



City Commission Regular Meeting Minutes

August 14, 2024 at 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Mayor Sheila DeCiccio, Commissioners Marty Sullivan, Craig Russell and Kris Cruzada; Director of Office of Management and Budget Peter Moore, Director of Communications Clarissa Howard; City Attorney Kurt Ardaman and City Clerk Rene Cranis.

Absent

Commissioner Todd Weaver

1. Meeting Called to Order

Mayor DeCiccio called the meeting to order at 3:31 p.m.

2. Invocation - Pastor Mark Tutschulte, Action Church

3. Pledge of Allegiance

4. Approval of Agenda

Motion made by Commissioner Sullivan to approve the agenda, seconded by Commissioner Cruzada. The motion carried unanimously by a 4-0 vote.

5. Mayor's Report

- Announced tomorrow's work session is canceled.
- Asked for an update on the streetlights on Park Avenue. Director of Electric Utility Jamie England reported on the lighting issues, solutions and repairs which will be complete prior to the holiday season.

6. Citizen Budget Comments

7. City Manager's Report

- a. Presentation: Mead Garden Summer Program

Mead Garden Executive Director Cynthia Hasenau and Community Engagement Manager Valerie Fetteroff gave a presentation on participation and activities and thanked the staff for their work and the city for their support.

- b. Presentation: Orange County Public Schools - Half-Cent Sales Tax Extension

Orange County Public Schools Chief of Communications Scott Howard gave a presentation OCPS and continuation of the half-cent sales tax on the ballot.

c. Winter Park Library

Winter Park Library Executive Director Melissa Schneider announced the Library is the number one children's library and in collection usage in Florida. Incoming Board Chair Bob McClelland spoke about board efforts and fundraising. Mrs. Schneider presented their FY 25 budget request for a 5% increase in general fund support and CRA grant.

8. City Attorney's Report

Attorney Ardaman gave an update on the language on the November ballot regarding voluntary annexations and the designation of rural service areas in Orange County.

9. Non-Action Items

10. Public Comments | 5 p.m. or soon thereafter Heard after Public Hearings.

11. Consent Agenda

- a. Approve the minutes of the regular meeting, July 24, 2024
- b. Approve the minutes of the work session, July 25, 2025
- c. Approve the following piggyback contracts:
 1. Transportation Control Systems, Inc. - Florida Department of Transportation Contract #DOT-ITB-24-9098-SJ - Approved Products List Traffic Equipment; for goods on an as-needed basis during the term of the agreement through June 5, 2026; Amount: \$100,000
 2. Public Consulting Group, Inc. - Palm Beach County Contract #SS750876-MB - Medical Emergency Transport Consulting Services (PEMT Assistance); for services on an as-needed basis during the term of the agreement through August 19, 2029; Amount: \$80,000
- d. Cubix, Inc. - Orange County Contract #Y24-1014 - SaniGlaze Services; for services during the term of the agreement through March 7, 2027; Amount: \$300,000
 3. Monro, Inc. - State of Florida Contract # 25172500-24-ACS - Tires, Tubes and Services; for goods and services during the term of the agreement through June 30, 2027; Amount: \$225,000
 4. Zabatt Power Systems, Inc. - Sourcewell Contract #092222-CMM - Electrical Energy Power Generation Equipment; after-the-fact purchase order, #20241730, issued for emergency generator purchase and installation at Cady Way Lift Station; Amount: \$118,039.74
 5. Danus Utilities, Inc. - City of Clermont Contract #2023-071 - Sanitary Sewer Manhole, Vault, and Lift Station Rehabilitation; for services on an as-needed basis during the term of the agreement through August 21, 2026; Amount: \$1,200,000
 6. Zep Manufacturing (Zep Sales & Services) - OMNIA Partners Contract #152609 - Comprehensive Operational and Janitorial Supplies and Solutions; for goods on an as-needed basis during the term of the agreement through May 31, 2027; Amount: \$100,000

- e. Approve the following formal solicitation:
 - 1. Davies Claims North America, Inc. - RFP18-24 - Third Party Administration Services for Claims & Risk Management; Amount: \$83,660
- f. Accept Financial Report for the Nine Months Ended June 30, 2024

Motion made by Commissioner Sullivan to approve the Consent Agenda, seconded by Commissioner Cruzada. The motion carried unanimously by a 4-0 vote.

12. Action Items Requiring Discussion

- a. Approve license agreement for overflow parking for Library and Events Center

Mr. Moore said this lease will provide approximately 300 spaces for public use after 5:30 p.m. and on weekends after 11:30 a.m. and could be used for valet services. The annual cost is \$100.

Motion made by Commissioner Russell to approve the agreement, seconded by Commissioner Cruzada. The motion carried unanimously by a 4-0 vote..

13. Public Hearings: Quasi-Judicial Matters

- a. Request of the City of Winter Park for:
 - An Ordinance to amend the existing Multi-family (high density R-4) District zoning to Public, Quasi-Public (PQP) District zoning on the former Winter Park Library property at 460 E. New England Avenue in conformance with the existing Comprehensive Plan Future Land Use designation of Institutional. (1st Reading)
 - An Ordinance amending the Public, Quasi-Public (PQP) zoning district to establish a new Permitted Use for "performance art venues together with ancillary gallery, educational, rehearsal, recording studios and offices to support the like, within a city-owned building". (1st Reading)

Attorney Ardaman read the ordinances by title. Director of Planning and Zoning Allison McGillis presented these ordinances, which would allow Blue Bamboo to operate in the old library. There were no public comments.

Motion made by Commissioner Sullivan to approve the rezoning ordinance with the condition that rezoning reverts to R-4 zoning if the lease with Blue Bamboo is terminated, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Russell and Cruzada voted yes. Mayor DeCiccio voted no. The motion carried by a 3-1 vote.

Motion made by Commissioner Russell to approve the ordinance establishing a new permitted use, seconded by Commissioner Cruzada. Upon a roll call vote, Commissioners Sullivan, Russell and Cruzada voted yes. Mayor DeCiccio voted no. The motion carried by a 3-1 vote.

14. Public Hearings: Non Quasi-Judicial Matters

- a. ORDINANCE 3307-24 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 10 "ALCOHOLIC BEVERAGES" SECTION 10-33 "HOURS DURING WHICH SALES, CONSUMPTION AND SERVICE ARE PROHIBITED" SO AS TO ESTABLISH UNIFORM HOURS OF SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES CITY-WIDE, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinance by title. Commissioner Russell said he believes prohibition of the sale and consumption of alcohol on Sunday mornings is a matter of safety and the city should be an example by setting limitations.

Motion made by Commissioner Sullivan to adopt Ordinance 3307-24, seconded by Commissioner Cruzada.

Gigi Papa, 1440 Hibiscus Avenue, supported Commissioner Russell's position.

Upon a roll call vote, Commissioners Sullivan and Cruzada and Mayor DeCiccio voted yes. Commissioner Russell voted no. The motion carried by a 3-1 vote.

- b. ORDINANCE 3308-24 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 74, PERSONNEL, ARTICLE V, RETIREMENT AND PENSION PLANS, DIVISION 3, FIREFIGHTERS, OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK; AMENDING SECTION 74-180, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 175 SHARE ACCOUNTS, PROVIDING FOR IMMEDIATE VESTING IN SHARE PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

ORDINANCE 3309-24 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 74, PERSONNEL, ARTICLE V, RETIREMENT AND PENSION PLANS, DIVISION 4, POLICE OFFICERS, OF THE CODE OF ORDINANCES OF THE CITY OF WINTER PARK; AMENDING SECTION 74-230, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 185 SHARE ACCOUNTS, PROVIDING FOR IMMEDIATE VESTING IN SHARE PLAN; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinances by title. There were no public comments.

Motion made by Commissioner Cruzada to adopt Ordinance 3308-24, seconded by Mayor DeCiccio. Upon a roll call vote, Commissioners Sullivan, Russell and Cruzada and Mayor DeCiccio voted yes. The motion carried unanimously by a 4-0 vote.

Motion made by Commissioner Russell to adopt Ordinance 3309-24, seconded by Mayor DeCiccio. Upon a roll call vote, Commissioners Sullivan, Russell and Cruzada and Mayor DeCiccio voted yes. The motion carried unanimously with a 4-0 vote..

- c. Request of the City of Winter Park for an Ordinance amending Chapter 59 of the city Code of Ordinances related to Multi-Modal Transportation Impact Fees. (1st Reading)

Attorney Ardaman read the ordinance by title. Mrs. McGillis reviewed the changes to clarify provisions of the multi-modal impact fees. Responding to questions, Mrs. McGillis said any project approved after 1/1/22 will be subject to fees and explained the calculation and transfer of mobility credits within a project. Discussion followed on impacted projects and calculation of fees. Commissioner Sullivan said he feels more information is needed.

Motion made by Commissioner Sullivan to table to August 28th, seconded by Commissioner Cruzada. Upon a roll call vote. Commissioners Sullivan and Cruzada and Mayor DeCiccio voted yes. Commissioner Russell voted no. Motion carried by a 3-1 vote.

10. Public Comments

Gigi Papa, 1440 Hibiscus Avenue, expressed her displeasure that campaign signs she posted at the Winter Park Library were removed, were not available for her to retrieve. and the city's response. Staff will look into the matter and communicate with Mrs. Papa.

15. City Commission Reports

Commissioner Russell -

- Encouraged parents to visit OCPS website for changes to campus security policies and cell phone use.
- Spoke on the importance of the continuation of the half-cent sales tax.
- Spoke about resources for school supplies and tutoring.

Commissioner Cruzada -

- Encouraged drivers to be patient when driving in school zones.

Mayor DeCiccio -

- Asked about red light cameras in school districts. Police Chief Volkerson said state law allows for automated enforcement in school zones; however, the city is delaying action until the results of red light cameras in other cities is known.
- Asked if there is interest in sending a letter supporting the half-cent sales tax. General consensus to send a letter in support. Commissioner Cruzada opposed as he feels it is not prudent considering the current economy and increased costs..
- Reported on studies that show that Vision Zero will not be successful without police enforcement.

16. Summary of Meeting Actions

- Received presentations on the Mead Garden summer program. OCPS, and Winter Park Library
- Received update on Orange County proposed charter amendments.
- Approved The Consent Agenda.
- Approved the license agreement for overflow parking for the Library and Events Center
- Approved ordinances relating to the old library.
- Approved ordinance amending alcohol beverages regulations.
- Adopted ordinances amending the Firefighters and Police Officers' pension plans.
- Tabled ordinance regarding multi-modal transportation impact fees.
- Agreed to send a letter in support of half-cent sales tax.
- Directed staff to look at election signs issue raised by Mrs. Papa.

17. Adjournment

The meeting was adjourned at 5:17 p.m.

Mayor Sheila DeCiccio

ATTEST:

City Clerk Rene Cranis