



Canvassing Board

Agenda

February 12, 2025 @ 3:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order

2. Action Item (s)

- a. Designate member to open and process vote by mail ballots 1 minute
- b. Adopt Orange County Canvassing Board Criteria 1 minute

3. Adjournment



agenda item 2.a

item type

Action Item (s)

meeting date

February 12, 2025

prepared by

Rene Cranis, City Clerk

approved by

Rene Cranis, City Clerk

subject

Designate member to open and process vote by mail ballots

motion | recommendation

Designate board member to open and process vote by mail ballots.

background

The Canvassing Board member must designate one member to attend the opening and processing of vote by mail ballots on election day at 9 a.m.. The process is only to open the envelopes and remove the ballots.

alternatives | other considerations**fiscal impact****attachments**

None



agenda item 2.b

item type

Action Item (s)

meeting date

February 12, 2025

prepared by

Rene Cranis, City Clerk

approved by

Rene Cranis, City Clerk

subject

Adopt Orange County Canvassing Board Criteria

motion | recommendation

Adopt Orange County Canvassing Board Criteria

background

The Canvassing Board must adopt criteria for canvassing ballots. Attached is Orange County Canvassing Board criteria adopted August 2024.

alternatives | other considerations**fiscal impact****attachments**

1. Canvassing Board Criteria

Canvassing Board Criteria Chart

Vote-by-Mail	Accept	Reject	Case by Case
No Signature [101.68(2)(c)1], if left uncured		* X	
No signature, with cure affidavit [101.68(4)(b)]	X		
Signature does not match** [101.68(2)(c)1] [98.077(4)(a), 101.65-must match the signature on file upon return of ballot], if left uncured or incomplete cure		* X	
Signature does not match, received completed cure affidavit 101.68(2)(c)1	X		
Signature printed and does not match the signature on file [101.68(2)(c)1] [98.077(4)(a), 101.65], if left uncured/or incomplete cure		* X	
Signature printed does not match, with completed cure affidavit [101.68(4)(b)]	X		
Voter signed someone else's envelope, both voters had a request on file (only one envelope returned)		X	
Voters signed each other's envelope, both voters had a request on file (both envelopes returned)	X		
Certificate envelope has two signatures and both voters requested ballots, and both received the same card numbers, provided there is no violation of 101.68(1)(c)	X		
Voter sends ballot in blank envelope that does not have the oath [101.64(2)]		X	
Voted wrong ballot card (voter has moved/party change) [101.045 and 101.021]		X	
Voter deceased or canceled since ballot returned [101.68(2)(c)2] (postmarked)	X		
Late return of vote-by-mail ballot (Except UOCAVA voters) [101.67(2)]		X	
Voted early or at the polls [101.69]		X	
Two or more vote-by-mail ballots for the same election are returned in one mailing envelope [101.68(1)(c)]		X	
Vote-by-Mail - Cure Affidavit			
Cure Affidavit received with Tier 1 Identification [101.68(2)(c)]	X		
Cure Affidavit received with Tier 2 Identification and the cure signature matches a signature on record. [101.68(2)(c)]	X		
Cure Affidavit received with Tier 2 Identification and the signature on the cure does not match** a signature on record.		* X	
Cure not received prior to 5PM on the 2nd day after the election [101.68(4)]		X	
First time voters who registered by mail - Special Vote-by-mail	Accept	Reject	Case by Case
Voter provides proper identification or indicates exemption [101.6923]	X		
Voter does not provide proper identification or indicate an exemption by 7 pm [101.6923]		X	

Provisional Ballots [F.S. 101.048]	Accept	Reject	Case by Case
Voter is eligible, signature matches, correct precinct	X		
Voter is eligible but did not have proper ID - Signature matches that on file	X		
Voter given the provisional in error--should have voted a regular ballot	X		
Voter's application was not verified by State, voter furnished additional information prior to 5 p.m. of second day. Voter deemed eligible	X		
Ballot cast in wrong precinct		X	
Voter name not found - not registered to vote		X	
Voter moved into county- Eligible, signature matches, correct precinct [101.045]	X		
Voter moved out of county		X	
Voter was canceled as a Felon or for other reasons		X	
Voter registered after the books closed		X	
Voter's application was not verified by State, voter did not furnish additional identification by 5 p.m. of the second day		X	
Voter's application was incomplete so not eligible to vote		X	
Voter's signature does not match** and voter does not sign "Signature Differs" Affidavit; but signature on Provisional matches that on file in the SOE office	X		
Voter's signature does not match and voter does not sign "Signature Differs" Affidavit; but voter completes the cure affidavit	X		
Voter's signature does not match and does not sign "Signature Differs" Affidavit; but left uncured/incomplete		X	
Voter had been sent a vote-by-mail ballot, did not surrender it, but vote-by-mail ballot not received by SOE	X		
Voter's right to vote has been challenged			X
[PPP or Primary Only] Voter has disputed party affiliation; provisional ballot is the wrong party according to SOE research		X	
Voter has already voted by vote-by-mail or at an early voting center		X	
Voting hours extended - voter is eligible and in the correct precinct [101.049]	X		
Voting hours extended - voter is eligible and NOT in the correct precinct		X	
Absentees from Overseas Voters (10 days after the election – PPP and General Election only)	Accept	Reject	Case by Case
No Postmark or date [101.6952 and 1S-2.030]		X	
Dated or postmarked on or by election day [101.6952 and 1S-2.030]	X		
Dated on or before election day but postmarked later or no postmark	X		
Dated and postmarked after election or dated after election with no postmark		X	

Canvassing Board Criteria Chart

State Write-In Ballot 101.6951	Accept	Reject	Case by Case
Wait to see if we have requests - never had one			X
Special Instances			
Voter submitted a voted sample ballot with clear voter intent, inside of their Certificate Envelope that has a valid signature. Duplicated ballot created.	X		
Voter's ballot delayed due to staff error.			X
Voter changed address, sent two ballots in separate envelopes; both ballots received, correct ballot accepted [101.045]	X		
[PPP or Primary only] Voter changed political affiliation, sent two ballots in separate envelopes; both ballots received, correct ballot accepted [101.021]	X		
Segregated vote-by-mail received from voter pending felony final determination. Voter contact attempted. [101.67(1)(b)]			X
Voter leaves unscanned ballot: - Voter does not want to vote their ballot - EBB Ballot not accepted by tabulator*** - Fleeing Voter ****	X	X	X
Federal Write-In Absentee Ballot [F.S. 101.6952, 102.166]			
Not a registered voter in the county		X	
Signed the FWAB and the signature verified, no other issues	X		
No date and no postmark - received after election day		X	
Dated or postmarked on election day or earlier	X		
No request received, FWAB returned		X	
Challenge of overseas voter based on not meeting definition of [97.021(25)]			X
Not registered by deadline - all voters		X	
Signature Issue - Refer to vote-by-mail Section			

10-Day Extension for Overseas Voters: A federal write-in absentee ballot may not be canvassed until 7 p.m. on the day of the election. 101.6952(3)(b). A federal write-in absentee ballot from an overseas voter in a presidential preference primary or general election may not be canvassed until the conclusion of the 10-day period specified in 101.6952(5). 101.6952(3)(b). Each federal write-in absentee ballot received by 7 p.m. on the day of the election shall be canvassed pursuant to ss. 101.5614(4) and 101.68, unless the elector's official absentee ballot is received by 7 p.m. on election day. 101.6952(3)(b). An absent uniformed services voter or an overseas voter who makes timely application for but does not receive an official absentee ballot may use the federal write-in absentee ballot to vote in any federal, state, or local election. 101.6952(2)(a).

***Provisional Rejection:** Per F.S. 101.68(4) until 5pm on the 2nd day after the election, the supervisor shall allow an elector who has returned a vote-by-mail ballot that does not include the elector's signature or whose signature does not match to submit an affidavit with copy of identification to cure.

****Beyond reasonable doubt;** a finding by the Canvassing Board that an elector's signatures do not match must be by majority vote and beyond a reasonable doubt. [101.68 (2)(c)]

***any races marked with clear voter intent are counted as votes, any unmarked races are counted as undervotes

**** if the ballot is counted, any races marked with clear voter intent are counted as votes, any unmarked races are counted as undervotes

Date Adopted: August 29, 2024	County Canvassing Board
	County Judge
	County Commissioner
	Supervisor of Elections