



City Commission Regular Meeting

Agenda

December 11, 2024 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Pastor Weaver Blondin, Mt. Moriah Missionary Baptist Church**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Mayor's Report**
- 6. City Manager's Report**
 - a. Introduction - Winter Park Housing Authority Executive Director 5 minutes
- 7. City Attorney's Report**
- 8. Non-Action Items**
 - a. Red Light Camera Report 5 minutes
- 9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 10. Consent Agenda**
 - a. Approve the minutes of the regular meeting, November 13, 2024. 1 minute
 - b. Approve the minutes of the work session, November 14, 2024. 1 minute
 - c. Approve the following formal solicitations: 1 minute
 1. H.J. High Construction - RFP26-24 - CMAR Services for the City of Winter Park Fire Training Facility; CMAR Fee: 5%
 2. United Sweeping, LLC - RFP27-24 - Street Sweeping Services; Amount: \$275,000
 - d. Approve the following piggyback contracts: 1 minute
 1. Hill Manufacturing Company - Kentucky Educational Development Corporation (KEDC) Contract #10100169-CLS2022.002 - Custodial Equipment, Supplies & Services - Renewal; for goods and services on an as-needed basis during the term of the agreement through December 31, 2025; Amount \$150,000
 2. Kone, Inc. - OMNIA Partners Contract #EV2516 - Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions - Renewal; for services on an as-needed basis during the

- term of the agreement through November 30, 2029; Amount: \$500,000
3. Environmental Products Group, LLC - Florida Department of Transportation (FDOT) Contract #DOT-ITN-19-9025-GH-5 - Heavy Equipment Lease; for services on an as-needed basis during the term of the agreement through February 11, 2026; Amount: \$100,000
 4. TSI Disaster Recovery, LLC - Florida Department of Environmental Protection (FDEP) Contract #SL005 - DEP Waterway Debris; for services during the term of the agreement through August 1, 2026; Amount: \$2,500,000
 5. The Nidy Sports Construction, Inc. - OMNIA Partners Contract #08-42 - Athletic Surfacing and Asphalt Maintenance; for services on an as-needed basis during the term of the agreement through April 30, 2026; Amount: \$300,000
 6. Ring Power Systems - Sourcewell Contract #062320-CAT - Rental machines, tools, and equipment from Cat and 70+ brands; for goods on an as-needed basis during the term of the agreement through August 27, 2025; Amount: \$200,000
 7. Cubix, Inc. - OUC Contract #5050-OQ - Floor Covering – Carpet Cleaning - Renewal; for services on an as-needed basis during the term of the agreement through December 14, 2025; Amount: \$175,000
 8. Axon Enterprise, Inc. - OMNIA Partners Contract #3544-21-4615 - Body Worn Cameras and Related Products and Services; for goods and services during the term of the agreement through December 20, 2027; Amount: \$1,600,000
 9. Konica Minolta Business Solutions U.S.A., Inc. - State of Florida Contract #44100000-24-NASPO-ACS - Multi-Function Devices, Copiers, and Related Software and Services; for services during the term of the agreement through July 31, 2026; Amount: \$125,000
 10. Dana Safety Supply, Inc. - Bradford County Sheriff's Office Contract #BCSO2019-01 - Public Safety Vehicle and Equipment, Parts, Sales and Installation Services; for goods and services on an as-needed basis during the term of the agreement through July 14, 2029; Amount: \$450,000

e. Approve the following contracts:

1 minute

1. IFB16-21 - Matheson Tri-Gas, Inc. - Purchase & Delivery of Liquid Oxygen - Renewal; for services on an as-needed basis during the term of the agreement through January 10, 2026; Amount: \$230,000
2. RFP15-19A - HDD of Florida, LLC - Underground Conduit/Pipe Installation Services - Renewal; for services during the term of the agreement through April 1, 2025; Amount \$1,000,000

3. IFB11-23 - Lewis Outdoor Solutions - Landscape Maintenance for City Facilities; for services on an as-needed basis during the term of the agreement through April 16, 2025; Amount: \$150,000
4. RFQ30-22 - Dix.Hite. + Partners, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through December 12, 2025
5. RFQ30-22 - Land Design, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through December 12, 2025
6. RFQ30-22 - GAI Consultants, Inc. - Professional Landscape Architectural Services - Renewal; for services on an as-needed basis during the term of the agreement through November 29, 2025

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| f. | Approve 180-day extension of the Design Guidelines Ad-Hoc Committee | 1 minute |
| g. | Parks Maintenance Facility & West Meadow Restrooms - Contract GMP and Budget Amendment | 5 minutes |

11. Action Items Requiring Discussion

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| a. | Basin studies recommendations and first group of projects. | 20 Minutes |
| b. | 2025 State Legislative Priorities | 5 minutes |
| c. | Transfer property located at 1401 Howell Branch Road to Utilities. | 5 minutes |
| d. | City of Winter Park Sponsorship and Advertising Policy | 20 minutes |

12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. | Resolution 2293-24 - Amending Resolution 1552 – classifications of groups of employees for city contribution rates to the 457 deferred compensation plan. | 10 minutes |
| b. | Ordinance amending Section 6 of Ordinance 3292-24 to allow for mail in referendum on leaf blowing in the event that the general city election to be held on March 12, 2025 is not needed for the election of commissioners. | |

14. City Commission Reports

15. Summary of Meeting Actions

16. Adjournment