



Parks & Recreation Advisory Board

Regular Meeting Minutes

November 20, 2024 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Leah J. Bonich, Thomas Sims, Ellen Wolfson, Lawrence Lyman, Lisa Tinker Marsh, Anne Mooney, Ginny Enestad (online)

Absent

Staff Present

Parks and Recreation Director Jason Seeley, Assistant Director Mike McCosker, Recreation Coordinator Laura Halsey and Recreation Coordinator Denise Eaton.

1. Call to Order

2. Consent Agenda

- a. Approve the minutes of September 18, 2024

Mrs. Leah Bonich put forward motion to approve minutes from September 18, 2024
Ms. Lisa Tinker Marsh made a motion to approve minutes and agenda. Mr. Thomas Sims 2nd approval agenda and minutes All approved, none opposed.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

Mrs. Gigi Papa of 1440 Hibiscus Ave, wanted to talk about the Peace Day in the Park event that was approved in June. Asks city not to approve these types of political events. She attended the September 21, 2024 event and witnessed alot of political views. Also witnessed vehicles on property that potentially damaged park property and tax payers money. She asks not to approve these events moving forward as the taxpayers do not want political rallies.

Some advisory boards asked for input on the topic of fee waivers. Mrs. Papa believes this was not the correct way this should be handled. She also made her discontent known how she does not believe the city commission members should not have their opinions verbalized on topics the advisory board will speak on before anything comes to the table.

Mr. Lawrence Lyman asked about the shirts at the Peace and Justice event if they were staff or attendees. Gigi responded they were workers.

Mrs. Leah Bonich asked Jason if he had gotten word of damage on the lawn. Jason did say some. Then he was asked about the other vendors at the event. Mr Seeley explained how the League of voters, who are supposed to be non-partisan, were there but did not know they would be in attendance prior. Peace in Justice does this as a recognition for the United Nations Peace day. Moving forward, we can have conversations with events that not only does the event have to be non-partisan, but their vendors should also be and not lean on a particular political side.

4. Action Items

a. Fee Waiver Policy

Mr. Seeley shows the slides for the fee waiver policy procedure information. He explained he took the information from this board and took it all into consideration while preparing the document.

Mrs. Bonich asks about the criteria to be considered as a city event for fee waiver. Mr. Seely explained how he believes getting rid of the 50% and 100% fee waiver process.

Mrs. Leah Bonich believes looking at it as 3 different items

35% WP nonprofit 501c3

25% non WP nonprofit 501c3

City sponsored events - getting rid of 50% and 100% applications

Mr. Sims puts forward a motion to approve 35% WP non-profit 501c3 and 25% non WP non-profit 501c3

Mrs. Ellen Wolfson 2nds motion

All approved

Mrs. Bonich asks about the criteria as written or if we need to change it. She asks, does the board want to make a financial need to approve as a city community event?

Mr. Seeley speaks about making financial needs as part of the criteria and asks how to prove that.

Mr. Lyman believes we should not make community events a financial requirement, and leave the list as is.

Mr. Sims makes motion to not have a yearly event list

Mrs. Anne Mooney 2nds motion

Went to motion

Not approved

Most Board members agree 501c3 needs to be added to events.

Board discusses what the criteria should be.

Tom motions only events shall be on event list unless:

- sponsored by 501c3
- no fee by participant or attendee
- open to public
- significant to a significant cross section in the city to the citizens

Puts motion that fee waiver criteria should include:

- - sponsored by 501c3
- no fee by participant or attendee
- open to public
- significant to a significant cross section in the city to the citizens

Mrs. Bonich is not comfortable approving events until the groups have the opportunity to speak, such as Chamber of Commerce events and all groups on the list. Board wants to invite previous fee waiver events to come in January to have them have a copy of the new criteria.

Mrs. Marsh asked if it provides a service to the citizens, what scale you would use for the criteria? Mr. Sims and Mrs. Bonich both said it would be subjective.

Mr. Seeley responds that it is focused on the wide range of the community and not just a sliver.

The organizations need to submit fee waiver requests by June 30, 2025 for the 2025/2026 fiscal year.

Mrs Bonich puts motion that the criteria for the city events list are exempt from rental fees associated with the park or venue, still require support for services and event staff.

- 501c3 requirement
- support services
- open to public
- no fee for participants or entry, not vendor fee

Roll call.

Motion passed. All approved.

Mrs. Bonich requests Mr. Seeley to invite all organizations on the City Events List to come speak at the January meeting if they believe, based on new criteria, will affect their waivers they have received in the past and speak on the potential need.

5. Non-Action Items

6. Staff Updates

a. Project Update

Mr. Seeley updated the board on some projects being done around the city.

Active projects:

- On the corner of Denning and Morse, MLK Unity Corner, the statue of Dr King with hard scape to create a monument. The dedication ceremony is scheduled to be on 12/15/24.
- 7 Oaks on track for significant completion by January 5, 2025. February 5, 2025, will be the dedication ceremony and grand opening.
- Got a preview of the new MLK playground with a contractor. Unveiling that to the public in January for public input. April and May have another meeting for a final look based on feedback.
- WP Pines ADA restroom renovations are almost complete.
- Mead Botanical Garden walking path accessibility with ADA sidewalk from greenhouse to restrooms completion by April 2025.
- Geo thermal is being installed at the Community Center swimming pool. Once installed, the cost is self-sufficient. Long term fix.
- WP9 rain shelter on hole 4 golf course. Commission request. In the 1st quarter of the calendar year, along with a second fountain.
- Big Reno on Foundation Golf view terrace.

Projects about to go active:

- Blue Dolphin competition pool will be handled by a 3rd party starting in January.
- Mead lighting upgrade this year with utilities. Replacing decorative light poles throughout the property. 1st possibly 2nd quarter
- Starting West Meadow restroom in January 2025. Supposed to be done by September 2025
- WP 9 maintenance facility will start in March 2025. We will use the old maintenance shed at the cemetery as a palm columbarium.
- Getting double basketball with 6 hoops 2 half courts, 1 full court, 4 pickle ball courts w/lights. Spring 2025
- Rebuilding the clay courts at the WP tennis courts. Trying to have the project start in the summer of 2025.

b. Upcoming Events

Mr. Seeley, went over the December event list including Christmas in the Park, Winter on the Ave, Pancake with Santa and Christmas parade to name a few. The city will post Santa visits on social after Thanksgiving.

A community group approached a tree farm property proposal to turn into a community playground. They had a meeting with immediate residents.

Working on The Winter Park history tour to have digitized to have a QR code at the locations throughout the tour.

Doing some updating on Park Ave - lights, irrigation. Working with a company that specializes in street scapes and urban planning.

Would like to have December as a time we can see what each board member is on the board to try to accomplish while in term on the board.

7. Board Comments

8. Upcoming Agenda Items

9. Adjournment

Approved by the Board on
/s/ Denise Eaton, Recreation Coordinator

