



Lake Killarney Board Regular Meeting Minutes

June 5, 2024 at 10:00 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

Joyce D. Cunningham, Ellen Hencken, Carolyn Minear, William Voecks, David L. Dickerson (virtual).

Absent

Brian King, Jason Ellison

Staff Present

Director of Public Works Charles Ramdatt, Assistant Director of Public Works Don Marcotte; Public Works Engineer Shannon Monahan, Lakes Division Manager Joseph Cordell, Administrative Assistant Victoria Tabor

Also Present:

Orange County Lake Killarney Board Members Conrad Necrason

1. Call to Order

David Dickerson called the meeting to order at 10:00 a.m.

2. Consent Agenda

Ms. Minear commented that there should be consistency when using first and last names. Mr. Dickerson requested grammar corrected.

- a. Approve the minutes of March 6, 2024

Motion made by Mr. Voecks to approve the minutes with corrected grammar, seconded by Ms. Hencken. Motion carried unanimously with a 5-0 vote.

- b. Approve the minutes of May 1, 2024

Motion made by Ms. Cunningham to approve the minutes as edited and seconded by Mr. Voecks. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda)

4. Public Hearings (Public participation and comment on these matters must be in person.)

5. Action Items

6. Non-Action Items

a. CRS Presentation

Ms. Monahan introduced Mr. Ahmed Hamed who presented the Community Rating System (CRS). Mr. Hamed explained that the City is reviewing the benefits and costs of the rating system program. The CRS program is backed by FEMA's National Flood Insurance Program (NFIP) encouraging communities to become more flood resilient which will result in premium discounts for resident policyholders.

There are 125 floodplain management activities within the program, allowing participants to achieve points. The more points a community receives, the lower the classification number and the higher the insurance discount. An example of a public information activity would be communicating with residents on where they can find elevation certificates. Classification numbers range from 1-10, with 1 being the best resulting in a 45% policy discount and 9 the lowest resulting in a 5% discount.

The City would need to submit a letter of interest to a CRS specialist within the NFIP program along with documentation of all the activities that they are currently participating in. There are minimum qualifications that have to be met to start the program. There is an annual recertification requirement and a verification cycle of 3 or 5 years depending on the City's classification. At this time, the City's estimated classification would be 8, resulting in a 10% discount for an average of \$59 per year for policyholders. There is an initial verification or 5-year full verification cost of approximately \$55k-\$60k or annualized cost of \$12k - \$15k with annual recertification that would require 60–80 hours of the City's CRS Coordinator's time.

The CRS program was discussed extensively. Mr. Marcotte advised the Board of the time remaining. Mr. Dickerson asked if staff had developed a recommendation for the CRS program. Mr. Ramdatt advised that staff were tasked to present the facts of the program to the Commission so they could make a decision as to whether the city will participate.

7. Staff Updates

a. Orange County Update

Orange County Senior Environmental Specialist, Nidia Volpe, provided questions in an email to Mr. Cordell as Ms. Volpe was unable to attend in person. Mr. Cordell provided responses to her questions. She asked for the Winter Park contact doing research on lift stations which is David Zusi. There was a concern about eelgrass floating on the lake, Mr. Cordell will inspect the eelgrass on Monday. Ms. Volpe questioned if the City provides weedoo services for the eelgrass. Mr. Cordell responded that currently, the chain of lakes has barges to assist with operations. Without such equipment, the labor is time-consuming, however staff is looking for alternatives. Lastly, she had questioned what was the erosion control netting used along the bank in the canal at Lake Killarney. The next Orange County Lake Killarney Advisory Board meeting will be Thursday, June 13, at 5pm at the Winter Park Public Safety Building.

b. Lakes Management

- Dock Violation Update
- Outfalls Treated
- Lake Elevation
- Maintenance & Efforts
- Water Quality

Mr. Cordell advised that a demo permit has not been applied for the dock violation at Fairview Ave., but the resident has been trying to find a vendor. Next month we will follow up with action on the removal of the dock.

The outfalls were treated recently to keep the vegetation away. Ms. Volpe requested that Winter Park treat the outfalls on the Orange County side. This will become a normal invoiced procedure.

From April 29 to May 29 lake elevations were low.

The weir board was removed on 5/30 from Lake Bell.
105 gallons of debris and 20 gallons of trash were removed the traps.

The phosphorus that had spiked has normalized. The lab advised that the spike was an anomaly.

Follow-up Items:

- Workshop Re-Prioritize List

Ms. Eby was not available to provide the re-prioritized workshop list.

c. Past & Upcoming Events:

- Lakes Event - 5/11 9am @ Lakes Knowles & Wilbar
- Lakes Event - 5/18 9am @ Lake Chelton
- Lakes Event - 6/8 9am @ Lake Bell
- Board Orientation - 6/13 6pm @ Commission Chambers
- Paddleboard Clean-up - 6/15 9am @ Kraft Azalea
- Board Appreciation - 6/20 5:30pm @ WP Pines
- Lakes Event - 6/22 9am @ Lakes Temple & Tuscany
- Vermicomposting Class - 6/27th 6pm @ WP Library

d. Stormwater Management

- CIP Update
- Nicolet Pond, Killarney Dr. Pipe Replacement, & Lake Bell Weir Project Timeline
- Nicolet Design & Diagram
- Killarney Dr. Plans
- Lake Front Construction Updates
- Exfiltration System Current Code
- Full List of Private Exfiltration Systems
- Library /Events Exfiltration Maintenance Report

Ms. Monahan displayed the full CIP.

The Nicolet pond permit has not been issued. Staff is working on ordering the structures for the Killarney drive pipe replacement.

Ms. Monahan reviewed and explained the plans for the Nicolet pond.

Ms. Monahan and Mr. Marcotte reviewed and explained the Killarney Drive plans. Ms. Monahan advised the Lake Bell weir repair is on schedule.

There are no new construction projects on the lake side of Lake Killarney.

The Board was shown a list of private exfiltration systems, when they were constructed and the ordinance that governs them. A letter will be sent within the next week to all private exfiltration system owners reminding them of their agreement with the City and that enforcement will begin in August.

Ms. Monahan displayed the Library/ Events center Retrofit Maintenance Sheet that the maintenance crews used to do the inspection. Mr. Marcotte explained how the exfiltration systems are cleaned out. Ms. Monahan showed the minimum inspection frequency and preferred frequency for structural controls chart and also the master inspection and maintenance sheet.

Follow-up Items:

- BMP Feasibility Study for Killarney Dr. Outfall Consolidation
- BMP Photos
- Outfall Condition Update
- Library /Event Center Additional Parking Design (when available)
- Exfiltration System flowchart for Maintenance & Inspection

Ms. Monahan discussed the requested follow-up items to which no one was sure what was asked about BMP feasibility study. The Library/Event center does not have a design yet, but Ms. Monahan stated she will provide the layouts that were shown to the City Commission.

8. Board Comments

Mr. Cordell requested to move the July meeting date to July 2. The appointment of Chair and Vice-Chair will be conducted at the July 2 meeting. Mr. Cordell advised that the board can change the time and day of the meeting.

- a. Discussion of Public Comments Received

9. Upcoming Agenda Items

- a. Upcoming Agenda Items
 - Layouts for the Library & Event Center parking - Ms. Monahan
 - Eelgrass inspection - Mr. Cordell
 - Updates of the CRS discussion - Mr. Dickerson
- b. Summary of Meeting Action Items

10. Adjournment

The meeting adjourned at 11:55 a.m.

Approved by the board as edited on July 2, 2024
/s/ Bahiyyah Layton, Board Coordinator