



Civil Service Board Regular Meeting

Agenda

January 14, 2025 @ 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Call to Order

- a. Election of Chairman, Vice-Chairman and Chief Examiner

2. Consent Agenda

- a. Approve the minutes of December 10, 2024

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items**

- a. 2025 Police Department Representative Election
- b. 2025 Fire Department Representative Election
- c. FD Outside Employment List

5. Non-Action Items**6. Staff Updates**

- a. Police Department
- b. Fire Department

7. Board Comments**8. Upcoming Agenda Items****9. Adjournment**



Civil Service Board Regular Meeting Minutes

December 10, 2024 at 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Board Chair Dr. Phillips, Vice Chairman Steve Stutzer, Chief Examiner Wayne Kalish:
Board Members: Ansley Butts, Terry Rooth and Javier Rodriguez. Also present: Police
Chief Tim Volkerson, Fire Chief Dan Hagedorn and Recording Secretary Kathy Reed.

Absent

Kevin Power

1. Call to Order

Dr. Phillips called the meeting to order at 5:00 p.m.

2. Consent Agenda

- a. Approve the minutes of November 12, 2024

Motion made by Dr. Phillips to approve the minutes pending grammatical corrections,
seconded by Mr. Stutzer. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Action Items

- a. Police Officer Candidates-December

**Motion made by Mr. Rodriguez to approve the Police Officer Candidate List
for December; seconded by Dr. Phillips. The motion carried unanimously by a
6-0 vote.**

- b. SOG 138 Use of Marks and Social Media Policy (Fire Department)

**Motion made by Mr. Kalish to approve SOG 138-Use of Marks and Social
Media Policy; seconded by Mr. Stutzer. The motion carried unanimously by a
6-0 vote.**

5. Non-Action Items

None.

6. Staff Updates

a. Police Department

The Police Department participated in many successful holiday events held this past week.

- December 6th: Winter on the Avenue
- December 7th: 72nd Annual Winter Park “Ye Olde Hometown” Christmas Parade
- December 8th: Holiday Pops
- December 3-5: Onsite re-accreditation review was completed, and no deficiencies were noted. As a result, the department will be recommended to receive its third Excelsior Accreditation
- 4 vacancies

b. Fire Department

The Fire Department also participated in many holiday events, which were all successful.

- Between 7,500 to 10,000 people attended the holiday events.
- The department made over 3,500 s'mores.
- On December 16th, Santa visited the neighborhoods.
- Captain Chris Gaddis was promoted to Division Chief of Operations.
- Lieutenant Michael Ulmer was promoted to EMS Captain.
- Firefighter Greg Quigley was promoted to Lieutenant.

7. Board Comments

- Mr. Rodriguez inquired about the role of the police and fire representatives in the Personnel Review Board during civilian discipline hearings. Mr. Rodriguez will research the matter and address it during the January 2025 meeting.
- Mr. Stutzer inquired as to the attendance of the new FD Representative, Chief Hagedorn addressed this issue.
- Dr. Phillips inquired about the policies for police personnel when interacting with the homeless in the city. In response, Chief Volkerson discussed two new ordinances designed to address some of the issues related to homelessness.

8. Upcoming Agenda Items

None.

9. Adjournment

The meeting was adjourned at 5:21 p.m.

ATTEST:

Approved by the board on
/s/ Kathy Reed, Board Secretary



Civil Service Board

agenda item 4.a

item type

Action Items

meeting date

January 14, 2025

prepared by**approved by****subject**

2025 Police Department Representative Election

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Civil Service Board

agenda item 4.b

item type

Action Items

meeting date

January 14, 2025

prepared by**approved by****subject**

2025 Fire Department Representative Election

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Civil Service Board

agenda item 4.c

item type

Action Items

meeting date

January 14, 2025

prepared by**approved by****subject**

FD Outside Employment List

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. 2025 OUTSIDE EMPLOYMENT CIVIL SERVICE LIST

2025 OUTSIDE EMPLOYMENT CIVIL SERVICE LIST

Ankeny, Brenden	Valencia College
Bonnell, John	Southwest Swim Team
Hall, Erica	Valencia College
Ketcham, Scott	Professional Testing Consultants
Ketcham, Scott	Vent Enter Search LLC
Ketcham, Scott	Valencia College
Merrick, Stuart	Valencia College
Michlin, Rachael	Swimming Pool Inspection Services
Moman, Bryan	Valencia College
Petravich, Nicholas	Valencia College
Pillay, Damien	Self Employed CPR instructor
Schaumann, Drew	Vent Enter Search LLC
Schaumann, Drew	Valencia College
Tacner, Travis	Valencia College
Templeton, Michael	Valencia College
Thompson, Kenneth	American Ambulance
Timmes, Jack	Cox Arboriculture Services
Tobin, Thomas	Valencia College
Wales, Richard	GMR
Wheaton, Eric	Vent Enter Search LLC



Civil Service Board

agenda item 6.a

item type

Staff Updates

meeting date

January 14, 2025

prepared by**approved by****subject**

Police Department

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



Civil Service Board

agenda item 6.b

item type

Staff Updates

meeting date

January 14, 2025

prepared by**approved by****subject**

Fire Department

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None