,000	500,000	
100,000	100,000	125,000	125,000	128,750
100,000	100,000	107,692	115,385	118,846
3,946,499	3,946,499	3,946,499	3,946,499	3,946,499
				(68,218)
13,519,499	13,735,649	14,837,799	15,493,421	13,838,361
(78,499)	359,501	43,651	136,159	1,453,501

78,929,979
(51,335,808)

27,594,171

<u>FY 2032</u>	<u>FY 2033</u>	<u>FY 2034</u>	<u>FY 2035</u>	<u>FY 2036</u>	<u>FY 2037</u>
1,624,809	1,673,553	1,723,759	1,775,472	1,828,736	1,883,598
2,425,000	2,450,000	4,000,000	5,000,000		
4,000,000	4,000,000	3,000,000			
4,000,000	4,000,000	4,000,000	4,000,000		
550,000	575,000	600,000	625,000	650,000	675,000
120,000	130,000	140,000	150,000	160,000	170,000
1,100,000	1,200,000				
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
500,000	500,000	500,000	500,000		
132,613	136,591	140,689	144,909	149,257	153,734
122,412	126,084	129,866	133,762	137,775	141,909
1,430,136	2,541,521	4,656,803	4,976,404	10,783,143	11,993,759
17,004,969	18,332,749	19,891,117	18,305,548	14,708,911	16,018,001

1,624,809	1,673,553	1,723,759	1,775,472	1,828,736	1,883,598
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4,575,000	1,200,000
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3,000,000	6,500,000	6,000,000			
550,000	575,000	600,000	625,000	650,000	675,000
120,000	130,000	140,000	150,000	160,000	170,000
500,000	500,000	500,000	500,000	799,000	1,000,000
		410,000	500,000		
132,613	136,591	140,689	144,909	149,257	153,734
122,412	126,084	129,866	133,762	137,775	141,909
3,946,499	3,946,499	3,946,499	3,946,499	3,946,499	3,946,499
1,430,136	2,541,521	4,656,803	4,976,404	10,783,143	11,993,759
16,001,468	17,329,248	18,247,616	12,752,047	18,454,410	19,964,500
1,003,501	1,003,501	1,643,501	5,553,501	(3,745,499)	(3,946,499)

<u>FY 2038</u>	<u>FY 2039</u>	<u>FY 2040</u>	<u>FY 2041</u>	<u>FY 2042</u>	<u>FY 2043</u>
1,940,106	1,998,310	2,058,259	2,120,007	2,183,607	2,249,115
700,000	725,000	750,000	775,000	800,000	825,000
180,000	190,000	200,000	210,000	220,000	230,000
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
158,346	163,097	167,990	173,029	178,220	183,567
146,166	150,551	155,067	159,719	164,511	169,446
14,193,873	16,330,425	18,356,876	17,554,093	16,648,493	15,568,983
18,318,492	20,557,382	22,688,192	21,991,848	21,194,830	20,226,111
1,940,106	1,998,310	2,058,259	2,120,007	2,183,607	2,249,115

700,000	725,000	750,000	775,000	800,000	825,000
180,000	190,000	200,000	210,000	220,000	230,000
1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
158,346	163,097	167,990	173,029	178,220	183,567
146,166	150,551	155,067	159,719	164,511	169,446
3,946,499	3,946,499	3,946,499	3,946,499	3,946,499	3,946,499
14,193,873	16,330,425	18,356,876	17,554,093	16,648,493	15,568,983
22,264,991	24,503,881	26,634,691	25,938,347	25,141,329	24,172,610
(3,946,499)	(3,946,499)	(3,946,499)	(3,946,499)	(3,946,499)	(3,946,499)

<u>FY 2044</u>	<u>FY 2045</u>	<u>Total Cost</u>
2,316,588	2,386,086	36,301,785
		50,835,808
		16,275,000
		15,000,000
		20,000,000
850,000	875,000	12,714,655
240,000	250,000	3,450,000
		5,075,000
		150,000
		200,000
1,000,000	1,000,000	19,299,000
		5,410,000
189,074	194,746	2,944,610
174,530	179,765	2,725,986
14,347,956	11,591,811	160,906,059
19,118,148	16,477,408	351,287,902

2,316,588	2,386,086	36,301,785
		-
		16,275,000

		15,000,000
		20,000,000
850,000	875,000	12,714,655
240,000	250,000	3,450,000
		5,075,000
		150,000
		200,000
1,000,000	1,000,000	19,299,000
		5,410,000
189,074	194,746	2,944,610
174,530	179,765	2,725,986
3,946,499	3,946,499	78,929,979
14,347,956	11,591,811	160,906,059
23,064,646	20,423,907	379,382,074
(3,946,499)	(3,946,499)	(28,094,171)



Utilities Advisory Board

agenda item 5.b

item type

Action Items

meeting date

June 24, 2025

prepared by

Wes Hamil, Director of Finance

approved by**subject**

Proposed FY 2026 utility budgets and rate increases

motion | recommendation

Approved proposed FY 2026 utility budgets and rate increases to become effective October 1, 2025

background

See attached file

alternatives | other considerations**fiscal impact**

See attached file

attachments

1. Utility Budget Discussion

Proposed Utility Budgets – FY 2026

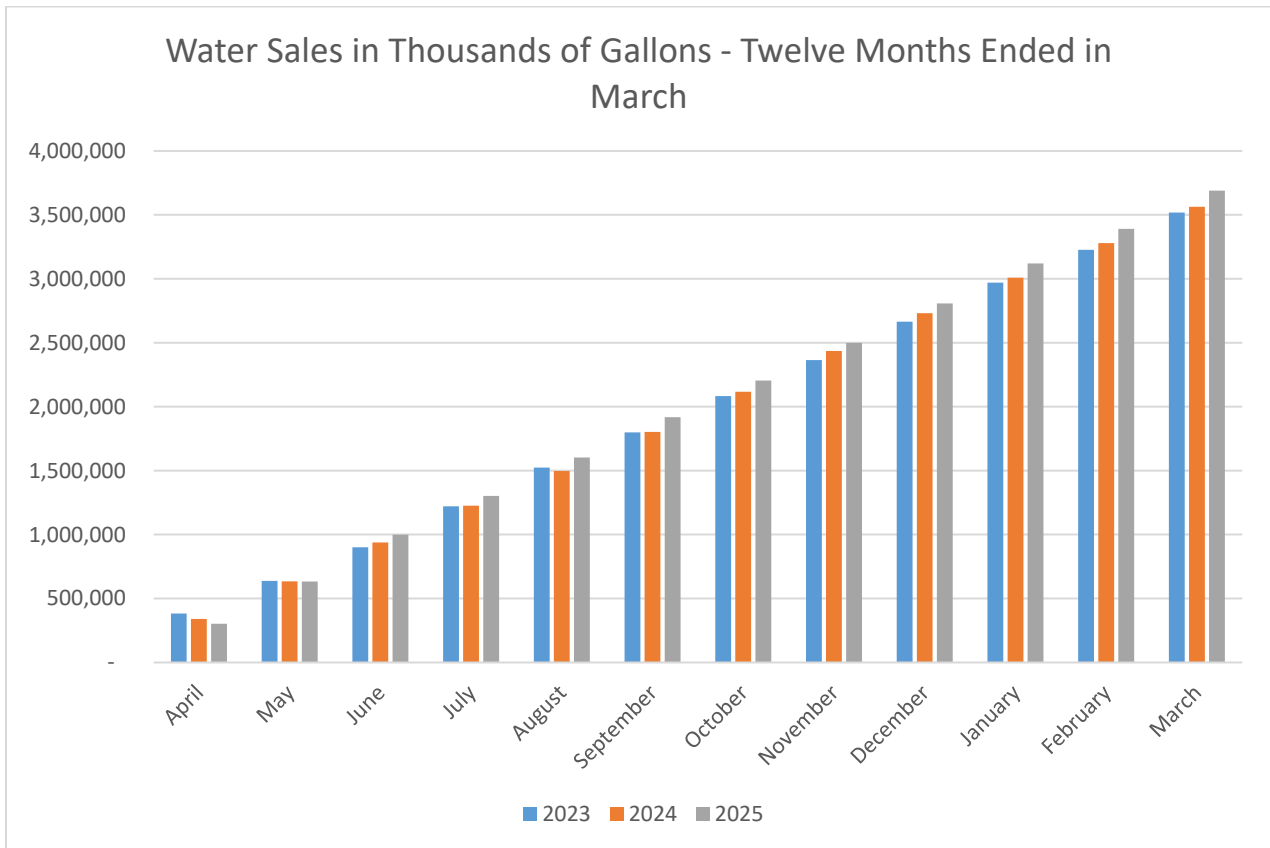
The proposed operating budgets and capital improvement plans presented below are still in draft format. They have been reviewed with City Management but adjustments will likely be made prior to presentation to the City Commission on July 9, 2025. Here is the timeline for adoption of the budget:

City Manager presents proposed budget and capital improvement plan to City Commission	July 9, 2025
Adoption of tentative property tax millage rate by the City Commission	July 23, 2025
Potential budget discussion by City Commission	August 13, 2025
Potential budget discussion by City Commission	August 27, 2025
First City Commission public hearing on the budget	September 10, 2025
Second and final City Commission public hearing on the budget	September 24, 2025

Budget Highlights

Water and Wastewater:

Sales of water in thousands of gallons have remained consistent over the past three years with an increase of 1.27% from 2023 to 2024 and an increase of 3.54% from 2024 to 2025

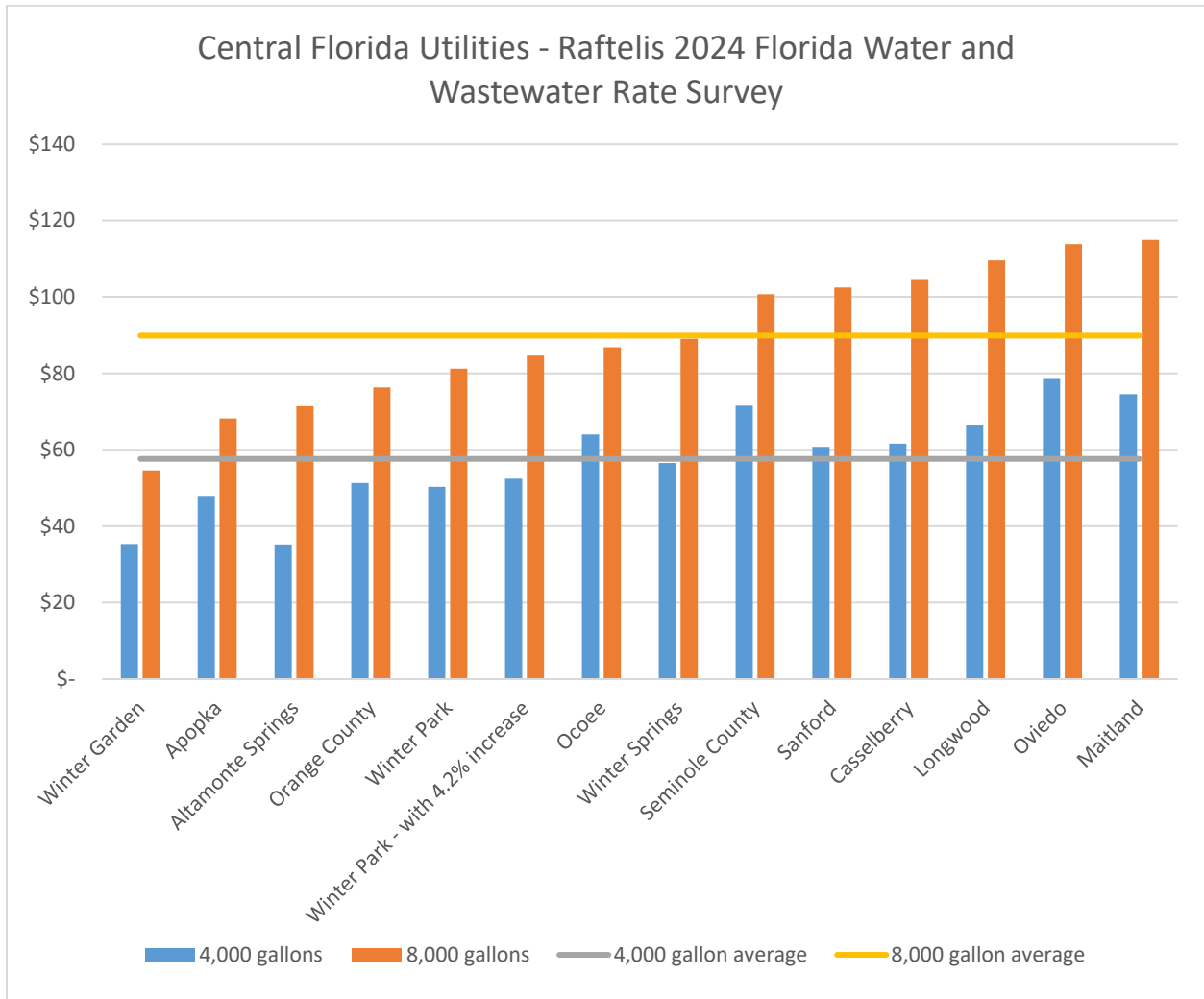


Projected revenues for FY 2026 are presented below:

	FY 2026 Proposed Budget	FY 2025 Original Budget	Dollar Change	Percentage Change
Wastewater – inside City limits	9,053,492	8,324,868	728,624	8.75%
Wastewater – outside City limits	9,274,235	8,988,653	285,582	3.18%
Water – inside City limits	13,702,485	12,533,761	1,278,724	10.29%
Water – outside City limits	7,709,395	7,516,797	192,598	2.56%
Other operating revenues	1,578,066	1,450,111	17,955	1.15%
	41,317,673	38,814,190	2,503,483	6.45%

By policy, the water and wastewater utility rates are automatically adjusted annually in accordance with the PSC index. This lagging adjustment provides for 2.23% increase in water and wastewater rates for FY26. This is even lower than last year’s 3% adjustment and is insufficient to maintain operational levels of service and investment in capital. In the last few years, staff has discussed the possibility of implementing a premium to the PSC index to be able to support infrastructure investment. For the FY26 budget, staff is proposing a 2% premium to the PSC index which would raise water and wastewater rates a total of 4.23%. This will allow the utility to maintain its current level of capital investment and to stop using reserves to fund obligations for the Iron Bridge and Conserv II wastewater treatment facilities owned by City of Orlando. The overall increase to the average 8,000 gallon monthly customer bill will be \$3.41.

Below is a chart comparing Winter Park’s water and wastewater rates to other Central Florida utilities that participated in Raftelis 2024 survey. Even with the proposed additional increase, Winter Park’s rates remain below the Central Florida average.

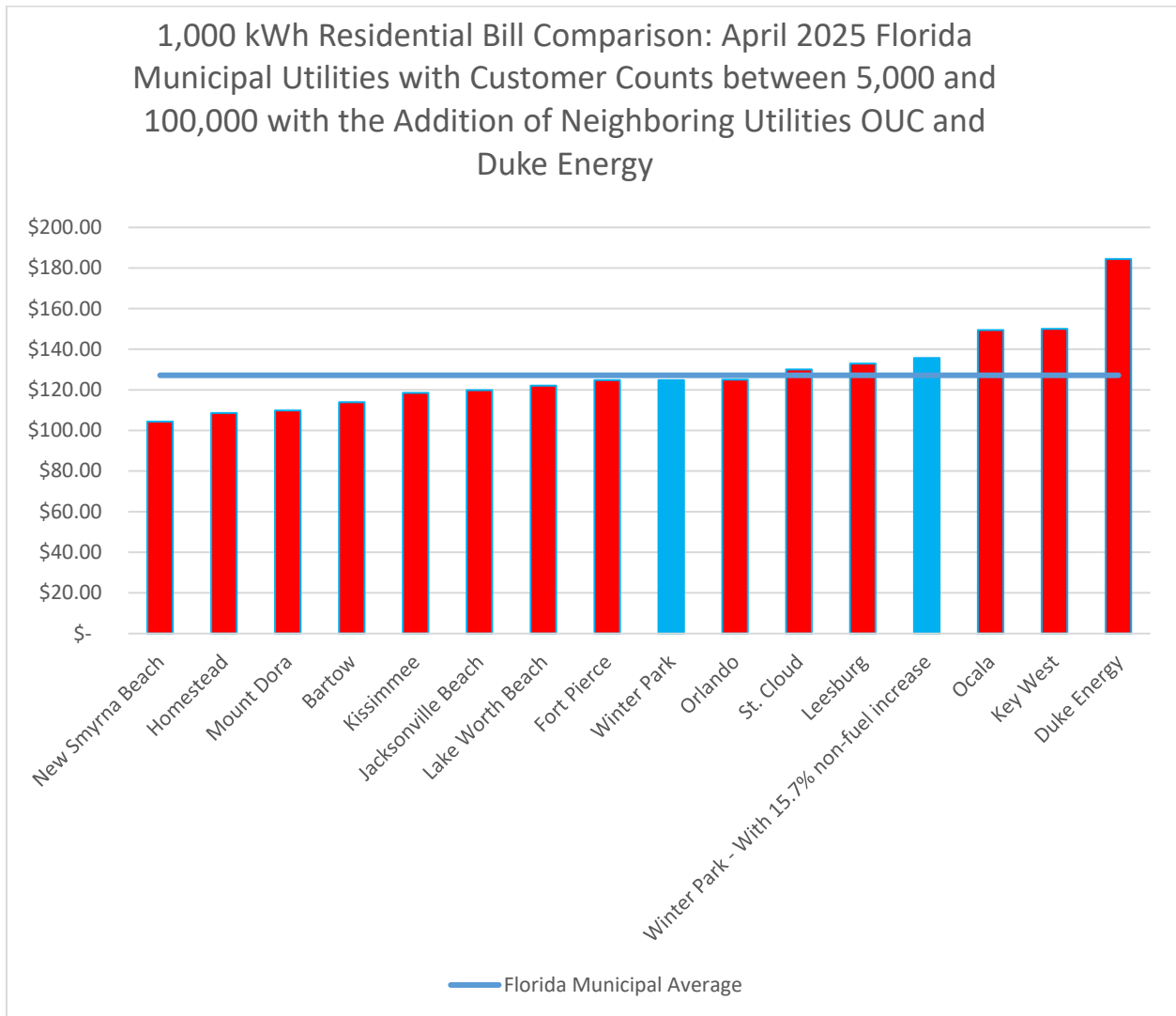


Expense budgets for water and wastewater operations changed as follows:

	FY 2026 Proposed Budget	FY 2025 Original Budget	Dollar Change	Percentage Change
Personnel	10,197,628	9,352,311	845,317	9.04%
Operating expenses	11,559,728	11,363,385	196,343	1.73%
Wastewater treatment by other agencies	7,076,000	6,620,000	456,000	6.89%
Other Capital Spending	800,000	800,000	0	0.00%
Transfer to General Fund	3,054,834	2,843,282	211,552	7.44%
Transfer for Organizational Support	91,482	88,220	3,262	3.70%
Transfer to Capital Projects Fund	331,250	380,769	(49,519)	(13.00%)
Debt Service	4,963,404	4,687,971	275,433	5.88%
	38,074,326	36,135,938	1,938,388	5.36%

Electric:

Here is how the City’s electric rates compare to others in Florida:



The proposed FY 2026 budget includes an increase of 15.7% in non-fuel rates. This increase would push Winter Park’s rates slightly above the Florida Municipal Average. Other than the elimination of time of use rates for certain commercial accounts effective April 1, 2023, there has not been an increase in non-fuel rates since October 1, 2019. In the four years since that increase, non-fuel revenues have increased by a total of 4.75%.

Projected electric revenues for FY 2026 are as follows:

	FY 2026 Proposed Budget	FY 2025 Original Budget	Dollar Change	Percentage Change
Lighting	368,244	371,115	(2,871)	(1.04%)
Fuel rate recovery revenues	15,828,931	13,111,781	2,717,150	20.72%
Electric rate revenues	40,213,796	35,092,170	5,121,626	14.59%
Other operating revenues	858,616	1,012,388	(153,772)	(15.19%)
	57,269,587	49,587,454	7,682,133	15.49%

Expense budgets for electric operations changed as follows:

	FY 2026 Proposed Budget	FY 2025 Original Budget	Dollar Change	Percentage Change
Personnel	2,350,558	2,313,043	37,515	1.62%
Operating expenses	9,018,600	7,591,060	1,234,790	15.86%
Bulk power – fuel	15,828,931	13,111,781	2,717,150	20.72%
Bulk power – energy and demand	4,637,207	4,503,000	134,207	2.98%
Transmission	4,285,697	4,000,000	285,697	7.14%
Capital	3,672,655	2,000,000	1,672,655	83.63%
Undergrounding	9,200,000	8,149,680	1,050,320	12.89%
Decorative lighting	0	100,000	(100,000)	(100.00%)
Transfer to General Fund	3,115,149	2,689,085	426,064	15.84%
Transfer for Organizational Support	130,528	124,111	6,417	5.17%
Transfer to Capital Projects Fund	542,500	392,308	150,192	38.28%
Debt Service	4,680,983	4,681,553	(570)	(0.01%)
	57,462,808	49,655,621	7,614,437	15.28%

WINTER PARK WATER AND WASTEWATER
April 30, 2025

	FY 2026 Proposed Budget	FY 2025 Original Budget	FY 2025 YTD Budget Thru 04/30/25	FY 2025 YTD Actual Thru 04/30/25	FY 2024 Actual	FY 2023 Actual	FY 2022 Actual
Operating revenues:							
Sewer - inside city limits	9,053,492	8,324,868	4,856,173	4,973,945	8,429,645	7,443,596	7,239,639
Sewer - outside city limits	9,274,235	8,988,653	5,243,381	5,173,140	8,650,246	7,965,539	7,614,979
Water - inside city limits	13,702,485	12,423,761	7,247,194	7,244,106	12,108,807	10,632,527	9,925,743
Water - outside city limits	7,709,395	7,516,797	4,384,798	4,232,660	7,246,048	6,547,836	6,346,672
Other operating revenues	1,578,066	1,560,111	910,065	940,050	1,468,398	1,438,481	1,556,634
Total operating revenues	41,317,673	38,814,190	22,641,611	22,563,900	37,903,144	34,027,979	32,683,667
Operating expenses:							
General and administration	2,872,007	2,856,654	1,932,800	1,573,260	2,470,166	2,191,127	2,072,136
Operations	18,885,349	17,859,042	10,503,181	9,771,667	16,176,314	14,590,800	13,128,517
Wastewater treatment by other agencies	7,076,000	6,620,000	3,944,697	3,956,705	6,274,968	6,094,901	6,902,599
Total operating expenses	28,833,356	27,335,696	16,380,678	15,301,632	24,921,448	22,876,828	22,103,251
Net Operating income	12,484,317	11,478,494	6,260,933	7,262,268	12,981,695	11,151,150	10,580,416
Other sources (uses):							
Investment earnings	191,874	13,282	7,748	144,928	523,775	194,919	(836,389)
Miscellaneous revenue	15,000	25,000	14,583	21,750	22,583	16,429	38,319
Transfer from Electric Fund	-	-	-	-	-	-	-
Transfer from ARPA Fund	-	-	-	-	-	-	10,770
Transfer to Renewal and Replacement Fund	(3,450,221)	(3,516,534)	(2,051,312)	(2,051,312)	(3,214,522)	(3,020,158)	(3,939,655)
Transfer to General Fund	(3,054,834)	(2,843,282)	(1,658,581)	(2,363,581)	(2,628,787)	(2,633,390)	(2,613,724)
Transfer for Organizational Support	(91,482)	(88,220)	(51,462)	(51,462)	(83,884)	(84,869)	(80,639)
Transfer to Capital Projects Fund	(331,250)	(380,769)	(222,115)	(222,115)	(280,769)	(342,308)	(212,500)
Other Capital Spending	(800,000)	(800,000)	(4,228,842)	(218,000)	(1,363,165)	(585,106)	(737,513)
Debt service sinking fund deposits	(4,963,404)	(4,687,971)	(2,734,650)	(2,764,811)	(4,656,287)	(4,319,693)	(4,644,318)
Total other sources (uses)	(12,484,317)	(12,278,494)	(10,924,630)	(7,504,602)	(11,681,056)	(10,774,176)	(13,015,649)
Net increase (decrease) in funds	-	(800,000)	(4,663,697)	(242,334)	1,300,639	376,974	(2,435,232)

Debt service coverage

2.69

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Other Long-term Needs
Water and Sewer	Upgrade sewer mains - Rehabilitation of defective sewer mains with heavy ground water infiltration.	Water and Sewer Fees	2,500,000	500,000	500,000	500,000	500,000	500,000	
		Sewer Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	500,000	-	125,000	125,000	125,000	125,000	
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line.	Water and Sewer Fees	1,200,000	100,000	225,000	225,000	325,000	325,000	
Water and Sewer	Upgrade water mains - Replacement of sub-standard water mains throughout the water distribution system.	Water Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
		Water and Sewer Fees	3,750,000	750,000	750,000	750,000	750,000	750,000	
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	5,798,000	1,263,000	1,095,000	1,140,000	1,150,000	1,150,000	
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Fees	2,500,000	500,000	500,000	500,000	500,000	500,000	
Water and Sewer	Capital contribution upgrades and improvements to the CONSERV II wastewater	Water and Sewer Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Water Treatment Plant Renewal and Replacement	Water and Sewer Fees	2,070,000	345,000	600,000	575,000	250,000	300,000	
Water and Sewer	Winter Park Estates Water and Wastewater plant	Water and Sewer Fees	1,100,000	300,000	200,000	200,000	200,000	200,000	
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	Water and Sewer Fees	550,000	100,000	100,000	100,000	125,000	125,000	

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Other Long-term Needs
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	Water and Sewer Fees	1,288,942	231,250	250,000	250,000	269,231	288,462	
Water and Sewer	17-92 Water and Sewer relocation	Water and Sewer Fees	-						3,000,000
Water and Sewer	FDOT 17-92 UT line Relocation	Water and Sewer Reserves	-						11,000,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves	-						1,550,000
		Sewer Impact Fees	-						1,100,000
		Water Impact Fees	-						1,100,000
Water and Sewer	Ground Storage Tank Expansion	Water and Sewer Fees	-					6,100,000	
Totals			25,756,942	4,989,250	5,245,000	5,265,000	5,094,231	5,163,462	23,850,000

Totals by Funding Source:

Water and Sewer Fees	22,679,250	4,389,250	4,645,000	4,665,000	4,494,231	4,563,462	9,100,000
Water and Sewer Reserves	-	-	-	-	-	-	12,550,000
Sewer Impact Fees	600,000	300,000	300,000	300,000	300,000	300,000	1,100,000
Water Impact Fees	600,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	23,879,250	4,989,250	5,245,000	5,265,000	5,094,231	5,163,462	23,850,000

WINTER PARK ELECTRIC UTILITY METRICS

April 30, 2025

	FY 2026 Proposed Budget	FY 2025 Original Budget	FY '25 YTD Budget Thru 04/30/25	FY '25 YTD Actual Thru 04/30/25	FY'24	FY'23	FY'22
<u>Technical Performance</u>							
Net Sales (kWh)	430,000,000	425,000,000	228,588,000	233,704,969	442,604,845	431,907,895	426,896,301
Average Revenue/kWh	0.1310	0.1144	0.1131	0.1095	0.1058	0.1128	0.1374
Average Fuel Revenue/kWh	0.0368	0.0309	0.0305	0.0282	0.0249	0.0338	0.0543
Wholesale Power Purchased (kWh)	452,631,579	447,368,421	230,208,421	235,484,076	452,792,728	449,588,203	441,535,441
Wholesale Power Cost/kWh	(0.0547)	(0.0483)	(0.0478)	(0.0491)	(0.0458)	(0.0500)	(0.0715)
Wholesale Power Fuel Cost/kWh	(0.0350)	(0.0293)	(0.0290)	(0.0294)	(0.0253)	(0.0295)	(0.0517)
Gross margin	0.0764	0.0661	0.0653	0.0604	0.0601	0.0628	0.0659
Sold vs. Purchased kWh Ratio	95.00%	95.00%	99.30%	99.24%	97.75%	96.07%	96.68%
<u>Revenues and Expenses Directly Related to Sales of Electricity:</u>							
Electric Sales:							
Non-Fuel	40,517,040	35,526,793	18,886,043	18,985,609	35,812,854	34,114,339	35,467,317
Fuel	15,828,931	13,111,781	6,970,223	6,595,279	11,028,350	14,616,579	23,193,200
Purchased Power :							
Fuel	(15,828,931)	(13,111,781)	(6,668,652)	(6,932,840)	(11,446,754)	(13,244,557)	(22,847,530)
Non-Fuel	(4,637,207)	(4,503,000)	(2,292,872)	(2,628,284)	(5,555,707)	(5,578,689)	(5,469,341)
Transmission Power Cost	(4,285,697)	(4,000,000)	(2,034,400)	(1,993,233)	(3,722,347)	(3,655,004)	(3,267,418)
Net Revenue from Sales of Electricity	31,594,136	27,023,793	14,860,342	14,026,532	26,116,395	26,252,668	27,076,228
<u>Other Operating Income (Expenses):</u>							
Other Operating Revenues	486,000	373,880	218,097	(224,847)	196,786	575,232	195,608
General and Administrative Expenses	(3,140,593)	(2,956,985)	(1,736,013)	(1,713,835)	(2,714,116)	(2,556,093)	(2,951,681)
Operating Expenses	(8,028,565)	(7,039,868)	(4,263,716)	(4,161,183)	(5,590,531)	(5,181,130)	(4,399,349)
Total Other Operating Income (Expenses)	(10,683,158)	(9,622,973)	(5,781,633)	(6,099,864)	(8,107,860)	(7,161,990)	(7,155,422)
Net Operating Income	20,910,978	17,400,820	9,078,709	7,926,667	18,008,535	19,090,678	19,920,806
<u>Nonoperating Revenues (Expenses):</u>							
Investment Earnings	92,616	68,167	39,764	6,056	246,649	191,021	(466,657)
Principal on Debt	(3,465,000)	(3,340,000)	(1,948,333)	(1,948,333)	(3,225,000)	(3,125,000)	(3,010,000)
Interest on Debt	(1,215,983)	(1,341,553)	(782,573)	(746,153)	(1,719,170)	(1,581,498)	(1,716,182)
Miscellaneous Revenue	40,000	35,000	20,417	7,945	14,729	332,720	26,877
Proceeds from Sale of Assets	5,000	40,000	23,333	465	4,335	42,041	34,843
Contributions in Aid of Construction (CIAC)	300,000	500,000	291,667	508,817	566,779	738,756	637,294
Residential Underground Conversions	-	-	-	-	-	(1,000)	15,030
Capital (including the costs of improvements paid for by CIAC revenues)	(3,472,655)	(2,200,000)	(1,546,061)	(1,297,720)	(1,597,483)	(1,598,440)	(2,183,061)
Reimbursement of Hurricane Irma recovery costs	-	-	-	-	-	-	415,905

WINTER PARK ELECTRIC UTILITY METRICS

April 30, 2025

	FY 2026 Proposed Budget	FY 2025 Original Budget	FY '25 YTD Budget Thru 04/30/25	FY '25 YTD Actual Thru 04/30/25	FY'24	FY'23	FY'22
Reimbursement of Fairbanks Distribution Line Costs	-	-	-	-	-	-	-
Undergrounding Fairbanks Distribution Lines	-	-	-	-	-	-	-
Undergrounding of Power Lines	(9,600,000)	(8,149,680)	(4,849,609)	(3,223,410)	(9,334,842)	(7,216,804)	(5,131,414)
Total Nonoperating Revenues (Expenses)	(17,316,022)	(14,388,066)	(8,751,395)	(6,692,333)	(15,044,004)	(12,218,205)	(11,377,366)
Income Before Operating Transfers	3,594,956	3,012,754	327,314	1,234,334	2,964,531	6,872,474	8,543,440
Operating Transfers In/Out:							
Transfers from Water and Sewer Fund	193,221	192,750	112,438	112,438	177,527	166,590	154,458
Transfer to Water and Sewer Fund	-	-	-	-	-	-	-
Transfers to General Fund	(3,115,149)	(2,689,085)	(1,568,633)	(2,112,872)	(2,595,037)	(2,807,464)	(3,227,172)
Tranfers for organizational support	(130,528)	(124,111)	(72,398)	(72,398)	(117,619)	(130,058)	(112,247)
Tranfers to capital projects	(542,500)	(392,308)	(228,846)	(228,846)	(142,308)	(196,923)	(137,500)
Total Operating Transfers	(3,594,956)	(3,012,754)	(1,757,440)	(2,301,679)	(2,677,437)	(2,967,855)	(3,322,461)
Net Change in Working Capital	-	-	(1,430,125)	(1,067,345)	287,094	3,904,619	5,220,979
<u>Other Financial Parameters</u>							
Debt Service Coverage				2.94	3.69	3.90	3.97
<u>Fuel Cost Stabilization Fund Balance:</u>							
Beginning Balance				1,519,000	1,869,187	(118,810)	(274,023)
Fuel Revenues				6,567,906	11,096,567	15,232,554	23,002,744
Fuel Expenses				(6,932,840)	(11,446,754)	(13,244,557)	(22,847,530)
Ending Balance				1,154,066	1,519,000	1,869,187	(118,809)
Current year change in fuel stabilization fund				(364,934)	(350,187)	1,987,997	155,214

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Electric Services	Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	6,962,295	1,260,000	1,323,000	1,389,150	1,458,608	1,531,538
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	50,835,808	9,200,000	9,660,000	10,143,000	10,650,150	11,182,658
Electric Services	Substation Upgrades	Electric System Revenues	2,214,655	314,655	400,000	450,000	500,000	550,000
Electric Services	Decorative Street Lighting	Electric System Revenues	750,000	-	150,000	175,000	200,000	225,000
Electric Services	Service Conversion	Electric System Revenues	1,775,000	400,000	300,000	325,000	350,000	400,000
Electric Services	Building 14 Renovation	Electric System Revenues	150,000	150,000				
Electric Services	Building 4 Renovation		200,000	200,000				
Electric Services	Substation Transformer Replacement	Electric System Revenues	4,299,000	833,000	833,000	833,000	900,000	900,000
Electric Services	Bulk Meter Replacement	Electric System Revenues	2,910,000	565,000	575,000	580,000	590,000	600,000
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	550,000	100,000	100,000	100,000	125,000	125,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Electric System Revenues	515,577	92,500	100,000	100,000	107,692	115,385
Totals			71,162,335	13,115,155	13,441,000	14,095,150	14,881,450	15,629,580
Totals by Funding Source:								
Electric System Revenues			23,007,143	13,115,155	13,441,000	14,095,150	14,881,450	15,629,580



Utilities Advisory Board

agenda item 7.a

item type

Staff Updates

meeting date

June 24, 2025

prepared by

Jamie England, Director of Electric Utility

approved by**subject**

Electric Utility - Jamie England

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. Electric Utility (002)

Monthly Electric Utility Update (Mar)

20th Anniversary of the Electric Utility

- **June 14th:** Community outreach to celebrate the Electric Utilities 20th Year at the Farmers Market
- **June 11th:** Small reception in the Chapman Room before the City Commission Proclamation, Awards for Reliability and Safety to be presented

Miles of Undergrounding performed

- Project J: 2.72 miles (94.5% complete)
- Project L: 9.57 miles (98% complete) Reconfigure existing loop
- Project O: 6.91 miles (37.3% complete)
- Residential Service Conversions (RSC) Last month: 23
- **Residential Service Conversions (RSC) This month: 38**
- RSC YTD: 832
- RSC LTD (beginning FY23): 1270

TOTAL for FY 2025 – 3.78 miles

- Total Citywide Project Miles- 127.5
- Total Miles Completed Last Month – 103.38
- **Total Miles Completed – 103.68**
- Percentage Completed Last Month – 81.3%
- **Percentage Completed This Month- 81.3%**
- Total miles remaining- 23.8

OH/UG Budget update

2025 Undergrounding budget =8.149 M

Notes of Interest

- Updating Undergrounding map defining project areas boundaries and editing customer messaging.
- The EU, in partnership with Hometown Connections, plan to deliver the Strategic Action Plan during a working session with the City Commission.
- In conversation with several OMS providers, viewing product abilities.
- Revising Street Light policy for the City...approved by City Commission
- 20th year celebrations complete

Issues/Concerns

- Project "O" is underway. Conduit installation will start in January, pulling wire and permit under review for Howell Branch and Environmental permitting

2025 Goals

- Zero personal injuries within work group
- Zero controllable vehicle accidents within work group



Utilities Advisory Board

agenda item 7.b

item type Staff Updates	meeting date June 24, 2025
prepared by	approved by

subject

Water & Wastewater Utility – David Zusi

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None



Utilities Advisory Board

agenda item 7.c

item type

Staff Updates

meeting date

June 24, 2025

prepared by

Wes Hamil, Director of Finance

approved by

Wes Hamil, Director of Finance

subject

Performance Measurement – Wes Hamil

motion | recommendation

No action is necessary.

background

The attached performance measurement dashboard is presented to inform the board of various financial and operational matters of the water and wastewater and electric utilities.

alternatives | other considerations**fiscal impact**

None

attachments

1. Utility Monthly Performance Measurements- Black and White

Utility Monthly Performance Measurements

These measures are used as management tools to evaluate performance in key areas and draw attention to those that may require further investigation. This report organizes the performance measurements by service type.

Electric Utility

Service Type	Measure	Goal	February	March	April	On Target
Efficiency	Rate Comparison to Duke	<100%	67.58%	67.68%	67.68%	Met Goal
	Rate Comparison to Municipal State Avg	<105%	87.57%	98.40%	98.17%	Met Goal
Financial	Rolling 12 month kWh	430 (FY25)	445,349,418	445,405,025	444,986,516	Met Goal
Operational	Heart of Florida United Way Emergency Utility Assistance Program: Assistance provided to customers		\$751	\$2,971	\$6,164	
	Heart of Florida United Way Emergency Utility Assistance Program: Available balance		\$16,738	\$13,767	\$7,603	
	Heart of Florida United Way Emergency Utility Assistance Program: Number of customers approved for assistance		3	6	11	
	Underground System Complete (%)		81.1%	81.3%	81.3%	
Reliability	SAIDI (in minutes)	< 60 minutes	0.26	1.62	0.41	
	Outage Occurrences		2	17	12	

Both

Service Type	Measure	Goal	February	March	April	On Target
Customer Service	Total calls to customer service queue:		4,186	5,086	4,947	
	Customer hangup without selecting a queue		1,078	1,075	1,069	
	Turn on/off service		727	892	935	
	Billing info		1,268	1,532	1,612	
	Pay utility bill		633	774	691	
	Report power outage		115	212	132	
	System error and flow disconnect		74	78	81	
	Demolition		15	18	19	
	Commercial garbage		66	84	95	
	Transfer to water and wastewater		210	421	313	
	Average wait time for customers selecting a queue		1m19s	1m6s	1m29s	
	Abandoned call % for customers selecting a queue		6%	5%	7%	
	Number of disconnects for non-pay		19	202	130	

Financial

Service Type	Measure	Goal	February	March	April	On Target
Financial	Accounts receivable/billed revenue for past twelve months	<8%	5.90%	5.92%	5.21%	Met Goal
	Average cost of purchased power per kWh – FYTD – Fuel		\$0.0297	\$0.0300	\$0.0294	
	Average cost of purchased power per kWh – FYTD – Non-Fuel	<\$0.03	\$0.0114	\$0.0200	\$0.0196	Met Goal
	Average revenue per kWh-FYTD-Fuel		\$0.0242	\$0.0265	\$0.0282	
	Average revenue per kWh-FYTD-Non-Fuel		\$0.0810	\$0.0812	\$0.0812	
	Bad debt expense/billed revenue – FYTD	<0.25%	0.15%	0.17%	0.18%	Met Goal
	Debt service coverage ratios - W&S - FYTD	>1.5	2.66	2.77	2.94	Met Goal
	Debt service coverage ratios - Electric - FYTD	>2.75	3.76	2.95	2.69	Met Goal
	Percentage of utility accounts receivable over 60 days past due		11.57%	9.39%	9.23%	
	Utility accounts receivable over 60 days past due – all accounts		\$708,030	\$609,790	\$537,314	
	Utility accounts receivable over 60 days past due – inactive accounts only		\$205,859 (587 accts)	\$210,662 (669 accts)	\$218,213 (775 accts)	
	Fuel cost stabilization fund (minimum balance trigger point for adjustment is \$1,050,000 and maximum balance trigger point is \$1,750,000)	\$1,400,000 target balance	\$669,427	\$885,601	\$1,154,066	Below Goal

Water Sewer Utility

Service Type	Measure	Goal	February	March	April	On Target
Environment	Count of Rebates Processed		1	1	2	
Operational	Average % Water meters reporting	>98.5%	94.92%	95.99%	95.85%	Below Goal
	Count of Wastewater Incidents	0	N/A	N/A	N/A	
	Wastewater Incident Overflow in 1,000s Gallons	0	N/A	N/A	N/A	
	Water pumped compared to CUP allocation	<12.4 mgd	N/A	N/A	N/A	

*FMPA and FMEA data often lag 1 or 2 months.

Index Key- the monthly data text is colored green when the change from the previous month is an improvement, and red when it is not. The On Target column is highlighted comparing the most recent monthly data to the Goal: Red if below, Yellow if Near, Green if Above.



Utilities Advisory Board

agenda item 7.d

item type

Staff Updates

meeting date

June 24, 2025

prepared by

Clarissa Howard, Director of Communications

approved by**subject**

Educational Campaign – Clarissa Howard

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. 8.5x11utility-2025-july bill insert

info & updates

July utility bill insert



Upcoming dedication events [access dates, times & details here](#)



Unity Corner's bronze statue "The Ripple" @ Martin Luther King, Jr. Park



Historic Gateway Signs @ north & south ends of Park Avenue



Mobility hub with rideshare & rapid charging @ New York Avenue & Morse Boulevard

for updates on upcoming things to enjoy, please access cityofwinterpark.org/events

Batman by Les M. Slesnick

- » Taken from the photographer's "Private Spaces" body of work with the goal to document the values of a culture as it is represented in the home and other interior spaces.
- » From the late 1980s to the early 2000s, major emphasis was placed on the Yucatecan cultures of Mexico, where this image was captured.
- » Visit this piece in person on the second floor of the Winter Park Library located at 1052 W. Morse Blvd.

To view the city's complete online Public Art Collection, please access cityofwinterpark.org/public-art.



Park & Recreation MONTH

JULY

check out our calendar of events
cityofwinterpark.org/parks

BUILD TOGETHER PLAY TOGETHER

celebrate with us @ a park near you

@ParksAndRecWP



more info @ 407-599-3342
kbaker@cityofwinterpark.org



alliance members

Albin Polasek Museum
& Sculpture Gardens

ArtReach Orlando

Bach Festival Society
of Winter Park

Blue Bamboo Center for the Arts

Casa Feliz Historic Home Museum

Central Florida Community Arts

Central Florida Vocal Arts

The Charles Hosmer Morse
Museum of American Art

City of Winter Park
Public Art Collection

Crealdé School of Art +
Hannibal Square Heritage Center

Emotions Dance Company

GladdeningLight

Mead Botanical Garden, Inc.

Open Scene

Rollins Annie Russell Theatre

Rollins Department of Music

Rollins Museum of Art

Winter Park Chamber
of Commerce

Winter Park Health Foundation

Winter Park History Museum

Winter Park Institute

Winter Park Library

Winter Park Playhouse

Winter Park Sidewalk
Art Festival



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