



City Commission Regular Meeting Minutes

September 11, 2024 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Craig Russell (arrived at 3:41 p.m.), Kris Cruzada and Todd Weaver; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

Absent

Commissioner Marty Sullivan

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:31 p.m. She recognized the anniversary of the events of September 11, 2001 and the impact of lives lost.

2. Invocation - Pastor Greg McClellan, Action Church

3. Pledge of Allegiance - Led by Winter Park Fire Department and Police Department Honor Guard

4. Approval of Agenda

Motion made by Commissioner Cruzada to approve the agenda, seconded by Mayor DeCiccio. The motion carried unanimously by a 3-0 vote.

Commissioner Sullivan was absent and Commissioner Russell was not present for the vote.

5. Mayor's Report

a. Proclamation: National Service Dog Month

Mayor DeCiccio recognized the impact of service dogs during and after the 9/11 attack and on the survivors of the traumatic event. She read a proclamation in honor of National Service Dog Month, September 2024. Bill Gordon of Canine Companions, accepted the proclamation and spoke about its services.

Commissioner Russell arrived at 3:41 p.m.

6. City Manager's Report

- FDOT is hosting a regional workshop on the 2055 Transportation Plan at the Community Center on September 29th from 9:30 to 11:30 a.m.
- FDOT is beginning work next week on Orange Avenue between 17-92 and Clay, which will require lane closures.

7. City Attorney's Report

8. Non-Action Items

9. Public Comments | 5 p.m. or soon thereafter Taken after Item 15

10. Consent Agenda

- a. Approve the minutes of the regular meeting, August 28, 2024.
- b. Approve the following piggyback contracts:
 1. CDW Government - NASPO Contract #AR3227 43220000-NASPO-19-ACS - Data Communication and Product Services - Renewal; for services on an as-needed basis during the term of the agreement through September 30, 2026; Amount: \$100,000
 2. Carr & Collier, Inc. - Seminole County Contract #CC-363-21/RTB - Public Works Minor Construction Projects with Costs Less Than \$2,000,000 - Renewal; for services during the basis of the term of the agreement through August 9, 2025; Amount: \$400,000
- c. Approve the following contracts:
 1. RFQ7-22 - Kimley-Horn & Associates, Inc - Transportation Planning & Engineering Services; Task Order for Stirling Avenue Box Culvert Replacement; Amount: \$198,818
 2. J.E. Krips, Inc. - Brick Laying & Restoration; Amount: \$350,000
- d. Cancel second meetings in November and December due to holidays
- e. Appoint Michelle del Valle as primary member and Randy Knight as alternate member to the South Seminole North Orange County Wastewater Transmission Authority.
- f. Current FY24 Budget Amendments

Motion made by Commissioner Russell to approve the Consent Agenda (with clarification in August 28th minutes, Page 5), seconded by Commissioner Cruzada. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.

11. Action Items Requiring Discussion

- b. West Meadow Addition Request - WP Rotary/De Arco's Family

Director of Parks and Recreation Jason Seeley presented a request from Winter Park Rotary and the De Arcos' family for a tabletop game area adjacent to the West Meadow. Staff recommended a sidewalk connecting Morse Blvd. to the new restroom, security lighting, irrigation and landscaping. Commissioner Cruzada suggested placing them in other playground spaces and asked whether it could be moved to a location that would get more use and provide more interaction, i.e., MLK Park or the library.

Miguel De Arcos, 2061 Versailles Avenue, said depending on the success of this location and successful fundraising efforts, other areas could be added. Materials to decrease maintenance costs will be explored, but additional shading would be beneficial.

There were no public comments. **Motion made by Commissioner Russell to approve the project, seconded by Mayor DeCiccio. (no action taken.)**

After discussion, **motion was made by Commissioner Russell to approve Location A (adjacent to the West Meadow), additional trees and sidewalk connection, seconded by Mayor DeCiccio. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.**

a. Library and Event Center Parking Expansion

Assistant Director of Public Works Don Marcotte presented revised options including parallel parking along Harper, a smaller onsite parking area and parallel and 90-degree parking on Comstock Avenue with underground retention and pavers. Commissioner Weaver asked about the possibility of putting in exfiltration under the parking on Comstock instead of pavers. Mr. Marcotte said that could result in a cost savings. Discussion followed on parking for Options B, D and Comstock. Director of OMB Peter Moore explained that funding would need to be reallocated, and that funding for a parking garage is three years out. Reallocation of CRA funding has to go back to the Community Redevelopment Agency. Mr. Knight said staff could proceed with Options B and D and delay Comstock due to other planned improvements.

Motion made by Commissioner Weaver to move to the CRA (to address funding) the revised on-site parking plan (without demolition of the croquet court and Lake Island Rec Center) and parking on Harper Street and discussion of West Comstock parking in a second phase, seconded by Commissioner Russell. There were no public comments. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.

12. Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

- a. Ordinance - Adopting millage rates for FY 2025 budget (1st reading)
- b. Ordinance - Adopting the FY 2025 budget (1st reading)

Director of OMB Peter Moore summarized the FY 25 budget and reminded the commission of the two requests for organizational support from last meeting. Mayor DeCiccio said the proposed millage rate of 4.0923 remains the same, but results in increased tax revenue due to increased property valuations. The debt service millage rate is 0.2207. A simultaneous public hearing was held. Attorney Ardaman read the ordinances by title.

Commissioner Weaver asked for clarification on the electric utility survey of city Duke Energy customers and energy efficient improvements to city hall. Mr. Moore said staff is obtaining estimates, which he anticipates will require reallocating funds or considering use of reserves or contingency funds. Director of Electric Utility Jamie England said staff is working on identifying those customers but believes Duke will not sell those customers due to a territorial agreement with the Public Service Commission. Mr. Knight noted the city's intent to work with its lobbyist to determine options, if any. He expressed concern that a survey could set unrealistic expectations of residents.

Discussion followed on the previous survey and setting expectations through education Consensus to conduct the survey and an educational campaign.

Commissioner Cruzada asked about funding of organizational support requests. Mr. Moore said while there is no policy, the city's practice is not to fund more than 50% of an organization's operational budget. After discussion on the policy and requests of Men of Integrity and Winter Park Institute, the consensus was to allocate \$25k to Winter Park Institute and \$18k to Men of Integrity.

Motion made by Commissioner Weaver to approve the millage rate ordinance, seconded by Mayor DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.**

Motion made by Commissioner Weaver to approve the FY 25 budget ordinance, seconded by Mayor DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.**

13. Public Hearings: Quasi-Judicial Matters

14. Public Hearings: Non Quasi-Judicial Matters

- a. Ordinance 3312-24 - Amending Chapter 59 of the city Code of Ordinances related to Multi-Modal Transportation Impact Fees. (2nd Reading)

Attorney Ardaman read the ordinance by title. There were no public comments.

Motion made by Commissioner Weaver to adopt Ordinance 3312-24, seconded by Mayor DeCiccio. Upon a roll call vote, Commissioners Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 4-0 vote. Commissioner Sullivan was absent.

- b. Resolution 2290-24 - Amending ballot title for the March 25 referendum on repeal of ordinance banning internal combustion leaf blowers.

Attorney Ardaman read the resolution by title. There were no public comments.

Motion made by Commissioner Cruzada to adopt Resolution 2290-24, seconded by Commissioner Russell. Upon a roll call vote, Commissioners Russell and Cruzada and Mayor DeCiccio voted yes. Commissioner Weaver voted no. The motion carried by a 3-1 vote. Commissioner Sullivan was absent.

15. City Commission Reports

Commissioner Russell -

- Asked for consensus to continue to work with staff to develop of a youth advisory board. Winter Park High School student. Daniel Isaac thanked the city for working

with them and expressed a willingness to discuss and implement a board/program. The consensus was to schedule an introductory meeting with staff and interested students and develop a plan to move forward.

Commissioner Cruzada -

- Spoke about excessive rainfall and flooding near Golfside Villas and WP-18 fairways and asked that sandbags be made available for residents. Mr. Marcotte said he met with residents and staff is working on improvements. Mayor DeCiccio suggested publishing the availability of sandbags.

Commissioner Weaver -

- Asked for an update on DarkSky® street lighting. Director of Electric Utilities Jamie England said they are currently in two locations with DarkSky - Lake Knowles and Lake Wilbar. He spoke about the design of globes which fit on current posts with plans to replace those on Park Avenue.
- Reported the appointment of Dr. Owen Beitsch to EDAB and David Cordle to Code Compliance Board.

Mayor DeCiccio -

- Suggested conducting a survey of Farmers Market vendors and visitors about moving the market back to the Farmers Market. Agreed by consensus to begin an in-person survey beginning in October.

A recess was held from 4:41 to 5:00 p.m.

16. Public Comments | 5 p.m. or soon thereafter

Gigi Papa, 1440 Hibiscus Avenue, asked that the public be allowed to speak on any agenda item both in person and virtually and urged the commission to make decisions in the best interest of taxpaying residents.

John Hursh, 628 Dunblane Drive, spoke about decreasing quality of resident lawns and sidewalk maintenance and the increase in rental properties and parking of commercial vehicles in his neighborhood. Staff will work with Mr. Hursh to address his concerns.

17. Summary of Meeting Actions

- Remembrance of 9/11.
- Proclamation for National Service Dog Month.
- Approved the Consent Agenda.
- Approved Options B and D for additional parking at the Library and Events Center.
- Approved the game tables for the Rotary and De Arcos family.
- Adopted the millage and budget ordinances with amendments to fund two additional non-profit organizations.
- Adopted the ordinance on Multi-Modal Transportation Impact Fees.
- Adopted the resolution amending the ballot title for the March 25 referendum.
- Staff to conduct a survey of Farmers Market vendors and visitors.

- Conduct an educational campaign and survey of Duke Electric customers in Winter Park for purposes of taking it to the Public Service Commission.
- Distribute sandbags to residents on Friday morning at WP-18.

18. Adjournment

The meeting was adjourned at 5:39 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis