City Commission Regular Meeting

Agenda

September 13, 2023 @ 3:30 pm

City Hall - Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

agenda	time

1. **Meeting Called to Order**

2. **Invocation**

   a. Pastor Troy East, New Hope Missionary Baptist Church — 1 minute

   Pledge of Allegiance

3. **Approval of Agenda**

4. **Mayor Report**

   a. Appointment to Winter Park Housing Authority Board — 1 minute

5. **City Manager Report**

   a. Commission meeting schedule — 5 minutes

   b. City Managers Report — 5 minutes

6. **City Attorney Report**

7. **Non-Action Items**

   a. Appointment of Margaret Bohl to Public Art Advisory Boad - Commissioner Cruzada — 1 minute

8. **Public Comments | 5 p.m. or soon thereafter**
   (If the meeting ends earlier than 5:00 p.m., public comments will be at the end of the meeting)
   (Three minutes are allowed for each speaker)

9. **Consent Agenda**

   a. Approve the minutes of the regular meeting, August 23, 2023. — 1 minute

   b. Approve the minutes of the work session, August 24, 2023. — 1 minute

   c. Approval of the following piggyback contracts: — 1 minute
      1. Electric Supply of Tampa - OUC-KUA Contract #RFP-21-4979-OQ - Wire and Cable; For goods on an as-needed basis during the term of the Agreement through June 14, 2024; Amount: $500,000
      2. Ten-8 Fire and Safety, LLC - Lake County Contract #22-730K - Fire Equipment Parts, Supplies, and Services; For goods and services on an as-needed basis during the term of the Agreement through July 31, 2025; Amount: $80,000

d. Approval of the following contracts: 1 minute

1. DeYoung Law Firm, P.A. - FY13-2 - Legal Services for Winter Park Police Department - Amendment 4; For services during the basis of the term through September 30, 2024; Amount: $80,000
2. Flock Safety - FY23-65 - Flock Safety Platform; For services during the basis of the term through October 1, 2028; Amount: $37,500
3. Pond & Company, Inc. - RFQ7-23 - Geotechnical & Environmental Consulting Services; Task Order for Howell Creek Restoration; Amount: $106,840
4. Baxter & Woodman, Inc. - RFQ6-23 - Professional Stormwater Management Engineering Services; Task Order for Basin Study - Eastern Region; Amount: $194,124.16
5. Jacobs Engineering Group, Inc. - RFQ17-10 - Continuing Engineering Services for W-WW Systems; For the St. Johns River Management District Consumptive Use Permit Renewal; Amount: $190,000
6. Jacobs Engineering Group, Inc. - RFQ17-10 - Continuing Engineering Services for W-WW Systems; Task Order for Ravadauge Pump Station Services During Construction; Amount: $381,466

e. Approval of the following formal solicitation: 1 minute

1. High Performance Sports Management - RFP22-23 - Tennis Programming and Instructional Services; Amount: $400,000

10. Action Items Requiring Discussion

11. Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter

a. Ordinance - adopting millage rates for the FY 2024 budget. (1st reading) 5 minutes

b. Ordinance - adopting the FY 2024 budget. (1st reading) 30 minutes

12. Public Hearings: Quasi-Judicial Matters
(Public participation and comment on these matters must be in-person.)

13. Public Hearings: Non-Quasi Judicial Matters
(Public participation and comment on these matters may be virtual or in-person.)

a. Resolution 2279-23 - adopting stormwater assessment roll 30 minutes

b. Fee schedule effective October 1, 2023 10 minutes

c.	Ordinance - amending Chapter 58, "Land Development Code," Article V to address the discharge and disposition of cooling water from buildings adjacent to Center Street (1st reading)	10 minutes
d.	Ordinance - extending franchise agreement for Waste Pro of Florida, Inc. (1st reading)	15 minutes
e.	Ordinance 3280-23 - amending Chapter 58, “Land Development Code”, Article III, “Zoning” Section 58-71 “General provisions for residential zoning districts”, to revise subsection (f) regarding the parking of boats, trailers and recreation vehicles to include vehicles over 25 feet. (2nd reading)	5 minutes
f.	Ordinance 3281-23 - amending Chapter 2, Article V, Departments, creating new departments, renaming departments and updating department functions and responsibilities. (2nd reading)	5 minutes

14. City Commission Reports

15. Summary of Meeting Actions

16. Adjournment

City Commission **agenda item**

item type Invocation	meeting date September 13, 2023
prepared by Kim Breland	approved by
board approval	
strategic objective	

subject

Pastor Troy East, New Hope Missionary Baptist Church

motion / recommendation

background

alternatives / other considerations

fiscal impact

City Commission agenda item

item type Mayor Report	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Appointment to Winter Park Housing Authority Board

motion / recommendation

background
Joseph Regner is no longer serving on the Winter Park Housing Authority Board. Attached is the application of Robert Klettner who is is being recommended to fill the vacancy with a term ending April 2026.

Florida Statute 421 addresses housing authorities and states "... a vacancy shall be filled for the unexpired term by an appointment by the mayor with the approval of the governing body..."

alternatives / other considerations

fiscal impact

ATTACHMENTS:
Klettner Robert-Housing Authority.pdf

Citizen Board Application

Profile

Robert
First Name

Ms
Middle Initial

Klettner
Last Name

Suffix

klettners@mindspring.com
Email Address

Please note: *Physical address only – no P.O. Box.*

po box 759
Home Address

Suite or Apt

Winter Park
City

FL
State

32790
Postal Code

How long have you lived in Winter Park?

40+ years

Mobile: (407) 757-8820
Primary Phone

Alternate Phone

Are you a City resident?

○ Yes ◉ No

Do you own property in the City?

○ Yes ◉ No

Are you a registered voter?

◉ Yes ○ No

Are you employed by the City?

○ Yes ◉ No

Your Requested Boards (select 3)

Which Boards would you like to apply for?

Winter Park Housing Authority Board: Submitted

Please list all city boards for which you have attended a meeting.

many

Are you currently serving on a City board?

○ Yes ◉ No

If so, which one?

Have you previously served on a City board?

◉ Yes ○ No

If so, which one(s)?

Parks & Rec

Why are you interested in serving on a City board?

concern with affordable housing

Do you have any potential conflicts of interest that may arise while serving on one of these boards?

○ Yes ◉ No

If yes, please provide details:

Certain boards require members to file a Financial Disclosure Form annually. If appointed to one of these boards, would you be willing to comply with this requirement?

◉ Yes ○ No

Education and Work Experience

Education Background

BS 1974 MBA 1985

Current employment status: *

☑ Employed

The Joe & Sarah Galloway Foundation
Employer

Trustee
Job Title

Employer Address

P.O. Box 2695, WP 32790

Current Professional License/Certification/Registration

N/A

Please list any skills or work experience that you feel qualify you for appointment to the board(s) you selected.

35 years of Banking and my community involvement

Upload a Resume

Community Involvement

Please provide your community involvement

President WP Rotary, President WP Chamber of Commerce, Treasurer WP/Maitland Habitat for Humanity, and President/COE Habitat for Humanity Seminole County and Chairman of WP United Way

Please provide any interests or experience that you feel would qualify you for appointment to the board(s) you selected.

Interest in Winter Park as one of the best communities in the state of Florida

Please provide any additional information about yourself that relates to the board(s) you have selected.

Acknowledgements:

I understand the responsibility associated with being a board member and I have adequate time to serve on a Board.

(•) Yes ( ) No

Disclosures

This application, when submitted, is a Public Record under Chapter 119, Florida Statutes and therefore is open to public inspection by any person. Please contact the City Clerk's office at 407-599-3277 to discuss possible exemptions from disclosure.

City Commission agenda item

item type City Manager Report	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Commission meeting schedule

motion / recommendation

background
Attached are the meeting schedules for the 4th quarter of FY 23 and the 1st quarter of FY 24. There are two work sessions open for the commission to select a topic: September 28 and December 14.

alternatives / other considerations

fiscal impact

ATTACHMENTS:
FY 23 Q4 Meeting Schedule.docx

ATTACHMENTS:
FY 24 Q1 Meeting Schedule.docx

FY 23 Q4 Commission Meetings and Work Sessions, July – September 2023

Date	Meeting/Activity
Wednesday, July 12, 2023; 3:30 p.m.	• Budget Presentation (General Fund Overview • Department Budget Presentations Communications, IT, Planning, Building, Natural Resources)
Thursday, July 13, 2012; 1-3 p.m.	Dept. Budget Presentations (Police, Fire, Public Works, Parks
Wednesday, July 26, 2023; 3:30 p.m.	Regular Meeting • 5/25-Year plan • Set tentative millage rate
Thursday, July 27, 2023; 1-3 p.m.	Work Session: Transportation Master Plan Update 3
Wednesday, August 9, 2023; 3:30 p.m.	Regular Meeting
Thursday, August 10, 2023; 1-3 p.m.	• CRA Agency Budget • Department Presentations (Water and Wastewater/Electric
Wednesday, August 23, 2023; 2-3:30	CRA Agency Meeting (Budget Review and Approval)
Wednesday August 23, 2023; 3:30 p.m.	Regular Meeting
Thursday, August 24, 2023; 1-3 p.m.	Work Session: Broadband/Smart City
Wednesday, September 13, 2023	Regular Meeting (First Reading – Budget and Millage Rate)
Thursday, September 14, 2023; 1-3 p.m.	Work Session: Comprehensive Plan/ Annexations
Wednesday, September 27, 2023	Regular Meeting (Second Reading – Budget and Millage Rate)
Thursday, September 28, 2023; 1-3 p.m.	**Work Session: Topic TBD**

FY 24 Q1 Commission Meetings and Work Sessions, October – December 2023

Date	Meeting/Activity
Wednesday, October 11, 2023; 3:30 p.m.	Regular Meeting
Thursday, October 12, 2023; 1-3 p.m.	Work Session Comprehensive Plan
Wednesday, October 25, 2023; 3:30 p.m.	Regular Meeting
Thursday, October 26, 2023; 1-3 p.m.	Work Session Broadband Smart City
Wednesday, November 8, 2023; 3:30 p.m.	Regular Meeting
Thursday, November 9, 2023; 1-3 p.m.	Work Session EDAB Retail Strategies Report
Wednesday, November 22, 2023; 3:30 p.m.	Canceled
Thursday, November 23, 2023; 1-3 p.m.	Canceled - Thanksgiving
Wednesday, December 13, 2023	Regular Meeting
Thursday, December 14, 2023; 1-3 p.m.	**Work Session: Topic TBD**
Wednesday, December 27, 2023	Canceled – Holiday Week
Thursday, December 28, 2023; 1-3 p.m.	Canceled – Holiday Week

City Commission **agenda item**

item type City Manager Report	meeting date September 13, 2023
prepared by Jennifer Guittard	approved by Peter Moore, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
City Managers Report

motion / recommendation

background

alternatives / other considerations

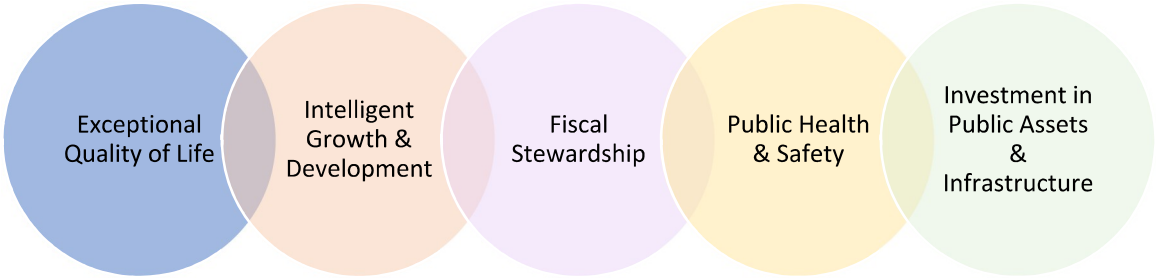
fiscal impact

ATTACHMENTS:
City Managers Report 9.13.23.pdf

city commission city manager's 90-Day Report

This outline provides a timetable for issues and items that are planned to come before the commission over the next three months as well as the status of initiatives that do not have any determined completion date. These are estimates and will be updated on a monthly basis.

City of Winter Park Strategic Objectives



Upcoming Commission Items

Title 1: Fiscal Stewardship

Item	Description	Item Department	Item Date
Budget and Millage Ordinance Adoption	At the City Commission meetings on September 13th & 27th, the first and second readings of the ordinance adopting the budget and millage rate, will be approved in accordance with statute.	Administration	Sept
Building Code Amendments	At the Oct 25th, 2023 meeting will be the 1st reading to amend the administrative provisions of the Florida Building Code Chapter 1. This is found in City Ordinance Section 22-28. Second reading is scheduled for Nov 8th, 2023. Effective date, if adopted, Dec 31, 2023.	Building	Oct

Title 2: Intelligent Growth & Development

Item	Description	Item Department	Item Date
OAO project	Conditional use request for a project within the OAO at 805 W Fairbanks Ave.	Planning	Sept
Comprehensive Plan Adoption	At the Sept. 27th and October 25th City Commission agendas, will be the approval of the updated Comprehensive Plan for transmittal to the Florida DEO for their review and comment.	Planning	Sept

Upcoming Advisory Board Meetings

This report provides a summary of upcoming board meetings currently scheduled on the calendar for the next month.

Additional information relating to all of the City's boards such as meeting schedules, agendas, minutes, and board membership can be located on the City website at: https://cityofwinterpark.org/government/boards/

August Board Meetings

Advisory Board	Meeting Date	Meeting Time
Planning & Zoning Board	9/5/23	6 p.m.
Civil Service Board	9/5/23	4 p.m.
Code Compliance Board	9/7/23	3 p.m.
Lakes & Waterways Board	9/12/23	Noon
Winter Pines Golf Course Advisory Board	9/11/23	8 a.m.
KWPB&S Advisory Board	9/19/23	11:45 a.m.
Public Art Advisory Board	9/18/23	Noon
Transportation Advisory Board	9/18/23	4 p.m.
Board of Adjustments	9/19/23	5 p.m.
Parks & Recreation Advisory Board	9/20/23	5:30 p.m.
Utilities Advisory Board	9/26/23	Noon
Tree Preservation Board	9/26/23	5 p.m.

Upcoming Special Meetings

This report provides a summary of upcoming work sessions currently scheduled on the calendar for the next three months.

Work Sessions	Meeting Date	Meeting Time
City Commission Work Session	9/14/23	1 p.m.
Planning & Zoning Board Work Session	9/26/23	Noon
City Commission Work Session	9/28/23	1 p.m.

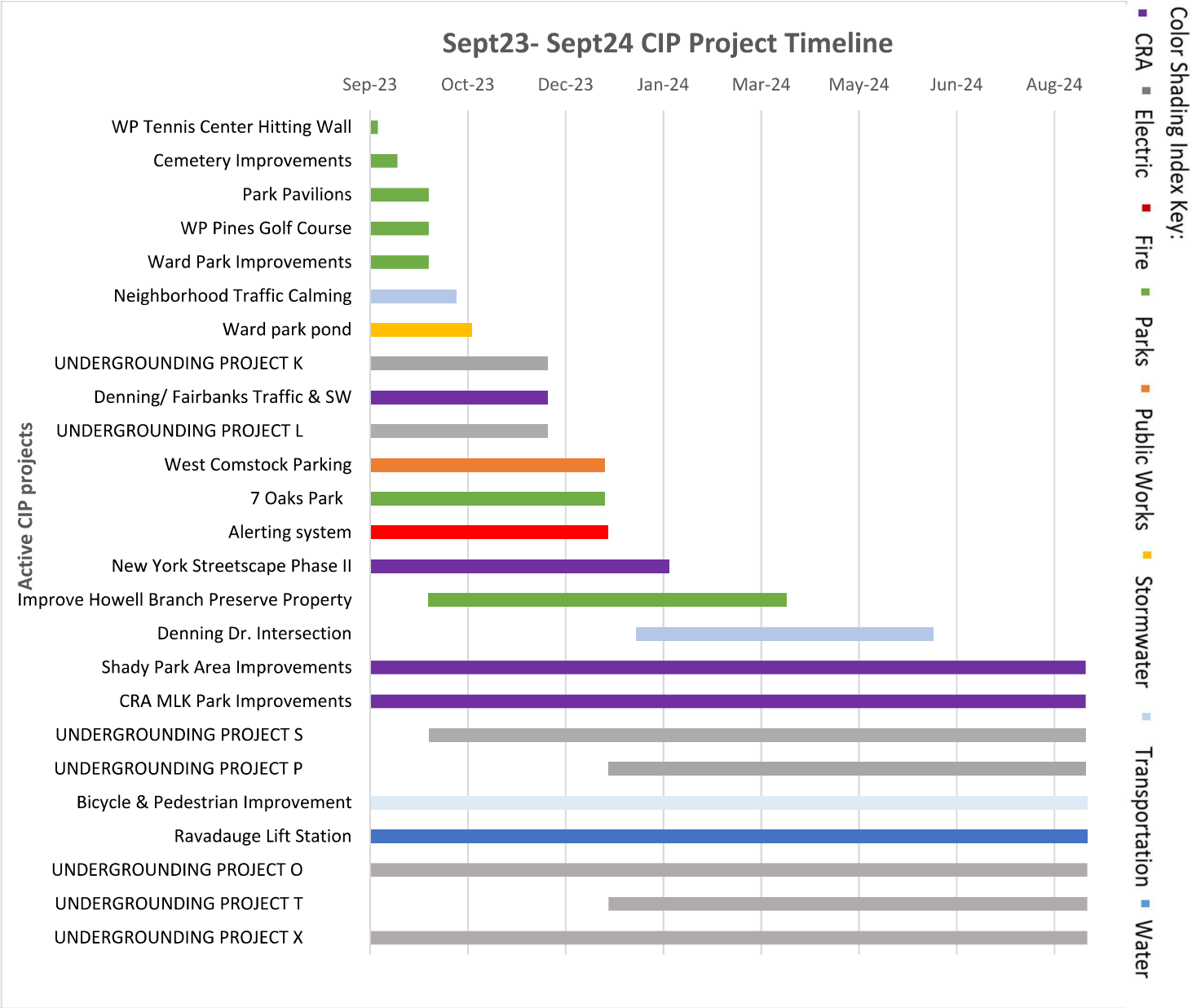
401 South Park Avenue • Winter Park, Florida 32789
407-599-3349 • cityofwinterpark.org

CIP Status Report

This report is updated monthly to monitor capital projects occurring throughout the city and to provide information about recently completed projects. The project status options have been adjusted to (Planning, Active, Pending). To define; all projects in design, research, or review are in the Planning status. All projects with purchases, construction, and implementation are in the Active status. The remaining projects have a Pending status that have stopped the planning or active work of a project such as pending review and approval, additional funding, and scheduling.

Count by Status

Project Status	***Planning Status***	***Active Status***	***Pending Status***
Count Total 51	*24*	*17*	*10*



As of 9/13/23

Title 1: Planning Status

Project	Project Update	Strategic Objective	Division
East OC Service Improvement	Planning a new force main diverting flow from several lift stations, that currently discharge into the Lakemont gravity sewer, to discharge into the City Water Reclamation Facility.	Investment in Public Assets & Infrastructure	Water & Sewer
1792 Streetscape Imp.	MOU amendment approved at CRA meeting 1/27/20. Design review underway by FDOT and staff including lighting and landscaping. FDOT in process of due diligence and potential ROW acquisition. FDOT and Metroplan currently evaluating projects based on new pricing for materials and labor. Given the funding necessary for this project, staff is recommending the Agency begin saving for this project over multiple years beginning in FY24.	Intelligent Growth & Development	CRA
Bicycle & Pedestrian Improvement	Various pavement marking improvements throughout the City are being evaluated. New RRFBs to be installed on Lakemont Ave near the hospital. Canton Avenue is being monitored to determine if any RRFB is required. Connection between Melrose Ave and Denning Dr south of the Tennis court is being evaluated. Additional projects are being planned.	Exceptional Quality of Life	Transportation
Bollards Downtown	Bollards purchased and secured in warehouse. A quote has been received to outsource the project. Due to cost, it will have to go to bid. Staff is developing a scope and identifying funding sources.	Exceptional Quality of Life	CRA
Building Department	The plan documents have been submitted in the portal to be reviewed by all departments as is required for all projects. Once the documents get through the permit review process and there are no required changes to the documents, they can be prepared to go out for bid.	Investment in Public Assets & Infrastructure	Public Works
CRA MLK Park Improvements	Artist solicitation for the memorial corner is completed and approved by Commission. Design and construction documents are underway with monthly stakeholder meetings. Community Playground concept was presented to both CRAAB and PRAB in April. Both groups approved via motion. The CRA Agency approved with additional funding at their August meeting.	Exceptional Quality of Life	CRA
Denning Dr. Intersection	Extension to railroad north of Webster approved by CRA Agency on August 24 with a value of 500k. Design concept at	Investment in Public Assets	CRA

As of 9/13/23

Project	Project Update	Strategic Objective	Division
	100%. Staff reached out to OCPS as a courtesy. Estimated start date pushed due to priority on Denning/Fairbanks intersection work. A January 2024 date is being evaluated to begin the project.	& Infrastructure	
Denning/ Fairbanks Traffic & SW	Design schematics complete for transportation improvements including a separate southbound right turn lane to ease traffic congestion. FDOT permit acquired and solicitation complete. Contract with the vendor has been approved with construction to begin this fall.	Investment in Public Assets & Infrastructure	CRA
Downtown Enhancements	Staff continues to address issues such as trash/recycle can replacement not contemplated in the city budget.	Exceptional Quality of Life	CRA
Electric Substation upgrades	We continue to work with OUC on substation inspection and maintenance. Several breakers have been identified at the Canton Ave substation needing to be changed out. Researching pricing and timeline for breaker replacement.	Investment in Public Assets & Infrastructure	Electric
FDOT 17-92 UT Line Relocate	Draft design complete. Department is evaluating direction of project for next phase.	Investment in Public Assets & Infrastructure	Water & Sewer
Improve Howell Branch Preserve Property	Awaiting permitting response from SJWMD, expected permit response by mid-September.	Investment in Public Assets & Infrastructure	Parks
Kennedy Rd Wide Force Mn	OC Roadway project split into 2 phases. City force main within Phase 2 which is scheduled to begin July 2026.	Investment in Public Assets & Infrastructure	Water & Sewer
Lake Bell Weir Improvements	Processing scope for consulting services for necessary improvements.	Investment in Public Assets & Infrastructure	Stormwater
Lift Station R&R	Scheduling rehabilitation of Lift Station #35 (Laurel Springs).	Intelligent Growth & Development	Water & Sewer
N Lakemont Seminole Ditch	Final design, permitting, and bid package will be generated for an anticipated start of construction in fall of 2024.	Investment in Public Assets & Infrastructure	Stormwater
Park Pavilions	Ward Park pavilion replacement being planned for Fall 23 once concession area work has been completed.	Investment in Public Assets & Infrastructure	Parks

Project	Project Update	Strategic Objective	Division
Parks Swoope Facility BLD	Property swap complete. City working with architect firm for facility design.	Exceptional Quality of Life	Parks
Ravadauge Lift Station	Final design in progress. Design anticipated to be complete by August 2023 for construction thereafter.	Investment in Public Assets & Infrastructure	Water & Sewer
Richard Crotty Pkw	Roadway project pushed back by Orange County to begin construction Spring 2025. Water and wastewater utilities design 95% complete.	Investment in Public Assets & Infrastructure	Water & Sewer
Shady Park Area Improvements	Monthly meetings with stakeholders, artist, and staff underway to continue communication on the project. Consensus on project concept with design underway. Timeline for fabrication, installation of the art piece, and remaining amenity enhancements currently estimated at 12-14 months from July 2023.	Exceptional Quality of Life	CRA
UT Lines 434 Road Widening	Design is 90% complete. FDOT has delayed roadway project bid until July 2026.	Investment in Public Assets & Infrastructure	Water & Sewer
Water Treatment Plants R&R	Reviewing water treatment plant conditions for future rehabilitations next fiscal year. Swoope WTP Generator install 90% complete.	Investment in Public Assets & Infrastructure	Water & Sewer
WP Estates WW Plant	Standby generator is installed and operational. Completing startup and troubleshooting activities. Planning next phase of plant upgrades.	Investment in Public Assets & Infrastructure	Water & Sewer

Title 2: Active Status

Project	Project Update	Strategic Objective	Division
7 Oaks Park	Contract between Collage and City is in final stage of review with City Attorney's office and Purchasing team. Bi-monthly pre-con meetings have begun and construction site plan received week of 9/5. Collage and staff will be working with Communications to make local residents and businesses aware of potential impacts from project.	Investment in Public Assets & Infrastructure	Parks
Cemetery Improvements	Columbarium structures are being installed. Installation of paver is underway. Expected completion date September 2023.	Investment in Public Assets & Infrastructure	Parks
Electric Meter Replacement	New meters are being integrated and exchanged with old meters.	Investment in Public Assets	Electric

Project	Project Update	Strategic Objective	Division
		& Infrastructure	
Electric Undergrounding Project	**Miles of Undergrounding performed** Project J: 2.72 miles 45% complete Project L: 9.57 miles 86.7% complete Project R: 4.31 miles 37.8% complete Commission approved advancement Residential Service Conversions (RSC) Fiscal YTD: 342 **TOTAL so far for FY 2023:** 2.67 miles	Investment in Public Assets & Infrastructure	Electric
Facility Capital Improvements	Evaluating HVAC replacement options for Emergency Operations. Preparing for replacement units at building 10 (r22). Evaluating lift replacement options for Heritage Center.	Investment in Public Assets & Infrastructure	Public Works
Fire Safety Equipment	The alerting system installation is underway with an anticipated completion date of Jan1,2024. Station 61 upgrades are being planned.	Public Health & Safety	Fire
Improve Mead Garden	Work has begun on internal pathway for Mead gardens; footbridge and clearance of scrub trees in pathway has been completed for grading work to being July10th. Mead board has determined pavilion replacement. Pavilion has been selected and ordered with tentative installation date October 2023. Demo of old structure was completed 8/21/23 and installation of new slab will occur on or before week of 9/25.	Exceptional Quality of Life	Parks
IT Infrastructure Upgrade	Funding being utilized for modernization of IT infrastructure.	Fiscal Stewardship	IT
Neighborhood Traffic Calming	City staff will be installing traffic calming devices at the following locations because the speeds collected along these sections of road were determined to be excessive and creates an unsafe environment for vulnerable users. New York Avenue between Park Ave and Webster Ave and Palmer Ave between Phelps Ave to Lakemont Ave is currently on the project list.	Investment in Public Assets & Infrastructure	Transportation
New York Streetscape	Phase I construction complete. Coordination on Phase II (New York Avenue to Morse Blvd intersections) streetscape and ADA enhancements underway. New York and Comstock intersection complete. Morse and New England intersections 50% complete.	Intelligent Growth & Development	CRA

As of 9/13/23

Project	Project Update	Strategic Objective	Division
	Welbourne Ave is expected to begin this fall.		
Post Office Acquisition	Awaiting response from Post Office regarding their opinion of the two Commission approved potential sites.	Investment in Public Assets & Infrastructure	CRA
Signalization Upgrade	City staff is currently working with FDOT to evaluate traffic signal timings along the state roads to see if the timings can be optimized. Metroplan Orlando will be retiming the signals along 17-92 within the city limits and SR426 from I-4 to SR436 in FY24. Also, City staff is working on optimizing signal timings on the Denning Drive and Glenridge Way corridors. The consultant has provided proposed signal timings, and staff is in the process of converting the signal controllers to have multiple day timings. The Phase 1 preemption installation has been completed and Phase 2 is being planned. In addition, City staff is looking into adding a pedestrian countdown signal modification on Park Ave & Lyman Ave.	Investment in Public Assets & Infrastructure	Transportation
Tennis Center Upgrades	Pickleball net has been installed on practice court. Staff is working with instruction contractor on options for hitting wall. Well will be replaced after Mead well with expected completion before September 2023.	Investment in Public Assets & Infrastructure	Parks
Upgrade Water Mains	Upgrading AC water mains in Kingwood subdivision in Orange County.	Investment in Public Assets & Infrastructure	Water & Sewer
Ward Park Improvements	Concession stand work to begin week of 9/11; Pavilions and sidewalk connections occur this Fall.	Exceptional Quality of Life	Parks
Ward park pond	Ward Park ponds construction is complete. Estimated completion of the necessary piping is October 2023.	Investment in Public Assets & Infrastructure	Stormwater
WP Pines Golf Course	ADA restroom and plumbing improvements are scheduled for late Sept 2023. August date was pushed back due to architect error requiring revision to construction documents. Canopy replacement and upgrade completed. Bridge repairs and replacement underway, dredging project active,	Investment in Public Assets & Infrastructure	Parks

Project	Project Update	Strategic Objective	Division
	outdoor seating area to be completed by late September.		

Title 3: Pending Status

Project	Project Update	Strategic Objective	Division
Cady Way Pool Improvements	Contract has been awarded to vendor and work scheduled for Sept 2023	Exceptional Quality of Life	Parks
CRA Small Projects	Canton & Garfield pedestrian connection project is now on hold due to unforeseen added cost. Process moving forward is to evaluate in conjunction with other improvement opportunities. Staff is reviving internal conversations on how to support pedestrian traffic to this new downtown stage civic amenity.	Intelligent Growth & Development	CRA
Decorative Lights and Trees in CRA	140 total decorative lights have been installed. Coordination with Electric Utility on assessment of light replacements/additions as needed.	Intelligent Growth & Development	CRA
Nicolete Ave Stormwater Replacement	SJRWMD permit exemption is being requested.		Stormwater
Sewer Main Extensions	Extension of sewer mains to support new development or redevelopment.	Investment in Public Assets & Infrastructure	Water & Sewer
Showalter Field Cap.	Funds from current FY and funding received in FY24 will be used to upgrade stadium lighting to LED; work will occur either Winter break or Summer 24 depending on availability of contractor.	Exceptional Quality of Life	Parks
St. Andrews Trail	Design completed for which the City has been reimbursed by the FDOT. Due to the 250% increase in construction materials, this project has been delayed to FY2026-FY2027 per Metroplan Orlando.	Investment in Public Assets & Infrastructure	Transportation
Stormwater Rehab	Storm sewer repairs to be scheduled throughout the City on an as-needed basis.	Investment in Public Assets & Infrastructure	Stormwater
Temple Dr SW Imp	Future improvements pending funding in the 5yr capital plan.	Investment in Public Assets & Infrastructure	Stormwater
West Comstock Parking	West Comstock parking and an extension to the Library parking lot concept drawings are complete. Both are pending permitting by the SJRWMD.	Investment in Public Assets & Infrastructure	Public Works

Project	Project Update	Strategic Objective	Division
Cady Way Pool Improvements	Contract has been awarded to vendor and work scheduled for Sept 2023	Exceptional Quality of Life	Parks

Recently Completed Projects

Parks Department

The Parks and Recreation Department has completed the Winter Park Sports Complex upgrades as part of Investment in Public Assets & Infrastructure strategic objective.

City Commission **agenda item**

item type Non-Action Items	meeting date September 13, 2023
prepared by Rene Cranis	approved by
board approval	
strategic objective	

subject

Appointment of Margaret Bohl to Public Art Advisory Boad - Commissioner Cruzada

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Bohl Peggy-PAAB.pdf

Citizen Board Application

Profile

First Name	Middle Initial	Last Name	Suffix
Margaret "peggy"	W	Bohl	Mrs.

Email Address: peggy.bohl@gmail.com

Please note: *Physical address only – no P.O. Box.*

Home Address: 2333 Summerfield Rd.

Suite or Apt:

City: Winter Park

State: FL

Postal Code: 32792

How long have you lived in Winter Park?

4.5 years

Primary Phone: Home: (407) 951-5062

Alternate Phone:

Are you a City resident?

- (•) Yes
- ( ) No

Do you own property in the City?

- (•) Yes
- ( ) No

Are you a registered voter?

- (•) Yes
- ( ) No

Are you employed by the City?

- ( ) Yes
- (•) No

Your Requested Boards (select 3)

Which Boards would you like to apply for?

Public Art Advisory Board: Submitted

Please list all city boards for which you have attended a meeting.

Public Art Advisory Board 2 times

Are you currently serving on a City board?

○ Yes ◉ No

If so, which one?

Have you previously served on a City board?

◉ Yes ○ No

If so, which one(s)?

In Sacramento: Crocker Art Museum (9 years): Library Foundation, President: Jinan-Sacramento Sister City, President,: Leland Governors Mansion. Memorial Auditorium Commission, League of Women Voters, La Perita Garden Club, President: Loyola Guild of Jesuit High School: The Sacramento Tree Foundation and The Historic Preservation Board---- and many more. Previous member of the Mercedes Benz Club of CEntral Florida

Why are you interested in serving on a City board?

My life in Sacramento for 40 years was dedicated to community service in addition to serving major clients in land development. The nine years on the Crocker Board was rewarding and fulfilling. I was very active in the art community there, as a collector of contemporary and 19 Century California art. I have traveled top China on 7 occasions and to Europe on three. Having exposure to part in Philadelphia, until I was 24, have given me a broad exposure to art on many levels. As demonstrated above, my experience is broad and, as a newcomer and varied perspective would be valuable.

Do you have any potential conflicts of interest that may arise while serving on one of these boards?

○ Yes ◉ No

If yes, please provide details:

Certain boards require members to file a Financial Disclosure Form annually. If appointed to one of these boards, would you be willing to comply with this requirement?

◉ Yes ○ No

Education and Work Experience

Education Background

The Lankenau School for Girls, Philadelphia 1950-1962 Cedar Crest College B A 1966 The University of Florida (MEd) 1973 ... working on my EdD

Current employment status: *

☑ Retired

The Bohl Corporation (Sacramento)
Employer

Vice President
Job Title

Employer Address

Sacramento

Current Professional License/Certification/Registration

Please list any skills or work experience that you feel qualify you for appointment to the board(s) you selected.

A successful track record of community service, especially in the arts. See comments above. M y professional service consisted of successful land use representation for two of the major corporations.

resume_10_23_09.doc
Upload a Resume

Community Involvement

Please provide your community involvement

Winter Park Garden Club Bromeliad Society of Central Florida, Seminole Bromeliad Society Antique Collectors Society of Winter Park The Villages Mercedes Benz Club Morse Museum member

Please provide any interests or experience that you feel would qualify you for appointment to the board(s) you selected.

Please see my community service listed above.

Please provide any additional information about yourself that relates to the board(s) you have selected.

To be frank, I am a bit bored here. In addition, I am an active energetic person who always had a reputation of just "getting things done. I thank Commissioner Kristopher Cruzada to submit this application. I would very much like to be interviewed and to compete for this position. I enjoy public service and am especially interested in participate decisions in adding to additional elements in Winter Parks public art which is already rich.....but any town could always have more!!!!!!!

Acknowledgements:

I understand the responsibility associated with being a board member and I have adequate time to serve on a Board.

- [x] Yes
- [ ] No

Disclosures

This application, when submitted, is a Public Record under Chapter 119, Florida Statutes and therefore is open to public inspection by any person. Please contact the City Clerk's office at 407-599-3277 to discuss possible exemptions from disclosure.

City Commission agenda item

item type Consent Agenda	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Approve the minutes of the regular meeting, August 23, 2023.

motion / recommendation
Approve

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:
CC-min-2023-08-23.pdf

City Commission
Regular Meeting Minutes

August 23, 2023 at 3:30 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson, Commissioners Marty Sullivan (virtual), Sheila DeCiccio, Kris Cruzada and Todd Weaver; City Manager Randy Knight, Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman, Deputy City Clerk Kim Breland

1) Meeting Called to Order

Mayor Anderson called the meeting to order at 3:39 p.m.

2) Invocation

The invocation was given by Pastor Mark Tutschulte, Action Church, followed by the Pledge of Allegiance.

3) Approval of Agenda

Motion made by Commissioner Cruzada to approve the agenda; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

4) Citizen Budget Comments

5) Mayor Report

a. Green Business Award: TruGrit Traction

Sustainability Specialist Mia Brady presented the Green Business Award to Commissioner Weaver for the sustainability efforts of his company, TruGrit Traction.

6) City Manager Report

a. Update on Splash, Swim and Float Program

Director of Parks and Recreation Jason Seeley gave a report on the Splash, Swim, Float program and highlighted its impact on children in area schools and the community.

Michael Dively, 1210 Raintree Place, thanked the Commission, staff, and supporters of this program which he first suggested in 2019, initially as a program to prevent drowning. He asked for support and to encourage other agencies to adopt the program.

Director of Electric Utility Dan D'Alessandro gave an update on street light outages along Park Avenue. He explained the cause of the outages and steps staff will take to control lights individually and to find a solution for the intersection of Webster and

Carver. Regarding Douglas Avenue, Commissioner DeCiccio said she will ask residents where the issues are prior to meeting with staff.

7) City Attorney Report

Mr. Ardaman reported the suit filed by Winter Park Station is scheduled for mediation on September 20th and recommended Mr. Knight' appointment as the city's representative at mediation. He reported that Holler has dismissed their suit (OAO) and that the suit filed by Mary Demetree entities is pending.

Motion made by Mayor Anderson to appoint Mr. Knight as the city's representative in the WP Station mediation; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

8) Non-Action Items

9) Public Comments | 5 p.m. or soon thereafter (Taken after Item 11a)

10) Consent Agenda

a. Approve the minutes of the regular meeting, August 9, 2023.
b. Approve the minutes of the work session, August 10, 2023
c. Approval of the following piggyback contracts:
   1. Duval Ford - Bradford County Sheriff's Office Contract #BCSO 22-27-1.0 - Vehicle Purchasing Contract; for vehicle replacements to be repurposed within the City during the term of the Agreement through September 12, 2027; Amount: $150,000
   2. Fusus - GSA Contract #47QSWA18D003K - Video & Data Collaboration Platform & Services; additional spend for goods and services during the term of the Agreement through April 12, 2028; Amount: $119,647.28
d. Approval of the following contracts:
   1. Singhofen & Associates Inc. - RFQ6-23 - Professional Stormwater Management Engineering Services; Task Order for Basin Study - Central Region; Amount: $260,011
   2. PNC Equipment Finance LLC - FY23-53 - Golf Cart Lease Agreement; for the Winter Park Pines golf cart lease for the term of the Agreement through September 26, 2024; Amount: $715,000

Motion made by Commissioner DeCiccio to approve the Consent Agenda; seconded by Commissioner Cruzada. Motion carried unanimously with a 5-0 vote.

11) Action Items Requiring Discussion

a. Commission Budget Suggestions & Capital Update

Commissioner DeCiccio withdrew her request to fund an additional $36,800 for the Library.

Division Director of Office of Management and Budget Peter Moore noted a projected of increase in state revenue of approximately $500k, which increases the general fund contingency to approximately $1.1m. Since the last meeting, staff learned that the city is ranked fourth for grant funding for Mead trails and is requesting $150k for the city's required matching portion.

Consensus was to approve staff's recommended budget changes (increase of state revenue estimates and $150k matching grant for Mead trails.

Commissioner DeCiccio suggested the addition of a construction manager position to work with staff on major projects due to the number and size of current and upcoming projects ($150k from contingency fund) and the addition of a community service officer position to begin in March 2024 ($112k for position, vehicle and equipment from contingency fund). Staff will consider an electric vehicle for this position.

Mr. Knight said staff is recommending that the construction manager position report to the Director of Public Works with "boots on the ground" construction experience with the administrative support. He said the lack of a construction manager in this capacity has adversely impacted productivity.

Commissioner Weaver agreed and having attended today's Lake Killarney Board meeting and becoming aware of the amount of time staff has to spend with that board and day-to-day responsibilities, he fully supports this position.

Mr. Knight confirmed that the position will be responsible for projects done by outside contractors or a combination of contractors and in-house staff.

Commissioner Sullivan asked if this position would be responsible for Seven Oaks Park construction. Director of Public Works Charles Ramdatt explained that a construction manager at risk was contracted for this project and would be separate. He cited stormwater repairs, paving, and other large projects that would be the manager's responsibility. Discussion followed on the benefit of providing relief to staff for several projects.

Consensus to add a construction manager and CSO position.

Commissioner Sullivan presented his recommendation to purchase the Bank of the Ozarks (Ozarks) property ($6m). He said funding options need to be addressed if the city desires to purchase the property i.e., bond issue, although not preferable given current interest rates, or sell the old Library.

Mr. Moore said he would not recommend borrowing at today's rates and suggested considering whether to allocate one-third of the general fund reserves or disposing of another asset. Mr. Knight advised there is just over $1m in the Parks Acquisition Fund and the Land Trust has committed to raise $500k toward the purchase, which leaves an unfunded amount of $4.5m or more depending on the purchase price.

Commissioner Sullivan noted that Ozarks wants forgiveness of approximately $250k in impact fees and compared that cost to the approximately $1m that could be incurred for the city to acquire the land needed for transportation improvements.

Mr. Knight said the corner of this property will be needed for a roundabout, which is part of the Transportation Master Plan but has not been fully vetted. Mobility fees could be used for a bike path extension across Seven Oaks Park.

Commissioner Weaver spoke about poor stormwater treatment and feels this property could be used for an underground treatment facility to serve a significant area along Orange Avenue in the CRA and could be funded by the CRA. He addressed previous discussions regarding the old library, which he opposes selling, and would not support purchasing the Ozarks property if the old RFP would pulled. He suggested using reserve funds to cover the shortfall and if donations do not reach the $500k goal, selling the property. In regards to sale of tree farm property, he is not opposed to selling but it may require some expense to extend sewer connection and create a subdivision plan.

In response to Commissioner Sullivan regarding budgeting the purchase, Mr. Moore said that while a balanced budget must be approved by the end of the September, the commission can amend the budget at any time, if consensus is not reached today. Commissioner Sullivan suggested tabling this discussion.

Mayor Anderson opposed selling the old library to fund this purchase and stopping the RFP. With the sale of tree farm property, the two remaining funding sources are reserves and/or a bond issue/long-term financing. He reviewed funding assumptions based on purchase price of $6m with $1m funded from Parks Acquisition Fund and $1m from donations/reserves suggesting it may be better to borrow the balance of $4m. Mr. Moore reported the debt service over 15 years would be approximately $300k and the commission could pledge contingency toward that.

Mayor Anderson stressed the importance of prioritizing infrastructure improvements for storm water and flood control, particularly on the west side, over the purchase of this property; however, the CRA adopted budget allocates approximately $5m over the next three for improvements for flood control and storm water management within the CRA boundaries.

Commissioner Cruzada said while he appreciates Commissioner Weaver's comments to resolve environmental and stormwater issues, he questions of the feasibility of spending reserve funds which may be needed for potential hurricane recovery. He is intrigued with the idea of selling one city property (old library) to purchase another for public purposes and is concerned that buying more property will become overwhelming for staff to manage and maintain.

Mr. Knight said he advised Ozarks representatives that this could be on the September 13th agenda to consider an offer to purchase. Commissioner Sullivan said he

understands that Ozarks desire is for a transaction to sell the property to the city concurrently with the purchase property in Ravaudage.

Mayor Anderson referred to the 5/25-year plan which shows the purchase is unfunded. Mr. Moore confirmed the purchase will remain unfunded until the commission directs staff to make the changes in the FY 24 budget. Mr. Knight said if a potential deal can be reached by the next meeting, the commission can decide whether to purchase the property and on what terms.

The commission readdressed the sale of a portion of the tree farm and the city's investment to create residential lots, i.e. sewer extension. Consensus was to exclude from the FY 24 budget but retain in the long-term plan for future discussion.

A recess was held from 4:59 to 5:07 p.m.

David Williams, 209 Tyree Lane, encouraged the commission to keep site of services for residents and reported on what he feels is a failure to provide basic services for tree trimming, street cleaning, and waste pickup and slow progress of undergrounding. of street cleaning. He expressed his displeasure with the budget process.

Jim Fitch, 1820 Via Genoa, spoke in support of additional funding for the Library and noted non-residents use the library without paying for the use and suggested asking surrounding agencies for a voluntary contribution to support the library. He suggested the city fund software that would alert homeowners of unusual increases in water usage.

Mr. Moore will provide an updated list as part of budget public hearings.

9) Public Comments | 5 p.m. or soon thereafter

12) Public Hearings: Quasi-Judicial Matters

a. ORDINANCE 3278-23 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AUTHORIZING THE DONATION AND CONVEYANCE OF CITY-OWNED PROPERTY LOCATED AT THE CORNER OF ORANGE AVENUE AND U.S. HIGHWAY 17/92 TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinance by title. Commissioner Weaver encouraged staff to request FDOT consider requiring bike paths to be above the curb on roads with a speed limit at or above 35 mph. Engineer Hong Lim reported that FDOT is providing five-foot bike lanes and will advocate FDOT to consider Commissioner Weaver's comments. There were no public comments.

Motion made by Commissioner DeCiccio to adopt the ordinance; seconded by Commissioner Weaver. Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

b. RESOLUTION 2277-23 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 1714 WESTCHESTER AVENUE, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. Director of Planning and Community Development Jeff Briggs introduced new Planning Technician Corinna Lundgren who reviewed the request for historic designation which has been recommended for approval by the Historic Preservation Board.

Motion made by Commissioner Weaver to approve the resolution; seconded by Commissioner Cruzada. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

13) Public Hearings: Non-Quasi-Judicial Matters

The following public hearings were taken out of order.

c. Ordinance - amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-71 "General provisions for residential zoning districts", to revise subsection (f) regarding the parking of boats, trailers and recreation vehicles to include vehicles over 25 feet. (1st reading)

Attorney Ardaman read the ordinance by title. Assistant Director of Planning and Zoning Allison McGillis provided the background of this ordinance and state the Planning and Zoning Board recommended a more general provision to prohibit vehicles over 25 feet, similar to RVs, boats and trailers, and can be parked for a 24-hour period.

Motion made by Commissioner DeCiccio to approve the ordinance; seconded by Commissioner Weaver. There were no public comments. **Upon a roll call vote. Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

a. ORDINANCE 3279-23 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING ARTICLE I OF CHAPTER 102 OF THE CITY OF WINTER PARK CODE OF ORDINANCES; AMENDING SECTION 102-60 OF ARTICLE III OF CHAPTER 102 OF THE CITY OF WINTER PARK CODE OF ORDINANCES; AMENDING SECTIONS 102-93 THROUGH 102-100 OF DIVISION 1 OF ARTICLE IV OF CHAPTER 102 OF THE CITY OF WINTER PARK CODE OF ORDINANCES; AMENDING SECTIONS 102-132, 102-134 AND 102-135 OF DIVISION 3 OF ARTICLE IV OF CHAPTER 102 OF THE CITY OF WINTER PARK CODE OF ORDINANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinance by title.

Motion made by Commissioner Sullivan to adopt the ordinance; seconded by Commissioner Cruzada. There were no public comments. **Upon a roll call vote. Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

d. RESOLUTION 2278-23 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, ADOPTING A TRANSPORTATION MASTER PLAN; PROVIDING FOR SEVERABILITY, NON-LIMITATION OF AUTHORITY, AND AN EFFECTIVE DATE.

Attorney Ardaman read the resolution by title.

Engineer Hong Lim stated the goal of the Transportation Master Plan (TMP) to establish goals and visions and prioritize future transportation improvements to be used as a guide by staff, public, and other agencies and for use in seeking grant opportunities.

He summarized the background of the development of the plan and reviewed the changes made by the commission in several work sessions. He noted that the plan will include a weblink on the city's website to MetroPlan Orlando's approved project list to provide the most up-to-date information. He spoke about S.R. 426 projects, options and costs and said a cost estimate has not been prepared; however, FDOT has advised a commitment from the city is needed to cover a funding deficit of approximately $1.8m FDOT to include in their FY 26 budget. He advised that this document can be updated as new technology and other projects evolve.

Mayor Anderson suggested the city's anticipated contribution to the 426 Project be funded in the next five years in the capital budget ($1.8 to $2m). Mr. Lim noted that the cost does not include the city's request for bricked intersections, stormwater improvements., pedestrian wall, and pedestrian/traffic lights.

Commissioner Sullivan suggested considering: 1) including Morse Boulevard, from MLK Park to Central Park, as part of the greenway project list (in addition to the streetscape project list; 2) classifying Orange Avenue as a minor arterial road, and 3) adding a bike ped route on Denning north of Webster with a pedestrian bridge over 17-92.

Mr. Lim said that Morse Blvd. is in the TMP and a study is planned in conjunction with the Comprehensive Plan update and that the bike ped route with a crossing over 17-92 is in the greenway project list (Table 4, Item 12 in TMP). Staff can look at reclassifying Orange Avenue in conjunction with FDOT regulations which would allow the city guide the design/direction for redevelopment on Orange Avenue.

Motion made by Commissioner Weaver to adopt the resolution.

Commissioner Sullivan said he is hesitant to adopt the Plan as presented.

Commissioner Weaver rescinded his original motion and made a motion to adopt the Transportation Plan with the addition of the three items suggested by

Commissioner Sullivan; seconded by Commissioner Sullivan. There were no public comments. **Upon a roll call vote. Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote**.

b. Ordinance - amending Chapter 2, Article V, Departments, creating new departments, renaming departments and updating department functions and responsibilities. (1st reading)

Attorney Ardaman read the ordinance by title.

Motion made by Commissioner Weaver to approve the ordinance; seconded by Commissioner Cruzada. There were no public comments. **Upon a roll call vote. Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

14) City Commission Reports

Mayor Anderson –

- Said he was approached about a historic lakefront house at 1290 N. Park Avenue and the buyer and seller would not object to historic designation if they can split the waterfront lot where both would have both have water frontage.

Director of Planning and Zoning Jeff Briggs said current code prevents such a lakefront lot split; however, staff is in the process of updating the Comprehensive Plan and could draft language that could allow the lot split with the historic designation of the house. Draft language will be presented in a commission work session in October.

Commissioner DeCiccio –

- Asked for consensus to have one Commission float for the Christmas parade. Agreed by consensus.

Commissioner Cruzada –

- Asked staff to investigate the stormwater inlets on Whitehall/Brechin which appear to have been crushed by a truck. Mr. Knight said staff will investigate and noted that the city has sought reimbursement from companies known to have damaged the inlets and will provide an update.

Commissioner Weaver-

- Spoke about the need for affordable housing and about a program in New York State that offers funds to homeowners to add accessory dwellings on qualifying lots to provide affordable housing. He suggested a program that would allow accessory buildings on lots meeting certain criteria. Mayor Anderson suggested this be part of the Comprehensive Plan discussions.

- Said he will be hosting Trivia Night at the University Club on Wednesday, September 6th, and invited members of the commission to attend.

15) Summary of Meeting Actions

- Presented the Green Business Award to TruGrit Traction.
- Received report on Swim, Splash, Float Program.
- Received report on street light outages.
- Approved the Consent Agenda.
- Approved addition of a Community Service Officer position beginning in March 2024 and construction manager position to the FY 24 budget.
- Continue discussion of Bank of the Ozarks property to next meeting.
- Adopted ordinance authorizing transfer of Hopper Park to FDOT.
- Adopted resolution adding 1714 Westchester Drive to Register of Historic Properties.
- Approved ordinances relating to utilities, sewer impact fees and future annexations; to new departments; and to parking of large vehicles in front yards.
- Adopted resolution and Transportation Master Plan with additions.
- Add funds ($1.8-$2m) in five-year plan for the 426 project.
- Schedule discussion on Comp Plan on how to accommodate historic designation and lot split of waterfront properties, i.e., 1290 N. Park Avenue.
- Agreed to have only one commission float in the Christmas Parade.
- Staff to investigation damage to inlets at Whitehall and Brechin.
- Include accessory dwelling units as part of comp plan discussion.

16) Adjournment

The meeting adjourned at 6:30 p.m.

_____

Mayor Phillip M. Anderson

ATTEST:

_____

City Clerk Rene Cranis, CMC

City Commission **agenda item**

item type Consent Agenda	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Approve the minutes of the work session, August 24, 2023.

motion / recommendation
Approve

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:
CC-min-2023-08-24 ws.pdf

City Commission
Work Session Minutes

August 24, 2023 at 1:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson; Commissioners Sheila DeCiccio; Kris Cruzada and Todd Weaver; City Manager Randy Knight; Assistant City Manager Michelle del Valle and Deputy City Clerk Kim Breland. Absent: Marty Sullivan.

Also Present

Broadband/Smart City Ad-Hoc Committee members: Michael Poole, Janelle Ward, Chris Johnson, Paul Conway, and James Everett; Courtney Violette, Magellan Consultant; Director of Information Technology Parsram Rajaram

1) Call to Order

Mayor Anderson called the meeting to order 1:03 p.m.

2) Discussion Item(s)

a. Presentation by Magellan Advisors on broadband and smart city initiatives.

Mr. Violette gave a presentation on project findings and recommendations based on the RFP scope of work. He reviewed the ordinance that formed the ad-hoc committee, its intent and goals, objectives and priorities. He spoke about efforts the Magellan team has made to develop a market analysis for the city and connectivity master plan and smart city strategic master plan which is in draft form. The strategic plan will be completed once the team receives consensus on the priorities and roadmap from the commission.

Mr. Violette reviewed market analysis key points including data from FCC national broadband maps. He said the broadband map considers Winter Park to be nearly 100% serviced as it relates to high speed service, but not fiber which is mostly provided to the city by Spectrum at this time. He spoke about future plans by Spectrum, Lumen and Frog to deploy 10 Gbps fiber-based services in the city and fixed wireless access by cellular providers (T-Mobile, Verizon). The construction phase of the city's backbone as part of the private fiber network construction and maintenance agreement with Frog is expected to be completed by October 2023 and will connect 18 city facilities and sites. He spoke about challenges with assessing the IT conduit that was deployed as part of the electric undergrounding program, lack of documentation has resulted in this effort being a reduced value to the city until such time it can be fully audited.

In response to questions Mr. Violette spoke about the differences between cellular and mobile 5G services and said that AT&T is providing cellular normal 5G in the downtown area using towers such as the one outside city hall. He said he has not seen any reliable data comparisons between cellular providers in the current market. Discussion followed.

Mr. Violette reviewed the three different areas of the Connectivity Plan: Fiber to the Premise, Backbone Extension, and Wireless Overlays. He highlighted key findings and project recommendations for each.

Mr. Violette said the team did a design for fiber to every home in the city but did not utilize any of the existing conduit that has been placed as part of the electrical undergrounding as they were not able to assess its use. The team outlined different business plans for fiber to home, as it relates to a city being a retail provider versus building and leasing the network and working with a partner. Project recommendations based on the scenarios were that the city should not consider a city-owned/operated Full Retail ISP and joint venture model due to competitive landscape, high costs and high risks. Additionally, the city should continue to communicate and work closely with private ISPs to ensure expedient deployment of upgraded services to all areas of the city.

Committee member Michael Poole added that the committee reviewed this topic in-depth and stated the mandate that the city is required to cover 100% of city was not feasible with the number of existing competitors. Discussion followed on the city's role in providing faster service levels.

Mr. Violette noted the city's current backbone was developed to connect sites and facilities, providing a more secure network, providing faster and less expensive connections. Discussion was held on the current backbone extension design, capacity and fiber needs for the city versus what the anticipated need was in 2016. Additional discussion followed on solutions for the refurbishment of Aloma/Brewer Curve project and other priorities such as traffic control. Mr. Poole noted the committee's recommendation is for the city to begin design of the backbone as soon as possible in an effort to add priorities to the system and determine timing and funding.

Director of Public Works and Transportation Charles Ramdatt said staff is in discussions with FDOT about providing fiber to half of the city traffic signals and building a Traffic Management Center on Canton Avenue which would connect all the signal there to provide smart traffic. Mr. Violette noted smart traffic is first on the prioritization list of smart city functions.

Mr. Violette reviewed connectivity recommendations and suggested the city designate a connectivity and infrastructure coordinator to oversee projects and investments, and continue to engage a consultant. He recommended the city not entertain or enter into any new conduit or fiber usage agreements.

Mr. Violette reviewed spoke about existing assets for the utilities undergrounding project and recommends the city suspend installation of telecommunications conduit in conjunction with undergrounding, begin fielding assessment of existing conduit, fiber and all assets installed, and house all as-builts construction drawings and notes into a digital GIS and future Fiber Management System. In dept discussion followed on potential suspension recommended, backbone design, conduit as it relates to the undergrounding project, assessing and documenting existing conduit to determine what additional conduit is needed, project costs and strategies to move forward.

Mayor Anderson asked that the proposed expanded backbone fiber network be compared with the electric undergrounding effort to identify any areas of overlap. This would assist in making decisions relative to the continued installation of the fiber conduit as part of the electrical undergrounding project. He asked staff to report those findings at the September 13 commission meeting to determine next steps. Agreed by consensus. In addition, Mayor Anderson asked staff to determine if additional capacity can be purchased asked from Frog. He added that consensus is to move forward with the backbone design and spoke about funding sources and said prioritization of projects will be based on the design.

Mr. Poole spoke about costs related to designing the backbone expressed concern that staff does not have the capacity to manage the backbone design projects and the committee recommends hiring an additional staff person. Mayor Anderson is in favor of spending funds to assess the existing back bone and make recommendations. Mr. Poole suggested using funds from sewer, water and electric utilities budgets as opposed to the general fund since the backbone is related to those three areas.

Mr. Violette reviewed the draft Smart City Strategic Plan (Deliverable 3). He explained commission input on priorities is needed to complete Deliverable 3 and finalize for adoption. He reviewed smart city global trends for general use (Digital Twins, data-driven community gov't collaboration), Transportation (Intelligent Curb Management systems, Ride Share, Charger Infrastructure Deployment for EV, AI enabled autonomous transportation), Public Safety (Surveillance Systems, Smart Streetlighting, Predictive Policing), Utilities (Smart Grid/Grid Modernization, Virtual Power Plants, Leak Detection, Enhanced Control and Operation of Critical Utility Infrastructure), and Quality of Life (Digital Citizen Initiatives, Advanced Waste Management, Smart Buildings).

Mr. Violette said smart city trends are being implemented globally and highlighted smart initiatives by City of Orlando, City of Coral Gables and other agencies in an effort to support goals and vision of city councils and city leadership. He reviewed use cases based on smart city pillars and infrastructures and identified use cases the city actively uses today or will be deploying soon for Public Safety (drone integration, body/dash cameras, automated license plate readers, Utilities (remote meter reading, remote asset monitoring), and Quality of Life (Lakes level monitoring, QR code- Visitor Engagement).

Mr. Violette reviewed the three elements that support all the pillars and use cases: digital infrastructure, smart city infrastructure, and common data infrastructure. He said the goal is to deploy technology that fits the city's goals and objectives and create data sets to operate the city and utility assets. He reviewed the top ten priorities of the city's Smart City Use Cases Plan: 1. Smart Traffic, 2. Smart Parking, 3. Environmental monitoring (air and water), 4. Smart Parks, 5. Smart Grid, 6. Water (drinking) Monitoring, 7. Smart First Responder Vehicles, 8. Smart Municipal Buildings, 9. Smart City Poles and 10. Electric Vehicle Charging Infrastructure. Additional use cases are available as part of the final report. Lastly, Mr. Violette summarized the Smart City recommendations.

Mayor Anderson summarized there is consensus to determine next steps for the conduit as it relates to undergrounding and asked the commission if another work session is needed to focus on other recommendations from the study and prioritization of use cases. Consensus was to have an additional work session in the near future after the Smart City/Broadband Committee reviews Deliverable 3 and makes their final recommendations to the commission.

3) Adjourn

The meeting adjourned at 2:59 p.m.

_____
Mayor Phillip M. Anderson

ATTEST:

_____
City Clerk Rene Cranis

City Commission agenda item

item type Consent Agenda	meeting date September 13, 2023
prepared by Rebecca Watt	approved by Jennifer Maier, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship.	

subject
Approval of the following piggyback contracts:

item list
1. Electric Supply of Tampa - OUC-KUA Contract #RFP-21-4979-OQ - Wire and Cable; For goods on an as-needed basis during the term of the Agreement through June 14, 2024; Amount: $500,000
2. Ten-8 Fire and Safety, LLC - Lake County Contract #22-730K - Fire Equipment Parts, Supplies, and Services; For goods and services on an as-needed basis during the term of the Agreement through July 31, 2025; Amount: $80,000

motion / recommendation
Commission approve items as presented and authorize Mayor to execute.

background
1. The Originating Agency (OUC-KUA) issued a formal solicitation to award this contract in FY21 and is most advantageous for the City to utilize this contract.
2. The Originating Agency (Lake County) issued a formal solicitation to award this contract in FY22 and is most advantageous for the City to utilize this contract.

alternatives / other considerations
N/A

fiscal impact
Total expenditures included in approved budgets.

City Commission agenda item

item type Consent Agenda	meeting date September 13, 2023
prepared by Rebecca Watt	approved by Jennifer Maier, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship.	

subject
Approval of the following contracts:

item list
1. DeYoung Law Firm, P.A. - FY13-2 - Legal Services for Winter Park Police Department - Amendment 4; For services during the basis of the term through September 30, 2024; Amount: $80,000
2. Flock Safety - FY23-65 - Flock Safety Platform; For services during the basis of the term through October 1, 2028; Amount: $37,500
3. Pond & Company, Inc. - RFQ7-23 - Geotechnical & Environmental Consulting Services; Task Order for Howell Creek Restoration; Amount: $106,840
4. Baxter & Woodman, Inc. - RFQ6-23 - Professional Stormwater Management Engineering Services; Task Order for Basin Study - Eastern Region; Amount: $194,124.16
5. Jacobs Engineering Group, Inc. - RFQ17-10 - Continuing Engineering Services for W-WW Systems; For the St. Johns River Management District Consumptive Use Permit Renewal; Amount: $190,000
6. Jacobs Engineering Group, Inc. - RFQ17-10 - Continuing Engineering Services for W-WW Systems; Task Order for Ravadauge Pump Station Services During Construction; Amount: $381,466

motion / recommendation
Commission approve items as presented and authorize Mayor to execute.

background
1. A formal agreement was executed on February 19, 2013.
2. This a multi-year formal agreement for the Winter Park Police Department to continue utilizing Flock Safety software platform for license plate recognition technology.
3. This proposal outlines Phase 1 of the Howell Creek Restoration project for data collection and the conceptual design.
4. This proposal outlines the Eastern Basin stormwater management development

and design for the Lake Corrine and Crane Strand Canals drainage basins.

5. On October 11, 2005, the St. Johns River Water Management District issued Consumptive Use Permit No. 7624 to the City of Winter Park. A 20-year permit was granted which expires October 1, 2025. The maximum annual groundwater withdrawal is 12.7 MGD at the end of the permit in 2025. Consumptive use permit applicants and permittees with withdrawal points within the Central Florida Water Initiative (CFWI) Area are regulated by Chapter 62-41, F.A.C. and the CFWI Area Supplemental Applicant's Handbook.
6. This is for a continuation of a Task Order for final design and to completion.

alternatives / other considerations

N/A

fiscal impact

Total expenditures included in approved budgets.

ATTACHMENTS:
Winter Park Eastern Basin Study.pdf

ATTACHMENTS:
SJRWMD CUP Renewal TO 2023-02.pdf

ATTACHMENTS:
Ravaudage Bidding SDC TO 2023-01.pdf

CITY OF WINTER PARK

CONSULTANT SERVICE AUTHORIZATION NO. 2024-01

Winter Park Eastern Basin Study

Date: September 6, 2023

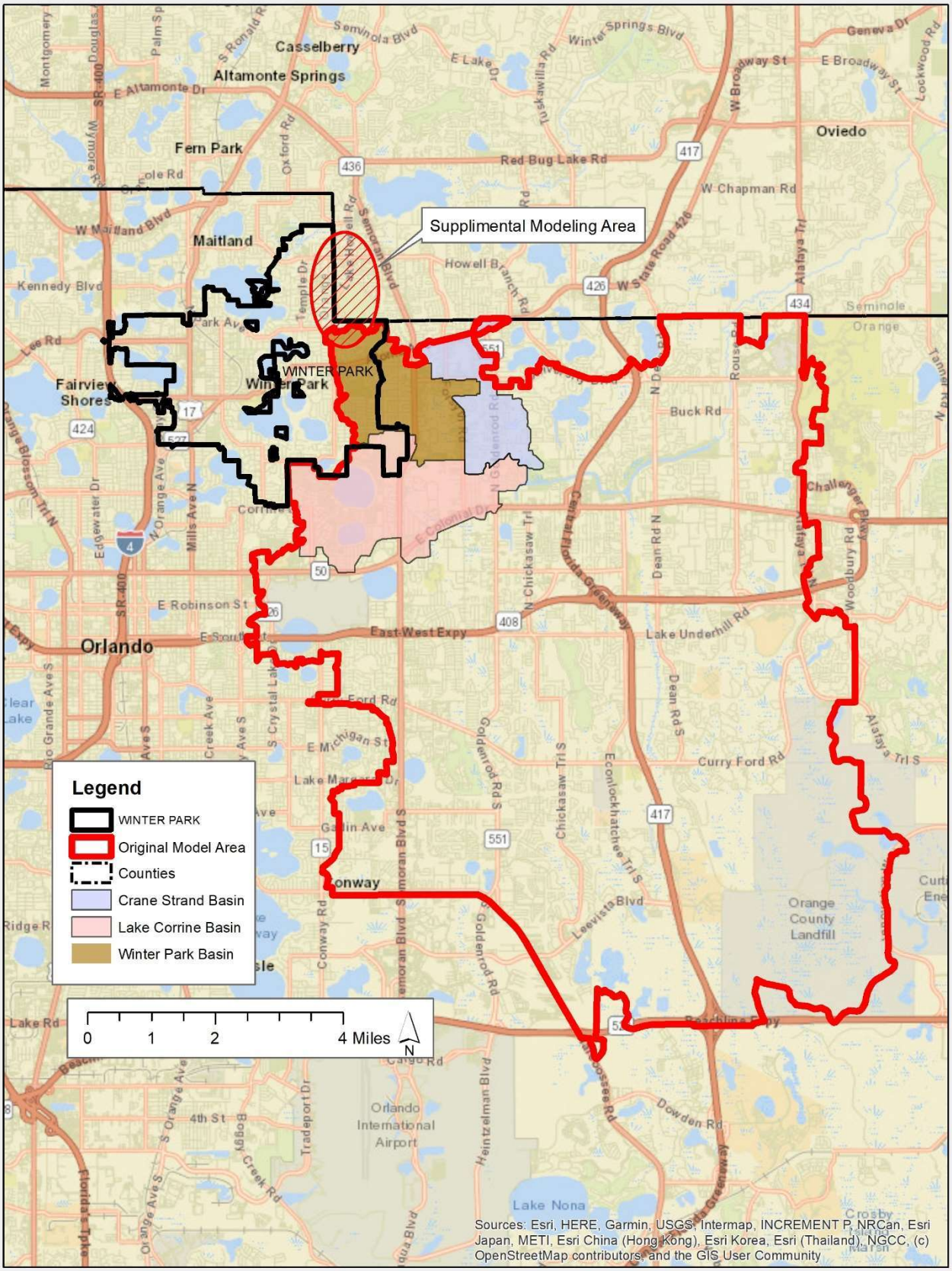
CSA NO. 2024-01 FOR PROFESSIONAL CONSULTING SERVICES: Winter Park experienced flooding during Hurricane Ian in various areas of the City, and desires Baxter and Woodman, Inc (B&W) to provide engineering services for performing a study of the eastern basins of the City. The study will investigate the causes of flooding that occurred during Hurricane Ian, and look at drainage improvement alternatives to eliminate/reduce the flooding and ponding that occurs within the area. The area consists of two basins that drain to the Crane Strand Canal and one basin that drains to the Lake Corrine (Baldwin) Outfall Canal. These two canals discharge to the Goldenrod Canal, which eventually discharges to the Little Econlockhatchee River.

The City of Winter Park has entered into an engineering consulting services agreement entitled "Agreement for Professional Engineering Services" with Baxter & Woodman ("B&W") on the 25th day of April 2023. The B&W Services Authorization ("CSA") shall be performed under the terms and conditions described in that Agreement.

PROJECT DESCRIPTION

The City has requested the services of B&W to perform a basin study of the eastern basins of the City, specifically the two basins that drain to Crane Strand Canal and the basin that drains to the Lake Corrine (Baldwin) Outfall Canal (see Figure 1). Winter Park experienced flooding during Hurricane Ian in various areas of these three basins. Areas to be studied include the Winter Park Pines golf course and surrounding neighborhoods, the area drained by the Winter Park Outfall Canal which drains to Crane Strand Canal, the Tanglewood subdivision and Mayflower Retirement Village in the northern area of the basin that drains to the Crane Strand Canal. The study will review the existing system and investigate the causes of flooding that occurred during Hurricane Ian and provide drainage improvement alternatives to eliminate the flooding and ponding that occurs within the area.

Figure 1 – Basin Map



SCOPE OF SERVICES

B&W will provide the following services:

Task 1: Existing Basin Model - Lake Corrine Outfall and Crane Strand Canals

Task 1A: Data Collection and Coordination

B&W will attend a kickoff meeting with the City to review the project scope and schedule and to obtain any information from the City that may be useful to the project. Two additional monthly progress meetings will also be held with the City. B&W will gather and review existing data/plans/reports/permits from Winter Park, Orange County, Orlando, SJRWMD, FDOT, and FEMA.

Task 1B: Hydrologic and Hydraulic Modeling

The existing Little Econlockhatchee River Basin Study from 2001 and 2013 will be reviewed. The model will be updated from ICPR3 to ICPR4 for the Crane Strand and Lake Corrine Out Canals. The data conversion will be evaluated and debugged. The data conversion will then be used as the base for Tasks 2, 3, and 4.

Task 2: Winter Park Pines Basin Study (outfall to Lake Corrine Outfall Canal)

Task 2A: Data Collection and Coordination

1. B&W will attend a kickoff meeting with the City to review the project scope and schedule and to obtain any information from the City that may be useful to the project. Three additional monthly progress meetings will also be held with the City.

2. Site visits will be conducted to confirm the basin boundaries and drainage system. We will attempt to have site visits during or shortly after a rain event to identify areas of ponding.

Task 2B: Hydrologic and Hydraulic Modeling

1. B&W will gather and review information needed to create an existing flood routing model capable of assessing the City's drainage system for existing and alternative scenarios. The information will include the following:
    - Land use maps
    - Soils maps
    - Available topographic data
    - Raster images
    - As-built drawings of system pipelines
    - City of Winter Park survey, GIS, construction plans, reports
    - City of Orlando survey, GIS, construction plans, reports
    - Orange County survey, GIS, construction plans, reports

- SJRWMD permit files and plans
- FDOT permit files and plans

2. B&W will perform calculations needed for data to be input into the ICPR4 model from Task 1, including time of concentration, impervious area, and soil storage. Subbasins to be delineated and stage-storage information will be created from available topographic data.

3. B&W will add hydraulic links to the model including existing pipes, ponds, lakes, and canals, especially within the gold course areas and along street areas such as Golfside Drive that experienced flooding during Hurricane Ian. The downstream end of the study will begin on the Lake Corrine Outfall Canal at Gresham Drive, approximately 6,700 feet downstream of SR 436, for the start of the tailwater for the system.

4. The model will be evaluated and run for existing conditions and evaluated for the 10-year, 25-year, and 100-year storm events.

Task 2C: Evaluation of Alternatives

1. B&W will use the ICPR model to evaluate alternatives such as increasing pipe sizes, adding new pipes, adding/restoring swales and revising/replacing existing drainage structures, potential pond sites near Baldwin Park Street, to assess effectiveness and feasibility. This will be based on the pre vs. post discharge criteria to make sure that existing downstream and upstream systems are not impacted. An evaluation will also be performed to determine and recommend improvements for nuisance ponding areas by improving connectivity to the existing drainage systems.

2. A conceptual layout of the recommended improvements will be developed based on the findings of the alternative analyses and will be used as a basis of estimating probable construction costs.

Task 2D: Technical Memorandum and Meeting

1. B&W will prepare a preliminary opinion of probable construction cost estimate for recommended drainage improvements based on the above assessments. Costs will be based on similar recent construction project bids obtained by competitive bidding.

2. A technical memorandum documenting the task activities, modeling results, improvement recommendations, permitting requirements, and construction cost estimates will be prepared including figures to illustrate the recommendations. Two (2) copies of the draft memorandum will be submitted to the City for review.

3. B&W will meet with the City to review the memorandum and answer questions. Upon receipt of the City's comments, B&W will finalize the report and submit three (3) final copies to the City.

Task 3: Winter Park Outfall Canal to Crane Strand Canal

Task 3A: Data Collection and Coordination

1. B&W will attend a kickoff meeting with the City to review the project scope and schedule and to obtain any information from the City that may be useful to the project. Two additional monthly progress meetings will also be held with the City.

2. Site visits will be conducted to confirm the basin boundaries and drainage system. We will attempt to have site visits during or shortly after a rain event to identify areas of ponding.

Task 3B: Hydrologic and Hydraulic Modeling

1. B&W will gather and review information needed to create an existing flood routing model capable of assessing the City's drainage system for existing and alternative scenarios. The information will include the following:
    - Land use maps
    - Soils maps
    - Available topographic data
    - Raster images
    - As-built drawings of system pipelines
    - City of Winter Park survey, GIS, construction plans, reports
    - Orange County survey, GIS, construction plans, reports
    - SJRWMD permit files and plans
    - FDOT permit files and plans

2. B&W will perform calculations needed for data to be input into the ICPR4 model from Task 1, including time of concentration, impervious area, and soil storage. Subbasins to be delineated and stage-storage information will be created from available topographic data.

3. B&W will add hydraulic links to the model including pipes, ponds, lakes, and canals, paying close attention to the sections of the Winter Park Outfall Canal along the Cady Way Trail, and conveyance connections into the canal. The downstream end of the study will begin at the confluence of the Crane Strand Canal with the Goldenrod Canal, for the start of the tailwater for the system.

4. The model will be evaluated and run for existing conditions and evaluated for the 10-year, 25-year, and 100-year storm events.

Task 3C: Evaluation of Alternatives

1. B&W will use the ICPR model to evaluate alternatives such as increasing pipe sizes, adding new pipes, adding/restoring swales and revising/replacing existing drainage structures, areas where ponds and subsurface storage could be added, to assess effectiveness and feasibility. This will be based on the pre vs. post discharge criteria to make sure that existing downstream and upstream systems are not impacted. An evaluation will also be performed to determine and recommend

improvements for nuisance ponding areas by improving connectivity to the existing drainage systems.

2. A conceptual layout of the recommended improvements will be developed based on the findings of the alternative analyses and will be used as a basis of estimating probable construction costs.

Task 3D: Technical Memorandum and Meeting

1. B&W will prepare a preliminary opinion of probable construction cost estimate for recommended drainage improvements based on the above assessments. Costs will be based on similar recent construction project bids obtained by competitive bidding.

2. A technical memorandum documenting the task activities, modeling results, improvement recommendations, permitting requirements, and construction cost estimates will be prepared including figures to illustrate the recommendations. Two (2) copies of the draft memorandum will be submitted to the City for review.

3. B&W will meet with the City to review the memorandum and answer questions. Upon receipt of the City's comments, B&W will finalize the report and submit three (3) final copies to the City.

Task 4: Tanglewood Subdivision, Mayflower Retirement Center, and Interlachen Canal to Crane Strand Canal

Task 4A: Data Collection and Coordination

1. B&W will attend a kickoff meeting with the City to review the project scope and schedule and to obtain any information from the City that may be useful to the project. Three additional monthly progress meetings will also be held with the City.

2. Site visits will be conducted to confirm the basin boundaries and drainage system. We will attempt to have site visits during or shortly after a rain event to identify areas of ponding.

Task 4B: Hydrologic and Hydraulic Modeling

1. B&W will gather and review information needed to create an existing flood routing model capable of assessing the City's drainage system for existing and alternative scenarios. The information will include the following:
    a. Land use maps
    b. Soils maps
    c. Available topographic data
    d. Raster images
    e. As-built drawings of system pipelines
    f. City of Winter Park survey, GIS, construction plans, reports
    g. Orange County survey, GIS, construction plans, reports
    h. Seminole County survey, GIS, construction plans, reports
    i. SJRWMD permit files and plans
    j. FDOT permit files and plans

2. B&W will perform calculations needed for data to be input into the ICPR4 model from Task 1, including time of concentration, impervious area, and soil storage. Subbasins to be delineated and stage-storage information will be created from available topographic data. Additional study areas will include the areas of Glen Haven Memorial Park, Tanglewood Subdivision, the Mayflower Retirement Center, the Interlachen Country Club pond system, and basins and canal system leading to Crane Strand Canal.

3. B&W will add hydraulic links to the model including pipes, ponds, lakes, and canals. The downstream end of the study will begin at the confluence of the Crane Strand Canal with the Goldenrod Canal, for the start of the tailwater for the system.

4. The model will be evaluated and run for existing conditions and evaluated for the 10-year, 25-year, and 100-year storm events.

Task 4C: Evaluation of Alternatives

1. B&W will use the ICPR model to evaluate alternatives such as increasing pipe sizes, adding new pipes, adding/restoring swales and revising/replacing existing drainage structures, areas where ponds and subsurface storage could be added including the potential of using the Interlachen Country Club pond system, to assess effectiveness and feasibility. This will be based on the pre vs.

post discharge criteria to make sure that existing downstream and upstream systems are not impacted. An evaluation will also be performed to determine and recommend improvements for nuisance ponding areas by improving connectivity to the existing drainage systems.

2. A conceptual layout of the recommended improvements will be developed based on the findings of the alternative analyses and will be used as a basis of estimating probable construction costs.

Task 4D: Technical Memorandum and Meeting

1. B&W will prepare a preliminary opinion of probable construction cost estimate for recommended drainage improvements based on the above assessments. Costs will be based on similar recent construction project bids obtained by competitive bidding.

2. A technical memorandum documenting the task activities, modeling results, improvement recommendations, permitting requirements, and construction cost estimates will be prepared including figures to illustrate the recommendations. Two (2) copies of the draft memorandum will be submitted to the City for review.

3. B&W will meet with the City to review the memorandum and answer questions. Upon receipt of the City's comments, B&W will finalize the report and submit three (3) final copies to the City.

ASSUMPTIONS

1. No geotechnical work, such as percolation tests, or survey work is included.
2. Application for stormwater permitting is not included herein.
3. Televising of pipelines or other inspection/condition analyses are not included.
4. This scope does not include design, bidding, or construction management services. The study results will dictate the content of those services which may be added as a future amendment.

CONTRACT PERFORMANCE

Proposed fees and schedule for completion of tasks listed above are summarized below:

COMPLETION DATES

The duration of work tasks is summarized below:

Engineering Services	Task Duration	Completion Time (Calendar Days) from Kickoff Meeting
Task 1 – Existing Basin Model & ICPR Conversion	60 days	60 days
Task 2 – Winter Park Pines Basin Study	120 days	180 days
Task 3 – Winter Park Outfall Canal to Crane Strand Canal	90 days	270 days
Task 4 – Tanglewood Subdivision, Mayflower Retirement Center, & Interlachen Canal to Crane Strand Canal	120 days	390 days
Total Project Time Period:		**390 Calendar Days**

SUMMARY OF PROPOSED FEES

Proposed fees are based on a wage/cost multiplier not to exceed **$194,124.16**. A breakdown is provided in Attachment A.

Work requested by the City outside this scope of work, shall be completed if specifically directed by the City, on Lump Sum basis in accordance with the rates listed in Attachment A.

The Consultant may not commence work on any Consultant Service Authorization approved by the City without a further written notice to proceed.

Approved by:

CITY OF WINTER PARK

Date: _____

_____
City Manager

BAXTER & WOODMAN, INC.

Date: 9/6/23

_____
Claude Cassagnol, P.E., Vice President / Orlando Regional Manager

Attest: _____

Attest: _____

_____
Reviewed by: City Attorney

State of Florida

County of Orange

The foregoing instrument was acknowledged before me this 6th day of September, 2023, by Claude Cassagnol, of Baxter & Woodman, Inc., an Illinois corporation, on behalf of the corporation. He is (personally known to me) or (has produced identification), Florida Driver's License FLDL C225-112-55-243-0 and (did/did not) take an oath. Issue: 05/16/2021 Exp: 07/03/2029

_____
Signature of Notary Public

MELISSA CONTRERAS
Notary Public - State of Florida
Commission # HH 189882
My Comm. Expires Oct 21, 2025

Melissa Contreras
Print, Type, or Stamp Name of Notary

ATTACHMENT A

City of Winter Park

TASK 1: Existing Basin Model - Crane Strand and Lake Corrine Outfall Canals

Baxter & Woodman Fee Table

		Labor Classification and Hourly Rates							
Task No.	Task Description	Principal Engineer (Engineer 7) $86.33	Sr Project Engineer (Engineer 4) $69.44	Engineer 3 $52.55	Eng. Tech 3 $48.80	Cadd Tech 2 $46.92	Admin Support 2 $31.90	Total Labor	Sub-Consultant Services
1A	**Data Collection and Coordination**								
	Kickoff & Progress Meetings with City (1+2)	2	6	6				$904.60	
	Data Collection (Winter Park, Orlando, Orange County, Seminole County, FDOT, SJRWMD, FEMA)		8	60				$3,708.52	
	Subtotal Task 1	**2**	**14**	**66**	**0**	**0**	**0**	**$4,613.12**	**$0**
1B	**Hydrologic and Hydraulic Modeling**								
	Review Existing Basin Studies		8	24				$1,816.72	
	Update Existing Little Econ Basin Study, from ICPR3 to ICPR4; for Crane Strand & Lake Corrine Outfall Canals only		4	32				$1,959.36	
	Test and Run Existing Conditions Model	2	4	40				$2,552.42	
	Subtotal Task 2	**2**	**16**	**96**	**0**	**0**	**0**	**$6,328.50**	**$0**
	Labor Subtotal Hours	4	30	162	0	0	0		
	Labor Subtotal Costs (without multiplier)	$345.32	$2,083.20	$8,513.10	$0.00	$0.00	$0.00	$10,941.62	$0
	Labor Subtotal Costs (with 2.6642 multiplier)	$920.00	$5,550.06	$22,680.60	$0.00	$0.00	$0.00	$29,150.66	
	Labor Total Costs	**$29,150.66**							
	Subconsultant Costs Total	$0							
	Subconsultant Multiplier	1.1							
	Subconsultant Total	**$0**							
	Reimbursable Expenses	**$1,000**							
	Project Total (not to exceed)	**$30,150.66**							

City of Winter Park

TASK 2: Winter Park Pines Basin Study (outfall to Lake Corrine Outfall Canal)

Baxter & Woodman Fee Table

		Labor Classification and Hourly Rates							
Task No.	Task Description	Principal Engineer $86.33	Sr Project Engineer $69.44	Engineer $52.55	Eng. Tech $48.80	Cadd $46.92	Clerical $31.90	Total Labor	Sub-Consultant Services
2A	**Data Collection and Coordination**								
	Kickoff & Progress Meetings with City (1+3)		8	8				$975.92	
	Site Visits		8	24				$1,816.72	
	Subtotal Task 1	**0**	**16**	**32**	**0**	**0**	**0**	**$2,792.64**	**$0**
2B	**Hydrologic and Hydraulic Modeling**								
	Hydrologic Basin Calculations		8	80				$4,759.52	
	Hydraulic Model Input		8	60				$3,708.52	
	Subtotal Task 2	**0**	**16**	**140**	**0**	**0**	**0**	**$8,468.04**	**$0**
2C	**Evaluation of Alternatives**								
	Model Alternatives	2	16	40				$3,385.70	
	Conceptual Layout of Potential Impovements	1	12	32				$2,601.21	
	Subtotal Task 3	**3**	**28**	**72**	**0**	**0**	**0**	**$5,986.91**	**$0**
2D	**Technical Memorandum and Meeting**								
	Cost Estimating		4	16				$1,118.56	
	Draft TM Preparation		8	24				$1,816.72	
	Review Meeting with City	2	2	2				$416.64	
	Final TM		4	12				$908.36	
	Subtotal Task 4	**2**	**18**	**54**	**0**	**0**	**0**	**$4,260.28**	**$0**
	Labor Subtotal Hours	5	78	298	0	0	0		
	Labor Subtotal Costs (without multiplier)	$431.65	$5,416.32	$15,659.90	$0.00	$0.00	$0.00	$21,507.87	$0
	Labor Subtotal Costs (with 2.6642 multiplier)	$1,150.00	$14,430.16	$41,721.11	$0.00	$0.00	$0.00	$57,301.27	
	Labor Total Costs	**$57,301.27**							
	Subconsultant Costs Total	$0							
	Subconsultant Multiplier	1.1							
	Subconsultant Total	**$0**							
	Reimbursable Expenses	**$1,000**							
	Project Total (not to exceed)	**$58,301.27**							

City of Winter Park

TASK 3: Winter Park Outfall Canal to Crane Strand Canal

Baxter & Woodman Fee Table

Task No.	Task Description	Labor Classification and Hourly Rates							
		Principal Engineer $86.33	Sr Project Engineer $69.44	Engineer $52.55	Eng. Tech $48.80	Cadd $46.92	Clerical $31.90	Total Labor	Sub-Consultant Services
3A	**Data Collection and Coordination**								
	Kickoff & Progress Meetings with City (1+2)		6	6				$731.94	
	Site Visits		8	16				$1,396.32	
	Subtotal Task 1		**14**	**22**	**0**	**0**	**0**	**$2,128.26**	**$0**
3B	**Hydrologic and Hydraulic Modeling**								
	Hydrologic Basin Calculations		8	40				$2,657.52	
	Hydraulic Model Input		8	24				$1,816.72	
	Subtotal Task 2		**16**	**64**	**0**	**0**	**0**	**$4,474.24**	**$0**
3C	**Evaluation of Alternatives**								
	Model Alternatives	2	16	32				$2,965.30	
	Conceptual Layout of Potential Impovements	1	12	24				$2,180.81	
	Subtotal Task 3	**3**	**28**	**56**	**0**	**0**	**0**	**$5,146.11**	**$0**
3D	**Technical Memorandum and Meeting**								
	Cost Estimating		4	12				$908.36	
	Draft TM Preparation		8	24				$1,816.72	
	Review Meeting with City	2	2	2				$416.64	
	Final TM		4	12				$908.36	
	Subtotal Task 4	**2**	**18**	**50**	**0**	**0**	**0**	**$4,050.08**	**$0**
	Labor Subtotal Hours	5	76	192	0	0	0		
	Labor Subtotal Costs (without multiplier)	$431.65	$5,277.44	$10,089.60	$0.00	$0.00	$0.00	$15,798.69	$0
	Labor Subtotal Costs (with 2.6642 multiplier)	$1,150.00	$14,060.16	$26,880.71	$0.00	$0.00	$0.00	$42,090.87	
	Labor Total Costs	**$42,090.87**							
	Subconsultant Costs Total	$0							
	Subconsultant Multiplier	1.1							
	Subconsultant Total	**$0**							
	Reimbursable Expenses	**$1,000**							
	Project Total (not to exceed)	**$43,090.87**							

City of Winter Park

TASK 4: Tanglewood Subdivision, Mayflower Retirement Center, & Interlachen Canal to Crane Strand Canal

Baxter & Woodman Fee Table

		Labor Classification and Hourly Rates							
Task No.	Task Description	Principal Engineer $86.33	Sr Project Engineer $69.44	Engineer $52.55	Eng. Tech $48.80	Cadd $46.92	Clerical $31.90	Total Labor	Sub-Consultant Services
4A	**Data Collection and Coordination**								
	Kickoff & Progress Meetings with City (1+3)		8	8				$975.92	
	Site Visits		8	16				$1,396.32	
	Subtotal Task 1		**16**	**24**	**0**	**0**	**0**	**$2,372.24**	**$0**
4B	**Hydrologic and Hydraulic Modeling**								
	Hydrologic Basin Calculations		12	100				$6,088.28	
	Hydraulic Model Input		12	80				$5,037.28	
	Subtotal Task 2		**24**	**180**	**0**	**0**	**0**	**$11,125.56**	**$0**
4C	**Evaluation of Alternatives**								
	Model Alternatives	2	16	40				$3,385.70	
	Conceptual Layout of Potential Impovements	1	12	24				$2,180.81	
	Subtotal Task 3	**3**	**28**	**64**	**0**	**0**	**0**	**$5,566.51**	**$0**
4D	**Technical Memorandum and Meeting**								
	Cost Estimating		4	12				$908.36	
	Draft TM Preparation		8	24				$1,816.72	
	Review Meeting with City	2	2	2				$416.64	
	Final TM		4	12				$908.36	
	Subtotal Task 4	**2**	**18**	**50**	**0**	**0**	**0**	**$4,050.08**	**$0**
	Labor Subtotal Hours	5	86	318	0	0	0		
	Labor Subtotal Costs (without multiplier)	$431.65	$5,971.84	$16,710.90	$0.00	$0.00	$0.00	$23,114.39	$0
	Labor Subtotal Costs (with 2.6642 multiplier)	$1,150.00	$15,910.18	$44,521.18	$0.00	$0.00	$0.00	$61,581.36	
	Labor Total Costs	**$61,581.36**							
	Subconsultant Costs Total	$0							
	Subconsultant Multiplier	1.1							
	Subconsultant Total	**$0**							
	Reimbursable Expenses	**$1,000**							
	Project Total (not to exceed)	**$62,581.36**							

SJRWMD Consumptive Use Permit Renewal

On October 11, 2005, the St. Johns River Water Management District (SJRWMD) issued Consumptive Use Permit (CUP) No. 7624 to the City of Winter Park. A 20-year permit was granted which expires October 12, 2025. The maximum annual groundwater withdrawal is 12.7 MGD at the end of the permit in 2025.

Consumptive use permit applicants and permittees with withdrawal points within the Central Florida Water Initiative (CFWI) Area are regulated by Chapter 62-41, F.A.C. and the CFWI Area Supplemental Applicant's Handbook.

The following scope of services describes the tasks and activities to be provided by Jacobs for the renewal of the City's Consumptive Use Permit.

Task 1: Pre-application Meetings

The purpose of Task 1 is to meet with SJRWMD to better define the requirements of the impact assessment and permit renewal submittals and to solicit feedback from SJRWMD regarding the draft impact assessment and permit renewal submittals. It is assumed that two meetings will be required, one prior to beginning the impact assessment and one to discuss impact assessment results and solicit SJRWMD feedback regarding permit submittals. Jacobs will participate in two half-day meetings at SJRWMD Orlando Service Office. For each meeting, Jacobs will develop a meeting agenda and submit the draft agenda to the City for revision and approval before submittal of the final meeting agenda to SJRWMD. For each meeting, Jacobs will develop meeting notes and will submit draft meeting notes to the City for revision and approval before submittal of final meeting notes to SJRWMD.

Task 2 – Water Use Demand Projections

The basis for water use demand projections will be developed by evaluating the City's historical water use, past population estimates, and projected population estimates using publicly available population data. Jacobs will evaluate existing water use data from EN50 records. Analysis of water use demand projections will be completed by evaluating the City's previous water use demands by category, including residential (single family), residential (multi-family), commercial, and public authority. Jacobs will calculate the estimated per capita consumption based on historical water use information and historical population. Projected water use demands will be calculated using projected population growth and per capita water use estimates.

Task 3 – Impact Evaluation

As part of the CUP renewal application, assessment of proposed impacts to environmentally sensitive areas and other groundwater users is required using a numerical groundwater model provided. The East-Central Florida Transient Expanded (ECFTX) Version 2.0 Groundwater Model provided by the SJRWMD will be used for the impact assessment. The impact assessment will include three simulated scenarios, as listed below.

1. Current Impacts: The City's wells will be simulated at its currently permitted average withdrawal rates and their currently permitted maximum month withdrawal rates.
2. Proposed Average Impacts: The City's wells will be simulated at their proposed average annual withdrawal rates and their proposed maximum month withdrawal
3. Baseline Average Impacts: No withdrawals will be simulated at the City's wells.

Comparison of the results of the three scenarios will provide estimated incremental and total average annual and maximum month impacts.

Task 4 – CUP Renewal Application

Jacobs will compile a SJRWMD CUP renewal application containing the following elements:

1. Consumptive Use Permit Application
2. CUP Application Supplemental Form E – Public Supply
3. Water Conservation Plan
4. Reuse Feasibility
5. Impact Evaluation

A draft of the CUP renewal application will be submitted to the City for review and comment. One round of consolidated City comments will be incorporated, and the final CUP modification application will be submitted to City for final approval prior to submittal to SJRWMD. The CUP renewal request will be submitted to SJRWMD electronically.

Task 5 – RAI Response

After the permit renewal request is submitted, SJRWMD may request clarification of information submitted as part of the renewal application or additional information via a Request for Additional Information (RAI). Jacobs will compile a response to one SJRWMD Request for Additional Information (RAI).

Deliverables

The following deliverables will be provided as part of this task order:

1. Pre-application and pre-submittal meeting agenda and notes
2. Draft/Final CUP application
3. Draft/Final RAI response

Schedule

Table 1: Project Schedule

Task/Activity	Schedule
Contact SJRWMD for first pre-application meeting	2 weeks after Notice to Proceed
Draft CUP Application	40 weeks after first pre-application meeting
Final CUP Application	2 weeks after draft application review

Assumptions

1. City will provide GIS data, population data by customer class, water production and usage data, billing data by customer class. Data is assumed to be provided in electronic tabular format.

2. Jacobs will reasonably rely upon the accuracy, and completeness of the information/data provided by the City.

Compensation

Services proposed by Jacobs in this Task Order will be performed in accordance with the Agreement between the City of Winter Park and CH2M HILL Engineers, Inc. approved by the City of Winter Park. On December 15, 2017, Jacobs Engineering Group, Inc. acquired CH2M HILL Engineers, Inc.

Jacobs proposes to perform the work described herein on a time and materials basis with budgets between the sub-tasks and expenses being interchangeable as needed. The estimated total fee including labor, subcontracts and expenses associated with the task order is shown in the table below.

Table 2: Fee Estimate

Task	Labor Hours	Labor	Expenses	Fee
Task 1-Preapplication Meetings	104	$16,752	$500	$17,252
Task 2-Water Use Demand Projections	234	$36,610	$0	$36,610
Task 3-Impact Evaluation	604	$92,156	$0	$92,156
Task 4-CUP Renewal Application	236	$35,168	$0	$35,168
Task 5-RAI Response	58	$8,814	$0	$8,814
Task Order Totals:	1,236	$189,500	$500	$190,000

Acceptance

This Task Order shall become part of the Agreement upon execution by both parties.

Approved for City of Winter Park:	Accepted for Jacobs Engineering Group:
Signature:	Signature:
By:	By: Francois Didier Menard
Title:	Title: Vice President
Date:	Date:

Attachment A - Per Diem Rate Schedule

Table 3: Rate Schedule

Classification	Per Diem Rate ($/hours)
Engineer 9	235.00
Engineer 8	235.00
Engineer 7	235.00
Engineer 6	218.00
Engineer 5	199.00
Engineer 4	169.00
Engineer 3	142.00
Engineer 2	120.00
Engineer 1	110.00
Engineer 0	100.00
Technician 5	163.00
Technician 4	140.00
Technician 3	110.00
Technician 2	100.00
Technician 1	85.00
Technical Aid	80.00
Office	85.00

Ravaudage Pump Station Bidding Services and Services During Construction

Jacobs will provide bidding services and services during construction (SDC) for the Ravaudage Pump Station and Force Main Project. These services are intended to assist the City to administer the contract for construction, monitor the performance of the Contractor, review the Contractor's work for substantial compliance with the contract documents, and assist the City in responding to events that occur during the construction. The following scope of services describes the tasks and activities to be provided by Jacobs.

Task 1 - Bid Services

The City will administer the bid using OpenGov and provide access to Jacobs to be an external collaborator. Jacobs will provide technical interpretation of the contract bid documents and will prepare proposed responses to bidders' questions and requests, which may be in the form of addenda or provided directly in OpenGov. The City will deliver responses to prospective bidders.

Jacobs will assist the City in arranging and conducting one pre-bid conference. Jacobs will assist the City in developing the agenda and content of the pre-bid conference. Jacobs will take minutes or make other provision for documenting the results of the pre-bid conference. Jacobs will record questions and requests for additional information and shall coordinate with the City for issuing responses and additional information. The City will deliver responses to prospective bidders.

Jacobs shall review bids and evaluate them for responsiveness and bid amount and prepare a summary of its review and evaluation and include recommendations for award of the contract for construction, or other action as may be appropriate. The City shall make the final decision on the award of the contract for construction and the acceptance or rejection of all bids and shall prepare the notice of award and execution of the contract for construction.

Task 2 – Conformed Documents

Jacobs will provide to the City conformed documents incorporating the revisions and additions made to the bidding documents by addenda. Scanned copies of the signed agreement, bid information, and insurance certificates will be inserted into Volume 1 of the documents.

Task 3 - Shop Drawings and Submittals

Jacobs will perform reviews of shop drawings, schedules and samples, the results of manufacturer's tests and inspections, and other data the Contractor is required to submit. Contractor will email electronic copies of shop drawings and submittals to Jacobs. Jacobs will log and track submittals using a contract manager software or similar method. Jacobs will review and provide responses to the Contractor's submittals for general conformance with the contract documents. Review responses will be emailed back to the Contractor.

Jacobs's review of all shop drawings, samples and submittals will be for general conformance with the design concept and general compliance with the requirements of the contract for construction. Such review shall not relieve the Contractor from its responsibility for performance in accordance with the construction contract.

Task 4 – Contractor Clarifications and Requests for Information

Jacobs will review the Contractor's requests for information or clarification of the construction contract. Jacobs will coordinate with City and issue responses to the requests. Jacobs will provide technical interpretations of the drawings, specifications, and Contract Documents. Jacobs will serve as the initial interpreter of the Contract Documents and determine the acceptability of the work meeting the requirements of the Contract Documents.

Task 5 – Preconstruction Conference and Progress Meetings

Jacobs's project manager and construction inspector will attend one pre-construction conference with the Contractor to review the project communication, coordination and other procedures and discuss the Contractor's general approach and requirements for the project.

Jacobs will coordinate, conduct, prepare agenda, and distribute meeting minutes for progress meetings with the Contractor and City. Jacobs's project manager and construction inspector will attend the meetings.

Task 6 – Design Team Site Visits

Members of each discipline of the Jacobs design team will conduct site visits during the construction phase to evaluate general compliance with the requirements of the contract documents and design intent. The purpose of these site visits is to provide guidance and feedback to the construction field staff, evaluate conformance with design requirements, and enable the engineers of record to execute final certifications upon completion of the project. Additionally, Jacobs will attend and witness field functional, performance and operational readiness tests as described in the contract documents as needed. Site visit activities have been budgeted as full day visits at 8 hours per visit. The breakdown of these visits is shown below.

Process Mechanical – 3

Structural – 3

Electrical – 3

Geotechnical - 1

Civil - 3

Instrumentation and Controls – 3

Architect - 1

Task 7 – Change Order Technical Review

Jacobs will provide technical review and feedback/approval of up to 5 change orders to verify that the changed scope meets the intent of the design criteria, applicable codes /regulations, and cost review.

Task 8 – Construction Resident Project Representative Services

Jacobs will provide a resident project representative to conduct periodic daily on-site observations of the Contractor's work for the purposes of determining if the work generally conforms to the contract for construction and that the integrity of the design concept as reflected in the contract for construction has been implemented and preserved by the Contractor. Jacobs will provide the City with written reports and other records of observations including monthly photographs of the work. Jacobs will maintain and log regular communications with the Contractor during the construction. Jacobs will not communicate directly with the Contractor's subcontractors.

The presence or duties of Jacobs's personnel at a construction site, whether as onsite representatives or otherwise, do not make Jacobs or Jacobs's personnel in any way responsible for those duties that belong to the City and/or the construction contractors or other entities, and do not relieve the construction contractors or any other entity of their obligations, duties, and responsibilities, including, but not limited to, all construction methods, means, techniques, sequences, and procedures necessary for coordinating and completing all portions of the construction work in accordance with the construction Contract Documents. Jacobs has no authority to exercise any control over any construction contractor or other entity or their employees in connection with any health or safety precautions and have no duty for inspecting, noting, observing, correcting, or reporting on health or safety deficiencies of the construction contractor(s) or other entity or any other persons at the site except Jacobs's own personnel.

Daily Reports

- The inspector will complete daily reports during days the inspector is at the site that include the following:
- Document site activities. The inspector will receive a weekly list of expected activities from the Contractor on which to routinely report. Activities will be described clearly. Report the work performed by the Contractor and reference scheduled activities when possible.
- Include references to phone calls and onsite conversations. Record details on the daily report form.
- Document weather conditions and impacts at the construction site.
- Track work days and overall calendar days (contract time) with respect to the notice to proceed date.
- Record progress with periodic photographs of construction in place.
- Record materials or equipment delivered.
- Review as-built conditions to assist in review of Contractor's final as-built drawings.

Deficient and Non-conforming Work

Jacobs will inform the Contractor and the City of all work by the Contractor that is found defective or noncompliant to the contract for construction. Jacobs will thereupon monitor the Contractor's corrective actions and shall advise the City as to the acceptability of the corrective actions.

Independent Testing, Inspection and Survey Services

The Contractor will employ and coordinate the schedules of independent firms for the material testing, specialty inspection, survey, or other services related to verifying the quality of the Contractor's work. Jacobs will review and provide the City with all reports and other information prepared by the independent firms. Jacobs shall not be responsible for the accuracy or completeness of the work and reports of the independent testing, inspection, and survey firms.

Task 9 - Substantial and Final Completion

Jacobs design personnel will perform site visits upon the project reaching substantial completion and one visit upon the project reaching final completion, in accordance with the contract documents. Jacobs will prepare one punch list of items for each site discipline requiring completion and/or correction. The City will verify that the punch list items are completed by the Contractor at final completion. Once substantial and final completions are reached, in accordance with the contract documents, Jacobs's engineers of record will execute documentation and certifications to regulatory authorities regarding the completion of the project.

Task 10 - Record Drawings

Jacobs will revise the original set of design drawings upon completion of the project and submit both signed and sealed hard copy and electronic (PDF) record drawings to the City. Record drawings will be developed using CAD/CAE from information supplied by the Contractor and City onsite personnel.

Deliverables

The following deliverables will be provided as part of this task order:

- Conformed Documents (2 full size sets of drawings, 2 sets 11"x17" drawings, 2 sets of specifications, and PDF format)
- Submittal review comments
- RFI responses
- Daily Reports, Monthly Progress Photographs, Monthly contractor payment application review/approvals
- Punchlist(s) for Substantial and Final Completion
- Record drawings (2 sets of full-size drawings, 2 sets of 11"x17" drawings, and PDF format)

Schedule

Services under this task order shall commence after the City has issued Notice to Proceed to Jacobs. Punchlists will be submitted to the City and Contractor 5 days after the substantial completion site visit. Record drawings will be submitted to the City 6 weeks after receipt of properly documented as-builts from the Contractor.

Assumptions

1. The construction period will last approximately 12 months with weekly construction inspection services required for 32 weeks and 3 days per week.
2. Progress meetings will be held monthly.
3. An estimated 50% of original submittals will require resubmittal.
4. The City will be responsible for final review and approval of contractor payment applications, change orders, and substitution requests.
5. No field office will be required for the construction inspector; City will provide office space at a City facility.
6. An operational & maintenance manual specific to this project will not need to be developed by Jacobs as the City is experienced in the operation of lift stations. The contract documents require an operational & maintenance manual to be provided by the Contractor which is assumed to be acceptable to meet FDEP requirements.
7. Start-up services will not be required by Jacobs as the City is experienced in the operation of lift stations.

Compensation

Services proposed by Jacobs in this Task Order will be performed in accordance with the Agreement between the City of Winter Park and CH2M HILL Engineers, Inc. approved by the City of Winter Park. On December 15, 2017, Jacobs Engineering Group, Inc. acquired CH2M HILL Engineers, Inc.

Jacobs proposes to perform the work described herein on a time and materials basis with budgets between the sub-tasks and expenses being interchangeable as needed. The estimated total fee including labor, subcontracts and expenses associated with the task order is shown in the table below.

Table 1: Fee Estimate

Task	Labor Hours	Labor	Expenses	Fee
Task 1-Bid Services	92	$17,774	$100	$17,874
Task 2-Conformed Documents	46	$6,984	$0	$6,984
Task 3-Shop Drawings & Submittals	494	$77,602	$100	$77,702
Task 4-Contractor Clarifications & RFI	126	$23,344	$0	$23,344
Task 5-Preconstruction Conference/Progress Meetings	78	$17,130	$300	$17,430
Task 6-Design Team Site Visits	156	$28,788	$500	$29,288
Task 7-Change Order Technical Review	68	$13,166	$0	$13,166
Task 8-Construction Inspection Services	864	$149,952	$5,000	$154,952
Task 9-Substantial & Final Completion	128	$24,848	$500	$25,348
Task 10-Record Drawings	88	$15,178	$200	$15,378
Task Order Totals:	2,140	$374,766	$7,200	$381,466

Acceptance

This Task Order shall become part of the Agreement upon execution by both parties.

Approved for City of Winter Park:	Accepted for Jacobs Engineering Group:
Signature	Signature:
By:	By: Francois Didier Menard
Title:	Title: Vice President
Date:	Date:

Attachment A - Per Diem Rate Schedule

Table 2: Rate Schedule

Classification	Per Diem Rate ($/hour)
Engineer 9	235.00
Engineer 8	235.00
Engineer 7	235.00
Engineer 6	218.00
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Engineer 2	120.00
Engineer 1	110.00
Engineer 0	100.00
Technician 5	163.00
Technician 4	140.00
Technician 3	110.00
Technician 2	100.00
Technician 1	85.00
Technical Aid	80.00
Office	85.00

City Commission agenda item

item type Consent Agenda	meeting date September 13, 2023
prepared by Rebecca Watt	approved by Jennifer Maier, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship.	

subject
Approval of the following formal solicitation:

item list
1. High Performance Sports Management - RFP22-23 - Tennis Programming and Instructional Services; Amount: $400,000

motion / recommendation
Commission approve item as presented and authorize Mayor to execute.

background
1. A formal solicitation was issued on July 24, 2023, with responses due on August 24, 2023. The City received one (1) responsive submittal, staff deemed it to be most advantageous for the City to move forward in evaluating the one (1) response. The selection committee meeting was held on September 5, 2023 and is recommending award to the selected vendor.

alternatives / other considerations
N/A

fiscal impact
Total expenditures included in approved budgets.

City Commission **agenda item**

item type Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter	meeting date September 13, 2023
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship	

subject

Ordinance - adopting millage rates for the FY 2024 budget. (1st reading)

motion / recommendation

Approve operating millage rate at 4.0923 mills and debt service millage rate at 0.2379 for the General Obligation Bonds (Library/Events Center), Series 2017 & 2020.

background

The proposed FY 2024 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents an almost 11% increase from FY 2023. The city's tax rate has been held constant for the last 15 years and the overall combined millage rate will decrease due to the reduction in the debt service millage.

A tentative operating millage rate of 4.0923 was approved by the City Commission on July 26. This rate sets the maximum level that the Commission could set the millage rate at during the budget approval process without having to undergo an extensive noticing process. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the tentative rate. This notice also advised property owners of this first public hearing on millage rates and the budget.

The rolled-back rate, represents the millage rate that would generate the same level of property tax collection revenue the prior year, excepting growth due to an inflator and new construction. The rolled back rate would be 3.7633 mills.

Below is a table of the implications to the General Fund of adjustments to the millage rate:

Rate Level	Mills	Change from Current	Net Change to GF Revenue	Contingency Balance
Current Rate	4.0923	-	-	106,390
Rolled-Back Rate	3.7633	(0.3290)	(2,328,325)	(1,686,875)

Note: The Net Change to GF Revenue takes into account that any increase in millage would increase the GF transfer to the CRA, and any decrease would reduce it.

Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

alternatives / other considerations

N/A

fiscal impact

No fiscal impact unless the Commission chooses to change the operating millage rate from the 4.0923 mills level. Every 0.25 of a mill generates approximately $2.05 million in annual property tax revenue. Property taxes account for 43% of General Fund revenue and any changes or slowdown in this revenue source will have significant impacts on operating service levels.

With the existing property tax rate, the city has a contingency of $641k. This exceeds the budget policy which calls for one-half-of-one-percent (approx. $400k) however it falls short of being able to expand the unencumbered reserves percentage as expenses have been growing faster than proportionate contributions to reserves. At the end of FY24, the city General Fund is expected to have just over $19 million or about 26% unencumbered reserves as a percent of operating expenses. If the economy cools and inflation remains elevated, future budget years may see constriction in property tax revenue growth generated through the millage rate and will likely require close examination and prioritization of goals to make future budgets balanced.

ATTACHMENTS:

Millage Ordinance FY24.docx

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, AND A 0.2379 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017 & 2020.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.7633 mills.

WHEREAS, the citizens of Winter Park approved the issuance of up to $30,000,000 General Obligation Bonds, at the March 15, 2016 bond referendum.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.2379 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2017 & 2020.

SECTION 2. The above levy to cover general operating expenses of the City is three thousand two hundred ninety ten-thousandths above the rolled back millage of 3.7633 mills. Pursuant to State Statutes this levy represents an 8.74% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2023.

_____
Phillip M. Anderson, Mayor

Attest:

_____
Rene Cranis, City Clerk

City Commission agenda item

item type Millage Rate and Budget Public Hearing | 5:00 p.m. or soon thereafter	meeting date September 13, 2023
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship Investment in Public Assets & Infrastructure	

subject

Ordinance - adopting the FY 2024 budget. (1st reading)

motion / recommendation

Adopt the attached Ordinance setting forth the FY 2024 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 16th year that the City Commission has been presented with an annual budget with no change in the property tax rate.

The City Manager presented his proposed budget to the City Commission at the July 12, 2023 Commission Meeting. The Commission has discussed the budget at subsequent meetings. Based on those discussions the Commission and CRA Agency has reached consensus, or voted upon, the following changes to the proposed budget:

CRA Budget:

1. Added $350,000 to support programming and expanded hours of operation at the Winter Park Public Library. This will be an annual operating expense and will become part of future CRA operating budgets when approved each year.
2. Added $1.5 million for Stormwater Improvements within the CRA.
3. Deferred $200,000 for capital connectivity improvements in favor of waiting for coordinated implementation projects as part of the Transportation Master Plan.
4. Reduced Contingency (-$1.385,575) and utilized Fund Balance (-$264,425) to cover the amendments to the CRA budget.
5. Reprioritized $3.5 million in future CIP allocations to Stormwater Improvements,

making the next three year's planned investment in the CIP equal to $5 million. The revised proforma for the CRA based upon the voted changes is attached.

General Fund Budget:

1. Revised revenues to match the latest estimates from the State of Florida for the Half-Cent Sales Tax, Communications Services Tax, Local Option Gas Tax, and Municipal Revenue Sharing. This resulted in an increase to expected revenues of $551,790. This is a slight upward revision to the previously presented state revenue estimates as the state just updated sales tax and revenue share on 9/5/23 and this added an additional $55k.
2. Set aside $150,000 in the CIP as an anticipated matching amount for a grant for a Mead Garden Trails project.
3. Added a Construction Project Manager position to the Public Works budget for $151,134.
4. Added a new Community Services Officer civilian position to the Police budget for $113,000. This position is funded to start in April of 2024.
5. Revised the General Fund CIP to include a total of $1 million over two years (FY27 & 28) to make improvements to Aloma Avenue as part of the Transportation Master Plan and the Fix 426 initiative. The Commission had discussed potentially adding $1.8 million to the CIP however that is likely beyond the available funding in future years. Trying to provide more near-term funding in the CIP would require reprioritizing other projects which may be difficult given the scale of the funding needed. The Fix 426 and Transportation Master Plan details related to Aloma Ave are still being finalized and there may be cost savings that can be gleaned from a change in scope. The city also has the potential of utilizing the multi-modal impact fees for portions of the project that would expand capacity for pedestrians, bikes, and vehicles. Currently the impact fund has $700k and this might serve as that near-term bridge funding. Additionally the city has about $700k contingency in the FY24 budget and about $19 million in reserves.

Given the changes above, overall contingency in the General Fund is now estimated at $696,156.

There are no other changes to any of the proposed budgets.

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

At the last Commission meeting, possible financing of the Ozark property purchase was discussed and the question was asked about the ability to sustain the approximate $4 million debt service on a $6 million purchase of property if the outstanding $2 million was supported by donations and parks impact fee funding. Staff estimates that the city could

borrow at a rate of about 4.5%, and over 15 years that would approximate $372k in annual debt service payments. While this number is within the General Fund's current contingency balance estimated for FY24, it may be difficult to sustain over the longer term as revenue growth rates dim and expenditures driven by pension, healthcare, and lingering inflation costs, put pressure on budgets. The updated pro-forma for the General Fund is attached as reference, and while it is unlikely that all the assumptions that go into a pro-forma will be completely accurate, they do serve as policy shaping tools to help provide insight into financial capacity considerations. Additionally, it is likely that the city will want to make additional improvements to the property once it is purchased and these costs are not accounted for anywhere in the CIP or in the 5/25 Year planning document. To finance an additional $2 million (placeholder estimate) in improvement costs, would raise total debt service on the borrowing to $559k annually. The city does have other funding sources at its disposal including use of General Fund reserves or sale of existing land assets that would avoid the future burden of debt service.

alternatives / other considerations

A budget must be adopted by statute.

fiscal impact

The budget is balanced per statute.

ATTACHMENTS:
Budget Ordinance FY24.docx

ATTACHMENTS:
Schedule A - 1st Reading FY24 Ad.pdf

ATTACHMENTS:
Capital Improvement Plan - FY 2024 v9-5-23.pdf

ATTACHMENTS:
GF & CRA Updated Ten Year Pro-Forma - FY 2024.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, MULTI-MODAL TRANSPORTATION IMPACT FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUNDS, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2023; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2023 and ending September 30, 2024 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2023, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2023. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2023.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2023 to fiscal year 2024.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2023.

_____
Phil Anderson, Mayor

Attest:

_____
Rene Cranis, City Clerk

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
General Fund Summary

Schedule A

	2024 Proposed	2023 Adopted
Revenues:		
Property Taxes	$ 33,445,887	$ 30,161,135
Franchise Fees & Utility Taxes	7,871,228	7,720,336
Licenses & Permits	3,283,629	3,340,313
Intergovernmental	8,747,900	8,943,070
Charges for Services	14,847,491	12,421,653
Fines and Forfeitures	1,559,848	1,010,143
Miscellaneous	1,077,500	494,000
Transfers from Other Funds	5,609,678	5,822,982
Fund Balance	1,300,000	-
Total Revenues	$ 77,743,161	$ 69,913,632
Expenditures:		
General Administration	$ 8,919,995	$ 8,174,603
Planning & Development	3,337,811	3,588,259
Public Works	13,159,564	11,657,738
Police	18,205,684	16,809,534
Fire	14,996,291	13,448,538
Parks and Recreation	12,762,430	11,604,852
Organizational Support	1,932,000	1,840,000
Transfers To Other Funds	8,933,903	7,358,164
Non-Departmental	(400,000)	(400,000)
Reimbursements from Other Funds	(4,800,673)	(4,274,446)
Contingency Reserve	696,156	106,390
Total Expenditures	$ 77,743,161	$ 69,913,632
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Designations Trust Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Miscellaneous	$ 75,000	$ 75,000
Transfers from other funds	438,587	433,555
Fund Balance	$ -	$ -
Total Revenues	$ 513,587	$ 508,555
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	388,587	383,555
Parks & Recreation/Planning	$ 50,000	$ 50,000
Total Expenditures	$ 513,587	$ 508,555
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Stormwater Utility Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Licenses	$ 40,000	$ -
Charges for Services	3,632,836	3,273,998
Intergovernmental	50,000	40,000
Miscellaneous	-	-
Transfers From Other Funds	-	-
Fund Balance	-	-
Total Revenues	$ 3,722,836	$ 3,313,998
Expenditures:		
Operations	$ 3,722,836	$ 3,313,998
Reimbursements to Other Funds	-	-
Contingency	-	-
Total Expenditures	$ 3,722,836	$ 3,313,998
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Community Redevelopment (CRA) Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Intergovernmental Revenues	$ 3,650,830	$ 3,390,920
Charges for Services	-	-
Miscellaneous	269,332	-
Transfers	4,523,207	4,043,522
Fund Balance	264,425	-
Total Revenues	$ 8,707,794	$ 7,434,442
Expenditures:		
Operating Expenses	$ 1,323,595	$ 1,132,386
Capital Projects	5,390,000	3,721,765
Debt Service	1,071,284	1,484,485
Organizational Support/ Community Initiatives	792,500	327,000
Reimbursements To Other Funds	130,415	62,759
Transfers To Other Funds	-	-
Contingency Reserve	-	706,047
Total Expenditures	$ 8,707,794	$ 7,434,442
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Police Grant Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Intergovernmental	$ 159,418	$ 131,015
Total Revenues	$ 159,418	$ 131,015
Expenditures:		
Police	$ 159,418	$ 131,015
Total Expenditures	$ 159,418	$ 131,015
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Federal Forfeiture Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Intergovernmental	$ -	$ -
Fund Balance	50,800	85,510
Total Revenues	$ 50,800	$ 85,510
Expenditures:		
Operating	$ 36,000	$ -
Capital Outlay	14,800	85,510
Total Expenditures	$ 50,800	$ 85,510
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Debt Service Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Property Taxes	$ 2,089,640	$ 2,052,332
Special Assessments	-	-
Transfers From Other Funds	518,612	451,014
Fund Balance	-	43,500
Total Revenues	$ 2,608,252	$ 2,546,846
Expenditures:		
Debt Service	$ 2,608,252	$ 2,546,846
Total Expenditures	$ 2,608,252	$ 2,546,846
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Water and Sewer Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Utility Fee	$ 37,327,964	$ 35,217,971
Miscellaneous	507,602	(24,569)
Fund Balance	4,292,900	2,396,717
Total Revenues	$ 42,128,466	$ 37,590,119
Expenditures:		
Operations	$ 23,644,768	$ 22,022,689
Debt Service	4,706,808	4,722,834
Capital Projects	8,067,900	5,181,717
Reimbursements to Other Funds	2,715,550	2,602,312
Transfers to Other Funds	2,993,440	3,060,567
Contingency Reserve	-	-
Total Expenditures	$ 42,128,466	$ 37,590,119
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Electric Utility Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Utility Fee	$ 49,203,791	$ 54,197,445
Intergovernmental Revenues	-	-
Miscellaneous	104,588	(155,000)
Transfers & Reimbursements from Other Funds	177,527	166,590
Fund Balance	-	-
Total Revenues	$ 49,485,906	$ 54,209,035
Expenditures:		
Operations	$ 5,310,527	$ 4,970,207
Bulk Power Costs	25,207,267	30,209,365
Debt Service	4,708,690	4,725,917
Capital Projects	9,189,822	9,252,211
Transfers to Other Funds	2,937,365	3,151,141
Reimbursements to Other Funds	2,132,235	1,775,965
Contingency Reserve	-	124,229
Total Expenditures	$ 49,485,906	$ 54,209,035
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Fleet Maintenance Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Charges for Services	$ 1,890,330	$ 1,675,573
Miscellaneous	-	-
Fund Balance	-	119,956
Total Revenues	$ 1,890,330	$ 1,795,529
Expenditures:		
Operations	$ 1,890,330	$ 1,795,529
Reimbursements to Other Funds	-	-
Contingency Reserve	-	-
Total Expenditures	$ 1,890,330	$ 1,795,529
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Equipment Replacement Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Vehicle/Equipment Rentals	$ 2,030,015	$ 1,579,779
Debt Proceeds	-	-
Miscellaneous	-	-
Fund Balance	65,283	1,560,000
Total Revenues	$ 2,095,298	$ 3,139,779
Expenditures:		
Operations	$ -	$ -
Vehicle and Equipment Acquisitions	2,095,298	3,139,779
Debt Service	-	-
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency Reserve	-	-
Total Expenditures	$ 2,095,298	$ 3,139,779
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Employee Insurance Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Charges To Departments	$ 7,598,445	$ 6,961,967
Charges To Employees	1,948,884	1,894,984
Miscellaneous	150,000	150,000
Fund Balance	-	-
Total Revenues	$ 9,697,329	$ 9,006,951
Expenditures:		
Insurance Costs	$ 9,697,329	$ 9,006,951
Reimbursements to Other Funds	-	-
Contingency Reserve	-	-
Total Expenditures	$ 9,697,329	$ 9,006,951
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
General Insurance Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Charges To Departments	$ 3,479,121	$ 3,282,069
Miscellaneous	-	-
Fund Balance	-	-
Total Revenues	$ 3,479,121	$ 3,282,069
Expenditures:		
Insurance Costs	$ 3,479,121	$ 3,282,069
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency	-	-
Total Expenditures	$ 3,479,121	$ 3,282,069
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Cemetery Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Lot Sales	$ 530,000	$ 550,000
Miscellaneous	48,337	-
Fund Balance	-	375,432
Total Revenues	$ 578,337	$ 925,432
Expenditures:		
Transfers To Other Funds	$ 303,453	$ 925,432
Reimbursements to Other Funds	-	-
Contingency Reserve	274,884	-
Total Expenditures	578,337	925,432
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
General Capital Projects Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Transfers From Other Funds	$ 4,153,077	$ 3,859,231
Intergovernmental Revenues	-	-
Miscellaneous	-	-
Fund Balance	-	-
Total Revenues	$ 4,153,077	$ 3,859,231
Expenditures:		
Capital Projects	$ 3,823,077	$ 3,529,231
Debt Service	280,000	280,000
Contingency	50,000	50,000
Total Expenditures	$ 4,153,077	$ 3,859,231
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Stormwater Capital Projects Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Stormwater Utility Fees	$ 700,000	$ 700,000
Intergovernmental	-	-
Fund Balance	-	-
Total Revenues	$ 700,000	$ 700,000
Expenditures:		
Capital Projects	$ 700,000	$ 700,000
Transfers to other funds	-	-
Contingency Reserve	-	-
Total Expenditures	$ 700,000	$ 700,000
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Affordable Housing Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Affordable Housing Fee	$ 115,000	$ 60,000
Other Revenue	-	-
Fund Balance	85,000	140,000
Total Revenues	$ 200,000	$ 200,000
Expenditures:		
Affordable Housing Operations	$ 200,000	$ 200,000
Contingency Reserve	-	-
Total Expenditures	$ 200,000	$ 200,000
Excess of Revenues Over (Under) Expenditures	$ -	$ -

City of Winter Park, Florida
Annual Budget for Fiscal Year 2024
Multi-Modal Transportation Impact Fee Fund Summary

	2024 Proposed	2023 Adopted
Revenues:		
Impact Fees	$ 250,000	$ -
Fund Balance	-	-
Total Revenues	$ 250,000	$ -
Expenditures:		
Capital Outlay	$ 250,000	$ -
Contingency Reserve	-	-
Total Expenditures	$ 250,000	$ -
Excess of Revenues Over (Under) Expenditures	$ -	$ -

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS

Description	Funding Source	Estimated 5 Yr. Cost	Schedule of Planned CIP Expenditures					
			FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
General Capital Projects	General Fund	14,698,350	3,545,251	3,625,859	3,647,384	3,879,856	3,938,301	350,000
	Tower Rental Revenues	300,000	75,000	75,000	75,000	75,000	75,000	-
	Restricted Building Reserves	1,300,000	1,300,000	-	-	-	-	-
	Mobility Fee	1,000,000	250,000	250,000	250,000	250,000	250,000	
	Grants/Fund Raising	-	-	-	-	-	-	320,000
	General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	5,800,000
Stormwater Capital Projects	Stormwater Utility Fees	2,800,000	700,000	700,000	700,000	700,000	700,000	-
Community Redevelopment Agency	Tax Increment Financing	22,570,228	5,390,000	5,140,000	4,900,228	7,140,000	-	-
Water and Sewer Fund	Water & Sewer Fees	11,449,231	3,255,769	2,608,846	2,792,308	2,792,308	2,817,308	9,100,000
	Sewer Impact Fees	1,400,000	500,000	300,000	300,000	300,000	300,000	1,100,000
	Water Impact Fees	1,200,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	Water & Sewer Reserves	8,561,750	4,292,900	2,965,100	1,303,750	-	-	13,465,000
Electric Services Fund	Electric Service Fees	41,916,972	9,332,129	10,460,851	10,808,701	11,315,290	11,872,209	-
Totals		**107,196,530**	**28,941,049**	**26,425,656**	**25,077,371**	**26,752,454**	**20,252,818**	**37,035,000**

SUMMARY OF OPERATING IMPACT

Description	Funding Source	Estimated 5 Yr. Operating Impact	Schedule of Planned CIP Expenditures					
			FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
General Capital Projects	General Fund	310,908	76,000	78,280	80,628	83,047	85,539	-
Stormwater Capital Projects	Stormwater Utility Fees	-	-	-	-	-	-	-
Community Redevelopment Agency	Tax Increment Financing	153,409	37,500	38,625	39,784	40,977	42,207	-
Water and Sewer Fund	Water & Sewer Fees	-	-	-	-	-	-	-
	Sewer Impact Fees	-	-	-	-	-	-	-
	Water Impact Fees	-	-	-	-	-	-	-
	Water & Sewer Reserves	-	-	-	-	-	-	-
Electric Services Fund	Electric Service Fees	-	-	-	-	-	-	-
Totals		**464,317**	**113,500**	**116,905**	**120,412**	**124,025**	**127,745**	**-**

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs	General Fund	5,416,651	1,020,251	1,050,859	1,082,384	1,114,856	1,148,301	on-going
Public Works	Sidewalk, bike path and curb repairs	General Fund	2,700,000	500,000	500,000	550,000	550,000	600,000	on-going
Facilities	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	General Fund	2,500,000	600,000	400,000	500,000	500,000	500,000	on-going
IT	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	General Fund	950,000	100,000	200,000	200,000	200,000	250,000	on-going
Parks	General Parks Major Maintenance	General Fund	675,000	175,000	200,000	100,000	100,000	100,000	on-going
Parks	Playground Restorations	General Fund	90,000	10,000	20,000	20,000	20,000	20,000	
Parks	Mini Park Restoration	General Fund	240,000	15,000	150,000	25,000	25,000	25,000	
Parks	Ward Park Improvements	General Fund	100,000				100,000		
Parks	Showalter Field Improvements	General Fund	150,000		150,000				
Parks	Tennis Center	General Fund	425,000	325,000	100,000				
Parks	Cady Way Pool Improvements	General Fund	250,000			250,000			
Parks	Athletic Field and Tennis Center Lighting	General Fund	500,000		125,000	125,000	125,000	125,000	
		Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	
Parks	Pavilion Replacement	General Fund	240,000	80,000	160,000				
Transportation	Bicycle & Pedestrian Improvements	Mobility Fee	1,250,000	250,000	250,000	250,000	250,000	250,000	on-going
Transportation	Signalization Upgrades	General Fund	1,000,000	200,000	200,000	200,000	200,000	200,000	on-going
Transportation	Aloma Ave. Improvements	General Fund	1,000,000				400,000	600,000	
Building Dept	New Department Building	Restricted Building Reserves	1,300,000	1,300,000					

SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
Fire	Fire Safety & Equipment Fund	General Fund	1,100,000	200,000	200,000	300,000	200,000	200,000	on-going
Fire	Station 62 Improvement	General Obligation Bonds - Subject to Referendum	-						5,800,000
Police	Police Safety & Equipment Fund	General Fund	850,000	170,000	170,000	170,000	170,000	170,000	on-going
Parks	Mead Garden Master Plan Renovation	General Fund	300,000	150,000		125,000	175,000		
		Grants/Fund Raising	-						320,000
Parks	Lake Baldwin Park Improvements	General Fund	-						350,000
	Totals		21,411,651	5,170,251	3,950,859	3,972,384	4,204,856	4,263,301	6,470,000

Totals by Funding Source:	5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
General Fund	18,486,651	3,545,251	3,625,859	3,647,384	3,879,856	3,938,301	350,000
Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
Restricted Building Reserves	1,300,000	1,300,000	-	-	-	-	
Mobility Fee	1,250,000	250,000	250,000	250,000	250,000	250,000	
Grants/Fund Raising	-	-	-	-	-	-	320,000
General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	5,800,000
	21,411,651	5,170,251	3,950,859	3,972,384	4,204,856	4,263,301	6,470,000

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Pavement Resurfacing	The City's pavement resurfacing program calls for the resurfacing of eight to nine miles of streets in the upcoming fiscal year. A pavement condition assessment identifies those streets in most need of resurfacing to prevent degradation of the road base.	Local option gas tax revenues	$ 1,020,251	Investments in routine road repaving reduces the annual costs of road repairs.	-
Public Works	Sidewalk, Bike path & Curb Repairs	Replacement of sidewalks, bike paths and curbing where necessary for public safety.	Local option gas tax revenues	$ 500,000	No additional impact on operating budget	-
Public Works	Facility Replacement Account	This account will accumulate funds for the replacement of roofs, air conditioning, paint and flooring and other major capital expenditures for City's facilities.	General Fund - $630,000, Water & Sewer Fund - $242,308 and Electric Services Fund - $96,923	$ 923,077	Replacing the aging capital reduces the costs of repairs.	-
Information Technology	Information Technology Upgrades	Upgrades to computers, networks, servers and phone systems. Also contains funding to continue the City facilities underground fiber network.	General Fund - $200,000, Water & Sewer Fund - $100,000 and Electric Services Fund - $100,000	$ 200,000	No additional impact on operating budget	-
Parks	Major Parks Maintenance Items	This funding is set aside for needed Parks Department capital equipment and facility maintenance and repairs.	General Fund	$ 175,000	No additional impact on operating budget	-
Parks	Playground Restorations	Replacement and updating of playground structures at various city properties.	General Fund	$ 10,000	No additional impact on operating budget	-
Parks	Mini Park Restoration	General upgrades and refurbishment of mini parks throughout the City. Replacement of site amenities, furnishings, and landscape.	General Fund	$ 15,000	No additional impact on operating budget	-
Parks	Tennis Center	Funding for ongoing resurfacing of WPTC hard courts.	General Fund	$ 325,000	No additional impact on operating budget	-
Parks	Athletic Field & Tennis Court Lighting	Multi-year lighting enhancement project at the city's athletic venues. Includes replacement of worn poles and fixtures.	Cell Tower Revenues - $75k General Fund - $125k	$ 75,000	The new technology LED lighting will decrease the energy cost saving money and increase the cities sustainable energy efficiency.	(5,000)
Parks	Pavilion Replacement	Provides funding to replace two pavilions.	General Fund	$ 80,000	No additional impact on operating budget	-
Parks	Mead Garden Master Plan Renovation	Funding will support the required local match for a grant to make improvements to trails through the property. Grant is not finalized yet but is expected in FY24.	General Fund	$ 150,000	No additional impact on operating budget as trail maintenance is already part of the adopted budget.	-

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Planning & Transportation	Bicycle/Pedestrian Plan Improvements	Funding for this project will be used to create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the city.	General Fund	$ 250,000	No additional impact on operating budget	-
Planning & Transportation	Pedestrian & Traffic Signal Upgrades	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	General Fund	$ 200,000	Annual Wifi connection costs	18,000
Planning & Transportation	New Department Building	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	Restricted Building Reserves	$ 1,300,000	Some additional impact on operating budget is expected as this adds a building to the city's assets.	63,000
Fire	Fire Safety Equipment Replacement Fund - Station Alerting	Contributions to the funding pool for the capital replacement of crucial life-saving equipment will go towards station remodels to the floors and kitchen.	General Fund	$ 200,000	No additional impact on operating budget	-
Police	Police Safety & Equipment Fund	This fund will allow the Police Department to create a funding pool for replacement of crucial life-saving equipment. In FY24 -28, funds will be purchasing the FUSUS platform.	General Fund	$ 170,000	No additional impact on operating budget	-
Total Funding FY24				$ 5,593,328		$ 76,000

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Public Works	Drainage Improvements - Most of the City's stormwater sewer infrastructure is over fifty years old. Some of these older systems do not meet the City's current drainage standards and in many cases are experiencing pipe material failures. Groundwater seepage into the stormwater sewer system is considered an illicit discharge carrying sediments to the City's lakes compromising water quality.	Stormwater Fees	1,250,000	200,000	200,000	200,000	200,000	450,000
Public Works	Canton at Knowles Drainage Improvements	Stormwater Fees	250,000		250,000			
Public Works	Temple Dr Stormwater Replacement	Stormwater Fees	700,000			250,000	250,000	200,000
Public Works	Curb Implementation	Stormwater Fees	250,000	50,000	50,000	50,000	50,000	50,000
Public Works	Corrugated Metal Pipe Replacement	Stormwater Fees	600,000		200,000	200,000	200,000	
Public Works	CDS Unit on Fawsett Road	Stormwater Fees	200,000	200,000				
Public Works	Stirling Bridge Replacement	Stormwater Fees	250,000	250,000				
	Totals		3,500,000	700,000	700,000	700,000	700,000	700,000

Totals by Funding Source:	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**
Stormwater Fees	700,000	700,000	700,000	700,000	700,000
	700,000	700,000	700,000	700,000	700,000

Note: The stormwater capital improvement plan has been approved by the Lakes and Waterways Board.

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Stormwater Fund
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Drainage improvements	Rainfall events within recent years have produced increased intensities which have exceeded the capacity of the storm sewer infrastructure and as result the City has been experiencing localized flooding in areas that have not been prone to flooding in the past.	Stormwater utility fee	$ 200,000	No additional impact on operating budget	-
Public Works	CDS Unit on Fawsett Road	This is a replacement of the CDS unit for improved stormwater management.	Stormwater utility fee	$ 200,000	No additional impact on operating budget	-
Public Works	Stirling Bridge Replacement	Replacement of bridge for infrastructure maintenance.	Stormwater utility fee	$ 250,000	No additional impact on operating budget	-
Public Works	Curb Implementation	New curb installations	Stormwater utility fee	$ 50,000	No additional impact on operating budget	-
Total Funding FY24				$ 700,000		$ -

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND

Current Adopted CIP

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028 (CRA Expires)
CRA	Small Scale CIP Improvements	TIF	160,000	40,000	40,000	40,000	40,000	
CRA	CRA Infrastructure Improvements	TIF	400,000	100,000	100,000	100,000	100,000	
CRA	Parking Improvements	TIF	7,000,000				7,000,000	
CRA	17-92 / PD&E Streetscape	TIF	5,185,228	1,000,000	2,000,000	2,185,228		
CRA	MLK Landscaping & Parking Improvements	TIF	2,000,000	2,000,000				
CRA	Stormwater Improvements	TIF	5,000,000	1,500,000	1,500,000	2,000,000		
CRA	Post Office Acquisition	TIF	2,075,000		1,500,000	575,000		
CRA	West Meadow Restroom	TIF	750,000	750,000				
	Totals		22,570,228	5,390,000	5,140,000	4,900,228	7,140,000	-

Totals by Funding Source:

Tax Increment Financing (TIF)	22,570,228	5,390,000	5,140,000	4,900,228	7,140,000	-

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
CRA	Small Scale CRA Improvements	Purpose of this fund is to include minor project expenditures that may be incurred throughout the year such as SunRail weekend ridership, district enhancements, or other small scale projects	Tax Increment Financing	$ 40,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	CRA Infrastructure Improvements	This fund will provide for infrastructure improvement needs that enhance the CRA district and are in accordance with the adopted plan.	Tax Increment Financing	$ 100,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	17-92 PD&E Streetscape Improvements	This project covers improvements all along the 17-92 corridor including the intersections of Fairbanks, Morse, and Webster Ave. Project will include improvements to landscape, lighting, curbing, and other hardscape enhancements.	Tax Increment Financing	$ 1,000,000	This project is a one time expenditure and should not impact ongoing operational costs.	-
CRA	MLK Park Improvements	First phase of the improvements to Martin Luther King park, to include renovation of the fields and viewshed improvements, park amenities, playground, restroom, stormwater, and hardscape and lighting.	Tax Increment Financing	$ 2,000,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	Stormwater Improvements	Recent storm activity has highlighted the importance of improving retention in the CRA area. This funding will be used to implement the findings of studies that are expected to be completed in FY24.	Tax Increment Financing	$ 1,500,000	These projects would be one time expenditures and should not impact ongoing operational costs in the CRA.	
CRA	West Meadow Restroom	Construction of restrooms to accent the Farmers' Market and amenitize the downtown.	Tax Increment Financing	$ 750,000	The CRA will cover this capital portion while the Parks department will incure the ongoing maintenance cost.	37,500
Total Funding FY24				$5,390,000		$37,500

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
Water and Sewer	Upgrade sewer mains - Rehabilitation of defective sewer mains with heavy ground water infiltration.	Water and Sewer Fees	2,500,000	500,000	500,000	500,000	500,000	500,000	
		Sewer Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	475,000	50,000	50,000	125,000	125,000	125,000	
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line.	Water and Sewer Fees	1,325,000	50,000	300,000	325,000	325,000	325,000	
Water and Sewer	Upgrade water mains - Replacement of sub-standard water mains throughout the water distribution system.	Water Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
		Water and Sewer Fees	3,750,000	750,000	750,000	750,000	750,000	750,000	
Water and Sewer	Lift Station Upgrades	Water and Sewer Fees	1,910,000	660,000	350,000	300,000	300,000	300,000	
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	7,561,750	3,292,900	2,965,100	1,303,750			
Water and Sewer	Capital contribution upgrades and improvements to the CONSERV II wastewater treatment facility.	Water and Sewer Reserves	1,000,000	1,000,000					
		Sewer Impact Fees	-						
Water and Sewer	Kennedy Blvd Road Widening Force Main Upgrade	Sewer Impact Fees	200,000	200,000					
Water and Sewer	Water Treatment Plant Renewal and Replacement	Water and Sewer Fees	1,715,000	640,000	175,000	300,000	300,000	300,000	
Water and Sewer	Winter Park Estates Water and Wastewater plant	Water and Sewer Fees	1,155,000	325,000	230,000	200,000	200,000	200,000	
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	Water and Sewer Fees	475,000	50,000	100,000	100,000	100,000	125,000	

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Other Long-term Needs
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	Water and Sewer Fees	961,538	230,769	153,846	192,308	192,308	192,308	
Water and Sewer	Richard Crotty Parkway Utility Upgrade	Water Impact Fees	-						
		Water and Sewer Reserves	-						915,000
Water and Sewer	17-92 Water and Sewer relocation	Water and Sewer Fees	-						3,000,000
Water and Sewer	FDOT 17-92 UT line Relocation	Water and Sewer Reserves	-						11,000,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves	-						1,550,000
		Sewer Impact Fees	-						1,100,000
		Water Impact Fees	-						1,100,000
Water and Sewer	Ground Storage Tank Expansion	Water and Sewer Fees	-						6,100,000
	Totals		26,028,288	8,348,669	6,173,946	4,696,058	3,392,308	3,417,308	24,765,000

Totals by Funding Source:							
Water and Sewer Fees	12,703,231	3,255,769	2,608,846	2,792,308	2,792,308	2,817,308	9,100,000
Water and Sewer Reserves	13,158,467	4,292,900	2,965,100	1,303,750	-	-	13,465,000
Sewer Impact Fees	1,968,000	500,000	300,000	300,000	300,000	300,000	1,100,000
Water Impact Fees	1,581,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	29,410,698	8,348,669	6,173,946	4,696,058	3,392,308	3,417,308	24,765,000

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Water and Sewer	Upgrade sanitary sewer mains	Defective sanitary sewer mains will be rehabilitated to decrease heavy ground water infiltration, in effect reducing the total flow to waste water facilities.	Water and Sewer Fees	$ 800,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Rehabilitate sanitary sewer manholes	Sanitary sewer manholes deteriorated by hydrogen sulfide gas will be reconstructed. Repairing and restoring the structural integrity to the manholes will eliminate the possibility of collapse and groundwater infiltration, thus reducing flows and associated treatment costs.	Water and Sewer Fees	$ 50,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Rehabilitate sanitary sewer mains - short liner installation	Rehabilitation of defective sanitary sewer mains with heavy ground water infiltration or structural deficiencies by internally inserting a short liner system.	Water and Sewer Fees	$ 50,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Upgrade water mains	Water main upgrades consist of construction and upgrade of water mains and service lines to replace sub-standard water mains throughout the water distribution system. This work will improve water quality, flows and fire protection in the impacted areas.	Water and Sewer Fees	$ 1,050,000	No additional impact on operating budget	-
Water and Sewer	Lift station upgrades	Replacement of "can" type lift stations close to failure with submersible "rail" type lift stations.	Water and Sewer Fees	$ 660,000	No additional impact on operating budget	-
Water and Sewer	Kennedy Road Widening & Force Main Upgrade	In conjunction with Orange County, the City will be upgrading the force main along Kennedy Blvd. from I-4 to Forest City Rd.	Sewer Impact Fees	$ 200,000	No additional impact on operating budget	-

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Water and Sewer	Upgrade Water Treatment Plants	Renewal and replacement of components for the Water treatment plants and repump facilities.	Water and Sewer Fees	$ 640,000	No additional impact on operating budget	-
Water and Sewer	Upgrade Winter Park Estates Wastewater Treatment Plant	Renewal and replacement of components for the Winter Park Estates Wastewater Reclamation Facility.	Water and Sewer Fees	$ 325,000	No additional impact on operating budget	-
Water and Sewer	Iron Bridge Regional Wastewater Treatment Facility	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	$ 3,292,900	No additional impact on operating budget	-
Water and Sewer	CONSERV II	Orange County cooperative water reuse program, which expands the Cities capacity for wastewater treatment service and state requirements to eliminate discharge to surface waters.	Water and Sewer Reserves	$ 1,000,000	No additional impact on operating budget	-
Total Funding FY24				* 8,067,900		-

**Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab*

CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Electric Services	Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	7,891,826	1,428,222	1,499,633	1,574,614	1,653,345	1,736,012
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	42,887,740	7,761,600	8,149,680	8,557,164	8,985,022	9,434,273
Electric Services	Substation Upgrades	Electric System Revenues	2,150,000	-	650,000	500,000	500,000	500,000
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	475,000	50,000	100,000	100,000	100,000	125,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Electric System Revenues	384,615	92,308	61,538	76,923	76,923	76,923
	Totals		53,789,181	9,332,129	10,460,851	10,808,701	11,315,290	11,872,209

Totals by Funding Source:

Electric System Revenues	48,565,988	9,332,129	10,460,851	10,808,701	11,315,290	11,872,209

Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Electric Services
Fiscal Year 2023 - 2024

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Electric Services	Routine Capital: annual electric system improvements	These improvements include repair and replacement of utility infrastructure to increase the reliability of the electric system.	Electric Service Fees	$ 1,428,222	No impact on operating budget	-
Electric Services	Undergrounding Electric Utilities	This is part of an ongoing plan to underground electric utility lines over the next 8 years.	Electric Service Fees	$ 7,761,600	As electric utilities are placed underground there will be less costs for trimming trees around power lines.	-
Total Funding FY24				* $ 9,189,822		$ -

**Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab*

General Fund 10 Year Pro-Forma

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
ESTIMATED REVENUES:										
Taxes:										
Property Taxes	33,445,887	35,452,640	36,870,746	37,608,161	38,736,406	40,285,862	42,098,726	43,993,168	45,972,861	48,041,640
Utility Taxes	7,299,423	7,445,411	7,604,414	7,767,205	7,933,880	8,104,535	8,279,271	8,458,190	8,641,398	8,829,002
Franchise Fees	571,805	583,241	598,405	613,964	629,927	646,305	663,109	680,350	698,039	716,188
Licenses and Permits	3,283,629	3,182,238	3,312,474	3,449,223	3,506,658	3,594,116	3,713,625	3,899,307	4,062,437	4,265,559
Intergovernmental Revenue	8,747,900	8,433,329	8,799,772	9,100,586	9,275,007	9,480,756	9,691,722	9,908,038	10,129,842	10,357,276
Charges for Services	14,787,491	16,324,955	16,853,309	17,398,866	17,962,188	18,543,857	19,100,172	19,673,178	20,263,373	20,871,274
Fines and Forfeitures	1,559,848	1,606,643	1,654,843	1,704,488	1,755,623	1,808,291	1,862,540	1,918,416	1,975,969	2,035,248
Other Revenue	1,137,500	1,304,945	1,321,368	1,338,284	1,279,958	1,229,729	1,186,856	1,205,895	1,225,506	1,245,704
Transfers	5,609,678	5,777,962	5,914,095	6,038,378	6,165,757	6,296,374	6,430,450	6,568,091	6,709,404	6,854,503
Fund Balance	1,300,000	-	-	-	-	-	-	-	-	-
Total Estimated Revenues	77,743,161	80,111,365	82,929,428	85,019,155	87,245,402	89,989,825	93,026,472	96,304,633	99,678,829	103,216,394
		3.05%	3.52%	2.52%	2.62%	3.15%	3.37%	3.52%	3.50%	3.55%
ESTIMATED APPROPRIATIONS BY PROGRAM:										
General Government	8,919,995	9,339,295	9,750,282	10,135,613	10,540,499	10,966,411	11,415,081	11,888,120	12,387,274	12,914,439
Plan/Community Development	3,337,811	3,504,619	3,644,148	3,770,033	6,203,946	6,386,814	6,576,665	6,773,813	6,978,591	7,191,348
Public Works	13,159,564	14,861,875	15,396,121	15,912,403	16,446,587	16,990,293	17,512,780	18,052,474	18,609,995	19,185,989
Police	18,205,684	19,265,449	20,214,911	21,255,224	21,996,511	22,712,923	23,478,252	23,993,091	24,655,610	25,187,434
Fire	14,996,291	16,008,239	16,938,730	17,981,434	18,624,109	19,226,214	19,851,272	20,412,988	20,953,260	21,530,843
Parks & Recreation	12,762,430	12,010,102	12,492,381	12,928,892	13,369,447	13,817,656	14,282,829	14,765,723	15,267,137	15,787,912
Organizational Support	1,932,000	2,028,600	2,109,744	2,194,134	2,259,958	2,327,757	2,397,589	2,469,517	2,543,602	2,619,910
Transfers- to CRA	4,523,207	4,794,599	4,986,383	5,086,111	-	-	-	-	-	-
Transfers- to Capital Projects	3,655,000	2,405,000	2,345,000	2,545,000	5,063,056	5,339,056	5,478,856	5,625,646	5,499,775	5,647,611
Transfers- Other	755,696	765,571	774,108	780,569	787,118	794,708	797,838	806,381	814,911	823,594
Reimbursements	(4,800,673)	(5,040,707)	(5,217,131)	(5,373,645)	(5,384,495)	(5,546,030)	(5,712,411)	(5,883,783)	(6,060,296)	(6,242,105)
Non-departmental	(400,000)	(300,000)	(310,500)	(319,815)	(329,409)	(339,292)	(349,470)	(359,955)	(370,753)	(381,876)
Total Estimated Appropriations	77,047,005	79,642,643	83,124,175	86,895,953	89,577,326	92,676,509	95,729,280	98,544,015	101,279,106	104,265,099
		3.37%	4.37%	4.54%	3.09%	3.46%	3.29%	2.94%	2.78%	2.95%
Excess Revenues (Deficit)	696,156	468,722	(194,747)	(1,876,798)	(2,331,924)	(2,686,684)	(2,702,808)	(2,239,382)	(1,600,276)	(1,048,705)
ESTIMATED APPROPRIATIONS BY CATEGORY:										
City operations	64,544,909	67,817,676	71,001,216	74,309,897	79,411,357	82,089,501	84,857,319	87,369,956	90,070,711	92,743,417
City capital maintenance	2,036,193	2,131,196	2,218,224	2,300,057	2,385,248	2,464,780	2,547,150	2,632,470	2,720,860	2,812,442
Organizational support	1,932,000	2,028,600	2,109,744	2,194,134	2,259,958	2,327,757	2,397,589	2,469,517	2,543,602	2,619,910
Transfers to other funds	8,933,903	7,965,171	8,105,491	8,411,680	3,307,118	3,590,708	3,733,638	3,888,971	3,771,630	3,928,150
Non-departmental	(400,000)	(300,000)	(310,500)	(319,815)	(329,409)	(339,292)	(349,470)	(359,955)	(370,753)	(381,876)
Commuter rail funds	-	-	-	-	-	-	-	-	-	-
Contingency	696,156	468,722	(194,747)	(1,876,798)	(2,331,924)	(2,686,684)	(2,702,808)	(2,239,382)	(1,600,276)	(1,048,705)
	77,743,161	80,111,365	82,929,428	85,019,155	84,702,347	87,446,769	90,483,416	93,761,578	97,135,774	100,673,339
Reserves	19,208,482	19,630,331	19,435,584	17,558,786	15,226,862	12,540,178	9,837,369	7,597,987	5,997,711	4,949,006
Reserves as a Percentage of Expenditures	26.2%	25.4%	24.1%	20.8%	17.5%	14.0%	10.6%	8.0%	6.1%	4.9%

Community Redevelopment Agency 10-Year Proforma

		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
ESTIMATED REVENUES											
TIF Revenue - City		4,523,207	4,794,599	4,986,383	5,086,111						
TIF Revenue - County		3,650,830	3,869,880	4,024,675	4,105,168						
Investment Earnings		269,332	30,000	30,000	30,000						
Misc. Revenues		-	-	-	-						
CRA Revenues		8,443,369	8,694,479	9,041,058	9,221,280						
Fund Balance		264,425	-	-	-						
Total Revenues		8,443,369	8,694,479	9,041,058	9,221,280						
ESTIMATED EXPENDITURES											
Personnel & Indirect Costs		660,177	696,156	725,333	751,712						
General Operating		523,833	543,429	561,217	576,998						
Community Initiatives		932,500	938,100	943,196	947,717						
Capital Maintenance		130,000	135,200	139,932	144,130						
Misc. Capital Enhancements		140,000	140,000	140,000	140,000						
Debt Service & Transfers		1,071,284	1,066,442	710,568	-						
Total Expenditures		3,457,794	3,519,327	3,220,246	2,560,556						
Annual Surplus/Deficit (Funding Available for Additional Projects and Programs)		4,985,575	5,175,152	5,820,812	6,660,723						
Proposed Project Addl. Funding	**Est. Totals**	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**FY 2032**	**FY 2033**
17/92 Streetscape	5,185,228	1,000,000	2,000,000	2,185,228	-						
Regional Stormwater Improvements	5,000,000	1,500,000	1,500,000	2,000,000							
MLK Park Improvements	2,000,000	2,000,000	-	-	-						
Post Office Purchase	2,075,000	-	1,500,000	575,000	-						
Parking Improvements	7,000,000	-	-	-	7,000,000						
West Meadow Facility Improvements	750,000	750,000	-	-	-						
Proposed CRA Project Funding Total	22,010,228	5,250,000	5,000,000	4,760,228	7,000,000						
Fund Surplus/Deficit		(264,425)	175,152	1,060,584	(339,277)						
Cumulative Fund Balance (Reserves)	279,970	15,545	190,697	1,251,282	912,005						

City Commission agenda item

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Wes Hamil	approved by Wes Hamil, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal stewardship	

subject
Resolution 2279-23 - adopting stormwater assessment roll

motion / recommendation
Approve resolution adopting stormwater assessment roll

background
This is the last step in the process of establishing stormwater charges as non-ad valorem assessments on the property tax bill. Preceding this meeting, each property owner in Winter Park received a letter advising them of this meeting, the proposed stormwater assessment and the stormwater charges they are currently paying.

alternatives / other considerations
Continue billing stormwater charges on the utility bill. This option will require adoption of an ordinance undoing the recent ordinance moving stormwater to the property tax bill. In addition, rates would need to be increased by 9% to support the proposed FY 2024 budget.

Revise the rate to be charged from $0.06 per square foot of impervious surface area to something else. At $0.06, stormwater revenues increase by $610,000, or 15% over the FY 2023 budget. A rate of $0.056 per square foot would be required to support the proposed stormwater budget. The $0.06 rate is projected to provide stormwater revenues of $250,000 over the proposed FY 2024 budget. It is important to note the proposed FY 2024 budget is a status quo budget that maintains current operating and capital spending but, does not include any funding for additional capital improvements. The $0.06 rate per square foot is the average of current rates. It is not revenue neutral because of differences in customer counts at each of the various classes in the current rate structure.

fiscal impact

At $0.06, stormwater revenues increase by $610,000, or 15% over the FY 2023 budget.

ATTACHMENTS:
Resolution 2279-23_Certifying_Roll.doc

ATTACHMENTS:
Exhibit A- Proof of Publication.pdf

ATTACHMENTS:
Exhibit B - Stormwater Assessment Roll.xlsx

ATTACHMENTS:
Exhibit C - Certification Form DR-408A.pdf

RESOLUTION 2279-23

A RESOLUTION OF THE CITY OF WINTER PARK, FLORIDA, ADOPTING THE NON-AD VALOREM ASSESSMENT ROLL; PROVIDING INSTRUCTIONS TO CERTIFY THE NON-AD VALOREM ASSESSMENT ROLL; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, section 197.3632, Florida Statutes, authorizes local governments to collect non-ad valorem assessments, provides a uniform method to elect to use such assessments, and requires the City of Winter Park (the "City") to certify the non-ad valorem assessment roll to the tax collector by September 15 of each year; and

WHEREAS, on February 22, 2023, the City passed Resolution 2268-23, authorizing the City intent to use the uniform method of collecting non-ad valorem assessments; and

WHEREAS, on July 26, 2023, the City passed Resolution 2276-23, amending Resolution 2268-23 to correct a scrivener's error and affirm the City's intent to collect non-ad valorem assessments commencing with the 2023 Ad Valorem Tax Bill; and

WHEREAS, all affected property owners have been timely notified of this non-ad valorem assessment, the fee schedule of the assessment, the total cost that will be assessed, the right to appear at and participate in the public hearing at which this Resolution is adopted, the right to file written objections, and all other relevant information required of section 197.3632, Florida Statutes, proof of which is attached as **Exhibit A**; and

WHEREAS, the City finds that adoption of the assessment roll to collect stormwater utility fees will advance the public health, safety, and welfare of the City's residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, THAT:

SECTION 1. <u>RECITALS</u>. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION 2. <u>ADOPTION OF ROLL</u>. The assessment is calculated at a uniform rate of $0.06 per square foot of a property's impervious surface area. The assessment roll attached as **Exhibit B** is hereby approved and adopted.

SECTION 3. CERTIFICATION. The City Manager is hereby authorized and directed to 1) execute the Certification Form DR-408A attached as **Exhibit C**, 2) attach the executed Certification Form to the non-ad valorem assessment roll as part thereof, and 3) deliver or cause the delivery of the non-ad valorem assessment roll with such attachment to the Orange County Tax Collector by September 15, 2023.

SECTION 5. <u>SEVERABILITY OF INVALID PROVISIONS</u>. If any one or more of the covenants, amendments or provisions contained herein is held contrary to any express provisions of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or is for any reason whatsoever held invalid, then such covenants, amendments, or provisions will be null and void and deemed severable from the remaining covenants, amendments, or provisions hereof and will in no way affect the validity of any of the other provisions of this Resolution.

SECTION 6. <u>EFFECTIVE DATE</u>. This Resolution will take effect immediately upon its adoption.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park held in City Hall, Winter Park, on this 13th day of September, 2023.

By:_____
Phillip M. Anderson, Mayor

ATTEST:

_____
Rene Cranis, City Clerk

AFFIDAVIT OF MAILING

STATE OF FLORIDA
ORANGE COUNTY

I, Wes Hamil (name), as a representative of the City of Winter Park, hereby swear and or otherwise affirm that I mailed or directed the mailing of notice by first class mail to each owner of property in the City of Winter Park subject to the non-ad valorem stormwater assessment by first-class United States mail, pursuant to Ch. 197.3632(4), Florida Statutes.

I affirm that the address to which the notice was sent is the address on the real property assessment tax roll maintained by the Orange County Property Appraiser for the purpose of the levy and collection of non-ad valorem stormwater assessments.

FURTHER AFFIANT SAYETH NOT.

SIGNATURE OF AFFIANT

The foregoing instrument was sworn to and subscribed before me this 25 day of August, 2023. Affiant is personally known to me or has produced _____ as identification.

Signature of Notary Public: _____

Printed Name: Michelle Bernstein

My Commission Expires: _____

Commission No.: _____

MICHELLE BERNSTEIN
Notary Public - State of Florida
Commission # GG 946883
My Comm. Expires Jan 25, 2024
Bonded through National Notary Assn.

Orlando Sentinel
MEDIA GROUP

Published Daily
ORANGE County, Florida

Sold To:
City of Winter Park - CU00101875
401 S Park Ave
Winter Park, FL 32789-4319

Bill To:
City of Winter Park - CU00101875
401 S Park Ave
Winter Park, FL 32789-4319

State Of Florida
County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in ORANGE County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 11200-Misc. Legal
Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on Aug 24, 2023.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.

Rose Williams

Signature of Affiant

Rose Williams

Name of Affiant

Sworn to and subscribed before me on this 25 day of August, 2023,
by above Affiant, who is personally known to me (X) or who has produced identification ( ).

LeAnne Rollins

Signature of Notary Public

LEANNE ROLLINS
Notary Public - State of Florida
Commission # GG 982233
My Comm. Expires Apr 27, 2024
Bonded through National Notary Assn.

Name of Notary, Typed, Printed, or Stamped

7486258

TRUMP DOCUMENTS CASE

Property manager invokes speedy trial

By David Lyons
South Florida Sun Sentinel

Carlos DeOliveira, center, property manager at former President Donald Trump's Mar-a-Lago estate, leaves the Alto Lee Adams Sr. U.S. Courthouse in Fort Pierce with defense attorney Larry Donald "Donnie" Murrell Jr., right, after his arraignment on Aug. 15. REBECCA BLACKWELL/AP FILE

Donald Trump's property manager at Mar-a-Lago appears to have a difference of opinion with his boss.

The employee, Carlos DeOliveira, on Tuesday invoked his right to a speedy trial.

In a filing late Tuesday in the U.S. Government's classified documents case against the former president, DeOliveira's local attorney, Larry Donald Murrell of West Palm Beach, writes that the order by U.S. District Judge Aileen Cannon that sets May 24, 2024, as the trial date, came before DeOliveira was named as a co-defendant in a superseding indictment that charged him for the first time.

The judge's order came on July 21. The indictment adding DeOliveira to the case was handed up on July 27. He made his initial appearance on July 31 and was arraigned on Aug. 10.

"Mr. DeOliveira has not filed any motions in this case," Murrell's filing says. "He does not concede that the interests of justice require a delay in his trial, and he asserts his right to a speedy trial within 70 days of his first appearance on July 31, 2023.

"By undersigned counsel's calculations," Murrell added, "that would be October 9, 2023."

Murrell's brief speedy trial report, which was requested by the government, ends there with no further comments.

But the suggestion that a trial should start in early October is at wide variance with the wishes of the former president and his defense lawyers, who earlier this summer argued before Cannon for a variety of reasons that the case should not go to trial until after the November 2024 presidential election. Among other things, attorneys Todd Blanche and Christopher Sise cited other pending litigation faced by Trump, voluminous amounts of evidence to be reviewed before jury selection, and the likelihood that he would be a candidate in the race for the White House.

The court docket shows no entry of a severance motion that could lead to DeOliveira being tried separately from Trump and personal aide Waltine Nauta.

Both DeOliveira and Nauta are charged in the case with allegedly trying to block investigators from recovering government papers held by Trump.

Government: Witness changed testimony

In the meantime, the government, in a filing also posted late Tuesday, disclosed that a Trump technology employee in Palm Beach who monitored surveillance cameras at Mar-a-Lago changed his testimony before a Washington, D.C. grand jury and implicated Trump, Nauta and DeOliveira in the obstruction of justice portion of the case.

The person, dubbed "Trump Employee 4" in court filings, changed his story after obtaining a public defender to represent him after previously using a lawyer paid for by a Trump political action committee, according to prosecutors.

The employee, who is not charged in the case or named in the filing, originally told grand jurors he knew nothing about efforts to erase videos of Trump aides moving documents out of the reach of federal investigators.

But after "Trump Employee 4" obtained the new attorney, the government said, he "immediately ... retracted his prior false testimony" and told of an alleged effort to tamper with the video evidence.

The government made the disclosure in a filing requested by Judge Cannon, who has questioned why prosecutors collected evidence from the Washington grand jury after the original 37-count indictment had been obtained against Trump and Nauta from a grand jury in Miami.

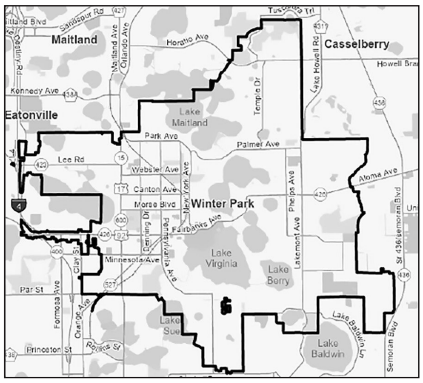
Prosecutors have previously raised concerns about a conflict of interest involving Washington attorney Stanley Woodward Jr., who at one point represented both Nauta and Trump Employee 4.

"The Government anticipates calling Trump Employee 4 as a trial witness and expects that he will testify to conduct alleged in the superseding indictment regarding efforts to delete security footage," the government lawyers said. "Trump Employee 4 will very likely face cross-examination about his prior inconsistent statements in his grand jury testimony, which occurred while Mr. Woodward represented him, and which he disavowed immediately after obtaining new counsel."

NOTICE BY CITY OF WINTER PARK, FL, OF INTENT TO ADOPT A NON-AD VALOREM ASSESSMENT ROLL FOR THE PURPOSE OF COLLECTING STORMWATER FEES

Notice is hereby given to all owners of lands located within the boundaries of the City of Winter Park, as depicted below, that the City intends to adopt a non-ad valorem assessment roll to collect stormwater fees using the uniform non-ad valorem assessment method levied by the City of Winter Park as set forth in Section 197.3632, F.S., and that the Winter Park City Commission will hold a public hearing on September 13, 2023, at 3:30 pm at City Hall (401 South Park Avenue, Winter Park, FL 32789). The purpose of the public hearing is to adopt the non-ad valorem assessment roll of stormwater fees collected by the tax collector. The proposed schedule of the assessment is a uniform rate of $0.06 per square foot of a property's impervious surface area.

Interested parties may appear and be heard regarding the assessment at the public hearing. If any person decides to appeal any decision made with respect to any matter considered at this public hearing, such person will need a record of proceedings and may need to ensure that a verbatim record of the proceedings is made at their own expense, which record includes the testimony and evidence on which the appeal is based. All affected property owners have the right to file written objections with the City's Finance Department within 20 days of the publication of this notice. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-599-3277) at least 48 hours in advance of the meeting.



Dated this 21st day of August 2023
City of Winter Park

Published in Orlando Sentinel, Publication Date: August 23, 2023

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National Sweepstakes: NO PURCHASE NECESSARY TO ENTER OR WIN. A PURCHASE WILL NOT INCREASE YOUR CHANCES OF WINNING. VOID WHERE PROHIBITED BY LAW. Begins at 12:01 AM EST on 7/31/23. Ends at 11:59 PM EST on 8/30/23 Odds of winning depend on the number of eligible entries received for each sweepstakes. Entry into National Sweepstakes is available through various local partners. * $5,000 Sweepstakes Eligibility: Open to legal residents of the 50 US/DC, at least 18 and the age of majority. Limit 1 entry per person/email. Sponsor: Second Street Media, Inc., 401 Congress Avenue, #1850, Austin, TX 78701 SUBJECT TO OFFICIAL RULES. Local Sweepstakes: NO PURCHASE NECESSARY. Promotion runs from 7/31/23 at 12:01 AM EST to 08/30/23 at 11:59 PM EST. Promotion is open to Entrants 18+ Void where prohib & outside listed eligibility area. Excludes Sponsor employees & their hshld/immed fam mbrs. No current OS clients eligible. To enter, visit www.orlandosentinel.com/MarketingMakeover. 1 Grand Prize: advertising package valued at $4,952. Odds depend on # of elig. entries. Full Official Rules at orlandosentinel.com/MarketingMakeover. Sponsor: Orlando Sentinel Media Group, PO Box 2833, Orlando, FL 32802.

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302205940017121	$148
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302205940019352	$312
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302218284408030	$303
302218284408040	$348
302218284408050	$257
302218284408060	$142
302218284408071	$246
302218284408072	$359
302218284408090	$498
302218284408110	$407
302218284408120	$222
302218284408131	$732
302218284409011	$337
302218284409021	$275
302218284409030	$257
302218284409040	$385
302218284409060	$351
302218284409070	$188
302218284409081	$270
302218284409091	$345
302218284409111	$259
302218284409131	$189
302218284410010	$345
302218284410020	$559
302218284410031	$549
302218284410051	$284
302218284410070	$202
302218284410080	$330
302218284410091	$197
302218284410092	$162
302218284410110	$228
302218284410121	$374
302218284410131	$258
302218284410150	$115
302218284411010	$132
302218284411020	$333

302218284411030	$352
302218284411040	$163
302218284411050	$408
302218284411060	$266
302218284411070	$288
302218284411080	$439
302218284411100	$282
302218284411110	$340
302218284411120	$287
302218284411130	$350
302218284411140	$568
302218284411160	$361
302218284411170	$306
302218284411180	$179
302218284411190	$465
302218284411210	$371
302218670001010	$256
302218670001020	$292
302218670001031	$265
302218670001051	$312
302218670001070	$151
302218670001080	$144
302218670001090	$426
302218670001110	$300
302218670001120	$247
302218670001130	$167
302218670002010	$145
302218670002031	$296
302218670002051	$194
302218670002061	$105
302218670002081	$299
302218670002091	$247
302218670002110	$170
302218670002121	$135
302218670002131	$268
302218670002150	$148
302218670002160	$229
302218670002171	$257
302218670002190	$123
302218670002200	$194
302218670002210	$189
302218670002221	$103
302218670002240	$162
302218670002250	$182
302218670003010	$151
302218670003021	$357
302218670003031	$264

302218670003041	$197
302218670003061	$339
302218670003071	$173
302218670003081	$94
302218670003100	$214
302218670003110	$177
302218670003120	$247
302218670003130	$99
302218670204010	$0
302218670204040	$236
302218670204051	$280
302218670204061	$157
302218670204081	$363
302218670204091	$142
302218670204111	$325
302218670204121	$175
302218670205010	$230
302218670205011	$288
302218670205040	$172
302218670205050	$134
302218670205060	$188
302218670205071	$170
302218670205081	$229
302218670205101	$332
302218670205111	$263
302218670205131	$98
302218670205150	$160
302218670205160	$248
302218670205180	$211
302218670205190	$240
302218670205201	$260
302218670205211	$227
302218670205231	$100
302218670205241	$282
302218670206011	$206
302218670206012	$143
302218670206041	$322
302218670206051	$143
302218670206061	$229
302218670206081	$195
302218670206091	$270
302218670206110	$152
302218670206130	$255
302218670206131	$0
302218670407010	$0
302218670407031	$329
302218670407051	$139

302218670407060	$430
302218670407061	$0
302218670407081	$0
302218670407111	$363
302218670408010	$336
302218670408020	$261
302218670408040	$271
302218670408061	$293
302218670408071	$138
302218670408091	$283
302218670408110	$309
302218670408120	$185
302218670408131	$266
302218670408141	$281
302218670408160	$324
302218670410011	$120
302218670410031	$174
302218670410041	$107
302218670410050	$230
302218670410060	$216
302218670410070	$240
302218670410081	$172
302218670410082	$98
302218670411010	$0
302218670411030	$261
302218670411050	$375
302218670411060	$200
302218670411081	$216
302218670411111	$300
302218670411120	$284
302218670411130	$282
302218670411150	$207
302218689500001	$0
302218689500010	$410
302218689500020	$365
302218689500030	$458
302218689500040	$536
302218689500050	$315
302218689500060	$330
302218689500070	$371
302218689500080	$334
302218689500090	$333
302218745201010	$230
302218745201020	$343
302218745201030	$262
302218745201040	$385
302218745201050	$196

302218745201060	$421
302218745201070	$293
302218745201080	$254
302218745201090	$273
302218745201100	$359
302218745201110	$300
302218745201120	$363
302218745202010	$381
302218745202020	$309
302218745202030	$234
302218745202040	$367
302218745202050	$219
302218745202060	$360
302218745202070	$428
302218745202080	$386
302218745202090	$295
302218745202100	$341
302218745202112	$330
302218745202120	$221
302218745203010	$338
302218745203020	$367
302218745203030	$519
302218745203031	$0
302218745203040	$414
302218745203050	$463
302218745203070	$385
302218745203080	$644
302218745401250	$410
302218745401260	$265
302218745401270	$363
302218745401280	$246
302218745401290	$368
302218745401300	$317
302218745402010	$275
302218745402020	$667
302218745402030	$222
302218745403010	$817
302218745403020	$689
302218745404160	$774
302218861900001	$0
302218861900010	$147
302218861900020	$147
302218861900030	$147
302218861900040	$147
302218861900050	$147
302218861900060	$147
302218861900070	$147

302218941900690	$171
302218941900700	$467
302218944300001	$23
302218944300002	$1,195
302218944300010	$311
302218944300020	$345
302218944300030	$275
302218944300040	$334
302218944300050	$246
302218944300060	$401
302218944300070	$239
302218944300080	$300
302218944300090	$294
302218944300100	$360
302218944300110	$275
	$4,691,551

DR-408A
N. 02/91

FLORIDA DEPARTMENT OF REVENUE

CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of the City of Winter Park, located in Orange County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the _____ day of _____ , 2023 (year).

_____
Chairman of the Board or authorized agent

of the City of Winter Park
Name of local government

Orange County, Florida

City Commission agenda item

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Wes Hamil	approved by Wes Hamil, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal stewardship	

subject
Fee schedule effective October 1, 2023

motion / recommendation
Approve changes to the city's fee schedule to become effective October 1, 2023

background
Attached is a summary of proposed changes to the City's fee schedule which, if approved, would become effective October 1, 2023.

alternatives / other considerations
Deny or revise proposed changes

fiscal impact
The summary of changes includes an estimated impact for each change

ATTACHMENTS:
Fee Schedule - October 1, 2023.pdf

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Building:		
After hours inspections	new fee	250.00
Early start permit fee	new fee	100.00
These new fees are estimated to generate about $10,000 in additional revenue		
Planning:		
City-wide notice of conditional use application, full color	6,000.00	8,000.00
These new fees are estimated to generate about $20,000 in additional revenue		
Garbage:		
Residential collection service	19.36	24.27
Residential collection service - each additional solid waste cart	9.73	9.38
Delivery and maintenance charge for each additional solid waste cart	85.78	102.94
Side door service	38.73	46.48
Residential bulk pickup – up to two cubic yards (requires photo and city approval prior to collection	85.94	103.13
Residential bulk pickup – each additional cubic yard above two (requires photo and city approval prior to collection	35.81	42.97
Bulk yard waste in excess of three yards (per each additional yard)	12.80	15.36
Multi-family and commercial solid waste - uncompacted:		
2 yard container:		
Serviced 1 times per week	59.71	63.65
Serviced 2 times per week	120.62	128.56
Serviced 3 times per week	182.71	194.75
Serviced 4 times per week	246.01	262.22
Serviced 5 times per week	310.50	330.95
Serviced 6 times per week	376.18	400.96
Serviced 7 times per week	443.07	472.24
Additional pickups (per pickup)	27.57	29.38
3 yard container:		
Serviced 1 times per week	90.01	95.94
Serviced 2 times per week	181.83	193.81
Serviced 3 times per week	275.45	293.59
Serviced 4 times per week	370.87	395.30
Serviced 5 times per week	468.10	498.92
Serviced 6 times per week	567.11	604.46
Serviced 7 times per week	667.93	711.92
Additional pickups (per pickup)	41.35	44.07
4 yard container:		
Serviced 1 times per week	120.62	128.56
Serviced 2 times per week	244.81	260.94
Serviced 3 times per week	369.01	393.32
Serviced 4 times per week	496.81	529.52
Serviced 5 times per week	626.97	668.27
Serviced 6 times per week	759.53	809.56
Serviced 7 times per week	894.48	953.40
Additional pickups (per pickup)	55.41	59.05
6 yard container:		
Serviced 1 times per week	181.82	193.80

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Serviced 2 times per week	367.22	391.42
Serviced 3 times per week	556.22	592.85
Serviced 4 times per week	748.78	798.11
Serviced 5 times per week	944.93	1,007.18
Serviced 6 times per week	1,144.67	1,220.07
Serviced 7 times per week	1,347.99	1,436.78
Additional pickups (per pickup)	83.32	88.80
8 yard container:		
Serviced 1 times per week	243.62	259.67
Serviced 2 times per week	492.03	524.43
Serviced 3 times per week	745.20	794.29
Serviced 4 times per week	1,003.15	1,069.23
Serviced 5 times per week	1,265.89	1,349.27
Serviced 6 times per week	1,533.40	1,634.40
Serviced 7 times per week	1,805.68	1,924.60
Additional pickups (per pickup)	111.37	118.70
95G cart commercial collection service (per cart)	29.67	33.65
95G cart delivery and maintenance charge for each cart	85.78	102.94
Multi-family and commercial solid waste - compacted:		
2 yard container:		
Serviced 1 times per week	98.75	112.33
Serviced 2 times per week	201.45	229.17
Serviced 3 times per week	308.11	350.48
Serviced 4 times per week	418.71	476.30
Serviced 5 times per week	533.26	606.61
Serviced 6 times per week	651.76	741.41
Serviced 7 times per week	774.22	880.70
Additional pickups (per pickup)	68.40	77.80
3 yard container:		
Serviced 1 times per week	148.86	169.34
Serviced 2 times per week	303.67	345.43
Serviced 3 times per week	464.38	528.25
Serviced 4 times per week	631.02	717.82
Serviced 5 times per week	803.60	914.12
Serviced 6 times per week	982.09	1,117.17
Serviced 7 times per week	1,166.52	1,326.95
Additional pickups (per pickup)	102.80	116.94
4 yard container:		
Serviced 1 times per week	199.47	226.92
Serviced 2 times per week	406.86	462.82
Serviced 3 times per week	622.13	707.71
Serviced 4 times per week	845.32	961.58
Serviced 5 times per week	1,076.40	1,224.45
Serviced 6 times per week	1,315.38	1,496.30
Serviced 7 times per week	1,562.26	1,777.13
Additional pickups (per pickup)	137.25	156.13
6 yard container:		
Serviced 1 times per week	300.70	342.06
Serviced 2 times per week	613.25	697.60
Serviced 3 times per week	937.65	1,066.62
Serviced 4 times per week	1,273.91	1,449.12
Serviced 5 times per week	1,622.01	1,845.10
Serviced 6 times per week	1,981.95	2,254.55

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Serviced 7 times per week	2,353.76	2,677.49
Additional pickups (per pickup)	206.29	234.66
8 yard container:		
Serviced 1 times per week	402.78	458.17
Serviced 2 times per week	821.62	934.62
Serviced 3 times per week	1,256.13	1,428.90
Serviced 4 times per week	1,706.44	1,941.14
Serviced 5 times per week	2,172.55	2,471.36
Serviced 6 times per week	2,654.47	3,019.55
Serviced 7 times per week	3,152.18	3,585.71
Additional pickups (per pickup)	275.42	313.29
Open Top Roll-Off - Per Pull Fee (all sizes)	246.81	296.17
Compactor - Vertical - Lease	263.26	315.91
Compactor - 15 cubic yards - Lease	526.52	631.83
Compactor - 20 cubic yards - Lease	559.43	671.32
Compactor - 30 cubic yards - Lease	592.34	710.80
Compactor - 40 cubic yards - Lease	625.25	750.30
Compactor - Per Pull Fee (all sizes)	246.81	296.17
Delivery	95.12	114.14
Deoderizer	173.42	208.11
Front Load Maintenance	389.24	467.09
Gates	23.46	28.16
Lock Bar	33.60	40.33
Lock Bar (shared)	16.80	20.16
Locks	33.60	40.33
Receiver Box	223.59	268.31
Roll Out	47.05	56.46
Wheels	47.05	56.46

The fees above reflect a 20% increase in collection costs to Waste Pro and 5% for landfill tipping fees
The total impact of this rate increase to City revenues will be approximately $1,200,000

Monthly Stormwater Utility Fees:

Single family residential property: (based on square feet of impervious area:

Class 1 (1,099 and smaller)	7.27	$0.06/square foot annually
Class 2 (1,100 and 1,699)	9.08	$0.06/square foot annually
Class 3 (1,700 and 2,299)	10.90	$0.06/square foot annually
Class 4 (2,300 and 2,899)	12.75	$0.06/square foot annually
Class 5 (2,900 and 3,499)	14.56	$0.06/square foot annually
Class 6 (3,500 and 4,099)	16.37	$0.06/square foot annually
Class 7 (4,100 and 4,699)	18.21	$0.06/square foot annually
Class 8 (4,700 and 5,299)	20.02	$0.06/square foot annually
Class 9 (5,300 and 5,899)	21.83	$0.06/square foot annually
Class 10 (5,900 and 6,499)	23.88	$0.06/square foot annually
Class 11 (6,500 and 7,099)	25.49	$0.06/square foot annually
Class 12 (7,100 and 7,699)	27.31	$0.06/square foot annually
Class 13 (7,700 and 8,299)	29.12	$0.06/square foot annually
Class 14 (8,300 and 8,899)	30.94	$0.06/square foot annually
Class 15 (8,900 and higher)	32.77	$0.06/square foot annually

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Multi-family residential property:		
Apartment unit - per dwelling unit	9.08	$0.06/square foot annually
Condominium unit - per dwelling unit	9.08	$0.06/square foot annually
Duplex - per dwelling unit	9.08	$0.06/square foot annually
Non-residential/commercial property (per ERU)		
(ERU = Equivalent Residential Unit of 2,324 sq. ft.)	12.75	$0.06/square foot annually

Changes to property tax bill for collection of stormwater fees and applying a flat rate of $0.06 per square foot of impervious surface area are projected to increase stormwater revenues by about $610,000 or 15%

Utilities:

Water, irrigation, sewer, reclaimed water and fire line rates:

Water:		
Inside City:		
Residential & multi-family customers:		
Base Charge 3/4" meter	9.50	10.17
Base Charge 1" meter	23.75	25.43
Base Charge 1.5" meter	47.50	50.86
Base Charge 2" meter	75.98	81.35
Base Charge 3" meter	151.97	162.71
Base Charge 4" meter	237.46	254.25
Base Charge 6" meter	474.90	508.48
Base Charge 8" meter	759.85	813.57
Base Charge 10" meter	1,092.27	1,169.49
Additional unit charge	5.12	5.48
Rate block 1	1.33	1.42
Rate block 2	1.98	2.12
Rate block 3	2.83	3.03
Rate block 4	3.78	4.05
Rate block 5	4.85	5.19
Rate block 6	7.05	7.55
Commercial/public authority customers:		
Base Charge 3/4" meter	9.50	10.17
Base Charge 1" meter	23.74	25.42
Base Charge 1.5" meter	47.50	50.86
Base Charge 2" meter	75.98	81.35
Base Charge 3" meter	151.97	162.71
Base Charge 4" meter	237.46	254.25
Base Charge 6" meter	474.90	508.48
Base Charge 8" meter	759.85	813.57
Base Charge 10" meter	1,092.27	1,169.49
Rate block 1	1.33	1.42
Rate block 2	1.98	2.12
Rate block 3	2.83	3.03
Rate block 4	3.78	4.05
Rate block 5	4.85	5.19
Outside City:		
Residential customers:		

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Base Charge 3/4" meter	11.87	12.71
Base Charge 1" meter	29.70	31.80
Base Charge 1.5" meter	59.39	63.59
Base Charge 2" meter	95.03	101.75
Base Charge 3" meter	190.05	203.49
Base Charge 4" meter	296.96	317.96
Base Charge 6" meter	593.91	635.90
Base Charge 8" meter	950.24	1,017.42
Base Charge 10" meter	1,365.98	1,462.55
Additional unit charge	6.40	6.85
Rate block 1	1.68	1.80
Rate block 2	2.48	2.66
Rate block 3	3.55	3.80
Rate block 4	4.72	5.05
Rate block 5	6.07	6.50
Rate block 6	8.80	9.42
Commercial/public authority customers:		
Base Charge 3/4" meter	11.87	12.71
Base Charge 1" meter	29.70	31.80
Base Charge 1.5" meter	59.39	63.59
Base Charge 2" meter	95.03	101.75
Base Charge 3" meter	190.05	203.49
Base Charge 4" meter	296.96	317.96
Base Charge 6" meter	593.91	635.90
Base Charge 8" meter	950.24	1,017.42
Base Charge 10" meter	1,365.98	1,462.55
Rate block 1	1.68	1.80
Rate block 2	2.48	2.66
Rate block 3	3.55	3.80
Rate block 4	4.72	5.05
Rate block 5	6.07	6.50
Irrigation:		
Inside City:		
Base Charge 3/4" meter	9.50	10.17
Base Charge 1" meter	23.74	25.42
Base Charge 1.5" meter	47.50	50.86
Base Charge 2" meter	75.98	81.35
Base Charge 3" meter	151.97	162.71
Base Charge 4" meter	237.46	254.25
Base Charge 6" meter	474.90	508.48
Base Charge 8" meter	759.85	813.57
Base Charge 10" meter	1,092.27	1,169.49
Rate block 1	2.83	3.03
Rate block 2	3.78	4.05
Rate block 3	4.85	5.19
Rate block 4	7.05	7.55
Outside City:		
Base Charge 3/4" meter	11.87	12.71
Base Charge 1" meter	29.70	31.80
Base Charge 1.5" meter	59.39	63.59

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Base Charge 2" meter	95.03	101.75
Base Charge 3" meter	190.05	203.49
Base Charge 4" meter	296.96	317.96
Base Charge 6" meter	593.91	635.90
Base Charge 8" meter	950.24	1,017.42
Base Charge 10" meter	1,365.98	1,462.55
Rate block 1	3.55	3.80
Rate block 2	4.72	5.05
Rate block 3	6.07	6.50
Rate block 4	8.80	9.42
Sewer:		
Inside City:		
Base Charge 3/4" meter	11.23	12.02
Base Charge 1" meter	28.07	30.05
Base Charge 1.5" meter	56.13	60.10
Base Charge 2" meter	89.81	96.16
Base Charge 3" meter	179.62	192.32
Base Charge 4" meter	280.66	300.50
Base Charge 6" meter	561.33	601.02
Base Charge 8" meter	898.12	961.62
Base Charge 10" meter	1,291.05	1,382.33
Additional unit charge	6.04	6.47
Charge per thousand gallons consumption	5.24	5.61
Outside City:		
Base Charge 3/4" meter	14.03	15.02
Base Charge 1" meter	35.07	37.55
Base Charge 1.5" meter	70.14	75.10
Base Charge 2" meter	112.21	120.14
Base Charge 3" meter	224.43	240.30
Base Charge 4" meter	350.67	375.46
Base Charge 6" meter	701.33	750.91
Base Charge 8" meter	1,122.13	1,201.46
Base Charge 10" meter	1,613.08	1,727.12
Additional unit charge	7.55	8.08
Charge per thousand gallons consumption	6.53	6.99
Reclaimed Water:		
Inside City:		
3/4" meter	9.50	10.17
1" meter	23.74	25.42
1.5" meter	47.50	50.86
2" meter	75.98	81.35
3" meter	151.97	162.71
4" meter	237.46	254.25
6" meter	474.90	508.48
8" meter	759.85	813.57
10" meter	1,092.27	1,169.49
Charge per thousand gallons consumption	1.07	1.14
Outside City:		
3/4" meter	11.87	12.71

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
1" meter	29.70	31.80
1.5" meter	59.39	63.59
2" meter	95.03	101.75
3" meter	190.05	203.49
4" meter	296.96	317.96
6" meter	593.91	635.90
8" meter	950.24	1,017.42
10" meter	1,365.98	1,462.55
Charge per thousand gallons consumption	1.33	1.44
Fire Line:		
Inside City:		
3/4" meter	-	-
1" meter	4.68	5.01
1.5" meter	-	-
2" meter	13.08	14.00
3" meter	26.27	28.13
4" meter	40.79	43.67
6" meter	82.11	87.92
8" meter	131.32	140.60
10" meter	188.84	202.19
12" meter	257.87	276.10
16" meter	373.91	400.35
Outside City:		
3/4" meter	-	-
1" meter	5.89	6.31
1.5" meter	-	-
2" meter	16.37	17.53
3" meter	32.81	35.13
4" meter	50.97	54.57
6" meter	102.62	109.88
8" meter	164.14	175.74
10" meter	236.05	252.74
12" meter	322.33	345.12
16" meter	467.40	500.45

The above adjustments reflect an overall increase in water and sewer revenues of 7.07% which equals the Price Index increase as published by the Public Service Commission as provided for in City Ordinance No. 2605-04. These increases will generate approximately $2,300,000 in additional revenue.

Police:

Off-Duty Police Services (four hour minimum):			
Regular Off-Duty Rates per Hour:			
Police officer (request at least 7 days in advance)		47.00	49.00
Police officer (request less than 7 days in advance)		67.00	72.00
Details requiring a police supervisor		52.00	54.00
Road construction details		67.00	72.00
Holiday Off-Duty Rates per Hour:			
Police officer		69.00	72.00
Details requiring a police supervisor		77.00	80.00
Details for school security	new fee		52.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

These increases will offset additional costs for paying the officers. Total additional revenue is approximately $15,000

Parks:

	Current Fee	Proposed Fee
Cady Way, MLK, and Ward baseball, softball, and multi-purpose fields A-1, A-2, C and Showalter East 1 and 2:		
Before 5:00, per hour	40.00	45.00
After 5:00, per hour	60.00	65.00
Saturday and Sunday	60.00	65.00
Field prep (lines), per field each time (standard lining multipurpose field)	55.00	60.00
Field prep (lines), per field each time (multi lining multipurpose field)	105.00	110.00
Field prep (lines), late reservations per multipurpose field Standard lines	110.00	115.00
Field prep (lines), for late reservations per multipurpose field Multi lines	155.00	160.00
Field prep (lines), per field each time (standard lining Baseball/Softball)	30.00	35.00
Field prep (lines), per field each time (specialty lining Baseball/Softball)	55.00	60.00
Field prep (lines), for late reservations per Baseball Softball field	55.00	60.00
All day (8:00 am to 9:00 pm)	450.00	500.00
All day (8:00 am to 9:00 pm) Weekend	700.00	750.00
Winter Park youth league fee	40.00	45.00
Ward Park Field B:		
Before 5:00, per hour	50.00	55.00
After 5:00, per hour	75.00	80.00
Saturday and Sunday	75.00	80.00
Field prep (lines), per field each time (standard lining)	60.00	65.00
Field prep (lines), per field each time (multi lining)	110.00	115.00
Field prep (lines), for late reservations per field Standard lining (less than two business days)	110.00	115.00
Field prep (lines), for late reservations per field multi lining	160.00	165.00
All day (8:00 am to 9:00 pm)	550.00	600.00
Winter Park Youth League Field B:		
Field B	50.00	55.00
Showalter Stadium:		
Track Only (less than 400 people, 2 hour minimum, includes starting blocks)		
Before 5:00 p.m., per hour	35.00	40.00
After 5:00 p.m., per hour	60.00	65.00
Saturday/Sunday	60.00	65.00
Full Day Weekend 8:00 a.m. to 5:00 p.m.	450.00	475.00
Field Only (less than 400 people, 2 hour minimum,)		
Before 5:00 p.m., per hour	55.00	60.00
After 5:00 p.m., per hour	80.00	85.00
Saturday/Sunday	80.00	85.00
Full Day 8:00 a.m. to 5:00 p.m.	400.00	450.00
Full Day Weekend 8:00 a.m. to 5:00 p.m.	550.00	600.00
Stadium (includes scoreboard, track, equipment package):		
Before 5:00 p.m., per hour	180.00	190.00
After 5:00 p.m., per hour	280.00	295.00
Saturday/Sunday	280.00	295.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Full Day 8:00 a.m. to 5:00 p.m.	1,550.00	1,625.00
Concession Stand (2 hour minimum):		
Hourly	50.00	55.00
Full Day 8:00 am to 5:00 pm	350.00	400.00
Full Evening 5:00 pm to 10:00 pm	350.00	250.00
Showalter Track Membership (October 1 through September 30, pro-rated):		
Monthly Youth Resident (Under 18)	20.00	10.00
Monthly Youth Non Resident (Under 18))	30.00	15.00
Annual Resident Child 5-14 (must be accompanied by parent)	150.00	50.00
Annual Resident Youth (15-18)	150.00	75.00
Annual Non Resident Youth (15-18)	250.00	100.00
Youth After School Program:		
Non-resident (monthly)	85.00	90.00
Youth after school program:		
Non-resident (monthly)	85.00	85.00
Middle School after school program:		
Non-resident registration	100.00	110.00
Teen summer camp program (completed grades 5 - 7, per week):		
Non-resident	105.00	110.00
Additional non-resident child	80.00	85.00
Resident free/reduced lunch	20.00	25.00
School's out program:		
Non-resident, per day	25.00	30.00
Holiday camps:		
Half session - 2 - 3 days, non-resident	75.00	80.00
Full session - 4 - 5 days, non-resident	95.00	100.00
Community Center & Cady Way Pool:		
Ten visit punch pass (non-resident)	40.00	50.00
Pool rental:		
Additional hourly fee per fifteen guests over initial thirty guests	17.00	25.00
Individual and Family Passes valid for 6 months (October-March or April-September)		
Individual Pool Pass – (Resident, Military or 1st Responder)	65.00	70.00
Individual Pool Pass – (non-resident)	100.00	110.00
Family Pool Pass – (residents, up to 5 family members per pass)	180.00	190.00
Family Pool Pass – (non-residents, up to 5 family members per pass)	275.00	300.00
Family Pool Pass - (CRA residents, up to 5 family members per pass)	105.00	110.00
Swim Lessons:		
Private Lessons		
1 lesson	30.00	35.00
5 lessons	125.00	150.00
10 Lessons	200.00	250.00
Semi Private Lessons (up to 2 people)		
1 lesson	40.00	45.00
5 lessons	160.00	175.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
10 Lessons	250.00	325.00
Fitness/Weight Room:		
Resident, Military or 1st Responder	100.00	110.00
Non-resident	175.00	200.00
CRA area resident	75.00	80.00
Youth annual pass, non-resident	50.00	55.00
Corporate Rate	350.00	375.00

Veterans receive 30% discount on purchase of space at Palm and Pineywood.

Palm Cemetery:		
Single space - resident	5,500.00	5,775.00
Single space – qualified non-resident	6,000.00	6,300.00
Cremation space - resident	850.00	900.00
Cremation space – qualified non-resident	900.00	950.00
Interment of cremains:		
Weekdays	350.00	375.00
Saturdays	450.00	475.00
Tent for cremains interment:		
Weekdays	1,000.00	1,050.00
Saturdays	1,200.00	1,250.00
Opening and closing charges:		
Weekdays	1,300.00	1,375.00
Weekdays, for graveside services beginning after 3:30 pm)	1,400.00	1,475.00
Saturdays	1,600.00	1,675.00
Infant burial	750.00	800.00
Disinterment of vault (weekdays only, rules apply)	1,300.00	1,375.00
Mausoleum space (limited number of spaces)	80,000.00	84,000.00
Extra Tent for graveside service	100.00	150.00
Pineywood Cemetery:		
Single space - resident	2,800.00	2,950.00
Single space – qualified non-resident	3,300.00	3,475.00
Baby space		
Qualified non-resident baby space		
Cremation space - resident	650.00	675.00
Cremation space – qualified non-resident	700.00	725.00
Interment of cremains:		
Weekdays	350.00	375.00
Saturdays	450.00	475.00
Tent for cremains interment:		
Weekdays	1,000.00	1,050.00
Saturdays	1,200.00	1,250.00
Opening and closing charges:		
Weekdays	1,300.00	1,375.00
Weekdays, for graveside services beginning after 3:30 pm)	1,400.00	1,475.00
Saturdays	1,600.00	1,750.00
Infant burial	750.00	775.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Disinterment of vault (weekdays only, rules apply)	1,300.00	1,375.00
Extra Tent for graveside service	100.00	150.00
Columbarium:		
Resident	2,500.00	2,625.00
Qualified non-resident baby space	3,100.00	3,250.00
Tent for columbarium internment	1,000.00	1,050.00
Veteran Section: (Restrictions apply)		
Single space – resident Palm Cemetery	new fee	4,000.00
Single space – qualified non-resident Palm Cemetery	new fee	4,500.00
Single space – resident Pineywood Cemetery	new fee	2,000.00
Single space – qualified non-resident Pineywood Cemetery	new fee	2,500.00
Golf Course Fees:		
WP9 Course:		
Green Fees (Residents/Non-residents):		
Non Resident Monday - Thursday	15.00	17.00
Non Resident Friday – Sunday, Holidays	20.00	24.00
Resident Friday - Sunday, Holidays	18.00	22.00
Non-Resident Friday - Sunday, Holidays	25.00	29.00
Replay rate for all players	10.00	12.00
Annual play pass:		
Single resident	1,100.00	1,200.00
Single non-resident	1,650.00	2,000.00
Cart Rental:		
Electric Cart 9-Hole – Single (includes sales tax)	new fee	12.00
Pull cart (includes sales tax)	4.00	5.00
Club Rental (includes tax)	10.00	12.00
Tournament Fees (includes tax):		
30% discount off tournament fee for verified non-profits		
Weekday Night scramble (36 person minimum)	1,100.00	1,300.00
Each additional golfer above 36	35.00	42.00
Weekend Night scramble (36 person minimum)	2,200.00	2,650.00
Each additional golfer above 36	35.00	42.00
Weekday Private scramble (36 person minimum)	1,800.00	2,150.00
Each additional golfer above 36	25.00	30.00
Weekend Private scramble (36 person minimum)	3,000.00	3,600.00
Each additional golfer above 36	25.00	30.00
Course Rental:		
Full Course Rental – Daily 7am to Dusk Events - Free to Public	6,000.00	7,200.00
Full Course Rental – Daily 7am to Dusk – Paid Admission Events	12,000.00	15,000.00
Putting Course Rental		
Full Day – Free to Public or Private	1,000.00	1,200.00
Half Day – Free to Public or Private	500.00	600.00
Full Day – Paid Admission Events	2,000.00	2,400.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Half Day – Paid Admission Events	1,000.00	1,200.00
Winter Park Pines:		
Green Fees (Residents/Non-residents) 18 Hole Course with cart:		
Resident Monday-Thursday	34.00	39.00
Non Resident Monday - Thursday	39.00	45.00
Resident Friday – Sunday, Holidays	39.00	49.00
Non Resident Friday – Sunday, Holidays	45.00	55.00
9 Holes + Twilight (after 3 pm):		
Resident	24.00	29.00
Non Resident	28.00	33.00
Green Fees (Residents/Non-residents) 18 Hole Course with cart November-April 30:		
Resident Monday-Thursday	new fee	49.00
Non Resident Monday - Thursday	new fee	55.00
Resident Friday – Sunday, Holidays	new fee	55.00
Non Resident Friday – Sunday, Holidays	new fee	60.00
Annual Play Pass:		
Single Full Membership Resident (includes members of the WP Pines HOA)	1,100.00	1,200.00
Add Adult Family Member Resident	550.00	600.00
Add Adult Family Member Non-Resident	825.00	900.00
Add Youth Family Member Resident	365.00	400.00
Add Youth Family Member Non-Resident	547.00	600.00
Driving Range:		
Large bag of range balls (50)	7.00	8.00
Small bag of range balls (15)	3.00	4.00
(20) Large bags of range balls	125.00	136.00
Cart Fees:		
18 Holes	15.00	18.00
9 Holes	10.00	12.00
Tennis:		
Annual Tennis Membership:		
All Courts:		
Youth Resident (13 to 20)	150.00	250.00
Additional family member (family members must reside at the same address):		
Resident	200.00	225.00
Non-Resident	275.00	300.00
Senior Resident	150.00	175.00
Senior Non-Resident	225.00	250.00
Child Resident	50.00	75.00
Non-member fees:		
Residents	7.00	8.00
Non-Residents	8.00	10.00
Punch pass (10 visits):		
Residents	63.00	65.00
Non-Residents	72.00	85.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Punch pass (22 visits):		
Residents	133.00	140.00
Non-Residents	152.00	180.00
Community Center:		
Small room, A or B or senior room, hourly	75.00	80.00
Large room, C or D, hourly	105.00	110.00
Ballroom; A,B,C and D combined, hourly	325.00	350.00
Rooms C, D and kitchen combined, hourly	250.00	275.00
4:00 pm to midnight, Friday, Saturday, Sunday	1,350.00	1,425.00
Ballroom and kitchen combined, hourly	375.00	400.00
4:00 pm to midnight, Friday, Saturday, Sunday	1,750.00	1,850.00
Ballroom, kitchen 4:00 pm to midnight with 2 hour amph	1,900.00	2,000.00
Early start fee (events requiring building access before 7:00 am)	75.00	100.00
Winter Park Events Center:		
Entire Building (full building rental required on Friday and Saturday): (includes Grand Ballroom, Rooftop Terrace, Rooftop Meeting Room, and Pre-function Lobby)		
Any 8-hour block between 10am-11pm, extra hours can be added not to exceed 10am or 11pm:		
Friday	4,800.00	50,550.00
Saturday	5,200.00	5,500.00
Sunday	4,200.00	4,425.00
Monday to Thursday (9:00 am to 5:00 pm, per hour)	3,150.00	3,300.00
Additional setup time, per hour	300.00	315.00
Deposit	new fee	750.00
Rooftop Terrace:		
Sunday to Thursday (includes rooftop terrace and meeting room)		
Minimum charge for three hours	1,700.00	1,800.00
Additional charge for each hour above three'	250.00	275.00
Sunday to Thursday (rooftop terrace only)		
Minimum charge for three hours	1,500.00	1,650.00
Additional charge for each hour above three'	200.00	225.00
Rooftop meeting room, Sunday to Thursday, 8:00 am - 10:00 pm)	250.00	275.00
Tiedtke Amphitheater (Sunday to Thursday)		
Minimum charge for three hours	1,200.00	1,275.00
Additional charge for each hour above three'	200.00	225.00
Selected belvedere areas (Sunday to Thursday):		
Minimum charge for three hours	1,000.00	1,050.00
Additional charge for each hour above three'	150.00	175.00
Country Club:		
(Friday and Saturday- Full Building)		
Hourly	225.00	250.00
4 p.m. to 12 midnight	1,350.00	1,500.00
Hourly: (Sunday through Thursday)		
Dining Room (hourly)	125.00	150.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Full building (hourly)	200.00	225.00
Farmers' Market:		
Saturday Market:		
12' x 10' space Outside without electricity (per month)	115.00	120.00
Additional ½ space6 feet (per month)	60.00	65.00
12' x 10' space outside with electricity (per monthly)	140.00	150.00
Hourly: (Sunday through Thursday)	300.00	315.00
Entire Building		
5:00 p.m. to midnight, Fri. and Sat	2,400.00	2,500.00
Parking lot - in addition to building time rental	400.00	500.00
Azalea Lane playground:		
Small pavilion, full day	75.00	80.00
Small pavilion, half day	40.00	45.00
Central Park:		
Small events (less than 400 people)		
North Park or South Park	850.00	900.00
North and South Park	1,325.00	1,400.00
Large events (400 – 2,000 people)	2,200.00	2,300.00
Significant events 2,001 + people	3,600.00	3,800.00
Rose Garden wedding	225.00	250.00
Deposit	100.00	200.00
Central Park West Meadows:		
Small events (less than 400 people)	800.00	850.00
Large events (400 – 2,000 people)	1,800.00	1,900.00
Significant events 2,001 + people	3,000.00	3,100.00
Lake Baldwin Park:		
Small events (less than 400 people)	800.00	850.00
Large events (400 – 2,000 people)	1,750.00	1,825.00
Significant events 2,001 + people	2,875.00	3,000.00
Martin Luther King, Jr., Park:		
Small events (less than 400 people)	800.00	850.00
Large events (400 – 2,000 people)	1,750.00	1,825.00
Significant events 2,001 + people	2,875.00	3,000.00
Howell Branch Preserve:		
Full day	100.00	125.00
Half day	60.00	75.00
Cady Way Park:		
Small events (less than 400 people)	800.00	850.00
Large events (400 – 2,000 people)	1,750.00	1,825.00
Shady Park:		
Small events (less than 400 people)	800.00	850.00

City of Winter Park
Fee Schedule
Changes Proposed to be Effective October 1, 2023

	Current Fee	Proposed Fee
Large events (400 – 2,000 people)	1,750.00	1,825.00
Phelps Park pavilion rental:		
Full day		
Half day	100.00	125.00
Kraft Azalea Garden:		
Exedra area wedding	400.00	500.00
Exedra wedding deposit	100.00	150.00
Open space business permit:		
Monthly:		
Twenty or fewer attendees	35.00	50.00
Over twenty attendees	110.00	125.00
Open space business permit (Dinky Dock paddle and water activity vendors, per month:	new fee	250.00
Open space concessionaire permit:		
Category A (pre-packaged food/beverage, no cooking):		
Per sales day sales station	25.00	30.00
Per week (three day limit) per sales station	60.00	65.00
Per month (twelve day limit) per sales station	150.00	175.00
Category B (prepared foods as defined by Florida DBFR):		
Per sales day sales station	50.00	60.00
Per week (three day limit) per sales station	120.00	140.00
Per month (twelve day limit) per sales station	300.00	350.00

The impact of the Parks fee changes is not expected to exceed $250,000

CITY OF WINTER PARK

FEE SCHEDULE

Effective October 1, 2023

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Pricing Basis Legend	
C	Pricing is based on costs
M	Pricing is based on market comparisons
S	Pricing is stipulated by Florida Statutes

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2023

GENERAL GOVERNMENT FEES

ADMINISTRATIVE FEES:

Lien recording fees:
- Fee for first page ..... 10.00 (C)
- Each page thereafter ..... 8.50 (C)

Certification charge ..... 2.00 (C)
Lien and foreclosure research ..... 50.00 (C)
Notarization fee:
- Per signer ..... 2.00 (C)
- Per document to be notarized ..... 2.00 (C)

City map and aerial photographs ..... 10.00 (C)
- Plus postage and handling ..... 1.50 (C)

City Code and Supplements to City Code
- Can be purchased from: Municipal Code Corporation
  P. O. Box 2235
  Tallahassee, FL 32316
- Or accessed on-line at www.municode.com

Copy of CD (City provides the CD) ..... 3.00 (C)

Copy charge per page ..... .0.15 (C)
Double sided ..... .0.20 (C)

Administrative charge for having overgrown properties mowed, cleaned or cleared of debris, hazardous trees or other unsightly articles .... 150.00 (C)
Administrative charge for repeated mowing or clearing of properties..... 300.00 (C)

FINANCE FEES:

Printed copy of annual budget document ..... 20.00 (C)
Printed copy of CAFR ..... 15.00 (C)
Returned check charge: *
- Check amount $0.01 to $50.00 ..... 25.00 (C)
- Check amount $51.00 to $300.00 ..... 30.00 (C)
- Check amount greater than $300.00 ..... 40.00 (C)
  ..... Or 5% of check amount, whichever is greater

* If payment is not received within 30 days, the city may file a civil action against the check writer for three times the amount of the check, but in no case less than $50.00, in addition to the payment of the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking the action.

PLANNING FEES:

LAND DEVELOPMENT FEES:

Application Fee Schedule:

Annexations ..... 500.00 (M)
Annexations requiring citywide notice ..... 500.00, plus actual cost of notice (M)
Appeals ..... 500.00 (M)
Appeals of decisions made by Historic Preservation Board ..... 35.00 (M)
Comprehensive Plan amendments and rezoning:
- Less than one acre (1,500 ft. notice) ..... 1,000.00 (M)
- More than one acre (city-wide notice) ..... 6,000.00 (M)

Conditional use (including extensions/re-establishments):
- (applications with 500 ft notice) ..... 500.00 (M)
- (applications with 1,500 ft notice) ..... 1,000.00 (M)
- (applications requiring quarter page ad) ..... 1,000 (M)
- (applications with city-wide notice, all one color) ..... 6,000.00 (C)
- (applications with city-wide notice, full color) ..... 8,000.00 (C)

Development Review Committee Application Fees:
- Concept or preliminary plan ..... 300.00 (M)
- Final plan submittal ..... 500.00 (M)
- Revision to plan previously reviewed ..... 200.00 (M)

Interpretations by Code Enforcement ..... 200.00 (M)
Lakefront site plan reviews:
- Residential construction ..... 150.00 (M)
- Commercial or multi-family construction ..... 250.00 (M)

Application review deposit (additional funds will be required to the extent actual costs exceed the deposit) ..... 3,000.00 (M)
Plan storage fees:
- Plan storage fee for approved building plans not retrieved by applicant:
  - Up to six months following approval date ..... No charge
  - After six months ..... $5 per day
  - After nine months — Return all but one plan to applicant or continue charge (at option of the City)

Street abandonments ..... 250.00 (M)
Subdivision:
- Three lots or less ..... 500.00 (M)
- Over three lots ..... 800.00 (M)

Lot consolidations:
- Three lots or less ..... 500.00 (M)
- Over three lots ..... 800.00 (M)

Subdivisions with road improvements ..... 1,000.00 (M)
Variances:
- Single family residential ..... 200.00 (M)
- Multi-family and commercial ..... 400.00 (M)

Zoning verification letter (each property) ..... 50.00 (M)

PLANNING FEES (CONTINUED):

LAND DEVELOPMENT FEES (continued):

Parks impact fee (per new dwelling unit).....2,000.00 (M)

After the Fact Requests - Double the application fee and triple the building permit fee

Applications tabled at the request of the applicant, within 10 days of the Planning and Zoning meeting or Board of Adjustment meeting, will be charged for additional advertising and notification costs, plus $100.00.

Costs incurred by the City for additional consultant investigation, traffic analysis, and planning activities prompted by the proposal shall be assessed to the project at the rate of 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g.; rezoning request, subdivision request, conditional use request or building permits

MULTI-MODAL TRANSPORTATION IMPACT FEES

Residential:

Single family (detached):

Less than or equal to 1,200 square feet, per dwelling unit	6,425.00 (M)
1,201 to 2,000 square feet, per dwelling unit	8,218.00 (M)
2,001 to 3,500 square feet, per dwelling unit	10,163.00 (M)
Greater than 3,500 square feet, per dwelling unit	10,640.00 (M)
Multi-Family Housing/Townhouse, low rise, 1-2 floors, per dwelling unit	5,937.00 (M)
Multi-Family Housing, mid rise, 3-10 floors, per dwelling unit	4,395.00 (M)
Multi-Family Housing, high rise, > 10 floors, per dwelling unit	3,580.00 (M)
Student Housing, Adjacent to Campus, per bedroom	1,246.00 (M)
Student Housing, Over ½ Mile from Campus, per bedroom	2,410.00 (M)
Mid-Rise Residential w/1st floor commercial, per dwelling unit	2,744.00 (M)
High-Rise Residential w/1st floor commercial, per dwelling unit	1,571.00 (M)
Mobile Home Park, per dwelling unit	3,054.00 (M)
Senior Adult Housing – detached, per dwelling unit	2,975.00 (M)
Senior Adult Housing – attached, per dwelling unit	2,220.00 (M)
Time Share, per dwelling unit	5,343.00 (M)

Lodging:

Hotel/Tourist Hotel, per room	3,033.00 (M)
Motel, per room	1,440.00 (M)

Recreational:

Golf Course, per acre	2,841.00 (M)
Bowling Alley, per 1,000 sf	7,993.00 (M)
Movie Theatre, per 1,000 sf	20,895.00 (M)
Raquet Club, per 1,000 sf	12,734.00 (M)
Health/Fitness Club, per 1,000 sf	22,428.00 (M)
Dance Studio (Music Arts/Music Lessons), per 1,000 sf	8,010.00 (M)

Institutional:

School, per 1,000 sf	6,998.00 (M)
Public Assembly, per 1,000 sf	3,284.00 (M)
Day Care, per 1,000 sf	9,446.00 (M)

Medical:

Hospital, per bed	15,641.00 (M)
Nursing Home, per 1,000 sf	1,899.00 (M)
Animal Hospital/Veterinary Clinic, per 1,000 sf	4,047.00 (M)

Office:

General Office – less than 50,000 sq ft, per 1,000 sf	8,133.00 (M)
General Office – 50,001 to 100,000 sq ft, per 1,000 sf	7,953.00 (M)
General Office – 100,001 to 200,000 sq ft, per 1,000 sf	7,790.00 (M)
General Office – Over 200,000 sq ft, per 1,000 sf	7,621.00 (M)
Small Medical/Dental Office – less than 10,000 sq ft, per 1,000 sf	18,872.00 (M)
Medical/Dental Office, per 1,000 sf	27,101.00 (M)
Post Office, per 1,000 sf	42,202.00 (M)

MULTI-MODAL TRANSPORTATION IMPACT FEES (continued)

Retail:

Free-Standing Discount Store, per 1,000 sf	11,105.00 (M)
Hardware/Paint, per 1,000 sf	1,079.00 (M)
Retail – less than 50,000 sfgla, per 1,000 sfgla	10,051.00 (M)
Retail – 50,001 to 100,000 sfgla, per 1,000 sfgla	11,052.00 (M)
Retail – 100,001 to 200,000 sfgla, per 1,000 sfgla	10,052.00 (M)
Retail – 200,001 to 300,000 sfgla, per 1,000 sfgla	9,852.00 (M)
Retail – 300,001 to 400,000 sfgla, per 1,000 sfgla	9,676.00 (M)
Retail – 400,001 to 500,000 sfgla, per 1,000 sfgla	9,667.00 (M)
Retail – 500,001 to 1,000,000 sfgla, per 1,000 sfgla	10,244.00 (M)
Retail – 1,000,001 to 1,200,000 sfgla, per 1,000 sfgla	10,476.00 (M)
Retail – Over 1,200,000 sfgla, per 1,000 sfgla	10,770.00 (M)
New/Used Auto Sales, per 1,000 sf	11,875.00 (M)
Supermarket, per 1,000 sf	16,070.00 (M)
Convenience Market w/Gas Pumps, per 1,000 sf	33,899.00 (M)
Home Improvement Superstore, per 1,000 sf	6,359.00 (M)
Electronics Superstore, per 1,000 sf	5,427.00 (M)
Drug Store, per 1,000 sf	8,916.00 (M)

Services:

Bank/Savings Walk-In, per 1,000 sf	8,404.00 (M)
Bank/Savings Drive-In, per 1,000 sf	14,868.00 (M)
Drinking Place, per 1,000 sf	15,293.00 (M)
Quality Restaurant, per 1,000 sf	27,456.00 (M)
High-Turnover Restaurant, per 1,000 sf	31,605.00 (M)
Fast Food Restaurant w/Drive Thru, per 1,000 sf	74,592.00 (M)
Auto Service, per 1,000 sf	9,708.00 (M)
Gas Station w/Convenience Market, less than 2,000 sf, per Fuel Pos	9,799.00 (M)
Gas Station w/o Convenience Market, 2,000 to 2,999 sf, per Fuel Pos	11,709.00 (M)
Gas Station w/Convenience Market $\geq$ 3,000 sf, per 1,000 sf, per Fuel Pos	13,136.00 (M)
Self-Service Car Wash, per Wash Station	20,980.00 (M)

Industrial:

General Light Industrial, per 1,000 sf	3,117.00 (M)
Manufacturing, per 1,000 sf	2,447.00 (M)
Warehousing, per 1,000 sf	1,050.00 (M)
Mini-Warehouse, per 1,000 sf	578.00 (M)
High-Cube Transload and ST Storage Warehouse, per 1,000 sf	839.00 (M)

BUILDING AND PERMITTING FEES

Application and Permit Fees:

Adult entertainment application fee (non-refundable) ..... 200.00 (C)
Adult entertainment application fee - annual fee ..... 750.00 (C)
Facilities permit application ..... 10.00 (C)
Filming fees:
- Motion pictures:
  - Application Processing Fee ..... 100.00 (C)
  - Private property (registration of exemption) ..... 25.00 (C)
  - Permit Fees:
  - Public streets, parks, buildings or city facilities (per day) ..... 500.00 (C)
  - Less than 10 persons or 2 vehicles involved (per day) ..... 50.00 (C)
    plus reimbursement of additional costs to the City, if any
- Still photography:
  - Application Processing Fee ..... 50.00 (C)
  - On private property ..... 0.00 (C)
  - Permit Fees:
  - Public street or public property (per day) ..... 250.00 (C)
  - Less than 10 persons or 2 vehicles involved (per day)(city facilities). 25.00 (C)
    plus reimbursement of additional costs to the City, if any
- Use of City Personnel ..... cost plus 30% (C)

Closing out sale permit ..... 50.00 (C)
Closing out extension fee ..... 30.00 (C)
Backyard chicken permit fee ..... 50.00 (C)
Garage sale permit ..... 10.00 (C)
Garage sale permit (residents over age 59) ..... 5.00 (C)
Newsrack permit ..... 100.00 (C)
Newsrack permit processing fee ..... 50.00 (C)
Alcoholic beverage license ..... 50.00 (C)
Sidewalk sale permit ..... 200.00 (C)
Sidewalk sale permit during the Art Festival, per restaurant, with inspection .... 150.00 (C)
Sidewalk sale permit during the Art Festival per retail business ..... 20.00 (C)
Parking lot during the Art Festival ..... 80.00 (C)
Sidewalk café application processing fee (non-refundable) ..... 50.00 (C)
Sidewalk café permit fee
- 1 – 4 seats ..... 80.00 (C)
- 5 – 8 seats ..... 100.00 (C)
- 9 – 12 seats ..... 120.00 (C)
- 13 – 16 seats ..... 140.00 (C)
- 17+ seats ..... 160.00 (C)

BUILDING AND PERMITTING FEES (CONTINUED)

Application and Permit Fees (continued):

Solicitation permits application:
- Processing fee ..... 100.00 (C)
- Permit fee ..... 300.00 (C)

Non-profit solicitation permits application:
- Processing fee ..... 10.00 (C)
- Permit fee ..... 30.00 (C)

Special event permit processing fee ..... 50.00 (C)
Special event permit ..... 100.00 (C)
Non-profit special event permit processing fee
(Internal Revenue Code 501C(3) organizations) ..... 10.00 (C)

required, e.g.; rezoning request, subdivision request, conditional use request or building permits

Non-Profit special event permit ..... 30.00 (C)
Special events requiring street closure permit processing fee ..... 100.00 (C)
Special event permit for events requiring street closure:
- Small events (less than 400 persons) ..... 100.00 (C)
- Large events requiring multiple department approval ..... 200.00 (C)

Duplicate permit placard ..... 10.00 (C)
Duplicate business certificate ..... 10.00 (C)
Lien and foreclosure research (allow five business days) ..... 50.00 (C)
Business certificate processing ..... 15.00 (C)

BUILDING AND PERMITTING FEES (CONTINUED)

Building/Land Development Code (LDC) Fees (Based on valuation of construction*) (no refunds for 1st $100 paid):

Building/Land Development Permit Fee (building & land development code enforcement):
- Minimum to $1,000 in valuation * ..... 30.00 (C)
- Over $1,000 in valuation *
  - Building Code ..... 0.375% of valuation plus 30.00 **
  - Land Development Code ..... 0.375% of valuation plus 30.00 **

Building & Land Development Code Plan Review Fee: for valuations over $4,000 except Permit requests not requiring plan review
- Building Code ..... ½ related permit fee (C)
- Land Development Code ..... ½ related permit fee (C)

Plan review fee for revisions ..... 25.00 per page (C)
(or if more than 50% of original plan, then full plan review fee is required, reduction allowed for minor revisions on each page)

Housing fee per Chapter 2, Article VIII and Resolution 2246-21:
- Restaurants/food/beverage service (per square foot) ..... 2.00 (C)
- Commercial/office, business (per square foot) ..... 1.00 (C)

Inspector training ..... 0.04% of valuation (C)
Roofing permits ..... 0.5% of valuation plus $30.00** (C)
Inspection fee for other City Departments ..... 40.00/inspection (C)
After hours inspection fee ..... 250.00/inspection (C)
Early start permit fee ..... 100.00 (C)
State Fees (new or remodeled floor area) 2.5% of permit fee amount or $4 minimum (S)
Transfer of permit to new contractor or applicant ..... 50.00 (C)
Reinstatement of expired permit (if approved):
- Valuation of $5,000 or more ..... 100.00 (C)
- Valuation of less than $5,000 ..... 25.00(C)

Extension of building permits ..... 25.00 (C)
Pool fence violation inspection ..... 100.00 (C)
Stop work order inspection fee ..... 50.00 (C)
Site development permit (stand alone):
- Minimum fee ..... 100.00 (C)
- (or 0.2% of valuation, if higher)**

Plan Submission Fee (for permitted plans exceeding 11 x 17, per page)*** ..... 5.00 (C)

*	Building valuations shall be based on the actual contract cost or the building valuation data established by the International Code Council, whichever is greater.
**	For fee computations, all valuations are rounded up to the next highest thousand dollars.

BUILDING AND PERMITTING FEES (CONTINUED)

*** in lieu of paying fee, applicant may provide plans in either PDF or TIFF format within 14 days of issuance of permit. In addition, any approved plan revisions must also be submitted electronically.

After the fact requests - double the variance application fee and triple the building, electrical, plumbing and gas permit fees. For construction begun or completed without permit - fee shall be tripled

Building permit fees shall be reduced by approximately 50% when using a private provider (due at time of submittal) and will be determined on a case by case basis.

The cost of inspection fees for other City Departments is determined during plan review and paid with building permit except where special circumstances require extra inspections not known at the time of plan review.

The cost of subpermits (mechanical, electrical, plumbing, gas, roof) are included within the building permit fee for single family residential.

Costs for enforcing the Florida Building Code and Land Development Code related costs shall be determined annually and allocated for those areas.

Excavation/Landfill Permit Fees:

Placement or removal of 40 cubic yards or less ..... 50.00 (C)
Placement or removal of over 40 cubic yards ..... 100.00 (C)

Competency Card Fees:

Journeyman ..... ($80 for two years, when available) 50.00 (C)
Master/contractors ..... ($200 for two years, when available) 100.00 (C)

Demolition Permits (expires within 30 days):

1 or 2 family dwellings ..... 150.00 (C)
Accessory buildings ..... 50.00 (C)
Other buildings ..... 0.6% of valuation or $100.00, whichever is greater (C)

BUILDING AND PERMITTING FEES (CONTINUED)

Low Voltage Security Alarm System ..... 40.00 (S)

Solar Photovoltaic Building Permit Fee
- **Tier 1** ..... 50.00 (C)
- **Tier 2** ..... 150.00 (C)

Tier 2 Interconnection of Customer Owned Renewable Generation Systems . 240.00 (C)

Gas Permit Fees:
- Issuing each permit ..... 40.00 (C)
- Each gas fixture ..... 5.00 (C)

Building Moving Permits:
- Into or within the City (for buildings over 1,000 square feet) ..... 400.00 (C)
- Into or within the City (for buildings 1,000 or less square feet) ..... 200.00 (C)
- Outside the City ..... 100.00 (C)

Issuance of Temporary Certificate of Occupancy:
- Single family residence ..... 85.00 (C)
- All others ..... 175.00 (C)

Mechanical Permit Fees:
- Minimum up to $1,000 valuation ..... 40.00 (C)
- Each additional $1,000 to $25,000 (round to next higher thousand) ..... 5.00 (C)
- Each additional $1,000 above $25,000 ..... 2.50 (C)

Plumbing Permit Fees:
- Issuing each permit ..... 40.00 (C)
  - For installation, alteration or repair or water treatment equipment ..... 5.00 (C)
  - For repair or alteration to drainage or vent piping ..... 5.00 (C)
  - Plumbing fixture floor drain or trap - each ..... 5.00 (C)
  - Repiping - per structure ..... 30.00 (C)
  - Water heater or vent - each ..... 5.00 (C)

BUILDING AND PERMITTING FEES (CONTINUED)

Reinspection fee:
- For all trades ..... 50.00 (C)
- Repeat reinspection on same item ..... 100.00 (C)
- Continued repeat inspection (3rd visit or more) ..... 300.00 (C)
  - After the third inspection there may be a hearing before the Construction Board of Adjustment and Appeals with possible loss of occupational license and a letter to the CILB
- Missed inspection ..... 100.00 (C)

Vacuum Breakers or Backflow Prevention Devices:
- One to five ..... 5.00 (C)
- Over five, each ..... 0.50 (C)
- Gasoline and fuel oil tanks (residential) ..... 10.00 (C)
- Septic tank or drain field - each ..... 10.00 (C)
- Sewer:
  - Commercial - each ..... 60.00 (C)
  - Residential - each ..... 50.00 (C)
  - Replacement of house sewer:
    - 20' or more in length ..... 50.00 (C)
    - Less than 20' in length ..... 20.00 (C)
- Sprinkler system ..... 15.00 (C)

Vehicle for Hire Fees: (Driver permit fees valid from October 1 to September 30)
- Taxi Driver permit (per driver, per year) ..... 60.00 (C)
- Non-Motorized Vehicles:
  - Application Fee (one time fee per business) ..... 40.00 (C)
  - Driver Permit:
    - Initial fee, per driver ..... 15.00 (C)
    - Renewal fee, per driver, per year ..... 5.00 (C)

Well Permit Fees:
- Issuing each permit ..... 40.00 (C)
  ..... plus $4.00 per inch or diameter up to 6",
  ..... and $2.00 per inch for each inch over 6" in diameter (C)

Landscaping Fees:
- First landscaping inspection (included in permit fee) 0.00
- Re-inspection fee ..... 30.00 (C)

Tree Removal Permits:
- Single family residential ..... 35.00 (C)
- Non-residential or multi-family property ..... 100.00 (C)
- Reinspection of tree (second and third visits) ..... 25.00 (C)
- Reinspection of tree (each required visit after the third) ..... 75.00 (C)
- Request for appeals to Tree Preservation Board ..... 35.00 (C)
- Compensation for removing a protected tree ..... 110.00 per caliper inch dbh (C)

BUILDING AND PERMITTING FEES (CONTINUED)

OTHER CHARGES:

Appeals of Building Code heard by Board of Adjustment & Appeals..... 100.00 (C)
Address change and /or additional requests (commercial and residential):
Processing Fee for 1 address (all requests – approved or denied)..... 15.00 (C)
Processing Fee per address for additional addresses
(all requests – approved or denied)..... 5.00 (C)
Letter of Reciprocity for contractors..... 15.00 (C)
Off-site advertising sign permit..... 50.00 (C)
Annual outdoor advertising sign permit (per sign)..... 50.00 (C)
Street name petitions (per application)..... 300.00 (C)
Advertising space on Park Avenue Street Directory Kiosks (Annual Rates)*:
20” high by 9” wide panel..... 804.00 (C)
20” high by 18” wide panel..... 1,608.00 (C)
40” high by 18” wide panel..... 3,216.00 (C)
60” high by 18” wide panel..... 4,824.00 (C)

Banners:
North Park Ave. (Morse Blvd. to Webster Ave., 17 poles)..... 510.00 (C)
South Park Ave. (Fairbanks Ave. to Morse Blvd., 16 poles)..... 480.00 (C)
E. Morse Blvd. (US 17-92 to Pennsylvania Ave., 10 double sided poles)..... 600.00 (C)
W. Morse Blvd. (Pennsylvania Ave. to Interlachen Ave., 11 double
sided poles)..... 660.00 (C)
New England Ave. (New York Ave. to Hannibal Square West, 16 poles..... 480.00 (C)
Pennsylvania Ave. (Lyman Ave. to Israel Simpson Ct., 26 poles)..... 780.00 (C)
N. Orange Ave. (Fairbanks Ave. to Minnesota Ave., 20 poles)..... 600.00 (C)
S. Orange Ave. (Denning Dr. to US 17-92, 20 poles)..... 600.00 (C)
Street Pole Signs:
One time initial posting fee..... 450.00 (C)
Annual participation fee..... 100.00 (C)

Recording documents with Orange County:
Notice of Commencement..... 20.00 (C)
Deed Covenant..... 30.00 (C)

*Requires a twelve-month contract with one half of the annual amount due upon reservation of the advertising space. The remaining balance will be billed in equal monthly installments.

BUILDING AND PERMITTING FEES (CONTINUED)

PUBLICATIONS:

Community Redevelopment Agency Plan ..... 15.50 (C)
Community Redevelopment Agency Plan Amendment for Expansion Area..... 13.65 (C)
Comprehensive Plan Goals, Objectives and Policies ..... 60.00 (C)
Comprehensive Plan Data, Inventory and Analysis ..... 85.00 (C)
CD of Comprehensive Plan Goals, Objectives and Policies and Data, Inventory and Analysis ..... 10.00 (C)
Land Development Code ..... 30.00 (C)
Land Development Code (zoning article only) ..... 15.00 (C)
Historic Resources Survey (color copy)..... 58.00 (C)
Historic Resources Survey (black & white copy) ..... 12.80 (C)
Subdivision regulations ..... 10.00 (C)
Park Avenue "Architectural Design Guidelines" ..... 10.00 (C)
Morse Boulevard "Facade Design Guidelines" ..... 10.00 (C)

The 7th Edition (2020) Florida Building Code may be purchased through the Building Officials Association of Florida website: www.boaf.net OR the International Code Council website: www.shop.iccsafe.org/state-and-local-codes.html

The 2017 National Electric Code can be purchased through the Building Officials Association of Florida website www.boaf.net OR the National Fire Protection Association website: www.nfpa.org/catalog/product

Maps:

Zoning and future land use map (digital form) ..... 60.00 (C)
Zoning map ..... 10.00 (C)
Future land use map ..... 10.00 (C)

Retrieval and research of plans and documents in storage

(Research and copying costs not included)..... 15.00 (C)
Additional research ..... 20.00 (C)

Listings:

Business Listings:*

Printed (per page)..... 0.50 (C)
Label ready format, sheet of 20 (per page)**..... 2.00 (C)
On diskette (per disk)*** ..... 6.00 (C)

* The above orders will include a $50.00 per hour labor/computer charge; 15 minimum ($12.50). Orders will be taken with a three to four day turn around time.

** Labels will not be provided, but the listing will be printed in a copy ready format to reproduce on a label readily available for purchase by the requestor at any office supply retailer.

PUBLIC WORKS FEES

Street Division:

Regular rates (per hour):

Division chief	44.70 (C)
Assistant division chief	36.40 (C)
Field supervisor	33.00 (C)
Foreman/crew leader	31.00 (C)
Traffic Control employee	25.00 (C)
Traffic Signal worker	30.00 (C)
Equipment Operator II and III	29.00 (C)
Street sweeper/Operator I	24.00 (C)
Maintenance Worker	23.00 (C)
Crew (1 Supervisor and 2 Workers)	79.00 (C)

Overtime rates (per hour):

Division chief	67.05 (C)
Assistant division chief	54.60 (C)
Field supervisor	49.50 (C)
Foreman/crew leader	46.50 (C)
Traffic Control employee	37.50 (C)
Traffic Signal worker	45.00 (C)
Equipment Operator II and III	43.50 (C)
Street sweeper/Operator I	36.00 (C)
Maintenance Worker	34.50 (C)
Crew (1 Supervisor and 2 Workers)	118.50 (C)

Holiday rates (per hour):

Division chief	89.40 (C)
Assistant division chief	72.80 (C)
Field supervisor	66.00 (C)
Foreman/crew leader	62.00 (C)
Traffic Control employee	50.00 (C)
Traffic Signal worker	60.00 (C)
Equipment Operator II and III	58.00 (C)
Street sweeper/Operator I	48.00 (C)
Maintenance Worker	42.40 (C)
Crew (1 Supervisor and 2 Workers)	158.00 (C)

Equipment: (per hour)

Excavator	60.00 (C)
Front end loader	60.00 (C)
Vaccon	60.00 (C)
Bucket truck	60.00 (C)
Rubber tire backhoe	30.00 (C)
Street sweeper	30.00 (C)
Semitractor w/trailer	50.00 (C)
Tandem Dump truck	30.00 (C)
Flatbed truck	20.00 (C)
Pickup truck	10.00 (C)
Bobcat/skid steer	22.00 (C)
Miscellaneous drills, saws, 3-4 inch water pumps	10.00 (C)
6” well point/by pass pump	20.00 (C)

PUBLIC WORKS FEES (CONTINUED)

Street Division (continued):

Barricade daily rental (each) ..... 1.50 (C)
Maintenance of traffic service vehicle ..... 20.00 (C)
Mobilization fee ..... 5% of invoice prior to admin costs (C)

Facilities Maintenance:

Regular rate (per hour):
- Custodial ..... 24.10 (C)
- Supervisor ..... 43.50 (C)
- Tradesman ..... 30.75 (C)

Overtime rate (per hour):
- Custodial ..... 34.18 (C)
- Supervisor ..... 62.34 (C)
- Tradesman ..... 44.11 (C)

Holiday rate (per hour):
- Custodial ..... 44.25 (C)
- Supervisor ..... 81.17 (C)
- Tradesman ..... 57.46 (C)

Vehicle charge (per hour)..... 14.00 (C)

Decorative Street Light Installation (per pole) ..... 250.00 (C)
Decorative Street Light Maintenance (per pole/per month)..... 2.43 (C)

Engineering:

Driveway fee:
- Basic fee..... 50.00 (C)
- Additional fee for reinspection ..... 30.00 (C)

Final plat review - per lot ..... 100.00 (C)
Pressure test reinspection fee..... 100.00 (C)
Project inspection fee:
- Construction cost:
  - $ 0 - $ 5,000.....10% of construction cost (M)
  - $ 5,000 - $ 20,000..... $500 plus 4% above $5,000 (M)
  - Over $ 20,000 ..... $1,000 plus 3% above $20,000 (M)
- Lift stop work order.....500.00 (M)
- Neglect or failure to schedule required inspection.....100.00 (M)
- Failure to have City approved site grading plan on site for inspection .....100.00(M)

Right-of-way Permit Fee .....90.00 (M)

PUBLIC WORKS FEES (CONTINUED)

Engineering, continued:

Right-of-way permit for construction projects utilizing all or part of street/sidewalk (daily rate equals 1/10 of the monthly rate for each day:

- Blocking sidewalk ..... $1,000.00 per month (M)
- Blocking lane of traffic:
  - Over 5,000 vehicles per day ..... $5,000 per month (M)
  - Under 5,000 vehicles per day ..... $2,000 per month (M)
- Blocking parking lane:
  - Inside Central Business District ..... $3,000 per month (M)
  - Outside Central Business District ..... $1,000 per month (M)

Transverse cuts:

- Open cut - paved areas (each cut) ..... 270.00 (C)
- Open cut - right-of- way (each cut) ..... 110.00 (C)
- Open cut - dirt road (each cut) ..... 150.00 (C)
- Bore and jack (each operation) ..... 200.00 (C)

Copies of blueprints ..... 5.00 (C)

<u>Keep Winter Park Beautiful:</u>

Personalized park benches, various locations ..... 3,500.00 (M)
Dance lessons & sessions ..... 80.00 (M)

REFUSE SERVICE FEES

Residential Refuse Service Fees	
Residential collection service	$24.27
Residential collection service – each additional solid waste cart	$9.38
Delivery and maintenance charge for each additional garbage cart	$102.94
Residential special service	$46.48
Residential bulk pickup – up to two cubic yards (requires photo and city approval prior to collection	$103.13
Residential bulk pickup – each additional cubic yard above two (requires photo and city approval prior to collection	$42.97
Bulk yard waste in excess of three yards (per each additional yard)	$15.36

Multi-Family and Commercial Solid Waste Collection – Uncompacted								
Size/Freq	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**Extra PU (per CY)**
2	$63.65	$128.56	$194.75	$262.22	$330.95	$400.96	$472.24	$29.38
3	$95.94	$193.81	$293.59	$395.30	$498.92	$604.46	$711.92	$44.07
4	$128.56	$260.94	$393.32	$529.52	$668.277	$809.56	$953.40	$59.05
6	$193.80	$391.42	$592.85	$798.11	$1,007.18	$1,220.07	$1,436.78	$88.80
8	$259.67	$524.43	$794.29	$1,069.23	$1,349.27	$1,634.40	$1,924.60	$118.70
95G Cart	Commercial collection service per garbage cart							$33.65
95G Cart	Delivery and maintenance charge for each garbage cart							$102.947

Multi-Family and Commercial Solid Waste Collection - Compacted								
Size/Freq	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**Extra PU (per CY)**
2	$112.3	$229.17	$350.48	$476.30	$606.61	$741.41	$880.70	$77.80
3	$169.34	$345.43	$528.25	$717.82	$914.12	$1,117.1	$1,326.95	$116.95
4	$226.92	$462.82	$707.71	$961.58	$1,224.45	$1,496.30	$1,777.13	$156.13
6	$342.06	$697.60	$1,066.6	$1,449.12	$1,845.10	$2,254.55	$2,677.49	$234.66
8	$458.17	$934.62	$1,428.90	$1,941.14	$2,471.36	$3,019.55	$3,585.71	$313.29

REFUSE SERVICE FEES (CONTINUED)

Multi-Family and Commercial Recyclables Collection
The collection of recyclable materials from multi-family and commercial customers is not governed by the City's franchise agreement with Waste Pro. Please contact Waste Pro at (407) 774-0800 for recycling service options and rates.

Roll-Off and Compactor Collection Services	Customer Rate
Open Top Roll-Off - Per Pull Fee (all sizes)	$296.17
Compactor - Vertical - Lease	$315.91
Compactor - 15 cubic yards - Lease	$631.83
Compactor - 20 cubic yards - Lease	$671.32
Compactor - 30 cubic yards - Lease	$710.80
Compactor - 40 cubic yards - Lease	$750.30
Compactor - Per Pull Fee (all sizes)	$296.17
Delivery/Dry Run/Relocate	$114.14
Deodorizer	$208.11
Front Load Maintenance Fee	$467.09
Gates	$28.16
Lock Bar ($16.02 each if shared)	$40.33
Locks	$40.33
Receiver Box	$268.31
Roll Out	$56.46
Wheels	$56.46

STORMWATER FEES

Annual Stormwater Utility Assessments:

Per square foot of impervious surface area:

Single family residential property	0.06 (C)
Non-residential/commercial property	0.06 (C)
Duplex properties	0.06 (C)
Apartment complexes	0.06 (C)
Condominium units (fee for the complex as a whole will be divided by the number of units for the per unit assessment)	0.06 (C)

Stormwater Variance Request ..... 200.00 (C)

Illicit Discharges to Storm Sewers and/or Water Bodies (lakes, ponds, canals, etc.):

Unintentional (due to lack of erosion control or the like)	200.00
Intentional (direct dumping into storm sewer or water body)	1,000.00

SHORELINE ALTERATION FEES

Shoreline Alteration Permit:

Vegetation removal ..... No fee
Revetment or seawall ..... 100.00 (C)
Violation of Shoreline Protection Code ..... 500.00 (C)

Dock site plan review (includes dock and boathouse): ..... 100.00 (C)

Violation of fertilizer use standards:

1st violation (written notice and warning) ..... 0.00 (M)
2nd violation (non-commercial applicators) ..... 60.00 (M)
2nd violation (commercial applicators) ..... 100.00 (M)
3rd and subsequent violations ..... 300.00 (M)

BOAT USER FEES

Boat Stickers:
Boat sticker costs are computed according to a formula based upon the horsepower (hp) of the motor, plus the length (lg) of the boat, times (*) a set amount.

Annual permit:
City resident .....hp + lg * $0.50 (C)
Non-resident .....hp + lg * $0.75 (C)

Annual commercial permit:
City resident .....hp + lg * $1.00 (C)
Non-resident .....hp + lg * $1.50 (C)

Half-year permit (January 1 to June 30):
City resident .....hp + lg * $0.25 (C)
Non-resident .....hp + lg * $0.375 (C)

Daily user fee(regardless of size of boat and horsepower of motor)..... $6.00 (C)

UTILITY SERVICE FEES

Water and Wastewater:

Commercial and non-single family residential plan review fee:

Sitework	225.00 (C)
Vertical construction	125.00 (C)
Interior alterations	85.00 (C)
Each revision	50.00 (C)

Single family residential plan review fee:

New construction	80.00 (C)
Alterations	40.00 (C)
Each revision	25.00 (C)

Utility inspection/site visit/meetings (each inspection)	40.00 (C)

Cut on/off fee:

Service Activation Fee	29.00 (C)
After Hours Service Fee – (varies with time of year)	87.00 (C)
Broken Lock	19.00 (C)
Broken Yoke	16.00 (C)
Emergency cut on/off - 7:00 a.m. to 4:30 p.m.	No charge (C)
Trip charge	29.00 (C)
Shutoff fee for non-payment – up to 4:30 p.m.	29.00 (C)
Restore service fee – up to 4:30 p.m.	29.00 (C)
After hour restore fee - after 4:30 p.m.	58.00 (C)
Broken/damaged curb stop valve replacement fee	90.00 (C)
Metering tampering fee	77.00 (C)
Auto landlord turn on fee	10.00 (C)

Meter and Service Installation:

Inside City:

3/4 inch meter	1,128.00 (C)
1 inch meter	1,196.00 (C)
1 ½ inch meter	2,264.00 (C)
2 inch meter	2,764.00 (C)

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration.

UTILITY SERVICE FEES (CONTINUED)

Outside City (*):

3/4 inch meter	1,410.00 (C)
1 inch meter	1,495.00 (C)
1 ½ inch meter	3,055.00 (C)
2 inch meter	3,455.00 (C)

All meters 3" and larger will be calculated at current costs for meter assembly, materials, labor and restoration plus 25%.

* above fee plus applicable FDOT or Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

Field Testing Meters (flow test):

3/4 inch meter	29.00 (C)

Bench Testing Meters:

Cost of Test - by meter size - Outside Service Contracted:

3/4 inch meter	108.00 (C)
1 inch meter	108.00 (C)
1 ½ inch meter	270.00 (C)
2 inch meter	290.00 (C)

Cost of Test - by meter size - In-House City Staff Utilized

3/4 inch meter x 2.0 hours	62.00 (C)
1 inch meter x 2.0 hours	62.00 (C)
1 ½ inch meter x 2.5 hours	73.00 (C)
2 inch meter x 2.5 hours	73.00 (C)

No charges will be assessed to a customer if the meter bench test or field test results are outside acceptable limits.

Bacteriological Samples Test Fee:

Sampling fee (per sample)	35.00 (C)
Sampling after 3:30 pm (in addition to sampling fee)	50.00 (C)

UTILITY SERVICE FEES (CONTINUED)

Water Impact Fees:

Inside City:

3/4 inch	1,100.00 (C)
1 inch	2,750.00 (C)
1 ½ inch	5,500.00 (C)
2 inch	8,800.00 (C)
3 inch	17,600.00 (C)
4 inch	27,500.00 (C)
6 inch	55,000.00 (C)
8 inch	88,000.00 (C)

Outside City:

3/4 inch	1,375.00 (C)
1 inch	3,440.00 (C)
1 ½ inch	6,875.00 (C)
2 inch	11,000.00 (C)
3 inch	22,000.00 (C)
4 inch	34,375.00 (C)
6 inch	68,750.00 (C)
8 inch	110,000.00 (C)

Note 1: Water impact fees will be assessed based on number of dwelling units (e.g. multi-family) or other methods as deemed appropriate by the Water and Wastewater Department in lieu of the meter sizes noted above. Contact the Department for additional information or estimate for water impact fees.
Note 2: Water impact fee for one dwelling unit (single family or multi-family) is based on the 3/4 inch meter size above.

Water Main Tapping Fees (12" and less):

Inside City	352.00 (C)
Outside City	440.00 (C)

Meter Relocation Fee:

Inside City:

3/4 inch	674.00 (C)
1 inch	674.00 (C)
Larger than 1"	actual cost at time of installation (C)

Outside City (*):

3/4 inch	842.00 (C)
1 inch	842.00 (C)
Larger than 1"	actual cost at time of installation (C)

Lot split relocation fees shall be assessed upon the Meter and Installation of Service Fee if a new service is required.

* above fee plus applicable FDOT or Orange County Right of Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County.

UTILITY SERVICE FEES (CONTINUED)

Sewer Impact Fees:

Inside City:

Impact fee - singe family	2,700.00 (C)
Impact fee - multiple dwelling	2,700.00 (C)
Impact fee - ERC	2,700.00 (C)

Outside City:

Impact fee - singe family	3,375.00 (C)
Impact fee - multiple dwelling	3,375.00 (C)
Impact fee - ERC	3,375.00 (C)

Sewer Laterals:

Installation Fee:

Inside City:

0-6' Deep	2,789.00 (C)
6-12' Deep	3,489.00 (C)
>12' Deep	Actual Cost

Outside City:

0-6' Deep	5,139.00 (C)
6-12' Deep	6,424.00 (C)
>12' Deep	1.25 x actual Cost

plus applicable FDOT or Orange County Right-of-Way Utilization Fees. Additional costs may be assessed due to extensive restoration costs as required by FDOT or Orange County

Note: Installation fees above are for typical lateral installations. As determined by the Water and Wastewater Department, sewer lateral installations that are not typical in length, depth or complexity may require a specific cost estimate for the installation fee.

Hourly charges for city employees and equipment in Utilities Services Division:

Regular rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	58.00 (C)
Field Supervisor	47.00 (C)
Equipment Operator	35.00 (C)
Foreman/Crew Leader	44.00 (C)
Utility Service Worker	25.00 (C)

Overtime rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	73.00 (C)
Field Supervisor	70.00 (C)
Equipment Operator	52.00 (C)
Foreman/Crew Leader	66.00 (C)
Utility Service Worker	37.00 (C)

Holiday rates: (per hour)

Water Distribution and Wastewater Collection Division Chief	116.00 (C)
Field Supervisor	94.00 (C)
Equipment Operator	70.00 (C)
Foreman/Crew Leader	88.00 (C)
Utility Service Worker	50.00 (C)

UTILITY SERVICE FEES (CONTINUED)

Vehicle Charges: (per hour)

Flatbed dump truck	15.00 (M)
Small dump truck	15.00 (M)
Tandem dump truck	30.00 (M)
Pickup truck	15.00 (M)
Crew cab	20.00 (M)
TV Van	75.00 (M)
Locator (call duty) van	15.00 (M)
Vaccon	85.00 (M)
Semitractor	60.00 (M)

Equipment Charges: (per hour)

Pumps, daily (bypass and well point)	30.00 (M)
Rubber tire backhoe	50.00 (M)
Trackhoe	75.00 (M)
Portable trailer generator	45.00 (M)
Directional boring machine	50.00 (M)
Harbin	20.00 (M)
Light tower	15.00 (M)
Vactron	20.00 (M)
Easement hose reel	15.00 (M)
Air compressor	15.00 (M)
Bobcat	25.00 (M)
Misc pumps, saws, compacting equipment, locator equipment, lateral TV camera, hand tools, etc.	10.00 (M)
Barricade daily rental (each)	1.10 (M)

Associated material costs shall be calculated at a rate not to exceed actual cost to the City.
Ref: OUC/Winter Park Alliance contract for parts, fittings and supplies.

WATER AND WASTEWATER USAGE FEES (COST BASED)

	Inside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Reclaimed Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption				
Block 1	1.42	1.42	3.03	1.14	5.61
Block 2	2.12	2.12	4.05	1.14	5.61
Block 3	3.03	3.03	5.19	1.14	5.61
Block 4	4.05	4.05	7.55	1.14	5.61
Block 5	5.19	5.19	7.55	1.14	5.61
Block 6	7.55	5.19	7.55	1.14	5.61
Base ERM Charge	10.17	10.17	10.17	10.17	12.02
Additional Unit Charge	5.48	5.48	5.48	N/A	6.47

	Outside the City Limits				
	Water (Residential)	Water (Commercial/Public Authority)	Water (Irrigation)	Reclaimed Water (Irrigation)	Sewer
	Rates per 1,000 gallons of consumption				
Block 1	1.80	1.80	3.80	1.44	6.99
Block 2	2.66	2.66	5.05	1.44	6.99
Block 3	3.80	3.80	6.50	1.44	6.99
Block 4	5.05	5.05	9.42	1.44	6.99
Block 5	6.50	6.50	9.42	1.44	6.99
Block 6	9.42	6.50	9.42	1.44	6.99
Base ERM Charge	12.71	12.71	12.71	12.71	15.02
Additional Unit Charge	6.85	6.85	6.85	N/A	8.08

ERM = Equivalent Residential Meter

Note: sewer charges are capped for residential customers without separate irrigation meters at 14,000 gallons.

WATER AND WASTEWATER USAGE FEES (CONTINUED)

The Monthly Base Charge is based on the size of the meter. The applicable Equivalent Meter Ratio in the table below multiplied by the Base ERM Charge above determines the monthly Base Charge.

Bills for water, sewer and irrigation service are determined using the applicable rates in the tables above and the block sizes in the tables below based on customer class and meter size.

Block Structure Price Breaks by Meter Size:

Commercial/Public Authority Water Block Structure						
		Usage Up To				Usage Over:
		Block 1	Block 2	Block 3	Block 4	Block 5
Meter Size in Inches	Equivalent Meter Ratio	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)
¾	1	4	8	12	20	20
1	2 ½	10	20	30	50	50
1 ½	5	20	40	60	100	100
2	8	32	64	96	160	160
3	16	64	128	192	320	320
4	25	100	200	300	500	500
6	50	200	400	600	1,000	1,000
8	80	320	640	960	1,600	1,600
10	115	460	920	1,380	2,300	2,300

Residential Water Block Structure					
Usage Up To					Usage Over:
Block 1	Block 2	Block 3	Block 4	Block 5	Block 6
(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)
4	8	12	16	20	20

Irrigation Water Block Structure			
Usage Up To			Usage Over:
Block 1	Block 2	Block 3	Block 4
(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)	(1,000 gallons/ month)
4	8	12	12

WATER AND SEWER DEPOSITS

Water or Irrigation Deposits:

Inside City:

3/4 inch meter	60.00 (C)
1 inch meter	85.00 (C)
1 ½ inch meter	105.00 (C)
2 inch meter	145.00 (C)
3 inch meter	225.00 (C)
4 inch meter	330.00 (C)
6 inch meter	600.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Outside City:

3/4 inch meter	75.00 (C)
1 inch meter	100.00 (C)
1 ½ inch meter	130.00 (C)
2 inch meter	165.00 (C)
3 inch meter	270.00 (C)
4 inch meter	375.00 (C)
6 inch meter	690.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water and Sewer Deposits:

Inside City:

3/4 inch meter	105.00 (C)
1 inch meter	120.00 (C)
1 ½ inch meter	150.00 (C)
2 inch meter	420.00 (C)
3 inch meter	510.00 (C)
4 inch meter	600.00 (C)
6 inch meter	885.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Water and Sewer Deposits (continued):

Outside City:

3/4 inch meter	145.00 (C)
1 inch meter	165.00 (C)
1 ½ inch meter	195.00 (C)
2 inch meter	570.00 (C)
3 inch meter	675.00 (C)
4 inch meter	780.00 (C)
6 inch meter	1,140.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

WATER AND SEWER DEPOSITS (CONTINUED)

Water, Sewer and Garbage Deposits (Inside City Only):

3/4 inch meter	135.00 (C)
1 inch meter	150.00 (C)
1 ½ inch meter	180.00 (C)
2 inch meter	450.00 (C)
3 inch meter	540.00 (C)
4 inch meter	630.00 (C)
6 inch meter	915.00 (C)
8 inch meter	Average bill x 3 (C)
10 inch meter	Average bill x 3 (C)

Fire Line Deposits:

Inside City:

1 inch meter	11.25 (C)
2 inch meter	32.00 (C)
3 inch meter	64.00 (C)
4 inch meter	106.50 (C)
6 inch meter	200.00 (C)
8 inch meter	315.00 (C)
10 inch meter	453.00 (C)
12 inch service connection	675.00 (C)
16 inch service connection	980.00 (C)

Outside City:

1 inch meter	14.00 (C)
2 inch meter	40.00 (C)
3 inch meter	80.00 (C)
4 inch meter	133.00 (C)
6 inch meter	250.00 (C)
8 inch meter	393.00 (C)
10 inch meter	566.00 (C)
12 inch service connection	843.00 (C)
16 inch service connection	1,225.00 (C)

Fire Hydrant Meter Deposit ..... 2,000.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2023

ELECTRIC RATES
(COST)

Residential Rates			
Customer Charge	$	16.98	per month
Energy Charge:			
1st 1,000 kWh	$	0.065240	per kWh
All kWh above 1,000	$	0.087400	per kWh
Fuel Cost Recovery Factor:			
1st 1,000 kWh	$	0.018350	per kWh
All kWh above 1,000	$	0.028350	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
Note: only the first $0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Lighting Service (LS-1)			
Fixture and Maintenance Charge (includes energy charge and fuel cost recovery)			Depends upon fixture type
Customer charge (per line of billing):			
Metered accounts	$	3.49	per month
Non metered accounts	$	1.22	per month
Energy & demand charge	$	0.023490	per kWh
Fuel cost recovery factor	$	0.072730	per kWh
Franchise Fee	$	0.060000	
Gross Receipts Tax	$	0.025641	
Electric Utility Tax	$	0.100000	
Subsequent Re-establishment of service	$	10.00	

GENERAL SERVICE ELECTRIC RATES

Non-Demand (GS-1) Rates will also apply to Temporary Service (TS-1)			
Customer Charges:			
Non Metered Accounts	$	7.11	per month
Metered Accounts:			
Secondary Delivery Voltage	$	17.55	per month
Primary Delivery Voltage	$	221.86	per month
Energy Charge	$	0.072680	per kWh
Fuel Cost Recovery Factor	$	0.02281	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first $5,000)		7.4500%	
EL State Sales Tax (commercial only, over $5,000)		6.9500%	
Note: only the first $0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

ELECTRIC RATES (CONTINUED)

Non-Demand (100% Load Factor Usage (GS-2) (For customers with fixed wattage loads operating continuously throughout the billing period)			
Customer Charges:			
Non Metered Accounts	$	7.45	per month
Metered Accounts	$	18.38	per month
Energy Charge	$	0.037360	per kWh
Fuel Cost Recovery Factor	$	0.022810	per kWh
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first $5,000)		7.4500%	
EL State Sales Tax (commercial only, over $5,000)		6.9500%	
Note: only the first $0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

Demand (GSD-1) Rates will also apply to Temporary Service (TS) Applicable for any customer other than residential with a measurable annual kWh consumption of 24,000 kWh or greater per year			
Customer Charges:			
Secondary Delivery Voltage	$	18.28	per month
Primary Delivery Voltage	$	231.26	per month
Demand Charge	$	5.05	per kWh
Energy Charge	$	0.042160	per kWh
Fuel Cost Recovery Factor	$	0.022810	per kWh
Delivery Voltage Credit: when a customer takes delivery at primary voltage, the demand charge will be subject to this credit	$	0.350000	Per kWh
Metering Voltage Adjustment: When a customer takes delivery at primary voltage, the energy charge, demand charge and delivery voltage credit will be subject to this adjustment		1.0000%	
Franchise Fee		6.0000%	
Gross Receipts Tax		2.5641%	
Electric Utility Tax		10.0000%	
EL State Sales Tax (commercial only, first $5,000)		7.4500%	
EL State Sales Tax (commercial only, over $5,000)		6.9500%	
Note: only the first $0.00699 of the Fuel Cost Recovery Factor is subject to the 10.0% electric utility tax.			

GENERAL SERVICE ELECTRIC RATES (CONTINUED)

TEMPORARY SERVICE (TS) (Rate from appropriate General Service schedules are applied)
Applicable to any customer for temporary service such as displays, construction, fairs, exhibits and similar temporary purposes
Deposit required at the time of initiating service

Service Charges			
Opening an account at a new service location (permanent connection)	$	61.00	
Opening an account at a new service location (temporary connection)	$	104.00	
Utility service application fee	$	5.00	
Service activation fee (up to 4:30)	$	29.00	
After hour service fee (after 4:30)	$	87.00	
Disconnect service for non-payment or rule or reg violation	$	29.00	
Restore service after non-payment disconnect fee (up to 4:30)	$	29.00	
Restore service after non-payment disconnect fee (after 4:30)	$	58.00	
Auto landlord turn on fee	$	10.00	
Electric meter tampering fee	$	250.00	
Disconnect of electric service at the pole (non-payment)	$	260.00	
Demolition of building (per metering location)	$	260.00	
Deposit for electric service	$	250.00	Or two months estimated charges, whichever is greater
Prepare trees around power lines for safe private trimming or removal if necessary			Actual cost

RESIDENTIAL UNDERGROUND SERVICE FEE (applies to single family residential projects only)	
Remodels	3,000.00
Under 400 amp service	3,000.00
400 amp and greater	Cost to serve

Deposit required for electric service:
..... $250 or two months estimated charges, whichever is greater

FIRE LINE FEES

Inside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	5.01 (C)
2 inch service connection	14.00 (C)
3 inch service connection	28.13 (C)
4 inch service connection	43.67 (C)
6 inch service connection	87.92 (C)
8 inch service connection	140.60 (C)
10 inch service connection	202.19 (C)
12 inch service connection	276.10 (C)
16 inch service connection	400.35 (C)

Outside City: (buildings with separate plumbing facilities for fire protection):

Fire line size (flat rate per month):

1 inch service connection	6.31 (C)
2 inch service connection	17.53 (C)
3 inch service connection	35.13 (C)
4 inch service connection	54.57 (C)
6 inch service connection	109.88 (C)
8 inch service connection	175.74 (C)
10 inch service connection	252.74 (C)
12 inch service connection	345.12 (C)
16 inch service connection	500.45 (C)

CROSS CONNECTION CONTROL PROGRAM FEES

Backflow testing charge (per device inside City).....35.00 (M)

Backflow testing charge (per device outside City) .....40.00 (M)

Replacement charges:

Inside City:

1 inch PVB..... 220.00 (C)
1 inch Reduced pressure..... 310.00 (C)

1 ½ inch PVB..... 730.00 (C)
1 ½ inch Reduced pressure..... 570.00 (C)

2 inch PVB..... 845.00 (C)
2 inch Reduced pressure..... 660.00 (C)

Outside City:

1 inch PVB..... 275.00 (C)
1 inch Reduced pressure..... 387.00 (C)

1 ½ inch PVB..... 912.00 (C)
1 ½ inch Reduced pressure..... 712.00 (C)

2 inch PVB..... 1,056.00 (C)
2 inch Reduced pressure..... 825.00 (C)

Repair charges:

Repair 3/4" – 1" backflow preventors (includes parts and labor)..... 45.00 (C)
Repair 1 1/4" – 2" backflow preventors (includes parts and labor)..... 75.00 (C)

All above fees will be added to the customer's next utility bill after the work is completed and satisfactorily tested.

UTILITY DEMOLITION DISCONNECT FEES

Utility disconnects for demolition:

Inside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1" ..... 126.00 (C)
Larger than 1" ..... actual cost (C)

Fire lines (cut and cap @ property line):

2" ..... 36.00 (C)
4" ..... 133.00 (C)
6" ..... 158.00 (C)
8" ..... 199.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line:

Up to 6" (per line), 6' deep or less ..... 945.00 (C)
Up to 6" (per line), greater than 6' deep ..... 2,530.00 (C)

Outside City:

Water services (cut and cap behind meter @ property line and installation of hose bib stand):

3/4" - 1" ..... 157.00 (C)
Larger than 1" ..... actual cost (C)

Fire lines (cut and cap @ property line):

2" ..... 45.00 (C)
4" ..... 166.00 (C)
6" ..... 198.00 (C)
8" ..... 248.00 (C)

Sanitary sewer laterals (cut and cap & install cleanout @ property line:

Up to 6" (per line), 6' deep or less ..... 1,182.00 (C)
Up to 6" (per line), greater than 6' deep ..... 3,163.00 (C)

INDUSTRIAL WASTE FEES

Users with wastewater discharge exceeding maximum limits for Total Suspended Solids (TSS), 5-Day Biochemical Oxygen Demand (BOD), and Fats, Oil and Grease (FOG) shall be subject to monthly surcharges for the excess TSS, BOD and FOG as follows:

TSS:

$$\frac{\left[TSS\,\frac{mg}{L} - 300\,\frac{mg}{L}\right]}{300\,\frac{mg}{L}} \times \frac{Monthly\ Flow\ gallons}{1{,}000} \times \frac{Treatment\ Cost}{per\ 1{,}000\ gallons} = TSS\ Surcharge$$

BOD:

$$\frac{\left[BOD\,\frac{mg}{L} - 300\,\frac{mg}{L}\right]}{300\,\frac{mg}{L}} \times \frac{Monthly\ Flow\ gallons}{1{,}000} \times \frac{Treatment\ Cost}{per\ 1{,}000\ gallons} = BOD\ Surcharge$$

FOG:

$$\frac{\left[FOG\,\frac{mg}{L} - 100\,\frac{mg}{L}\right]}{100\,\frac{mg}{L}} \times \frac{Monthly\ Flow\ gallons}{1{,}000} \times \frac{Treatment\ Cost}{per\ 1{,}000\ gallons} = FOG\ Surcharge$$

$$Total\ Surcharge = TSS\ Surcharge + BOD\ Surcharge + FOG\ Surcharge$$

Note 1: Treatment Cost = $3.77 per 1,000 gallons

Note 2: Monthly flow (gallons) is determined by the metered water consumption.

Re-inspection fees .....40.00 (M)
The IW inspector shall inspect any repairs, replacements or other deficiencies and shall provide written notice of compliance or noncompliance. In the event of continuing noncompliance, re-inspections will be performed.

Hauler registration fee.....40.00 (M)
Registrations shall be effective for a period of three years. The registration required by the City shall be in addition to any other permits, registrations, or occupational licenses required by federal, state, and local agencies having lawful jurisdiction. The registration is not transferable.

PUBLIC SAFETY FEES

POLICE FEES AND FINES:

Administration Fees:

Copies:
- Copies/Reports (per page) ..... 0.15 (S)
- Double sided copies ..... 0.20 (S)
- Certified copies ..... 1.00 (S)

CD for photographs, recordings and videos (per CD) ..... 1.00 (S)
Local agency checks ..... 10.00 (C)
Crash report ..... 10.00 (S)
Good conduct letter ..... 10.00 (C)
Research for public records requests estimated at thirty minutes or more will require a deposit based on the estimated time to complete the request and the hourly rate of the employee completing the request and computer time. Fees for the first thirty minutes are waived.

Off-Duty Police Services (four hour minimum):

Regular Off-Duty Rates per Hour:
- Police officer (request at least 7 days in advance) ..... 49.00 (C)
- Police officer (request less than 7 days in advance ..... 72.00 (C)
- Details requiring a police supervisor ..... 54.00 (C)
- Road construction details ..... 72.00 (C)

Holiday Off-Duty Rates per Hour:
- Police officer ..... 72.00 (C)
- Details requiring a police supervisor ..... 80.00 (C)
- Details for school security ..... 52.00 (C)

City Holidays:
- New Year's Day
- Martin Luther King, Jr. Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Eve

Civil Penalty Fines:

Interference with overtime parking enforcement ..... 50.00 (M)
Tampering with immobilization device ..... 100.00 (M)
Removal of immobilization device by enforcement officer ..... 75.00 (M)
Skateboarding within central business district ..... 10.00 (M)
Micromobility device and motorized scooters violation fee (per device):
- 1st offense ..... 25.00 (M)
- Successive offenses ..... 45.00 (M)

PUBLIC SAFETY FEES (CONTINUED)

Responding to false alarms:

First response 0.00
Second and third response within 6 months of first response 0.00
Business:
Fourth response within 6 months of third response ..... 50.00 (M)
All succeeding responses within 6 months of the last response ..... 100.00 (M)
Residential:
Fourth response within 6 months of third response ..... 25.00 (M)
All succeeding responses within 6 months of the last response ..... 50.00 (M)

Parking Fines: *

Each fine amount includes a $5.00 surcharge as authorized by Florida State Stature 316.660(4)(a)&(b) and City Code 98.91 to fund the School Crossing Guard programs within the City of Winter Park

Blocking drive or roadway (travel lane/obstructing traffic) ..... 25.00 (M)
Bus zone or taxi stand ..... 25.00 (M)
Disabled only/permit required ..... 255.00 (S)
Double parking ..... 25.00 (M)
Extended over lines ..... 25.00 (M)
Fire lane/hydrant/red curb ..... 110.00 (S)
Loading zone (commercial vehicles only) ..... 25.00 (M)
Other ..... 25.00 (M)
On parkway ..... 25.00 (M)
On sidewalk/crosswalk ..... 25.00 (M)
Over posted time limit ..... 25.00 (M)
Parking prohibited (yellow curb/no sign) ..... 25.00 (M)
Rear or left wheels to curb ..... 25.00 (M)
Successive overtime (each offense) ..... 45.00 (M)
Unauthorized (reserved) space ..... 25.00 (M)
Where signs prohibit ..... 25.00 (M)
Movement of vehicle in Central Business District to circumvent
posted parking restrictions ..... 55.00 (M)

* After five days, an additional $5.00 will be assessed for any of the parking fines listed above.

* After receiving a mailed *Notice of Summons* for any or the above parking fines, an additional $15.00 will be assessed.

Traffic signal violations:

Red light camera infraction ..... 158.00 (S)

PUBLIC SAFETY FEES (CONTINUED)

FIRE FEES:

EMS Transport Fee:

Transport:

BLS.....720.00 (M)
ALS1.....925.00 (M)
ALS2.....1,028.00 (M)

Plus distance transported from incident location to medical facility . 12.00 per mile (M)
HIPAA qualified patient information package (per patient event)..... 50.00 (C)

Motor Vehicle Fire Response:

Motor Vehicle Fire Response: …….. 500.00 (M)

False Alarm Response fee:

First response…… 0.00 (M)
Second and third response within 6 months of first response.....0.00 (M)
Fourth response within 6 months of third response .....100.00 (M)
All succeeding within 6 months of the last response.....250.00 (M)
Known alarm is activated by on scene construction workers
or alarm company technicians.....200.00 (M)

Fire/Rescue Service fees:

Hourly Charges for city employees and equipment:

Command unit/Chief officer, per hour or part thereof..... 125.00 (C)
Engine company, per hour or part thereof..... 225.00 (C)
Ladder company, per hour or part thereof..... 275.00 (C)
Rescue unit, per hour or part thereof ..... 200.00 (C)
Special needs..... Figured on a cost recovery basis (C)

Hazardous materials cost recovery fees and/or response to intentional, malicious or negligently incidents are based on the cost of manpower, equipment and materials used.

Fire inspections:

After hour inspections..... 200.00 (C)
Maintenance reinspection fee:
First reinspection ..... No Charge (M)
Second reinspection.....40.00 (M)
Third reinspection.....60.00 (M)
Fourth reinspection.....100.00 (M)
Any subsequent reinspections .....100.00 (M)

Inspector Training fee, per project ($1,000 minimum project value) .....25.00 (M)

PUBLIC SAFETY FEES (CONTINUED)

Licensing Fees:

Health Department inspections ..... 40.00 (M)
HRS inspections ..... 40.00 (M)
Occupational License inspections ..... 40.00 (M)

Permits By Use: (annual registration fee)

Ammunition, explosives and blasting agents ..... 40.00 (M)
Burn permits (bonfires) ..... 40.00 (M)
Cryogenic fluids ..... 40.00 (M)
Dry cleaning plants ..... 40.00 (M)
Fire lane permits ..... 40.00 (M)
Fireworks ..... 40.00 (M)
Flammable/combustible liquids ..... 40.00 (M)
High piled combustible stock ..... 40.00 (M)
Hazardous chemicals ..... 40.00 (M)
LP gas ..... 40.00 (M)
Lumber storage ..... 40.00 (M)
Places of assembly ..... 40.00 (M)
Repair garages ..... 40.00 (M)
Tents and air supported structures ..... 40.00 (M)

Plans Review Fees:

Construction plans review - new and existing:
- $1,000 value or less (no inspector training fee). ..... 25.00 (M)
- $1,001 value or over ..... 55.00 plus 0.05% of total work (M)
- Revised plans25.00 (unless more than 50% of original plan, then full fee applies) (M)

Construction inspections ..... 25.00 or 1/2% of valuation (whichever is greater) (M)
- After hour inspections ..... 200.00 (M)

Construction reinspection fees:
- First reinspection ..... 40.00 (M)
- Second reinspection ..... 50.00 (M)
- Additional reinspection ..... 100.00 (M)

Special Detail Services:

Personnel requested or required to be detailed for
- Special events (minimum of 3 hours) ..... 47.00 per hour/per employee (C)
- Special events (supervisor, if necessary) ..... 57.00 per hour/per supervisor (C)

PUBLIC SAFETY FEES (CONTINUED)

Public Education Services:

Fire station birthday party program:
- Basic program ..... 175.00 (C)
  - Plus $5.00 per person up to a maximum of 20 attendees

First aid class (per student) ..... 20.00 (C)
CPR classes (per student) ..... 40.00 (C)
Offsite training fee (per student) ..... 10.00 (C)
Combination first aid and CPR class (per student) ..... 50.00 (C)
Babysitter training class (per student) ..... 55.00 (C)
Basic medical training class (per student) ..... 100.00 (C)
Intermediate medical training class (per student) ..... 150.00 (C)
Advanced medical training class (per student) ..... 250.00 (C)
Fire training course (classroom only, per student) ..... 500.00 (C)
Advanced fire training (includes cost of materials, per student) ..... 700.00 (C)

CITY OF WINTER PARK - FEE SCHEDULE
Effective: October 1, 2023

PARKS AND RECREATION FEES

Adult Sports Team Fees:

Flag Football and Softball .....500.00 (M)
Men's Basketball League Team Fee..... 450.00 (M)
Co-ed Kickball .....400.00 (M)

Field Rental Rates: 50% of field rental fees allocated to field maintenance fund.

Unscheduled or Late Reservation Rates (less than two full business days) Add $15.00 per hour.

Non-Profit Organizations and Winter Park Residents will receive 20% off listed rates.

Cady Way, Martin Luther King, Jr. and Ward Park Baseball, Softball and Multipurpose fields A-1, A-2, C and Showalter East Multipurpose Field 2:

Before 5:00 p.m., per hour ..... 45.00 (C)
After 5:00 p.m., per hour ..... 65.00 (C)
Saturday and Sunday.....65.00 (M)
Field prep (lines), per field each time (standard lining multipurpose field) .... 60.00 (C)
Field prep (lines), per field each time (multi lining multipurpose field)..... 110.00 (C)
Field prep (lines), late reservations per multipurpose field Standard lines.... 115.00(C)
(less than two full business days' notice)
Field prep (lines), for late reservations per multipurpose field Multi lines.... 160.00 (C)
(less than two full business days' notice)
Field prep (lines), per field each time (standard lining Baseball/Softball)..... 35.00 (C)
Field prep (lines), per field each time (specialty lining Baseball/Softball)..... 60.00 (C)
Field prep (lines), for late reservations per Baseball Softball field ..... 60.00 (C)

All day (8:00 am to 9:00 pm) ..... 500.00 (C)
All day (8:00 am to 9:00 pm) Weekend .....750.00 (M)

Winter Park Youth League Fee: (specific guidelines apply)
Martin Luther King, Jr., Showalter East ,2 and Ward A1, A2, C,..... 45.00 (C)
Baseball, Softball Fields

Ward Park Field B:

Before 5:00 p.m., per hour ..... 55.00 (C)
After 5:00 p.m., per hour ..... 80.00 (C)
Saturday and Sunday .....80.00 (M)

PARKS AND RECREATION FEES (continued)

Ward Park Field B (continued):

Field prep (lines), per field each time (standard lining) ..... 65.00 (C)
Field prep (lines), per field each time (multi lining)..... 115.00 (C)
Field prep (lines), for late reservations per field Standard lining ..... 115.00 (C)
(less than two full business days)
Field prep (lines), for late reservations per field multi lining ..... 165.00 (C)

All day (8:00 am to 9:00 pm) ..... 600.00 (C)
All day (8:00 am to 9:00 pm) Weekend ..... 1000.00 (M)

Winter Park Youth League Fee Field B:
Field B ..... 55.00 (C)

Field 7 Batting Cages (2 cages per hour)
Cages 1 & 2…….7.00 (M)
Cages 3 & 4…….7.00 (M)

Showalter Stadium and East 1 Turf Field:

25% of Stadium rental fees allocated to field maintenance account. (Track, Fields, or Stadium)

Track Only (less than 400 people, 2 hour minimum, includes starting blocks)
Deposit ..... 100.00 (M)
Before 5:00 p.m., per hour ..... 40.00 (M)
After 5:00 p.m., per hour ..... 65.00 (M)
Saturday/Sunday ..... 65.00 (M)
Full Day 8:00 a.m. to 5:00 p.m. ..... 300.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m. ..... 300.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m. …….…..... 475.00 (M)

Field Only (less than 400 people, 2 hour minimum,)
Deposit ..... 500.00 (M)
Before 5:00 p.m., per hour ..... 60.00 (M)
After 5:00 p.m., per hour ..... 85.00 (M)
Saturday/Sunday…….. ..... 85.00 (M)
Full Day 8:00 a.m. to 5:00 p.m. ..... 450.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m. ..... 400.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m. …….……..... 600.00 (M)

PARKS AND RECREATION FEES (continued)

Stadium (includes scoreboard, track, equipment package,
Ward C and Showalter East Fields. Video display scoreboard not included)

Deposit	1000.00 (M)
Before 5:00 p.m., per hour	190.00 (M)
After 5:00 p.m., per hour	295.00 (M)
Saturday/Sunday	295.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	1,625.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	1400.00 (M)
Full Day Weekend 8:00 a.m. to 5:00 p.m.	2,500.00 (M)

Concession Stand (2 hour minimum)

Deposit	500.00 (M)
Hourly	55.00 (M)
Full Day 8:00 a.m. to 5:00 p.m.	400.00 (M)
Full Evening 5:00 p.m. to 10:00 p.m.	250.00 (M)

Equipment (includes pole vault pads and standards, high jump pads and standards, steeplechase, One discus cage, nine starting blocks, one shotput circle Long Jump and 130 hurdles,)

Deposit	100.00 (M)
Individual Equipment	50.00 (M)
Package	200.00 (M)

*equipment fees allocated to a replacement account

Showalter Track Membership October 1 through September 30 Prorated

Monthly Resident	20.00 (M)
Monthly Youth Resident (Under 18)	10.00 (M)
Monthly Non-Resident	30.00 (M)
Monthly Youth Non-Resident (Under 18))	15.00 (M)
Annual Resident	150.00 (M)
Annual Non-Resident	250.00 (M)
Annual Resident Child 5-14 (must be accompanied by parent)	50.00 (M)
Annual Resident Youth (15-18)	75.00 (M)
Annual Non-Resident Youth (15-18)	100.00 (M)

Trainer/Instructor: Less than 15 students, October 1 through September 30 Prorated

Monthly	50.00 (M)
Yearly	500.00 (M)

*Open Space Business Permit Required

PARKS AND RECREATION FEES (continued)

Winter Park Community Center Recreation ID Membership Card:

Resident, Military or 1st Responder ..... FREE (M)
Non-resident ..... 20.00 (M)

Youth After School Program:

Resident (monthly) ..... 50.00 (M)
Non-resident (monthly) ..... 90.00 (M)
Registration fee ..... 25.00 (M)
Fee for students qualifying for free/reduced lunch, (monthly), (City residents only) 30.00 (M)

Middle School After School Program:

Middle School After School Program (per semester): Semester 1 Aug-Dec, Semester 2 Jan-May additional fee may apply for field trips

Resident, Registration Fee ..... 50.00 (M)
Non-Resident Registration ..... 110.00 (M)

Teen Summer Camp Program (completed grades 5 – 7, per week):

Resident ..... 60.00 (M)
Each Additional Resident Child in same family ..... 40.00 (M)
Resident Free/reduced lunch, per child ..... 35.00 (M)
Non-resident ..... 90.00 (M)
Additional non-resident child ..... 70.00 (M)
Registration fee ..... 25.00 (M)

Youth Summer Camp Program (completed grades K – 4, per week):

Resident:
1st child in family ..... 85.00 (M)
Each additional child in family ..... 60.00 (M)
Non-resident ..... 110.00 (M)
Non-Resident Additional Child ..... 85.00 (M)
Resident Free/Reduced lunch ..... 25.00 (M)
Registration Fee ..... 25.00 (M)

School's Out Program (single day camp during school year holidays:

Resident, per day ..... 20.00 (M)
Non-resident, per day ..... 30.00 (M)
After School Participant ..... 15.00 (M)

PARKS AND RECREATION FEES (continued)

Holiday Camps:
Half Session – 2-3 Days
Resident .....50.00 (M)
Non-resident.....80.00 (M)
After School Participant.....30.00 (M)

Full Session – 4-5 Days
Resident .....70.00 (M)
Non-resident,.....100.00 (M)
After School Participant, ...30.00 (M)

Kid Night Out:
Resident registration fee .....8.00 (M)
Non-resident registration fee.....10.00 (M)

Late fee for all programs:
Late pickup ,1st 15 minutes.....5.00 (M)
Each additional 15 minutes .....5.00 (M)

General Program Guidelines:
Youth/Teen Program Fees (based on minimum enrollment) ..... Direct Cost

Adult Programs (based on minimum enrollment).....Direct Costs plus 15%

Community Center & Cady Way Pool:
Daily (Resident, Military or 1st Responder).....3.00 (M)
Daily (non-resident).....6.00 (M)
Group rate (residents, over 15 guests in a group, per group member).....2.00 (M)
Group rate (non-residents, over 15 guests in a group, per group member).....5.00 (M)
Ten visit punch pass (resident) .....20.00 (M)
Ten visit punch pass (non-resident).....50.00 (M)
Pool rental:
Less than thirty guests (hourly, 2 hour minimum) .....150.00 (M)
Additional hourly fee per fifteen guests over initial thirty guests.....25.00 (M)
Deposit .....150.00 (M)
Pool Party – 2 hours, maximum of 40 guests, normal operational hours.....150.00 (M)

Individual and Family Passes valid for 6 months (October-March or April-September)
Individual Pool Pass – (Resident, Military or 1st Responder) ..... 70.00 (M)
Individual Pool Pass – (non-resident) ..... 110.00 (M)

PARKS AND RECREATION FEES (continued)

Community Center & Cady Way Pool (continued):

Family Pool Pass – (residents, up to 5 family members per pass)…….…. .....190.00 (M)
Family Pool Pass – (non-residents, up to 5 family members per pass).....300.00 (M)
Family Pool Pass – (CRA residents, up to 5 family members per pass)…..110.00 (M)
Cady Way Reserved Camp Swim……..…….….. 5.00 (M)
Dive In's & City Sponsored Events (Residents))…… FREE

Lap Swim Pass 4 Seasons: summer – June to August, fall – September to November, Winter – December to February and Spring – March to May
Lap Swim Pass – (Resident, Military or 1st Responder)…… 40.00 (M)
Lap Swim Pass – (non-resident)…….. 60.00 (M)
Lap Swim Pass – (CRA resident)…….30.00 (M)

Swim Lessons
Resident Group lessons…… 40.00(M)
Non-Resident Group lessons…… 60.00(M)
Private Lessons:1 lesson……35.00 (M)
5 lessons…… 150.00M)
10 Lessons…… 250.00M)

Semi Private Lessons (up to 2 people)
1 lesson……45.00 (M)
5 lessons…… 175.00M)
10 Lessons…… 325.00M)

PARKS AND RECREATION FEES (continued)

Fitness/Weight Room:
Annual Pass: *prorated fee
Resident, Military or 1st Responder .....110.00 (M)
Non-resident.....200.00 (M)
CRA area resident.....80.00 (M)
Monthly Pass: *prorated fee
Resident, Military or 1st Responder .....18.00 (M)
Non-resident.....30.00 (M)
CRA area resident.....12.00 (M)
Daily pass, all users .....5.00 (M)
Youth Annual Pass (ages 12-17, ages 12--13 will be required to attend training)
Resident .....30.00 (M)
Non-resident.....55.00 (M)

Corporate rate:
Fitness/Weight Room
(includes 7 vouchers, $70 each per year for each additional voucher over 10, provides access to lap swim, open gym, and open volleyball).....375.00 (M)

Senior Program
Resident, Military or 1st Responder.....Free with Membership ID
Non Resident Annually (Unlimited Wellness Class Pass, must have Rec ID)...$25.00 (M)

CEMETERY FEES

Veterans receive 30% discount on purchase of space at Palm and Pineywood.

Palm Cemetery:

Single space - resident	5,775.00	(M)
Single space – qualified non-resident	6,300.00	(M)
Cremation space - resident	900.00	(M)
Cremation space – qualified non-resident	950.00	(M)
Baby space	150.00	(M)
Qualified non-resident baby space	170.00	(M)
Interment of cremains:		
Weekdays	375.00	(M)
Saturdays	475.00	(M)
Tent for cremains interment:		
Weekdays	1,050.00	(M)
Saturdays	1,250.00	(M)
Opening and closing charges:		
Weekdays	1,375.00	(M)
Weekdays, for graveside services beginning after 3:30 pm)	1,475.00	(M)
Saturdays	1,675.00	(M)
Infant burial	800.00	(M)
Disinterment of vault (weekdays only, rules apply)	1,375.00	(M)
Mausoleum space (limited number of spaces)	84,000.00	(M)
Extra Tent for graveside service	150.00	(M)
Extra set of chairs	50.00	(M)

Pineywood Cemetery:

Single space - resident	2,950.00	(M)
Single space – qualified non-resident	3,475.00	(M)
Baby space	150.00	(M)
Qualified non-resident baby space	170.00	(M)
Cremation space - resident	675.00	(M)
Cremation space – qualified non-resident	725.00	(M)
Interment of cremains:		
Weekdays	375.00	(M)
Saturdays	475.00	(M)
Tent for cremains interment:		
Weekdays	1,050.00	(M)
Saturdays	1,250.00	(M)
Opening and closing charges:		
Weekdays	1,375.00	(M)
Weekdays, for graveside services beginning after 3:30 pm)	1,475.00	(M)
Saturdays	1,75.00	(M)
Infant burial	775.00	(M)
Disinterment of vault (weekdays only, rules apply)	1,375.00	(M)
Extra Tent for graveside service	150.00	(M)
Extra set of chairs	50.00	(M)

CEMETERY FEES (CONTINUED)

Pineywood Columbarium:

Single or Double space:

Resident .....2,625.00 (M)
Qualified non-resident .....3,250.00 (M)
Interment (Saturday) .....350.00 (M)
Tent for columbarium interment ..... 1,050.00 M)

Veteran Section: (Restrictions apply)

Single space – resident Palm Cemetery .....4,000.00 (M)
Single space – qualified non-resident Palm Cemetery ..... 4,500.00 (M)

Single space – resident Pineywood Cemetery.....2,000.00 (M)

Single space – qualified non-resident Pineywood Cemetery ..... 2,500.00 (M)

GOLF COURSE FEES (all include sales tax)

Green Fees (Residents/Non-residents) 9 Hole Course:
Resident Monday-Thursday.....17.00 (M)
Non-Resident Monday - Thursday.....24.00 (M)Resident Friday – Sunday, Holidays 22.00 (M)
Non-Resident Friday – Sunday, Holidays.....29.00 (M)
Youth 12 and Under.....7.00 (M)

Green Fees:
Replay rate for all players.....12.00 (M)

Annual Play Pass:
Single resident,.....1,200.00 (M)
Single non-resident.....2,000.00 (M)
Summer Junior Pass.....200.00 (M)

Cart Rental:
Electric Cart 9-Hole – Single (includes sales tax)Senior 65+.....10.00 (M)
Electric Cart 9-Hole – Single (includes sales tax).....12.00 (M)
Pull cart (includes sales tax).....5.00 (M)
Club Rental (includes tax).....12.00 (M)

Tournament Fees (includes tax):
30% discount off tournament fee for verified non-profits
Weekday Night scramble (36 person minimum).....1,300.00 (M)
Each additional golfer above 36.....42.00 (M)
Weekend Night scramble (36 person minimum).....2,650.00 (M)
Each additional golfer above 36.....42.00 (M)
Weekday Private scramble (36 person minimum).....2,150.00 (M)
Each additional golfer above 36.....30.00 (M)
Weekend Private scramble (36 person minimum).....3,600.00 (M)
Each additional golfer above 36.....30.00 (M)

Groupon and other such marketing discounts as well as seasonal discounts may be offered at the discretion of the City Manager

Playing lessons, per person:
6 holes, approximately 1 hour.....125.00 (M)
9 holes, approximately 1.5 hours.....200.00 (M)

Course Rental
Full Course Rental – Daily 7am to Dusk Events - Free to Public..... 7,200.00 (M)
Full Course Rental – Daily 7am to Dusk – Paid Admission Events..... 15,000.00 (M)
Admission/Income percentage subject to negotiation.

GOLF COURSE FEES (continued, all include sales tax)

Putting Course Rental

Full Day – Free to Public or Private .....1,200.00 (M)
Half Day – Free to Public or Private .....600.00 (M)
Full Day – Paid Admission Events .....2,400.00 (M)
Half Day – Paid Admission Events.....1,200.00 (M)

Winter Park Pines:

Green Fees (Residents/Non-residents) 18 Hole Course with cart May 1-October 31:

Resident Monday-Thursday.....39.00 (M)
Non Resident Monday - Thursday ..... 45.00 (M)
Resident Friday – Sunday, Holidays.....49.00 (M)
Non Resident Friday – Sunday, Holidays .....55.00 (M)
9 Holes + Twilight (after 3 pm):
Resident…… .....29.00 (M)
Non Resident…… .....33.00 (M)

Green Fees (Residents/Non-residents) 18 Hole Course with cart November-April 30:

Resident Monday-Thursday.....49.00 (M)
Non Resident Monday - Thursday ..... 55.00 (M)
Resident Friday – Sunday, Holidays.....55.00 (M)
Non Resident Friday – Sunday, Holidays .....60.00 (M)

Annual Play Pass:

Single Full Membership Resident (includes residents of WP Pines HOA) .....1,200.00 (M)
Single Full Membership Non-resident (family members must reside at same address)1,650.00 (M)
Add Adult Family Member Resident.....600.00 (M)
Add Adult Family Member Non-Resident.....900.00 (M)
Add Youth Family Member Resident……..... .....400.00 (M)
Add Youth Family Member Non-Resident……..... .....600.00 (M)

Driving Range:

Large bucket of range balls (50) .....8.00 (M)
Small bucket of range balls (25)…….. 4.00 (M)
(10% discount, card value=$160.00….136.00 (M)

Cart Fees:

18 Holes……... .....18.00 (M)
9 Holes…….. .....12.00 (M)

TENNIS FEES

Tennis Court Memberships:

Annual Membership

All Courts

Resident .....400.00 (M)
Non Resident .....600.00 (M)
Senior Resident.....350.00 (M)
Senior Non Resident.....500.00 (M)
Youth Resident (13 -20 years old) ..... 250.00 (M)
Child Resident 12 and under.....150.00 (M)

Additional Family Member (Family members must reside at the same address)

Resident .....225.00 (M)
Non Resident .....300.00 (M)
Senior Resident .....175.00 (M)
Senior Non Resident.....250.00 (M)
Youth Resident (13-20 years old) .....150.00 (M)
Child Resident (12 and under) ..... 75.00 (M)

Non Member Fees:

Residents
All courts (includes tax) .....8.00 (M)
Non-Residents
All court (includes tax).....10.00 (M)

Punch Pass (10 visits):

Resident.....65.00 (M)
Non Resident.....85.00 (M)

Punch Pass (22 visits):

Resident.....140.00 (M)
Non Resident.....180.00 (M)

League Rate:

Full Year League Fee .....150.00 (M)
Half Year League Fee.....75.00 (M)

League Fee + ...($25.00 * # of lines * # of home meets)/(% of members on roster)

TENNIS FEES (continued)

Annual Pass Ball rental machine, hourly.....10.00 (M)
Ball rental machine, hourly.....20.00 (M)
Annual ball machine membership, per person
(twenty memberships available)..... 200.00
Annual ball machine membership, family
(twenty memberships available)..... 250.00
Special Events
Member…….0 – 20.00 (M)
Non Member……..…….6.00 – 30.00 (M)

Groupon and other such marketing and seasonal discounts may be offered at the discretion of the City Manager

Before any contract agreement is reached with such discount organizations and subcontractor, the subcontractor must submit the terms for approval to the City Manager through the Parks and Recreation Department Management.

Tennis Instructors must be contracted through City of Winter Park and/or Winter Park Tennis Center contracted tennis instruction provider.

No tournaments may be longer than five days, holidays are time and one half rates. The price includes six folding tables and twenty five chairs and a pop up tent.

Winter Park Tennis Center Program Fees: Fees will be approved upon completion of contract.

RECREATION FACILITY RENTAL FEES (CONTINUED)

COMMUNITY CENTER:
(20% discount off regular fee for Resident, Military or 1st Responder **or** 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.

CRA district resident discount off regular fee 25%

Rates:

Small room, Cedar or Cypress or Senior room, hourly ..... 80.00 (M)
Large room, Oak or Elm, hourly ..... 110.00 (M)
Ballroom; Cedar, Cypress, Oak, and Elm combined, hourly ..... 350.00 (M)
Rooms Oak, Elm, and Kitchen combined, hourly ..... 275.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday ..... 1,425.00 (M)
Ballroom and Kitchen combined, hourly ..... 400.00 (M)
4:00 pm to midnight, Friday, Saturday, Sunday ..... 1,850.00 (M)
Ballroom, Kitchen 4:00 pm to midnight with 2-hour amph ..... 2,000.00 (M)
Kitchen, hourly ..... 75.00 (M)
Early start fee (events requiring building access before 7:00 am) ..... 100.00 (C)

Amphitheater (outdoor stage):
Two hours ..... 175.00 (M)
Six hours ..... 500.00 (M)
Gymnasium:
Half of gym, hourly ..... 60.00 (M)
Entire gym, hourly ..... 140.00 (M)
Deposit:
Large/Small meeting room/amphitheater/kitchen ..... 150.00 (M)
Half Ballroom Cedar/Cypress or Oak/Elm combined ..... 300.00 (M)
Full Ballroom Cedar, Cypress, Oak, Elm combined ..... 500.00 (M)
Unscheduled time premium over regular rate, hourly ..... 30.00 (M)

RECREATION FACILITY RENTAL FEES (CONTINUED)

WINTER PARK EVENTS CENTER: (20% discount off regular fee for Resident, Military or 1st Responder or 30% discount off regular fee for verified non-profits)

Entire Building (full building rental required on Friday and Saturday): (includes Grand Ballroom, Rooftop Terrace, Rooftop Meeting Room, and Pre-function Lobby)
Any 8-hour block between 10am-11pm, extra hours can be added not to exceed 10am or 11pm

Friday .....5,050.00 (M)
Saturday .....5,500.00 (M)
Sunday .....4,425.00 (M)
Monday to Thursday (9:00 am to 5:00 pm, per hour).....3,300.00 (M)
Additional Setup Time, Per Hour…….315.00 (M)
Deposit .....750.00 (M)

Grand Ballroom:
Sunday to Thursday (8:00am to 10:00 pm, per hour 2-hour minimum).475.00
2nd Floor dressing room add-on (flat rate for the entire length of rental) 300.00

Rooftop Terrace:
Sunday to Thursday (includes Rooftop Terrace and Meeting Room):
Minimum charge for three hours.....1,800.00 (M)
Additional charge for each hour above three.....275.00 (M)
Sunday to Thursday ((Terrace only)
Minimum charge for three hours.....1,650.00 (M)
Additional charge for each hour above three.....225.00 (M)

Rooftop Meeting Room (Sunday to Thursday, 8:00 am to 10:00 pm, per hour).....275.00 (M)

Tiedtke Amphitheater (Sunday to Thursday):
Minimum charge for three hours .....1,275.00 (M)
Additional charge for each hour above three .....225.00 (M)
Friday and Saturday (available as an add-on to entire building rental)

Selected Belvedere areas (Sunday to Thursday):
Minimum charge for three hours .....1,050.00 (M)
Additional charge for each hour above three .....175.00 (M)
Friday and Saturday (available as an add-on to entire building rental)

RECREATION FACILITY RENTAL FEES (CONTINUED)

COUNTRY CLUB (20% discount off regular fee for Resident, Military or 1st Responder **or** 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.**)**

(Friday and Saturday- Full Building)
Hourly .....250.00 (M)
4 p.m. to 12 midnight.....1,500.00 (M)
Deposit .....300.00 (M)
Hourly: (Sunday through Thursday)
Dining Room (hourly) .....150.00 (M)
Club lounge (hourly).....125.00(M)
Full building (hourly).....225.00 (M)
Deposit .....300.00 (M)

FARMER'S MARKET:
Saturday Market:
12' x 10' space Outside without electricity (per month) .....120.00 (M)
Additional ½ space 6 feet (per month) .....65.00 (M)
12' x 10' space outside with electricity (per monthly)……150.00 (M)
12' x 10' space Pop-Up vendor w/o electricity per setup
Restrictions apply, once a month and no more than 6 times a year....45.00(M)
10% discount for 6 months paid in advance. 15% discount for entire year paid in advance.

Farmer's Market Building Rental: (20% discount off regular fee for Resident, Military or 1st Responder **or** 30% discount off regular fee for verified non-profits, 15% additional discount for continuous groups.**):**
Hourly: (Sunday through Thursday) .....315.00 (M)
Entire Building
5:00 p.m. to midnight, Fri. and Sat .....2,500.00 (M)
Parking Lot - in addition to building time rental.....500.00 (M)
Deposit .....300.00 (M)

RECREATION FACILITY RENTAL FEES (CONTINUED)

Winter Park Welcome Center:

Winter Park Community Foundation Room
(includes catering kitchen, restrooms and outdoor patio):

- Weekday for 1 – 4 hours, per hour ..... 70.00 (M)
- Weekday for over 4 hours, per hour ..... 60.00 (M)
- Series of 4 or more rentals for 1 - 4 hours, per hour ..... 60.00 (M)
- Series of 4 or more rentals for over 4 hours, per hour ..... 50.00 (M)
- Weekend (all day) ..... 500.00 (M)

Note: rental rates can be reduced by 50% for one half of room

Entire First Floor (includes Galloway Foundation gallery, Welcome gallery and Winter Park Health Foundation Community Room):

- Weekday (until 6:00 pm) ..... not available
- Weekday (after 6:00 pm), per hour ..... 90.00 (M)
- Weekend (all day) ..... 750.00 (M)
- Fire marshal, required to be on site for events hosting over 90 people, per hour ..... 25.00 (M)

Winter Park Welcome Center (continued):

Additional one-time fees:

- Cleaning (for events over 4 hours) ..... 30.00 (M)
- Staffing (weekdays before 9:00 am and/or after 5:00 pm), per hour ..... 20.00 (M)
- Staffing (weekends), per hour ..... 25.00 (M)

Gallery display use deposit ..... 100.00 (M)

Gallery display use cancellation fee (if cancellation is made less than thirty days in advance) ..... 25.00 (M)

PARK FEES

DEPOSITS FOR GROUP EVENTS ARE EQUAL TO EVENT FEE

Azalea Lane Playground (20% Resident, Military or 1st Responder discount):
- Small Pavilion:
  - Full day ..... 80.00 (M)
  - Half day ..... 45.00 (M)

Central Park:
- Small events (less than 400 people)
  - North Park or South Park ..... 900.00 (M)
  - North and South Park ..... 1,400.00 (M)
- Large events (400 – 2,000 people) ..... 2,300.00 (M)
- Significant events 2,001 + people ..... 3,800.00 (M)
- Set up days for event preparation ..... 75% of Small Event Fee (M)
- Rose Garden wedding ..... 250.00 (M)
  - 20% Resident, Military or 1st Responder discount
- Deposit ..... 200.00 (M)

Central Park West Meadows:
(fee is doubled for functions charging admission):
- Small events (less than 400 people) ..... 850.00 (M)
- Large events (400 – 2,000 people) ..... 1,900.00 (M)
- Significant events 2,001 + people ..... 3,100.00 (M)
- Set up days for event preparation ..... 75% of Small Event Fee (M)

Mead Garden:
- Group Events:
  - Small events (less than 400 people) ..... 850.00 (M)
  - Large events (400 – 2,000 people) ..... 1,900.00 (M)
  - Significant events 2,001 + people ..... 3,500.00 (M)
  - Set up days for event preparation ..... 75% of Small Event Fee (M)
- Amphitheater (20% resident Military or 1st Responder discount)
  - Weekdays (three hours) ..... 450.00 (M)
  - Weekends (three hours) ..... 595.00 (M)
  - Deposit ..... 300.00 (M)
- Large Pavilion (20% resident Military or 1st Responder discount)
  - Full day 150.00
  - Half day (open to noon or 2 pm to close) ..... 90.00 (M)
- Alice's Pond
- North Side (Capacity 50/3 hr rental) ..... 425.00 (M)
- South Side (Capacity 150/3 hr rental) ..... 500.00 (M)
- Deposit ..... 200.00 (M)

PARK FEES (continued)

Mead Garden (continued):

Camellia Garden:
Capacity 50/ 3 hr rental).....$425.00 (M)
Deposit.....$300.00 (M)

The Grove – includes stage, lawn and Pole Barn Capacity 1,000:
Less than 400 people (8 hr rental).....1,500.00 (M)
400-1,000 people(8 hr rental).....2,100.00 (M)
Deposit.....$700.00 (M)
Set Up Day.....75% of small event fee

Legacy Garden:
Up to – 100 people.....$750.00 (M)
101 – 150 people.....1,100.00 (M)
Deposit.....$300.00 (M)

Pole Barn:
Capacity 30 (3 hr rental).....325.00 (M)
Deposit.....$100.00 (M)

Azalea Lodge Reception Hall and Meeting Center:
October – May:
Mon – Thu, before 4:00 pm (per hour, 3 hr min).....135.00 (M)
Mon – Thu, after 4:00 pm (per hour, 3 hr min).....175.00 (M)
Fri and Sat (8 hour rentals).....2,400.00 (M)
Sunday (8 hour rentals).....1,950.00 (M)
June – September:
Mon – Thu, before 4:00 pm (per hour, 3 hr min).....135.00 (M)
Mon – Thu, after 4:00 pm (per hour, 3 hr min).....150.00 (M)
Fri and Sat (8 hour rentals).....2,000.00 (M)
Sunday(8 hour rentals).....1,500.00 (M)
Deposit.....500.00 (M)

Tables and chairs setup included. Side room and patio included. Hourly rentals require a three hour minimum.

PARK FEES (continued)

Lake Baldwin Park:
- Group Events:
  - Small events (less than 400 people) ..... 850.00 (M)
  - Large events (400 – 2,000 people) ..... 1,825.00 (M)
  - Significant events 2,001 + people ..... 3,000,00 (M)
- Set up days for event preparation ..... 75% of Small Event Fee (M)

Martin Luther King, Jr., Park:
- Group Events:
  - Small events (less than 400 people) ..... 850.00 (M)
  - Large events (400 – 2,000 people) ..... 1,825.00 (M)
  - Significant events 2,001 + people ..... 3,000.00 (M)
  - Set up days for event preparation ..... 75% of Small Event Fee (M)
- East Lawn Area (less than 200 people, hourly before dark) ..... 50.00 (M)

Community Playground pavilion (20% Resident, Military or 1st Responder discount):
- Full day ..... 100.00 (M)
- Half day (open from noon or 2 pm to close) ..... 60.00 (M)

Ward Park:
- Large Pavilion (20% Resident, Military or 1st Responder discount):
  - Full day ..... 125.00 (M)
  - Half day (open to noon or 2 pm to close) ..... 90.00 (M)

Howell Branch Preserve:
- Pavilion (20% Resident, Military or 1st Responder discount):
  - Full day ..... 125.00 (M)
  - Half day (open to noon or 2 pm to close) ..... 75.00 (M)

Cady Way Park:
- Group Events:
  - Small events (less than 400 people) ..... 850.00 (M)
  - Large events (400 – 2,000 people) ..... 1,825.00 (M)
  - Set up days for event preparation ..... 75% of Small Event Fee (M)

PARK FEES (continued)

Shady Park:
- Group Events:
  - Small events (less than 400 people) ..... 850.00 (M)
  - Large events (400 – 2,000 people) ..... 1,825.00 (M)
  - Set up days for event preparation ..... 75% of Small Event Fee (M)
- Large Pavilion (20% Resident Military or 1st Responder discount):
  - Full day ..... 125.00 (M)
  - Half day (open to noon or 2:00 pm to close) ..... 90.00 (M)

Phelps Park:
- Pavilion Rental (20% Resident, Military or 1st Responder discount)
  - Full day ..... 125.00 (M)
  - Half day (open to noon or 2:00 pm to close) ..... 75.00 (M)
- Small Pavilion (20% Resident, Military or 1st Responder discount)
- Full day ..... 60.00 (M)
  - Half day (open to noon or 2:00 pm to close) ..... 35.00 (M)

Kraft Azalea Garden:
- Exedra area wedding ..... 500.00 (M)
  - 20% Resident, Military or 1st Responder discount
- Exedra area wedding deposit ..... 150.00 (M)

Violation of dog ordinance (issued by City Code Enforcement):
- 1st offense ..... 50.00 (M)
- 2nd offense ..... 100.00 (M)

Open Space Business Permit: Programs and Services offered on Park's property are limited to 50 attendees or less. Over 50 attendees will require a small event rental fee and application.
- Monthly:
- Twenty attendees or less ..... 50.00 (M)
- Over twenty attendees ..... 125.00 (M)

Open Space Business Permit- Dinky Dock: (Paddle and Water Activity vendors)
***Limited Available (Please See Dicky Dock Policy and Procedures)**

Monthly Fee……. 250.00 (M)

Open Space Park Concessionaire Permit:
- Category A: Prepackaged food/beverage, no cooking.
  - Per sales day per sales station……. 30.00 (M)
  - Per week (three day limit) per sales station…… 65.00 M)
  - Per month (12 day limit) per sales station……. 175.00 (M)
- Category B: Prepared Food as defined by Florida DBFR.
  - Per sales day per sales station…… 60.00 (M)
  - Per week (three sales day limit) per sales station……. 140.00 (M)
  - Per month (12 sales day limit) per sales station…… 350.00 (M)

PARK FEES (continued)

Open Space Park Photography Business Permit:

Daily Fee…….25.00 (M)
Weekly Fee…….60.00 (M)
Annual Fee……500.00 (M)

SPECIAL EVENT AND MISCELLANEOUS FEES

MISCELLANEOUS CHARGES: Rental equipment fees allocated to equipment replacement account.

Special Use permit fee ..... 25.00 (M)
Holiday Rate ..... Double hourly Regular Rate (M)
..... Rental Rates (M)
Facility rental building late payment fee ..... 5% of balance due (M)
Special event application fee ..... 50.00 (M)
Parks Alcohol Usage Request Application Fee (non-refundable) ..... 50.00 (M)
Sat Market Tables, each (round and rectangular, inside use only) ..... 8.00 (M)
LCD projector and screen ..... 50.00 (M)
Wireless microphone ..... 50.00 (M)
Pipe and Drape ..... 50.00 (M)
Portable stage ..... 100.00 (M)
Staffing (per hour) ..... 35.00 (M)
Crowd control fencing (per 200 feet) ..... 150.00 (M)
Special event trailer with tables and chairs ..... 300.00 (M)
Equipment Rental - Per Event:
- Banquet tables (each, off site events only) ..... 5.00 (M)
- Folding chairs (each) ..... 2.00 (M)
- Podium (each) ..... 20.00 (M)
- Portable public address system ..... 75.00 (M)
  - Set-Up/Breakdown ..... 50.00 (C)
  - Operator (hourly) ..... 30.00 (C)
- Risers 3' x 8' (each) ..... 40.00 (M)
- Table skirts (each) ..... 15.00 (M)
- Tent 20' x 40' ..... 375.00 (M)
- Tent 10’ x 10’ ..... 75.00 (M)
- Tent 10’ x 10’ Fire Rated 701 ..... 100.00 (M)
- Portable Scoreboard per day ..... 50.00 (M)

Cancellation Fees:
- Pavilions and Fields (no deposit is required):
  - Cancellation with less than 7 days notice ..... No refund (M)
  - Cancellation with 8-90 days notice ..... Retain 25% of rental fee (M)
  - Cancellation with over 90 days notice ..... $20 processing fee (M)
- Buildings*, amphitheater, park rentals (deposit is required):
  - Cancellation with less than 30 days notice ..... Retain 100% of rental fee (M)
  - Cancellation with 30-60 days notice ..... Retain deposit (M)
  - Cancellation with 60-90 days notice ..... Retain 50% of deposit (M)
  - Cancellation with over 90 days notice ..... $20 processing fee (M)

A double deposit is required for all functions charging admission and serving alcohol

A double deposit is required for all functions for minors charging admission

City Commission **agenda item**

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Kyle Dudgeon	approved by Peter Moore, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Ordinance - amending Chapter 58, "Land Development Code," Article V to address the discharge and disposition of cooling water from buildings adjacent to Center Street (1st reading)

motion / recommendation
Approve as requested

background
Staff has been working to improve existing experience on Center Street for social, economic, and environmental purposes. A multi-pronged approach has been taken which includes efforts from several city departments; Public Works, Planning, Sustainability and the CRA/Economic Development.

The current condition of Center St, immediately behind, or to the east of the Park Avenue Commercial area has long been an area subject to accumulation of muck from HVAC condensate drainage and soiled water disposal. The moisture from HVAC discharge and mop water disposal, accumulates and combines with refuse spillover, creating an unsightly, malodorous, slippery area. After discussions between the departments, a solution is proposed in conjunction with a new program.

At the April CRA advisory meeting the board discussed these challenges commercial properties are having with the maintenance and upkeep of their rear facades. Staff suggested modifications with a new program to combat this issue. Pre and post approval by the advisory board, staff has been in communication with the business community including the Chamber of Commerce and Park Avenue District. After receiving feedback, Staff has accommodated their request that an accompanying ordinance take effect some time after potential approval to give some time to come into compliance.

Condensate drainage program: Proposed is a City/CRA driven program to create infrastructure that mitigates the detriment of stormwater quality by condensate and other liquids reaching storm drains. Existing conditions create unwanted nuisances. 100% contribution from CRA per rock bed area up to $3,000. Unanimously approved by the CRA Advisory Board, the plan speaks to improvements that provide business support and programs consistent with this project. Each property can apply for up to the maximum related to a retention basin that meets the standard of the new code resulting in enhancements to Center Street and no out of pocket impact to businesses.

alternatives / other considerations

fiscal impact

Businesses taking advantage of this program will be supported by a new condensate drainage relief program intended to offset the cost of install.

ATTACHMENTS:
Center Street Building Discharge_Ordinance amending sec 58-169.pdf

ATTACHMENTS:
CRA Business Condensate Drainage Application 2023.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58, ARTICLE V, DIVISION 1, SECTION 58-169 OF THE CITY CODE OF ORDINANCES TO ADDRESS THE DISCHARGE OF COOLING WATER FROM BUILDINGS ADJACENT TO CENTER STREET; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the City desires to enact regulations to address the proper disposal and discharge of HVAC system condensate draining from buildings along Center Street into the Center Street right-of-way and stormwater sewer; and

WHEREAS, the City Commission hereby finds that it is in the best interest of the health, safety, and welfare of the citizens of Winter Park and the general public that Section 58-169 of the City Code of Ordinances be amended as provided herein.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA:

SECTION 1. Recitals. The foregoing recitals are hereby ratified and confirmed as being true and correct and are hereby made a part of this ordinance.

SECTION 2. Code Amendment. Chapter 58, Article V, Division 1, Section 58-169 of the City Code of Ordinances is hereby amended as follows (words that are ~~stricken out~~ are deletions; words that are underlined are additions):

Sec. 58-169. - Disposition of stormwater runoff/condensate discharge.

(a) All stormwater systems shall include a method for the disposition of excess stormwater runoff. This disposition is to be into rights-of-way of the city with storm drainage facilities.

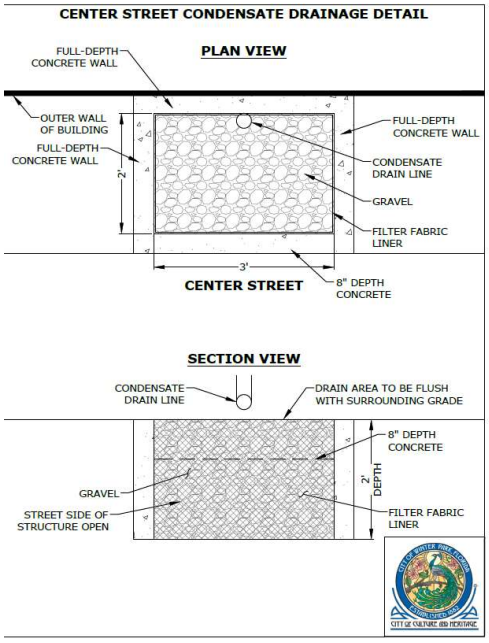
(b) In cases where the disposition of stormwater runoff is other than to rights-of-way with storm drainage facilities, the approval of the city engineer or public works director shall be required for the design and disposition of stormwater runoff into other areas such as lakes, ponds, streams, canals, wetlands, or rights-of-way without storm drainage facilities.

(c) For buildings (new and existing) adjacent to Center Street between E. Canton Avenue and E. New England Avenue, unpolluted cooling water from a HVAC system must be discharged to a retention basin with the capacity to capture and retain all HVAC condensate discharge. Such retention basin must be constructed from a permeable material with sufficient void space to retain the discharge, must allow for the percolation and evaporation of unpolluted cooling water, and must be serviceable at any time. Any construction or maintenance work performed within the right-of-way will require review and approval

from the city prior to commencement. The design of this retention basin may meet the standards provided in the standard detail and figure below:

(i) Natural stone with at least 40% void space. Limestone or crushed concrete is not allowed.
(ii) Rectangular basin dimensions: 3' wide x 2' long x 2' deep.
(iii) Perimeter must be designed to keep material (stone) in place and include three vertical sides, with the open side facing away from the existing building.
(iv) The bottom of the retention basin must be on natural, permeable soil.
(v) The basin must be lined with filter fabric.

Figure



The requirements of this subsection apply to existing buildings and must be complied with prior to April 1, 2024.

SECTION 3. Codification. This Ordinance shall be incorporated into the Winter Park City Code. Any section, paragraph number, letter and/or any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical and similar or like errors may be corrected, and additions, alterations, and omissions not affecting the construction or meaning of this ordinance and the City Code may be freely made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION 5. **Conflicts**. In the event of a conflict or conflicts between this Ordinance and any other ordinance or provision of law, this Ordinance controls to the extent of the conflict, as allowable under the law.

SECTION 6. **Effective date**. This Ordinance shall become effective immediately upon adoption by the City Commission of the City of Winter Park, Florida.

FIRST READING: _____, 2023

SECOND READING: _____, 2023

ADOPTED this ____ day of _____, 2023, by the City Commission of the City of Winter Park, Florida.

CITY COMMISSION
CITY OF WINTER PARK

_____
Phil Anderson, Mayor/Commissioner

ATTEST:

_____
Rene Cranis, City Clerk

City of Winter Park Business Condensate Drainage Program

1. APPLICANT

Name: _____

Address: _____

_____ Zip _____

Contact Name: _____ Phone Number: _____

Email: _____ Mobile Number: _____

Legal Form: Sole Proprietorship ☐ Partnership ☐

Corporation: Profit ☐ Non-Profit ☐

In which State are the incorporation and/or organization documents filed?

_____

Tax Identification Number: _____

2. BUILDING/BUSINESS TO BE IMPROVED

Name: _____

Address: _____

_____ Zip _____

Legal Description: _____

Property Tax Parcel Number: _____

3. OWNER OF PROPERTY (if not applicant)

Name: _____

Contact Name: _____

Address: _____

_____ Zip _____

Staff Use Only: Application Approved (Y / N) Date: _____ By: _____

4. PURPOSE

The intention of this grant program is to address the issue of discharged HVAC condensate behind commercial buildings, and the undesirable seepage into the roadway and into the storm drain.

5. AUTHORIZATION TO UNDERTAKE WORK

If the applicant is not the owner of the property, provide written evidence in the form below that the owner authorizes this work to be undertaken.

6. BRIEF DESCRIPTION OF PROPOSED CONDENSATE DRAINAGE PLAN

A basin will be constructed from a permeable material with sufficient void space to retain the discharge, and allow for the percolation of unpolluted cooling water into existing soils.

- Natural stone with at least 40% void space.
- Basin dimensions: 3' wide x 3' long x 1' deep.
- Perimeter will be designed to keep material (stone) in place and eliminate seepage onto roadway.

7. ESTIMATED COST OF WORK FROM BIDS RECEIVED - *(Applicant may make multiple copies of this page if the applicant is collecting bids from more than three vendors to ensure a complete scope of work. Please be advised, applicants are not permitted to list their own services/business as a potential vendor for use of grant funding.)*

***** In the event that a City approved Vendor/Contractor is available to complete the Condensate Drainage work, BIDS will not be required.**

Bid #1:

Company Name: _____

Contact Name: _____

Contact Phone Number: _____

Bid Amount for Total Work: $_____.____

Bid #2:

Company Name: _____

Contact Name: _____

Contact Phone Number: _____

Bid Amount for Total Work: $_____.____

Bid #3:

Company Name: _____

Contact Name: _____

Contact Phone Number: _____

Bid Amount for Total Work: $_____.____

8. CRITERIA

1. Property owner and/or current Tenant may apply for funding up to a maximum of $3,000.00
2. Applicant will be responsible for any costs in excess of $3,000.00

9. ACKNOWLEDGEMENTS

☐ I have read and understand the program guidelines and criteria
☐ I have attached a copy of my current business license to this document
☐ I have attached a copy of my current property insurance
☐ To the best of my knowledge the business and the property are current on all local, state, and federal taxes
☐ I have attached a copy of the scope of work and available drawings or sketches
☐ I understand that final approval must come from all City departments concerned with any improvement and that award of the grant by the City does not guarantee approval of the project. The applicant must meet all City requirements and codes.

CERTIFICATION BY APPLICANT

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant and is true and complete to the best of the applicant's knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated, or if the applicant is not the sole owner of the property, the applicant certifies that he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority must be attached.
The City is dedicated to promoting and encouraging diversity in the programs that it supports or funds. Successful applicants in the City's Business Façade Program are encouraged to contact contractors that are certified minority owned or small businesses.

Verification of any information contained in this application may be obtained by the City from any available source.

_____ _____

Applicant Signature **Date**

Please return a copy of this completed application along with any supporting documentation to the City.

Economic Development/Community Redevelopment Agency
401 S. Park Ave
Winter Park, FL 32789

For additional information please contact:

Anne Sallee, CRA/Economic Development Coordinator

Phone: 407-599-3225 Email: asallee@cityofwinterpark.org

Business Façade Program Property Owner Authorization

I, _____, understand that

_____, a leaseholder of my property located at

_____ is submitting this application under the City of Winter Park Business Condensate Drainage Grant Program, hereinafter referred to as "Program." For the purposes of this authorization, hereinafter the City of Winter Park as "City".

I have received and reviewed the Program guidelines and reviewed the application submitted by my tenant. I agree to permit the proposed improvements to my building. I understand that I am not financially responsible to complete these improvements under the Program.

I understand and agree that neither the City assume responsibility or liability to me or any other part for any action or failure of any contractor or other third party and in no way guarantee any work to be done or material to be supplied.

I further agree to hold the City harmless from and indemnify them for and against any and all claims which may be brought or raised against the City or any of its officers, representatives, agents or agencies regarding any matters relevant to the participant obligations under the Program.

I assure the City that the tenant holds a valid lease with no expiration pending within the next twenty-four months following the date of application for Program funding.

I have read the above statements and acknowledge that they are true and complete to the best of my knowledge. I have no objection to the applicant pursuing the proposed improvements project, and I authorize the leaseholder to make the proposed improvements under the provisions of the Program.

_____ _____

Property Owner Signature Date

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this_____day of_____,20___

by_____, who is personally

known to me or who has produced_____as identification.

_____

Notary Public

City Commission agenda item

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Victoria Tabor	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject
Ordinance - extending franchise agreement for Waste Pro of Florida, Inc. (1st reading)

motion / recommendation

background
In its March 22, 2023 meeting, the Commission approved a three-year extension of the franchise and authorized staff to continue negotiations. The attached is a result of the negotiations. The amendment to the agreement attached will extend the initial term for three (3) years from October 30, 2023 to October 29, 2026.

alternatives / other considerations

fiscal impact

ATTACHMENTS:
Ordinance Approving Amendment to Waste Pro Contract.pdf

ATTACHMENTS:
2023 contract amendment (002) (002) (002) - clean.pdf

ATTACHMENTS:
Winter Park Exhibits 1 & 3.pdf

ATTACHMENTS:
CC-min-2023-03-22.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING AN AMENDMENT OF THE SOLID WASTE AND RECYCLABLES COLLECTION FRANCHISE AGREEMENT BETWEEN THE CITY OF WINTER PARK AND WASTE PRO OF FLORIDA, INC.; PROVIDING TERMS, CONDITIONS AND OTHER PROVISIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Winter Park, Florida (the "City") entered into a Solid Waste and Recyclables Collection Franchise Agreement Between the City and Waste Pro of Florida, Inc. (the "Agreement"), which requires Waste Pro to collect certain types of Solid Waste and Recyclable Materials for the City for a seven (7) year term commencing on October 31, 2016 and terminating on October 29, 2023; and

WHEREAS, the City and Franchisee have determined that that certain provisions of the Agreement require clarity or revision and it is in the best interest of the City and Waste Pro to do so at this time; and

WHEREAS, the City finds that the provisions in the attached Amendment will promote the public health, safety, and welfare, and are in the public interest; and

WHEREAS, the City, pursuant to the authority granted by Article VIII, Section 2, Florida Constitution (1968, as amended), Section 166.021, Florida Statutes, Section 180.14, Florida Statutes, and Chapter 403, Part IV, Florida Statutes, may grant to private companies or corporations the privilege or franchise for the collection and disposal of solid waste, other waste, and recyclable material for such term of years and upon such conditions and limitations as may be deemed expedient and for the best interest of the City; and

WHEREAS, Section 2.11(b)(4) of the Charter of the City authorizes the granting, renewing or extending of a franchise; and

WHEREAS, after due and proper review, evaluation, and consideration of this amendment submitted, the city finds that it is expedient and in the best interest of the City to adopt the attached Amendment of Solid Waste and Recyclables Collection Franchies ("Franchisee"), for the collection and delivery for disposal of solid waste, yard waste, bulk waste, recyclables, and construction and demolition debris (collectively "Waste") from residents, businesses, and other entities within the municipal boundaries of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and are incorporated herein by this Ordinance as the findings of the Winter Park City Commission.

Section 2. **Amendment of Franchise Agreement.** The City of Winter Park hereby approves the Amendment of Solid Waste and Recyclables Collection Franchise Agreement

between the City of Winter Park and Waste Pro of Florida, attached hereto and incorporated herein as **Exhibit "A"** (the "Amendment"). The Mayor and City Clerk are hereby authorized to execute the Amendment on behalf of the City of Winter Park.

Section 3. **Effective Date.** This Ordinance shall take effect immediately upon adoption.

PASSED and ADOPTED this _____day of _____, 2023.

CITY OF WINTER PARK

_____
Phil Anderson, Mayor

Attest:

_____
Rene Cranis, City Clerk

EXHIBIT A

AMENDMENT OF SOLID WASTE AND RECYCLABLES COLLECTION FRANCHISE AGREEMENT BETWEEN CITY OF WINTER PARK AND WASTE PRO OF FLORIDA, INC.

This Amendment of Solid Waste and Recyclables Collection Franchise Agreement Between City of Winter Park, Florida and Waste Pro of Florida, Inc., is dated this ____ day of _____, 2023, by and between the City of Winter Park, a Florida municipal corporation (the "City"), located at 401 Park Avenue South, Winter Park, Florida 32789, and Waste Pro of Florida, Inc., a Florida corporation ("Franchisee"), located at 2101 West State Road 434, Suite 305, Longwood, Florida 32779.

RECITALS

WHEREAS, the City and Waste Pro entered into that certain Solid Waste and Recyclables Collection Franchise Agreement Between City of Winter Park, Florida and Waste Pro of Florida, Inc. (the "Agreement"), which requires Waste Pro to collect certain types of Solid Waste and Recyclable Materials for the City for a seven (7) year term commencing on October 31, 2016 and terminating on October 29, 2023; and

WHEREAS, the City and Franchisee have determined that that certain provisions of the Agreement require clarity or revision and it is in the best interest of the City and Waste Pro to do so at this time; and

WHEREAS, the City finds that the provisions in this Amendment will promote the public health, safety, and welfare, and are in the public interest.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Franchisee agree that they shall be bound by and shall comply with the following provisions of this Amendment:

SECTION 1. The City and Franchisee agree that the Recitals set forth above are accurate and correct.

SECTION 2. The capitalized words and phrases used in this Amendment are defined in the Agreement.

SECTION 3. The City and Franchisee agree to amend the Agreement to extend the Initial Term provided in Article 2 of the Agreement for three (3) years from October 30, 2023, to October 29, 2026. The City and Franchisee agree that the Initial Term of the Agreement can be further extended by mutual agreement of the parties.

SECTION 4. The provisions of Article 12, Section 12.15 of the Agreement are hereby amended to clarify the Service Validation System as follows:

12.15 Franchisee will be required to provide, populate, and maintain a web-based tracking system. The tracking system will be Trac EZ or an equivalent system. Franchisee, City and Residents will have the ability to enter complaints, requests and compliments. Tickets will be tracked and closed out to ensure that all items are addressed. Franchisee's tracking system shall be capable of providing proof that services have been completed. This will be done through Third Eye or and equivalent camera system. Pictures will be made available upon request to address service issues that may arise during the course of servicing this Agreement. Franchisee's tracking system shall include an asset management database through which Franchisee shall be responsible for reporting and tracking the movement of all Roll Carts used for Residential Collection Service, including deliveries, removals, exchanges, repairs, warranty recovery, and any other information necessary to manage cart assets, subject to City approval. The initial database must be populated and uploaded into the web-based Service Verification Database no later than seven (7) Days following the Commencement Date. All database adjustments must be made within forty-eight (48) hours of physical inventory exchange and completion of work order. The service verification system shall be able to generate reports as needed on residential Roll Cart activity including maintenance and inventory reports. If a cart is swapped out, data for the cart removed and the cart replaced is to be provided. Data fields shall include, but not be limited to:

a. Work order number, date, and status

b. Roll Cart type (garbage or recycling)

c. Residential Customer name/ID and address

Franchisee shall provide necessary access to the City of the Franchisee's web-based tracking and asset management system and work with the City to develop regular reports.

SECTION 5. Article 16, Subsection 16.2.2.2 is hereby amended to read as follows:

On October 1, 2017 and October 1 of each subsequent year during the term of this Agreement, service fees shall be adjusted in specified in Exhibit 5.

SECTION 6. Exhibit 5 of the Agreement is hereby amended as follows:

EXHIBIT 5 - CALCULATION OF RATE ADJUSTMENT

On October 1, 2023 and 2024, rates will be adjusted according to **Exhibits 1 and 3** to the 2023 Amendment of Solid Waste

and Recyclables Collection Franchise Agreement between City of Winter Park and Waste Pro of Florida, Inc., which exhibits are attached to such amendment and incorporated herein. Effective October 1, 2025 rates will be adjusted as follows: Ninety percent (90%) of the rate adjustment shall be based on the change in the average monthly Consumer Price Index (CPI) from July through June in the prior year (CPI1) and the average monthly CPI from July through June in the current year (CPI2). The index used shall be the CPI for All Urban Consumers, South Urban Region – Garbage and Trash Collection; All Items, not seasonally adjusted, 1982-1984=100 reference base, published by the United States Department of Labor, Department of Labor Statistics (Series ID = CUUR0000SEHG02).

Ten percent (10%) of the rate adjustment shall be based on the percentage change in the average monthly fuel price from July through June in the prior year (FI1) and the average monthly fuel price from July through June of the most recent year (FI2). Fuel prices shall be based on the Lower Atlantic (PADDIC) No. 2 Diesel Ultra Low Sulfur Diesel (0-15 ppm) Retail Prices (dollars per gallon) published by the United States Energy Information Administration.

If any of the designated indices are discontinued or substantially altered, the City may select another relevant price index published by the United States Government or by a reputable publisher of financial and economic indices.

The total rate adjustment is rounded to the nearest hundredth of a percent.

EXCEL FORMULA FOR CALCULATING RATE ADJUSTMENT

Rate Adjustment(%)= ROUND ((((CPI2 – CPI1) / CPI1) * 0.90) +

(((FI2 – FI1)/ FI1) * 0.10), 4)

Where:

"CPI1" = averaged published monthly CPI from July through June of the year prior to CPI2.

EXHIBIT A

"CPI2" = averaged published monthly CPI from July through June of the most recent year

"FI1" = average published monthly fuel price from July through June of the year prior to FI2

"FI2" = average published monthly fuel price from July through June of the most recent year

SAMPLE CALCULATION OF RATE ADJUSTMENT

Assumptions: Current Rate = $8.00 CPI1 = 225.838 FI1 =3.9185
CPI2 = 230.195 FI2 =3.8747

Rate Adjustment:
=ROUND ((((230.195-225.838)/225.838)*0.90) + (((3.8747-3.9185)/3.9185) * 0.10), 4) = 1.62%

New Rate = ROUND ($8.00 * (1 + 0.0162),2) = $8.13

SECTION 7. Article 14, Section 14.2 of the Agreement is hereby amended to read as follows:

14.2 City and Franchisee Responsibilities

The City shall have the primary responsibility for creating public education and outreach promotional materials for the City's Solid Waste services in partnership with the Franchisee. The Franchisee shall contribute a yearly education and outreach fee of fifty thousand dollars ($50,000) to support the City's education and outreach efforts. In addition, the Franchisee shall annually contribute fifty thousand dollars ($50,000) to support employee related costs for servicing the CRA District/Center St. Another contribution will be made by Franchisee annually for twelve thousand five hundred dollars ($12,500) to support the City's tree fund. A check for these contributions by Franchisee shall be due by October 30th prior to each year during the term of the Franchise Agreement. The first year's education and outreach fee shall be due October 30, 2016.

SECTION 8. Article 21, of the Agreement is hereby amended to add Section 21.18 which reads as follows:

21.18 Most Favored Nation Clause

Upon Franchisee's execution of a new contract with a similarly sized municipality in Orange County, Florida, for the provision of the same amount

and frequency of service, terms, and conditions provided in this Agreement at a more favorable rate schedule than those provided to the City in this Agreement, Franchisee agrees that it shall reduce its rates charged to the City so as to be no more and no less than those rates charged to that similarly sized municipality.

SECTION 9: The City and the Franchisee agree that all of the provisions in the Agreement shall remain in full force and effect, without change, except for the provisions that are expressly revised, amended or added pursuant to this Amendment. The City and Franchisee may amend this agreement upon mutual written consent.

SECTION 10: As part of this amendment, Waste Pro also agrees to the following:

- Replace all shared trash compactors used in the Center St. Corridor with new or refurbished ones at the renewal date.
- Replace all cardboard containers to slat style at the renewal date.
- Addition of trash compactor at West Meadow under terms and conditions of the existing contract
- Waste Pro is committed to reducing emissions within the municipalities they operate in. In its sustainable endeavors with the City of Winter Park, Waste Pro and the City reserve the right to amend this contract upon mutual agreement should additional opportunities arise to reduce the carbon footprint.

EXHIBIT A

IN WITNESS WHEREOF, the City and the Franchisee have made and executed this Amendment to the Agreement, as attested to by the signature of their duly authorized officers or representatives, as of the day and year first above written.

Attest:

_____
Name _____
Title _____

CITY OF WINTER PARK, FLORIDA

By:_____
Phil Anderson
Mayor

Attest:

_____
Name _____
Title _____

WASTE PRO OF FLORIDA, INC.

By: _____
Erik Sankey
Regional Vice President

City of Winter Park

EXHIBIT 1 - COLLECTION SERVICE FEES

Contract Rates **Effective 10/1/2023 Effective 10/1/2024**

2-1-1 RESIDENTIAL COLLECTIONS SERVICE	Monthly Collection Fee/Unit*	Monthly Collection Fee/Unit*
Solid Waste: 2x per week in Franchisee Provided Roll Carts	$10.19	$12.23
Recyclables: 1x per week in Franchisee Provided Roll Carts	$4.80	$5.76
Yard Trash: 1x per week	$3.00	$3.60
Total Monthly Fee per Resident	$17.99	$21.59

Monthly Service Fee for 2nd Solid Waste Roll Cart	$2.05	$2.46
Delivery and maintenanance for each additional cart	$102.94	$123.53
Monthly Service Fee - residential side door service for customers with no handicap and do not have access	$55.27	$66.32

COMMERCIAL RECYCLING	Monthly Collection Fee/Unit*	Monthly Collection Fee/Unit*
Cart Service: 95-gallon Roll Cart Collected 1x per week	$13.43	$16.12
Dumpster Service: per cubic yard (loose)	$5.03	$6.04

COMMERCIAL COLLECTION SERVICE	Monthly Collection Fee/Unit*	Monthly Collection Fee/Unit*
95-gallon Roll Cart Collected 2x per week	$26.86	$32.23
Per Cubic Yard (loose)	$5.03	$6.04
Per Cubic Yard (compacted)	$5.03	$6.04
Extra Pick Up (Flat Rate)	$125.00	$150.00

ROLL-OFF & COMPACTOR SERVICES	Contractor Rate*	Contractor Rate*
Open Top Roll-Off - Per Pull Fee (all sizes)	$251.74	$302.09
Compactor - Per Pull Fee (all sizes)	$251.74	$302.09
COMPACTOR MAINTENANCE FEES PER MONTH	**Contractor Rate****	**Contractor Rate****
Compactor - Vertical - Lease	$268.52	$322.22
Compactor - 15 cubic yards - Lease	$537.05	$644.46
Compactor - 20 cubic yards - Lease	$570.62	$684.74
Compactor - 30 cubic yards - Lease	$604.18	$725.02
Compactor - 40 cubic yards - Lease	$637.75	$765.30

* Rate net to hauler noted, does not include franchise fees or disposal.

** Maximum fee charged for monthly container and maintenance fee; Franchisee may negotiate lower container and maintenance fees. Franchisee may not charge the container and maintenance fee for the collection of Program Recyclables.

NOTE: Disposal fees for compactors and roll-offs will be actual.

2nd HHW/E-Waste Collection Event, if requested	$26,890.88	$32,269.06

EXHIBIT 3 - SPECIAL COLLECTION FEES

Contract Rates	Effective 10/1/2023	Effective 10/1/2024
Miscellaneous Charges Passed Through to Customer	**Contractor Rate**	**Contractor Rate**
White Goods/each	$40.34	$48.41
Furniture/each	$26.89	$32.27
E-Waste/each	$26.89	$32.27
Yard Waste/per cubic yard	$13.45	$16.14
C&D/per cubic yard	$20.17	$24.20
Rolloff Delivery Charge	$114.14	$136.97
Deodorizer	$208.11	$249.73
Gates	$28.16	$33.79
Lock Bars	$40.33	$48.40
Lock Bar Shared	$20.16	$24.19
Locks	$40.33	$48.40
Receiver Box	$268.31	$321.97
Roll Out	$56.46	$67.75
Wheels	$56.46	$67.75

City Commission
Regular Meeting Minutes

March 22, 2023 at 3:30 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson, Commissioners Marty Sullivan, Sheila DeCiccio, Todd Cruzada, Todd Weaver (arrived at 3:42 p.m.); City Manager Randy Knight; Assistant City Manager Michelle del Valle; City Attorney Kurt Ardaman; City Clerk Rene Cranis.

1) Meeting Called to Order

Mayor Anderson called the meeting to order at 3:34 p.m.

2) Invocation

Pastor Shawn Garvey, First Congregational Church of Winter Park, gave the invocation followed by the Pledge of Allegiance.

3) Oaths of Office

Commissioner Sullivan was issued the ceremonial oath of office by his wife and Commissioner DeCiccio was issued the oath of office by her husband.

4) Approval of Agenda

Mayor Anderson noted that staff has requested that Item 13a be tabled. Agenda was approved by consensus. Commissioner Weaver was not present.

Commissioner Weaver arrived at 3:42 p.m.

5) Mayor Report

Mayor Anderson spoke about the city's renewable energy efforts which will be addressed in the work session on March 23rd.

6) City Manager Report

Mr. Knight advised that the required auditor report will be delayed due to complications with utility conversion program and will be presented in the second meeting in April.

a. FY 2023 Third Quarter Work Session Schedule

Mayor Anderson suggested holding the May 25th work session open for possible future discussion of the electric feasibility study. Approved by consensus.

7) City Attorney Report

8) Non-Action Items

9) Public Comments | 5 p.m. or soon thereafter (taken after Commission Reports)

10) Consent Agenda

a. Approve the minutes of the regular meeting, March 8, 2023
b. Approve the minutes of the work session, March 9, 2023
c. Approve the following piggyback contracts:
   1. ACF Standby Systems, LLC - Sourcewell Contract #092222 - Electrical Energy Power Generation Equipment; For goods on an as-needed basis during the remainder of the current term of the Agreement through November 22, 2026; Amount: $750,000.
   2. Siteone Landscape Supply, LLC - Orange County Public Schools Contract #ITB2202048 - Ant Bait & Herbicides Products; For goods on an as-needed basis during the term of the Agreement through April 26, 2024; Amount: $125,000.
d. Approve the following contract:
   1. Ceres Environmental Services, Inc. - RFP5-18 - Emergency Debris Management Services; Amount: $75,000 for services on an as needed basis for the remainder of the current term through May 25, 2023.

Motion made by Commissioner Weaver to approve the Consent Agenda; seconded by Commissioner Cruzada. Motion carried unanimously with a 5-0 vote.

11) Action Items Requiring Discussion

a. Solid Waste Services - Contract extension with Waste Pro

Mayor Anderson noted the options being presented: a three-year extension or seven-year extension with a provision for conversion of trucks to natural gas by January 2024, replacement of existing carts and change in rates.

Commissioner Weaver suggested that there may be a benefit to consider a 4½ year term as a way to hold rates against future inflation and convert one-half of their trucks to natural gas.

Commissioner DeCiccio supported a three-year term which she feels will incentivize Waste Pro to work for conversion of trucks to natural gas and renewal in three years.

Mayor Anderson asked, given the desire for natural gas trucks and to improve conditions on Center Street, if there was sufficient time to solicit bids. Ms. del Valle responded that the contract has a six-month window built in so the city could go to bid, if the commission rejects the three-year extension and have a contract in place by October 1st when the contract would renew. Staff will be bringing forward a proposal for

Center Street modifications after hosting meetings with Park Avenue merchants and the Chamber of Commerce to gain feedback. She feels is not feasible to complete a full proposal for Center Street in six months. Staff is still looking some interim options. Mr. Knight said a three-year extension would allow time for implementation of Center Street improvements.

Ms. del Valle advised that the contract requires a decision by March 30th. If the commission does nothing, the contract automatically renews for three-years; however, she believes the city could continue negotiations under an extension to the next meeting. She added that the city could approve a three-year extension and negotiate terms. Discussion followed on terms and options for improvements to Center Street.

Motion to approve a three-year extension and continue negotiations made Commissioner Sullivan; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

b. Naming park at former Progress Point site.

Director of Communications Clarissa Howard outlined the process for naming the Progress Point site, media efforts and results of a survey, leading to the recommendation of Seven Oaks Park.

Motion made by Commissioner Weaver to approve naming of Seven Oaks Park; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

Mrs. Howard advised the groundbreaking event will be on April 13th.

c. City Banner Policy Update

Motion made by Commissioner DeCiccio to approve the policy; seconded by Commissioner Weaver.

Bonnie Jackson, 3009 Temple Trail, spoke about her banner request made on behalf of Winter Park Republican Women Federated which was not addressed by the city. She questioned why her banner celebrating family was ignored and the request to display PRIDE banners was approved in 2021 and 2022. She feels the policy should only allow banners for city events and should define who owns the property.

Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver; and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

Commissioner DeCiccio cited supreme court case regarding displaying flags and said the policy is modeled after that case and noted it applies only to city-owned property.

12) Public Hearings: Quasi-Judicial Matters

a. RESOLUTION 2270-23: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 1424 CAVENDISH ROAD, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title.

Planning Technician Aaron Hull presented this request which received a positive recommendation from staff and Planning and Zoning Board.

Motion made by Commissioner Weaver to approve the resolution; seconded by Commissioner Cruzada. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

b. Request by Winter Park National Bank to re-establish and extend the Conditional Use approval for a three-story building with one drive-in teller at 345 Carolina Avenue.

Director of Planning and Zoning Jeff Briggs presented this request, largely due to delays caused by the pandemic.

Motion made by Mayor Anderson to approve the request; seconded by Commissioner Weaver. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

c. Request of R. B. Equities, Inc.: for Conditional Use approval to allow for the development of four two-story townhouses at 730 Minnesota Avenue, zoned R-3.

Mr. Briggs reviewed the conditional use request and site plan. The plan accomplishes staff's desire to preserve three live oak trees in the middle of the site surrounded by townhouses and received a positive recommendation from Planning and Zoning Board.

Motion made by Commissioner Weaver to approve the request; seconded by Commissioner Sullivan. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

d. ORDINANCE 3268-23: AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, VACATING AND ABANDONING A 15 FOOT-WIDE PORTION OF THE VIA TUSCANY RIGHT-OF-WAY DEDICATED BY MAITLAND SHORES FIRST ADDITION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK "S", PAGE 68, OF THE PUBLIC RECORDS OF ORANGE COUNTY, LYING EAST OF

THE RESIDENTIAL LOT LOCATED AT 2433 VIA TUSCANY, WINTER PARK, FLORIDA, HAVING ORANGE COUNTY TAX PARCEL IDENTIFICATION NUMBER 32-31-30-5478-05-080 AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR CONFLICTS, RECORDING AND AN EFFECTIVE DATE. (2nd reading)

Attorney Ardaman read the ordinance by title

Motion made by Commissioner Weaver to adopt the ordinance; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

13) Public Hearings: Non-Quasi-Judicial Matters

a. Request of the City of Winter Park for: An Ordinance to extend the expiration of conditional use and variance approvals. REQUEST BY STAFF TO TABLE.

Tabled to April 12, 2023.

14) City Commission Reports

Mayor Anderson -

- Reported that Orange County Mayor Demings formed the Tourist Development Tax (TDT) Citizen Task Force to expand the input on alternatives for the TDT and at Mayor Demings request, he appointed Matthew Downs to the Task Force.

Commissioners Sullivan, DeCiccio and Cruzada - no report

Commissioner Weaver -

- Said the Winter Park Playhouse lease of their current location on Orange Avenue ends in 18 months. He suggested using the existing parking lot at Progress Point that would meet Playhouse needs. He reviewed proposed site layout with a building over parking and the many advantages and minimal disadvantages of this conceptual plan.

Winter Park Playhouse Executive Director Heather Alexander supported the plan which would allow them to move forward with a capital campaign and noted that this would be a long-term lease that she feels will complement park. The Playhouse would be responsible for building and maintenance but it would be a city asset.

After brief discussion on the FAR and importance of identifying the Playhouse needs, consensus was that staff meet with Ms. Alexander and bring forward their concept on seating, parking requirements, square footage and place on the April 12th agenda for discussion and then continue discussion in the April 13th work session.

A recess was held from 4:45 to 4:52 p.m.

Mayor Anderson asked Mr. Knight to distribute his comments on tomorrow's work session tomorrow to the rest of the commission.

9) Public Comments | 5 p.m. or soon thereafter

Lawanda Thompson, 664 Lyman Avenue, spoke about the death of Daniel Knight last year at his niece's wedding. She expressed her anger that the city has not been transparent in releasing information about the incident and wants employees terminated for violating policy and the law. She asked that all videos and documents be released to the family.

Katrina Knight, sister of Daniel Knight, spoke about her brother's character, especially as a father. She asked for transparency and release of the FDLE report, medical report, autopsy report, unedited videos (bodycam and venue) and the officer's personnel records.

Janisha Knight-Paul, niece of Daniel Knight and wedding bride, said they have not filed litigation but will do so to get transparency because they feel the family has been ignored. She spoke about the emotional trauma of her family and her wedding guests and expressed hope for resolution and support of the commission to get transparency. Ms. Paul continued on behalf of Daniel Knight's sister, Jennel Smith. She reiterated the family's ongoing emotional trauma and stated that litigation would be filed to obtain transparency.

Patricia Keeby, grandmother of Daniel Knight, was called to speak but was unable. Lawanda Thompson spoke in her place about the city doing the right thing for the family, especially for the sake of his children. She feels this has tarnished the city and the city needs to take action.

Bonnie Jackson, 3009 Temple Trail, said she feels there is a lack of greenspace in Winter Park and is glad to see Progress Point become a park. She spoke against the city helping select non-profits and spending money for the benefit of one entity over another. She opposed the construction of buildings in the park.

Michael Anthony, 704 Kiwi Circle, spoke about the symbolism of PRIDE and the importance of acceptance of members of the LGBTQ community. He thanked community members who have supported PRIDE.

Julie Von Weller, 641 Williams Drive, said she feels there is a lack of community engagement and encouraged the city to improve community engagement.

Mayor Anderson said this has been a tragic event and hearts are with the people involved and impacted by this incident.

15) Summary of Meeting Actions

- Approved 3rd quarter work session schedule, holding May 25th for possible electric feasibility discussion.
- Approved the Consent Agenda.
- Approved a three-year extension of solid waste contract.
- Renamed Progress Point site to Seven Oaks Park.
- Approved the banner policy.
- Approved resolution designating 1424 Cavendish Road to Register of Historic Places.
- Extended conditional use approval for 345 Carolina Avenue.
- Approved conditional use for 730 Minnesota Avenue.
- Adopted ordinance vacating portion of 2433 Via Tuscany.
- Schedule discussion of Winter Park Playhouse on April 12th agenda and the April 13th work session.

16) Adjournment

Mayor Anderson adjourned the meeting at 5:24 p.m.

Mayor Phillip M. Anderson

ATTEST:

Rene Cranis

City Clerk Rene Cranis

City Commission agenda item

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject

Ordinance 3280-23 - amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-71 "General provisions for residential zoning districts", to revise subsection (f) regarding the parking of boats, trailers and recreation vehicles to include vehicles over 25 feet. (2nd reading)

motion / recommendation

Planning & Zoning Board recommendation is for approval.

background

Staff was directed at the June 28th Commission meeting to bring back a discussion item on amending Sec. 58-71 to prohibit the parking of limousine style vehicles within residential zoning districts. Subsequently, at the July 12th Commission meeting, the Commission directed staff to amend the code as presented in the attached Ordinance, which was recommended for approval by the Planning & Zoning Board on August 1st.

The amendments to Sec. 58-71 subsection (f) as shown in the attached Ordinance are copied below.

(f) Boats, trailers, <u>vehicles over 25 feet,</u> and recreational vehicles.

(1) Boats, trailers of any type, <u>vehicles over 25 feet,</u> recreational vehicles, as defined in state statutes (including campers, travel trailers and motor homes) and similar vehicles shall not be parked or stored within any residential district including public rights-of-way, except as hereinafter specifically permitted. Under no circumstances shall any boat, trailer, or recreational vehicle be slept in or otherwise used for lodging or habitation while parked or stored within a residential district.

(2) Boats and boat trailers may be parked if stored entirely within a carport, garage or enclosed structure. Recreational vehicles (including campers, travel trailers, and motor homes), vehicles over 25 feet, and trailers (other than boat trailers) may be parked if stored entirely within a garage or other enclosed structure. As used herein, a garage or other enclosed structure shall mean a structure having at least 75 percent opaqueness.

(3) Boats, trailers and recreational vehicles having an overall length of 32 feet or less, or vehicles over 25 feet, may be parked in a private driveway within a residential district for an aggregate of not more than 24 hours during any one calendar week.

(4) The parking of boats, trailers, vehicles over 25 feet, and recreational vehicles in side and rear lot areas is permitted only if fences, walls and landscape screening, including hedges, trees, etc., having at least 65 percent opaqueness of the view of the boat, trailer or recreational vehicle shall be constructed and planted so as to buffer adjacent residential properties.

(5) Residents may allow their guests to park a boat, trailer or recreational vehicle having a length of 32 feet or less for up to 48 hours in the driveway or behind the main structure of the lot on which it is parked. If additional time is needed, the Code Compliance Manager shall be notified no later than 24 hours after such vehicle is so parked.

alternatives / other considerations

fiscal impact

ATTACHMENTS:
Ordinance 3280-23 Limo_Ordinance.docx

ORDINANCE 3280-23

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" SECTION 58-71 "GENERAL PROVISIONS FOR RESIDENTIAL ZONING DISTRICTS", TO REVISE SUBSECTION (F) REGARDING THE PARKING OF BOATS, TRAILERS AND RECREATION VEHICLES TO INCLUDE VEHICLES OVER 25 FEET, PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Winter Park deems it necessary for the general welfare of the City to amend the City of Winter Park Land Development Code as set forth in this Ordinance;

WHEREAS, the City Commission hereby finds that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Winter Park, Florida;

WHEREAS, the City Commission hereby finds that the land development regulations adopted herein are consistent with the Comprehensive Plan;

NOW THEREFORE, BE IT ENACTED by the City Commission of the City of Winter Park, Florida, after due notice and public hearing, that:

SECTION 1. That Chapter 58 "Land Development Code", Article III, "Zoning" of the Code of Ordinances, Section 58-71 "General provisions for residential zoning districts" is hereby amended as shown below (underlined language are additions; ~~stricken through~~ language are deletions; subsections not included are not being modified):

Sec. 58-71. General provisions for residential zoning districts.

(f) Boats, trailers, vehicles over 25 feet, and recreational vehicles.

(1) Boats, trailers of any type, vehicles over 25 feet, recreational vehicles, as defined in state statutes (including campers, travel trailers and motor homes) and similar vehicles shall not be parked or stored within any residential district including public rights-of-way, except as hereinafter specifically permitted. Under no circumstances shall any boat, trailer, or recreational vehicle be slept in or otherwise used for lodging or habitation while parked or stored within a residential district.

(2) Boats and boat trailers may be parked if stored entirely within a carport, garage or enclosed structure. Recreational vehicles (including campers, travel trailers, and motor homes), vehicles over 25 feet, and trailers (other than boat trailers) may be parked if stored entirely within a garage or other enclosed structure. As used herein, a garage or other enclosed structure shall mean a structure having at least 75 percent opaqueness.

(3) Boats, trailers and recreational vehicles having an overall length of 32 feet or less, or vehicles over 25 feet, may be parked in a private driveway within a

residential district for an aggregate of not more than 24 hours during any one calendar week.

(4) The parking of boats, trailers, vehicles over 25 feet, and recreational vehicles in side and rear lot areas is permitted only if fences, walls and landscape screening, including hedges, trees, etc., having at least 65 percent opaqueness of the view of the boat, trailer or recreational vehicle shall be constructed and planted so as to buffer adjacent residential properties.

(5) Residents may allow their guests to park a boat, trailer or recreational vehicle having a length of 32 feet or less for up to 48 hours in the driveway or behind the main structure of the lot on which it is parked. If additional time is needed, the Code Compliance Manager shall be notified no later than 24 hours after such vehicle is so parked.

SECTION 2. CODIFICATION. Section 1 of this Ordinance shall be incorporated into the City of Winter Park Code of Ordinances.

SECTION 3. SEVERABILITY. The divisions, sections, subsections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, subsection, section, or division of this Ordinance shall be declared invalid, unconstitutional or unenforceable by the valid judgment or decree of a court of competent jurisdiction, such invalidity, unconstitutionality or unenforceability shall not affect any of the remaining phrases, clauses, sentences, paragraphs, subsections, sections, and divisions of this Ordinance. The City Clerk is given liberal authority to ensure proper codification of this Ordinance, including the right to correct scrivener's errors.

SECTION 4. CONFLICTS. In the event of a conflict between this Ordinance and any other ordinance of the City of Winter Park, this Ordinance shall control to the extent of such conflict.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and in accordance with Florida law.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, Florida held in City Hall, Winter Park, on this 13th day of September, 2023.

By: _____
Mayor Phillip M. Anderson

ATTEST:

By: _____
Rene Cranis, City Clerk

City Commission agenda item

item type Public Hearings: Non-Quasi Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)	meeting date September 13, 2023
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject

Ordinance 3281-23 - amending Chapter 2, Article V, Departments, creating new departments, renaming departments and updating department functions and responsibilities. (2nd reading)

motion / recommendation

Approve

background

The City Charter calls for the City Commission to establish departments by name and purpose.

Sec. 1.04. - Organization of city government.

The city commission shall divide the services and functions of the city into departments and shall designate these by name and purpose.

In its July 26, 2023, meeting the commission confirmed the appointment of directors of new departments. The attached ordinance amends Chapter 2, Article V of the City Code to reflect these new departments and updates other departments and functions to reflect current operations.

alternatives / other considerations

fiscal impact

ATTACHMENTS:
Ordinance 3281-23 City Departments.pdf

ORDINANCE 3281-23

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 2, ARTICLE V, DEPARTMENTS, CREATING NEW DEPARTMENTS; RENAMING DEPARTMENTS; PROVIDING FOR THE SERVICES AND FUNCTIONS OF DEPARTMENTS; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, under Section 1.04 of the Charter of the City of Winter Park, the city commission is to divide the services and functions of the city into departments, and to designate these by name and function; and

WHEREAS, the city commission desires to amend Article V of Chapter 2 of the Code of Ordinances to add new departments and to amend departments and their functions to reflect existing departments and functions.

NOW THEREFORE, BE IT ENACTED by the people of the City of Winter Park, Florida as follows:

Section 1. Recitals. The recitals set forth above are hereby adopted and incorporated by reference.

Section 2. Amendment. Article V of Chapter 2 of the City of Winter Park Code of Ordinances is hereby amended as follows: (underlined language are additions; ~~stricken through~~ language are deletions.

ARTICLE V. DEPARTMENTS

Sec. 2-156. Departmental organization.

The services and functions of the city shall be divided into the following Departments and heads thereof:

(1) Department of police

(2) Department of fire

(3) Department of public works and transportation.

(4) Department of planning and zoning-

(5) Department of parks and recreation.

(6) Department of finance.

(7) Department of human resources.

(8) Department of water and wastewater utilities.

(9)Department of electric utility.

(10) Department of building, permitting services and code enforcement.

(11) Department of communications.

(12) Department of office of management and budget.

(13) Department of natural resources and sustainability.

(14) Department of information technology.

Sec. 2-157. Police department.

The chief of police shall be the head of the police department, appointed by the city manager and confirmed by the city commission and civil service board according to code. The police chief will have the authority to appoint designees in accordance with city policies and departmental guidelines to manage affairs in the absence of the chief. The police chief is required to attend city commission meetings and is accountable to the official appointing them. The chief will hold ultimate responsibility for policing activities, overseeing police operations, ensuring public safety, and efficient resource deployment.

The police chief oversees the delivery of:

(1) Proactive police patrols targeting the prevention of crime;

(2) Documentation of crimes, records management and investigations;

(3) Enforcement of State and local laws through arrests, civil citations and transmittal of charges to the State Attorney's Office;

(4) Community policing efforts to build trust through partnership with community members; and

(5) Emergency preparedness, emergency response, training and resource management.

Sec. 2-158. Fire department.

The fire chief shall be the head of the fire department, appointed by the city manager and confirmed by the city commission and civil service board according to code. The fire chief will have the authority to appoint designees in accordance with city policies and departmental guidelines to manage affairs in the absence of the chief. The fire chief is required to attend city commission meetings upon request and is accountable to the official appointing them. The chief will hold ultimate responsibility for fire suppression activities, overseeing firefighting operations, ensuring personnel safety, and efficient resource deployment.

The fire chief oversees the delivery of:

(1) Fire Suppression and protection of property;

(2) Emergency medical services and patient transportation when necessary, ensuring proper equipment and training for personnel;

(3) Fire inspections, investigations, and records management, working closely to identify fire hazards and ensure compliance with safety regulations and fire safety codes; and

(4) Emergency management, to include the overall emergency preparedness, mitigation efforts, response coordination, resource management, training, and public education to safeguard the community during emergencies.

Sec. 2-159. Department of public works and transportation.

Subject to the supervision of the city manager, the department of public works and transportation shall be responsible for all matters relating to the following:

(1) Construction, management, maintenance and operation of the physical properties of the city, including all engineering services;

(2) Repair and maintenance of city streets;

(3) Stormwater management and related functions;

(4) Surveying and related services; and ; and

(5) Planning and operation of the public transportation systems provided by the city.

Sec. 2-160. Department of planning and zoning.

Subject to the supervision of the city manager, the department of planning and zoning shall be responsible for all matters relating to the following:

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(1) Land Development and Zoning Code compliance including issuance of permits related thereto;

(2) Historic Preservation and Affordable/Workforce Housing;

(3) Comprehensive Plan preparation and implementation, including issuing of permits relating thereto;

(4) Administration of requests involving Comprehensive Plan and Land Development Code amendments, Subdivision approvals, Conditional Uses and Zoning Code variances; and

(5) Staff to the Planning and Zoning Board, Historic Preservation Board, and Board of Adjustment.

Sec. 2-161. Department of parks and recreation.

Subject to the supervision of the city manager, the department of parks and recreation shall be responsible for the following:

(1) Parks maintenance, urban forestry, landscaping and playground maintenance;

(2) Recreation facilities, playing fields, golf courses, tennis complex, pools and cemeteries of the city and such other recreation areas and facilities as may be made available to carry out the city's recreational programs; and

(3) Planning, promoting, organization and supervision of the city's parks and recreation programs and major parks improvement, renovation and acquisitions.

Sec. 2-162. Department of finance.

(a) Subject to the supervision of the city manager, the department of finance shall be responsible for preparing and keeping all financial records of the city, utility billing and customer service, and exercising oversight of the City's fleet maintenance operations.

(b) The finance director shall perform the following duties:

(1) Recommend and implement sound fiscal policies;

(2) Provide City Management, the City Commission and its boards, with reports which demonstrate fiscal accountability in accordance with the highest administrative standards;

(3) Maintain a sound accounting system for protecting the City's assets by recording and reporting financial transactions in accordance with generally accepted accounting principles, Government Accounting Standards Board pronouncements, and other legally mandated standards; and

(4) Invest the City's excess funds in compliance with the City's adopted investment policy to achieve the objectives of preserving principal, providing liquidity to meet the City's obligations, and to earn a market rate of return throughout budgetary and economic cycles.

Sec. 2-163. Department of human resources.

Subject to the supervision of the city manager, the department of human resources shall be responsible for the following:

(1) Employment;

(2) Compensation and classification administration;

(3) Benefit administration and workers compensation insurance;

(4) Performance evaluation and general training;

(5) Employee relations;

(6) Maintenance of personnel records; and

(7) Other matters relating generally to personnel and employee benefits.

Sec. 2-164. Department of water and wastewater utilities.

Subject to the supervision of the city manager, the department of water and wastewater utilities shall be responsible for all matters relating to the construction, management, maintenance and operation of the city water distribution and wastewater systems, including all engineering services.

Sec. 2-165. Department of electric utility.

Subject to the supervision of the city manager, the department of electric utility shall be responsible for the following:

(1) Construction and maintenance of the City electrical distribution system;

(2) Engineering services for the City electrical distribution system;

(3) Negotiation and execution of bulk power through purchase power agreements; and

(4) Conversion of the entire electrical infrastructure from overhead construction to a total underground distribution system within the boundaries of the City's electrical distribution system.

Sec. 2-166 Department of Building, permitting services and code enforcement

Subject to the supervision of the city manager, the department of building, permitting services and code enforcement shall be responsible for the following:

(1) Building and permitting:

a. Processing of permits and review for compliance with the applicable state codes, laws and ordinances associated with the built environment;

b. Conducting required inspections associated with issued permits for compliance with all local and state laws; and

c. Issuance of a Certificate of Occupancy or Completion when applicable for the project.

(2) Code enforcement:

a. Recognize and process violations related to local ordinances and the adopted Property Maintenance Code;

b. Respond to complaints related to violations of local ordinances and the adopted Property Maintenance Code; and

c. Obtain compliance of violations through all legal remedies available.

Sec. 2-167 Department of communications

Subject to the supervision of the city manager, the department of communications shall be responsible for the following:

(1) Inform residents, guests, media and staff of city-related news, events, projects, programs, and arts and cultural amenities; and

(2) Develop and provide citywide information using the most effective print, online and digital communication tools.

Sec. 2-168. Department of the office of management & budget.

Subject to the supervision of the city manager, the department of the office of management & budget shall be responsible for all matters relating to the following:

(1) Budgeting and strategic resource management;

(2) Community Redevelopment Agency;

(3) Economic Development; and

(4) Procurement, contracting, and negotiations.

Sec. 2-169. Department of natural resources and sustainability.

Subject to the supervision of the city manager, the department of natural resources and sustainability shall be responsible for all matters relating to the following:

(1) The management, regulation and protection of the city's lakes and waterways that includes wetlands utilizing best management practices;

(2) Shoreline protection permitting that includes docks, boathouses, seawalls, revetments, and vegetation and the enforcement of codes regulating such functions;

(3) Collection, analysis, reporting and data storage of all biological and ambient water quality sampling events;

(4) The planning, promoting, organization and supervision of the city's sustainability action plan and programs which contains long-term objectives and short-term actions for helping the City achieve targets related to sustainability;

(5) Management and supervision of the city's solid waste services and waste diversion programs; and

(6) The organization and execution of city sponsored events including community outreach and engagement.

Sec. 2-170. Department of information technology.

Subject to the supervision of the city manager, the information technology department shall be responsible for all matters relating to the design, procurement, implementation, governance, operation, security, and availability of the city's technology infrastructure and related data.

Secs. 2-171—2-185. Reserved.

Section 3. Codification. Section 2 shall be codified in the City Code. Any section, paragraph number, letter or heading within the Code may be changed or modified as

necessary to effectuate the codification. Grammatical, typographical and similar or like errors may be corrected in the Code, and additions, alterations and omissions not affecting a material substantive change in the construction or meaning of this Ordinance may be freely made.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural or any other reason, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion or portions hereof or hereto.

Section 5. Conflicts. In the event of any conflict between this Ordinance, or any part thereof, with any of the provisions of other City Ordinances or the City Code, this Ordinance shall control.

Section 6. Effective Date. This Ordinance shall become effective immediately upon adoption of the City Commission of the City of Winter Park, Florida.

Passed and adopted this 13th day of September, 2023.

_____
Philip M. Anderson, Mayor

Attest:

_____
Rene Cranis, City Clerk