



City Commission Regular Meeting Minutes

April 23, 2025 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Craig Russell, Kris Cruzada and Warren Lindsey; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:30 p.m.

2. Invocation - Director of Office of Management and Budget Peter Moore

3. Pledge of Allegiance

4. Approval of Agenda

Motion made by Commissioner Lindsey to approve the agenda; seconded by Commissioner Sullivan. The motion carried unanimously by a 5-0 vote.

5. Mayor's Report

a. Proclamation for Building Safety Month

Mayor DeCiccio read a proclamation for Building Safety Month. Director of Building and Permitting Services Gary Hiatt introduced city staff. International Code Council Vice President Dottie Mazzarella thanked the city for recognizing building staff's work.

Mayor DeCiccio read excerpts from an article in the *New York Times* Travel Section about the City of Orlando in which Winter Park was mentioned as a place to visit.

6. City Manager's Report

7. City Attorney's Report

Mr. Ardaman said the city has no documentation of expenditures made by Winter PAC.

8. Non-Action Items

a. Annual Board Appointments Commissioner Cruzada Commissioner Lindsey

Vice-Mayor Sullivan reported the appointment of Charles Steinberg to the Planning and Zoning Board to fill the unexpired term of Commissioner Lindsey ending in April 2026.

Commissioner Cruzada reported the reappointment of Jay Trent (Community Redevelopment Advisory Board), Jason Ellison (Lake Killarney Board), Leah Bonich (Parks and Recreation Advisory Board), Peggy Bohol (Public Art Advisory Board), and Sid Cash (Winter Pines Golf Course Advisory Board).

Commissioner Lindsey reported the following: Jim Fitch (Board of Adjustments), Kristen Matt (Code Compliance Board), James Everett (Community Redevelopment Advisory Board), Alan Chambers (Economic Development Advisory Board), Margie Bridges (Historic Preservation Board), Susy Scarlatos (Keep Winter Park Beautiful and Sustainable Advisory Board), Jeanne Wall (Lake Killarney Board), Matt Morgan (Lakes and Waterways Board), Wade Miller (OAO Appearance Review Advisory Board, Lisa Tinker Marsh (Parks and Recreation Advisory Board), Michael Dick (Planning and Zoning Board), Elizabeth Ingram (Public Art Advisory Board), Thomas Lochrane (Transportation Advisory Board), Todd Weaver (Utilities Advisory Board) and Dr. Patti Dowling (Winter Pines Golf Course Advisory Board).

9. Public Comments | Heard after Public Hearings

The following spoke about the importance of saving Austin's Coffee:

Liam Gray, 1201 Oxford Road, Maitland
Kendal Rivera, 2829 S. Brown Avenue, Orlando
Aloe Bellochi, 4725 Walden Circle, Orlando
Sophia Nguyen, 8019 Crushed Pepper Avenue, Orlando
Giancarlo Rodriguez, 10725 Cypress Trail Drive, Orlando
Newn Wave, Azalea Park
Roman Bonilla, 1647 E. Colonial Drive, Orlando
Lacey Quinn, 11963 Boardwalk Drive, Orlando
Monty Custer, 325 Park Court, Winter Garden
Tawnee DiDomenico, 1012 Vizcaya Lake Road, Ocoee
Ashley Weston, 1700 Jeanette Street, Apopka

Gigi Papa, 1440 Hibiscus Avenue, spoke about the board appointment process and the importance of protecting children from the harmful effects of marijuana.

10. Consent Agenda

- a. Approve the minutes of the regular meeting, April 9, 2025
- b. Approve the minutes of the work session, April 10, 2025.
- c. Approve the following formal solicitations:
 1. HDD of Florida - RFP2-25 - Underground Conduit/Pipe Installation; Amount: \$3,000,000
- d. Approve the following contracts:
 1. RFQ6-23 - Baxter & Woodman, Inc. - Professional Stormwater Management Engineering Services - Renewal; for services on an as-needed basis during the term of the agreement through April 24, 2026.
 2. RFQ6-23 - Geosyntec Consultants - Professional Stormwater Management Engineering Services - Renewal; for services on an as-needed basis during the term of the agreement through April 25, 2026.
 3. FY25-30 - Hylant Group, Inc. - Employee Benefit Agent of Record; for services during the term of the agreement through April 24, 2027, not to exceed \$185,000.

4. RFP8-24 - Branch Management Tree Care, Inc. - Tree Pruning and Removal Services - Renewal; for services on an as-needed basis during the term of the agreement through June 4, 2026, not to exceed \$125,000.
5. IFB9-24 - HDD of Florida - Overhead to Underground Electric Conversion - Renewal; for services on an as-needed basis during the term of the agreement through May 8, 2026, not to exceed \$6,000,000.
6. IFB11-23 - Lewis Outdoor Solutions - Landscape Maintenance for City Facilities - Renewal; for services on an as-needed basis during the term of the agreement through April 16, 2026, not to exceed \$275,000.
- e. Approval of terms to provide School Resource Officers to OCPS schools located in Winter Park through the 2026/27 school year.

Mayor DeCiccio provided information on the School Resource Officer (SRO) program and the city's commitment to provide SROs in its schools.

Motion made by Commissioner Russell to approve the Consent Agenda, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.

11. Action Items Requiring Discussion

- a. Board Appointments:
Winter Park Firefighters' Pension Board
Winter Park Police Officers' Pension Board
Winter Park Housing Authority Board

Motion made by Mayor DeCiccio to reappoint Michael Baldwin to the Firefighters' Pension Board, David Moore to the Police Officers' Pension Board and Karen Jacobs to the Winter Park Housing Authority Board, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.

- b. Park Avenue Refresh streetlight pole design and purchase approval.

Director of Communications Clarissa Howard provided the background on the project. Alex Stringfellow gave a presentation on the improvements and recommendation to issue a purchase order for all the streetlights to lock in pricing, but to purchase the streetlights in three phases and a Phase I cost of approximately \$316k. He and Bob Watson of Landreth responded to questions about the construction and maintenance of the streetlights. Mr. Knight said only \$316k would be from the Phase I budget and future purchases will be discussed during the budget process.

Motion made by Mayor DeCiccio to approve the streetlights and purchase, seconded by Commissioner Russell. The motion carried unanimously by a 5-0 vote.

12. Public Hearings: Quasi-Judicial Matters

- a. Resolution 2294-25 - designating the property at 1051 Lake Bell Drive to the Winter Park Register of Historic Places. (Tabled January 8, 2025 at applicant's request.) **Withdrawn by applicant.**

- b. RESOLUTION 2330-25 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 1303 CANTERBURY ROAD, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. Director of Planning and Zoning Allison McGillis presented this request. There were no public comments.

Motion made by Mayor DeCiccio to approve the historic designation, seconded by Commissioner Russell. Upon a roll call vote, Commissioners Sullivan, Russell, Cruzada and Lindsey and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

13. Public Hearings: Non-Quasi-Judicial Matters

14. City Commission Reports

Commissioner Russell announced that Winter Park High School students will have an art show at the Capen House on May 14th.

Commissioner Lindsey noted Run for the Trees and other events this weekend.

15. Summary of Meeting Actions

- Presented a Proclamation for Building Safety Month.
- Received report of board appointments
- Approved the Consent Agenda.
- Appointed members to the Pension Boards and Winter Park Housing Authority Board.
- Approved Park Avenue Refresh streetlights, purchase and budget.
- Designated 1303 Canterbury Road to the Register of Historic Resources.

Mr. Knight advised that the notice of public hearings on historic preservation code amendments will be sent to residents who live in a designated historic home or district.

16. Adjournment

The meeting adjourned at 4:50 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis