



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

Agenda

March 18, 2025 @ 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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please note

Times are projected and subject to change.

1. Call to Order**2. Consent Agenda**

- a. Approve the minutes of February 18, 2025 1 Minute

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items**

- a. Green School Grant Awards 20 Minutes

5. Non-Action Items**6. Staff Updates**

- a. Natural Resources & Sustainability 20 Minutes

- Green Event Guide Work Session
- Community Needs Assessment
- Food Insecurity Initiatives: Killarney Elementary Community Program and Community Gardens at the Winter Park Housing Authority
- Landscape Ordinance Subcommittee Meeting
- Past Event Successes

- b. Past & Upcoming Events 5 Minutes

- Household Hazardous Waste Drop-off Event - 3/8 8am @ Cady Way Pool
- Weed Wrangle - 3/15 9am @ Mead Gardens
- Shoreline Restoration - 3/22 9am @ Lake Berry
- Candlelight Earth Hour Yoga Class - 3/22 7pm @ Mead Botanical Garden
- The Great Duck Derby - 3/29 10am @ Mead Botanical Garden
- The Great American Cleanup - 4/5 9am @ Multiple Locations
- Gardening Day at the Meadows - 4/12 9am @ The Meadows

7. Board Comments

- a. Green Minutes 5 Minutes
- b. New Business/Announcements 5 Minutes

8. Upcoming Agenda Items

- a. Discussion of Upcoming Agenda Items

5 Minutes

9. Adjournment



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 2.a

item type

Consent Agenda

meeting date

March 18, 2025

prepared by

approved by

subject

Approve the minutes of February 18, 2025

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. KWPBS-mins-02-18 DRAFT - Reviewed



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

February 18, 2025 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Becky Distad, Terry Hotard, John Page, Zeina Matar-Ghantous, Sam Stark, Mark J. Yonker

Absent

Stephen Pategas

Staff Present

Director of Natural Resources & Sustainability Gloria Eby, Sustainability Manager Sara Miller, Sustainability Specialist Nicole Marshall, Natural Resources and Sustainability Administrative Coordinator Victoria Tabor

1. Call to Order

Sam Stark called the meeting to order at 11:45 a.m.

2. Consent Agenda

- a. Approve the minutes of January 21, 2025

Motion made by Becky Distad to approve the minutes, seconded by Terry Hotard. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda)

4. Action Items

5. Non-Action Items for Discussion

- a. Green Events

Ms. Eby introduced the Green Events initiative as an additional item to the agenda at the Board's request. Staff will assist in facilitating after the Board discusses its needs and vision. Ms. Matar-Ghantous suggested outlining a timeline to develop a green

events policy or guidelines, followed by the steps to achieve it. Ms. Eby suggested adopting a policy through an ordinance will involve the City Commission. She proposed a six-month timeline for the Board to draft the ordinance and prepare the necessary documents.

The Board focused the discussion on defining event types, concluding that they should include all City-owned events as well as any events that have been reviewed and approved by the City. Ms. Eby noted that the Green Events initiative will need to be discussed with the Parks and Recreation Board, as this Board is responsible for approving events.

Mr. Page inquired about the definition of Green Events. Ms. Matar-Ghantous referred the Board to the City of Orlando's Greenworks Event guide. Ms. Tabor will send the guide to both the Board and staff. Ms. Distad noted that the guide is a good starting point and can serve as a reference if needed. Ms. Matar-Ghantous suggested selecting 3 to 5 goals to achieve in a year or adopting the entire guide. Ms. Eby recommended establishing necessary parameters before setting a timeline for constituents, noting that there will be costs associated with the campaign.

Mr. Page asked about the benefits of being designated a Green Event and whether the City would require all events to be green. He also inquired about potential incentives, such as discounted permit fees. Mr. Stark questioned if there is a checklist or specific goals for events, or if organizers can choose which elements to implement. Ms. Distad recommended reviewing the Greenworks Event Guide to educate themselves on green events before meeting to set clear parameters.

Further discussions covered the feasibility for the City, the designated office for these initiatives, and staff requirements. It was suggested to attend the upcoming St. Patrick's Day parade to serve as a useful observation point. Enforcement is a concern, and Mr. Yonker highlighted that some vendors might meet the criteria while others might not. Clearer definitions and realistic expectations for implementation are needed.

Ms. Eby stated that there is a budget involved in events which affects citizens, vendors, and businesses. Mr. Stark inquired whether there are internal processes, guidelines, or policies in place, as it seems unreasonable to create a policy that City staff cannot or does not want to implement. She encouraged putting together a proposal that includes details such as the types of events, whether it will be a blanket policy or a checklist, the amount of resources needed, and who will enforce it. This proposal can then be presented to the City management. Staff is available to assist and guide throughout this process. She also recommended that the Board hold a work session to discuss ideas more strategically and involve the relevant departments that would be responsible for monitoring the new ordinance. Ms. Tabor will schedule this work session for one of the following dates: March 4, 5, 6, 13, or 19.

b. Earth Day

Ms. Miller announced that Earth Day will be on April 26 and the event will be similar to last years. Staff is working to secure a few new vendors and making some consolidations. It was determined that the events will not extend into the lawn area where the electric lawn was located.

For the tabling activities, the staff hopes to sell the Nature Photography greeting cards, host a craft activity, and turn old volunteer t-shirts into small bags. The Communications Department is creating graphics for the upcoming event and samples will be available at the next meeting. Ms. Miller requested ideas and suggestions from the Board.

The event will take place from 7:30 AM to 11:00 AM. Ms. Miller asked that Board members who are volunteering at the KWPB&S table arrive by 7:00 AM. Additionally, she requested that Mr. Stark present the Green Schools awards, as he did last year.

6. Staff Updates

a. Natural Resources & Sustainability

- KWPB&S Green Schools Grant Program
- Community Needs Assessment
- Food Insecurity Initiatives: Killarney Elementary Community Program & Community Gardens at Winter Park Housing Authority
- Landscape Ordinance Subcommittee Meeting
- Decorative Street Lights/ Utility Box Maintenance Update

Six schools have applied for the Green Schools Grant program, which will end on February 28. Staff will review applications and allocate funds at the next Board meeting. Awards will be issued at the Earth Day Block Party event. The awardees must complete their projects by September and present their results to the Board.

The Community Needs Assessment for the Community Redevelopment Area has no set end date. The purpose of the survey is to identify the community needs and available resources enabling us to prioritize, based on statistical needs due to limited funding.

Staff are still in discussions with 4Roots and Killarney Elementary and have not scheduled an upcoming event. Staff are organizing three volunteer events for the community gardens at The Meadows. The Board is invited to attend and interact with the community.

The Landscape Ordinance is halfway through editing. The Board will be updated as Staff finalize the revised version. That version will be forwarded to the Parks and Recreation Board and Planning & Zoning, and then to the City Commission.

Ms. Eby apologized for her absence at the presentation regarding the maintenance of decorative streetlights and utility boxes. She explained that she attended a meeting with the new electric utility director, City management, code enforcement, and the facilities maintenance division manager to discuss issues related to the utility boxes. An initiative has been launched, and there is a budget in place to support it.

Code enforcement is documenting the utility boxes that have graffiti and those that are rusted or in need of minor repairs. The undergrounding information is incorporated into the GIS system, which includes the transformers and ranks the utility boxes as good, fair, or poor. This ranking helps prioritize rehabilitation efforts. Facilities management is currently taking inventory of the boxes with graffiti and plans to rehabilitate those first. Mr. Hotard suggested prioritizing the installation of utility boxes in the downtown area before moving into the neighborhoods. He emphasized the importance of adhering to Land Development Code 58-73, ensuring that these boxes are placed in the appropriate locations.

Ms. Eby responded that the success of the undergrounding project and the resilience of the utility service teams allow for the rapid placement of utility boxes without the need to enter backyards. Mr. Hotard expressed his gratitude to Ms. Eby for leading the maintenance efforts for these boxes. After some discussion concerning the decorative painting of the boxes, Ms. Eby advised that it was agreed to keep the boxes green, and the Utilities Department will update the Utilities Advisory Board on this initiative.

b. Past & Upcoming Events

- Love the Earth Tree Planting - 2/8 9 a.m. @ Howell Branch Preserve
- Recycling Panel - 3/6 6 p.m. @ Winter Park Library Edyth Bush Theater
- Household Hazardous Waste Drop-off Event - 3/8 8 a.m. @ 2535 Cady Way (Cady Way Pool)
- Shoreline Restoration - 3/22 9 a.m. @ Lake Berry
- Candlelight Earth Hour Yoga Class - 3/22 7 p.m. @ Mead Botanical Garden
- The Great Duck Derby - 3/29 10 a.m. @ Mead Botanical Garden

Ms. Marshall presented the past events and spotlighted one of the outstanding volunteers, Hailey Manitz. The Board was invited to volunteer for the Duck Derby event.

7. Board Comments

The Board was encouraged to vote on March 11, 2025.

a. Green Minutes

Mr. Hotard suggested that the Communications Director, Clarissa Howard, present the Refresh Park Avenue program

b. New Business/Announcements

8. Upcoming Agenda Items

a. Discussion of Upcoming Agenda Items

Mr. Yonker announced that his term may be ending. Ms. Tabor directed the Board to the Boards and Commission page on the City website to review member terms.

9. Adjournment

The meeting adjourned at 12:37 p.m.

Approved by the board on
/s/ Bahiyyah Layton, Board Coordinator



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 4.a

item type

Action Items

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Green School Grant Awards

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. 2025 Application Evaluation for KWPB Board
2. 1- All Saints School
3. 2- Audubon Park School
4. 3- Dommerich Elementary A
5. 4- Dommerich Elementary B
6. 5- Eastbrook Elementary
7. 6- Edgewater High School
8. 7- Methodist School for Early Education
9. 8- Park Maitland South
10. 9- Rollins College

11. 10- Trinity Preparatory School
12. 11- Welbourne Avenue Nursery & Preschool
13. 12- Winter Park Day Nursery

2025 Green Schools Grant: Final Applicants

School Name	Project Title	Project Description	Requested Amount
All Saints	Wildlife Adoption Program & Fishing Line Recycling	All Saints School aims to inspire environmental stewardship and wildlife conservation among students through a Wildlife Adoption Program and a Fishing Line Recycling Bin initiative. Students will "adopt" endangered animals through local and state foundations, track their conservation status via an interactive app, and engage in educational activities about Florida's ecosystems. Additionally, they will help create a fishing line recycling bin for a local dock to prevent marine pollution. Need funding to cover adoption donations, educational materials, and supplies for the recycling bin.	\$370
Audubon Park	Sustainability Stories on Stage	Audubon Park School is expanding its annual POEMVILLE collaboration with local businesses by adding a performance element to amplify environmental messages. Through "Sustainability Stories on Stage," students will bring eco-friendly themes to life with live performances at venues like Palmer's Garden & Goods and the Audubon Park Community Garden. Younger students will write and perform sustainability-themed pieces, while older students will mentor them in theatrical storytelling. Each performance will highlight a different environmental topic relevant to the venue, fostering community engagement and environmental awareness. Funding will support stage equipment and promotional materials.	\$885
Dommerich Elementary A	Dommerich Grows – Garden & Eco Fair	Dommerich Garden Eco Club is launching "Dommerich Grows," a community outreach initiative to educate families on growing their own food. At the Garden & Eco Fair on April 26, students will showcase their school garden, create educational posters, and invite local experts to share gardening tips. To encourage hands-on participation, each attending family will receive a tomato plant to start their own home garden. This project builds on students' lessons about food sustainability, nutrition, and conservation. The grant will fund 100 tomato plants, with hopes of expanding in future years to introduce new vegetable varieties.	\$1,000
Dommerich Elementary B	Word Garden Xeriscaping Project	To promote water conservation, Dommerich Elementary wants to use xeriscaping to turn an underutilized grassy area into a "Word Garden" with paver gravel and rocks. Students will be actively involved in preparing the space, relocating an existing rock garden, and creating word-building stones with prefixes, base words, suffixes, and letters for hands-on literacy activities. This initiative promotes water conservation, waste reduction, and sustainable learning by replacing disposable materials with natural resources.	\$1,154
Eastbrook Elementary	Native Plant Beautification	Three Eastbrook Elementary students are leading a project to enhance their school's front entrance by adding native and drought-tolerant plants. This space, frequently passed by students, staff, and visitors, currently lacks greenery and does not reflect the school's commitment to sustainability. By incorporating succulents and native plants, the project will improve aesthetics while reducing water usage and teaching students about low-maintenance gardening. The students have already started	\$600

		clearing the area and will establish a system to ensure long-term care of the garden. The grant will fund the installation of planters, soil, mulch, and plants, with support from the PTA.	
Edgewater High	Recycling Right Initiative	Edgewater High School's Green Team is leading a school-wide Recycling Right Initiative to expand recycling education and accessibility on campus. Building on existing efforts, this project will provide additional recycling bins, launch a student-led awareness campaign, and incentivize participation. The initiative engages students with intellectual and developmental disabilities in a Recycling Squad, Barry University dual-enrollment students in campus-wide education/outreach, and FFA/Agriculture students in classroom engagement. Funding will help secure recycling receptacles, promotional materials (t-shirts), and incentives to encourage long-term impact.	No amount specified
Methodist School for Early Education	Recycled Sound Garden	The Methodist School for Early Education (MSEE) is enhancing its outdoor classroom program by creating a sound garden made from recycled materials. This interactive space will provide over 200 students with a sensory-rich, creative, and educational experience, encouraging both environmental stewardship and artistic exploration. The project reinforces sustainability principles by repurposing discarded items into musical instruments, teaching children the value of creative reuse. The grant will fund a fence panel, hardware, paint, and materials needed to construct and install the garden, making outdoor play both engaging and environmentally responsible.	\$500
Park Maitland South	Hydroponics & Trellis	Park Maitland South would like to expand upon its hydroponics and add a trellis structure to their gARTen which is a learning garden, art space, and food forest with developing fruit trees. All students have access to this garden, and over 200 students are involved in planning, propagating, and nurturing it. For example, students harvest vegetables and prepare ginger teas for classmates/parents to sample. They hope to continue growing this space in order to foster this sense of sustainability in their students.	\$500
Rollins College	Pollinator Pots	Rollins College aims to enhance campus sustainability by installing pollinator pots with native plants, creating a visible and accessible green corridor that fosters biodiversity and engages students in sustainability efforts. This project addresses the limited visibility of the campus farm and encourages student participation through hands-on learning. A core group of students will lead the planning and implementation, while the space will also be integrated into course curricula and used by religious/spiritual groups for reflection and prayer. With much of the campus featuring commercially landscaped areas, the project will introduce students to Florida's native vegetation, promoting ecological education and supporting local pollinator populations. Funding is requested to cover the cost of three large weather-resistant planters and soil.	\$800
Trinity Preparatory	Living Learning Space	Trinity Preparatory School is integrating environmental education into the construction of its new STEM building by transforming the outdoor landscaping into a living learning space. Featuring native Florida plants, the project will educate students and the community on local biodiversity, the benefits of native species,	\$2,750 - \$4,250

		and the risks of invasive plants. Tree plaques will identify species and enhance conservation awareness, while waste signage will aim to promote proper waste diversion via composting and recycling. Students will play a key role in planning and implementation, with environmental science classes researching and designing tree plaque content and educating peers on waste diversion. Funds are needed for tree plaques, signage for garbage/composting, and installation materials.	
Welbourne Nursery & Preschool	Sensory Garden	Welbourne Nursery and Preschool's sensory garden project aims to create an interactive outdoor learning space that enhances children's connection to nature through the 5 senses, while promoting environmental stewardship. The garden will be tied into class lessons such as plant identification, sustainability education, and exploration of natural habitat. Students will be involved in planning and implementation of the garden, and the completed garden will be accessible to families and the local community. Funds are needed for plants, soil/mulch, irrigation, garden beds, sensory pathways, tools, and ongoing operational costs.	\$5,000
Winter Park Day Nursery	Composting Education/Resources	WPDN seeks to reduce food waste and enhance sustainability by implementing a schoolwide composting initiative. Currently, 35% of food is discarded after meals, amounting to \$1,275 in waste annually. The Green Schools Grant will fund staff education on composting. Three staff members will complete a composting course through the Institute of Local Self-Reliance, equipping them to train colleagues and integrate composting lessons into weekly gardening activities. The grant will also provide developmentally appropriate materials and composting resources for the school library. WPDN aims to reduce food waste by 30% in the first year by incorporating composting into daily routines. Each classroom will have a receptacle for unwanted food, which will be taken to the compost bin in our school garden by students on their weekly garden days.	\$475

**KWPB Green Schools Grant Program
2025 Application**

1. Applicant Information

Today's Date: February 3, 2025

School: All Saints School

School Address: 338 E Lyman Ave

Principal: Emory Messeroff (Director)

Supporting Teacher: Shari Pridgen (Outdoor Classroom)

Teacher's Phone #: 407-644-1737

Teacher's E-Mail: emory@allsaintswinterpark.org

Which of the following Sustainability Topics does your project incorporate?

- Recycling
- Community Engagement
- Animal Conservation

2. Project Summary: In one page make the case for why this project is important to your school and why your proposed project will lead to results.

1. Background – *What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)*

All Saints School would like to inspire our students to care about our environment and raise awareness for conservation and protection of our Florida wildlife. We are proposing a "wildlife adoption program" aimed at fostering environmental stewardship and an understanding of wildlife conservation among our young children. We plan to "adopt" endangered or vulnerable animals through local and state foundations and use engaging educational resources and real-life examples to teach the importance of wildlife preservation. Along with the "adoptions" we would like to create a Fishing Line Recycle Bin through the Monofilament Recovery and Recycling Program and place the bin at one of our local fishing docks. Improper disposal of fishing line causes a devastating impact on our local fresh and saltwater animals and ecosystems. Creating a convenient recycle bin near fishing locations increases the likelihood of proper disposal of fishing line. Our Outdoor Classroom teacher identified a need for this project based on the children's interests; the children are very curious and passionate about animals, habitats, and ways to keep wild animals safe.

2. Student Involvement – *Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)*

Our teachers and students will be involved in choosing the specific animal to "adopt" and which foundations to support through the proposed "adoptions." The students will participate in learning about each animal and its impact on Florida's ecosystems and how factors such as pollution and deforestation have

threatened and/or endangered the animal's population. The students will be able to track their class's individual animal to help form a connection to the cause! Along with animal adoptions, the students will help create the Fishing Line Recycling Bin and a teacher will be responsible for placing the bin at a local fishing dock and maintaining the proper disposal of the fishing line.

3. Impact – *Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?*

This project will impact our school community as it involves teachers, students, and families in the “adoption” of endangered animals and thus create an understanding and care for our natural world. Families will be able to have discussions with their children at home about their adopted animal and how/why it is endangered and what impacts we have on our environment. It is an opportunity for our classes and families to learn about how littering has a direct impact on our wildlife and what we can do to prevent the devastating effects of pollution! The students will learn through lesson plans and materials specific to their animal and will be able to track their adoptee through an interactive app.

4. Sustainability- *Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?*

The students will have weekly opportunities to track their animal with the interactive app and will be able to continue to follow how conservation efforts are impacting their animal. These interactions will continue to foster a respect for nature and the importance of protecting our environment. They will also be able to follow up on how much fishing line their Fishing Line Recycling bin has saved from getting into our local waterways! All Saints School believes that it is essential to nurture our children's natural love of learning. We believe that these interactive “adoptions” can create a lifelong passion for care and understanding of our natural world. This project helps to support not only our goals as a school but also the Winter Park Sustainability Action Plan by focusing on community engagement, natural systems and resources, and waste diversion and recycling.

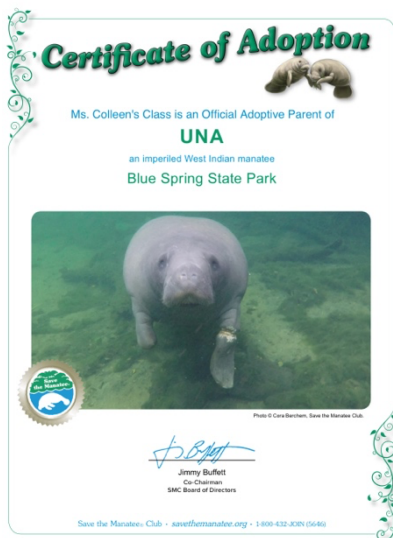
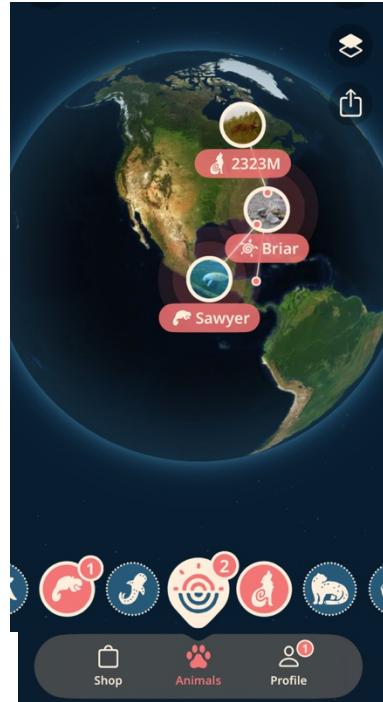
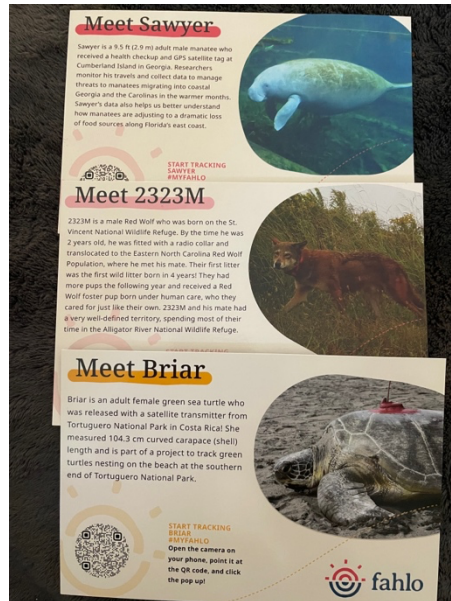
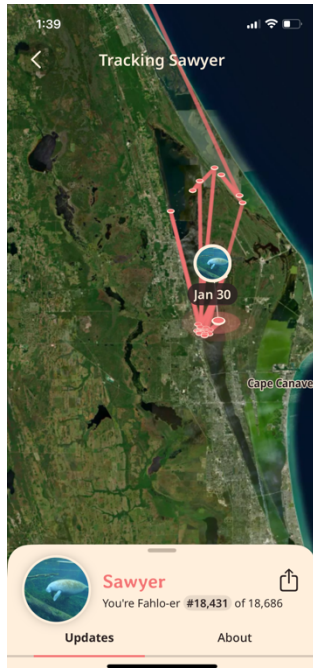
5. Project Budget- *Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?*

The project budget will include one-time donations to animal foundations that include an “adoption” as part of their donation package. We plan to donate (adopt from) Save The Manatee, SAFE American Red Wolf, Endangered Wolf Center, The Sea Turtle Conservancy, World Wildlife Foundation and Clearwater Marine Aquarium. The adoptions range from \$35-\$60 per animal and include the tracking information along with supplemental materials. Our estimated cost for the adoptions is \$165. Along with the donations, we would like to add additional books and learning resources that focus on endangered and threatened

species. The estimated cost of the additional resources is \$80. To create the Fishing Line Recycling Bin, the PVC pipe and glue will cost around \$125. Our total estimated cost is \$370.

6. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.





Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

Grant Proposal must be submitted by 5:00 p.m. EST on [Friday], [February 28, 2025]

****Proposals are to be no more than 2 pages long, not including supporting documentation****

Purpose

The mission of the City of Winter Park's [Keep Winter Park Beautiful & Sustainable Advisory Board \(KWPB&S\)](#) is to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play. The purpose of the Green Schools Grant is to support schools serving Winter Park in their efforts to achieve sustainability goals and beautify their campus while engaging and educating students grades K-12 in the practices of sustainability. The program also welcomes strong applications from colleges and universities located within the city limits.

The intent of this RFP is to fund projects that will support the objectives of the [Winter Park Sustainability Action Plan \(SAP\)](#), focusing on one or more of the following SAP categories:

- Buildings, Energy, & Water
- Community Engagement & Green Economy
- Local Food & Agriculture
- Mobility and Urban Form
- Natural Systems & Resources
- Waste Diversion & Recycling

Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

Examples of past projects include: implementing pollinator or food gardens, creating or expanding recycling programs, creating natural centers, and installing water bottle filling stations.

Other project ideas are posted on our [website](#) for inspiration.

Benefits

- Reinforces conservation and sustainability education efforts at our local schools
- Supports mission and goals of Keep Winter Park Beautiful & Sustainable
- Builds community relations and stimulates civic engagement

Funding

The 2025 Green Schools Grant Program has \$5,000 in available funding. Keep Winter Park Beautiful Board members will determine the distribution and amount of awarded funds. Grants will be disbursed by **April 15, 2025** to chosen applicants.

Eligibility Requirements

Pre-K through 12 public and private schools serving students who live in Winter Park. The program also welcomes strong applications from colleges and universities located within the city limits.

Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

- **Physical and cultural impact:** How impactful will the proposed project outcomes be for the school campus and greater community? How will the project impact the mindset of the school's population in terms of sustainability?
- **Student involvement and curriculum integration:** What is the extent of student and educator involvement? How will this project add to existing school wide sustainability efforts?
- **Sustainability and natural resources:** How well will the project align with the objectives outlined in Winter Park's SAP? How will the project's outcome support sustainability principles and promote resource conservation?

Application Guidelines

The grant application provided on the next page, and any supporting materials must be submitted by 5:00 p.m. EST on, **February 28, 2025** electronically to kwpb@cityofwinterpark.org. Submissions should be in Microsoft Word or PDF format.

Reporting Requirements

1. Grant recipients will be required to capture and share with the City of Winter Park aspects of their project in ways that are relatable/instructive to the general public. This can be accomplished in one of two ways. Submission of one of the following is required:
 - a. Grantees may prepare a video which showcases their project for the Keep Winter Park Beautiful and Sustainable Advisory Board. This can either be a slideshow of photos or a more creative presentation of the project and its impact. Videos must be less than one minute in length. Or,
 - b. Grantees may prepare a photo essay showcasing their project. This would include no less than 10 photographs with captions describing what is being demonstrated.
2. Grant recipients must submit one of the two submission options prior to **Tuesday, September 30, 2025**.
3. Grant recipients have the opportunity to present in person with or without class to the KWPB&S Board on **Tuesday, October 21, 2025**.
4. Failure to meet reporting requirements may result in future ineligibility to apply for future KWPB&S grant opportunities.

Questions

Contact us at kwpb@cityofwinterpark.org or 407.599.3479 with any questions.

Helpful Links

Winter Park Green School Grants Page: <http://www.cityofwinterpark.org/greenschools/>

Winter Park Sustainability Action Plan (SAP):

<https://cityofwinterpark.org/departments/communications-public-engagement/public-engagement/sustainability-program/keep-winter-park-beautiful-sustainable/#tab-action-plan>

Important Dates

February 28, 2025	Grant Application Submission Due by 5:00 p.m. EST
April 1, 2025	Grant Recipients Notified
April 15, 2025	Grant Checks Delivered to Recipients
April 26, 2025 (Earth Day Event)	Grant Recipients Receive Certificate at Annual Earth Day Event
September 30, 2025	Storytelling Submission Due (see <i>Grant Reporting Requirements</i>)
October 21, 2025	Grant Recipients Present Project to KWPB Board (Optional)

KWPB Green Schools Grant Program 2025 Application

DUE: Friday, February 28, 2025 at 5:00 p.m. EST

Please submit your application with responses to these questions in the order outlined below. Grant applications, not including supporting documentation, are to be no more than two pages in length in Microsoft Word or PDF format. **The deadline to submit a grant application is 5:00 p.m. EST on Friday, February 28, 2025. Please submit your completed application and supporting documents electronically to kwpb@cityofwinterpark.org.**

1. Applicant Information

Today's Date:	02.21.25
School:	Audubon Park School K8
School Address:	1500 Falcon Dr Orlando, FL 32803
Principal:	Jason Fritz
Sponsoring Teacher:	Alison Hannon
Teacher's Phone #:	407.222.7598
Teacher's E-Mail:	alison.hannon@ocps.net

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|--|
| ☐ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

Our fortunate we are to have our school planted at the intersection of Winter Park and Orlando in the award-winning eco-district, The Audubon Park Garden District. Our school and the APGD have a special relationship of collaboration and sharing the same eco-friendly goals. Each spring, our school collaborates with the walk-able local businesses in a program called POEMVILLE where our students' poetry and writing is displayed in local shops and stores. Many of these poems are themed around green-initiatives. This year, students in our performing arts group came up with the idea to add one more element to this annual collaboration - the performance element. The students said that they feel the message of green-initiatives will be stronger and will draw in more people with the idea "Stores on Stage: Sharing Eco-Friendly Stories of Audubon Park" where they can add the performance element to this collaboration, drawing in the community for important messages that affect us all and our planet.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

Here's one example of how students across our K-8 campus will be involved in this project. The entire 2nd grade is writing Pollinator Poems. They work on these in their classes about the importance of pollinators. For this grant, students in the older grades (7/8) who are in News Crew and Theatre will be guiding these students on how to perform their poems instead of just hanging them in the local store, Palmer's Garden and Goods. The 7th and 8th graders will serve as mentors and guides to the younger students. They will practice their poems to perform on stage, hence the name "Stories on Stage". Now you know....when there's a performance, there's an audience. That means the message of pollinators will not just be "read" - - but performed in the community. Both the school and the Audubon Park Garden District will promote each event (the 2nd grade classes - 6 of them - will go to Palmers for a performance with a different class featured each week) The event will be in the evening and will need the things that make a performance work well....lights, sound and stage materials. As the 2nd grade pollinators perform their poems, they will also be dressed as the pollinators. Many of the costume ideas will be designed as a collaboration between our middle school art classes and the 2nd grade classes. This is what is wonderful about our school - so many different examples of cross circular projects and cross-grade level opportunities. We want to use the strength of this partnership with the community to spread the word about the green initiatives we all care about so dearly. Palmer's Garden and Goods has a stage, but to make these stories come to life, we will need some stage ready portable equipment that can be reused at each of the performance locations.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

Watching a performance is entertaining, wouldn't you agree? But taking in a performance of this nature would be so much more. Paired with the knowledge our students learn about through school about green initiatives, the school-neighborhood collaboration would make it so meaningful. We aim to interact with the community in presenting these "Sustainability Stories on Stage" at various locations in the neighborhood. The example of Palmer's is just one of the locations. We also aim to use the Audubon Park Community Garden to pair with another grade level to help them create, plan, present and perform their stories in the area shared by our two organizations. This Community Garden even has a raised stage! While at the various venues to perform, different sustainable stories will be presented in each location depending on the message of the location and what the theme of the location is. (For example, Fleet Farming works in the community garden. The Stories on Stage that night might have to do with the scope of their work and informing the community about that, in a fun performance style way.) We feel the impact of these Stories on Stage will reach people and challenge them to think differently about their everyday choices and how those choices affect us all. The value in art is in its way to challenge thinking and broaden horizons!

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

We strongly feel by hosting these evening "Sustainable Stories on Stage" we can spread the message far and wide. We will use our social media channels as will our community partner, The Audubon Park Garden District to promote each Story Night. Each performance will leave the audience with a call to action or ideas to try out in their own lives. It will be so much more than "sit and get"it will be an interactive night of informative entertainment that gets out the message of Keep Winter Park Beautiful. We will create a QR code that links to a form where people can add messages of their idea on how to expound on each topic presented. We will share these with our students and community, as well.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

The project budget for this includes 2 categories:

Portable Staging Lights/Audio System that can easily be moved to each location and also a Line item for Materials (supplies to create basic costumes) and promotional materials.

Budget Category: Portable Sound, Mics and Lights \$650

Budge Category: Supplies/Promotional Materials: \$235

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

Grant Proposal must be submitted by 5:00 p.m. EST on [Friday], [February 28, 2025]

****Proposals are to be no more than 2 pages long, not including supporting documentation****

Purpose

The mission of the City of Winter Park's [Keep Winter Park Beautiful & Sustainable Advisory Board \(KWPB&S\)](#) is to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play. The purpose of the Green Schools Grant is to support schools serving Winter Park in their efforts to achieve sustainability goals and beautify their campus while engaging and educating students grades K-12 in the practices of sustainability. The program also welcomes strong applications from colleges and universities located within the city limits.

The intent of this RFP is to fund projects that will support the objectives of the [Winter Park Sustainability Action Plan \(SAP\)](#), focusing on one or more of the following SAP categories:

- Buildings, Energy, & Water
- Community Engagement & Green Economy
- Local Food & Agriculture
- Mobility and Urban Form
- Natural Systems & Resources
- Waste Diversion & Recycling

Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

Examples of past projects include: implementing pollinator or food gardens, creating or expanding recycling programs, creating natural centers, and installing water bottle filling stations.

Other project ideas are posted on our [website](#) for inspiration.

Benefits

- Reinforces conservation and sustainability education efforts at our local schools
- Supports mission and goals of Keep Winter Park Beautiful & Sustainable
- Builds community relations and stimulates civic engagement

Funding

The 2025 Green Schools Grant Program has \$5,000 in available funding. Keep Winter Park Beautiful Board members will determine the distribution and amount of awarded funds. Grants will be disbursed by **April 15, 2025** to chosen applicants.

Eligibility Requirements

Pre-K through 12 public and private schools serving students who live in Winter Park. The program also welcomes strong applications from colleges and universities located within the city limits.

Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

- **Physical and cultural impact:** How impactful will the proposed project outcomes be for the school campus and greater community? How will the project impact the mindset of the school's population in terms of sustainability?
- **Student involvement and curriculum integration:** What is the extent of student and educator involvement? How will this project add to existing school wide sustainability efforts?
- **Sustainability and natural resources:** How well will the project align with the objectives outlined in Winter Park's SAP? How will the project's outcome support sustainability principles and promote resource conservation?

Application Guidelines

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Reporting Requirements

1. Grant recipients will be required to capture and share with the City of Winter Park aspects of their project in ways that are relatable/instructive to the general public. This can be accomplished in one of two ways. Submission of one of the following is required:
 - a. Grantees may prepare a video which showcases their project for the Keep Winter Park Beautiful and Sustainable Advisory Board. This can either be a slideshow of photos or a more creative presentation of the project and its impact. Videos must be less than one minute in length. Or,
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Questions

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Helpful Links

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KWPB Green Schools Grant Program 2025 Application

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Please submit your application with responses to these questions in the order outlined below. Grant applications, not including supporting documentation, are to be no more than two pages in length in Microsoft Word or PDF format. **The deadline to submit a grant application is 5:00 p.m. EST on Friday, February 28, 2025. Please submit your completed application and supporting documents electronically to kwpb@cityofwinterpark.org.**

1. Applicant Information

Today's Date:	February 6, 2025
School:	Dommerich Elementary
School Address:	601 N Thistle Ln, Maitland FL
Principal:	Dr. Martin
Sponsoring Teacher:	Mrs. Eva Manzo
Teacher's Phone #:	407-821-0596
Teacher's E-Mail:	eva.manzo@ocps.net

Which of the following Sustainability Topics does your project incorporate?

- | | |
|--|--|
| ☒ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

Dommerich Garden Eco Club would like to educate and encourage our families to grow their own food. We will be holding a Garden/ Eco Fair on April 26th from 10-1pm on the Dommerich campus. We will welcome the community to learn all about gardening and growing vegetables. Everyone thinks starting a garden is hard but we want to show them that they can start it in a pot with something as simple as tomatoes. We would like to send each family home with an edible plant to help them get started in growing their own food. We will call this project Dommerich Grows. Its community outreach tied in with education and growing food.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

Our school Garden/ Eco club has roughly 100 members ranging from kindergarten to 5th grade. These students will be creating posters to encourage families and community members from Winter Park to attend our Garden Eco Fair. There, they will visit our school garden, and talk to local professionals about gardening. They will also leave with their very own plant bearing food to grow at their home.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

This year students in the Garden/ Eco Club have learned about food sustainability and conservation through lessons from a local nutritionist on how fruits and vegetables can be prepared, stored, and their nutritional value. We learned that fresh is best. That being said we would love to offer each family that visits our Garden/ Eco Fair a fresh food bearing plant that they can take home and have an instant garden.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

This year students in the Garden/ Eco Club have learned about food sustainability and conservation through lessons from a local nutritionist on how fruits and vegetables can be prepared, stored, and their nutritional value. We learned that fresh is best. That being said we would love to offer each family that visits our Garden/ Eco Fair a fresh food bearing plant that they can take home and have an instant garden.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

Dommerich will be hosting the event. Right now we give each family a flower plant. With this grant of 1,000 dollars we will be able to send each family home with a tomatoe plant. We are budgeting for 100 plants. All money will be used tpwards the tomatoe plants. We would love for this to be ongoing and part of our annual Family Garden/ Eco celebration. This year we are hoping to get all tomato plants and have information on growing tomatoes. If approved for future years we would love to introduce a new vegetable plant each year with education on keeping it alive and healthy.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

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Purpose

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The intent of this RFP is to fund projects that will support the objectives of the [Winter Park Sustainability Action Plan \(SAP\)](#), focusing on one or more of the following SAP categories:

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Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

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Eligibility Requirements

Pre-K through 12 public and private schools serving students who live in Winter Park. The program also welcomes strong applications from colleges and universities located within the city limits.

Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

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Questions

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KWPB Green Schools Grant Program 2025 Application

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1. Applicant Information

Today's Date:	January 21, 2025
School:	Dommerich Elementary School
School Address:	601 N. Thistle LN
Principal:	Dr. Janet Martin
Sponsoring Teacher:	Jason LeFebvre
Teacher's Phone #:	407-623-1407 ext. 325-2278
Teacher's E-Mail:	jason.lefebvre@ocps.net

Which of the following Sustainability Topics does your project incorporate?

- | | |
|--|---|
| ☐ Local Food | ☐ Energy |
| ☒ Water Conservation | ☒ Natural Resources |
| ☐ Recycling | ☐ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

One way we would like to help our school is by reducing the amount of green space that requires watering. Our xeriscaping project would replace an underutilized grassy area with paver gravel and rocks to create a "Word Garden." Our school garden team met with our Principal and discussed the space with our school's PTA.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

We plan to involve the students by having them prepare the space for the drought-tolerant area. One second grade group will also move an existing rock garden from an old location to the area. Our Eco-Garden Club will also help with the space and students and teachers will work to create the new rocks that will be used in the area. We plan to have rocks that have prefixes, base words, and suffixes, as well as rocks with just letters, to allow students to "grow" new words in the area. Classes will be able to visit the area and allow their students to explore as they learn about forming new words.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

This project will allow students to see how spaces can be transformed from under-used, dry/dead spaces to areas that can reduce the need for water. We're also learning how we can use natural resources like stones or rocks instead of plastics to create reusable manipulatives that will allow us to learn. Not only will they become eco-smart, but also word savvy.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

This project will support water efficiency and conservation by reducing the amount of space on our campus that would require watering. It would also support your Community Engagement and Green Economy objectives by encouraging our school community to find creative solutions for more sustainable solutions to school activities. We'll be reducing the need for laminated paper manipulatives for word building by using stones for our word parts. It will also help reduce waste to the landfill by using natural resources.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

5 6"x16' Trex Composite Lumber Planks	\$220
25 Bags of Paver Base Gravel	\$150
20 Bags of 30lb Rain Forest Pebbles (1in to 3")	\$400
20 Cans of Outdoor Spray Paint, various colors	\$140
15 White Paint Pens	\$80
15 Black Paint Pens	\$80
6 Concrete Planter Wall Blocks	\$24
1 Roll of Weed Barrier	\$40
1 Box of Landscape Staples	\$20
Total:	\$1,154

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

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1. Applicant Information

Today's Date:	2/27/25
School:	Eastbrook Elementary School
School Address:	5525 Tangerine Ave
Principal:	Martina Herndon
Sponsoring Teacher:	Mike Fielder
Teacher's Phone #:	352 317-4765
Teacher's E-Mail:	fieldeml@muscps.us

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|--|
| ☐ Local Food | ☐ Energy |
| ☒ Water Conservation | ☐ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☒ Other: Sustainability | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

Multiple times daily people pass by this area for specials, recess and visiting the front office. Our school entrance is lacking in plants and greenery and doesn't reflect the type of environment we are trying to promote here at Eastbrook. In addition to their beauty, plants help the environment and provide oxygen. Our trio would like to put our green grant towards the front office area. The area that we want to add native and drought tolerant plants too is about two feet wide and 20 feet long.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

Writing to you with this letter are Aleah Fletcher, Katie Mac, and Caliana Capoverdi. We are three gifted students from Eastbrook Elementary School and we wish to make an environmental proposal that would allow us to transform our school's front office garden area.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

If we receive our green schools grant we will be able to have parents and visitors come to the school and look at that small portion and think, "Wow! That looks really good!" By using native Florida plants and succulents we won't need to use excessive water. We can teach students that succulents will propagate through their lack of care.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

Since we are 5th graders going into middle school we are going to have a selection process where we will choose who will take care of the small garden next year while we are at middle school. We hope you will agree to help us with this project and we thank you for reading this. We want Winter Park Schools to look as good as the students that attend the school.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

We have already been pulling out the weeds and collaborating to design this often unnoticed area, but we lack the materials to finish the project. We need 2 planters, Miracle grow 1.5 soil, mulch, plant pots, succulents, and soil. The total of all these items is \$600. These objects can all be bought from local garden centers so we can start on the project immediately. The PTA will help us with labor and the physical part of the install.

3. Supplemental Material

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Our front office doesn't represent our school



Shocked by nature



In need of some loving care



Leaning tower of palm



1st and 2nd graders keeping campus clean

Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

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4. Failure to meet reporting requirements may result in future ineligibility to apply for future KWPB&S grant opportunities.

Questions

Contact us at kwpb@cityofwinterpark.org or 407.599.3479 with any questions.

Helpful Links

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Winter Park Sustainability Action Plan (SAP):

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Important Dates

February 28, 2025	Grant Application Submission Due by 5:00 p.m. EST
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KWPB Green Schools Grant Program 2025 Application

DUE: Friday, February 28, 2025 at 5:00 p.m. EST

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1. Applicant Information

Today's Date:	2/28/25
School:	Edgewater High School
School Address:	3100 Edgewater Dr., Orlando, FL 32804
Principal:	Dr. Alex Jackson
Sponsoring Teacher:	Susan Peoski
Teacher's Phone #:	321-695-1941
Teacher's E-Mail:	susan.peoski@ocps.net

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|---|
| ☐ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☒ Recycling | ☐ Community Engagement |
| ☒ Other: Sustainability Expansion | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

The Edgewater High School Green Team: An Environmental Club, was established in January 2023. From its beginning with then Environmental Science teacher and now Agriscience teacher, Susan Peoski, the purpose has been to elevate schoolwide learning about and how to care for our Earth. Building off of the 3 main sustainability pillars of environmental, social, and economic needs, our school is on a path that we are very proud of. The Green Team focus from the beginning has been to support and recognize the efforts of individual and group change making that has long been going on at Edgewater and help move us toward becoming a state-of-the-art school for sustainability and cultural empowerment. Our students and staff are involved in identifying needs that result in being the change we wish to see in the world.

Which brings us to the focus on recycling +. The motivation and purpose for our recycling initiatives is essentially noted above, and with intention and action will continue to create growth year to year. So far, since January 2023, active recycling has been initiated when previously, cost cuts for custodial staff meant less manhours to recycle within classes. We started a "Recycling Squad" made up of a phenomenal team of students in our work readiness program which supports learning for our students with intellectual and developmental disabilities. We recently had a Waste Audit conducted by OPCS Sustainability coordinator, Amy Shova, and we are using that data to support a new campaign to promote broader school-wide recycling and resource stewardship. This initiative is working alongside initiatives to create a Share Table in our cafeteria, take part in a plastics and community impact training with Ideas for Us, student leadership in Terracycling, as well as, support of our EHS Urban Farm, and Green Team Butterfly Garden expansion.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

In Fall 2023 we started a "Recycling Squad" in partnership with lead teacher Crystal Ferrell the phenomenal team of students in our work readiness program which supports learning for our students with intellectual and developmental disabilities. Weekly, this team goes across campus to collect recyclables and will be part of our new campaign to educate and expand recycling efforts, especially in a recently started cafeteria recycling pilot. We recently had a Waste Audit conducted by OPCS Sustainability coordinator, Amy Shova, and we are using that data to support this new campaign to promote broader school-wide recycling and resource stewardship. Students in the Barry University dual enrollment class, led by Environmental Science teacher, Danielle Quattri, will be earning volunteer hours required by their program, by creating a campus wide poster and social media campaign to educate students on how to Recycle Right and care for Earth at the same time. This will be supported by The Green Team and FFA/Agriculture Students doing SAEs (Supervised Agricultural Experiences-essentially student led and teacher supported) by doing in-class engagement through the creation of Recycling Champions and incentives to help the Recycling Right purpose.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

Staff and students participate in recycling. Mrs. Peoski recently spoke with a 2024 graduate of EHS who shared how through their Green Team experience he learned about the importance of recycling, and reducing the use of plastic water bottles. He is one of many students that didn't know, until they did, through knowledge shared throughout the school with posters, Edgewater Earth Week educational messages, and more. The goal is to reach all students, so that reducing and recycling are the norm. Students show appreciation and respect to our Recycling Squad as they go about campus collecting classroom and office recycling.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

Edgewater High School sustainability initiatives led by students and staff, support the Winter Park SAP objectives "to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play for today's residents and future generations." As students discover their intrinsic power to be change-makers and trailblazers for sustainability, they are empowered and empowering for good stewardship of our resources. As the message about recycling is shared, so is the awareness and attention to reducing haphazard and even accidental litter, and finding better ways to process materials that have up until now ended up in the landfill.

The more that can be reduced, reused, refused, and recycled, then the more we will grow in intentional stewardship of the Earth. By supporting with accessible materials and recognizing efforts of individuals and groups who are making change, who recycle right, and implement the other powerful r's for sustainability, we will create better outcomes for our humans and our home. As you will see in the attached pictures, Edgewater already has a strong start and willingness to learn and implement positive changes, and each year shows growth in these endeavors as students continue to learn to appreciate and conserve resources.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

The Recycling Right project budget will involve expanded availability of proper recycling receptacles beyond what can be secured by the district sustainability department. The Recycling Right team of Barry University students are developing their campaign, and will further expand their initial discussion of incentivizing tangible rewards for those leading the charge in sustainability and recycling. This will be in conjunction with other new and already established recycling efforts.

Green Team funds won as a Green School of Excellence through OCPS Green School initiatives have been and will continue to be applied for and used as available to supplement these initiatives. With the newness of the Recycling Right team, exact amounts needed have not been established. Examples of some past purchases so far include official blue vests for our Recycling Squad, materials used for our previous two Earth Weeks. Purchases to come include materials for the upcoming Earth Week. Possible promotional t-shirts promoting our Green School inspiration and goals. Any and all funds that are available to help us grow are appreciated.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

Grant Proposal must be submitted by 5:00 p.m. EST on [Friday], [February 28, 2025]

****Proposals are to be no more than 2 pages long, not including supporting documentation****

Purpose

The mission of the City of Winter Park's [Keep Winter Park Beautiful & Sustainable Advisory Board \(KWPB&S\)](#) is to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play. The purpose of the Green Schools Grant is to support schools serving Winter Park in their efforts to achieve sustainability goals and beautify their campus while engaging and educating students grades K-12 in the practices of sustainability. The program also welcomes strong applications from colleges and universities located within the city limits.

The intent of this RFP is to fund projects that will support the objectives of the [Winter Park Sustainability Action Plan \(SAP\)](#), focusing on one or more of the following SAP categories:

- Buildings, Energy, & Water
- Community Engagement & Green Economy
- Local Food & Agriculture
- Mobility and Urban Form
- Natural Systems & Resources
- Waste Diversion & Recycling

Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

Examples of past projects include: implementing pollinator or food gardens, creating or expanding recycling programs, creating natural centers, and installing water bottle filling stations.

Other project ideas are posted on our [website](#) for inspiration.

Benefits

- Reinforces conservation and sustainability education efforts at our local schools
- Supports mission and goals of Keep Winter Park Beautiful & Sustainable
- Builds community relations and stimulates civic engagement

Funding

The 2025 Green Schools Grant Program has \$5,000 in available funding. Keep Winter Park Beautiful Board members will determine the distribution and amount of awarded funds. Grants will be disbursed by **April 15, 2025** to chosen applicants.

Eligibility Requirements

Pre-K through 12 public and private schools serving students who live in Winter Park. The program also welcomes strong applications from colleges and universities located within the city limits.

Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

- **Physical and cultural impact:** How impactful will the proposed project outcomes be for the school campus and greater community? How will the project impact the mindset of the school's population in terms of sustainability?
- **Student involvement and curriculum integration:** What is the extent of student and educator involvement? How will this project add to existing school wide sustainability efforts?
- **Sustainability and natural resources:** How well will the project align with the objectives outlined in Winter Park's SAP? How will the project's outcome support sustainability principles and promote resource conservation?

Application Guidelines

The grant application provided on the next page, and any supporting materials must be submitted by 5:00 p.m. EST on, **February 28, 2025** electronically to kwpb@cityofwinterpark.org. Submissions should be in Microsoft Word or PDF format.

Reporting Requirements

1. Grant recipients will be required to capture and share with the City of Winter Park aspects of their project in ways that are relatable/instructive to the general public. This can be accomplished in one of two ways. Submission of one of the following is required:
 - a. Grantees may prepare a video which showcases their project for the Keep Winter Park Beautiful and Sustainable Advisory Board. This can either be a slideshow of photos or a more creative presentation of the project and its impact. Videos must be less than one minute in length. Or,
 - b. Grantees may prepare a photo essay showcasing their project. This would include no less than 10 photographs with captions describing what is being demonstrated.
2. Grant recipients must submit one of the two submission options prior to **Tuesday, September 30, 2025**.
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Questions

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KWPB Green Schools Grant Program 2025 Application

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1. Applicant Information

Today's Date:	1/28/2025
School:	Methodist School For Early Education
School Address:	125 N Interlachen Ave, Winter Park, FL 32789
Principal:	Ashley Finfrock
Sponsoring Teacher:	Heather Marion
Teacher's Phone #:	407.832.6415
Teacher's E-Mail:	heatherm@fumcwp.org

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|--|
| ☐ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☒ Recycling | ☒ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

The Methodist School for Early Education (MSEE) has been privileged to host an extraordinary outdoor classroom program for the past four years. This initiative has allowed us to provide our students with unique, engaging, and educational experiences that go beyond the traditional classroom setting. At MSEE, we are constantly seeking innovative ways to engage our students on the playground. A sound garden is an interactive outdoor space where various recycled materials are crafted into musical instruments or sound-producing objects. This garden not only offers a sensory-rich environment but also serves as an artistic and educational platform. Our goal is to nurture a love for the outdoors, encouraging children to appreciate and explore the natural world around them. Through various activities and projects, we aim to make outdoor play an integral part of our daily routine, promoting physical activity, creativity, and a sense of wonder.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

At the heart of MSEE's commitment to innovative and sustainable education, the introduction of a sound garden represents a transformative experience for over 200 students. This unique garden, designed from recycled materials, serves as a testament to the creative reuse of resources and the boundless potential of garden spaces. Students can engage with the garden in multiple ways, exploring the different sounds, textures, and structures.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

Using recycled materials to construct the sound garden sends a powerful message about environmental stewardship and the value of sustainability. Students learn that items often considered waste can be repurposed into something beautiful and functional. This lesson extends beyond the garden, encouraging students to think creatively about recycling in other aspects of their lives. As our outdoor classroom and sound garden continues to grow and evolve, it will undoubtedly inspire future generations to value recycled materials and appreciate the multifaceted nature of gardens.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

Sustainability is a core principle of our outdoor classroom program. We strive to incorporate sustainable practices into our everyday play, teaching our students the importance of caring for the environment. Adding a sound garden made from recycled materials will provide a sensory-rich experience while also promoting environmental responsibility.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

MSSE is requesting a budget of \$500 to purchase the necessary materials for constructing our sound garden. This budget will cover the cost of a fence panel, hardware required for installation, and paint to enhance the garden with color. Additionally, the funds will be used to attach recycled sound items to the garden.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Important Dates

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1. Applicant Information

Today's Date:	January 8, 2025
School:	Park Maitland South
School Address:	1766 Minnesota Avenue
Principal:	Dr John Courson
Sponsoring Teacher:	Jill Altomare
Teacher's Phone #:	407-325-6385
Teacher's E-Mail:	jaltomare@parkmaitland.org

Which of the following Sustainability Topics does your project incorporate?

☒ Local Food

☐ Water Conservation

☐ Recycling

☐ Other:

☐ Energy

☐ Natural Resources

☒ Community Engagement

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

The gARTen at Park Maitland South (formerly Parke House Academy), has been an integral part of our curriculum for over 10 years. We have combined a learning garden, art space for reflection, and a food forest with developing fruit trees. Continued support from administration and the city of Winter Park will help to continue our sustainability studies to include more hydroponics and a trellis structure for our food forest.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

All students have access to all of the gardens during outside recess times and occasionally during class times. Over 200 students are involved in planning, propagating, and nurturing the gardens. Students prepare ginger teas for classmates and parents to sample, harvest lettuce and vegetables for salad days, and share their gardening knowledge with others. Art, sustainability and STEM lessons are often taught outside to enjoy the beauty of the gardens.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

Students continue to learn about gardening and how the climate and soil quality impact food production. They continue to collect compost from lunch waste and understand that if we take care of the worms in our compost bin, they will take care of us!

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

Park Maitland South is educating the next generation of environmentally responsible citizens. We learn through experimentation, research and collaboration. Our school community is ready to share our knowledge with others so sustainability spreads like potato vines!

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

A budget of \$500 would help our school construct a trellis and contribute to our hydroponics funds, Park Maitland South will continue their support with sustainability programs.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

I like the garden because it is very pretty and excited!

from Nova ♡

I love the garden.
from Logan



Sketching in our Food Forest, 2024



Longevity Spinach, Fall 2024

Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

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Purpose

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- Local Food & Agriculture
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Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

Examples of past projects include: implementing pollinator or food gardens, creating or expanding recycling programs, creating natural centers, and installing water bottle filling stations.

Other project ideas are posted on our [website](#) for inspiration.

Benefits

- Reinforces conservation and sustainability education efforts at our local schools
- Supports mission and goals of Keep Winter Park Beautiful & Sustainable
- Builds community relations and stimulates civic engagement

Funding

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Eligibility Requirements

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Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

- **Physical and cultural impact:** How impactful will the proposed project outcomes be for the school campus and greater community? How will the project impact the mindset of the school's population in terms of sustainability?
- **Student involvement and curriculum integration:** What is the extent of student and educator involvement? How will this project add to existing school wide sustainability efforts?
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KWPB Green Schools Grant Program 2025 Application

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1. Applicant Information

Today's Date:	2.14.25
School:	Rollins College
School Address:	1000 Holt Ave
Principal:	President Grant Cornwell
Sponsoring Teacher:	Rylee Sylvia - Sustainability Coordinator
Teacher's Phone #:	407.646.2377
Teacher's E-Mail:	rsylvia@rollins.edu

Which of the following Sustainability Topics does your project incorporate?

- | | |
|--|--|
| ☒ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

Rollins College aims to expand pollinator-friendly plantings and enhance student engagement with plant production by installing pollinator pots across campus. Currently, the campus farm's location limits visibility and volunteer participation. The Sustainability Office, including the Sustainability Coordinator, Greenhouse Manager, Directors of the Social Impact Hub, and work-study students, identified the need for additional outdoor learning spaces. These installations will support the Sustainability Office, Social Impact Hub, and key partners such as Religious and Spiritual Life. By strategically placing large planters with carefully selected native pollinator plants, we will create a visible, accessible green corridor that fosters biodiversity while increasing student awareness and participation in sustainability initiatives.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

While a core group of sustainability and greenhouse students will lead the planning and implementation, the project is designed to engage a broader student audience. Melissa Nelson's "Be the Change(maker)" course will incorporate the pollinator pots into its community engagement curriculum. The newly founded Local Roots Club will also help steward the installations, promoting sustainable agriculture and hands-on learning. Additionally, the Religious and Spiritual Life team plans to utilize these green spaces as peaceful outdoor areas for reflection and prayer. By bringing sustainability efforts into high-traffic areas, we hope to inspire more students to participate in environmental stewardship.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

This project will introduce out-of-state and international students to Florida's native vegetation while making sustainable agriculture more approachable. Many students may hesitate to participate in farm work, but accessible, smaller-scale pollinator pots will encourage hands-on learning about native planting and conservation techniques. Since much of the campus features commercially landscaped spaces, these installations will provide rare exposure to native Florida ecosystems. Additionally, by creating a pollinator corridor, we anticipate an increase in native pollinators on campus and in surrounding areas, reinforcing the importance of interconnected green spaces for ecological health and emphasizing the importance of healthy pollinator populations in regards to food production.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

The project directly supports Winter Park 's Sustainability Action Plan (SAP), particularly Objective 6, which focuses on strengthening local food systems and community gardens. A thriving pollinator population is essential for food production and biodiversity. By fostering pollinators on campus, Rollins College will contribute to broader environmental benefits for the Winter Park community. This initiative also advances Rollins' sustainability goals by promoting native planting, resource conservation as we hope this project will indirectly help produce higher crop yields, and ecological education.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

The main costs of this project would include three large outdoor weather resistant planters estimated at \$600, and 4 cubic feet of soil per planter, estimated at \$200. The total ask for this project would come to \$800. The Sustainability Office will cover the cost of plants, sourcing them through propagation or new cultivars. While this is a smaller-scale project, receiving this grant would enable us to create a more student-facing initiative while preserving our limited budget for essential daily programming.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Keep Winter Park Beautiful & Sustainable Advisory Board



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Grant Proposal must be submitted by 5:00 p.m. EST on [Friday], [February 28, 2025]

****Proposals are to be no more than 2 pages long, not including supporting documentation****

Purpose

The mission of the City of Winter Park's [Keep Winter Park Beautiful & Sustainable Advisory Board \(KWPB&S\)](#) is to improve the quality, sustainability and aesthetics of our environment in order to create a healthier, more beautiful place to live, work, and play. The purpose of the Green Schools Grant is to support schools serving Winter Park in their efforts to achieve sustainability goals and beautify their campus while engaging and educating students grades K-12 in the practices of sustainability. The program also welcomes strong applications from colleges and universities located within the city limits.

The intent of this RFP is to fund projects that will support the objectives of the [Winter Park Sustainability Action Plan \(SAP\)](#), focusing on one or more of the following SAP categories:

- Buildings, Energy, & Water
- Community Engagement & Green Economy
- Local Food & Agriculture
- Mobility and Urban Form
- Natural Systems & Resources
- Waste Diversion & Recycling

Project focus areas could include: water conservation, reducing energy use, waste diversion, green buildings, local food, or transportation

Examples of past projects include: implementing pollinator or food gardens, creating or expanding recycling programs, creating natural centers, and installing water bottle filling stations.

Other project ideas are posted on our [website](#) for inspiration.

Benefits

- Reinforces conservation and sustainability education efforts at our local schools
- Supports mission and goals of Keep Winter Park Beautiful & Sustainable
- Builds community relations and stimulates civic engagement

Funding

The 2025 Green Schools Grant Program has \$5,000 in available funding. Keep Winter Park Beautiful Board members will determine the distribution and amount of awarded funds. Grants will be disbursed by **April 15, 2025** to chosen applicants.

Eligibility Requirements

Pre-K through 12 public and private schools serving students who live in Winter Park. The program also welcomes strong applications from colleges and universities located within the city limits.

Please note that for your project to be eligible, it must be a **NEW** idea, project, or scope than what you have submitted in the past.

Grant Selection and Scoring Criteria

- **Physical and cultural impact:** How impactful will the proposed project outcomes be for the school campus and greater community? How will the project impact the mindset of the school's population in terms of sustainability?
- **Student involvement and curriculum integration:** What is the extent of student and educator involvement? How will this project add to existing school wide sustainability efforts?
- **Sustainability and natural resources:** How well will the project align with the objectives outlined in Winter Park's SAP? How will the project's outcome support sustainability principles and promote resource conservation?

Application Guidelines

The grant application provided on the next page, and any supporting materials must be submitted by 5:00 p.m. EST on, **February 28, 2025** electronically to kwpb@cityofwinterpark.org. Submissions should be in Microsoft Word or PDF format.

Reporting Requirements

1. Grant recipients will be required to capture and share with the City of Winter Park aspects of their project in ways that are relatable/instructive to the general public. This can be accomplished in one of two ways. Submission of one of the following is required:
 - a. Grantees may prepare a video which showcases their project for the Keep Winter Park Beautiful and Sustainable Advisory Board. This can either be a slideshow of photos or a more creative presentation of the project and its impact. Videos must be less than one minute in length. Or,
 - b. Grantees may prepare a photo essay showcasing their project. This would include no less than 10 photographs with captions describing what is being demonstrated.
2. Grant recipients must submit one of the two submission options prior to **Tuesday, September 30, 2025**.
3. Grant recipients have the opportunity to present in person with or without class to the KWPB&S Board on **Tuesday, October 21, 2025**.
4. Failure to meet reporting requirements may result in future ineligibility to apply for future KWPB&S grant opportunities.

Questions

Contact us at kwpb@cityofwinterpark.org or 407.599.3479 with any questions.

Helpful Links

Winter Park Green School Grants Page: <http://www.cityofwinterpark.org/greenschools/>

Winter Park Sustainability Action Plan (SAP):

<https://cityofwinterpark.org/departments/communications-public-engagement/public-engagement/sustainability-program/keep-winter-park-beautiful-sustainable/#tab-action-plan>

Important Dates

February 28, 2025	Grant Application Submission Due by 5:00 p.m. EST
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April 15, 2025	Grant Checks Delivered to Recipients
April 26, 2025 (Earth Day Event)	Grant Recipients Receive Certificate at Annual Earth Day Event
September 30, 2025	Storytelling Submission Due (see <i>Grant Reporting Requirements</i>)
October 21, 2025	Grant Recipients Present Project to KWPB Board (Optional)

KWPB Green Schools Grant Program 2025 Application

DUE: Friday, February 28, 2025 at 5:00 p.m. EST

Please submit your application with responses to these questions in the order outlined below. Grant applications, not including supporting documentation, are to be no more than two pages in length in Microsoft Word or PDF format. **The deadline to submit a grant application is 5:00 p.m. EST on Friday, February 28, 2025. Please submit your completed application and supporting documents electronically to kwpb@cityofwinterpark.org.**

1. Applicant Information

Today's Date:	2/25/2025
School:	Trinity Preparatory School
School Address:	5700 Trinity Prep Lane
Principal:	Dr. Tracy Bonday
Sponsoring Teacher:	Dr. Romina Jannotti
Teacher's Phone #:	321-282-2451
Teacher's E-Mail:	jannottir@trinityprep.org

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|--|
| ☐ Local Food | ☐ Energy |
| ☐ Water Conservation | ☐ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☐ Other: | |

2. Project Summary: In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

The motivation for this project stems from our school's commitment to sustainability and environmental education, especially as we construct a new STEM building. The outdoor landscaping will feature native Florida species, providing a unique opportunity to educate students and the community about the importance of native plants, their ecological benefits, and the risks associated with invasive species.

The need for this project was identified through discussions among science faculty and administrators who recognized that the landscaping could serve as a living learning space. By adding tree plaques to identify native and invasive species, students will gain a deeper understanding of local biodiversity and conservation efforts. Additionally, faculty and student leaders noted a need for clearer waste disposal guidance on campus. By adding signage to garbage cans, we aim to promote composting, recycling, and proper waste diversion, reinforcing sustainable behaviors among students and staff.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

Students will play a key role in both the planning and implementation of this project. Members of environmental science classes will research and help design the educational content for the tree plaques, ensuring that the information is engaging and informative. They will also assist in determining optimal placement for the signs. The goal is for students to create awareness around waste diversion, educating their peers about composting and recycling best practices. This project will be closely tied to our AP Environmental Science and Biology courses, as well as extracurricular groups focused on sustainability.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

This project will provide long-term educational benefits by turning the school's landscape into an interactive learning space. The tree plaques will help students and visitors recognize the ecological significance of native plants while understanding the harm of invasive species. The waste diversion signage will improve campus-wide participation in composting and recycling, reducing landfill waste and reinforcing sustainability principles.

By engaging students directly in the project, they will apply conservation practices both at school and in their communities, fostering a culture of environmental stewardship.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

This project directly supports the Winter Park Sustainability Action Plan by promoting Natural Systems & Resources, Waste Diversion & Recycling, and Community Engagement. The educational plaques will highlight the role of native plants in supporting local ecosystems and reducing water usage, aligning with conservation efforts. Waste signage will encourage composting and proper recycling, minimizing the school's environmental footprint. Moreover, the project establishes a long-lasting sustainability culture on campus, ensuring that future students continue to engage with and learn from these initiatives as they continue their lives as citizens of the city of Winter Park.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

Tree Plaques (30-40): \$50 – \$75 each Estimated \$2,000 – \$3,000

Signage for Garbage Cans & Composting (10-15 signs): \$30 – \$50 each Estimated \$500 – \$750

Installation Materials (posts, mounting supplies, etc.): \$250 – \$500

Total Estimated Budget: \$2,750 – \$4,250

The school will provide in-kind support through faculty oversight, student research, and installation assistance. Additional funding sources may include school sustainability initiatives or parent donations if needed.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.

Supplemental Materials:

Attached, please find photos of the types of signage we would like to purchase with grant funds.





Welbourne Nursery & Preschool

"Where Taking Care of Children is What We Do"

Welbourne Nursery and Preschool

Application for the Green Schools Grant Program

2025



Keep Winter Park Beautiful & Sustainable Advisory Board



Green Schools Grant Program Request for Proposals (RFP)

*Grant Proposal must be submitted by 5:00 p.m. EST on [Friday], [February 28, 2025]
Proposals are to be no more than 2 pages long, not including supporting documentation*

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1. Applicant Information

Today's Date:	Feb 13, 2025
School:	Welbourne Nursery and Preschool
School Address:	450 West Welbourne Ave, Winter Park, FL 32789
Principal:	Director: Latonya Pelt
Sponsoring Teacher:	Latonya Pelt
Teacher's Phone #:	407-644-5885
Teacher's E-Mail:	Director@welbourneavenuenursery.org

Which of the following Sustainability Topics does your project incorporate?

- | | |
|---|--|
| ☐ Local Food | ☐ Energy |
| ☐ Water Conservation | ☒ Natural Resources |
| ☐ Recycling | ☒ Community Engagement |
| ☒ Other: Sensory elements | |

2. **Project Summary:** In one page, make the case for why this project is important to your school and why your proposed project will lead to results.

1. **Background** – What is the motivation and purpose for the project? Who was involved with identifying a need for this project on the school's campus? (350-word max.)

Please see the attached document.

2. **Student Involvement** – Describe student involvement in the planning and implementation of the project. Will this project be tied to any on-campus groups or classes? (350-word max.)

Please see the attached document.

3. **Impact** – Please describe the project's impact on the school and/or community. How have students learned and applied practices of sustainability and conservation at school and/or in the community?

Please see the attached document.

4. **Sustainability**- Describe how the project will advance and support the Winter Park SAP objectives? How well does the project outcome support sustainability principles and create a culture of resource conservation at your school?

Please see the attached document.

5. **Project Budget-** Please detail your project budget, how exactly will the money be used? How much money will the project cost? (Capital expense? On-going operations? Both?) Will the school be contributing to the funding if this project?

Please see the attached document.

3. Supplemental Material

Please include photos, when possible, and/or student statements, when applicable, regarding the project or program and its impact on the school and their knowledge of sustainability and conservation practices.



Background- The motivation behind the sensory garden project at Welbourne Nursery and Preschool is to create a nurturing and educational outdoor space that enhances students' connection to nature while promoting environmental stewardship. This garden will provide a hands-on learning environment where children can explore the senses through sight, touch, smell, and sound, fostering their cognitive, emotional, and physical development. Additionally, the garden will serve as a model for sustainability, teaching students the importance of ecological responsibility and resource conservation.

The need for this project was identified through conversations with teachers, parents, and staff who observed a growing desire for more outdoor, nature-based learning opportunities for young children. The school's leadership team recognized that a sensory garden would not only offer educational benefits but also support the school's commitment to sustainability and community engagement. The school's educators, with input from parents and local sustainability advocates, helped shape the vision for the garden, ensuring it aligns with the needs and interests of the students and community.

Student Involvement- Student involvement will be integral from the start, with children participating in the planning and implementation of the garden. In early stages, students will engage in discussions about plant choices, colors, and sensory elements they would like to experience in the garden. As the project progresses, they will be actively involved in planting, maintaining the space, and observing its growth. This hands-on involvement will help foster a sense of ownership and pride in their natural space, while also deepening their understanding of ecological concepts.

The sensory garden will be tied into various on-campus groups and classes. It will serve as a resource for environmental education across different subjects, especially science and nature-based learning. Teachers will incorporate the garden into lesson plans, utilizing it for activities like plant identification, sustainability lessons, and exploration of natural habitats.

Impact- The sensory garden will have a profound impact on both the school and the broader community. On the school campus, it will provide a dynamic, hands-on learning space where students can explore and engage in nature daily. By actively participating in planting, maintaining, and observing the garden's growth, students will develop a deeper understanding of sustainable gardening practices, biodiversity, and the importance of environmental stewardship.

The garden will also serve as a space where educators can incorporate environmental lessons, creating a tangible, immersive experience that reinforces sustainability principles.

Beyond the school, the sensory garden will serve as a valuable resource for the wider community, as it will be open for family visits and educational events. Parents and community members will be able to see firsthand the benefits of sustainable practices, and the garden will inspire them to apply similar principles in their own lives, whether by starting their own gardens, reducing waste, or conserving water. This fosters a collective approach to sustainability, with the school acting as a model for positive environmental change within Winter Park.

Students have already begun to apply sustainability and conservation practices both at school and in their community. For example, they have learned about composting and the importance of reducing waste, applying these concepts by starting a composting system at the school to enrich the soil for the sensory garden. Additionally, through the garden's design, students will implement water conservation techniques such as xeriscaping, which will help them understand the importance of using water resources efficiently. These experiences will empower students to become environmental advocates, taking the lessons, they have learned into their homes and communities, reinforcing sustainable practices wherever they go.

Sustainability- The sensory garden project directly supports the Winter Park Sustainability Action Plan by promoting resource conservation, enhancing local ecosystems, and fostering environmental education. The garden will incorporate sustainable practices such as water-efficient irrigation, native plant species, and organic gardening methods that align with the city's goals of reducing resource consumption and preserving natural resources. By engaging students and educators in hands-on gardening activities, the project will provide valuable lessons on how to create and maintain eco-friendly spaces, promoting a sense of responsibility toward the environment.

The garden will help create a culture of resource conservation at Welbourne Nursery and Preschool by demonstrating practical, everyday actions that contribute to sustainability. Students will learn about the importance of conserving water, reducing waste, and using natural, non-toxic gardening methods to protect the environment. These lessons will be integrated into the school's curriculum, reinforcing sustainability principles and encouraging students to apply them both at school and at home. Furthermore, the garden will serve as a model for sustainable practices, inspiring families and the greater community to adopt similar environmentally conscious habits.

As students actively participate in the planning, planting, and care of the garden, they will gain an understanding of how their actions can directly impact the environment. This hands-on involvement, coupled with a focus on conservation and sustainability, will help foster a long-lasting cultural shift at the school—empowering students and the community to prioritize resource conservation and environmental well-being. Ultimately, the sensory garden will contribute to the goals outlined in Winter Park's Sustainability Action Plan by providing a living example of sustainable practices in action and promoting a culture of environmental stewardship at Welbourne Nursery and Preschool.

Project Budget- The total cost of the sensory garden project is estimated at \$6,000, which will cover both capital expenses and some ongoing operational costs. We are requesting funding in a total of \$5,000.00 in grant monies and this will be allocated as follows:

1. Capital Expenses (\$4,200.00):

- **Plants and Materials:** Native plants, shrubs, flowers, and sensory plants that will engage students' senses (sight, smell, touch, etc.).
- **Soil and Mulch:** High-quality soil, compost, and mulch to ensure the plants thrive.
- **Irrigation System:** A water-efficient drip irrigation system to minimize water usage and promote conservation.
- **Garden Beds and Pathways:** Materials for building raised garden beds, sensory pathways, and seating areas for students.
- **Garden Tools and Supplies:** Tools needed for planting and ongoing garden maintenance (e.g., watering cans, shovels, gloves).

2. Ongoing Operational Costs (\$800.00):

- **Water and Maintenance:** For upkeep of the garden, including water usage and replenishing organic materials.
- **Educational Resources:** Materials for integrating the garden into the curriculum, such as lesson plans and eco-friendly activity kits.

The school will be contributing \$1,000.00 toward the project through in-kind donations, such as volunteers for installation and ongoing garden maintenance, as well as the use of school grounds and existing equipment. Additionally, families and community members have volunteered to support the project with donations of plants and materials, further reducing costs.

This grant will allow us to cover the remaining \$5,000.00, enabling us to create the garden and ensure its continued success. The project will have minimal ongoing costs, as the school plans to continue using sustainable gardening practices, including composting and rainwater collection, to manage resources efficiently and maintain the garden in the long term.



1. How impactful will the proposed project outcomes be for the school campus and greater community?

The creation of a children's sensory garden at Welbourne Avenue Nursery and Preschool will have a significant impact on both the school campus and the greater community. By introducing a natural space for sensory exploration, the garden will provide students with an interactive learning environment that nurtures their connection to nature, enhances cognitive development, and promotes emotional well-being. The garden will also serve as a resource for environmental education, teaching students about the importance of biodiversity, sustainable gardening practices, and local ecosystems. Additionally, the garden will be accessible to families and the local community, fostering an appreciation for nature and sustainability.

2. How will the project impact the mindset of the school's population in terms of sustainability?

This project will foster a mindset of sustainability among students, educators, and families by providing hands-on experiences that demonstrate the value of sustainable practices. As students engage in maintaining the sensory garden, they will learn the importance of conserving resources, such as water and soil, and develop a deep respect for the environment. Educators will integrate sustainability lessons into their curriculum, showing students how their actions, no matter how small, can positively impact the planet. Over time, this initiative will encourage a culture of sustainability within the school, empowering students to become environmental stewards both at school and at home.

3. What is the extent of student and educator involvement?

Both students and educators will play active roles in the development and ongoing care of the sensory garden. Students will be involved in planting, watering, and maintaining the garden, gaining firsthand experience in sustainable gardening practices. The project will also offer learning opportunities, such as plant identification, soil health, and ecological interactions, which will be incorporated into classroom lessons. Educators will guide the students in these activities,

ensuring that they understand the environmental concepts behind each task. This collaborative effort will create a sense of ownership and pride in the garden, strengthening the school community's bond with sustainability.

4. How will this project add to existing school-wide sustainability efforts?

The sensory garden will complement and enhance Welbourne Avenue Nursery and Preschool's existing sustainability efforts by providing a hands-on, visible demonstration of the school's commitment to environmental stewardship. It will act as a living classroom, enriching existing sustainability lessons on recycling, waste reduction, and energy conservation. Moreover, the garden will inspire future projects, such as composting or using rainwater systems, and encourage further sustainability initiatives across the school campus. By creating a natural center for environmental education, this project will reinforce the school's overall sustainability goals and enhance the community's collective environmental awareness.

5. How well will the project align with the objectives outlined in Winter Park's Sustainability Action Plan?

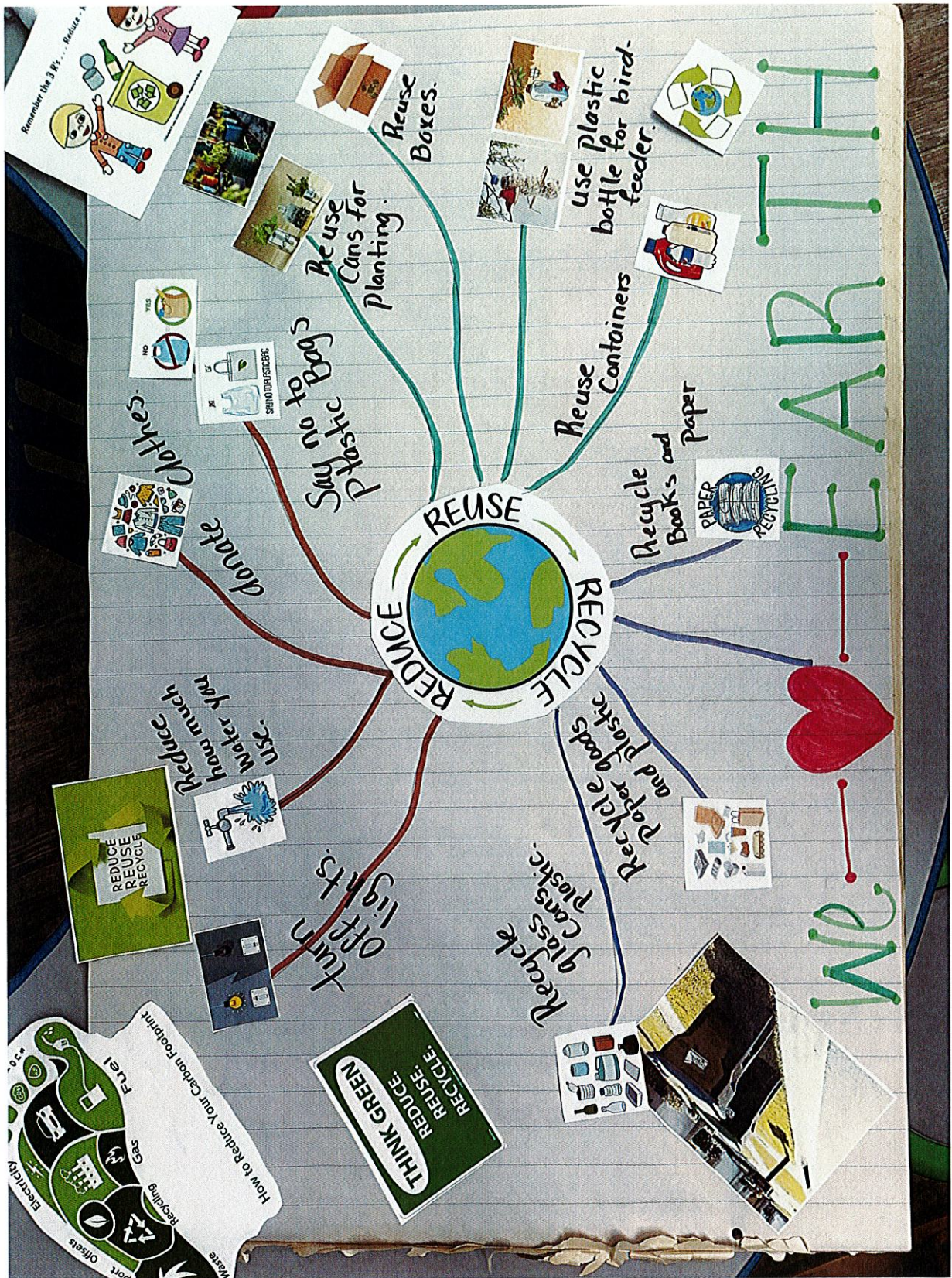
This project aligns perfectly with Winter Park's Sustainability Action Plan by promoting resource conservation, enhancing local biodiversity, and fostering environmental awareness within the community. The sensory garden will incorporate sustainable gardening techniques such as water-wise irrigation, native plantings, and organic practices, which directly support Winter Park's goal of reducing resource consumption and promoting ecological health. Additionally, the garden will serve as an educational tool that helps the next generation understand and engage with sustainability efforts in a tangible way, contributing to a more sustainable and resilient future for Winter Park.

6. How will the project's outcome support sustainability principles and promote resource conservation?

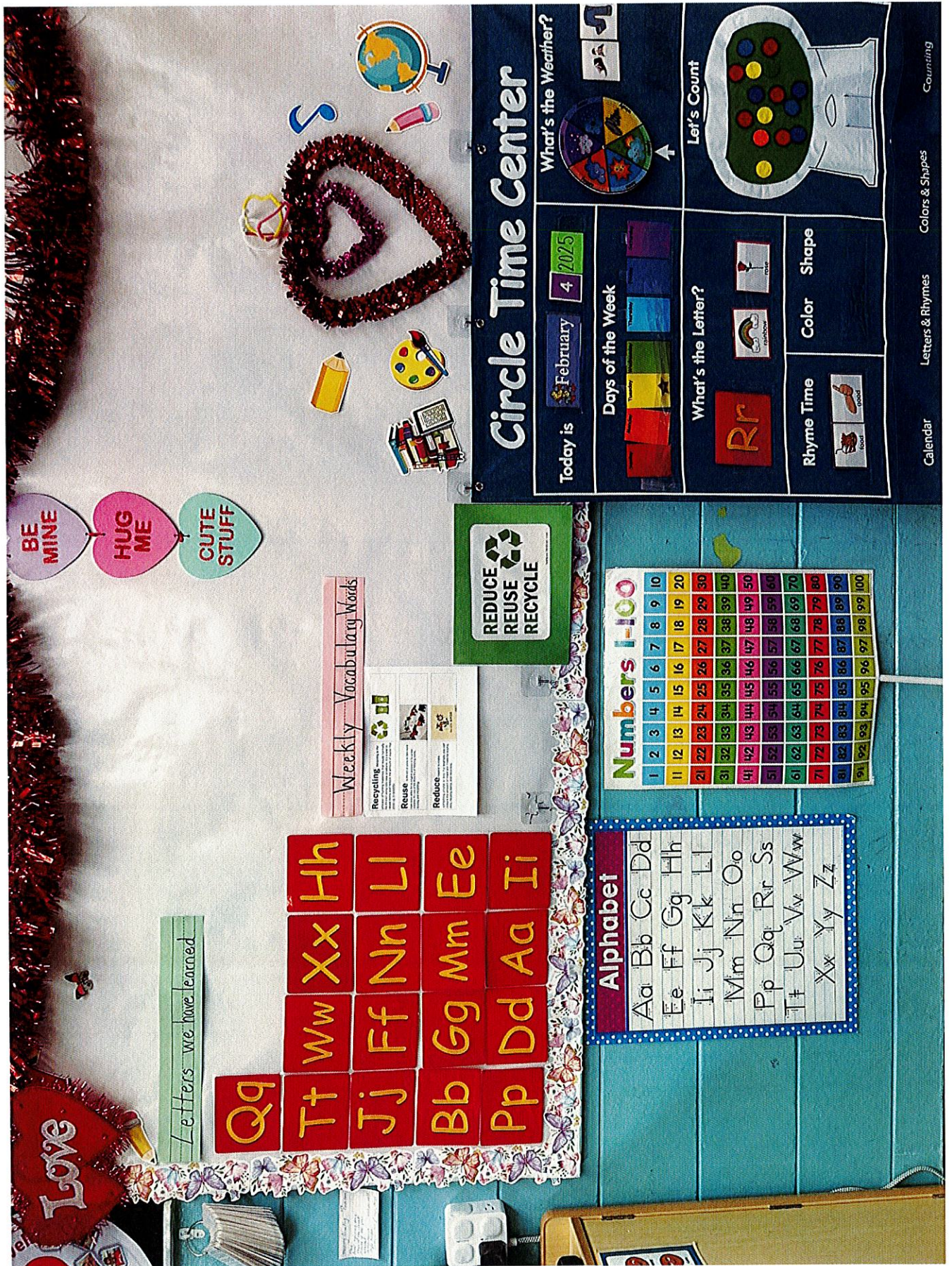
The sensory garden will support sustainability principles by providing an opportunity to practice conservation in a real-world setting. By using sustainable gardening techniques like xeriscaping (low water use plants) and composting, the project will teach both students and educators how to conserve water and reduce waste. The garden will also provide a space for students to observe and participate in the life cycle of plants and ecosystems, reinforcing the importance of preserving natural resources. Over time, the lessons learned through the garden will help students apply sustainable practices in their everyday lives, contributing to resource conservation at home and in the broader community.

Green Dreams in Action: Welbourne's Journey Towards Sustainability











741 S. Pennsylvania Ave.
Winter Park, FL 32789
407-647-0505

February 7, 2025

Winter Park Day Nursery
Executive Director, Ali DeMaria
Sponsoring Teacher, Megan Martin
407-647-0505
megan@wpdaynursery.org

Re: Request for KWPB Green Schools Grant Program 2025

Dear Keep Winter Park Beautiful & Sustainable Advisory Board:

For 86 years, Winter Park Day Nursery (WPDN) has provided a secure, nurturing, and affordable early childhood education that supports family diversity. We believe all families deserve access to high-quality education, regardless of income. WPDN is committed to the Keep Winter Park Beautiful & Sustainable Advisory Board (KWPB&S)'s mission of sustainability and beautification. Funding from the Green Schools Grant would help us enhance sustainability efforts, focusing on the Sustainability Action Plan's waste diversion goals. With a focus on composting, education, and food waste reduction, WPDN aims to create a healthier environment for our students to learn and play.

Background

WPDN is committed to reducing food waste and increasing sustainability efforts within our school. Currently, 35% of food is discarded after student and staff meals each week, totaling about \$1275 annually. The Green Schools Grant will enable staff education on composting, addressing the 72% of staff unfamiliar with the practice, and equipping them to teach students. This will foster a better understanding of composting's environment impact. The grant will also fund developmentally appropriate materials for students and composting resources for the school library, helping both staff and students engage in more suitable practices.

Student Involvement

To help Pre-K students understand composting, WPDN will have three staff members (one administrator and two teachers) complete an online course through the Institute of Local Self-Reliance. The course includes seven modules covering topics like the basics of composting and community engagement. After completing the course, these staff members will lead the project, beginning with educating their colleagues. With a better understanding of composting, teachers and administrators can use materials from our library (also funded by the Green Schools Grant) to create composting-focused lesson plans tied to our weekly gardening days. This will increase both teacher and student involvement in composting.

Impact

WPDN aims to reduce food waste by 30% in the first year of our composting project. Each classroom will have a receptacle for unwanted food, which will be taken to the compost bin in our school garden by students on their weekly garden days. Students and teachers will actively participate in learning about composting, which will enhance plant growth in our garden. The produce will be used in school meals or provided to families through our food pantry. As awareness grows, we will share the composting knowledge with our families through school displays, newsletters, and social media, helping the community save money while reducing waste.

Sustainability

This project supports the City of Winter Park's SAP objectives by expanding composting efforts and integrating educational tools to promote resource conservation. Teaching preschoolers about composting instills sustainable practices early, creating lasting impact. By highlighting composting's environmental benefits, such as reducing landfill waste and enriching soil, we align with eco-friendly resource management. Educating staff ensures everyone is knowledgeable about conservation, fostering a school-wide culture of sustainability. This collaborative approach motivates both students and staff to reduce waste, conserve resources, and make eco-conscious decisions in school and the community.

Project Costs

WPDN respectfully requests \$475.00 from the Keep Winter Park Beautiful & Sustainable Advisory Board. To enhance our project, WPDN will contribute \$1500.00 to purchase two trash/recycling receptacles that can be placed into our breakroom and in one high traffic area within the school to increase staff and student recycling and reduce landfill waste.

\$225.00 - \$75.00 per person to enroll and take the online composting course "Community Composting 101 Online Certificate Course" through the Institute for Local Self-Reliance for three people (one administrator and two teachers) to enroll and attend

\$250.00 to purchase developmentally appropriate educational books and materials for our school library to introduce the topic of composting and waste reduction to our students and staff members

With the support of KWPB&S and the Green Schools Grant program, WPDN will have the necessary tools to create a culture of sustainability within our school and the community beyond.

Sincerely,

Megan Martin, BSW
Program Director
Winter Park Day Nursery

Supplemental Material



Emmett, age 3, was interviewed to ask what he thinks about recycling and food waste. He said “it’s nice” to recycle. When asked why it’s bad to throw all of our food away, he said, “We need to eat our food so we can see how strong we are!” When Emmett was asked, “What could we do with our leftover food to help our garden?” Emmett replied, “Maybe we can get more apples.”



Emmett, and two of his preschool friends in the school garden by the composting bin.



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Natural Resources & Sustainability

- Green Event Guide Work Session
- Community Needs Assessment
- Food Insecurity Initiatives: Killarney Elementary Community Program and Community Gardens at the Winter Park Housing Authority
- Landscape Ordinance Subcommittee Meeting
- Past Event Successes

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

1. PPT- Past & Upcoming Events

KEEP WINTER PARK BEAUTIFUL & SUSTAINABLE MEETING

Tuesday, March 18th, 2025



PAST EVENTS

RECYCLING PANEL- 3/6



HOUSEHOLD HAZARDOUS WASTE DROPOFF- 3/8



UPCOMING EVENTS

CANDLELIGHT YOGA FOR EARTH HOUR- 3/22



SHORELINE RESTORATION- 3/22

KWPB **VOLUNTEER** event

lake berry
SHORELINE RESTORATION

A photograph showing three people wading in a shallow lake, planting or tending to vegetation. They are wearing hats and casual clothing.

volunteers needed
saturday **march 22** from **9 a.m.-noon**
752 balmoral road [street parking]

please wear appropriate clothing & shoes
(items you don't mind getting dirty)

be prepared to wade through knee-deep water
tools & gloves provided

KWPB
keep winter park beautiful
KEEP AMERICA BEAUTIFUL AFFILIATE

sustainability
division

lakes
division
city of winter park

DUCK DERBY- 3/29

THE GREAT DUCK DERBY

A Day of
Family Fun and
Duck Races at
Mead Botanical Garden

Saturday, March 29

10 a.m. to 2 p.m.

Mead Botanical Garden

1300 S. Denning Drive

Winter Park, FL 32789



THANK YOU to our DUCK DERBY SPONSORS



GREAT AMERICAN CLEANUP- 4/5

VOLUNTEER city wide cleanup event

saturday april 5 | 9-11 a.m.

downtown winter park
500 north virginia avenue

**howell branch
preserve**
1205 howell branch road

**martin luther
king, jr. park**
1050 west morse blvd.

**lake baldwin
park**
2000 south lakemont ave.

**ward
park**
2222 loch lomond trail

volunteers needed

water provided [pro tip: bring a bottle to refill]
walking, biking & carpooling encouraged





Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 6.b

item type

Staff Updates

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Past & Upcoming Events

- Household Hazardous Waste Drop-off Event - 3/8 8am @ Cady Way Pool
- Weed Wrangle - 3/15 9am @ Mead Gardens
- Shoreline Restoration - 3/22 9am @ Lake Berry
- Candlelight Earth Hour Yoga Class - 3/22 7pm @ Mead Botanical Garden
- The Great Duck Derby - 3/29 10am @ Mead Botanical Garden
- The Great American Cleanup - 4/5 9am @ Multiple Locations
- Gardening Day at the Meadows - 4/12 9am @ The Meadows

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 7.a

item type

Board Comments

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Green Minutes

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 7.b

item type

Board Comments

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

New Business/Announcements

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item 8.a

item type

Upcoming Agenda Items

meeting date

March 18, 2025

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Discussion of Upcoming Agenda Items

motion | recommendation

background

alternatives | other considerations

fiscal impact

attachments

None