City Commission Regular Meeting Minutes

December 11, 2024 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Craig Russell, Kris Cruzada and Todd Weaver; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:30 p.m.

2. Invocation-Pastor Weaver Blondin, Mt. Moriah Missionary Baptist Church

3. Pledge of Allegiance

4. Approval of Agenda

Motion made by Mayor DeCiccio to remove Item 10.d.6 pursuant to staff's request, seconded by Commissioner Weaver. The motion carried unanimously by a 5-0 vote.

Motion made by Mayor DeCiccio to approve the agenda as amended, seconded by Commissioner Russell. The motion carried unanimously by a 5-0 vote.

5. Mayor's Report

- Announced the appointment of Dr. Brooke Barnett as the new president of Rollins College.
- Commended staff on the incredible holiday events held last weekend and thanked the Chamber for their work on the events.

6. City Manager's Report

- Thanked Mayor DeCiccio for recognizing staff for their work on the holiday events.
- Advised of proposed change to the ballot language for the repeal of the ban on leaf blowers in response to residents' concerns that the language is unclear. (Addressed in conjunction with Item 13b).
- Advised that Orange County has recommended changes to the Joint Planning Agreement: acknowledgment that the existing MSTU for the Lake Killarney area would sunset if that area were annexed and that the city would annex enclaves created by annexation within five years.

Motion made by Mayor DeCiccio to approve the amendments, seconded by Commissioner Weaver. The motion carried unanimously by a 5-0 vote.

a. Introduction - Winter Park Housing Authority Executive Director

Winter Park Housing Authority board chair Hail George explained the purpose and mission of the Authority, recognized board members present and introduced new Executive Director Tarena Grant. Ms. Grant thanked the board for the honor.

7. City Attorney's Report

8. Non-Action Items

a. Red Light Camera Report

Police Chief Tim Volkerson stated the state requires cities to present this report to the commission and take public comment. He reviewed statistics on violations, contentions, dismissals and citations issued and how revenue was distributed. There were no public comments.

9. Public Comments | heard after Item 11d.

10. Consent Agenda

a. Approve the minutes of the regular meeting, November 13, 2024.
b. Approve the minutes of the work session, November 14, 2024.
c. Approve the following formal solicitations:
   1. H.J. High Construction - RFP26-24 - CMAR Services for the City of Winter Park Fire Training Facility; CMAR Fee: 5%
   2. United Sweeping, LLC - RFP27-24 - Street Sweeping Services; Amount: $275,000
d. Approve the following piggyback contracts:
   1. Hill Manufacturing Company - Kentucky Educational Development Corporation (KEDC) Contract #10100169-CLS2022.002 - Custodial Equipment, Supplies & Services - Renewal; for goods and services on an as-needed basis during the term of the agreement through December 31, 2025; Amount $150,000
   2. Kone, Inc. - OMNIA Partners Contract #EV2516 - Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions - Renewal; for services on an as-needed basis during the term of the agreement through November 30, 2029; Amount: $500,000
   3. Environmental Products Group, LLC - Florida Department of Transportation (FDOT) Contract #DOT-ITN-19-9025-GH-5 - Heavy Equipment Lease; for services on an as-needed basis during the term of the agreement through February 11, 2026; Amount: $100,000
   4. TSI Disaster Recovery, LLC - Florida Department of Environmental Protection (FDEP) Contract #SL005 - DEP Waterway Debris; for services during the term of the agreement through August 1, 2026; Amount: $2,500,000
   5. The Nidy Sports Construction, Inc. - OMNIA Partners Contract #08-42 - Athletic Surfacing and Asphalt Maintenance; for services on an as-needed

basis during the term of the agreement through April 30, 2026; Amount: $300,000

6. Ring Power Systems - Sourcewell Contract #062320-CAT - Rental machines, tools, and equipment from Cat and 70+ brands; for goods on an as-needed basis during the term of the agreement through August 27, 2025; Amount: $200,000 **(Removed from agenda under Approval of Agenda)**
7. Cubix, Inc. - OUC Contract #5050-OQ - Floor Covering – Carpet Cleaning - Renewal; for services on an as-needed basis during the term of the agreement through December 14, 2025; Amount: $175,000
8. Axon Enterprise, Inc. - OMNIA Partners Contract #3544-21-4615 - Body Worn Cameras and Related Products and Services; for goods and services during the term of the agreement through December 20, 2027; Amount: $1,600,000
9. Konica Minolta Business Solutions U.S.A., Inc. - State of Florida Contract #44100000-24-NASPO-ACS - Multi-Function Devices, Copiers, and Related Software and Services; for services during the term of the agreement through July 31, 2026; Amount: $125,000
10. Dana Safety Supply, Inc. - Bradford County Sheriff's Office Contract #BCSO2019-01 - Public Safety Vehicle and Equipment, Parts, Sales and Installation Services; for goods and services on an as-needed basis during the term of the agreement through July 14, 2029; Amount: $450,000

e. Approve the following contracts:
    1. IFB16-21 - Matheson Tri-Gas, Inc. - Purchase & Delivery of Liquid Oxygen - Renewal; for services on an as-needed basis during the term of the agreement through January 10, 2026; Amount: $230,000
    2. RFP15-19A - HDD of Florida, LLC - Underground Conduit/Pipe Installation Services - Renewal; for services during the term of the agreement through April 1, 2025; Amount $1,000,000
    3. IFB11-23 - Lewis Outdoor Solutions - Landscape Maintenance for City Facilities; for services on an as-needed basis during the term of the agreement through April 16, 2025; Amount: $150,000
    4. RFQ30-22 - Dix.Hite. + Partners, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through December 12, 2025
    5. RFQ30-22 - Land Design, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through December 12, 2025
    6. RFQ30-22 - GAI Consultants, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through November 29, 2025

f. Approve 180-day extension of the Design Guidelines Ad-Hoc Committee.

g. Parks Maintenance Facility & West Meadow Restrooms - Contract GMP and Budget Amendment.

There were no public comments. **Motion made by Commissioner Cruzada to approve the Consent Agenda (except Item d6), seconded by Commissioner Sullivan. The motion carried unanimously by a 5-0 vote.**

11. Action Items Requiring Discussion

a. Basin studies recommendations and first group of projects.

Assistant Director of Public Works Don Marcotte noted that the basin studies can be found on the city's website and introduced staff and basin study consultants. He summarized continuing FY 24 projects, approved FY 25 projects, and projects generated by the study, some of which will be phased out over two to three years, and reviewed next steps that include survey, design and permits. Staff and basin study consultants responded to questions on existing conditions, individual projects and maintenance to address flooding issues. There were no public comments and no changes proposed by the commission.

b. 2025 State Legislative Priorities

Assistant City Manager Michelle del Valle said the list of priorities reflects the lobbyist and staff's recommendations. No changes were recommended by the commission.

Miss Hattie Bryant, 1240 S. Pennsylvania Avenue, asked for information regarding the lobbyist and how the public can comment. Mr. Knight said the city’s lobbyist, Gray Robinson was selected through the RFP process. Public input is welcome at any time. Ms. del Valle will meet with Ms. Bryant to discuss priorities.

Motion made by Mayor DeCiccio to approve the list as presented, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.

c. Transfer property located at 1401 Howell Branch Road to Utilities.

Mr. Knight provided the background of the city's purchase of this property and issues that prevent the building from being used for the building and permitting department. He presented options with staff recommending retaining the property for future building or sale and transferring funds to the Building and Permitting for the purchase. Commissioner Sullivan supported selling the property. Commissioner Weaver asked about city needs. Mr. Knight said retaining the property would provide flexibility for future use and discussion followed.

Motion made by Commissioner Weaver to table this to January 22, 2025 to conduct additional research, seconded by Commissioner Sullivan. The motion carried unanimously by a 5-0 vote.

d. City of Winter Park Sponsorship and Advertising Policy

Director of Parks and Recreation Jason Seeley showed options for allowing advertising and donor recognition within parks and facilities with appropriate scale, theme and esthetics.

Commissioner Sullivan suggested prohibiting outside advertising at the Library and Events Center and political messages and review of signs by the Parks and Recreation

Advisory Board. Commissioner Russell asked about the impact of monitoring the maintenance of advertising. Mr. Seeley spoke about the content of sponsorship agreements and discussion followed.

Commissioner Cruzada supported prohibiting outdoor advertising at the Library and Events Center.

Commissioner Weaver opposed this policy as he feels it would adversely affect the city's brand. Mayor DeCiccio agreed and expressed concern about the ability to apply the policy, limited revenue stream, and the perception of outdoor advertising. Discussion followed on sponsorship and policy language that would allow staff to work with potential sponsors.

Gigi Papa, 1440 Hibiscus Avenue, suggested conducting a survey to determine support.

Sally Flynn, 1400 Highland Road, suggested further study before implementing a policy.

Dylan Thomas, The Cloisters resident, suggested contacting Orange County Public Schools, which has an advertising/sponsorship policy.

Motion made by Mayor DeCiccio to table this to February, seconded by Commissioner Cruzada. The motion carried unanimously with a 4-1 vote. Commissioner Sullivan voted no.

9. Public Comments

Bob Barnet, assistant manager at Austin's Coffee, asked for an update on the city's plans for the property and urged the city not to redevelop the property.

Sally Flynn, 1400 Highland Road, asked about the qualifying period for elections Mr. Knight said the qualifying period, usually in January, changes in the years of a Presidential Preference Primary. Staff will provide additional information to Mrs. Flynn.

12. Public Hearings: Quasi-Judicial Matters

13. Public Hearings: Non Quasi-Judicial Matters

a. RESOLUTION 2293-24 - A RESOLUTION OF THE CITY COMMISSION OF WINTER PARK, FLORIDA, AMENDING RESOLUTION NO. 1552 TO AMEND THE CLASSIFICATION OF GROUP A EMPLOYEES AND GROUP B EMPLOYEES FOR THE CITY CONTRIBUTION RATES UNDER CITY OF WINTER PARK EMPLOYEES DEFERRED COMPENSATION PLAN; PROVIDING FOR AN EFFECTIVE DATE.

Attorney Ardaman read the resolution by title. Mr. Knight provided the background of the deferred compensation plan and stated this puts all the department heads in the same group with the same benefits. There were no public comments.

Motion made by Commissioner Weaver to adopt the resolution, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

b. Ordinance amending Section 6 of Ordinance 3292-24 to allow for mail in referendum on leaf blowing in the event that the general city election to be held on March 11, 2025 is not needed for the election of commissioners.

Attorney Ardaman read the ordinance by title. Mayor DeCiccio explained this provides for cancelation of the general election and for a mail ballot referendum repealing the ban on leaf blowers if there is only one candidate for both commission seats. Mr. Knight noted the need to address the change in the referendum language as discussed under the City Manager's Report.

The commission discussed the need for more civic engagement, for people willing to serve, and the likelihood of decreased voter turnout with only one question on the ballot. Staff provided information on election procedures and election costs.

Motion made by Commissioner Russell to approve the ordinance with the revised language correcting the election date from March 12 to March 11, seconded by Mayor DeCiccio. (No action taken.)

Gigi Papa, 1440 Hibiscus Avenue, suggested tabling this ordinance and asked to see the revised ballot language.

Mr. Knight said a resolution would be considered in the January 8th meeting to revise the ballot language. Second reading and adoption of this ordinance must be on January 8th so it is in place before qualifying ends on January 21st.

Motion made by Commissioner Cruzada to approve the ordinance, amending the election date in the ordinance title to March 11, 2025, seconded by Commissioner Weaver. Upon a roll call vote, Commissioners Sullivan, Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

Consensus was to consider a resolution revising the ballot language on January 8th.

14. City Commission Reports

Commissioner Sullivan -
- Encouraged the public to visit the city's new public art collection webpage which catalogs the city's collection and commended the work of the Public Art Advisory Board and city staff.

Commissioner Russell -
- Spoke about events and programs at the Winter Park Community Center and encouraged volunteer participation in these programs that support the community.
- Asked for a recognition of the success of student athletics and programs.

Commissioner Cruzada-
- Echoed Mayor DeCiccio’s staff recognition for the city's holiday events.
- Reminded everyone of the Light Up Hannibal Square event tomorrow.
- Asked about the inconsistency of the timing of the light at Ollie and Chase. Mr. Knight said it is controlled by FDOT and staff will notify them about timing inconsistencies.

Commissioner Weaver
- Wished everyone Happy Holidays.

Mayor DeCiccio -
- Spoke about the issue with coyotes. Mr. Knight said information is on the website and will be in the upcoming newsletter.

15. Summary of Meeting Actions

- Recognized city staff and others for the success of the holiday events.
- Received introduction of new Executive Director of the Housing Authority, Tarena Grant.
- Approved changes to Joint Planning Agreement with Orange County.
- Approved the Consent Agenda, except Item d.6.
- Received report on the Red Light Camera Program.
- Approved basin study project list.
- Approved State legislative priorities list.
- Tabled the decision on the Howell Branch Road property to January 22nd.
- Tabled the sponsorship and advertising policy to February.
- Approved resolution clarifying the 457 Deferred Contribution program.
- Approved ordinance allowing mail-ballot election on repeal of the ban on leaf blowers on first reading.
- Present resolution revising the ballot question language in the January 8th meeting.
- Send qualifying information to Mrs. Flynn.
- Check the light at Ollie and Fairbanks and notify FDOT.
- Consider a process for recognition of WPHS athletes.
- Publicize information about coyotes.

16. Adjournment

The meeting was adjourned at 5:37 p.m.

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Mayor Sheila DeCiccio

ATTEST:

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City Clerk Rene Cranis