



City Commission Regular Meeting

Agenda

September 11, 2024 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Pastor Greg McClellan, Action Church**
- 3. Pledge of Allegiance - Led by Winter Park Fire Department and Police Department Honor Guard**
- 4. Approval of Agenda**
- 5. Mayor's Report**
 - a. Proclamation: National Service Dog Month 5 minutes
- 6. City Manager's Report**
- 7. City Attorney's Report**
- 8. Non-Action Items**
- 9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)
- 10. Consent Agenda**
 - a. Approve the minutes of the regular meeting, August 28, 2024. 1 minute
 - b. Approve the following piggyback contracts: 1 minute
 1. CDW Government - NASPO Contract #AR3227 43220000-NASPO-19-ACS - Data Communication and Product Services - Renewal; for services on an as-needed basis during the term of the agreement through September 30, 2026; Amount: \$100,000
 2. Carr & Collier, Inc. - Seminole County Contract #CC-363-21/RTB - Public Works Minor Construction Projects with Costs Less Than \$2,000,000 - Renewal; for services during the basis of the term of the agreement through August 9, 2025; Amount: \$400,000
 - c. Approve the following contracts: 1 minute
 1. RFQ7-22 - Kimley-Horn & Associates, Inc - Transportation Planning & Engineering Services; Task Order for Stirling Avenue Box Culvert Replacement; Amount: \$198,818
 2. J.E. Krips, Inc. - Brick Laying & Restoration; Amount: \$350,000

- | | |
|---|----------|
| d. Cancel second meetings in November and December due to holidays | 1 minute |
| e. Appoint Michelle del Valle as primary member and Randy Knight as alternate member to the South Seminole North Orange County Wastewater Transmission Authority. | 1 minute |
| f. Current FY24 Budget Amendments | 1 minute |

11. Action Items Requiring Discussion

- | | |
|--|------------|
| a. Library and Event Center Parking Expansion | 15 minutes |
| b. West Meadow Addition Request - WP Rotary/De Arco's Family | 30 minutes |

12. Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

- | | |
|--|------------|
| a. Ordinance - Adopting millage rates for FY 2025 budget (1st reading) | 5 minutes |
| b. Ordinance - Adopting the FY 2025 budget (1st reading) | 15 minutes |

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

14. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- | | |
|--|-----------|
| a. Ordinance 3312-24 - Amending Chapter 59 of the city Code of Ordinances related to Multi-Modal Transportation Impact Fees. (2nd Reading) | 5 minutes |
| b. Resolution 2290-24 - Amending ballot title for the March 25 referendum on repeal of ordinance banning internal combustion leaf blowers. | 5 minutes |

15. City Commission Reports

16. Summary of Meeting Actions

17. Adjournment



City Commission

agenda item 5.a

item type

Mayor's Report

meeting date

September 11, 2024

prepared by

Craig O'Neil, Assistant Director of Communications

approved by

Randy Knight, City Manager

subject

Proclamation: National Service Dog Month

motion | recommendation**background**

September is National Service Dog Month and representatives from Canine Companions will attend with service dogs to receive the proclamation.

alternatives | other considerations**fiscal impact****attachments**

None

**item type**

Consent Agenda

meeting date

September 11, 2024

prepared by**approved by**

Randy Knight, City Manager

subject

Approve the minutes of the regular meeting, August 28, 2024.

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. CC-min-2024-08-28 Draft



City Commission Regular Meeting Minutes

August 28, 2024 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Craig Russell, Kris Cruzada and Todd Weaver; City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:31 p.m.

2. Invocation - Dr. Harold Briscoe, Dean of Religious and Spiritual Life, Rollins College

3. Pledge of Allegiance

4. Approval of Agenda

Motion made by Commissioner Sullivan to approve the agenda, seconded by Commissioner Russell. The motion carried unanimously by a 5-0 vote.

5. Mayor's Report

a. Proclamation: Florida Lineworker Appreciation Day

Mayor DeCiccio shared a video and read a proclamation declaring August 26, 2024 as Florida Lineworkers' Appreciation Day. Director of Electric Utility Jamie England thanked the city and spoke of the character of the city's lineman.

6. Citizen Budget Comments

7. City Manager's Report

Mayor DeCiccio congratulated Mr. Knight on the city's achieving a AAA bond rating. Mr. Knight expressed pride in the city, commission and strength of the community which contributed toward this achievement.

Mr. Knight advised the location of the lightning shelter on the WP-9 golf course has been selected with construction beginning soon.

8. City Attorney's Report

Mr. Ardaman gave an update on the Orange County Commission's proposed charter amendments regarding rural boundaries and annexations.

9. Non-Action Items

10. Public Comments | Heard after Item 11d.

11. Consent Agenda

- a. Approve the minutes of the regular meeting, August 14, 2024
- b. Approve the following formal solicitations:
 1. Vision Urban, LLC - RFQ20-24 - Urban Design Advisor; Amount: \$80,000
- c. Approve the following piggyback contracts:
 1. Odyssey Manufacturing Company - Bay County Contract #22-72 - Liquid Sodium Hypochlorite - Renewal; for goods on an as-needed basis during the term of the agreement through September 30, 2025; Amount: \$450,000
 2. Core & Main, LP - City of St. Petersburg Blanket Purchasing Agreement #226457 - Water & Wastewater Supplies; for goods on an as-needed basis during the term of the agreement through September 30, 2024; Amount: \$350,000
 3. Fastenal - OMNIA Partners Contract #2018.000208 - Maintenance, Repair, Operations (MRO) Supplies and Related Services; for goods and services on an as-needed basis during the term of the agreement through June 30, 2026; Amount: \$100,000
- d. Approve the following contracts:
 1. Ovation Construction Company, Inc. - RFQ20-23 - Repair and Construction Services for Projects less than \$300,000; for the Winter Park 18 Golf Course Restroom Renovations; Amount: \$225,300
 2. Amendments with Florida Municipality Power Agency (FMPA) for the City's solar power.

There were no public comments. **Motion made by Commissioner Sullivan to approve the Consent Agenda, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.**

12. Action Items Requiring Discussion

- a. Public Facing EV Charging Station Fees & Usage Restrictions

Integrated Resources Program Manager Lisa Vedder gave a presentation on EV charging stations and usage. To address overuse of free charging stations, the Utilities Advisory Board recommended a connection rate of \$1 per 20 minutes of connected time with an additional charge of \$10 per hour fee after being connected for three hours and parking restrictions of three hours and no unconnected or overnight parking effective October 1st.

Denise Gillespie, 1608 Hibiscus Avenue, commended staff for their work. She questioned the implementation of charging stations without receiving revenue from usage and expressed concern about the ongoing costs and liability in case of fire.

Motion made by Commissioner Weaver to approve as recommended, seconded by Commissioner Russell. The motion carried unanimously by a 5-0 vote.

b. Library and Event Center Parking Expansion

Assistant Director of Public Works Don Marcotte reviewed options for on-street parking and asphalt parking lot that requires demolition of the Lake Island Building.

Commissioner Weaver suggested on-street parking along Harper up to Comstock and on the south side of Comstock. After discussion on options, consensus was to continue to the next meeting for additional information and cost of on-street parking on Harper and Comstock.

c. Library and Event Center Stairway Addition

Director of Public Works Charles Ramdatt reviewed the proposal to add stairs directly behind the Library for easier access to the Events Center from the parking lot.

Motion made by Commissioner Sullivan to approve moving forward as recommended, seconded by Commissioner Cruzada. The motion carried unanimously by a 5-0 vote.

d. Commission Budget Suggestions and Capital Update

Director of Office of Management and Budget Peter Moore reviewed state revenue estimates. Commissioner Weaver suggested surveys of Duke and OUC customers' willingness to move to Winter Park Electric Utility, energy-saving upgrades to city hall, and funding for employee relocation during city hall renovations. Mr. Moore reported on planned renovations and those projects that are in the facilities maintenance budget. Staff will research and provide additional information on larger budget items.

Mayor DeCiccio recommended allocating \$25k of organizational funding to Winter Park Institute. Commissioner Russell supported funding the request of Men of Integrity. Discussion was held on the need for a policy for organizational funding. Consensus was to schedule a work session on an organizational funding policy in advance of the FY 26 budget process and to continue consideration of requests to the next meeting.

10. Public Comments | None

A recess was held from 5:00 to 5:12 p.m.

13. Public Hearings: Quasi-Judicial Matters

- a. Request of Rollins College for Conditional Use and Special Permit approval to build a 45,842 square foot, two and three story, faculty & staff housing building of 30 units.

City Planning Consultant Jeff Briggs reviewed the revised plans for a faculty and staff housing development, noting differences from prior plans. He reviewed the conditions outlined in the Community Benefit Agreement and the recommendation of the Planning and Zoning Board that if Rollins obtains exemption from ad valorem taxes, they would

make a payment in lieu of taxes (PILOT) of the full city millage rate (operating and debt service) and also pay stormwater fees. Rollins has proposed a PILOT of 2 mills to offset the cost of emergency services for the project.

Rollins College President Grant Cornwell said he believes their team has accommodated concerns in terms of size and architecture. He expressed a willingness to negotiate PILOT in order to move forward.

Becky Wilson, attorney for the applicant, reviewed the history of prior proposals and the current plans. Among other provisions of the Community Benefit Agreement, they have agreed to dedicate a five-foot easement to provide on-street parking on Welbourne Avenue and prohibit graduate or undergraduate housing or classroom space. She reviewed a comparison between market rents and proposed rent. She explained state regulations on property taxes and exemptions and Rollins' intent to apply for tax exemption. They are willing to enter into a PILOT agreement to pay 2 mills if Rollins' request for tax exemption is approved, and after final Certificate of Occupancy, will verify rental rates to the city annually. Under the CBA, they have agreed to the CBA conditions of a 5-year commitment for faculty/staff housing, landscape plan with no drainage swales along Welbourne, construction plans to indicate a laydown yard (not on Welbourne), minimum six month lease and allow only plants and patio furniture on patios and balconies, solar on roof, and coordination with the city for undergrounding power lines along Welbourne. In addition, they agree that any change to the agreement would go through the same process as an amendment to the conditional use permit

At the request of Mayor DeCiccio, Mrs. Wilson agreed to additional provisions in the CBA: units not rented by Rollins' faculty or staff would be opened up for rent by city staff, to provide architectural enhancements to windows on the front and that the agreement would be recorded.

Commissioner Sullivan supported the city's cooperation with Rollins to provide attainable housing. He said exceptions to building codes (units, building height, parking) could set a precedent and that community benefits must counterbalance these exceptions. He suggested the CBA require that Rollins provide an annual report specifying lease rates for all units and the median and average rent, which must be at least 10% below workforce rental housing rates as defined in the city code. He suggested the PILOT reflect the community benefit of below market rates, and balance community service costs beyond police and fire to other services, i.e. library, schools and parks. He reviewed the calculation of millage rates and suggested a PILOT to make the city whole in terms of tax revenue.

Mrs. Wilson said they cannot agree to those requests separately since limiting rental rates and paying more taxes are inter-related. She addressed comments regarding calculation of millage rates and in-depth discussion followed on millage rates for other agencies or services, i.e. Orange County, schools, library., CRA tax increment financing, stormwater fee collection. Commissioner Sullivan said he feels 2 mills is insufficient to cover city services and supported Planning and Zoning Board's recommendation for PILOT equal to the city millage rate.

Commissioner Sullivan asked for guarantee on rent caps. President Cornwell said they will not charge higher rents because staff can't afford market rent and their intent is to provide a benefit, not to make a profit. Mrs. Wilson said the CBA contains a provision to provide annual data to the City.

Commissioner Weaver spoke about qualifications for workforce or affordable housing. Ms. Wilson said rents are below the requirements for workforce housing in the Comp Plan. Commissioner Weaver addressed parking shortages and requirements, stormwater retention and requirements. The applicant confirmed that stormwater plan exceeds minimum requirements. Commissioner Weaver opposed the proposed PILOT.

Mayor DeCiccio thanked Rollins for addressing concerns and acceptance of additional provisions in the CBA and offer of PILOT, with the amount to be determined.

The following spoke in support of the project citing the benefits of workforce housing:

Ashley Kistler, 520 Fitzwalter Drive, Rollins College Dean of College of Liberal Arts
Dr. Richard Lewin, 1360 Chestnut Avenue
Mai Han Harrington, 871 Mayfield Avenue
Carroll Goggin, 3774 Kinsley Place

Michael Dick, 100 S. Virginia Avenue, urged the commission to adopt the Planning & Zoning recommendations and thanked Rollins for their consideration of Douglas Grand residents' concerns.

Denise Gillespie, 1608 Hibiscus Avenue opposed this request as she feels this does not provide a community benefit and because of the loss of tax revenue.

After further discussion on the PILOT, Mrs. Wilson, on behalf of Rollins, agreed to 4.3 mills if there are no other changes to the project as presented and agreed to.

Motion made by Commissioner Sullivan to approve the conditional use request with the recommendations of the Planning and Zoning Board, and the provisions agreed to by the applicant including a PILOT of 4.3 mills, seconded by Mayor DeCiccio. Upon a roll call vote, Commissioners Sullivan, Russell and Cruzada and Mayor DeCiccio voted yes and Commissioner Weaver voted no. The motion carried by a 4-1 vote.

- b. Request of DI Partners LLLP for: Conditional Use approval to construct 26,210 square feet of one-story retail and restaurant space on the properties at 805, 801, 771 W. Fairbanks Avenue and 555 S. Capen Avenue, with vested Commercial (C-3) zoning together with a Community Benefit Agreement that includes transportation, storm water retention and flood control improvements.

Mr. Briggs reviewed the request for a proposed retail and restaurant development and community benefit agreement that includes stormwater retention, donation of land along the north side of Fairbanks Avenue for a future left-turn lane south on Denning, and two-feet on the south part of the larger Holler property in exchange for a credit on future transportation impact fees as provided for in the Community Benefit Agreement.

There were no public comments. **Motion made by Commissioner Weaver to approve the conditional use request as recommended and the condition that the applicant landscape and maintain the 10-foot land donation on the north side of W. Fairbanks until turn lane traffic improvement project can be implemented, seconded by Commissioner Russell. Upon a roll call vote, Commissioners Sullivan, Russell, Cruzada and Weaver and Mayor DeCiccio vote yes. The motion carried unanimously by a 5-0 vote.**

- c. Request of the City of Winter Park for:
- ORDINANCE 3310-24 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO CHANGE FROM MULTI-FAMILY (HIGH DENSITY R-4) DISTRICT ZONING TO PUBLIC AND QUASI-PUBLIC (PQP) DISTRICT ZONING ON THE FORMER WINTER PARK LIBRARY PROPERTY AT 460 E. NEW ENGLND AVENUE, MORE PARTICULARLY DESCRIBED HEREIN. (2nd Reading)
 - ORDINANCE 3311-24 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" SECTION 58-79 "PUBLIC AND QUASI-PUBLIC (PQP) DISTRICT", TO ADD A NEW PERMITTED USE FOR PERFORMANCE ART VENUES TOGETHER WITH ANCILLARY GALLERY, EDUCATIONAL, REHEARSAL, RECORDING STUDIOS AND OFFICES TO SUPPORT THESE FUNCTIONS, WITHIN A CITY-OWNED BUILDING, PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE. (2nd Reading)

Attorney Ardaman read the ordinances by title. There were no public comments.

Motion made by Commissioner Cruzada to adopt both ordinances, seconded by Commissioner Weaver.

Upon a roll call vote to adopt Ordinance 3310-24, Commissioners Sullivan, Russell, Cruzada and Weaver voted yes. Mayor DeCiccio voted no. The motion carried unanimously with a 4-1 vote.

Upon a roll call vote to adopt Ordinance 3311-24, Commissioners Sullivan, Russell, Cruzada and Weaver voted yes. Mayor DeCiccio voted no. The motion carried unanimously with a 4-1 vote.

14. Public Hearings: Non Quasi-Judicial Matters

- a. Ratification of Resolution 2288-24 Enacting Opt-Out for Live Local Act Property Tax Exemption

Attorney Ardaman read the resolution by title. There were no public comments.

Motion made by Commissioner Weaver to ratify the resolution, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan,

Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

- b. Request of the City of Winter Park for an Ordinance amending Chapter 59 of the city Code of Ordinances related to Multi-Modal Transportation Impact Fees. (1st Reading) **Tabled from August 14, 2024.**

Attorney Ardaman read the ordinance by title. There were no public comments.

Motion made by Commissioner Russell to approve the ordinance, seconded by Commissioner Sullivan. Upon a roll call vote, Commissioners Sullivan, Russell, Cruzada and Weaver and Mayor DeCiccio voted yes. The motion carried unanimously by a 5-0 vote.

15. City Commission Reports

Commissioner Weaver -

- Coffee talk is September 5th

Commissioner Cruzada –

- Coffee talk is October 3rd

Commissioner Russell

- Thanked city staff for their assistance in distributing backpacks to over 150 students.
- Paid respects to the families of former Commissioner Pam Peters' and Bob Miller who passed away recently.

Mayor DeCiccio-

- Received an e-mail from a WPHS student to establish a youth council and asked for research on establishing a youth council. Consensus was for staff to work with the school on a program.

16. Summary of Meeting Actions

- City received the AAA bond rating.
- Location of lightning shelter at WP-9 has been selected.
- City Attorney reported on proposed charter amendments on rural area and annexations.
- Approved the Consent Agenda
- Approved EV charging station fees and usage restrictions
Staff to look at alternates for on-street parking on Harper and Comstock for next meeting
- Approved addition of a stairway at the Library and Events Center.
- Received recommendations on capital improvements and consider policy for requests for organizational support for FY 26 budget.
- Place two funding requests received on next commission agenda.
- Approved Rollins College Conditional Use request.
- Approved DI Partners Conditional Use request.

- Approved ordinances rezoning old library property and ordinance amending conditional use language.
- Ratified resolution on opt-out provision for Live Local Act.
- Approved ordinance amending multi-modal transportation impact fee provisions
- Staff to explore youth council program

17. Adjournment

The meeting was adjourned at 7:45 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis



City Commission

agenda item 10.b

item type

Consent Agenda

meeting date

September 11, 2024

prepared by**approved by****subject**

Approve the following piggyback contracts:

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



City Commission

agenda item 10.b.1

item type

Consent Agenda

meeting date

September 11, 2024

prepared by

Rebecca Watt, Procurement Agent

approved by

Randy Knight, City Manager

subject

1. CDW Government - NASPO Contract #AR3227 43220000-NASPO-19-ACS - Data Communication and Product Services - Renewal; for services on an as-needed basis during the term of the agreement through September 30, 2026; Amount: \$100,000
2. Carr & Collier, Inc. - Seminole County Contract #CC-363-21/RTB - Public Works Minor Construction Projects with Costs Less Than \$2,000,000 - Renewal; for services during the basis of the term of the agreement through August 9, 2025; Amount: \$400,000

motion | recommendation

Commission approve items as presented and authorize Mayor to execute.

background

1. The Cooperative Purchasing Agency (NASPO) issued a formal solicitation to award this contract in FY20.
2. The Originating Agency (Seminole County) issued a formal solicitation to award this contract in FY21. Public Works Department has various projects scheduled with this vendor during the duration of the renewal term.

alternatives | other considerations

N/A

fiscal impact

Total expenditures included in the following approved budgets:

1. General Funds
2. Stormwater Capital Projects Fund

attachments

None



City Commission

agenda item 10.c

item type

Consent Agenda

meeting date

September 11, 2024

prepared by**approved by****subject**

Approve the following contracts:

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

None



City Commission

agenda item 10.c.1

item type

Consent Agenda

meeting date

September 11, 2024

prepared by

Rebecca Watt, Procurement Agent

approved by

Randy Knight, City Manager

subject

1. RFQ7-22 - Kimley-Horn & Associates, Inc - Transportation Planning & Engineering Services; Task Order for Stirling Avenue Box Culvert Replacement; Amount: \$198,818
2. J.E. Krips, Inc. - Brick Laying & Restoration; Amount: \$350,000

motion | recommendation

Commission approve items as presented and authorize Mayor to execute.

background

1. This task order is to provide design services for the removal and replacement of the Stirling Avenue box culvert east of Lakeview Drive.
2. Staff seeking authorization to waive the procurement process and enter into a formal agreement.

alternatives | other considerations

N/A

fiscal impact

Total expenditures included in the following approved budgets:

1. Stormwater Capital Projects Fund
2. General Fund

attachments

None

**item type**

Consent Agenda

meeting date

September 11, 2024

prepared by**approved by**

Randy Knight, City Manager

subject

Cancel second meetings in November and December due to holidays

motion | recommendation**background**

The following meetings are proposed to be canceled due to the Thanksgiving and Christmas holidays:

November 27 Regular meeting

November 28 Work Session

December 25 Regular meeting

December 26 Work Session

alternatives | other considerations**fiscal impact****attachments**

None

**item type**

Consent Agenda

meeting date

September 11, 2024

prepared by

Randy Knight, City Manager

approved by

Randy Knight, City Manager

subject

Appoint Michelle del Valle as primary member and Randy Knight as alternate member to the South Seminole North Orange County Wastewater Transmission Authority.

motion | recommendation

Appoint Michelle del Valle as primary member and Randy Knight as alternate member to the South Seminole North Orange County Wastewater Transmission Authority (SSNOCWTA).

background

SSNOCWTA is a governmental special district established by the legislature in the 1970s to facilitate the transmission of wastewater from its member entities to the regional sewage treatment plant (Iron Bridge). The SSNOCWTA member entities are Winter Park, Maitland, Casselberry and Seminole County. Under the enabling act creating SSNOCWTA, each member entity has a primary and an alternate appointee that serves as the governing board. The position is unpaid.

For the past 17 years, City Manager Randy Knight has served as the primary member representing Winter Park. Assistant City Manager Michelle del Valle has served as the alternate member for the past 2 years. One of the "to-do" items in our succession plan for city manager is for Ms. del Valle to take over the role as Winter Park's primary member of the Authority.

If approved by the City Commission, these appointments would be effective immediately.

alternatives | other considerations

The Commission has the flexibility to appoint any city employee, city commissioner or resident of the City to either the primary or alternate position.

fiscal impact

None.

attachments

None

**item type**

Consent Agenda

meeting date

September 11, 2024

prepared by

Peter Moore, Director of Office of Management and Budget

approved by

Randy Knight, City Manager

subject

Current FY24 Budget Amendments

motion | recommendation

Approve the Amendments to the FY24 Budget as Attached

background

The City Commission is required by statute to approve any budget amendments that alter the total amount budgeted for any fund or when funds are transferred between different fund types. Four amendments have come forward for approval:

Police Special Detail: Annually, this is budgeted as a wash, but this covers the cost of officers that provide special detail for 3rd party requests. The city gets a portion of the revenues and the officer is paid for the service. Requests for special duty were unusually high and this amendment will right-size the budget.

Tennis: The performance of the Tennis Center has been strong this year and this amendment accounts for some of the higher costs of providing the service.

Transport Fees: Transport volume has been high this year and this amendment will account for those increased revenues and costs.

Fleet Charges: Estimates for maintenance and parts are performed based on past year averages. This year's maintenance costs were higher than in past years and this amendment recognizes the volume and right-sizes the budget.

All of these amendments are revenue neutral with expenses off-set by appropriate revenues. These amendments, if approved by the Commission, will become part of the formal FY24 year-end close out process that will adopt all FY24 amendments by formal ordinance. The amendments requested are attached to this item.

alternatives | other considerations

Not approving these amendments will just leave the accounting record in the city's system the same and show larger discrepancies in budget-to-actual reports.

fiscal impact

All items either have offsetting revenues or use restricted funds for purchase.

attachments

1. BA- FY24 Amendments

Exhibit A

Item	Amount	Source Account	Source Acct. Name	Exp. Account	Exp. Acct. Name	Note	Approval Date
Police Special Detail	\$ 364,000	0010342 342101	Police Special Detail - Rev	0014104 515020	PD Special Detail	Estimates are made to be a wash in the budget however revenues and expenses have exceeded estimates and are being accounted for here.	Pending
Tennis Contracted Services	\$ 80,640	0010347 347306	Park- Tennis Contracted Svcs	0016201 534040 0016201 552014 0016201 541015 0016201 514010 0016201 552060	Other Services- Contractual Operating Supplies- Recreation Comm Services- Equipment Charges Overtime Wages Operating Supplies- Janitorial	Revenues and expenses at the courts are higher than originally estimated. This adjustment allocates the budget appropriately to account for revenues received.	Pending
Fire Ambulance Transport Fees	\$ 303,000	0010342 342601 0010342 342602	Ambulance Transport Fees Ambulance Transport- PEMT	0015104 534040 0015103 515030 0015103 514010	Other Services- Contractual Special Pay- Transport Incentive Overtime Wages	Ambulance transports have been elevated in FY24 which has resulted in higher revenues and operating costs. 145K will be allocated to "Other Svcs- Contractual", 26K to "Special Pay- Transport Incentive" and the remaining 132K to "Overtime Wages"	Pending
Fleet Charges	\$ 192,000	5010341 341200 5010341 341201 5013041 341202 5013041 341203 5010341 341204 5010341 341205 5010341 341206 5010341 341207	ISF Charges- Gen Govt ISF Charges- Public Works ISF Charges- PD ISF Charges- FD ISF Charges- Parks ISF Charges- Stormwater ISF Charges- Water ISF Charges- Electric	5013202 552010	Operating Supplies- General	Fleet Revenues will offset spending on Operating Supplies	Pending

**item type**

Action Items Requiring Discussion

meeting date

September 11, 2024

prepared by

Charles Ramdatt, Director of Public Works

approved by

Randy Knight, City Manager

subject

Library and Event Center Parking Expansion

motion | recommendation

Staff recommendation is for options B (revised - estimated \$248k) and D (revised - estimated \$187k), as they would provide a significant increase in available parking that would serve both the Winter Park Library and the Event Center as well as the adjacent athletic fields within MLK Jr. Park. Option B will provide for a smooth asphalt parking and walking surface. There will be no impact to the Lake Island Hall facility or the croquet court. For additional consideration, staff included the West Comstock Avenue permeable pavers parking (revised - estimated \$745k).

background

The new Library and Event Center has been very successful from a patronage perspective. However, with this success, there have been challenges including significant parking demands during the times when the Event Center has large daytime or weekend programming that coincides with the Library operating hours.

As a result of the continued parking challenges, and the anticipation of potential increased park usage with upgrades to the Community playground and MLK Jr. park, the Commission requested that staff provide options to increase parking capacity using the space south of the current Library parking lot.

During the May 8, 2024, City Commission Meeting, several options for additional parking were presented. The Commission voted, 4-1, to proceed with Options B & D. Based on Commissioner comments and later discussions, staff have investigated alternative parking surfaces, including gravel and asphalt for the construction of Option B.

During the August 28, 2024, City Commission Meeting, staff was directed to modify Option B reducing the size to construct only an asphalt surface where the dirt parking lot currently exists. Staff was also directed to modify Option D to increase the parallel parking along Harper Street (see attachments).

alternatives | other considerations

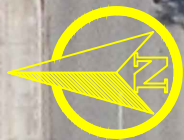
Pursue the no-build option while seeking supplemental parking locations through private/public partnerships.

fiscal impact

See attached LEC Additional Parking Options Summary

attachments

1. Library Parking Expansion - Exhibits B & D
2. Comstock Ave Parking Exhibit
3. LEC Additional Parking Options Summary



MORSE BOULEVARD

HARPER STREET

WINTER PARK
LIBRARY

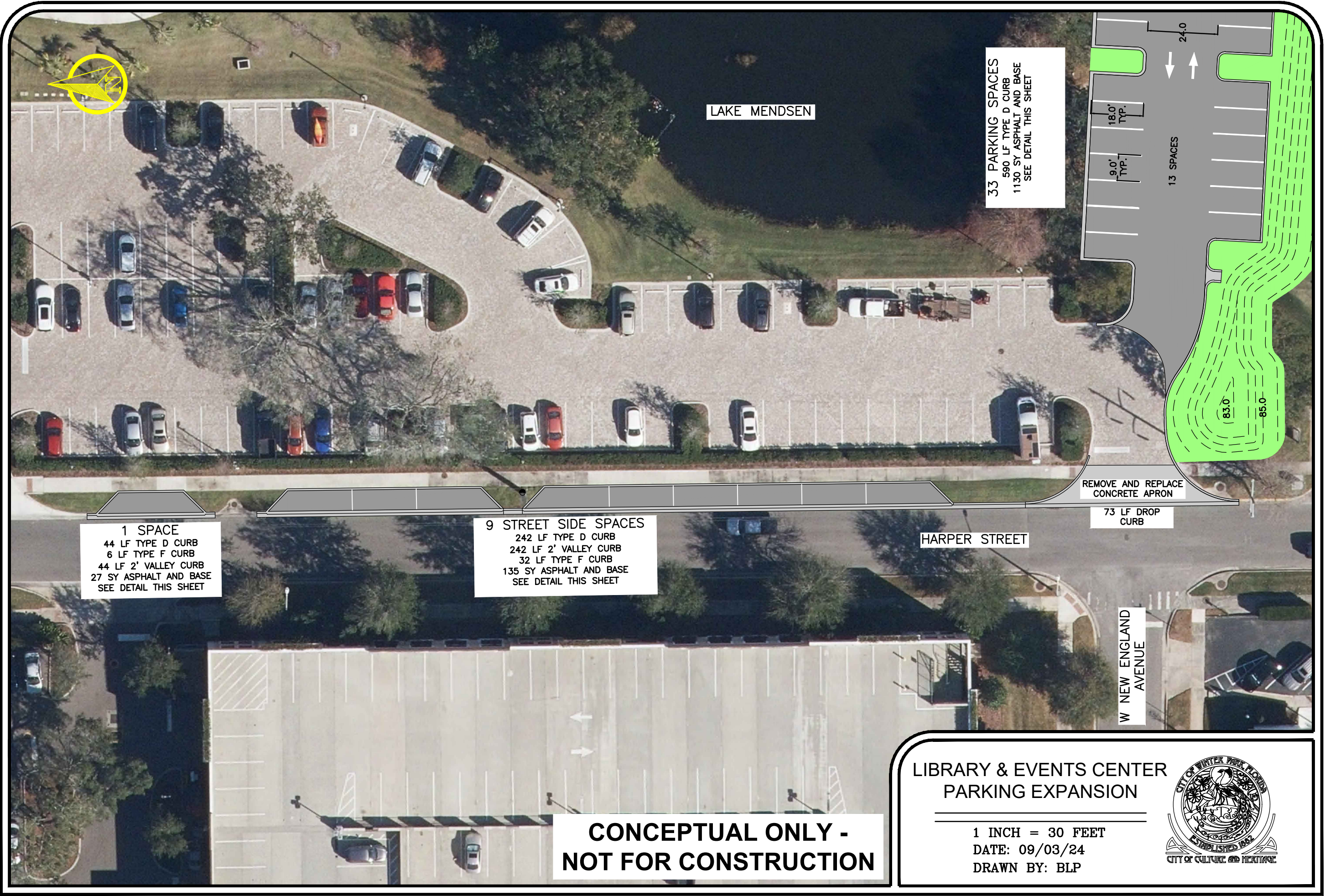
10 STREET SIDE SPACES
242 LF TYPE D CURB
242 LF 2' VALLEY CURB
6 LF TYPE F CURB
200 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

**CONCEPTUAL ONLY -
NOT FOR CONSTRUCTION**

LIBRARY & EVENTS CENTER
PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP





LAKE MENDESEN

33 PARKING SPACES
590 LF TYPE D CURB
1130 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

REMOVE AND REPLACE
CONCRETE APRON

73 LF DROP
CURB

HARPER STREET

W NEW ENGLAND
AVENUE

1 SPACE
44 LF TYPE D CURB
6 LF TYPE F CURB
44 LF 2' VALLEY CURB
27 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

9 STREET SIDE SPACES
242 LF TYPE D CURB
242 LF 2' VALLEY CURB
32 LF TYPE F CURB
135 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

CONCEPTUAL ONLY -
NOT FOR CONSTRUCTION

LIBRARY & EVENTS CENTER
PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP





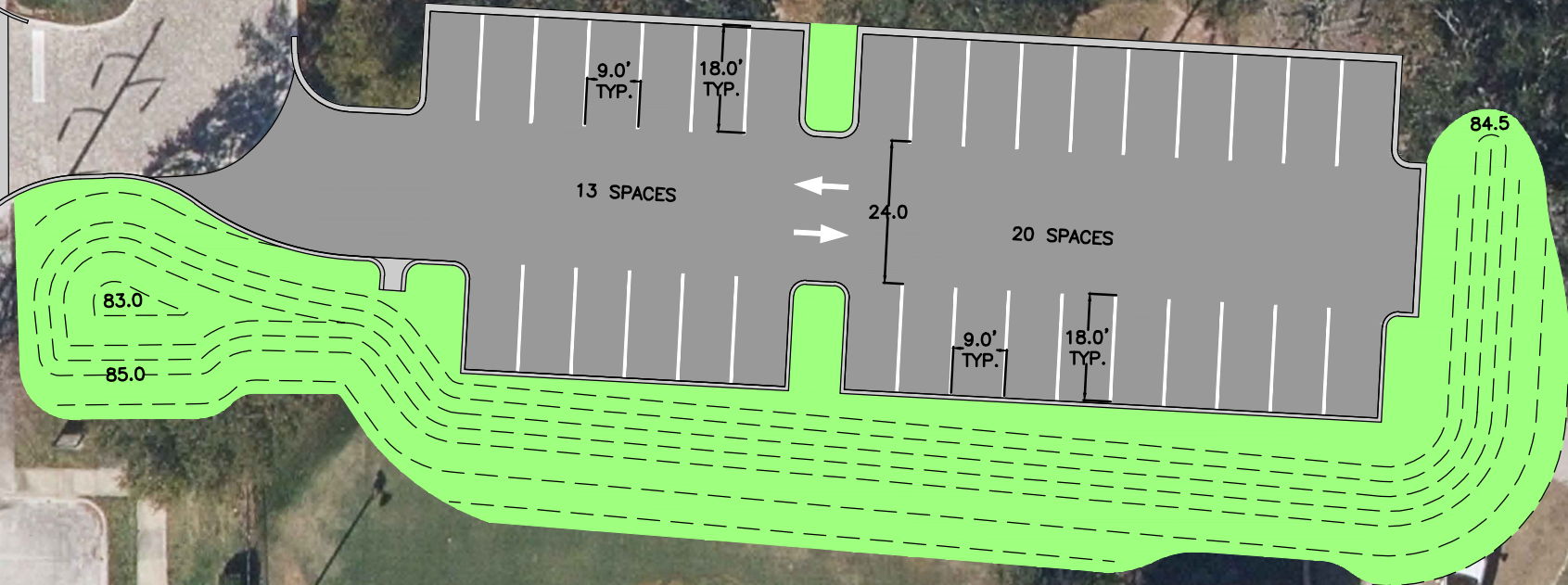
LAKE MENDSEN

33 PARKING SPACES
590 LF TYPE D CURB
1130 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

HARPER STREET

W NEW ENGLAND AVENUE

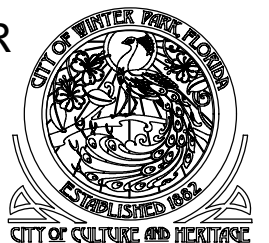
REMOVE AND REPLACE
CONCRETE APRON
73 LF DROP
CURB

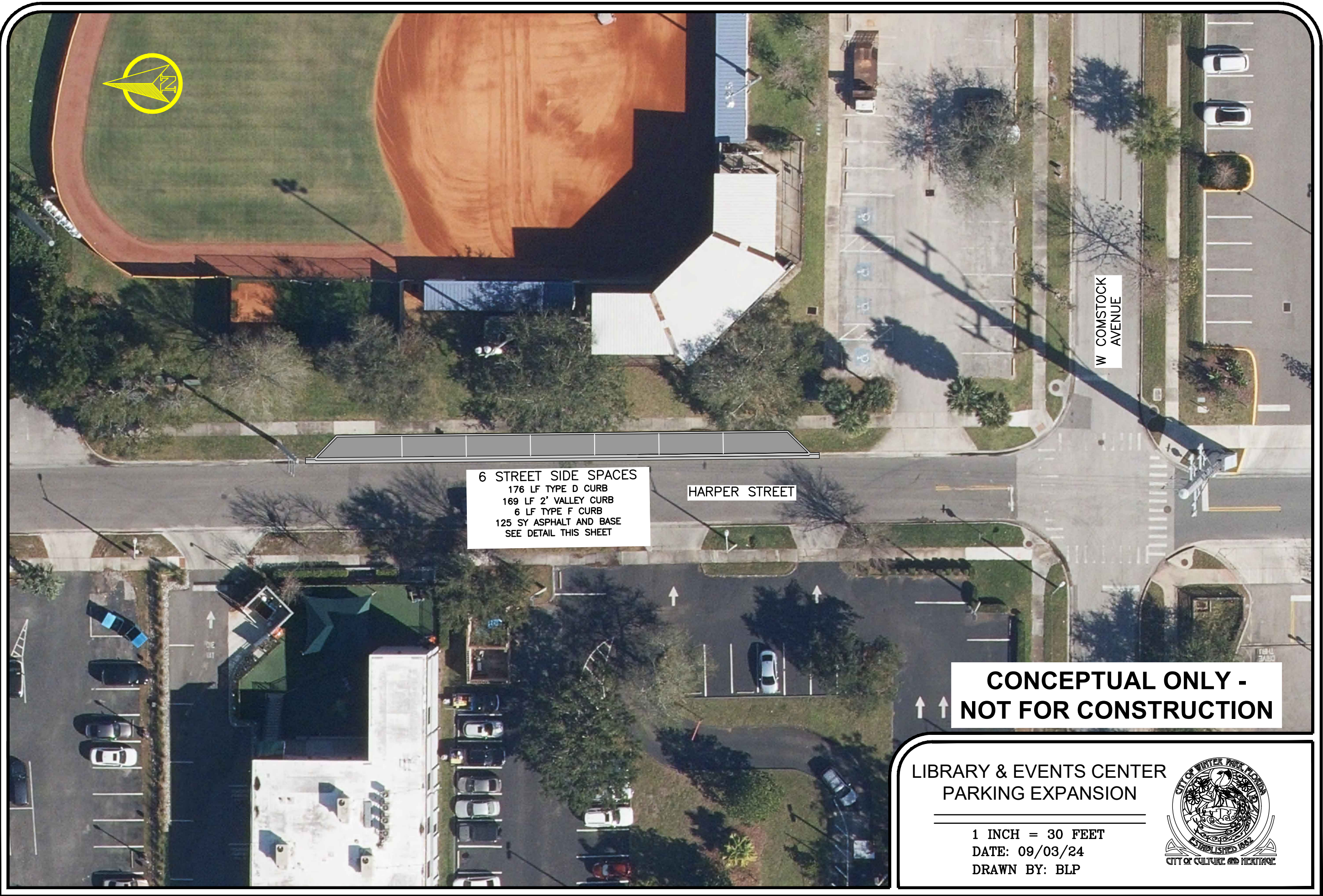


**CONCEPTUAL ONLY -
NOT FOR CONSTRUCTION**

LIBRARY & EVENTS CENTER
PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP





6 STREET SIDE SPACES
176 LF TYPE D CURB
169 LF 2' VALLEY CURB
6 LF TYPE F CURB
125 SY ASPHALT AND BASE
SEE DETAIL THIS SHEET

HARPER STREET

W COMSTOCK AVENUE

**CONCEPTUAL ONLY -
NOT FOR CONSTRUCTION**

LIBRARY & EVENTS CENTER
PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP





HARPER STREET

INLET SEDIMENT PROTECTION

RELOCATE EXISTING TELEPHONE RISER

EXISTING WATER MAIN AND APPURTENANCES

PROPOSED PERVIOUS PAVER SYSTEM (SEE DETAIL THIS SHEET)

ADD ASPHALT/BASE AND REPAVE AS NECESSARY TO HARMONIZE GRADES

REGRADE ASPHALT/BASE AND REPAVE AS NECESSARY TO HARMONIZE GRADES

CONVERT EXISTING INLET TO J7T MH TOP EL 86.66

8" RIBBON CURB

W COMSTOCK AVENUE

INLET SEDIMENT PROTECTION

MATCH EXISTING SIDEWALK GRADE

18" MIAMI CURB

MATCH EXISTING SIDEWALK GRADE

ADD ASPHALT/BASE AND REPAVE AS NECESSARY TO HARMONIZE GRADES

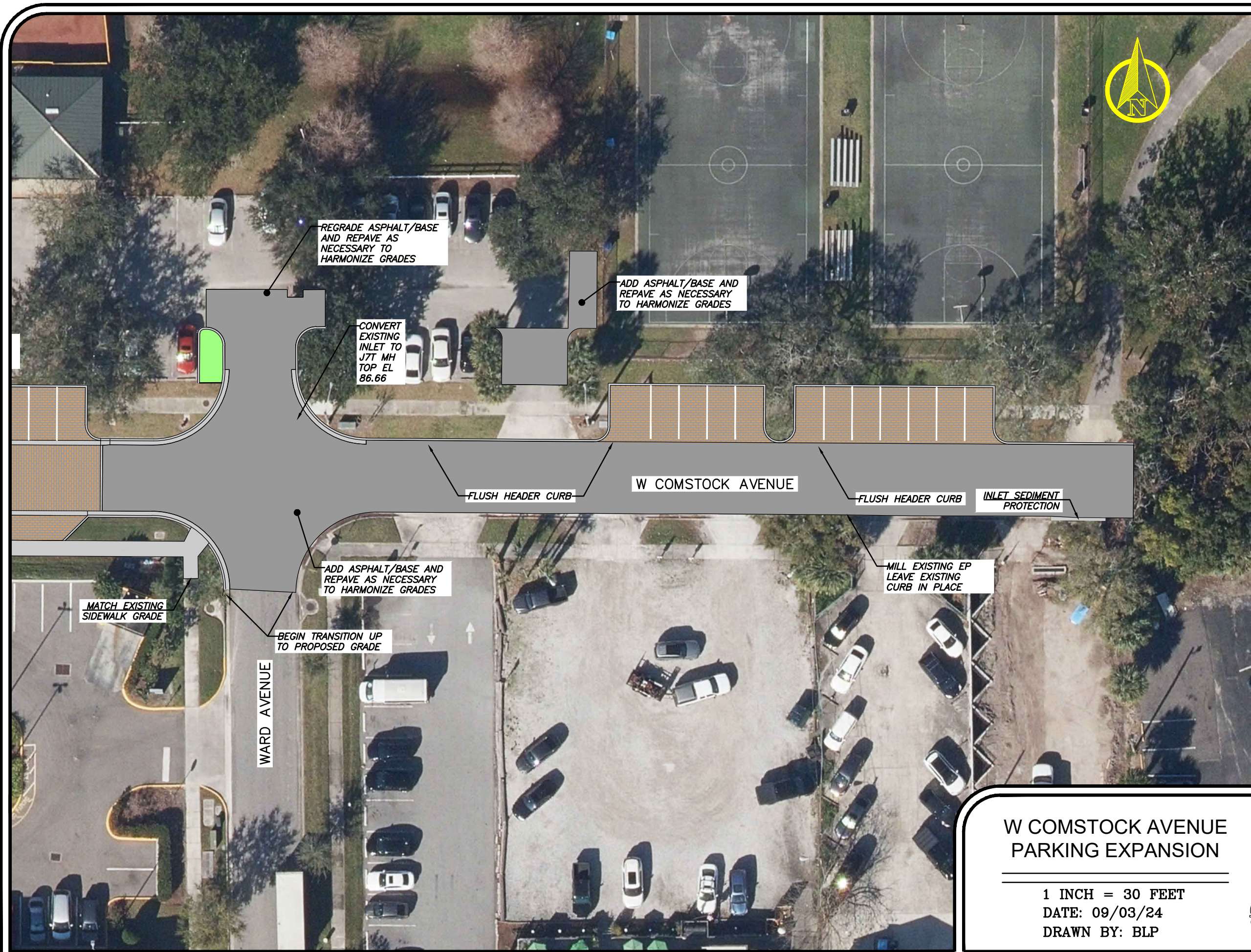
BEGIN TRANSITION UP TO PROPOSED GRADE

WARD AVENUE

W COMSTOCK AVENUE
PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP





W COMSTOCK AVENUE PARKING EXPANSION

1 INCH = 30 FEET
DATE: 09/03/24
DRAWN BY: BLP



LEC Additional Parking Options

- Option B (revised 9/4/24)
 - o Asphalt
 - 33 additional spaces
 - Estimated Cost \$248K (incl. 20% contingency)
 - Stormwater retention included on site
 - Permit modification required
 - o Additional impacts
 - No -Relocation of croquet court
 - No - Demolition of the Lake Island Hall building
 - Orange County Air Quality Facility *
- Option D: Parallel Parking (Harper Street) (revised 9/4/24)
 - o 26 Additional Spaces
 - o Estimated Cost \$187K (incl. 20% contingency)
 - o Construction requirements
 - retaining wall (3 feet high)
 - sidewalk replacement
 - type F curb const.
 - drop curb const.
 - vertical curb const.
 - asphalt pavement const. (incl. base)
- Comstock Avenue
 - o 44 Additional Spaces
 - o Estimated Cost \$745K (incl. 20% contingency)
 - o Stormwater retention included in the paver design
 - o Construction requirements
 - permit required
 - raise street profile grade
 - curb const.
 - street resurfacing
 - modify softball parking lot exit

* There is no defined setback from the air quality building that we must adhere to. Instead, any changes we propose to the area would need to be discussed with EPD and provided to the EPA. It was discussed with EPD the Parks maintenance building is close enough to skew the air quality data with their vehicles. The corner of this building is roughly 38 feet away. However, the existing dirt parking to the north does not cause any issues, even at peak usage. This is roughly 130 feet away. We are required to keep Orange County EPD in the loop with anything that is decided. They are at the mercy of the EPA since air quality monitoring is a federal program.

**item type**

Action Items Requiring Discussion

meeting date

September 11, 2024

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Randy Knight, City Manager

subject

West Meadow Addition Request - WP Rotary/De Arco's Family

motion | recommendation

Approval of project and location proposed by WP Rotary/De Arcos Family

Approval of sidewalk connection from Morse to exiting West Meadow sidewalks

background

Julio De Arcos served on the Parks and Recreation Advisory Board for several years. Julio supported the efforts of the department and viewed our parks as more than a place to kick a ball or take in a concert, but as a vital component of what makes a city a community. In addition to serving on the Parks and Recreation Advisory Board, Julio was also an active member of the Rotary Club of Winter Park.

The DeArcos family and the Rotary Club of Winter Park are requesting permission from the City Commissions to construct a social space with tabletop game tables within the West Meadow.

If the commission were to support the request by the DeArcos family and Rotary of Winter Park, the Parks and Recreation Department would recommend incorporating a 6' meandering sidewalk connecting Morse Boulevard to the existing sidewalk at the northern section of West Meadow. This would provide an accessible pathway from Morse to the proposed future restroom facility as well as improve accessibility for events and Saturday market guests. Staff would also recommend incorporating the extension of irrigation east of the existing tree line. This area often becomes unattractive during dry snaps and more so during the late spring (April-May) where we tend to experience high temps and minimal rainfall.

alternatives | other considerations

Other park locations were considered, but the family and WP Rotary preferred West Meadow. Parks and Recreation Advisory Board supported the project with a vote of 5-0 at the July meeting. The item was discussed again by the board at the August meeting due to some

concerns regarding the tables becoming an attractive nuisance. In response, staff recommended the addition of bollard style security lighting as well as a seat/table design that would not be attractive/ comfortable for sleeping/laying down.

PRAB members asked if any alternative locations were considered for the table area. Staff did provide alternative potential locations for the project at Shady Park and Dr. Martin Luther King Jr Park, but the De Arcos Family/Rotary preferred the West Meadow location.

PRAB recommended that the City carry the cost for the potential sidewalk and hardscape with the Rotary/De Arcos Family funding the tables.

fiscal impact

City Fiscal Impact

- 6' sidewalk - \$15,000
- Table hardscape - \$4,000
- Irrigation/Landscape - <\$2,500 (operational budget)

attachments

1. west mead action item sept11

West Meadow Improvement – De Arcos Family/Winter Park Rotary Foundation



Action Item Background:

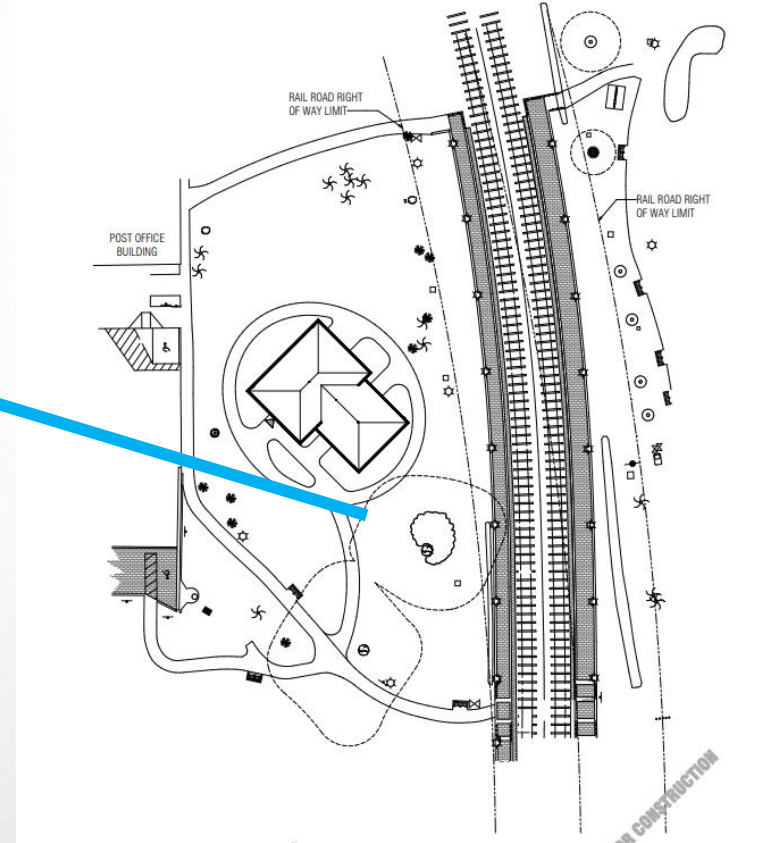
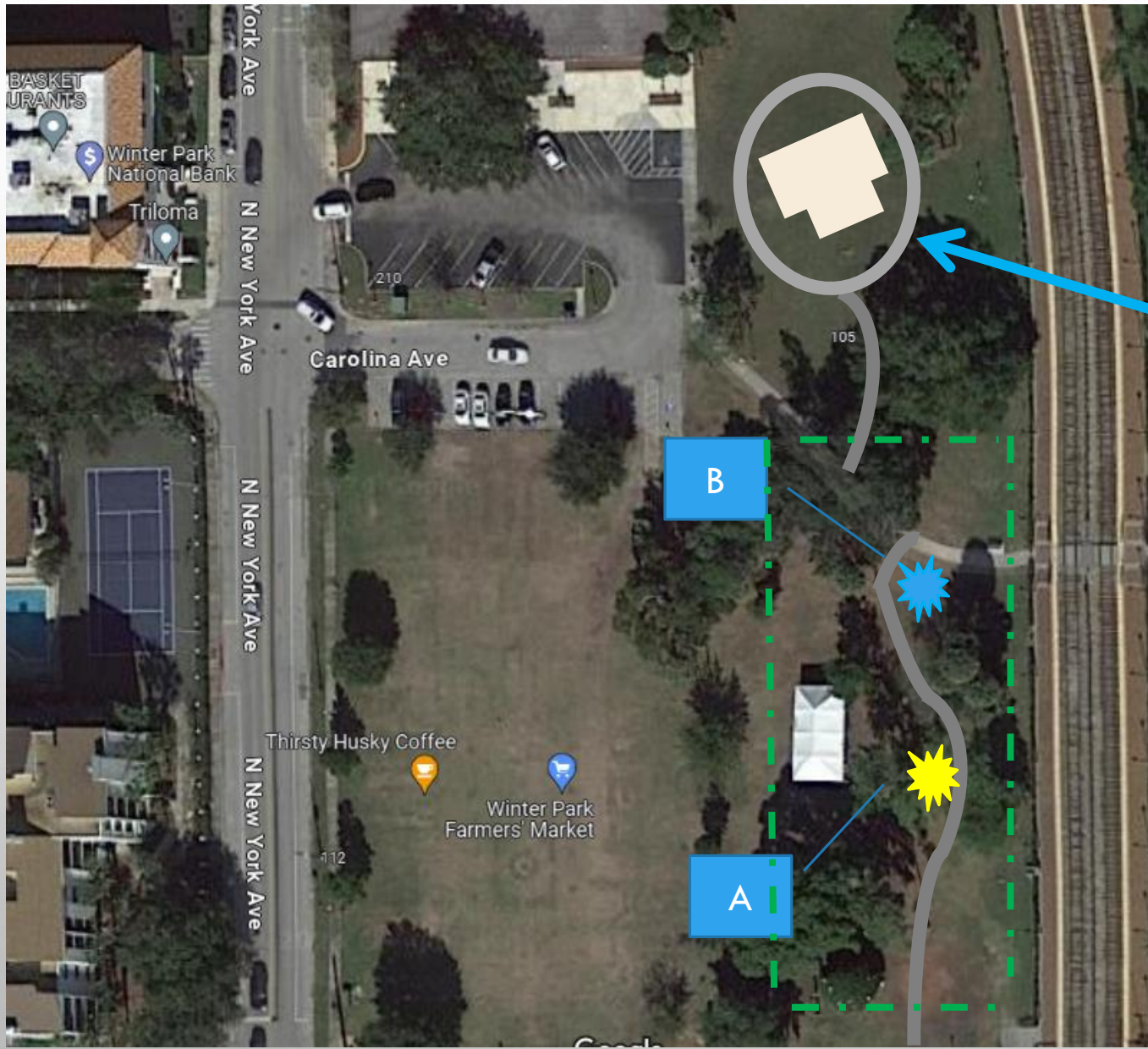
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City Fiscal Impact

- 6' sidewalk - \$15,000
- Table hardscape - \$4,000
- Irrigation/Landscape - <\$2,500 (operational budget)



Parks and Recreation Advisory Board Recommendation

Park and Advisory Board supported the project with a vote of 5-0 at the July meeting. The item was discussed again by the board at the August meeting due to some concerns regarding the tables becoming an attractive nuisance. In response, staff recommended the addition of bollard style security lighting as well as a seat/table design that would not be attractive/comfortable for sleeping/laying down.

PRAB members asked if any alternative locations were considered for the table area. Staff did provide alternative potential locations for the project at Shady Park and Dr. Martin Luther King Jr Park, but De Arcos Family/Rotary preferred the West Meadow location.

PRAB recommended that City carry the cost for potential sidewalk and hardscape with Rotary/De Arcos Family funding the tables.

City Fiscal Impact

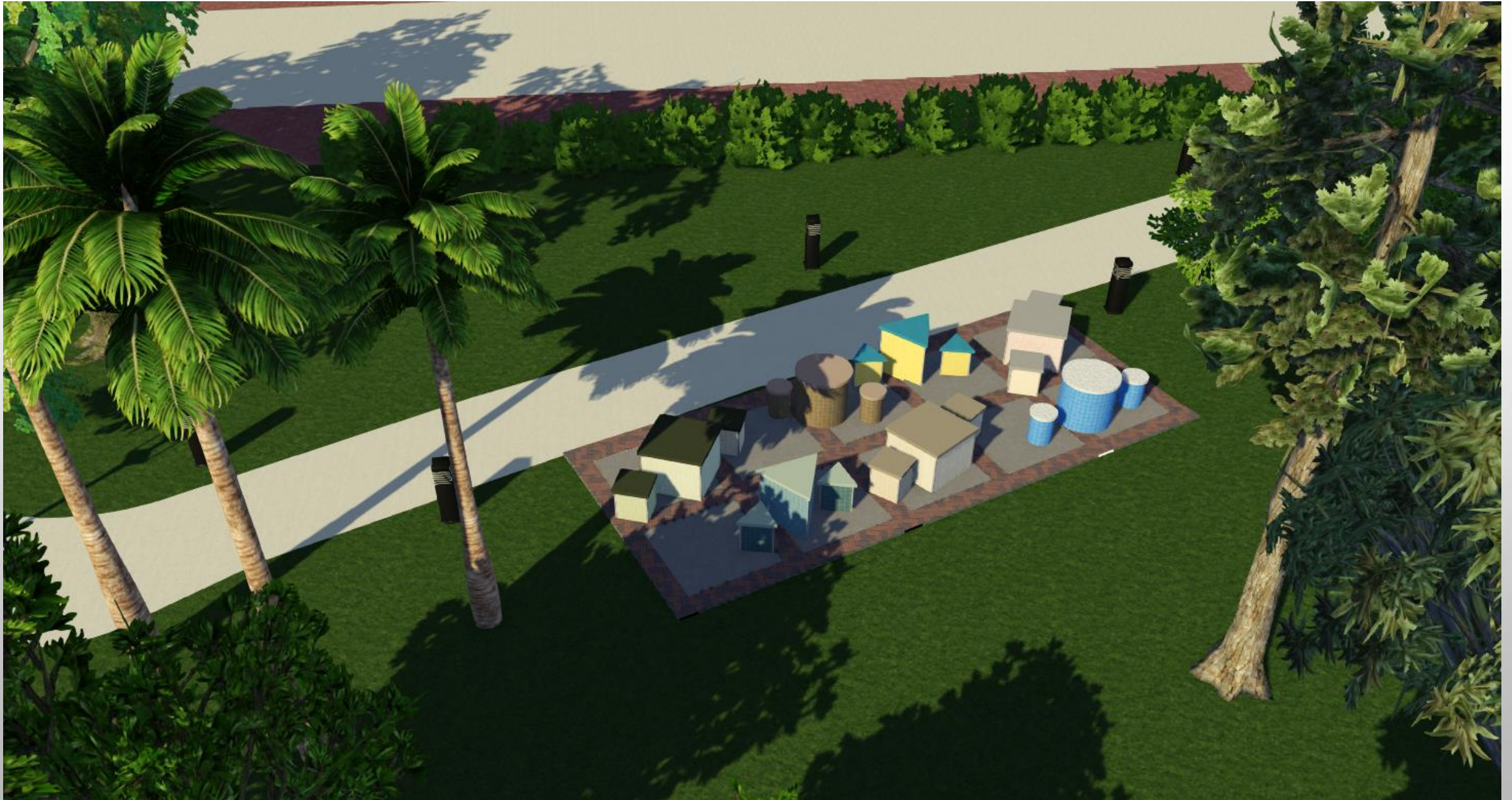
- 6' sidewalk - \$15,000
- Table hardscape - \$4,000
- Irrigation/Landscape - <\$2,500 (operational budget)



Location A

Location B











**item type**

Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

meeting date

September 11, 2024

prepared by

Peter Moore, Director of Office of Management and Budget

approved by

Randy Knight, City Manager

subject

Ordinance - Adopting millage rates for FY 2025 budget (1st reading)

motion | recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rate at 0.2207 for the General Obligation Bonds (Library/Events Center), Series 2017 & 2020.

background

The proposed FY 2025 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents a 6% increase from FY 2024. The city's tax rate has been held constant for the last 16 years and the overall combined millage rate will decrease due to the reduction in the debt service millage.

A tentative operating millage rate of 4.0923 was approved by the City Commission on July 24. This rate sets the maximum level that the Commission could set the millage rate at during the budget approval process without having to undergo an extensive noticing process. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the tentative rate. This notice also advised property owners of this first public hearing on millage rates and the budget.

The rolled-back rate, represents the millage rate that would generate the same level of property tax collection revenue the prior year, excepting growth due to an inflator and new construction. The rolled back rate would be 3.8526 mills.

Below is a table of the implications to the General Fund of adjustments to the millage rate:

Rate Level	Mills	Change from Current	Net Change to GF Revenue	Contingency Balance
Current Rate	4.0923	-	-	

			450,000
Rolled-Back Rate	3.8526	(0.2397)	
		(1,838,432)	(1,388,432)

Note: The Net Change to GF Revenue takes into account that any increase in millage would increase the GF transfer to the CRA, and any decrease would reduce it.

Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

alternatives | other considerations

NA

fiscal impact

No fiscal impact unless the Commission chooses to change the operating millage rate from the 4.0923 mills level. Every 0.25 of a mill generates approximately \$2.2 million in annual property tax revenue. Property taxes account for 44% of General Fund revenue and any changes or slowdown in this revenue source will have significant impacts on operating service levels.

With the existing property tax rate, the city has a contingency of \$450k. This meets the budget policy which calls for one-half-of-one-percent of total expenditures. However, it falls short of being able to expand the unencumbered reserves percentage as expenses have been growing faster than proportionate contributions to reserves. At the end of FY25, the city General Fund is expected to have just over \$21 million or about 27% unencumbered reserves as a percent of operating expenses. Property tax revenues are vital to the city's function and create the best opportunity for capital capacity generation for larger scale projects.

attachments

1. Millage Ordinance FY25

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, AND A 0.2207 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017 & 2020.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.8526 mills.

WHEREAS, the citizens of Winter Park approved the issuance of up to \$30,000,000 General Obligation Bonds, at the March 15, 2016 bond referendum.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.2207 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2017 & 2020.

SECTION 2. The above levy to cover general operating expenses of the City is two thousand three hundred ninety-seven-thousandths above the rolled back millage of 3.8526 mills. Pursuant to State Statutes this levy represents an 6.22% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2024.

Sheila DeCiccio, Mayor

Attest:

Rene Cranis, City Clerk

**item type**

Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

meeting date

September 11, 2024

prepared by

Peter Moore, Director of Office of Management and Budget

approved by

Randy Knight, City Manager

subject

Ordinance - Adopting the FY 2025 budget (1st reading)

motion | recommendation

Adopt the attached Ordinance setting forth the FY 2025 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 17th year that the City Commission has been presented with an annual budget with no change in the property tax rate. This has become increasingly rare as some other jurisdictions have begun raising their rates in the last couple of years to deal with inflationary pressures.

The City Manager presented his proposed budget to the City Commission at the July 10, 2024 City Commission Meeting. The Commission has discussed the budget at subsequent meetings.

Based on those discussions, the Commission and CRA Agency has reached consensus, or voted upon, the following changes to the proposed budget:

CRA Budget:

No change to the budget as presented. However, it has been clearly indicated that the CIP will be revisited and adjusted during the new fiscal year once a determination from Orange County on the CRA extension has been concluded. It is expected that this determination will come in October. The CRA Advisory Board is already working on potential projects and adjustments to bring to the Agency in November and February for potential changes.

General Fund Budget:

There are no changes to the proposed General Fund budget. State revenue estimates are slightly softer than staff projections, but the discrepancy is minor and no change has been made at this point, but will instead be monitored in the new fiscal year for any surprises. The General Fund budget is balanced with a contingency of \$450k.

Stormwater Capital Projects Fund Budget:

Overall revenue estimates were reduced to \$1.15 million in funding for CIP improvements in FY25. This is over a 60% increase in the prior year's funding due to the determination to raise rates by one penny per square foot of impervious coverage. The basin study projects are still being finalized and will be presented at a worksession with the Commission on September 26th. As the budget must be adopted prior to that time, the CIP is structured to allocate a funding line for potential projects that become priorities from the basin studies.

Designations Trust Fund:

No changes have been made to this fund but it is the location that houses the funding for non-profit partner support. The Commission has \$129k in available funding that could be allocated to new and existing partners. Any allocation of these funds can occur at any time throughout the fiscal year. The City Commission discussed considering any new requests for the FY25 year and then potentially convening a committee to discuss policy on future allocations.

There are no changes to any other fund.

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

alternatives | other considerations

The budget may be amended by the will of the Commission, but must be adopted per law.

fiscal impact

The city's All Funds Budget will rise by 3% compared to the previous fiscal year to total over \$214 million. The budget is balanced per Statute.

attachments

1. Budget Ordinance FY25
2. Schedule A - 1st Reading FY25 Ad
3. Copy of Capital Improvement Plan - FY 2025

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, MULTI-MODAL TRANSPORTATION IMPACT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUNDS, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2024; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2024 and ending September 30, 2025 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2024, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2024. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2024.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2024 to fiscal year 2025.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this ____ day of _____, 2024.

Sheila DeCiccio, Mayor

Attest:

Rene Cranis, City Clerk

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
General Fund Summary**

Schedule A

	2025 Proposed	2024 Adopted
Revenues:		
Property Taxes	\$ 36,201,662	\$ 33,445,887
Franchise Fees & Utility Taxes	8,230,633	7,871,228
Licenses & Permits	3,189,714	3,283,629
Intergovernmental	9,374,826	8,747,900
Charges for Services	16,979,138	14,847,491
Fines and Forfeitures	1,902,101	1,559,848
Miscellaneous	1,206,864	1,077,500
Transfers from Other Funds	5,902,381	5,609,678
Fund Balance	-	1,300,000.00
Total Revenues	\$ <u>82,987,319</u>	\$ <u>77,743,161</u>
Expenditures:		
General Administration	\$ 9,481,939	\$ 8,919,995
Planning & Development	3,622,077	3,337,811
Public Works	15,603,331	13,159,564
Police	19,458,557	18,205,684
Fire	16,344,757	14,996,291
Parks and Recreation	13,479,846	12,762,430
Organizational Support	2,028,600	1,932,000
Transfers To Other Funds	8,112,680	8,933,903
Non-Departmental	(400,000)	(400,000)
Reimbursements from Other Funds	(5,194,468)	(4,800,673)
Contingency Reserve	450,000	696,156
Total Expenditures	\$ <u>82,987,319</u>	\$ <u>77,743,161</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>-</u>	\$ <u>-</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Designations Trust Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Miscellaneous	\$ 75,000	\$ 75,000
Transfers from other funds	469,320	438,587
Fund Balance	\$ -	\$ -
Total Revenues	\$ 544,320	\$ 513,587
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	419,320	388,587
Parks & Recreation/Planning	\$ 50,000	\$ 50,000
Total Expenditures	\$ 544,320	\$ 513,587
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Stormwater Utility Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Licenses	\$ 40,000	\$ 40,000
Charges for Services	4,091,592	3,632,836
Intergovernmental	40,000	50,000
Miscellaneous	-	-
Transfers From Other Funds	-	-
Fund Balance	-	-
Total Revenues	\$ <u>4,171,592</u>	\$ <u>3,722,836</u>
Expenditures:		
Operations	\$ 4,041,291	\$ 3,722,836
Reimbursements to Other Funds	130,301	-
Contingency	-	-
Total Expenditures	\$ <u>4,171,592</u>	\$ <u>3,722,836</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Community Redevelopment (CRA) Fund Summary

	2025 Proposed	2024 Adopted
Revenues:		
Intergovernmental Revenues	\$ 3,840,034	\$ 3,650,830
Charges for Services	-	-
Miscellaneous	457,913	269,332
Transfers	4,872,398	4,523,207
Fund Balance	<u>-</u>	<u>264,425</u>
Total Revenues	\$ <u>9,170,345</u>	\$ <u>8,707,794</u>
Expenditures:		
Operating Expenses	\$ 1,778,668	\$ 1,323,595
Capital Projects	5,140,000	5,390,000
Debt Service	1,066,442	1,071,284
Organizational Support/ Community Initiatives	859,000	792,500
Reimbursements To Other Funds	138,242	130,415
Transfers To Other Funds	-	-
Contingency Reserve	<u>187,993</u>	<u>-</u>
Total Expenditures	\$ <u>9,170,345</u>	\$ <u>8,707,794</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Police Grant Fund Summary**

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>160,658</u>	\$ <u>159,418</u>
Total Revenues	\$ 160,658	\$ 159,418
Expenditures:		
Police	\$ <u>160,658</u>	\$ <u>159,418</u>
Total Expenditures	\$ <u>160,658</u>	\$ <u>159,418</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Federal Forfeiture Fund Summary**

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Intergovernmental	\$ -	\$ -
Fund Balance	38,000	50,800
Total Revenues	\$ <u>38,000</u>	\$ <u>50,800</u>
Expenditures:		
Operating	\$ 31,000	\$ 36,000
Capital Outlay	<u>7,000</u>	<u>14,800</u>
Total Expenditures	\$ <u>38,000</u>	\$ <u>50,800</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Debt Service Fund Summary**

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Property Taxes	\$ 2,095,206	\$ 2,089,640
Special Assessments	-	-
Transfers From Other Funds	515,293	518,612
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>2,610,499</u>	\$ <u>2,608,252</u>
Expenditures:		
Debt Service	\$ <u>2,610,499</u>	\$ <u>2,608,252</u>
Total Expenditures	\$ <u>2,610,499</u>	\$ <u>2,608,252</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Water and Sewer Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Utility Fee	\$ 39,332,673	\$ 37,327,964
Miscellaneous	654,509	507,602
Fund Balance	<u>800,000</u>	<u>4,292,900</u>
Total Revenues	\$ <u>40,787,182</u>	\$ <u>42,128,466</u>
Expenditures:		
Operations	\$ 24,838,147	\$ 23,644,768
Debt Service	4,687,971	4,706,808
Capital Projects	4,755,000	8,067,900
Reimbursements to Other Funds	2,923,424	2,715,550
Transfers to Other Funds	3,312,271	2,993,440
Contingency Reserve	<u>270,369</u>	<u>-</u>
Total Expenditures	\$ <u>40,787,182</u>	\$ <u>42,128,466</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Electric Utility Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Utility Fee	\$ 49,512,454	\$ 49,203,791
Intergovernmental Revenues	-	-
Miscellaneous	143,167	104,588
Transfers & Reimbursements from Other Funds	192,750	177,527
Fund Balance	-	-
Total Revenues	\$ 49,848,371	\$ 49,485,906
Expenditures:		
Operations	\$ 5,590,637	\$ 5,310,527
Bulk Power Costs	24,625,746	25,207,267
Debt Service	4,681,553	4,708,690
Capital Projects	9,549,680	9,189,822
Transfers to Other Funds	3,205,504	2,937,365
Reimbursements to Other Funds	2,195,251	2,132,235
Contingency Reserve	-	-
Total Expenditures	\$ 49,848,371	\$ 49,485,906
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Fleet Maintenance Fund Summary**

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Charges for Services	\$ 2,035,002	\$ 1,890,330
Miscellaneous	-	-
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>2,035,002</u>	\$ <u>1,890,330</u>
Expenditures:		
Operations	\$ 2,035,002	\$ 1,890,330
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>2,035,002</u>	\$ <u>1,890,330</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Equipment Replacement Fund Summary

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Vehicle/Equipment Rentals	\$ 2,530,015	\$ 2,030,015
Debt Proceeds	-	-
Miscellaneous	-	-
Fund Balance	<u>60,985</u>	<u>65,283</u>
Total Revenues	\$ <u>2,591,000</u>	\$ <u>2,095,298</u>
Expenditures:		
Operations	\$ -	\$ -
Vehicle and Equipment Acquisitions	2,591,000	2,095,298
Debt Service	-	-
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>2,591,000</u>	\$ <u>2,095,298</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Employee Insurance Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Charges To Departments	\$ 7,993,905	\$ 7,598,445
Charges To Employees	2,188,679	1,948,884
Miscellaneous	206,280	150,000
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>10,388,864</u>	\$ <u>9,697,329</u>
Expenditures:		
Insurance Costs	\$ 10,388,864	\$ 9,697,329
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>10,388,864</u>	\$ <u>9,697,329</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
General Insurance Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Charges To Departments	\$ 3,619,590	\$ 3,479,121
Miscellaneous	36,030	-
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>3,655,620</u>	\$ <u>3,479,121</u>
Expenditures:		
Insurance Costs	\$ 3,655,620	\$ 3,479,121
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>3,655,620</u>	\$ <u>3,479,121</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Cemetery Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Lot Sales	\$ 581,000	\$ 530,000
Miscellaneous	43,650	48,337
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>624,650</u>	\$ <u>578,337</u>
Expenditures:		
Transfers To Other Funds	\$ 370,014	\$ 303,453
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>254,636</u>	<u>274,884</u>
Total Expenditures	<u>624,650</u>	<u>578,337</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
General Capital Projects Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Transfers From Other Funds	\$ 3,316,077	\$ 4,153,077
Intergovernmental Revenues	-	-
Miscellaneous	-	-
Fund Balance	-	-
Total Revenues	\$ <u>3,316,077</u>	\$ <u>4,153,077</u>
Expenditures:		
Capital Projects	\$ 3,036,077	\$ 3,823,077
Debt Service	280,000	280,000
Contingency	-	50,000
Total Expenditures	\$ <u>3,316,077</u>	\$ <u>4,153,077</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Stormwater Capital Projects Fund Summary**

	2025 Proposed	2024 Adopted
Revenues:		
Stormwater Utility Fees	\$ 1,150,000	\$ 700,000
Intergovernmental	-	-
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>1,150,000</u>	\$ <u>700,000</u>
Expenditures:		
Capital Projects	\$ 1,150,000	\$ 700,000
Transfers to other funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>1,150,000</u>	\$ <u>700,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Affordable Housing Fund Summary**

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Affordable Housing Fee	\$ 100,000	\$ 115,000
Other Revenue	-	-
Fund Balance	<u>100,000</u>	<u>85,000</u>
Total Revenues	\$ 200,000	\$ 200,000
Expenditures:		
Affordable Housing Operations	\$ 200,000	\$ 200,000
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>200,000</u>	\$ <u>200,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2025
Multi-Modal Transportation Impact Fee Fund Summary

	<u>2025 Proposed</u>	<u>2024 Adopted</u>
Revenues:		
Impact Fees	\$ 150,000	\$ 250,000
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ 150,000	\$ 250,000
Expenditures:		
Capital Outlay	\$ 150,000	\$ 250,000
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>150,000</u>	\$ <u>250,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS**

Description	Funding Source	Estimated 5 Yr. Cost						
			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
General Capital Projects	General Fund	20,942,785	3,859,697	4,103,848	4,231,963	4,406,072	4,341,204	850,000
	Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
	Mobility Fee	2,550,000	150,000	1,950,000	150,000	150,000	150,000	
	General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	5,800,000
Stormwater Capital Projects	Stormwater Utility Fees	10,450,000	1,150,000	1,800,000	2,500,000	2,500,000	2,500,000	6,200,000
Community Redevelopment Agency	Tax Increment Financing (CRA)	17,180,228	5,140,000	4,900,228	7,140,000	-	-	-
Water and Sewer Fund	Water & Sewer Fees	19,576,846	3,735,769	4,288,769	3,925,769	3,970,769	3,655,769	9,100,000
	Sewer Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	Water Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	Water & Sewer Reserves	4,000,000	800,000	800,000	800,000	800,000	800,000	12,550,000
Electric Services Fund	Electric Service Fees	54,621,859	9,941,988	10,304,472	10,790,080	11,524,969	12,060,352	-
Totals		285,102,319	25,452,454	28,822,317	30,212,812	24,026,810	24,182,325	36,700,000

SUMMARY OF OPERATING IMPACT

Description	Funding Source	Estimated 5 Yr. Operating Impact						
			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
General Capital Projects	General Fund	95,564	18,000	18,540	19,096	19,669	20,259	-
Stormwater Capital Projects	Stormwater Utility Fees	-	-	-	-	-	-	-
Community Redevelopment Agency	Tax Increment Financing	-	-	-	-	-	-	-
Water and Sewer Fund	Water & Sewer Fees	-	-	-	-	-	-	-
	Sewer Impact Fees	-	-	-	-	-	-	-
	Water Impact Fees	-	-	-	-	-	-	-
	Water & Sewer Reserves	-	-	-	-	-	-	-
Electric Services Fund	Electric Service Fees	-	-	-	-	-	-	-
Totals		95,564	18,000	18,540	19,096	19,669	20,259	-

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs	General Fund	5,689,785	1,071,697	1,103,848	1,136,963	1,171,072	1,206,204	on-going
Public Works	Sidewalk, bike path and curb repairs	General Fund	3,900,000	600,000	700,000	800,000	900,000	900,000	on-going
Public Works	Fleet Washbay (50% General Fund, 25% Water & Sewer Fund, 25% Electric Fund)	General Fund	100,000	100,000					
Facilities	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	General Fund	3,000,000	600,000	600,000	600,000	600,000	600,000	on-going
IT	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	General Fund	1,100,000	200,000	200,000	200,000	250,000	250,000	on-going
Parks	General Parks Major Maintenance	General Fund	200,000	-	50,000	50,000	50,000	50,000	on-going
Parks	Golf Course Improvements	General Fund	520,000	120,000	120,000	120,000	80,000	80,000	
Parks	Tennis Center	General Fund	360,000	100,000	180,000		30,000	50,000	500,000
Parks	Cady Way Pool Improvements	General Fund	250,000		250,000				
Parks	Community Center Improvements	General Fund	243,000	243,000					
Parks	Farmers Market Improvements	General Fund	25,000	25,000					
Parks	Kraft Azalea Restroom Rebuild	General Fund	300,000				300,000		
Parks	Athletic Field and Tennis Center Lighting	General Fund	550,000	50,000		250,000	125,000	125,000	
		Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	
Parks	Pavilion Replacement	General Fund	180,000					180,000	
Parks	Mead Garden Master Plan Renovation	General Fund	175,000			175,000			
Parks	Lake Baldwin Park Improvements	General Fund	-						350,000
Transportation	Bicycle & Pedestrian Improvements	Mobility Fee	750,000	150,000	150,000	150,000	150,000	150,000	
		General Fund	450,000	50,000	100,000	100,000	100,000	100,000	
Transportation	Signalization Upgrades	General Fund	1,400,000	200,000	300,000	300,000	300,000	300,000	on-going
Transportation	Aloma Ave. Improvements	Mobility Fee	1,800,000		1,800,000				

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
Fire	Fire Safety & Equipment Fund	General Fund	1,500,000	300,000	300,000	300,000	300,000	300,000	on-going
Fire	Station 62 Improvement	General Obligation Bonds - Subject to Referendum	-						5,800,000
Police	Police Safety & Equipment Fund	General Fund	1,000,000	200,000	200,000	200,000	200,000	200,000	on-going
Totals			23,867,785	4,084,697	6,128,848	4,456,963	4,631,072	4,566,204	6,650,000

Totals by Funding Source:

	5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
General Fund	20,942,785	3,859,697	4,103,848	4,231,963	4,406,072	4,341,204	850,000
Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
Mobility Fee	2,550,000	150,000	1,950,000	150,000	150,000	150,000	
General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	5,800,000
Totals	23,867,785	4,084,697	6,128,848	4,456,963	4,631,072	4,566,204	6,650,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Pavement Resurfacing	The City's pavement resurfacing program calls for the resurfacing of eight to nine miles of streets in the upcoming fiscal year. A pavement condition assessment identifies those streets in most need of resurfacing to prevent degradation of the road base.	Local option gas tax revenues	\$ 1,071,697	Investments in routine road repaving reduces the annual costs of road repairs.	-
Public Works	Sidewalk, Bike path & Curb Repairs	Replacement of sidewalks, bike paths and curbing where necessary for public safety.	Local option gas tax revenues	\$ 600,000	No additional impact on operating budget	-
Public Works	Facility Replacement Account	This account will accumulate funds for the replacement of roofs, air conditioning, paint and flooring and other major capital expenditures for City's facilities.	General Fund - \$600,000, Water & Sewer Fund - \$230,769 and Electric Services Fund - \$242,308	\$ 1,073,077	Replacing the aging capital reduces the costs of repairs.	-
Public Works	Fleet Washbay	Vehicle/construction vehicle washing area by the fleet building	General Fund- \$100,000, Water & Sewer Fund- \$50,000, Electric Fund- \$50,000	\$ 200,000	No additional impact on operating budget	-
Information Technology	Information Technology Upgrades	Upgrades to computers, networks, servers and phone systems. Also contains funding to continue the City facilities underground fiber network.	General Fund - \$200,000, Water & Sewer Fund - \$100,000 and Electric Services Fund - \$100,000	\$ 400,000	No additional impact on operating budget	-
Parks	Golf Course Improvements	Enhancements to WP Pines and bunker replacements at WP9	General Fund	\$ 120,000	No additional impact on operating budget	-
Parks	Tennis Center	Funding for ongoing resurfacing of WPTC hard courts.	General Fund	\$ 100,000	No additional impact on operating budget	-
Parks	Athletic Field & Tennis Court Lighting	Multi-year lighting enhancement project at the city's athletic venues. Includes replacement of worn poles and fixtures.	Cell Tower Revenues - \$75k General Fund - \$125k	\$ 125,000	The new technology LED lighting will decrease the energy cost saving money and increase the cities sustainable energy efficiency.	-
Parks	Farmers Market A/V	Farmers Market audio/viusal is no longer operable	General Fund	25,000	No additional impact on operating budget	-
Parks	Community Center Improvements	Combined Pool Heater, Fitness Equipment, & Furniture for Community Center, Teen/Media room	General Fund	243,000	No additional impact on operating budget	-

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Planning & Transportation	Bicycle/Pedestrian Plan Improvements	Funding for this project will be used to create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the city.	General Fund- \$50,000, Mobility Fee- \$150,000	\$ 200,000	No additional impact on operating budget	-
Planning & Transportation	Pedestrian & Traffic Signal Upgrades	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	General Fund	\$ 200,000	Annual Wifi connection costs	18,000
Fire	Fire Safety Equipment Replacement Fund - Station Alerting	Contributions to the funding pool for the capital replacement of crucial life-saving equipment will go towards station remodels to the floors and kitchen.	General Fund	\$ 300,000	No additional impact on operating budget	-
Police	Police Safety & Equipment Fund	This fund will allow the Police Department to create a funding pool for replacement of crucial life-saving equipment. In FY24 -28, funds will be purchasing the FUSUS platform.	General Fund	\$ 200,000	No additional impact on operating budget	-
Total Funding FY25				<u><u>\$ 4,857,774</u></u>		<u><u>\$ 18,000</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other long-term needs
Public Works	Stormwater Improvements- Various in-house stormwater projects scheduled for 2022-2023: Shultz Ave pipe repair, Greentree Dr, Cherokee Ave drainage improvements, dredging various stormwater outfalls	Stormwater Fees	900,000	100,000	200,000	200,000	200,000	200,000	
Public Works	Implementation of stormwater capital projects identified in the Basin Studies	Stormwater Fees	5,980,000	280,000	850,000	1,550,000	1,550,000	1,750,000	
Public Works	Curb Implementation	Stormwater Fees	200,000		50,000	50,000	50,000	50,000	
Public Works	Corrugated Metal Pipe Replacement	Stormwater Fees	600,000		200,000	200,000	200,000		
Public Works	Palmer Ave at Old England-Drainage Improvements- Phase 1	Stormwater Fees	250,000	250,000					
Public Works	Mayflower- Drainage Ditches Dredging	Stormwater Fees	170,000	170,000					
Public Works	Venetian Canal Boat Bypass	Stormwater Fees	-						600,000
Public Works	Lake Knowles Interconnect	Stormwater Fees	-						2,250,000
Natural Resources	Nutrient Studies	Stormwater Fees	650,000	200,000	200,000	100,000	75,000	75,000	
Natural Resources	Howell Branch Preserve Funds	Stormwater Fees	75,000	20,000	10,000	15,000	15,000	15,000	
Natural Resources	Seawall Cap Refurbishment/ Chain of Lakes Canal	Stormwater Fees	180,000		90,000	90,000			
Natural Resources	Nutrient Reduction Techniques	Stormwater Fees	940,000		50,000	220,000	335,000	335,000	850,000
Natural Resources	Sediment Removal/Dredging	Stormwater Fees	505,000	130,000	150,000	75,000	75,000	75,000	
Natural Resources	Lk Waumpi Sediment Removal	Stormwater Fees	-						2,500,000
Totals			10,450,000	1,150,000	1,800,000	2,500,000	2,500,000	2,500,000	6,200,000

Totals by Funding Source:

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Stormwater Fees	1,150,000	1,800,000	2,500,000	2,500,000	2,500,000
	1,150,000	1,800,000	2,500,000	2,500,000	2,500,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Stormwater Fund
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Stormwater Improvements	Stormwater Improvements- Various in-house stormwater projects scheduled for 2022-2023: Shultz Ave pipe repair, Greentree Dr, Cherokee Ave drainage improvements, dredging various stormwater outfalls.	Stormwater utility fee	\$ 100,000	These projects would be one time expenditures and should not impact ongoing operational costs.	
Public Works	Implementation of stormwater capital projects identified in the Basin Studies	This funding is being preserved for projects that will be identified in the upcoming basin study results.	Stormwater utility fee	\$ 280,000		
Public Works	Palmer Ave at Old England-Drainage Improvements- Phase 1	Palmer Ave at Old England-Drainage Improvements- Phase 1	Stormwater utility fee	\$ 250,000	This project would be one time expenditures and should not impact ongoing operational costs.	
Public Works	Mayflower- Drainage Ditches Dredging	Removing organic sediment to re-gain water storage and improve water quality	Stormwater utility fee	\$ 170,000	This project would be one time expenditures and should not impact ongoing operational costs.	
Natural Resources	Nutrient Studies	Conduct various in-lake nutrient studies to identify pollution sources and project recommendations for remediation	Stormwater utility fee	\$ 200,000	The results of these studies will likely lead to the implementation of treatment solutions which will impact the future CIP.	
Natural Resources	Howell Branch Preserve Funds	Restoration improvements	Stormwater utility fee	\$ 20,000	This project would be one time expenditures and should not impact ongoing operational costs.	
Natural Resources	Sediment Removal/Dredging	Removing organic sedimentation improving navigation and water quality	Stormwater utility fee	\$ 130,000	This project would be one time expenditures and should not impact ongoing operational costs	
Total Funding FY25				<u>\$ 1,150,000</u>		<u>\$ -</u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND**

Current Adopted CIP

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028 (CRA Expires)	FY 2029
CRA	Small Scale CIP Improvements	TIF	120,000	40,000	40,000	40,000		
CRA	CRA Infrastructure Improvements	TIF	300,000	100,000	100,000	100,000		
CRA	Parking Improvements	TIF	7,000,000			7,000,000		
CRA	17-92 / PD&E Streetscape	TIF	4,185,228	2,000,000	2,185,228			
CRA	Stormwater Improvements	TIF	3,500,000	1,500,000	2,000,000			
CRA	Post Office Acquisition	TIF	2,075,000	1,500,000	575,000			
Totals			17,180,228	5,140,000	4,900,228	7,140,000	-	-

Totals by Funding Source:

Tax Increment Financing (TIF)	17,180,228	5,140,000	4,900,228	7,140,000	-
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**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
CRA	Small Scale CRA Improvements	Purpose of this fund is to include minor project expenditures that may be incurred throughout the year such as SunRail weekend ridership, district enhancements, or other small scale projects.	Tax Increment Financing	\$ 40,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	CRA Infrastructure Improvements	This fund will provide for infrastructure improvement needs that enhance the CRA district and are in accordance with the adopted plan.	Tax Increment Financing	\$ 100,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	17-92 PD&E Streetscape Improvements	This project covers improvements all along the 17-92 corridor including the intersections of Fairbanks, Morse, and Webster Ave. Project will include improvements to landscape, lighting, curbing, and other hardscape enhancements.	Tax Increment Financing	\$ 2,000,000	This project is a one time expenditure and should not impact ongoing operational costs.	-
CRA	Post Office Acquisition	Acquisition of old USPS location	Tax Increment Financing	\$ 1,500,000	This is funding that is being set aside if the post office deal can be reached. No immediate impact on operating expected.	-
CRA	Stormwater Improvements	Recent storm activity has highlighted the importance of improving retention in the CRA area. This funding will be used to implement the findings of studies that are expected to be completed in FY24.	Tax Increment Financing	\$ 1,500,000	These projects would be one time expenditures and should not impact ongoing operational costs in the CRA.	-
Total Funding FY25				<u>\$5,140,000</u>		<u>\$0</u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
Water and Sewer	Upgrade sewer mains - Rehabilitation of defective sewer mains with heavy ground water infiltration.	Water and Sewer Fees	2,500,000	500,000	500,000	500,000	500,000	500,000	
		Sewer Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	580,000	80,000	125,000	125,000	125,000	125,000	
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line.	Water and Sewer Fees	1,300,000	-	325,000	325,000	325,000	325,000	
Water and Sewer	Upgrade water mains - Replacement of sub-standard water mains throughout the water distribution system.	Water Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
		Water and Sewer Fees	3,900,000	900,000	750,000	750,000	750,000	750,000	
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	5,948,000	1,300,000	1,263,000	1,095,000	1,140,000	1,150,000	
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	2,500,000	500,000	500,000	500,000	500,000	500,000	
Water and Sewer	Capital contribution upgrades and improvements to the CONSERV II wastewater	Water and Sewer Reserves	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Water Treatment Plant Renewal and Replacement	Water and Sewer Fees	2,620,000	500,000	695,000	600,000	575,000	250,000	
Water and Sewer	Winter Park Estates Water and Wastewater plant	Water and Sewer Fees	975,000	75,000	300,000	200,000	200,000	200,000	
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	Water and Sewer Fees	550,000	100,000	100,000	100,000	125,000	125,000	

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Other Long-term Needs
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	Water and Sewer Fees	1,153,846	230,769	230,769	230,769	230,769	230,769	
Public Works	Fleet Washbay (50% General Fund, 25% Water & Sewer Fund, 25% Electric Fund)	Water and Sewer Fees	50,000	50,000					
Water and Sewer	17-92 Water and Sewer relocation	Water and Sewer Fees	-						3,000,000
Water and Sewer	FDOT 17-92 UT line Relocation	Water and Sewer Reserves	-						11,000,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves	-						1,550,000
		Sewer Impact Fees	-						1,100,000
		Water Impact Fees	-						1,100,000
Water and Sewer	Ground Storage Tank Expansion	Water and Sewer Fees	-						6,100,000
Totals			26,576,846	5,135,769	5,688,769	5,325,769	5,370,769	5,055,769	23,850,000

Totals by Funding Source:

Water and Sewer Fees	19,576,846	3,735,769	4,288,769	3,925,769	3,970,769	3,655,769	9,100,000
Water and Sewer Reserves	1,600,000	800,000	800,000	800,000	800,000	800,000	12,550,000
Sewer Impact Fees	600,000	300,000	300,000	300,000	300,000	300,000	1,100,000
Water Impact Fees	600,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	22,376,846	5,135,769	5,688,769	5,325,769	5,370,769	5,055,769	23,850,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Water and Sewer	Upgrade sanitary sewer mains	Defective sanitary sewer mains will be rehabilitated to decrease heavy ground water infiltration, in effect reducing the total flow to waste water facilities.	Water and Sewer Fees	\$ 800,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Rehabilitate sanitary sewer manholes	Sanitary sewer manholes deteriorated by hydrogen sulfide gas will be reconstructed. Repairing and restoring the structural integrity to the manholes will eliminate the possibility of collapse and groundwater infiltration, thus reducing flows and associated treatment costs.	Water and Sewer Fees	\$ 80,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Upgrade water mains	Water main upgrades consist of construction and upgrade of water mains and service lines to replace sub-standard water mains throughout the water distribution system. This work will improve water quality, flows and fire protection in the impacted areas.	Water and Sewer Fees	\$ 1,200,000	No additional impact on operating budget	-
Water and Sewer	Lift station upgrades	Replacement of "can" type lift stations close to failure with submersible "rail" type lift stations.	Water and Sewer Fees	\$ 1,300,000	No additional impact on operating budget	-
Water and Sewer	Upgrade Water Treatment Plants	Renewal and replacement of components for the Water treatment plants and repump facilities.	Water and Sewer Fees	\$ 500,000	No additional impact on operating budget	-
Water and Sewer	Upgrade Winter Park Estates Wastewater Treatment Plant	Renewal and replacement of components for the Winter Park Estates Wastewater Reclamation Facility.	Water and Sewer Fees	\$ 75,000	No additional impact on operating budget	-

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2024 - 2025**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Water and Sewer	Iron Bridge Regional Wastewater Treatment Facility	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	\$ 500,000	No additional impact on operating budget	-
Water and Sewer	CONSERV II	Orange County cooperative water reuse program, which expands the Cities capacity for wastewater treatment service and state requirements to eliminate discharge to surface waters.	Water and Sewer Reserves	\$ 300,000	No additional impact on operating budget	-
Total Funding FY25				* <u>4,755,000</u>		<u>-</u>

*Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Electric Services	Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	6,078,194	1,100,000	1,155,000	1,212,750	1,273,388	1,337,057
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	45,032,126	8,149,680	8,557,164	8,985,022	9,434,273	9,905,987
Electric Services	Substation Upgrades	Electric System Revenues	1,800,000	200,000	300,000	300,000	500,000	500,000
Electric Services	Decorative Street Lighting	Electric System Revenues	500,000	100,000	100,000	100,000	100,000	100,000
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	550,000	100,000	100,000	100,000	125,000	125,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund) Also includes \$150k to improve Building 4.	Electric System Revenues	611,538	242,308	92,308	92,308	92,308	92,308
Public Works	Fleet Washbay (50% General Fund, 25% Water & Sewer Fund, 25% Electric Fund)	Electric System Revenues	50,000	50,000				
Totals			54,571,859	9,941,988	10,304,472	10,790,080	11,524,969	12,060,352

Totals by Funding Source:

Electric System Revenues	20,196,459	9,891,988	10,304,472	10,790,080	11,524,969	12,060,352
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Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Electric Services
Fiscal Year 2024 - 2025

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Electric Services	Routine Capital: annual electric system improvements	These improvements include repair and replacement of utility infrastructure to increase the reliability of the electric system.	Electric Service Fees	\$ 1,100,000	No impact on operating budget	-
Electric Services	Undergrounding Electric Utilities	This is part of an ongoing plan to underground electric utility lines over the next 8 years.	Electric Service Fees	\$ 8,149,680	As electric utilities are placed underground there will be less costs for trimming trees around power lines.	-
Electric Services	Decorative Street Lighting	Preparation for future City wide decorative street lighting aligned with dark sky and smart city initiatives	Electric Service Fees	\$ 100,000		
Electric Services	Substation Upgrades	Substations around the city will need capital upgrades to maintain exceptional quality of service. This account will serve as ongoing capital upgrades to the substations.	Electric Service Fees	\$ 200,000	Replacing the aging capital reduces the costs of repairs.	-
Total Funding FY25				* \$ 9,549,680		\$ -

**Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab*



City Commission

agenda item 14.a

item type

Public Hearings: Non Quasi-Judicial Matters

meeting date

September 11, 2024

prepared by

Allison McGillis, Director of Planning and Zoning

approved by

Kim Breland, Deputy City Clerk

subject

Ordinance 3312-24 - Amending Chapter 59 of the city Code of Ordinances related to Multi-Modal Transportation Impact Fees. (2nd Reading)

motion | recommendation

Recommendation to approve the Ordinance as presented.

background

This Ordinance to amend Chapter 59 relating to Multi-Modal Transportation Impact Fees is a result of the following:

- The responsibilities for transportation have been transferred from the Planning & Zoning Department to the Public Works Department. Consequently, we need to update the definition of "Director" in the Ordinance from "Director of Planning and Transportation" to "Director of Public Works and Transportation."
- The language defining the types of developments exempt from these fees requires revision to accurately reflect the intended scope of exemption (4). Prior discussions before the second reading of the original adoption of Chapter 59 clarified that the original wording, which stated that exemption (4) applied to "any approvals," did not align with the intended purpose of the Ordinance. This broad definition was not meant to apply universally but rather to encompass projects that submitted permit applications before the effective date, as well as those that underwent the public hearing process and received conditional use approval or site plan approval through the city's Development Review Committee. The proposed amendments aim to clarify and narrow the language, ensuring that the exemptions are more precisely defined.

alternatives | other considerations**fiscal impact**

attachments

1. Ordinance 3312-24 amending Chapter 59 MMTIF

ORDINANCE 3312-24

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 59 OF THE CITY CODE OF ORDINANCES RELATING TO MULTI-MODAL TRANSPORTATION IMPACT FEES; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Winter Park desires to amend Section 59-6 to clarify an exemption to the Multi-Modal Transportation Impact Fees concerning the construction of buildings and structures previously approved by the City; and

WHEREAS, the City Commission finds that this Ordinance is in the best interests of the citizens of Winter Park.

NOW THEREFORE, BE IN ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance as legislative findings.

Section 2. City Code Amendment. Section 59-6 of the Winter Park Code of Ordinances is hereby amended to read as follows (words that are ~~stricken out~~ are deletions; words that are underlined are additions):

Sec. 59-3. Interpretations of this chapter.

Interpretation of the provisions of this chapter will be made by the director of ~~planning~~public works and transportation.

Sec. 59-5. Definitions.

Director means the director of the ~~planning~~public works and transportation department of the city or his/her designee.

Sec. 59-6. Applicability of this chapter.

- (a) *Affected area.* This chapter applies to all new development within the city.
- (b) *Type of development affected.* Except where specifically exempted by the provisions of this chapter, this chapter applies to all new development.
- (c) *Type of development exempted.* The following types of development are exempt from the payment of multi-modal transportation impact fees pursuant to this chapter:
 - (1) Alterations of an existing dwelling unit where no additional units or square footage are created and the use is not changed;

- (2) The construction of accessory buildings or structures that will not increase the traffic generation associated with the principal building or structure or the land;
- (3) The construction of accessory buildings or structures approved by the historic preservation board qualifying as a "garage apartment" or "accessory cottage" determined to be conforming uses on designated historic landmarks or resources, or on properties in a designated historic district, pursuant to section 58-469(3).
- (4) The construction of a building or structure ~~that received, or any approvals in conjunction with an application filed with the City of Winter Park and approved by the city commission or other appropriate city body including but not limited to a conditional use approval, site plan approval by the city's development review committee, zoning approval or a building permit prior to the effective date of this chapter. The effective date of this chapter shall be January 1, 2022.~~
- (5) Temporary uses; and
- (6) Essential public services.

Section 3. Codification. Section 2 of this Ordinance will be incorporated into the Winter Park City Code. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this ordinance and the City Code may be freely made.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Conflicts. In the event of a conflict or conflicts between this Ordinance and any other Ordinance or provision of law, this Ordinance governs and controls to the extent of any such conflict.

Section 6. Effective Dates. This Ordinance shall become effective upon its adoption by the City Commission of the City of Winter Park, Florida.

First Reading held on August 14, 2024

Second Reading held on August 28, 2024

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida, held in City Hall, Winter Park, on this 11th day of September, 2024.

Mayor Sheila DeCiccio

ATTEST:

Rene Cranis, City Clerk



City Commission

agenda item 14.b

item type

Public Hearings: Non Quasi-Judicial Matters

meeting date

September 11, 2024

prepared by

Rene Cranis, City Clerk

approved by

Randy Knight, City Manager

subject

Resolution 2290-24 - Amending ballot title for the March 25 referendum on repeal of ordinance banning internal combustion leaf blowers.

motion | recommendation

Adopt resolution.

background

Ordinance 3294-24 called for a referendum, in general, to repeal the ordinance banning internal combustion powered leaf blowers and contains a provision to allow for the amendment of ballot title and summary by resolution. State Statutes requires that "each ballot statement shall consist of a ballot title, by which the measure is commonly referred to or spoken of, not exceeding 15 words in length."

The attached resolution amends the ballot title from "Proposed City Code Amendment, Article IV, Division 2, § 62-97" to "Repeal of Ban on Use of Internal Combustion Powered Leaf Blowers."

alternatives | other considerations**fiscal impact****attachments**

1. Resolution-2290-24_Amending Ballot Summary and Statement
2. Ordinance 3292-24

RESOLUTION 2290-24

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, APPROVING A REVISED REFERENDUM BALLOT STATEMENT AND BALLOT SUMMARY FOR THE REFERENDUM AUTHORIZED AND CALLED BY ORDINANCE 3292-24; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on April 24, 2024, the City Commission adopted Ordinance 3292-24 to authorize and call a referendum to be held concurrently with the City's general election on March 11, 2025; and

WHEREAS, Section 6 of Ordinance 3292-24 permits modification of the ballot question for said referendum via resolution of the City Commission; and

WHEREAS, the City Commission desires to modify the ballot statement and ballot summary for the referendum authorized and called pursuant to Ordinance 3292-24 as set forth in this Resolution.

NOW, THEREFORE, be it resolved by the City Commission of the City of Winter Park, Florida that:

SECTION 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this Resolution.

SECTION 2. Referendum Ballot Statement & Summary. The ballot statement and ballot summary for the March 11, 2025 referendum authorized and called by Ordinance 3292-24 is hereby amended to appear on the ballot to read as follows:

Repeal of Ban on Use of Internal Combustion Powered Leaf Blowers

Shall the City of Winter Park amend Article IV, Division 2, § 62-97 of its Code of Ordinances, as provided in Ordinance 3292-24, to revise the City Code to repeal the City's ban on the use of internal combustion powered leaf blowers and to regulate noise created by the use of leaf blowers consistent with those regulations regulating noise created by power tools?

Yes ___ or No ___

SECTION 3. Effective date. This Resolution shall become effective immediately upon adoption of this Resolution by the City Commission of the City of Winter Park, Florida.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park held in City Hall, Winter Park on this 11th day of September, 2024.

Mayor Sheila DeCiccio

ATTEST:

ORDINANCE 3292-24

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, PROPOSING AN AMENDMENT TO § 62-97 OF DIVISION 2 OF CHAPTER 62 OF THE CITY CODE OF ORDINANCES REGULATING THE USE AND OPERATION OF LEAF BLOWING OR YARD CLEARING EQUIPMENT POWERED BY AN INTERNAL COMBUSTION ENGINE OR MOTOR; SUBMITTING THE PROPOSED CODE AMENDMENT TO A VOTE BY THE ELECTORS OF WINTER PARK VIA REFERENDUM AT THE GENERAL CITY ELECTION TO BE HELD MARCH 11, 2025; PROVIDING FOR AMENDMENT OF CHAPTER 62 OF THE CITY CODE REGARDING RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION POWERED LEAF BLOWERS IF THE CODE AMENDMENT IS ADOPTED; PROVIDING FOR THE REFERENDUM BALLOT QUESTION FOR THE PROPOSED CODE AMENDMENT; PROVIDING FOR DIRECTION TO THE CITY CLERK; PROVIDING FOR MODIFICATION BY THE CITY COMMISSION; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATES OF THE ORDINANCE AND CITY CODE AMENDMENT.

WHEREAS, Article VIII, § 2(b) of the Florida Constitution vests the City with all governmental, corporate and proprietary powers to enable them to conduct municipal government, perform municipal functions and render municipal services, and may exercise power for municipal purposes except as otherwise provided by law; and

WHEREAS, the City Commission, based upon environmental and noise concerns, previously adopted an amendment to its code of ordinances barring the use of internal combustion powered leaf blowers; and

WHEREAS, the City has since received complaints regarding the practicality of an ultimate ban of internal combustion powered leaf blowers and the cost to individual citizens and local businesses of acquiring alternative replacement equipment; and

WHEREAS, the City Commission believes it to be in the best interest of the City to delay implementation of the ban until June 1, 2025 and to place the question of whether internal combustion powered leaf blowers should be prohibited on the ballot and submit such to a citywide referendum.

NOW, THEREFORE, be it enacted by the City Commission of the City of Winter Park, Florida, as follows:

Section 1. Findings of Fact. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this ordinance.

Section 2. Amendment to the City Code of Ordinances. The City Commission of the City of Winter Park hereby sets forth for voter consideration an amendment to § 62-97 of Division 2 of Chapter 62 of the City Code of Ordinances (the

"Code Amendment"), as set forth below (words that are ~~stricken out~~ are deletions; words that are underlined are additions).

Sec. 62-97. - Specific prohibitions.

- (a) The following acts, among others (this enumeration shall not be deemed to be exclusive), are declared to be noise disturbances in violation of this division:

- (10) *Power tools.* Creating a noise disturbance across a residential or commercial real property line by operating or permitting the operation of any mechanically powered saw, drill, grinder, leaf blower, lawn or garden tool or similar tool between 9:00 p.m. and 7:00 a.m. the following day. ~~Regardless of the foregoing, it shall be a violation of this division to operate or permit the operation of a leaf blower that is powered by an internal combustion engine or motor between the hours of 6:00 p.m. and 7:00 a.m. the following day so as to create a noise disturbance across a residential or commercial real property line.~~
- (11) *Construction activities on weekends and holidays.* Operating or permitting the operation of any piledriver, steam shovel, pneumatic hammer, derrick, steam or electric hoist, power saw, construction appliance or machine, or construction materials or equipment delivery between 6:00 p.m. on Saturday and 7:00 a.m. on the following Monday or at any time on New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day or Christmas Day so as to create a noise disturbance across a residential or commercial real property line.
- (12) *Power tools on Sunday.* Creating a noise disturbance across a residential or commercial real property line by operating or permitting the operation of any mechanically powered saw, drill, grinder, leaf blower, lawn or garden tool or similar tool between 9:00 p.m. on Saturday and 9:00 a.m. on Sunday. ~~Regardless of the foregoing, it is a violation of this division to operate or permit the operation of a leaf blower that is powered by an internal combustion engine or motor, between the hours of 6:00 p.m. on Saturday and 12:00 p.m. on Sunday so as to create a noise disturbance across a residential or commercial real property line.~~

- (13) *Illegal open house parties.* Allowing or acquiescing in an illegal open house party, whether directly or indirectly, whether actively or passively, as an owner, lessee, or occupant of a property.
- (14) ~~*Phased elimination of certain leaf blowing or lawn clearing equipment.*~~ Regardless of anything set forth in this section to the contrary, the use of a leaf blower that is powered by an internal combustion engine or motor, will be prohibited from use on any property within the city, with the exception of the Winter Park Municipal Golf Course, 30 months following enactment of this subsection.

Section 3. Referendum. The City Commission hereby calls a referendum election, to be held concurrently with the City's general election on March 11, 2025 (the "Referendum"), whereby the electors of the City of Winter Park shall vote on the Code Amendment. The Code Amendment will be adopted if it receives a majority of the votes cast in the Referendum.

Section 4. Ballot Question. The ballot title and summary to be placed on the ballot and voted upon in the Referendum shall be in substantially the following form:

Proposed City Code Amendment
Article IV, Division 2, § 62-97

Shall the City of Winter Park amend Article IV, Division 2, § 62-97 of its Code of Ordinances, as provided in Ordinance 3292-24, to revise the City Code to repeal the City's ban on the use of internal combustion powered leaf blowers and to regulate noise created by the use of leaf blowers consistent with those regulations regulating noise created by power tools?

Yes ____ or No ____

Section 5. Instructions to City Clerk. The City Clerk is hereby directed to ensure that all advertising, translation and notice requirements are complied with and to coordinate all activities necessary to conduct the Referendum with the Supervisor of Elections for Orange County, and to place the above-described question on the Referendum ballot. If the Code Amendment is adopted, and after it is incorporated into the City Code, the City Clerk shall record the ordinance in accordance with § 166.041(6), Florida Statutes.

Section 6. Modification by City Commission. The City Commission is authorized, to the extent consistent with the City Charter and applicable laws, to modify by resolution the ballot question provided for herein and to modify or provide for by

resolution any procedural or notice requirement for the conduct of the Referendum, all as the City Commission may deem advisable to ensure compliance with applicable laws and to ensure voters are fully informed as to the Referendum and the substance of the Code Amendment.

Section 7. Conflicts. In the event of a conflict or conflicts between this Ordinance, including the Code Amendment if adopted, and any other ordinance or provision of law, this Ordinance governs and controls to the extent of any such conflict.

Section 8. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance, including the Code Amendment if adopted, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding will not affect the validity of the remaining portion hereof or hereto unless such would defeat the purpose of this Ordinance or the Code Amendment.

Section 9. Codification. If the Code Amendment is adopted by the electors of the City of Winter Park at the Referendum, the Code Amendment will be incorporated into the City's Code of Ordinances. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this ordinance and the City Code may be freely made.

Section 10. Effective Dates. This Ordinance will become effective take effect immediately upon its final passage and adoption. The Code Amendment will take effect immediately upon adoption by the electors of the City of Winter Park at the Referendum.

PASSED AND ADOPTED this 24th day of April, 2024 by the City Commission of the City of Winter Park, Florida.



Mayor Sheila DeCiccio

Attest:



City Clerk Rene Cranis