



City Commission Regular Meeting Minutes

October 23, 2024 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Kris Cruzada and Todd Weaver; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

Absent

Commissioner Craig Russell

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:30 p.m.

2. Invocation - Father Stuart Shelby, All Saints Episcopal Church

3. Pledge of Allegiance

4. Approval of Agenda

Motion made by Commissioner Sullivan to approve the agenda, seconded by Commissioner Cruzada. Motion unanimously with a 4-0 vote. Commissioner Russell was absent.

5. Mayor's Report

Mayor DeCiccio reported the following:

- The City of Orlando signed the agreement for the extension/expansion of the CRA and will be on the Orange County Commission agenda next week.
- A grant was received for two new police officers.
- Received positive press commending City Manager Randy Knight for his work on the purchase of the electric utility, thanking the staff for paving of Glenridge Way and their support of the 50 Plus Resource Expo at the Community Center.
- Early voting has begun at the Library.
- The city signed a lease for parking at the corner of New England and Knowles for November and December.

- a. Proclamation for Orange County Week of the Family

Mayor DeCiccio read and presented the proclamation to Orange County Week of the Family Secretary Susanne Zeinfeld who spoke about the importance of families and thanked the city for the Proclamation.

6. City Manager's Report

a. Arts & Culture Alliance update & the upcoming 2025 Arts Weekend

Director of Communications Clarissa Howard gave a presentation on the Arts and Culture Alliance efforts and events and recognized Alliance members and staff members. Senior Advisor of Arts and Culture Anda Lucia Ariel spoke about Alliance programs and events for the 2025 Arts Weekend from February 20-23, 2025.

Mr. Knight reported on the following:

- Debris clean-up, with completion of the first pass by tomorrow.
- Rules for solicitation and campaign signs at polling places. Staff are addressing complaints about signs at the Library which is an early voting site.
- Work session tomorrow on basin studies.

7. City Attorney's Report

8. Non-Action Items

9. Public Comments | Heard after Commission Comments

Gigi Papa, 1440 Hibiscus Avenue, spoke about negative articles about candidates.

Debbie Glaser, 1219 Arlington Place, provided the history the Winter Park Benefit Shop and opposed the loss of the Benefit Shop. She asked that the city honor its 1972 lease and provide an alternate location.

Lee Glaser, 1219 Arlington Place, emphasized points made by Mrs. Glaser and said he feels the city erred in its execution of the 2015 lease.

Mayor DeCiccio asked Mr. Ardaman to research the lease agreements.

10. Consent Agenda

a. Approve the following piggyback contracts:

1. Chuck Robinson Concrete & Bobcat, Inc. - Seminole County Contract #RFP-604273-22/LNF - Aquatic Maintenance Services and Dredging; for services during the term of the agreement through May 30, 2025; Amount: \$300,000
2. Stuart C. Irby Co. - OUC Contract #4670 OQ - Padmount Switchgears; for goods during the term of the agreement through December 31, 2024; Amount: \$1,100,000
3. Gresco Utility Supply Inc. - City of Ocala Contract #ELE/190961 - Transformer Supply and Delivery Services; for goods on an as-needed basis during the term of the agreement through March 2, 2025; Amount: \$180,000
4. Environmental Products Group, Inc. - Sourcewell Contract #120721-EVS - Sewer inspection and Maintenance Equipment; for goods & services on an as-needed basis during the term of the agreement through January 17, 2026; Amount: \$350,000

5. CDW Government - NJPA Contract #100614 - Cisco ELA Coverage - Renewal; for services during the term of the agreement through October 13, 2029; Amount: \$455,000 (Correction of scrivener's error: contract is Sourcewell Contract #081419-CDW)
- b. Approve the following contracts:
 1. RFQ7-23 - Pond & Company, Inc. - Geotechnical & Environmental Consulting Services; Task Order for Mead Gardens Boardwalk Project; Amount: \$40,167
 2. FY25-12 - Cigna Health and Life Insurance Co. - Medical Insurance Stop Loss & Administration; for services during the term of the agreement through October 1, 2025; Amount: \$1,420,000
- c. Approve of the following purchase:
 1. Symbiont Service Corporation - GeoThermal Pool Heater at the Community Center; Amount: \$160,876
- d. FY25 Budget Amendment - COPS Grant

There were no public comments. **Motion made by Commissioner Weaver to approve the Consent Agenda, seconded by Commissioner Cruzada. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.**

11. Action Items Requiring Discussion

- a. City Manager's Annual Evaluation

There were no public comments. **Motion made by Mayor DeCiccio to approve a 3.5% pay increase, seconded by Commissioner Weaver. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.**

12. Public Hearings: Quasi-Judicial Matters

- a. Request of Benjamin Partners, LTD for:
 - An Ordinance amending Chapter 58 "Land Development Code" Article I, "Comprehensive Plan" and the Future Land Use Map so as to change the Low Density Residential Future Land Use designation to an Orange County Planned Development Future Land Use designation on the property located at 1251 Lewis Drive, more particularly described herein, providing for severability, conflicts and an effective date. (1st Reading)
 - An Ordinance amending Chapter 58 "Land Development Code" Article III, "Zoning" and the official Zoning Map so as to change Low Density Residential (R-2) District Zoning to Orange County Planned Development (OC PD) District Zoning on the property located at 1251 Lewis Drive, more particularly described herein, providing for severability, conflicts and an effective date. (1st Reading)

Attorney Ardaman read the ordinances by title. A simultaneous public hearing was held. Director of Planning and Zoning Alison McGillis presented this request to amend the future land use and rezoning and outlined the additional entitlements for maximum residential density and number of units. There were no public comments.

Motion made by Mayor DeCiccio to approve the land use ordinance, seconded by Commissioner Weaver. Upon a roll call vote, Commissioners Sullivan, Cruzada and Weaver and Mayor DeCiccio voted yes. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.

Motion made by Mayor DeCiccio to approve the zoning ordinance, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Cruzada and Weaver and Mayor DeCiccio voted yes. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.

13. Public Hearings: Non Quasi-Judicial Matters

- a. RESOLUTION 2291-24 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 1500 SUNSET DRIVE, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. City Planning Consultant Jeff Briggs presented the request and renovation plans.

Motion made by Commissioner Weaver to approve the resolution, seconded by Mayor DeCiccio.

Commissioner Sullivan said he feels this is being requested to gain different setbacks that are allowed with historical designation. Mr. Briggs spoke about the city's recognition of mid-Century modern architecture and said the Historic Preservation Board sees this as a way to preserve the size and character of homes in the neighborhood. There were no public comments.

Upon a roll call vote, Commissioners Cruzada and Weaver and Mayor DeCiccio voted yes. Commissioner Sullivan voted no. Motion carried by a 3-1 vote. Commissioner Russell was absent.

- b. Ordinance authorizing the sale of the East 20 feet of 1530 Drum Street. (1st Reading)

Attorney Ardaman read the ordinance by title. Mr. Briggs presented the request to sell a portion of Drum Street to the adjacent property owner. He showed the plans to landscape the area and the remaining 75 feet of the city-owned lot, which will be maintained by the property owner. There were no public comments.

Motion made by Commissioner Sullivan to approve the ordinance, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Cruzada and Weaver and Mayor DeCiccio voted yes. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.

- c. RESOLUTION 2292-24 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, ADOPTING THE FOURTH AMENDMENT TO THE AMENDED AND RESTATED DEVELOPMENT ORDER FOR THE RAVAUADGE DEVELOPMENT AS ORIGINALLY ADOPTED ON NOVEMBER 10, 2014, PROVIDING FOR, CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

Attorney Ardaman read the resolution by title. Director of Planning and Zoning Alison McGillis presented this request which would allow additional residential units with designated units for affordable housing in compliance with the Live Local Act. The Development Review Committee recommended approval with a 50/50 split of affordable housing units resulting in 56 units at or below 120% AMI and 57 units at market rate, entitlements of three units and 9,937 square feet of commercial, and allowing DRC approval of conversion of entitlements from hotel rooms to residential units. There were no public comments.

Motion made by Commissioner Cruzada to approve the resolution, seconded by Commissioner Sullivan. Upon a roll call vote, Commissioners Sullivan, Cruzada and Weaver and Mayor DeCiccio voted yes. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.

d. Ordinance amending adopted FY 24 Budget

Attorney Ardaman read the ordinance by title. There were no public comments.

Motion made by Commissioner Sullivan to approve the ordinance, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Cruzada and Weaver and Mayor DeCiccio voted yes. Motion carried unanimously with a 4-0 vote. Commissioner Russell was absent.

14. Appeal of Denial of Tree Removal Permit

a. 1780 Mizell Ave.

Urban Forestry Superintendent Jorden Hinrichsen gave a presentation on the history of this application for removal of two trees at the rear of this property and the basis for staff's denial of the permit. Staff requested the commission uphold the denial of the tree removal permit.

Bryant Mondor, attorney representing the applicant, 390 N. Orange Avenue, clarified they are appealing the denial of the permit to remove only the on the right facing the rear property line. Ms. Edwards, registered consulting arborist, 805 Grandview Avenue, Altamonte Springs, explained her observations on the health of the trees.

Motion made by Commissioner Weaver to uphold the denial, seconded by Commissioner Sullivan. Motion carried unanimously by a 4-0 vote. Commissioner Russell was absent.

15. City Commission Reports

Commissioner Sullivan –

- Suggested looking at the timing of elections and revising the qualifying period and discuss at a future work session.

Commissioner Cruzada suggested changing the election code to allow digital signatures on reports and documents. Mayor DeCiccio suggested the commission submit proposed changes to staff to discuss in a work session to implement changes after the March 2025 election.

Commissioner Weaver –

- Commended city staff on their efforts on the CRA expansion/extension.

Mayor DeCiccio –

- Addressed commission representation on the Florida League of Cities committees and Tri-County League of Cities. Commissioner Cruzada volunteered to be the voting delegate to Tri County League on December 5th and 6th. Staff will ask Commissioner Russell to be the city's representative on the FLC.

16. Summary of Meeting Actions

- Received report from Mayor DeCiccio on positive feedback on city staff and efforts..
- Presented proclamation for Week of the Family.
- Received presentation on Arts and Culture Alliance.
- Received an update on debris clean up.
- Work Session on basis studies is tomorrow.
- Approved the Consent Agenda.
- Approved City Manager's 3.5% pay increase.
- Approved ordinances amending future land use and rezoning for 1251 Lewis Drive.
- Approved resolution designating 1500 Sunset Drive to the Winter Park Register of Historic Places.
- Approved ordinance on first reading authorizing the sale of a portion of 1530 Drum Street
- Approved resolution amending the Fourth Amendment to the Ravaudage Development Order.
- Approved ordinance on first reading amending FY 24 budget.
- Upheld denial of tree removal permit.
- Staff to follow-up on benefit shop lease.
- Schedule a work session on modernization of the election code for implementation after the 2025 election.
- Commissioner Cruzada assumed representation on the Tri-County League of Cities. Staff to request Commissioner Russell to represent the city on the Florida League of Cities.

17. Adjournment

The meeting adjourned at 5:39 p.m.



Mayor Sheila DeCiccio

ATTEST:



City Clerk Rene Cranis