



City Commission Regular Meeting

Agenda

September 25, 2024 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Dr. Harold Dorrell Briscoe, Dean of Religious and Spiritual Life, Rollins College**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Mayor's Report**
 - a. Proclamation for National Drive Electric Week 5 minutes
- 6. City Manager's Report**
- 7. City Attorney's Report**
- 8. Non-Action Items**
 - a. Vulnerability Assessment Presentation 20 minutes
- 9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 10. Consent Agenda**
 - a. Approve the minutes of the regular meeting, September 11, 2024 1 minute
 - b. Approve the minutes of the work session, September 12, 2024 1 minute
 - c. Approve the following piggyback contracts: 1 minute
 1. Dataprose - City of Georgetown Contract #22-0024-GS - Utility Bill Printing & Distribution Services - Renewal; for services as needed during the term of the agreement through September 30, 2025; Amount: \$250,000
 2. Hach Co. - GSA Contract #GS-07F-9134S - Laboratory Equipment; for goods on an as-needed basis during the term of the agreement through January 31, 2026; Amount: \$125,000
 3. Amazon.com Services LLC - OMNIA Partners Contract #MA3457 - Online Marketplace; for goods on as-needed basis during the term of the agreement through May 5, 2025; Amount: \$300,000
 - d. Approve the following contracts: 1 minute

1. FY23-53 - PNC Equipment Finance LLC - Golf Cart Lease Agreement - Renewal; for services needed during the term of the agreement through September 25, 2025; Amount: \$100,000
2. FY13-2 - Deyoung Law Firm, P.A. - Legal Services for WPPD - Renewal; for services on an as-needed basis during the term of the agreement through September 30, 2025; Amount: \$83,868.75

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| e. | Accept the election of Kevin Powers as Fire Department employee representative on the Civil Service Board. | 1 minute |
| f. | Approve HIDTA Grant Pass-through Funding for FY 2025 in the amount of \$107,201. | 1 minute |
| | 1. HIDTA Purchase Orders | |
| g. | Approve the following purchase: | 1 minute |
| | 1. ABM Industries Group, LLC - Janitorial Services & Equipment; Amount: \$550,000 | |

11. Action Items Requiring Discussion

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| a. | Blue Dolphins Swim Club Agreement for Construction of Competition Pool | 30 minutes |
| b. | SR426 Coalition Project – Median Treatments for Maintenance by the City of Winter Park | 10 minutes |

12. Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

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| a. | Ordinance 3313-24 - Adopting millage rates for FY 2025 budget (2nd reading) | 5 minutes |
| b. | Ordinance 3314-24 - Adopting the FY 2025 budget (2nd reading) | 10 minutes |

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

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| a. | Request of MEI Partners, LLC for Conditional Use approval to construct a 21,750 square foot expansion for vehicle service and parking deck for the Fields BMW dealership at 963 N. Wymore Rd, zoned Commercial (C-3). | 10 minutes |
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14. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- | agenda | estimated time |
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| a. Fee Schedule to be Effective October 1, 2024 | 10 minutes |
| b. Request of the City of Winter Park for an Ordinance amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-72 Office (O-1) District to revise the criteria for conditional uses for restaurants, cafes, coffee shops and other food establishments. (1st Reading) | 15 minutes |
| c. Request of the City of Winter Park for an Ordinance Amending Chapter 58 "Land Development Code", Article III, "Zoning Regulations" Subsection 58-86 "Off-Street Parking and Loading Regulations" so as to modify the multi-family residential, retail, office and restaurant parking regulations within the city. (1st Reading) | 15 minutes |
| d. This public hearing must be heard after 5:00 p.m.
Request of the City of Winter Park for: | 30 minutes |
| <ul style="list-style-type: none"> • An Ordinance Amending Chapter 58 "Land Development Code" Article III, "Zoning" And Article VI, "Subdivision and Lot Consolidation Regulations" to adopt new regulations and development standards, necessary to implement the City of Winter Park, Comprehensive Plan, Goals, Objectives and Policies Document, dated February 14, 2024. (1st Reading) • An Ordinance Amending Chapter 102 "Utilities" of the Code of Ordinances to establish annexation requirements for the provision of city sanitary sewer service as necessary to implement the City of Winter Park, Comprehensive Plan, Goals, Objectives and Policies Document, dated February 14, 2024. (1st Reading) • An Ordinance Amending Chapter 2 "Administration", Article VIII, "Affordable and Workforce Housing" of the Code of Ordinances to amend provisions regarding the housing linkage fee as necessary to implement The City of Winter Park, Comprehensive Plan, Goals, Objectives and Policies document, dated February 14, 2024. (1st Reading) • An Agreement to provide for vesting of rights for properties zoned R-4, under the 2017 Comprehensive Plan. | |
| e. Request of the City of Winter Park for an Ordinance of the City of Winter Park, Florida amending Article V, Divisions 6 and 8 of Chapter 58 of the Land Development Code concerning tree preservation and protection and landscape regulations; providing Urban Forestry, Tree, and Landscape regulations, requirements, permit and mitigation procedures, and setting forth related fees and penalties; clarifying and amending the authority of the Urban Forestry Division and other city departments; providing supplemental compliance methods ensuring | 30 minutes |

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| | observance of tree and landscape regulation, replacement, mitigation, maintenance, and best pruning and planting practices. (1st Reading) | |
| f. | An ordinance amending Chapter 62, "Offenses and Miscellaneous Provisions" of the Code of Ordinances by creating Section 62-80 "Trespass Warnings on Public Property." (1st Reading) | 5 minutes |
| g. | An ordinance amending Chapter 62, "Offenses and Miscellaneous Provisions," of Article VII "Public Order Offenses" by adding new sections to provide for additional standards in public parks. (1st Reading) | 5 minutes |

15. City Commission Reports**16. Summary of Meeting Actions****17. Adjournment**