



# Transportation Advisory Board Regular Meeting Minutes

**April 1, 2024 at 4:00 PM**

City Hall Commission Chambers  
401 S. Park Avenue

## **Present**

Jeffrey Sievers, Jeffrey Osleeb, Catherine Reischmann, Ruben A. Paige, Michael Sasse, and Rachel Andre. Absent: Jennifer Adams. Staff: Director of Public Works Charles Ramdatt. Staff: Engineer III Hong Lim, Transportation Planner Keith Moore

## **Call to Order**

Chair Osleeb called the meeting to order at 4:00 p.m.

### **1. Consent Agenda**

- a. Approve the minutes of the December 4, 2023, regular meeting.

Motion made by Katie Reischmann to approve the December 4, 2023, regular meeting minutes, seconded by Michael Sasse. Motion carried unanimously with a 5-0 vote.

### **2. Public Comments (for items not on the agenda)**

### **3. Action Items**

### **4. Non-Action Items**

- a. SunTRAIL Connectivity

Mr. Michael spoke about the history of bike/ped trails throughout Central Florida. He noted that he assisted the Florida Greenways Commission as the chair of the nine county Central Florida Regional Task Force, helping define the statewide trails plan. In addition, in 1992, he founded the Winter Park Market Trail with FDOT. He is working on the proposed bike/ped trail project being presented today with winter park resident and former city commissioner, Peter Knowles Gottfried.

Mr. Michael spoke about the city's partnership with FDOT and other agencies beginning in 1977 to develop and improve existing trail systems throughout Winter Park. He presented a list of trail projects he has worked on in Winter Park and statewide. The proposed trail plan was presented to the Department of Environmental Protection (DEP) and the FDOT for consideration as a two-phase approach. He said Winter Park is eligible to apply for funding and consideration by FDOT. He is seeking support from the Transportation Advisory Board and City Commission to move forward.

Mr. Michael provided a diagram of existing trails (Cross Seminole Trail, Cady Way Trail and Seminole Wekiva Trail) and identified the proposed trail connection: Phase 1 -5.5 miles from the Cady Way Trail to Winter Park Station area and Phase 2 – 14 miles from Winter Park Station area to the West Orange Trail. He presented an image of the Winter Park Trail Plan from 1977 and identified the proposed trail connection. He presented a

draft of the city's ongoing bike/ped projects for the past five years and said it is important for DOT to know that the city has had a commitment on the table for the last five years and since 1977.

Mr. Michael presented a map of Phase 1 which reflects the 1977 plan including the area funded by Secretary Downs in 2018 and a stretch to the north that connects to Maitland and the Phase 2 connection to the west. He said the top priorities of the trail are safety, Sun Trail multimodal connectivity, ability to get to and from cultural events and place and economic development. He presented MetroPlan bike/ped crash and fatality statistics from 2018 to 2022 and spoke in depth about issues related to bike/ped safety in the city.

Mr. Michael said the proposed trail plan complies with the city's Transportation Master Plan, Sustainability Action Plan and Comprehensive Plan. He said the proposed plan falls within the 5-mile corridor for Cady Way and is eligible for funding up to \$11M. He spoke about additional funding options on the federal and state level. He noted that trail management funding is available. He spoke about the FDOT "toolbox" and said the city's focus should be on what a toolbox would look like for the trails/corridor.

Mr. Michael summarized by asking the board for a motion to support the proposed trail plan.

Chairman Osleeb noted a lot of the city's bike/ped trails are of very antiquated architecture and asked if the proposed trail would include the latest technology and what space would be available for implementation. Mr. Michael said the intent is to have a complete streets approach that would look at the entire city right of way with any adjustments needed for adequate width. He said the complete street view will look at the Cady Way Trail to the downtown area out to the city border and 17-92 at the train bridge. He said staff will obtain the MetroPlan toolbox that includes all of its safety features as well as assistance from Vision Zero.

Director of Public Works Charles Ramdatt said the city went through city and state policy prescribed processes and selected Patel and Green Consultants to work with staff and the board to develop a Transportation Master Plan (TMP). The TMP was presented to the board, the public and commission to develop a plan that addresses the same issues in Mr. Michael's proposed plan. The city has a comprehensive plan to address bike/ped movement and how those modes interact.

Mr. Ramdatt spoke about the bridge at the 17-92/Maitland and said the staff has been in discussions with regional partners and believes the improvements will be done in conjunction with FDOT and City of Maitland. He addressed the FDOT's 426 project which looked at comprehensive mode management for traffic on 426 going through the Lakemont area to Park Avenue. The FDOT has completed its work and the city is slated to participate financially in the resurfacing project. He noted that when projects like this are done, the FDOT tries to bring the corridor up to speed.

Mr. Ramdatt noted that the city is working with another consultant selected through the prescribed process, to lead at developing a trail, with similar elements to Mr. Michael's proposal, that would go east toward Lakemont and connect across and down to Cady Way Trail. He said the city has gone through a very structured, prescribed, and inclusive process of developing a master plan which includes all these elements.

Mr. Ramdatt spoke about the Vision Zero initiative and said the city's master planners have determined that the TMP is agile enough to facilitate of the proposed ideas out of the "toolbox" that will be available ensure intersection crossings and other initiatives are done safely. The city has been in discussions with FDOT about joint and regional funding. He noted that Mr. Lim is the Vice Chair of the Technical Committee at MetroPlan Orlando and is poised to assist the city work through the MetroPlan prioritization process to access a lot of this funding.

Mr. Ramdatt added that many elements of the proposed trail are similar to those in the TMP being discussed and prioritized for funding and listed areas being addressed including: Denning trail connections, grade crossings on shared pedestrian paths, on street lanes, and rail crossings at complicated intersections. He noted that all of these elements were looked at compressively by Patel and Green Associates and Kimley Horn.

Mr. Ramdatt said he is unsure how Mr. Michael and Mr. Gottfried could be integrated into the plan other than as citizen advisors to the process since the city has already gone through the required, legal, procurement process. At this time, the city has a slate of consultants selected for continuing services.

Mr. Ramdatt commended Mr. Michael and Mr. Gottfried's efforts. He reiterated that the consultants, the public, the board, and commission provided a number of similar ideas that were consolidated into the approved TMP. He appreciates the proposed comments and comprehensive presentation, but staff is not in a position to select consultants outside of the proper procurement process. He said staff would welcome them as stakeholder advisors as staff moves toward implementation.

Mr. Osleeb would like to see a map with the TMP plan superimposed on to Mr. Michael's plan before any decision can be made.

Mr. Michael said the map in the proposal is an overlay with the TMP. He added that he has spoken with staff's continuing service engineers and they are interested in the proposal but would rely on Mr. Ramdatt's recommendation that they be added to the existing contracts as sub-consultants. He said the trail proposal will be presented to the commission on April 10<sup>th</sup> and would like an opportunity to speak with Mr. Ramdatt and Mr. Lim.

Discussion followed on the map for the proposed trails, intersection illustrations, design for the proposed trail overpass for the 17-92 bridge improvements and bike/ped safety. Mr. Ramdatt said these items were considered in the TMP planning process and there will be a design process for specific improvements. Those options will be presented to the board, commission, MetroPlan Orlando, and FDOT.

## **5. Staff Updates**

- a. RRFBs Update RRFBs were added in the following areas:

Publix crosswalk (Winter Park Village) on Canton Avenue

Lakemont Avenue at the hospital (South of Aloma)

Staff has received positive impact from the community about the RFB devices in both locations.

Mr. Paige asked if the flash feature can be added to the RRFB at Mount Moriah Church at Pennsylvania Avenue. Mr. Ramdatt explained the process for determining where the flashers are placed. Staff will reassess and determine if it is financially feasible to put a flasher can be placed in that location. Discussion followed on traffic safety for the area, specifically on Sundays during church service hours.

b. Vision Zero Update

There are two meetings left in the scope, one with TAB and one with the commission, to develop the Vision Zero Safety Action Plan. Originally, the consultant planned to present to TAB this month, but it was decided that it was better to wait until the full draft report is completed at the end of May. Mr. Lim proposed combining the May and June TAB meetings to June 3, 2024, to accommodate the MetroPlan's schedule for presenting the full draft report to the board. Agreed by consensus. Mr. Lim spoke about public engagement events for the Vision Zero project (Run 4 Love, Orange County Vision Zero event, and Winter Park Farmer's Market). Each event received a great turn out and positive feedback.

Mr. Lim said the Vision Zero Group has had 3 work sessions to discuss high injury network and countermeasures to develop the draft report. A dedicated Vision Zero page has been added to the city website for the Public Works and Transportation division pages.

c. Fairbanks Ave/Denning Dr Turn Lane Update

The turn lane has been added at Denning Avenue and Fairbanks Avenues. Mr. Lim showed photos of the new turn lane and said the two remaining tasks on this project cannot be completed until June:

Sod - Hydro seeding has been added but takes 4–6 weeks to be rooted and sprout and grass should be fully grown by June.

Traffic signal cabinet - Due to supply chain issues, the cabinet will not be available until the end of June.

In response to questions, Mr. Lim said the city has not determined what will be done with the parcel at the corner at this time. He said some signal timing upgrades and optimization were done for the traffic light. MetroPlan Orlando is in the process of re-timing all of the traffic lights on 426 from I-4 to St. Andrews in the city limits.

d. Quail Hollow Project

Mr. Lim said the intent of this project is to pave the entire neighborhood during the summer. Prior to paving, staff will ensure all sidewalks are ADA compliant and curbs are upgraded.

Mrs. Reishmann left the meeting at 5:10 p.m.

e. Park Ave Countdown Pedestrian Signals

The project to convert the pedestrian signal infrastructure for the countdown system for all four signals on Park Avenue from Lyman Avenue to Canton Avenue has been completed. Pedestrians are now able to see the signal countdown when crossing. Staff

met with Lighthouse Central Florida to discuss potential routes for visually impaired people who are traversing the same patterns every day on Park Avenue. Lighthouse will be providing a citywide map of where the visually impaired are walking daily and identify areas staff should consider to improve walkability. Staff will work with Lighthouse to disseminate this information to the public.

f. Traffic Studies Update

Mr. Lim provided updates on the following traffic studies:

- Banchory Road / Worthington Drive - At the request of residents, staff is conducting a four-way stop study to see if it is warranted at this intersection
- Maryland Avenue - Speeding assessment is being conducted for this area
- Rouen Avenue - Speeding assessment is being conducted for this area
- Sylvan Drive - Staff received complaints from residents regarding people exiting Aloma Avenue onto Sylvan in the wrong direction (at the Y shaped intersection). Counter hoses have been placed to determine the number of people violating the motor traffic directions.
- Palmer Avenue/Phelps Avenue - A four-way stop is being assessed for this area.
- Via Tuscan - Staff has completed a volume and speeding analysis in the area (North of Cypress and Howell Branch) and determined there is a problem. Instead of adding a traffic calming device in the area, the residents have asked staff to look at the entire area as a whole. Staff will be conducting a traffic analysis of the neighborhood followed by a community meeting once the results are complete.
- Carver Street - Staff will be installing speeding tables and will coordinate with Mr. Paige to discuss locations.

g. New York Ave/Morse Blvd

As part of the city's New York Avenue Streetscape Project, the southeast corner at New York Avenue and Morse Blvd. has been retrofitted with ADA compliant truncated domes and at the northeast corner, the curb ramp has been adjusted along with sidewalk repairs. In addition, Urban Forestry will be planting a tree on the available green space at the northeast corner.

Mr. Lim said this intersection is complete and the last intersection to be completed before the paving/repaving and striping operation begins is Welbourne Avenue.

Discussion was held about improvements for the Lyman Avenue/New York Avenue intersection (at the railroad tracks). Staff is meeting with SunRail to find solutions for safe pedestrian crossing in the area.

h. Upcoming Transportation Projects

- Denning trail north of Webster Avenue to Solana

Mr. Lim said this is a funded CRA project approved by the Community Redevelopment Agency and City Commission. Staff is proposing a 10 ft. wide trail and landscape buffer on the west side of the road that will provide the opportunity to plant shade trees. He

explained that while most trails are on the east side, this trail will be placed on the west side to avoid impacts with residential driveways. He showed a site plan of the trail and said the next section will be Solana Avenue as the city moves forward with the plan to connect to Maitland. Staff has proposed adding an RRFB near Carver Street as part of the bike/ped trail. Discussion followed on the plan to connect the west side to Denning, Webster and Railroad and future plans to connect to Solana.

i. Downtown Parking Study

At the request of the commission, staff is revisiting the Kimley Horn 2013 and 2016 downtown parking studies, mainly to update the 2013 study. He presented a slide showing identifying zones and limits of the studies. He provided a summary and outcome of the previous studies.

**6. Board Comments**

**7. Upcoming Agenda Items**

a. Upcoming TAB Meeting May and June

Mr. Lim explained that the Vision Zero team is still working on the final draft of the action plan and has asked to present to TAB in early June prior to presenting to the Commission. Mr. Lim suggested combining the May and June regular meetings into one to be held on June 3. Agreed by consensus.

**8. Adjournment**

The meeting adjourned at 5:43 p.m.

Regards,

Kim Breland  
Deputy City Clerk

Approved by the board on 6/17/2024  
/s/ Kim Breland