



City Commission Regular Meeting

Agenda

April 23, 2025 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order**2. Invocation - Pastor Ron Camblin, Aloma Church****3. Pledge of Allegiance****4. Approval of Agenda****5. Mayor's Report**

- a. Proclamation for Building Safety Month 5 minutes

6. City Manager's Report**7. City Attorney's Report****8. Non-Action Items**

- a. Annual Board Appointments 5 minutes
Commissioner Cruzada
Commissioner Lindsey

9. Public Comments | 5 p.m. or soon thereafter

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

10. Consent Agenda

- a. Approve the minutes of the regular meeting, April 9, 2025
- b. Approve the minutes of the work session, April 10, 2025.
- c. Approve the following formal solicitations: 1 minute
 - 1. HDD of Florida - RFP2-25 - Underground Conduit/Pipe Installation;
Amount: \$3,000,000
- d. Approve the following contracts: 1 minute
 - 1. RFQ6-23 - Baxter & Woodman, Inc. - Professional Stormwater Management Engineering Services - Renewal; for services on an as-needed basis during the term of the agreement through April 24, 2026.

2. RFQ6-23 - Geosyntec Consultants - Professional Stormwater Management Engineering Services - Renewal; for services on an as-needed basis during the term of the agreement through April 25, 2026.
3. FY25-30 - Hylant Group, Inc. - Employee Benefit Agent of Record; for services during the term of the agreement through April 24, 2027, not to exceed \$185,000.
4. RFP8-24 - Branch Management Tree Care, Inc. - Tree Pruning and Removal Services - Renewal; for services on an as-needed basis during the term of the agreement through June 4, 2026, not to exceed \$125,000.
5. IFB9-24 - HDD of Florida - Overhead to Underground Electric Conversion - Renewal; for services on an as-needed basis during the term of the agreement through May 8, 2026, not to exceed \$6,000,000.
6. IFB11-23 - Lewis Outdoor Solutions - Landscape Maintenance for City Facilities - Renewal; for services on an as-needed basis during the term of the agreement through April 16, 2026, not to exceed \$275,000.

- e. Approval of terms to provide School Resource Officers to OCPs schools located in Winter Park through the 2026/27 school year. 1 minute

11. Action Items Requiring Discussion

- a. Board Appointments: 5 minutes
 Winter Park Firefighters' Pension Board
 Winter Park Police Officers' Pension Board
 Winter Park Housing Authority Board
- b. Park Avenue Refresh streetlight pole design and purchase approval 20 minutes

12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

- a. Resolution 2294-25 - designating the property at 1051 Lake Bell Drive to the Winter Park Register of Historic Places. (Tabled January 8, 2025 at applicant's request.) **Withdrawn by applicant.** 10 minutes
- b. Request by Wieck Gilson Denis to individually designate their home at 1303 Canterbury Road, built in 1951, zoned R-1A, as a historic resource. 5 minutes

13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

14. City Commission Reports

15. Summary of Meeting Actions

16. Adjournment