



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

Agenda

April 15, 2025 @ 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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assistance & appeals

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please note

Times are projected and subject to change.

1. Call to Order

2. Consent Agenda

- a. Approve the minutes of March 18, 2025 1 Minute

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Action Items

- a. Green Event Initiative 10 Minutes

5. Non-Action Items

6. Staff Updates

- a. Natural Resources & Sustainability 20 Minutes

- Community Needs Assessment
- Food Insecurity Initiatives: Killarney Elementary Community Program and Community Gardens at Winter Park Housing Authority
- Landscape Ordinance Ad-Hoc Meeting
- Past Event Successes
- Earth Day Event

- b. Past & Upcoming Events 5 Minutes

- Gardening Day - 4/12 9am @ The Meadows
- Run for the Trees/Earth Day Block Party - 4/26 8am @ Ward Park
- Shoreline Restoration - 5/3 9am @ Lakes Temple & Tuscany
- Gardening Day - 5/3 9am @ The Meadows
- Fix It! Don't Pitch It - 5/17 9am @ Winter Park Events Center
- Ballroom Dance Lessons - Monday Nights 7pm & 8:15pm @ Winter Park Community Center

7. Board Comments

- a. Green Minutes 5 Minutes

- b. New Business/Announcements 5 Minutes

8. Upcoming Agenda Items

-
- a. Discussion of Upcoming Agenda Items

5 Minutes

9. Adjournment

[MEET_FOOT]



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 2.a

item type

Consent Agenda

meeting date

April 15, 2025

prepared by

approved by

subject

Approve the minutes of March 18, 2025

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. KWPBS-mins-2025-03-18 DRAFT edited



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

March 18, 2025 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Becky Distad, John Page, Mark J. Yonker, Stephen Pategas, Zeina Matar-Ghantous, Terry Hotard

Absent

Sam Stark

Staff Present

Sustainability Manager Sara Miller, Sustainability Specialist Nicole Marshall, Natural Resources and Sustainability Administrative Coordinator Victoria Tabor

1. Call to Order

The meeting was called to order at 11:46 a.m.

2. Consent Agenda

- a. Approve the minutes of February 18, 2025

**Motion made by Ms. Distad to approve the minutes, seconded by Mr. Page.
Motion carried unanimously with a 6-0 vote.**

3. Public Comments (for items not on the agenda)

Gigi Papa, residing at 1440 Hibiscus Avenue, suggested that no political organizations participate in city events, such as the League of Women Voters at Earth Day, to prevent it from becoming a political rally.

4. Action Items

- a. Green Schools Grant Awards

Nicole Marshall reviewed the applications and requested amounts for the Green Schools Grants from the following schools: All Saints School \$370, Audubon Park Elementary \$885, Dommerich Elementary (two applications) \$1000 & \$1154, Eastbrook Elementary \$600, Edgewater High School (amount not specified), Methodist School for Early Education \$500, Park Maitland South \$500, Rollins College \$800, Trinity Preparatory \$2750 - \$4250, Welbourne Nursery and Preschool \$5000, and Winter Park Day Nursery \$475.

Mr. Pategas asked about increasing funding due to the high number and dollar amount of requests. Ms. Miller stated that \$5,000 is budgeted for this fiscal year, with potential

additional funding next year. Staff discussed the alignment of applications with the program's mission and sustainability efforts. They also considered delaying a decision for board review but preferred to decide in this meeting to ensure checks can be awarded before Earth Day.

Staff provided additional information about previous grant recipients and the total amount of the requests, which is approximately \$15,000. A discussion followed regarding how to allocate \$5,000.

Motion made by Mr. Yonker, to grant All Saints \$370, Winter Park Day Nursery \$475, exclude the second Dommerich request (Word Garden) and the Trinity Preparatory request and divide the remaining amount equally among the remaining schools, seconded by Mr. Page. The motion carried by a 5-0 vote.

Ms. Miller suggested revisiting the Green Schools Grant program process at a future meeting, ideally around June or July.

5. Non-Action Items

6. Staff Updates

a. Natural Resources & Sustainability

Ms. Miller provided the following updates:

- Green Event Guide Work Session – scheduled for March 26, 2025, at 9 a.m.
- Community Needs Assessment – survey was mailed to everyone within the CRA
- Food Insecurity Initiatives: Killarney Elementary Community Program – continuous movement and Community Gardens at the Winter Park Housing Authority – a successful at the beginning of March and plans for a garden workday on April 12, 2025, which will involve the assistance of Commissioner Russell's football team
- Landscape Ordinance Subcommittee Meeting – Director Gloria Eby is reviewing, Engineer Shannon Monahan is providing stormwater information, after this we will proceed to the irrigation ordinance. A meeting will be scheduled for April.

b. Past & Upcoming Events

Ms. Marshall presented a PowerPoint on past and upcoming events which included the Central Florida Waste and Recycling panel at the Winter Park library.

- Household Hazardous Waste Drop-off Event - 3/8 8 a.m. @ Cady Way Pool
- Weed Wrangle - 3/15 9 a.m. @ Mead Gardens
- Shoreline Restoration - 3/22 9 a.m. @ Lake Berry
- Candlelight Earth Hour Yoga Class - 3/22 7 p.m. @ Mead Botanical Garden
- The Great Duck Derby - 3/29 10 a.m. @ Mead Botanical Garden
- The Greatest American Cleanup - 4/5 9 a.m. @ Multiple Locations
- Gardening Day at the Meadows - 4/12 9 a.m. @ The Meadows

Additionally, Ms. Miller distributed Green Business brochure flyers to the board members.

7. Board Comments

Mr. Page commented on how well organized the Household Hazardous Waste Drop-off Event was and thanked the staff for their efforts.

- a. Green Minutes
- b. New Business/Announcements

8. Upcoming Agenda Items

- a. Discussion of Upcoming Agenda Items

9. Adjournment

The meeting adjourned at 12:42 p.m.

Approved by the board on
/s/ Bahiyah Layton, Board Coordinator

DRAFT



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 4.a

item type

Action Items

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Green Event Initiative

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Natural Resources & Sustainability

- Community Needs Assessment
- Food Insecurity Initiatives: Killarney Elementary Community Program and Community Gardens at Winter Park Housing Authority
- Landscape Ordinance Ad-Hoc Meeting
- Past Event Successes
- Earth Day Event

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. KWPB&S Board Pwpt FINAL

KEEP WINTER PARK BEAUTIFUL & SUSTAINABLE MEETING

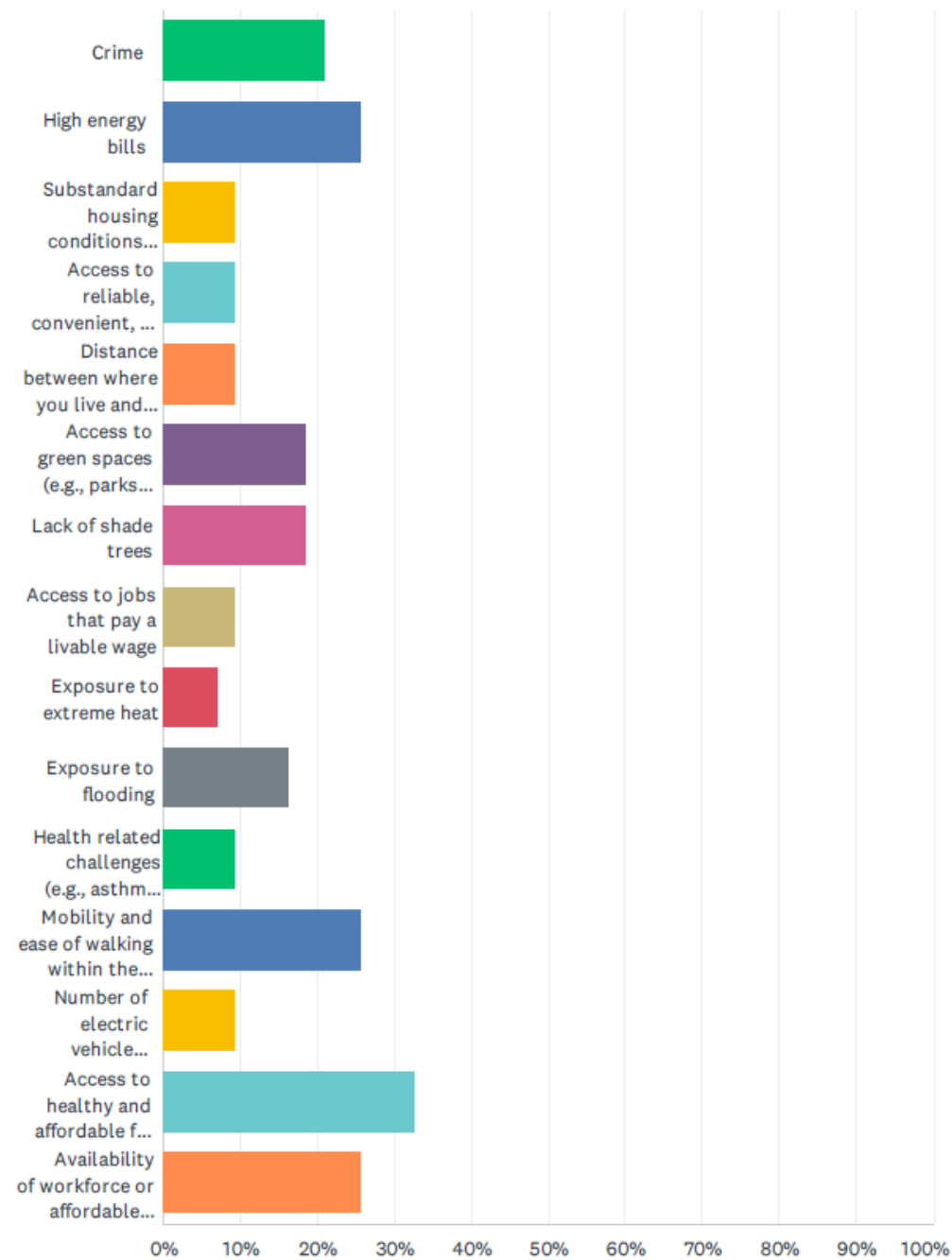
Tuesday, April 15th, 2025



COMMUNITY NEEDS ASSESSMENT

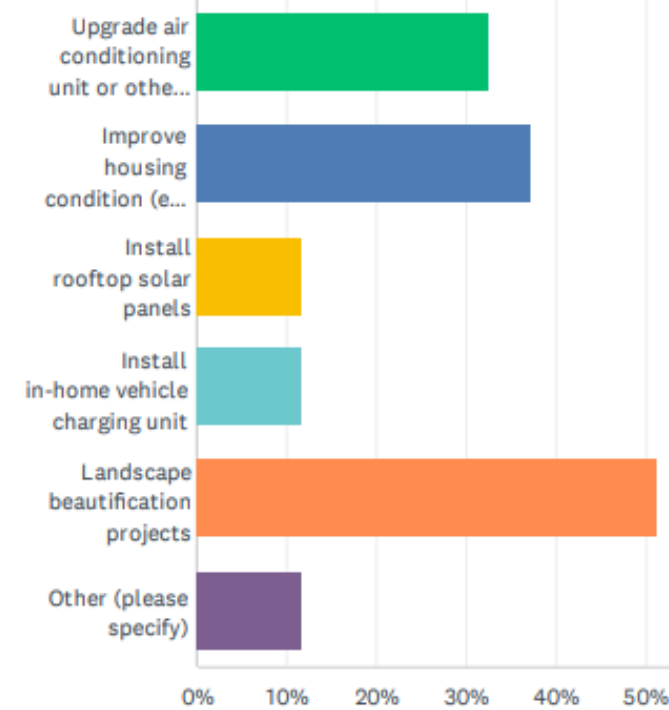
Q15 What are the most significant challenges that affect you and your community? (Select all that apply.)

Answered: 43 Skipped: 0



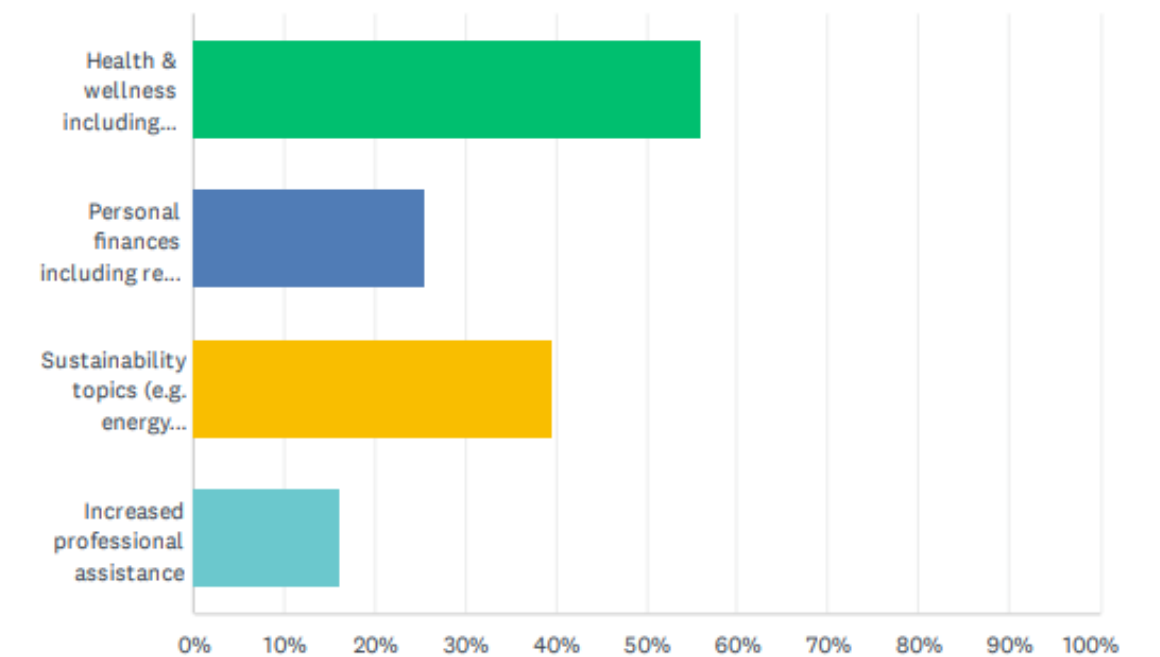
Q16 Which financial incentive below would you most likely use?

Answered: 43 Skipped: 0



Q17 Which educational opportunities would you most likely use?

Answered: 43 Skipped: 0



KILLARNEY ELEMENTARY



2024 Events

- April 17 - Family Night
- August 8 - Teacher Event
- Oct 30 - Food Donation Giveaway

THE MEADOWS - WPHA



LANDSCAPE ORDINANCE

- Urban Forestry provided updates and definitions.
- Lakes provided proper language related to shoreline code.
- Stormwater provided updates as it applies to design and permitting, erosion control and NPDES requirements.

- Next Steps → As Stephen terms out, Need new Board member(s) to continue with work session meetings.

PAST EVENTS

LAKE BERRY SHORELINE RESTORATION- 3/22



Stats

- 16 volunteers
- 600 plants

CANDLELIGHT YOGA FOR EARTH HOUR- 3/22



DUCK DERBY- 3/29



ORANGE COUNTY EPD LITTER CLEANUP- 4/2



Stats

- 10 volunteers
- 224 lbs of litter removed

GREAT AMERICAN CLEANUP- 4/5



Stats

- 58 volunteers
- 332 lbs of litter removed

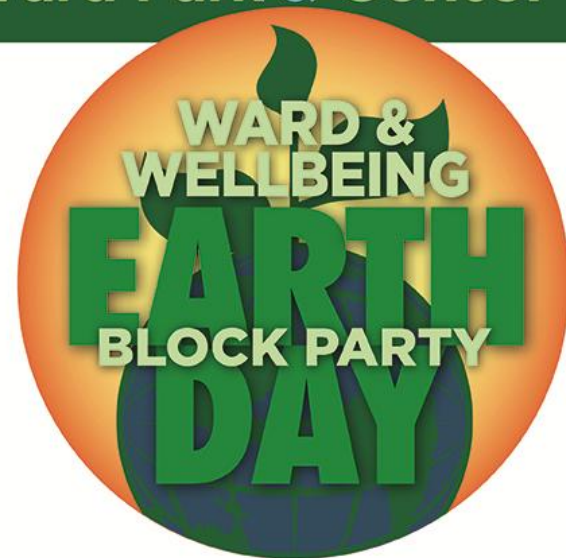
UPCOMING EVENTS

RUN FOR THE TREES & EARTH DAY BLOCK PARTY- 4/26

CELEBRATE EARTH DAY

▶ PREREGISTER TO PARTICIPATE
2025 **run for the trees** 7:30 a.m.

SATURDAY APRIL 26, 2025
Ward Park & Center for Health & Wellbeing



FAMILY FUN!
8 to 11 a.m.

- face painting
- music
- activities
- Kona Ice®

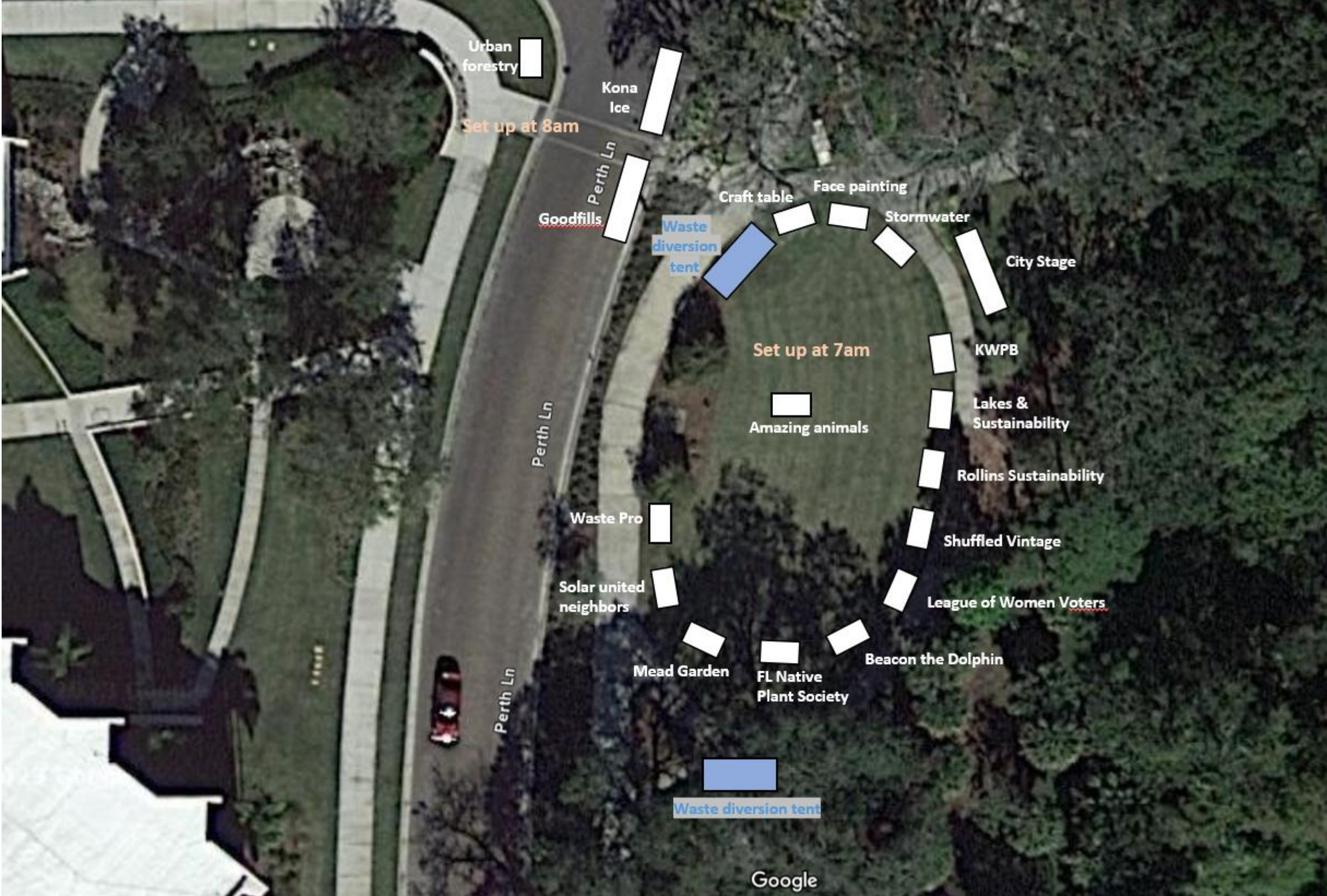
FREE
for all ages



EARTH DAY

- **1 week away!**
- **Communications:** All marketing materials have been released including partnership collaboration posts with CFHW. 2nd Press Release went out 2nd week of April
- **Sponsors:** Holler-Classic Family of Dealerships, thank you!
- **Stage:** Located on our side of Ward Park in back left corner. See map on next slide.
 - KWPBS Awards will be at 9 AM
- Sign up to volunteer by e-mailing kwpb@cityofwinterpark.org

EARTH DAY



EARTH DAY



COMMUNITY GARDENING WORKDAY-5/3

KWPB VOLUNTEER event

Community GARDENING WORKDAY

-  **saturday may 3**
-  **9 a.m. to noon**
-  **718 margaret square**

Meadows at Margaret Square

please wear closed-toe shoes & clothes you don't mind getting dirty

water, snacks, gardening gloves, sunscreen & other supplies provided



SHORELINE RESTORATION-5/3

KWPB VOLUNTEER event

lake temple & tuscany SHORELINE RESTORATION



volunteers needed

saturday **may 3** from **9 a.m.-noon**
roundabout @ **tuscany place**

please wear appropriate clothing & shoes
(items you don't mind getting dirty)

be prepared to wade through knee-deep water
tools & gloves provided



FIX IT! DON'T PITCH IT- 5/17

calling all FIX IT! folks

we need handy men & women to assist



saturday
05.17.2025
9 a.m. to noon

winter park events center
@ 1050 w. morse boulevard

407-599-3479
or **sustainability@cityofwinterpark.org**



THANK YOU, STEPHEN!

We appreciate your years of service on the board and all your contributions to Keep Winter Park Beautiful & Sustainable. You'll be missed! ❤️





Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.b

item type

Staff Updates

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Past & Upcoming Events

- Gardening Day - 4/12 9am @ The Meadows
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motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 7.a

item type

Board Comments

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Green Minutes

motion | recommendation

During this item of the agenda, the board members can share anything green that they have read or experienced.

background

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 7.b

item type

Board Comments

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

New Business/Announcements

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park
Beautiful &
Sustainable Advisory
Board

agenda item 8.a

item type

Upcoming Agenda Items

meeting date

April 15, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Discussion of Upcoming Agenda Items

motion | recommendation

background

During this agenda item, board members will have the time to discuss what they would like to see presented at the next meeting.

alternatives | other considerations

fiscal impact

attachments

None