



Public Art Advisory Board Regular Meeting

Agenda

December 16, 2024 @ 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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assistance & appeals

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"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Call to Order**2. Consent Agenda**

- | | |
|---|----------|
| a. Approve the minutes of October 21, 2024 | 1 Minute |
| b. Approve the minutes of November 18, 2024 | 1 Minute |

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items****5. Non-Action Items****6. Staff Updates**

- | | |
|---|------------|
| a. Seven Oaks Park Mural Discussion with ACoLab Owner | 10 minutes |
| b. Seven Oaks Park Tour and Drone Video for Potential Art Installations | 20 minutes |
| c. White A Refurbish | 5 minutes |
| d. Post Office Mural | 5 minutes |
| e. Public Art Collection Rack Cards | 10 minutes |
| f. Customized Lunches | 5 Minutes |

7. Board Comments**8. Upcoming Agenda Items****9. Adjournment**



Public Art Advisory Board

agenda item 2.a

item type

Consent Agenda

meeting date

December 16, 2024

prepared by**approved by****subject**

Approve the minutes of October 21, 2024

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. PAAB-mins-2024-10-21 DRAFT CO edit



Public Art Advisory Board Regular Meeting Minutes

October 21, 2024 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Charles Hamilton, Danny Humphress, Elizabeth Ingram, Drew Henner, Austin Reeves, Laura Burst

Absent

Peggy Bohl

Staff Present

Assistant Director of Communications Craig O'Neil, Director of Communications Clarissa Howard, Creative Services Manager Theresa Broman, Senior Advisor of Arts & Culture Anda Ariail, Content & Graphics Specialist Meghan Robinson

1. Call to Order

Call to order 12:02 pm

2. Consent Agenda

- a. Approve the minutes of September 23, 2024

Motion made by Mr. Hamilton to approve the minutes, seconded by Ms. Burst. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda)

4. Action Items

- a. Seven Oaks Park Art and/or Mural Installation

The process to bring art to Seven Oaks Park was discussed extensively. It was concluded that the first action to take would be a tour of the park, scheduled tentatively in November. Staff will bring the Board's recommendations before the Commission for approval. A suggestion was made to visit the sculpture garden in Lake Nona for ideas.

Mr. O'Neil suggested presenting the art ideas of PAAB for Seven Oaks park to coincide with when Communications presents the art collection. Staff explained the process to present and make recommendations to the WP Commission.

Mr. Humphress recommended a facade easement with the adjacent neighbor. Mr. O'Neil said the city would need to work out an agreement to not paint over the mural. Jason Seeley is in communication with the property owner.

- b. Photography for Remaining Public Art Collection

Staff worked with Phil Eschbach on photographing the public art pieces. Seven pieces remain. Mr. Eschbach requested \$450 for 3 hrs of work to photograph the remaining pieces.

Motion made by Mr. Humphress to approve the payment of \$450 to Mr. Eschbach for photography work; seconded by Ms. Burst. The motion carried unanimously by a 6-0 vote.

c. Letter to Winter Park Post Office Regarding Murals on Building

Mr. O'Neil shared an edited and approved letter to the Postmaster General regarding PAAB's interest in refurbishing the murals on the post office building. Mr. Humphress shared his concern that the letter gives the impression that the board has decided to refurbish the mural when the board is only considering refurbishing it. Staff will clarify in the letter that the board is in the exploratory phase in wishing to refurbish the post office building murals. Staff will return with an updated letter.

5. Non-Action Items

6. Staff Updates

a. Process for Temporary Rotating Public Art Sculpture Installations

Ms. Ariail spoke with Dawn Knight, the Public Art Coordinator for Orange County Arts and Cultural Affairs. Ms. Knight is the steward of the Sculpture on the Lawn program. Discussion emanated on how the Sculpture on the Lawn project is run. Ms. Knight provided staff with the parameters the county uses from beginning to end so the board has an idea of what they may encounter installing sculptures at Seven Oaks park. Ms. Knight would like to collaborate with Winter Park to receive the sculptures after they are uninstalled in Orange County. The artist would pay for the move, Winter Park would pay for the installation and the artist loan fee.

b. Online Public Art Collection Update

Ms. Broman gave the update and informed that all of the items that have been requested by the board in previous meetings with the exception of the "slider" have completed. Slide functionality is being researched and staff needs more time for this item. Ms. Broman suggested along with the launch press release, a rack card can also be distributed at various Winter Park locations to promote the launch, and associated costs were advised. Discussion was held regarding a launch date for the online collection and it was determined the launch date would be decided at the next meeting. Board Chair Danny Humphress felt we were ready to launch. Board member Charles Hamilton mentioned his concern about "user experience" and wanted more time to offer additional suggestions. Mr. O'Neil offered the suggestion to provide the board more time to offer their change suggestions and those would be discussed at the next meeting. Ms. Ingram suggested that board members email their change suggestions to Mr. O'Neil.

7. Board Comments

8. Upcoming Agenda Items

9. Adjournment

The meeting adjourned at 1:02 p.m.

Approved by the board on
/s/ Bahiyyah Layton, Board Coordinator



Public Art Advisory Board

agenda item 2.b

item type

Consent Agenda

meeting date

December 16, 2024

prepared by**approved by****subject**

Approve the minutes of November 18, 2024

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. PAAB-mins-2024-11-18 CO edited



Public Art Advisory Board Regular Meeting Minutes

November 18, 2024 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Charles Hamilton, Danny Humphress, Elizabeth Ingram, Peggy Bohl, Drew Henner, Laura Burst

Absent

Austin Reeves

Staff Present

Assistant Director of Communications Craig O'Neil, Director of Communications Clarissa Howard, Content & Graphics Specialist Meghan Robinson, Senior Advisor Arts & Culture Anda Ariail

1. Call to Order

Mr. O'Neil called the meeting to order at 12:00 p.m.

2. Consent Agenda

- a. Approve the minutes of October 21, 2024

Motion made by Mr. Hamilton to table and amend the minutes until the next meeting, seconded by Mr. Humphress. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda)

4. Action Items

- a. Online Public Art Collection

Staff suggested launching the online public art collection before the holidays. Mr. Hamilton provided input commending the online public art collection and then listed concerns with the primary user experience. Ms. Broman informed the board that a couple of the suggested items were implemented, one of which was the colorful banner. Discussion ensued on the primary user experience of viewing the site on a mobile phone vs a desktop. It was explained that the experience is different because the online collection is a responsive website and not a mobile app. Ms. Broman reviewed the following items on the list:

Didactics - Look excellent

Photography - Recommended tweaking for clarity, this was explained in the previous banner discussion

Enlargement - It was decided enlarging the photos can be done on the phone, but

not on the website

Clarity - Staff recommended not adjusting as it takes away from the original art

Navigation - depends on the type of mobile phone; the back to the top and hamburger menu will be discussed with the city's webmaster

Interactive Locator Map - still working on the map feature; used the ADA compliant google mapping system; the loading is per the phone

Ms. Broman reiterated that the website is responsive and will have frequent updates as a living and changing tool. A work around solution was provided allowing swiping through the photos. Mr. Humphress suggested making the thumbnail images rectangular and larger. Ms. Ingram voiced her concern regarding the backward movement of launching the website if the thumbnail pictures have to be enlarged. This discussion led to the reiteration of the product is a responsive website and not an app. Mr. Hamilton suggested the design of the site is a web responsive mobile responsive environment. Ms. Broman advised that if the Board decides to go with a mobile app then the online public art collection will become a special project and could no longer be completed in-house at no cost.

Mr. Henner commended the work on the website. **Ms. Bohl made motion to move forward; seconded by Ms. Ingram. Discussion followed** – Mr. Hamilton presented the history of the project and stated the board has not had the opportunity to develop the site as it could have been developed. Discussion continued on confusion regarding cost of the project and staff confirmed that aside from the photography costs, that would have occurred with any products, this is a zero cost project.

Motion made by Ms. Bohl to move forward with the Online Public Art Collection; seconded by Ms. Ingram. Motion with a 5-1 vote. 1 voted no.

b. Rack Cards to Promote for Public Art Collection

Mr. O'Neil informed the board that the estimates for the rack cards are \$388.28 for 500 and \$725 for 1K. Staff recommends 1000 rack cards and will provide board members with a draft of the rack card to be created by Ms. Broman.

Motion made by Ms. Bohl to approve 1000 rack cards; seconded by Ms. Burst. The motion carried unanimously by a 6-0 vote.

5. Non-Action Items

a. Winter Park Library Stained Glass Update

Mr. O'Neil introduced Rachel Simmons, Archivist at the Winter Park Library. Ms. Simmons updated the board on the progress of 2 of the 5 stained glass pieces received from the Paula Hawkins family stained glass collection. The Lilies in Blue and one of the Christmas ornament windows have been framed and backlit. The estimated date of display will be approximately the beginning of the new year.

6. Staff Updates

a. Seven Oaks Park Tour

It was recommended that a drone tour take place at Seven Oaks Park. This tour will include the Board Chair, the Staff Liaison and the Director of Parks & Recreation and will be scheduled early December. The video will be brought to the board for review. Ms. Howard advised that Advent Health expressed interest in supporting art in the park, but details are still being discussed.

b. Letter to Post Office Regarding Public Mural

Ms. Bohl advised the W.P. Postmaster has called her twice in response to the letter, but she was not available. He appears to be interested.

c. Orange County Sculpture Rotation Process

Discussed at length was the collaboration with the Orange County sculpture rotation project before the sculptures are returned to the artists in mid-January or whether to delay the project. It was decided to delay the collaboration project with Orange County. Ms. Ariail advised the collaboration with Orange County will make a great impact and suggested the option to use sculptures that Winter Park finds on its own. Mr. O'Neil suggested this time of year with all the holiday events that Parks & Recreation must manage is not a good time to pursue this project. He suggested working with Orange County and city staff in the new year to plan for the next sculpture rotation.

7. Board Comments

Ms. Bohl suggested adding the Morse loan of the Highwaymen painting to the WP art collection and maintaining the Emily statue. Mr. O'Neil advised that staff has initiated the documentation for the Highwaymen painting and the maintenance of the statue.

8. Upcoming Agenda Items

9. Adjournment

The meeting adjourned at 1:34 p.m.

Approved by the board on
/s/ Bahiyyah Layton, Board Coordinator



Public Art Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of
Communications

subject

Seven Oaks Park Mural Discussion with ACoLab Owner

motion | recommendation**background**

The PAAB is interested in managing a mural installation on the wall of ACoLab, located at 1194 N. Orange Avenue, which faces the new Seven Oaks Park. ACoLab owner, Angel Cardona, will attend this meeting to meet PAAB members and offer his input on the potential project. Mr. Cardona has expressed an interest to include a fun selfie feature to the mural. A contract would need to be signed between the city and ACoLab stating the intent of the mural and the guarantee it would not be painted over for a specific period of time.

alternatives | other considerations**fiscal impact**

Cost estimate for a potential mural will be based upon the square footage of the wall and could run between \$20 and \$30 per square foot. A

attachments

None



Public Art Advisory Board

agenda item 6.b

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of
Communications

subject

Seven Oaks Park Tour and Drone Video for Potential Art Installations

motion | recommendation**background**

The PAAB would like to install art in Seven Oaks Park in specifically designated locations. Possible locations will be outlined during the tour provided by the Parks & Recreation Director on Thursday, December 12. Results from the tour and the drone video will be shared at this meeting.

alternatives | other considerations**fiscal impact**

TBD

attachments

None



Public Art Advisory Board

agenda item 6.c

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of
Communications

subject

White A Refurbish

motion | recommendation**background**

The White A sculpture by Jane Manus (1993) located at the entrance of the Winter Park Scenic Boat Tour was refurbished (stripped/welded/painted with aviation quality paint) by AGG Restoration Specialists of Central Florida. This project is complete and a summary report with photos is attached.

alternatives | other considerations**fiscal impact**

\$4,565 was the total cost as previously approved by the PAAB. This project was funded from the new public art dedicated funding source.

attachments

1. A_Letter_B_A



WINTER PARK WHITE A SCULPTURE @ SCENIC BOAT TOUR

- RESTORATION PROJECT

NOV 2024

WHITE A SCULPTURE - SUMMARY

> THE PIECE WAS CREATED IN 1992 BY ARTIST [JANE MANUS](#)

- DONATED TO THE CITY AS A GIFT, AND INSTALLED AT ITS CURRENT LOCATION AT THE SCENIC BOAT TOUR IN 2011.

- THE SCULPTURE IS MADE OF WELDED ALUMINUM WITH AIRCRAFT PAINT.

- MEASURES 111 INCHES TALL, 80 INCHES WIDE, AND 60 INCHES DEEP.

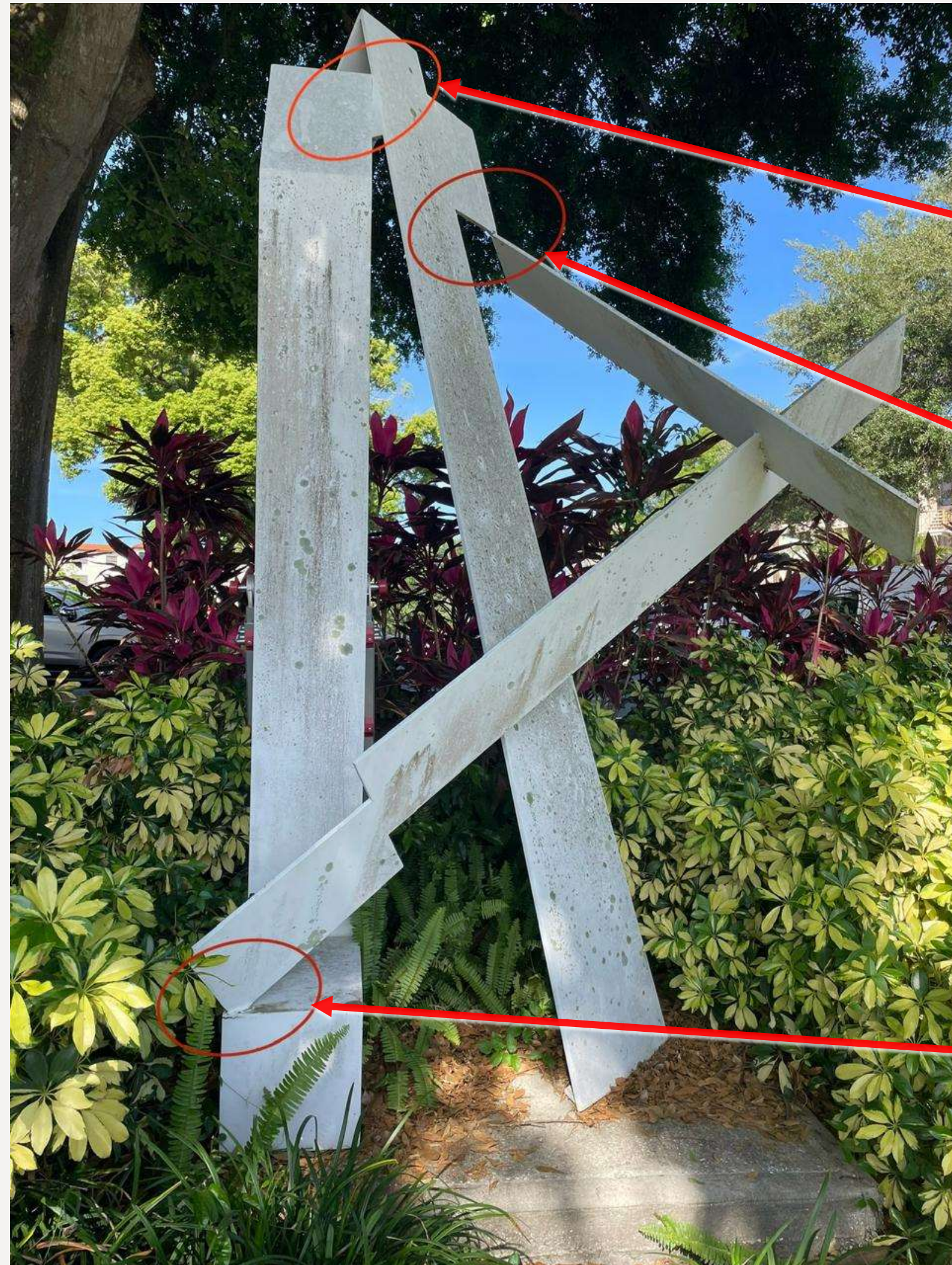
> CONDITION AS OF BEG 2024

CONSTRUCTION DETERIORATION AFTER 13-YEAR EXPOSURE OUTSIDE DUE TO QUESTIONABLE ENGINEERING (LOAD DISTRIBUTION AND WIND RESISTANCE) IN COMBINATION WITH LIMITED MAINTENANCE IN THE PAST.

AGREED SCOPE AND SPEC FOR RESTORATION WORKS TO RETURN BACK TO ORIGINAL LOOK AND TO PRESERVE / PROTECT.

- DONE IN SEP-NOV 2024.

WHITE A SCULPTURE -BEFORE



PROBLEM

SEVERE DEFORMATIONS OF THE ALUMINUM (AROUND THE WELDED JOINTS) REPRESENTS BOTH STRUCTURE AND PUBLIC SAFETY RISKS.

WHITE A SCULPTURE - PICS BEFORE & AFTER REPAIRS

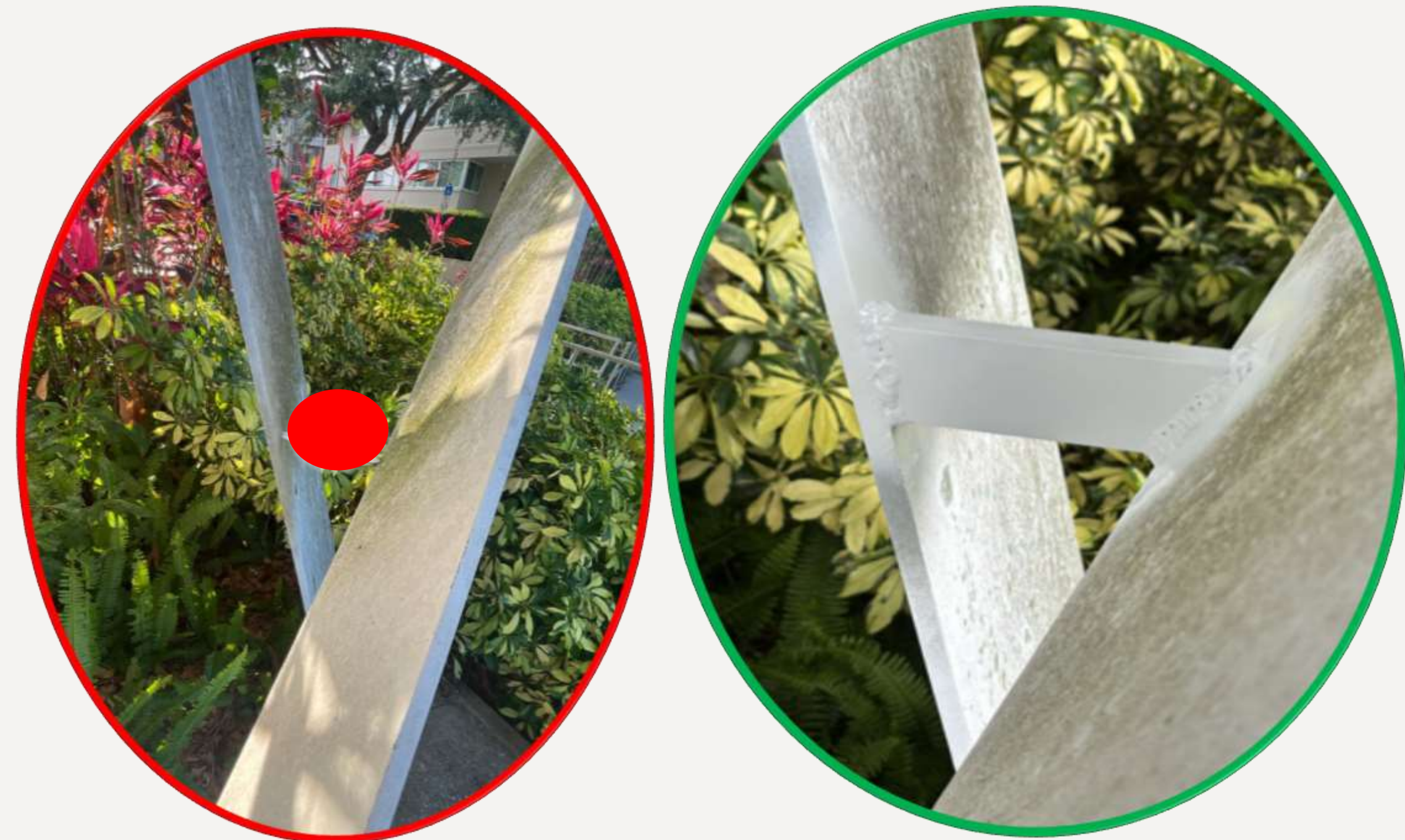
REPAIRS / WELDING

PROFESSIONAL WELDING:

1) TO FIX 3 LOOSEN JOINTS

2) TO INSTALL PROPER REINFORCEMENT BRACE TO SECURE
OVERALL STRUCTURE STABILITY ONWARDS.

LATELY FOLLOWED BY PROPER TREATMENT OF THE WELD JOINTS.



WHITE A SCULPTURE - WORK SCOPE

REFINISHING (CLEANING AND REPAINTING)*

- > SCULPTURE CLEANING, REMOVAL OF PEELED & LOOSEN COATING
- > SCULPTURE REPAINTING WISH SPECIFIC ALUMINUM COATING (BRIGHT WHITE COLOR)
- > CONCRETE BASE – PROPER CLEANING AND PAINTING WITH HEAVY DUTY COATING (ALMOND COLOR)

OTHER / LANDSCAPING

CUTTING/TRIMMING BUSHES & GRASS TO ENSURE ACCESS AND PROPER EXPOSITION OF THE ENTIRE SCULPTURE AND ITS BASE.

** - ALL WORKS DONE ON SITE AT OEM / INDUSTRY STANDARDS. MATERIALS ACCORDING TO AGREED SPEC.*

WHITE A SCULPTURE - BEFORE & AFTER

AGG RESTORATION™ OF CENTRAL FLORIDA



Restoration
before & after





Public Art Advisory Board

agenda item 6.d

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of
Communications

subject

Post Office Mural

motion | recommendation**background**

Board member Peggy Bohl suggested the PAAB work on refurbishing the Mural on the outside of the Winter Park Post Office. A letter was created and delivered to the Postmaster and Peggy plans to speak with him after the holidays in the New Year. If the Post Office is interested in working with the PAAB on this project, it would be understood that the city does not own the art, but the PAAB considers it public art and would like to have it refurbished, if possible.

alternatives | other considerations**fiscal impact**

TBD

attachments

None



Public Art Advisory Board

agenda item 6.e

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Clarissa Howard, Director of
Communications

subject

Public Art Collection Rack Cards

motion | recommendation**background**

Board members agreed to move forward with having 1,000 rack cards printed to announce the new online Public Art Collection which was launched on November 22, 2024. A draft of the rack card was sent to board members and based upon feedback, city staff moved forward with printing the cards, which feature Molecular Dog C3H8 (attached). The rack cards are currently placed in strategic locations, including the City Hall lobby, Winter Park Community Center, Winter Park Welcome Center, Winter Park Library, Arts & Culture Alliance member locations, etc. Creative Services Manager, Theresa Broman, will explain plans for future rack cards to include additional pieces of art from the city's collection.

alternatives | other considerations**fiscal impact**

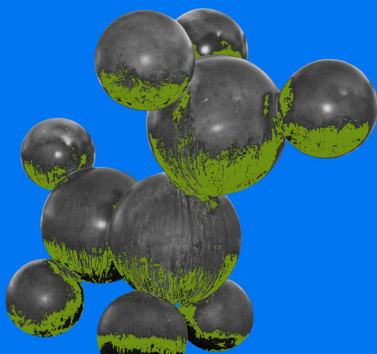
\$725 per 1,000 rack cards.

attachments

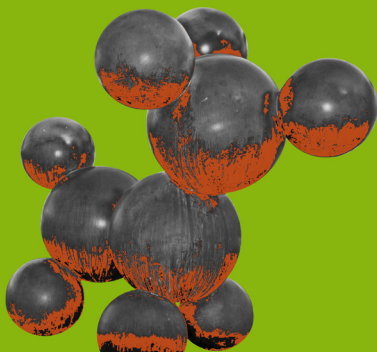
1. Public Art Collection Rack Card

public art collection

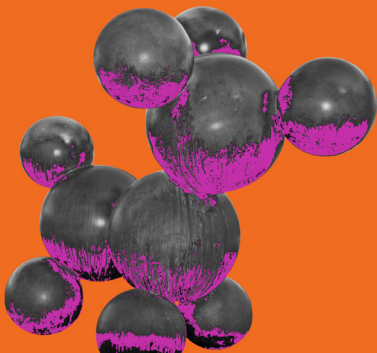
CITY of WINTER PARK



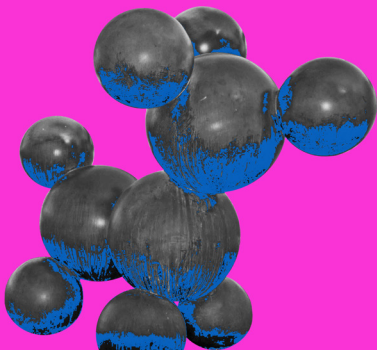
90+
art works



online
catalog



a variety of
artists



all public
spaces



welcome

to the complete catalog of the city's public art collection. The collection features over 90 pieces of art representing various mediums from artists around the world, including the Winter Park Sidewalk Art Festival's "Best of Show" pieces from each year since 1969.

enjoy

viewing these works online and we encourage you to visit them in person. All have been installed in the city's public facilities and outdoor spaces for residents and guests to explore.

scan

or access
[cityofwinterpark.org/
public-art](http://cityofwinterpark.org/public-art)
and

explore



our mission

The Public Art Advisory Board is committed to collecting, preserving and interpreting notable works of art, as well as implementing educational opportunities about art in public spaces.



Public Art Advisory Board

agenda item 6.f

item type

Staff Updates

meeting date

December 16, 2024

prepared by

Bahiyyah Muhammad-Layton, Board Coordinator

approved by**subject**

Customized Lunches

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None