



Parks & Recreation Advisory Board Regular Meeting

Agenda

August 21, 2024 @ 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

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please note

Times are projected and subject to change.

-
- 1. Call to Order**
 - 2. Consent Agenda**
 - a. Approve the minutes of July 17, 2024
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Action Items**
 - a. Fee Waiver Policy 45m
 - b. Fee Schedule 30m
 - 5. Non-Action Items**
 - 6. Staff Updates**
 - a. Strategic Action Task Update 5m
 - 7. Board Comments**
 - 8. Upcoming Agenda Items**
 - 9. Adjournment**



Parks & Recreation Advisory Board

agenda item 2.a

item type

Consent Agenda

meeting date

August 21, 2024

prepared by

Denise Eaton, Recreation Coordinator

approved by**subject**

Approve the minutes of July 17, 2024

motion | recommendation**background****alternatives | other considerations****fiscal impact****attachments**

1. July 17 2024 PRAB Minutes DRAFT



Parks & Recreation Advisory Board Regular Meeting Minutes

July 17, 2024 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Leah J. Bonich, Thomas Sims, Ellen Wolfson, Lawrence Lyman, Lisa Tinker Marsh

Absent

Ginny Enstad, Robert Bendick

Staff Present

Parks and Recreation Director Jason Seeley, Assistant Directors Cathleen Daus and Mike McCosker, Recreation Coordinator Laura Halsey

1. Call to Order

Meeting called to order by Chairperson Leah Bonich at 5:01pm

2. Consent Agenda

- a. Approve the minutes of June 24, 2024 meeting

Motion made by Lawrence Lyman, seconded by Thomas Sims, to approve the June 24, 2024 minutes.

Motion passes 5-0.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

No public comment

4. Action Items

- a. Rotary Club of Winter Park Fee Waiver Request

Mr. Seeley presented a brief summary of the Rotary Club fee waiver request and asked for elaboration on what charities the proceeds support.

Ms. Ali deMaria spoke on behalf of the event and stated that while not all the charities are within the city of Winter Park, they all serve the citizens of Winter Park. Mr. Seeley followed up with details of prior support and fee waiver approvals for the event. The additional amount being requested by the Rotary Club

Motion made by Thomas Sims, seconded by Lawrence Lyman, to approve the fee waiver.

Motion passes 5-0.

b. Kids Beating Cancer Fee Waiver

Mr. Seeley provided additional information pertaining to the event to the board and clarified that it is not a fundraising event. Mr. Seeley stated that the staff is in support of the event and recommended approval of the fee waiver.

Mr. Sam Azar, Kids Beating Cancer COO & Chairman of the Board, informed the Board that the event is free for cancer patients and their families to attend. All of their events are free to the patients and their families throughout the year. They do look for sponsors for catering, clothing for the patients to wear to the events, and any other overhead they may incur which is minimal around 5%. 95% of the funds go directly back to the events.

Motion made by Lisa Tinker Marsh, seconded by Lawrence Lyman, to approve the fee waiver.

Motion passes 5-0.

c. WP Chamber of Commerce 2025 Fee Waiver Request

Mr. Seeley presented a list of events the Chamber of Commerce is hosting and that they would like to be considered for fee waivers. The total cost of Chamber of Commerce events is \$33,030.00. Staff has already approved a 50% reduction of \$16,515.00, leaving an outstanding balance of \$16,515.00 due. The board inquired what the cost to the city would be as far as garbage, set-up, breakdown, staffing, overtime, etc. The goal of the board is to make sure the city is not in the red after waiving fees for any or all of the events.

Ms. Betsy Gardner, President and CEO of the Chamber of Commerce, addressed the board with additional information pertaining to the events in question. She would like to understand where the concerns are coming from, as several of the events are co-sponsored with the city. The goal of the Chamber of Commerce is to shed light on the venues in Winter Park and draw people and businesses to the area, which in turn generates revenue.

Motion made by Lawrence Lyman to approve the fee waivers. A second was not received. Motion fails.

Motion made by Thomas Sims, seconded by Lisa Tinker Marsh, to deny the fee waivers. Motion fails 3-2 with Mr. Lawrence, Ms. Bonich, and Ms. Wolfson opposing.

Motion made by Leah Bonich, seconded by Lawrence Lyman, to approve the fee waivers for the Annual Holiday Parade and Winter on the Avenue. Motion

passes 4-1 with Thomas Sims opposing.

Ms. Gardner provided clarification on the Cheers to You and the Best of Winter Park events. Best of Winter Park is held in the Fall and allows people to vote for the "best of" businesses in Winter Park. Businesses who win these awards look forward to displaying their award showing they are the best in their field. Cheers to You is an event recognizing the volunteers for events such as the Art Festivals. There is an entry fee for those attending. Nominees and award winners attend at no cost. She considers this a marketing opportunity for the city of Winter Park by showcasing the venues.

Motion made by Leah Bonich, seconded by Lawrence Lyman, to approve The Best of Winter Park event. Motion passes 3-2 with Thomas Sims and Lisa Tinker Marsh opposing.

Motion made by Leah Bonich, seconded by Lisa Tinker Marsh, to table the Cheers to You event until the August meeting. Motion passes 5-0.

5. Non-Action Items

a. Fee Waiver Process

Mr. Seeley provided the board with an overview of the fee waiver request process and how the percentages are broken down. He gave examples of events that receive fee waivers, which include Sidewalk Art Festivals, Winter Park Library, Chamber of Commerce, Winter Park High School, Welbourne Day Nursery. Criteria includes being a 501(c)3, hosting an event that benefits residents/taxpayers of Winter Park, and justifying financial need. The board inquired about liability and Mr. Seeley assured the board that organizers must secure and provide a COI as part of the fee waiver application packet.

The board believes appearing to present their request should be mandatory for applicants. The board would also like to suggest that staff provide more information on the residential impact, how much the organizations are giving back to the community, and which charities the organizations are supporting.

Mr. Seeley stated he would prefer to present the information and applicants to the board without a recommendation to allow the board to come to their own conclusions

6. Staff Updates

a. 2024/25 Parks and Recreation Budget Presentation

Mr. Seeley included the budget presentation in the agenda packet for the board to

review and, in the interest of time, return next month with any questions or feedback.

b. 2024 Strategic Action Plan Update July 24

Information pertaining to this item was also included in the agenda packet for board members to review.

7. Board Comments

Mr. Sims commented on Robert's Rules of Orders used in the Board of Adjustments meetings. Mr. Lyman pointed out that Board of Adjustments is a quasi-judicial board and follows different parameters. Mr. Sims would like better clarification of rules to appear more professional and for staff to have better control over the structure of the meetings.

8. Upcoming Agenda Items

Cheers to You Fee Waiver

9. Adjournment

Motion adjourned at 7:41pm

Approved by the Board on
/s/ Laura Halsey, Recreation Coordinator



Parks & Recreation Advisory Board

agenda item 4.a

item type

Action Items

meeting date

August 21, 2024

prepared by

Laura Halsey, Recreation Coordinator

approved by

Jason Seeley, Director of Parks and Recreation

subject

Fee Waiver Policy

motion | recommendation

Approve or recommend changes to the proposed fee waiver policy

background

The changes to the fee waiver process in 2022 did not take consideration the historically recognized structure that differentiated between an Annual City Event and a Community Based Organization Fee Waiver. The 2009 Fee Waiver item available in the item exhibits was termed a Standards for Rate Adjustment, but was not reflected in any documented policy.

Staff has taken the 2009 Standards and Rates Adjustment document and incorporated feedback from advisory board members to create a comprehensive policy where up until now there was a procedure and an application, but nothing that pulled all of the elements together into a policy/procedure.

alternatives | other considerations**fiscal impact****attachments**

1. 2024 Fee Waiver Policy
2. 2009 Fee Waiver Commission

City of Winter Park Parks and Recreation Department

City Annual Events List and Community Based Organization Fee Reductions

1. City Annual Events - The following are specific events which are accommodated with no associated Parks and Recreation Facility or Park Rental fees.

Approved list 1/2009 (City Commission)

Reviewed 11/2012 (City Commission)

Winter Park High School (WPHS) ROTC Banquet – Civic Center

WPHS Homecoming ROAR and Parade – Central Park

WPHS Picnic in the Park – Central Park

Welborne Avenue Day Nursery Graduation Ceremony – Civic Center

Bridge Builders Monthly Meetings – Community Center

AKA Sorority Monthly Meetings – Community Center

AKA Ivey Academy Meetings – Community Center

Hannibal Square Community Land Trust Monthly Meetings – Community Center

Morse Foundation Annual Tiffany Window Display – Central Park

Unity Heritage Festival – CRA Annual Festival – Community Center, Shady Park

Winter Park Historical Society Annual Peacock Ball – Civic Center

Hoop School Christmas Camp – Community Center

Winter Park Chamber of Commerce (WPCOC) Tree Lighting – Central Park

WPCOC OAR Breakfast- Civic Center

WPCOC Legislative Breakfast – Civic Center

WPCOC Leadership Graduation – Civic Center

WPCOC Youth Leadership Meetings – Civic Center/Farmer's Market

WPCOC Mayor/City Commission Luncheon (State of the City) - Civic Center

WPCOC Orange County Commission Luncheon – Civic Center

WPCOC Autumn Art Festival – Central Park

Sidewalk Art Festival (WPSAF) Art Festival – Park Rental Central Park

WPSAF Monthly Meetings –Lake Island

Correction based on current use in Red, Event name and/or location changes Blue

WPHS ROTC Banquet – ~~Civic Center~~/Community Center
WPHS Homecoming ROAR and Parade — Central Park/Showalter Stadium
Welbourne Avenue Day Nursery Graduation Ceremony – ~~Civic Center~~/Community Center
~~Bridge Builders Monthly Meetings – Community Center~~
~~AKA Sorority Monthly Meetings – Community Center~~
~~Ivey Academy Meetings – Community Center~~
~~Hannibal Square Community Land Trust Monthly Meetings – Community Center~~
Heritage Festival – CRA Annual Festival – Community Center, Shady Park
Hoop School Christmas Camp – Community Center
Winter Park Chamber of Commerce Tree Lighting – Central Park
~~WPCC OAR Breakfast – Civic Center~~ ~~Legislative Breakfast – Civic Center~~
WPCC Summer Soiree – Event Center
~~WPCC Leadership Graduation – Civic Center~~/
WPCC Cheers to You – Previously held at Mead but moving to event Center
WPCC Youth Leadership Meetings – ~~Civic Center~~/Farmer's Market
WPCC Mayor/City Commission Luncheon - ~~Civic Center~~/Event Center for 2022 (may return to Alford)
WPCC Best of Winter Park – Previously held on Lyman (street event) Moving to Event Center
~~WPCC Legislative Update – Civic Center~~
WPCC Political Mingle – Event Center
Winter Park Sports Association – Hall of Fame Dinner – Community Center
WPCC Autumn Art Festival – Central Park
Sidewalk Art Festival Art Festival – Park Rental Central Park

Addition or Removal of Events from City Annual Events: The addition of an event to, or removal from, the City Annual Events listing is at the discretion of City Commission.

Any event wishing to be considered for the City's Annual Events list must be able to demonstrate the following; a financial need for a fee waiver, long standing history of working in support of the City of Winter Park and its residents, and a how the event provides a benefit with significant positive impact to the City of Winter Park and residents or business community. In order to be considered for addition to the City Annual Event list, the event must have already been held within city limits of Winter Park for a minimum of 5 years. If the event did not take place at a City owned venue/facility, where record of event is easily verified, requesting organization may be required to provide proof of event history with reference contact from the hosting facility.

Additions to the City's Annual Events list are considered on an annual basis. To initiate the review process for your event a Request for Consideration letter, which demonstrates how the organization and event meet the criteria described above, along with an Organizational Biography and Event Executive Summary must be submitted to the Parks and Recreation Administrative Office at 721 W New England Avenue, Winter Park FL 32789 by the first Friday of December. The Parks and Recreation Advisory Board (PRAB) will then review submitted requests. The requesting organization will be required to attend the February PRAB meeting where the board will make recommendation to City Commission regarding the organizations request. An updated City Annual Events list with PRAB recommendations

will be brought to City Commission for approval at a Commission meeting date no later than April 30th with fee waiver becoming effective October 1st.

Other Fees and Hard Costs: An event on the City Annual Events list is not exempt from permit fees or City service fees for event support such as Police, Fire, Road Closures, or other fees associated with the execution of their event and assessed by the respective City department.

Parks and Recreation Event Support Staff:

Facility Rentals – Facility rentals that occur during the standard operational hours (SOH) of the facility where the event is being held will not incur a staff fee. For any setup or break down hours that fall outside of the facilities standard operational hours they will be charged a rate of \$75/hr. For event hours taking place outside of the SOH's a rate of \$125/hr.

Park Rentals – For small events (under 400 people), and events not exceeding 8 hours in duration per day, a staff fee will not be assessed. If under 400 people, but exceeding 8 hours the Event Support Staff hourly rate will be charged for each hour over the 8-hour time limit. For larger park rentals, that typically qualify as a special event, the organization holding the event may request city staff for event support at the Event Support Staff hourly rate posted in current adopted Fee Schedule set by City Commission. A minimum level of support staff will be required based on scope, size, and other properties specific to the particular event. The event organizer has the ability to reduce required event support by providing the Parks and Recreation Department with a staffing and/or volunteer plan that demonstrates essential functions such as set-up, break-down, clean up, parking, and trash management will be addressed. Event Organizer must submit the letter requesting reduction in required event support staff no less than 90 days from their event date. Upon receipt the Parks and Recreation Director or his/her designee will review and provide modified Event Support Staff cost to the event organizer with 14 days.

2. Community Based Organization Fee Reduction Request – For small scale events, new events, facility rentals, and other similar activities typically held within a Parks and Recreation venue, organization may request a one-time fee reduction for a specific event. Organizations receiving a one-time fee reduction are not disqualified for a fee reduction in subsequent years, but would need to reapply annually. In order for an event to be considered for a Community Based Organization (CBO) Fee Reduction the organization must meet the following criteria.

- A. **501.3c Non-Profit Organization**
- B. **Organization is based within the City of Winter Park**
- C. **Event is not in support of a political candidate or in support/or opposition of a political issue**
- D. **Event is consistent with the City of Winter Park vision and Parks and Recreation Department mission.**
- E. **Event or Organization's mission and/or work benefits the City and its residents.**
- F. **Event/Organization can demonstrate financial need for further reduction.**

NOTE: Additional fee reduction will not be considered for Event Center or Farmers Market for events being held on a Friday or Saturday due to existing demand.

CBO Fee Reduction Application - In order to be considered for a CBO fee reduction the organization is required to submit a CBO Fee Reduction Application a minimum of 90 days prior to event date. Application is available on the City of Winter Park website and should be submitted to the Parks and Recreation office at 721 W. New England Ave, Winter Park FL ATTN Parks and Rec Main Office. If submitted electronically please submit to Recreation@CityofWinterPark.org using subject line CBOFRR.

CBO Fee Reduction Decision Process - Organization's that demonstrate meeting items A-D will be eligible for a **50% reduction** from market rate (*an additional 20% beyond the 30% non profit discount*) authorized by the Parks and Recreation Director.

Organization's seeking a discount **greater than 50%** must demonstrate they meet the standards listed above in items **A-D**, and will need to provide supporting evidence related to **items E-F**. Examples of information that should be included, but not limited to are provided below.

Additionally, the organization will be required to attend a Parks and Recreation Advisory Board meeting on a date provided by the Parks and Recreation Department to present before the board. The board will consider your request and vote to determine any further discount applied to the fee beyond the 50% already granted.

E. Event or Organization's mission and/or work benefits the City and its residents.

Provide how the event and/or the organization holding the event, brings benefit to the City of Winter Park residents. Your response should include information relevant to the questions below.

- How many Winter Park residents' benefit?
- Is the event being attended solely by Winter Park residents? If not what percentage of attendees are Winter Park residents?
- What is the benefit to the residents or City?
- Does this benefit solely Winter Park residents? If not, who else is benefitting and what portion of said benefit WP residents receiving?

F. Event/Organization can demonstrate financial need for further reduction.

- Provide a financial summary that demonstrates expected revenues and expenses for the event that includes direct revenue from admission or table fees as well as indirect revenue from sponsorships and in-kind sponsors.
- If the event is a fundraiser please provide a summary of where the funds raised will be directed and an approximate percentage of where funds will be directed if multiple beneficiaries or if any amount of funds raised will be used to support organization operations.

"Hard" fee as described in Other Fees and Hard Cost above under City Annual Events apply and is in addition to whatever fee amount remaining after Fee Waiver awarded and applied.



City of Winter Park Rules and Standards for Rate Adjustments

Approved by City Commission January 26, 2009

Reviewed by City Commission amendments approved on January 11, 2010

The Parks and Recreation Department is responsible for the collection of established and approved fees for City of Winter Park owned parks or facilities with the following exceptions:

RATE ADJUSTMENT CATEGORIES:

1. City Annual Events

Following are specific events which are accommodated with no associated Parks and Recreation facility or park rental fees: (This category established by City Commission.)

Winter Park High School	ROTC Banquet – Civic Center
	Homecoming ROAR and Parade – Central Park
	Picnic in the Park – Central Park
Welborne Avenue Day Nursery	Graduation Ceremony – Civic Center
Bridge Builders	Monthly Meetings – Community Center
AKA Sorority	Monthly Meetings – Community Center
	Ivey Academy Meetings – Community Center
Hannibal Square Community Land Trust	Monthly Meetings – Community Center
Morse Foundation	Annual Tiffany Window Display – Central Park
Heritage Festival – CRA	Annual Festival – Community Center, Shady Park
Winter Park Historical Society	Annual Peacock Ball – Civic Center
Hoop School	Christmas Camp – Community Center
Winter Park Chamber of Commerce	Tree Lighting – Central Park
	OAR Breakfast- Civic Center
	Legislative Breakfast – Civic Center
	Leadership Graduation – Civic Center
	Youth Leadership Meetings – Civic Center/Farmer's Market
	Mayor/City Commission Luncheon - Civic Center
	Orange County Commission Luncheon – Civic Center
	Autumn Art Festival – Central Park
Sidewalk Art Festival	Art Festival – Park Rental Central Park
	Monthly Meetings –Lake Island

2. Community Based Organization Status

Groups may apply for designation in this category on an annual basis. Following are the criteria for application:

- Groups must be 501(c)(3)
- Objective of the organization must be to provide community services to the citizens of Winter Park.
- All meetings, socials, rentals, and events must be free and open to the public.
- Facility fees will not be waived for events, programs, or activities where admission is charged.
- Only the first hour is waived with the second hour and so on discounted.
 - Discount is determined by size of event and venue.
- Designated meeting spaces will be available on weekdays only.
- The status expires 12 months from date of approval by the City and must be renewed thereafter if applicant wishes to re-apply for reduced or waived fees.



Parks & Recreation Advisory Board

agenda item 4.b

item type

Action Items

meeting date

August 21, 2024

prepared by

Laura Halsey, Recreation Coordinator

approved by

Jason Seeley, Director of Parks and Recreation

subject

Fee Schedule

motion | recommendation

Approval of proposed 2024/25 Fee Schedule for Parks and Recreation

background

Annual review of the department fee schedule. Changes for 24/25 are red-lined in the document and reflect what is predominantly minor fee adjustment to keep pace with inflation. Fee comparisons for significant programs or services are also included within the exhibits/supporting documents to give some reference as to how our fees compare with surrounding providers. WP Golf Course and WP Pines GC have been omitted as the Golf Advisory Board provides recommendation for golf fees.

alternatives | other considerations**fiscal impact****attachments**

1. Fee Schedule - Parks - October 1 2024 (cd+8-16-24) PRAB
2. PRAB Cemetery Fee Comparison August 2024
3. PRAB Venue Fee Comparison August 2024
4. PRAB Aquatic Fee Comparison August 2024
5. PRAB Summer Camp & Basketball ct Fee August 2024
6. PRAB Tennis Fee Comparison August 2024

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES

Adult Sports Team Fees:

Flag Football and Softball	500.00 (M)
Men's Basketball League Team Fee	450.00 (M)
Co-ed Kickball	400.00 (M)

Field Rental Rates: 50% of field rental fees are allocated to the field maintenance fund.

Unscheduled or Late Reservation Rates (less than two full business days) Add \$15.00 per hour.

Non-Profit Organizations and Winter Park Residents will receive 20% off listed rates.

Cady Way, Martin Luther King, Jr. and Ward Park Baseball, Softball and Multipurpose fields A-1, A-2, C and Showalter East Multipurpose Field 2:

Before 5:00 p.m., per hour	45.00 (C)
After 5:00 p.m., per hour	65.00 (C)
Saturday and Sunday	65.00 (M)
Field prep (lines), per field each time (standard lining multipurpose field) 65.00	60.00 (C)
Field prep (lines), per field each time (multi lining multipurpose field) 115.00	110.00 (C)
Field prep (lines), late reservations per multipurpose field Standard lines (less than two full business days' notice) 120.00	115.00 (C)
Field prep (lines), for late reservations per multipurpose field Multi lines ... (less than two full business days' notice)	160.00 (C)
Field prep (lines), per field each time (standard lining Baseball/Softball)	35.00 (C)
Field prep (lines), per field each time (specialty lining Baseball/Softball)	60.00 (C)
Field prep (lines), for late reservations per Baseball Softball field	60.00 (C)
All day (8:00 am to 9:00 pm)	500.00 (C)
All day (8:00 am to 9:00 pm) Weekend	750.00 (M)

Winter Park Youth League Fee: (specific guidelines apply)

Martin Luther King, Jr., Showalter East, 2 and Ward A1, A2, C,	45.00 (C)
Baseball, Softball Fields	

Ward Park Field B rental:

Before 5:00 p.m., per hour	55.00 (C)
After 5:00 p.m., per hour	80.00 (C)
Saturday and Sunday	80.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Ward Park Field B (continued):

Field prep (lines), per field each time (standard lining).....	65.00 (C)
Field prep (lines), per field each time (multi lining).....	115.00 (C)
Field prep (lines), for late reservations per field Standard lining.....	120.00 115.00 (C)
(less than two full business days)	
Field prep (lines), for late reservations per field multi lining.....	165.00 (C)
All day (8:00 am to 9:00 pm).....	600.00 (C)
All day (8:00 am to 9:00 pm) Weekend.....	1000.00 (M)

Winter Park Youth League Fee Field B:

Field B	55.00 (C)
Field 7 Batting Cages (2 cages per hour)	
Cages 1 & 2.....	7.00 (M)
Cages 3 & 4.....	7.00 (M)

Showalter Stadium and East 1 Turf Field:

25% of Stadium rental fees allocated to field maintenance account. (Track, Fields, or Stadium)

Track Only (less than 400 people, 2 hour minimum, includes starting blocks)

Deposit	100.00 (M)
Before 5:00 p.m., per hour	40.00 (M)
After 5:00 p.m., per hour	65.00 (M)
Saturday/Sunday	65.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	300.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	300.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	475.00 (M)

Field Only (less than 400 people, 2 hour minimum,)

Deposit	500.00 (M)
Before 5:00 p.m., per hour	60.00 (M)
After 5:00 p.m., per hour	85.00 (M)
Saturday/Sunday.....	85.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	450.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.....	400.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	600.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Stadium (includes scoreboard, track, equipment package, Ward C and Showalter East Fields. Video display scoreboard not included)	
Deposit	1000.00 (M)
Before 5:00 p.m., per hour	190.00 (M)
After 5:00 p.m., per hour	295.00 (M)
Saturday/Sunday	295.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	1,625.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	1400.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	2,500.00 (M)

Concession Stand (2 hour minimum)	
Deposit	500.00 (M)
Hourly	55.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	400.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	250.00 (M)

Equipment (includes pole vault pads and standards, high jump pads and standards, steeplechase, One discus cage, nine starting blocks, one shotput circle Long Jump and 130 hurdles,)	
Deposit	100.00 (M)
Individual Equipment.....	50.00 (M)
Package.....	200.00 (M)
*equipment fees allocated to a replacement account	

Showalter Track Membership October 1 through September 30 Prorated	
Monthly Resident	20.00 (M)
Monthly Youth Resident (Under 18)	10.00 (M)
Monthly Non-Resident	30.00 (M)
Monthly Youth Non-Resident (Under 18))	15.00 (M)
Annual Resident	150.00 (M)
Annual Non-Resident.....	250.00 (M)
Annual Resident Child 5-14 (must be accompanied by parent)	50.00 (M)
Annual Resident Youth (15-18)	75.00 (M)
Annual Non-Resident Youth (15-18)	100.00 (M)

Trainer/Instructor: Less than 15 students, October 1 through September 30 Prorated	
Monthly	50.00 (M)
Yearly	500.00 (M)
*Open Space Business Permit Required	

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Winter Park Community Center Recreation ID Membership Card:

Resident, Military or 1 st Responder.....	FREE (M)
Non-resident	20.00 (M)

Youth After School Program:

Resident (monthly)	50.00 (M)
Non-resident (monthly)	90.00 (M)
Registration fee	25.00 (M)
Fee for students qualifying for free/reduced lunch, (monthly), (City residents only)	30.00 (M)

Middle School After School Program:

Middle School After School Program (per semester): Semester 1 Aug-Dec, Semester 2 Jan-May
additional fee may apply for field trips

Resident, Registration Fee	50.00 (M)
Non-Resident Registration	110.00 (M)

Teen Summer Camp Program (completed grades 5 – 7, per week):

Resident	60.00 (M)
Each Additional Resident Child in same family	40.00 (M)
Resident Free/reduced lunch, per child	35.00 (M)
Non-resident	90.00 (M)
Additional non-resident child	70.00 (M)
Registration fee	25.00 (M)

Youth Summer Camp Program (completed grades K – 4, per week):

Resident:	
1 st child in family	90.00 85.00 (M)
Each additional child in family	60.00 (M)
Non-resident.....	120.00 110.00 (M)
Non-Resident Additional Child	85.00 (M)
Resident Free/Reduced lunch	30.00 25.00 (M)
Registration Fee	25.00 (M)

School's Out Program (single day camp during school year holidays):

Resident, per day	20.00 (M)
Non-resident, per day	30.00 (M)
After School Participant	15.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Holiday Camps:

Half Session – 2-3 Days

Resident	50.00 (M)
Non-resident.....	80.00 (M)
After School Participant.....	30.00 (M)

Full Session – 4-5 Days

Resident	70.00 (M)
Non-resident,	100.00 (M)
After School Participant,	30.00 (M)

Kid Night Out:

Resident registration fee	10.00 <u>8.00</u> (M)
Non-resident registration fee.....	15.00 <u>10.00</u> (M)

Late fee for all programs:

Late pickup ,1 st 15 minutes	5.00 (M)
Each additional 15 minutes.....	5.00 (M)

General Program Guidelines:

Youth/Teen Program Fees (based on minimum enrollment)..... Direct Cost

Adult Programs (based on minimum enrollment) Direct Costs plus 15%

Community Center & Cady Way Pool:

Daily (Resident, Military or 1 st Responder).....	3.00 (M)
Daily (non-resident)	6.00 (M)
Group rate (residents, over 15 guests in a group, per group member).....	2.00 (M)
Group rate (non-residents, over 15 guests in a group, per group member).....	5.00 (M)
Ten visit punch pass (resident)	20.00 (M)
Ten visit punch pass (non-resident).....	50.00 (M)
Pool rental:	
Less than thirty guests (hourly, 2 hour minimum).....	150.00 (M)
Additional hourly fee per fifteen guests over initial thirty guests	25.00 (M)
Deposit	150.00 (M)
Pool Party – 2 hours, maximum of 40 guests, normal operational hours	150.00 (M)

Individual and Family Passes valid for 6 months (October-March or April-September)

Individual Pool Pass – (Resident, Military or 1st Responder) 70.00 (M)

Individual Pool Pass – (non-resident)..... 110.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Community Center & Cady Way Pool (continued):

Family Pool Pass – (residents, up to 5 family members per pass).....	190.00 (M)
Family Pool Pass – (non-residents, up to 5 family members per pass).....	300.00 (M)
Family Pool Pass – (CRA residents, up to 5 family members per pass).....	110.00 (M)
Cady Way <u>& Community Center</u> Reserved Camp/ <u>group swim</u>	5.00 (M)

Lap Swim Pass 4 Seasons: summer – June to August, fall – September to November,
Winter – December to February and Spring – March to May

Lap Swim Pass – (Resident, Military or 1 st Responder).....	40.00 (M)
Lap Swim Pass – (non-resident).....	60.00 (M)
Lap Swim Pass – (CRA resident).....	30.00 (M)

Swim Lessons

Resident Group lessons.....	40.00(M)
Non-Resident Group lessons.....	60.00(M)

Private Lessons:

1 lesson.....	35.00 (M)
5 lessons.....	150.00M)
10 Lessons.....	250.00M)

Semi Private Lessons (up to 2 people)

1 lesson.....	45.00 (M)
5 lessons.....	175.00M)
10 Lessons.....	325.00M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARKS AND RECREATION FEES (continued)

Fitness/Weight Room:

Annual Pass: *prorated fee

Resident, Military or 1 st Responder	110.00 (M)
Non-resident	200.00 (M)
CRA area resident	80.00 (M)

Monthly Pass: *prorated fee

Resident, Military or 1 st Responder	18.00 (M)
Non-resident	30.00 (M)
CRA area resident	12.00 (M)

Daily pass, all users.....5.00 (M)

Youth Annual Pass (ages 12-17, ages 12--13 will be required to attend training)

Resident	30.00 (M)
Non-resident	55.00 (M)

Corporate rate:

Fitness/Weight Room

(includes 7 vouchers, \$70 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open <u>basketball</u> <u>volleyball</u>)	375.00 (M)
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Senior Program

Resident, Military or 1 st Responder.....	Free with Membership ID
Non Resident Annually (Unlimited Wellness Class Pass, must have Rec ID) ...	\$25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

CEMETERY FEES

Veterans receive 30% discount on purchase of space at Palm and Pineywood.

Palm Cemetery (in designated Veteran Section):

Single space - resident	5,800.00 5,775.00	(M)
Single space – qualified non-resident	6,300.00	(M)
Cremation space - resident.....	900.00	(M)
Cremation space – qualified non-resident.....	950.00	(M)
Baby space	150.00	(M)
Qualified non-resident baby space	170.00	(M)
Interment of cremains:		
Weekdays	375.00	(M)
Saturdays	475.00	(M)
Tent for cremains interment:		
Weekdays	1,050.00	(M)
Saturdays	1,250.00	(M)
Opening and closing charges:		
Weekdays	1,375.00	(M)
Weekdays, for graveside services beginning after 3:30 pm)	1,475.00	(M)
Saturdays	1,675.00	(M)
Infant burial	800.00	(M)
Disinterment of vault (weekdays only, rules apply)	1,375.00	(M)
Mausoleum space (limited number of spaces).....	84,000.00	(M)
Extra Tent for graveside service	150.00	(M)
Extra set of chairs.....	50.00	(M)

Pineywood Cemetery: * (per city purchase agreement)

Single space - resident	2,900.00 2,950.00	(M)
Single space – qualified non-resident	3,475.00	(M)
Baby space	150.00	(M)
Qualified non-resident baby space	170.00	(M)
Cremation space - resident.....	675.00	(M)
Cremation space – qualified non-resident.....	725.00	(M)
Interment of cremains:		
Weekdays	375.00	(M)
Saturdays	475.00	(M)
Tent for cremains interment:		
Weekdays	1,050.00	(M)
Saturdays	1,250.00	(M)
Opening and closing charges:		
Weekdays	1,375.00	(M)
Weekdays, for graveside services beginning after 3:30 pm)	1,475.00	(M)
Saturdays	1,675.00	(M)
Infant burial	800 775.00	(M)
Disinterment of vault (weekdays only, rules apply)	1,375.00	(M)
Extra Tent for graveside service	150.00	(M)
Extra set of chairs.....	50.00	(M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

CEMETERY FEES (CONTINUED)

Pineywood and Palm Columbarium:

Single or Double space:	
Resident	2,625.00 (M)
Qualified non-resident.....	3,250.00 (M)
Interment (Saturday)	350.00 (M)
Tent for columbarium interment	1,050.00 (M)

Veteran Section: (Restrictions apply)

Single space – resident Palm Cemetery	4,000.00 (M)
Single space – qualified non-resident Palm Cemetery.....	4,500.00 (M)
Single space – resident Pineywood Cemetery.....	2,000.00 (M)
Single space – qualified non-resident Pineywood Cemetery.....	2,500.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

TENNIS FEES

Tennis Court Annual Play Pass:

Annual Play Pass:

All Courts

Resident	400.00 (M)
Non Resident.....	600.00 (M)
Senior Resident.....	350.00 (M)
Senior Non Resident	500.00 (M)
Youth Resident (13 -20 years old)	250.00 (M)
Child Resident 12 and under	150.00 (M)

Additional Family Play Pass (Family members must reside at the same address)

Resident	225.00 (M)
Non Resident.....	300.00 (M)
Senior Resident	175.00 (M)
Senior Non Resident	250.00 (M)
Youth Resident (13-20 years old)	150.00 (M)
Child Resident (12 and under).....	75.00 (M)

Non-Annual Play Pass Fees:

Residents

All courts (includes tax).....	8.00 (M)
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Non-Residents

All court (includes tax)	10.00 (M)
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Punch Pass (10 visits):

Resident	65.00 (M)
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Non Resident.....	85.00 (M)
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Punch Pass (22 visits):

Resident	140.00 (M)
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Non Resident.....	180.00 (M)
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League Rate:

Full Year League Fee <u>(per team)</u>	150.00 (M)
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Half Year League Fee <u>(per team)</u>	75.00 (M)
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League Fee + (~~\$23.00~~ ~~25.00~~ * # of lines * # of home meets)/(% of members on roster)

(50% of League Team must be Annual League Team Pass holders)

League Team Annual Play Pass per person.....350.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

TENNIS FEES (continued)

Annual Pass Ball rental machine, hourly.....	10.00 (M)
Ball rental machine, hourly	20.00 (M)
Annual ball machine play pass, per person (twenty memberships available).....	200.00
Annual ball machine Family play pass (twenty memberships available).....	250.00
Special Events	
Play Pass holder.....	0 – 20.00 (M)
Non Play Pass holder.....	6.00 – 30.00 (M)

~~Groupon and other such marketing and seasonal discounts may be offered at the discretion of the City Manager~~

~~Before any contract agreement is reached with such discount organizations and subcontractor, the subcontractor must submit the terms for approval to the City Manager through the Parks and Recreation Department Management.~~

Marketing and seasonal discounts may be offered at the discretion of the City Manager or their designee.

Tennis Instructors must be contracted through City of Winter Park and/or Winter Park Tennis Center contracted tennis instruction provider.

No tournaments may be longer than five days; holidays are time and one-half rates. The price includes six folding tables, five twenty-five chairs, and a pop-up tent.

Winter Park Tennis Center Program Fees: Fees will be approved upon completion of contract.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

RECREATION FACILITY RENTAL FEES (CONTINUED)

COMMUNITY CENTER:

(20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.

CRA district resident discount off regular fee 25%

Rates:

Small room, Cedar or Cypress or Senior room, hourly 80.00 (M)
Large room, Oak or Elm, hourly 110.00 (M)
Ballroom; Cedar, Cypress, Oak, and Elm combined, hourly 350.00 (M)
Rooms Oak, Elm, and Kitchen combined, hourly 275.00 (M)
 4:00 pm to midnight, Friday, Saturday, Sunday 1,425.00 (M)
Ballroom and Kitchen combined, hourly 400.00 (M)
 4:00 pm to midnight, Friday, Saturday, Sunday 1,850.00 (M)
Ballroom, Kitchen 4:00 pm to midnight with 2-hour amph 2,000.00 (M)
Kitchen, hourly 75.00 (M)
Early start fee (events requiring building access before 7:00 am) 100.00 (C)

Amphitheater (outdoor stage):

 Two hours 175.00 (M)
 Six hours 500.00 (M)

Gymnasium:

 Half of gym, hourly 60.00 (M)
 Entire gym, hourly 140.00 (M)

Deposit:

 Large/Small meeting room/amphitheater/kitchen 150.00 (M)
 Half Ballroom Cedar/Cypress or Oak/Elm combined 300.00 (M)
 Full Ballroom Cedar, Cypress, Oak, Elm combined 500.00 (M)
 Unscheduled time premium over regular rate, hourly 30.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

RECREATION FACILITY RENTAL FEES (CONTINUED)

WINTER PARK EVENTS CENTER: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits)

Entire Building (full building rental required on Friday and Saturday): (includes Grand Ballroom, Rooftop Terrace, Rooftop Meeting Room, and Pre-function Lobby)

Any 8-hour block between 10am-11pm, extra hours can be added not to exceed 10am or 11pm

Friday	5,050.00 (M)
Saturday	5,500.00 (M)
Sunday	4,425.00 (M)
Monday to Thursday (9:00 am to 5:00 pm, per hour)	3,300.00 (M)
Additional Setup Time, Per Hour.....	315.00 (M)
Deposit	750.00 (M)

Grand Ballroom:

Sunday to Thursday (8:00am to 10:00 pm, per hour 2-hour minimum).475.00

2nd Floor dressing room add-on (flat rate for the entire length of rental) 300.00

Rooftop Terrace:

Sunday to Thursday (includes Rooftop Terrace and Meeting Room):

Minimum charge for three hours.....1,800.00 (M)

Additional charge for each hour above three275.00 (M)

Sunday to Thursday ((Terrace only)

Minimum charge for three hours.....1,650.00 (M)

Additional charge for each hour above three225.00 (M)

Rooftop Meeting Room (Sunday to Thursday, 8:00 am to 10:00 pm,
per hour).....

275.00 (M)

Tiedtke Amphitheater

Sunday to Thursday (available as an add-on)....550.00 (M)

Friday and Saturday (available as an add-on to entire building rental) ...1,275.00 (M)

Selected Belvedere areas

Sunday to Thursday (available as an add-on)....550.00 (M)

Friday and Saturday (available as an add-on to entire building rental) ...1,050.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

RECREATION FACILITY RENTAL FEES (CONTINUED)

COUNTRY CLUB (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.)

(Friday and Saturday- Full Building)

Hourly	250.00 (M)
4 p.m. to 12 midnight	1,500.00 (M)
Deposit	300.00 (M)

Hourly: (Sunday through Thursday)

Dining Room (hourly)	150.00 (M)
Club lounge (hourly)	125.00(M)
Full building (hourly)	225.00 (M)
Deposit	300.00 (M)

FARMER'S MARKET:

Saturday Market:

12' x 10' space Outside without electricity (per month)	120.00 (M)
Additional ½ space 6 feet (per month)	65.00 (M)
12' x 10' space outside with electricity (per monthly)	150.00 (M)
12' x 10' space Pop-Up vendor w/o electricity per setup	
Restrictions apply, once a month and no more than 6 times a year ...	45.00(M)
10% discount for 6 months paid in advance. 15% discount for entire year paid in advance.	

Farmer's Market Building Rental: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.):

Hourly: (Sunday through Thursday)	315.00 (M)
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Entire Building

5:00 p.m. to midnight, Fri. and Sat	2,500.00 (M)
Parking Lot - in addition to building time rental	500.00 (M)
Deposit	500.00 300.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

RECREATION FACILITY RENTAL FEES (CONTINUED)

Winter Park Welcome Center:

Winter Park Community Foundation Room

(includes catering kitchen, restrooms and outdoor patio):

Weekday for 1 – 4 hours, per hour.....	70.00 (M)
Weekday for over 4 hours, per hour.....	60.00 (M)
Series of 4 or more rentals for 1 - 4 hours, per hour.....	60.00 (M)
Series of 4 or more rentals for over 4 hours, per hour.....	50.00 (M)
Weekend (all day).....	500.00 (M)

Note: rental rates can be reduced by 50% for one half of room

Entire First Floor (includes Galloway Foundation gallery, Welcome gallery and Winter Park Health Foundation Community Room):

Weekday (until 6:00 pm)	not available
Weekday (after 6:00 pm), per hour	90.00 (M)
Weekend (all day).....	750.00 (M)
Fire marshal, required to be on site for events hosting over 90 people, per hour	25.00 (M)

Winter Park Welcome Center (continued):

Additional one-time fees:

Cleaning (for events over 4 hours).....	30.00 (M)
Staffing (weekdays before 9:00 am and/or after 5:00 pm), per hour.....	20.00 (M)
Staffing (weekends), per hour	25.00 (M)

Gallery display use deposit.....100.00 (M)

Gallery display use cancellation fee (if cancellation is made less than
thirty days in advance).....25.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARK FEES

DEPOSITS FOR GROUP EVENTS ARE EQUAL TO EVENT FEE

Azalea Lane Playground (20% Resident, Military or 1st Responder discount):

Small Pavilion:

Full day	80.00 (M)
Half day	45.00 (M)

Central Park:

Small events (less than 400 people)

North Park or South Park	900.00 (M)
North and South Park	1,400.00 (M)

Large events (400 – 2,000 people)	2,300.00 (M)
Significant events 2,001 + people	3,800.00 (M)

Set up days for event preparation 75% of Small Event Fee (M)

Rose Garden wedding 250.00 (M)

20% Resident, Military or 1st Responder discount

Central Park West Meadows:

(fee is doubled for functions charging admission):

Small events (less than 400 people) 850.00 (M)

Large events (400 – 2,000 people) 1,900.00 (M)

Significant events 2,001 + people 3,100.00 (M)

Set up days for event preparation 75% of Small Event Fee (M)

Mead Garden:

Group Events:

Small events (less than 400 people) 850.00 (M)

Large events (400 – 2,000 people) 1,900.00 (M)

Significant events 2,001 + people 3,500.00 (M)

Set up days for event preparation 75% of Small Event Fee (M)

Amphitheater (20% resident Military or 1st Responder discount)

Weekdays (three hours)..... 450.00 (M)

Weekends (three hours) 595.00 (M)

Deposit 300.00 (M)

Large Pavilion (20% resident Military or 1st Responder discount)

Full day..... 150.00

Half day (open to noon or 2 pm to close) 90.00 (M)

Alice's Pond

North Side (Capacity 50/3 hr rental) 425.00 (M)

South Side (Capacity 150/3 hr rental) 500.00 (M)

Deposit 200.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARK FEES (continued)

Mead Garden (continued):

Camellia Garden:

Capacity 50/ 3 hr rental)	\$425.00 (M)
Deposit	\$300.00 (M)

The Grove – includes stage, lawn and Pole Barn Capacity 1,000:

Less than 400 people (8 hr rental)	1,500.00 (M)
400-1,000 people(8 hr rental)	2,100.00 (M)
Deposit	\$700.00 (M)
Set Up Day	75% of small event fee

Legacy Garden:

Up to – 100 people	\$750.00 (M)
101 – 150 people.....	1,100.00 (M)
Deposit	\$300.00 (M)

Pole Barn:

Capacity 30 (3 hr rental)	325.00 (M)
Deposit	\$100.00 (M)

Azalea Lodge Reception Hall and Meeting Center:

October – May:

Mon – Thu, before 4:00 pm (per hour, 3 hr min)	135.00 (M)
Mon – Thu, after 4:00 pm (per hour, 3 hr min)	175.00 (M)
Fri and Sat (8 hour rentals).....	2,400.00 (M)
Sunday (8 hour rentals)	1,950.00 (M)

June – September:

Mon – Thu, before 4:00 pm (per hour, 3 hr min)	135.00 (M)
Mon – Thu, after 4:00 pm (per hour, 3 hr min)	150.00 (M)
Fri and Sat (8 hour rentals).....	2,000.00 (M)
Sunday(8 hour rentals)	1,500.00 (M)
Deposit	500.00 (M)

Tables and chairs setup included. Side room and patio included. Hourly rentals require a three hour minimum.

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARK FEES (continued)

Lake Baldwin Park:

Group Events:

Small events (less than 400 people)	850.00 (M)
Large events (400 – 2,000 people)	1,825.00 (M)
Significant events 2,001 + people	3,000.00 (M)

Set up days for event preparation.....75% of Small Event Fee (M)

Martin Luther King, Jr., Park:

Group Events:

Small events (less than 400 people)	850.00 (M)
Large events (400 – 2,000 people)	1,825.00 (M)
Significant events 2,001 + people	3,000.00 (M)

Set up days for event preparation.....75% of Small Event Fee (M)

East Lawn Area (less than 200 people, hourly before dark).....50.00 (M)

Community Playground pavilion (20% Resident, Military or 1st Responder discount):

Full day	100.00 (M)
Half day (open from noon or 2 pm to close)	60.00 (M)

Ward Park:

Large Pavilion (20% Resident, Military or 1st Responder discount):

Full day	125.00 (M)
Half day (open to noon or 2 pm to close)	90.00 (M)

Howell Branch Preserve:

Pavilion (20% Resident, Military or 1st Responder discount):

Full day	125.00 (M)
Half day (open to noon or 2 pm to close)	75.00 (M)

Cady Way Park:

Group Events:

Small events (less than 400 people)	850.00 (M)
Large events (400 – 2,000 people)	1,825.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

PARK FEES (continued)

Shady Park:

Group Events:

Small events (less than 400 people)	850.00 (M)
Large events (400 – 2,000 people)	1,825.00 (M)
Set up days for event preparation	75% of Small Event Fee (M)

Large Pavilion (20% Resident Military or 1st Responder discount):

Full day	125.00 (M)
Half day (open to noon or 2:00 pm to close)	90.00 (M)

Phelps Park:

Pavilion Rental (20% Resident, Military or 1st Responder discount)

Full day	125.00 (M)
Half day (open to noon or 2:00 pm to close)	75.00 (M)

Small Pavilion (20% Resident, Military or 1st Responder discount)

Full day	60.00 (M)
Half day (open to noon or 2:00 pm to close)	35.00 (M)

Kraft Azalea Garden:

Exedra area wedding	500.00 (M)
20% Resident, Military or 1 st Responder discount	
Exedra area wedding deposit	150.00 (M)

Violation of dog ordinance (issued by City Code Enforcement):

1 st offense	50.00 (M)
2 nd offense	100.00 (M)

Open Space Business Permit: Programs and Services offered on Park's property are limited to 50 attendees or less. Over 50 attendees will require a small event rental fee and application.

Monthly:

Twenty attendees or less	50.00 (M)
Over twenty attendees	125.00 (M)

Open Space Business Permit- Dinky Dock: (Paddle and Water Activity vendors)

***Limited Available (Please See Dicky Dock Policy and Procedures)**

Monthly Fee	250.00 (M)
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Open Space Park Concessionaire Permit:

Category A: Prepackaged food/beverage, no cooking.

Per sales day per sales station	30.00 (M)
Per week (three day limit) per sales station	65.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

Per month (12 day limit) per sales station.....	175.00 (M)
Category B: Prepared Food as defined by Florida DBFR.	
Per sales day per sales station.....	60.00 (M)
Per week (three sales day limit) per sales station.....	140.00 (M)
Per month (12 sales day limit) per sales station.....	350.00 (M)

PARK FEES (continued)

Open Space Park Photography Business Permit:

Daily Fee.....	25.00 (M)
Weekly Fee.....	60.00 (M)
Annual Fee.....	500.00 (M)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

SPECIAL EVENT AND MISCELLANEOUS FEES

MISCELLANEOUS CHARGES: Rental equipment fees are allocated to the equipment replacement account.

Special Use permit fee	25.00 (M) <u>is there</u>
Holiday Rate.....	Double hourly Regular Rate (M)
.....	Rental Rates (M)
Facility rental building late payment fee	5% of balance due (M)
Special event application fee	50.00 (M)
Parks Alcohol Usage Request Application Fee (non-refundable).....	50.00 (M)
Sat Market Tables, each (round and rectangular, inside use only).....	8.00 (M)
LCD projector and screen.....	50.00 (M)
Wireless microphone	50.00 (M)
Pipe and Drape	50.00 (M)
Portable stage	100.00 (M)
Staffing (per hour)	35.00 (M)
Crowd control fencing (per 200 feet).....	150.00 (M)
Special event trailer with tables and chairs	300.00 (M)
Equipment Rental - Per Event:	
Banquet tables (each, off site events only)	5.00 (M)
Folding chairs (each)	2.00 (M)
Podium (each)	20.00 (M)
Portable public address system	75.00 (M)
Set-Up/Breakdown.....	50.00 (C)
Operator (hourly).....	30.00 (C)
Risers 3' x 8' (each)	40.00 (M)
Table skirts (each)	15.00 (M)
Tent 20' x 40'	600.00 <u>375.00</u> (M)
Tent 10' x 10'	75.00 (M)
Tent 10' x 10' Fire Rated 701.....	100.00 (M)
Portable Scoreboard per day	50.00 (M)

Cancellation Fees:

Pavilions and Fields (no deposit is required):

Cancellation with less than 7 days notice	No refund (M)
Cancellation with 8-90 days notice	Retain 25% of rental fee (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

Buildings*, amphitheater, park rentals (deposit is required):

Cancellation with less than 30 days notice	Retain 100% of rental fee (M)
Cancellation with 30-60 days notice	Retain deposit (M)
Cancellation with 60-90 days notice	Retain 50% of deposit (M)
Cancellation with over 90 days notice	\$20 processing fee (M)

A double deposit is required for all functions charging admission and serving alcohol

A double deposit is required for all functions for minors charging admission

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2024

Cemetery Comparisons 2024

	Palm	Pineywood	Glenn Haven	City of Orlando Greenwood	Woodlawn memorial	Chapel Hill	Queen of Angels
Resident Single space	5775 change \$5800	2950 change \$2900	\$5,900	1500	8895	3795	4000-4700
Non-Resident (qualified)	\$6,300	3,475		3000			
Cremation Resident	\$900	675	7900 Double	3000 Double Res			Double 5500- 6200
Non-Resident (qualified)	\$950	725		6000 Double NR			
Baby space	\$150	150					
Non-Resident (qualified)	\$170	170					
Interments Weekdays	\$375	375	2000	850			1500
Interments Saturday	\$475	475					
Open/Close weekdays	1375-1475	1375-1475					
Open/Close Saturdays	\$1,675	1675					
Open/Close Infant	\$800	800					
Disinterment of vault	\$1,375	1375					
Mausoleum space	\$84,000						
Columbarium							
Resident Single space	2625	2625	5000		4495	2995	
Non-Resident (qualified)	3259	3259					
interment Saturday	350	350					
Veteran Section							
Resident Single space	4000	2000					
Non-Resident (qualified)	4500	2500					

Palm Cemetery

1. Columbarium Niches 584 52 available for sale
2. Ground Burial spaces 11,173 707 available for burial 79 cremation only
3. Burials this year 22 Cremations 27

Total Operation Budget For Cemetery Division: \$330,000

Maintenance Contract at Palm - \$14,000/yr

Maintenance Contract at Piney - \$4,200/yr

Pineywood Cemetery

1. Columbarium's Niches 610 596 available for sale
2. Ground Burial spaces 7,048 580 available for sale
3. Burials this year 18 and 1 Cremation

Maintenance cost due to detail work at Palm and slight difference in size (1 acre) results in a maintenance cost that is approximately 3x

Based on volume of services held at Palm versus Piney, staff and general operating costs are approximately 70% Palm to 30% Pineywood

Based on the larger fees within the division budget being directly in correlation with burial actions Contracted Services are approximately 70% Palm to 30% Piney.

Rough separation of costs would be \$230,000 Palm and \$120,000 Piney based on this methodology

Venue Rental Comaprisons 2024

Name	Address	City	Capacity	Price	Hour time block, caterer	Number of Hours	Security Deposit
Alfond Inn	300 E New England Ave, Winter Park, FL 32789	Winter Park	220	\$ 22,000	6 hours not including set up/clean up	6	
The Balcony Orlando	189 S Orange Ave #1120, Orlando, FL 32801	Orlando	500	\$ 6,500	10 hours	10	n/a called
Capen House	633 Osceola Ave, Winter Park, FL 32789	Winter Park	350	\$ 3,000	8 hours	8	\$750.00
Casa Feliz	656 N Park Ave, Winter Park, FL 32789	Winter Park	120	\$ 3,750	8.5 hours Weekend Price, Must use Arthurs	8.5	n/a called
The Courtyard at Lake Lucerne	211 N Lucerne Circle Now Dr. Phillips House	Orlando	150	\$ 5,000	4.5 hours	4.5	\$300.00
Florida Federation of Garden Clubs	1400 S Denning Dr, Winter Park, FL 32789	Winter Park	120	\$ 3,500	5 hours	5	n/a called submitted inquiry
Highland Manor (Dubsdread)	604 E Main St, Apopka, FL 32703	Apopka	250	\$ 3,000	\$300 per additional hour, 5 hours reception	5	
Holy Trinity Conference Center	1217 Trinity Woods Ln #3159, Maitland, FL 327	Maitland	325	\$ 2,950	9 hours	9	n/a submitted an inquiry
Lake Mary Events Center	260 N Country Club Rd, Lake Mary, FL 32746	Lake Mary	250	\$ 3,800	Saturday- 8 hrs between 10am-11pm	8	\$500.00
Leu Gardens	1920 North Forest Avenue, Orlando FL	Orlando	180	\$ 750	Four Hours	4	\$750.00
Longwood Community Building	200 W Warren Ave, Longwood, FL 32750	Longwood	150	\$ 1,200	6 hours	6	\$250.00
Maitland Art History Association	231 W Packwood Ave, Maitland, FL 32751	Maitland	250	\$ 2,500	9 hours	9	\$500.00
Maitland Civic Center	641 Maitland Ave S, Maitland, FL 32751	Maitland	300	\$ 3,700	8 hours Now called Venue on the Lake	8	half of the room rate
Marks Street Senior Center	99 E Marks St, Orlando, FL 32803	Orlando	340	\$ 1,080	6 hours	6	No security deposit. Insurance req
Orlando Museum of Art	2416 N Mills Ave, Orlando, FL 32803	Orlando	1000	\$ 3,500	5 hour blocks 6am-11pm	5	30% of rental fee
Orlando Science Center	777 E Princeton St, Orlando, FL 32803	Orlando	300	\$ 4,800	4pm earliest arrival til 11pm \$4800	7	25% of the rental fee
Polasek Museum	633 Osceola Ave, Winter Park, FL 32789	Winter Park	150	\$ 3,200	8 hours	8	\$750.00
Shakespeare Theater	812 E Rollins St, Orlando, FL 32803	Orlando	250	\$ 1,000	6 hours- 4 hour min rental	6	n/a not listed
University Club of Winter Park	841 N Park Ave, Winter Park, FL 32789	Winter Park	200	\$ 1,460	6 hours	6	n/a not listed
Tavares Pavilion on the Lake	200 S Disston Avenue, Tavares FL 32778	Tavares	190	\$ 5,000	8 hours	8	\$1,000
The White Room	1 King St, St. Augustine, FL 32084	St. Augustine	300	\$ 10,000	10/11 hours	10	n/a not listed
Winter Park Garden Club	1300 S Denning Dr, Winter Park, FL 32789	Winter Park	175	\$ 1,500	6 hours Now called Azalea Lodge	6	not listed
Womens Club of Winter Park	419 S Interlachen Ave, Winter Park, FL 32789	Winter Park	150	\$ 1,500	5 hours	5	\$400.00
AVERAGE COST				\$ 3,304	AVERAGE RENTAL HOUR TIME FRAME	6.8	

City Facilities	Address	City	Capacity	Price	Comments	Column1
Community Center	721 W. New England Ave.	Winter Park	325	\$ 1,850	4pm to Midnight	8
Country Club	761 Old England Ave	Winter Park	80	\$ 1,500	4pm to Midnight	8
Farmers Market	200 W. New England Ave.	Winter Park	150	\$ 2,500	6pm to Midnight	6
Former Civic Center Winter Park	1050 W. Morse Blvd.	Winter Park	250	\$ 2,800	Weekend Price per day	
Event Center	1050 W. Morse Blvd.	Winter Park	225-270	\$ 5,500	3,330-5,500 depending on day	8
Winter Park Library	600 E. New England Ave.					
Community Room			60	\$ 800	per day	
Conference Room			16	\$ 400	per day	
Melanson Room			30	\$ 480	per day	

Local Pool Comparisons 2024

	WPCC current	Altamonte Springs	Oviedo	Cocoa Beach	Orlando	Orange County	Kissimmee	St. Cloud	Clermont	Ocoee	Casselberry
Daily (Resident)	\$3	\$5	6	Child - \$3 Adult - \$4	Free	\$2	\$5	\$4	\$2	\$1.50	\$2
Daily (Non-Resident)	6		10	Child - \$5.50 Adult - \$8.50	\$4.26			\$5.00	\$3.00		\$3.00
Passes											
10 punch vist pass (resident)	\$20										
10 punch vist pass (non-resident)	\$50										
Individual Semi-Annual (Resident)	\$70	Seasonal - \$50 Annual - \$75									
Individual Semi-Annual (Non- Resident)	\$110										
Family Resident Semi-Annual (Up to 5 people)	\$190	Seasonal - \$100 Annual - \$150	Res Mem - \$225 Res NonMem - \$275	Resident - \$225 NR - \$510	\$74.50						
Family Non-Resident Semi- Annual (Up to 5 people)	\$300				\$101.18						
Pool Rental (2 hrs w/40 guest)	\$150				\$50 per hour +\$15/hr per lifeguard	\$175 per hour			Resident - \$135 Non-Res - \$150		
Swim Lessons	WPCC current	City of Altamonte	City of Oviedo	Cocoa Beach	Orlando	Orange County	Kissimmee	St. Cloud	Clermont	Ocoee	Casselberry
Group Swim Lesson (1 session = 6 Lessons)	Res - \$40 Non-Res - \$60	\$79 first session \$71.10 after 1st	Res Mem - \$75 Res NonMem - \$90 NR Mem - \$90 NR NonMem - \$115		Resident - \$40 Non-Resident - \$50		\$60	Residents - \$65 NR \$75		\$70	3 Lessons \$35
Private (1:1) 1 Lesson Semi private 1 lesson	35/40						\$30				
Private (1:1) 5 Lessons Semiprivate 5 lessons	150/175		Res Mem - \$90 Res NonMem - \$110 NR Mem - \$110 NR NonMem - \$135				\$125				
Private (1:1) 10 Lessons Semi Private 10 lessons	250/325	\$115 first session \$103.50 after 1st									

Basketball and Summer Camp Comparisons 2024

Summer Camp	WPCC recommendation	WPCC current	City of Orlando	Orange County	Seminole County PAL	St Cloud	Winter Garden	Oviedo
Youth Camp Resident	\$90	85	60 city of	80	90	100	130	\$160
additional resident	\$60	60						
Non resident	\$120	110	100 OC		90	110	160	\$210
additional non-resident	\$85	85						
Free/reduced lunch	\$30	25	5.33	60/50				
				state assist 25				
Basketball Court Rental	WPCC rec	WPCC current	City of Orlando	Orange County	Lake Brantley Field house	Lake Brantley South	Clermont	
1 court	60	60	65	40	65	65	55 resident	50-70
2 courts	140	140	Sporting events only	70	90		75 NR	75-130

Tennis Fee Comparison 2024	WPTC	USTA	OTC	Orange County	Seminole County	Altamonte	Maitland	Lake Mary
Annual Membership								
Resident	\$400		\$358				\$48	\$348.50
Non-Resident	\$600		\$420				\$98	\$410
Senior Resident	\$350		\$229					
Senior Non-Resident	\$500		\$311					
Youth Resident 13-20	\$250		\$74					\$195
Child Resident 12 & Under	\$150		\$74					
Additional								
Resident	\$225		Res Family					Res Family
Non-Resident	\$300		\$586					\$442.00
Senior Resident	\$175		Non-Res Family					Non Res Family
Senior Non-Resident	\$250		\$613					\$510
Youth Resident 13-20	\$150							
Child Resident 12 & Under	\$75							
Court Fees								
Resident	\$8/p	\$18/hr Hard	\$12/p Daily	\$5/hr	Before/After 5pm	\$5/hr	\$17/Hr	
Non-Resident	\$10/p	\$22/hr Clay	\$12/p		\$4/hr / \$6hr		\$20/Hr	
Pickleball	\$10 55+, \$12 Res, \$15 Non-Res	\$18/hr	\$12/p					
Punch Pass								
Resident 10 Pass	\$65							
Resident 22 Pass	\$120							
Non-Resident 10 Pass	\$85							
Non-Resident 22 Pass	\$180							
League Fees								
Full Year	\$150	\$0	\$125					Must be a member
Half Year	\$75	\$0	60% Member					
Cost per Line	\$23/day	\$18/hr	\$12/pp					
League Team Annual Play Pass	\$350							
Ball Machine								
Membership	\$250		\$250		\$5/\$11 per hour			
Member Membership	\$200		\$200		+			
Hourly	\$20		\$20		Court Fee		\$10/HR	
Member Hourly	\$10		\$15					
Special Events								
Member	\$0 - \$20						\$5	
Non-Member	\$6 - \$30						\$5	



Parks & Recreation Advisory Board

agenda item 6.a

item type

Staff Updates

meeting date

August 21, 2024

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

Strategic Action Task Update

motion | recommendation

informational

background

update on status of department tasks supporting strategic plan

alternatives | other considerations**fiscal impact****attachments**

None