



City Commission Regular Meeting

Agenda

September 14, 2022 @ 3:30 pm

City Hall - Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/bpm and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Meeting Called to Order**2. Invocation**

- a. Reverend Maggie Alderman, Unity of Central Florida 1 minute

Pledge of Allegiance**3. Approval of Agenda****4. Mayor Report****5. Citizen Budget Comments****6. City Manager Report**

- a. City Manager Report 5 minutes
b. Confirmation of Charles Ramdatt as Public Works Director 5 Minutes

7. City Attorney Report**8. Non-Action Items**

- a. Board Appointment - Public Art Advisory Board 1 minute
b. Long-Term Capital Plan Update - 5/25 Years 45 minutes

9. Public Comments | 5 p.m. or soon thereafter

(if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting)

(Three minutes are allowed for each speaker)

10. Consent Agenda

- a. Approval of the minutes of the regular meeting, August 24, 2022 1 minute
b. Approve the following contracts: 1 minute
1. HDD of Florida - Renewal of RFP-15-2019 - Underground Conduit/Pipe Installation Services; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.
 2. Heart Utilities of Jacksonville - Renewal of RFP10-19 - Electric Utility Installation & Maintenance; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.
 3. Cathcart Construction Company - Renewal of RFP-15-2019 -

Underground Conduit/Pipe Installation Services; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.

- c. [Approve the following piggyback contract:](#) 1 minute
 - 1. The Nidy Sports Construction Co. - NCPA Contract #08-20 - Athletic Surfacing & Asphalt Maintenance; For services on an as-needed basis during the remainder of the current term of the Agreement through August 31, 2023; Amount: \$1,250,000.
- d. [Approval of HIDTA Grant Pass-through Funding for FY 2023 in the amount of \\$103,740.](#) 1 minute
 - 1. HIDTA Purchase Orders

11. Action Items Requiring Discussion

12. Millage Rate and Budget Public Hearings | 5:00 p.m. or soon thereafter

- a. [Ordinance adopting millage rates for the FY 2023 budget. \(1st reading\)](#) 5 minutes
- b. [Ordinance adopting the FY 2023 budget. \(1st reading\)](#) 15 minutes

13. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

14. Public Hearings: Non-Quasi Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

15. City Commission Reports

16. Summary of Meeting Actions

17. Adjournment



City Commission **agenda item**

item type Invocation	meeting date September 14, 2022
prepared by Kim Breland	approved by
board approval	
strategic objective	

subject

Reverend Maggie Alderman, Unity of Central Florida

motion / recommendation

background

alternatives / other considerations

fiscal impact



City Commission **agenda item**

item type City Manager Report	meeting date September 14, 2022
prepared by Jennifer Guittard	approved by Peter Moore, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject

City Manager Report

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

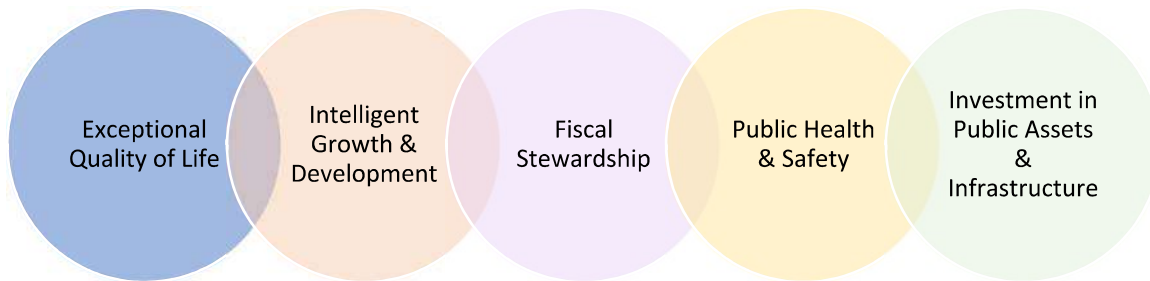
[City Managers Report 9.14.22.pdf](#)



90-Day Report

This outline provides a timetable for issues and items that are planned to come before the commission over the next three months as well as the status of initiatives that do not have any determined completion date. These are estimates and will be updated on a monthly basis.

City of Winter Park Strategic Objectives



Upcoming Commission Items

Title 1: Intelligent Growth & Development

Item	Description	Item Department	Item Date
Arhaus – Winter Park Village Conditional Use	Conditional use request to demolish the Ruth Chris restaurant in the Winter Park Village and construct a new Arhaus (furniture company) location.	Planning & Transportation	Sept
Single-Family Code Modernization	Modernization of the single-family zoning codes.	Planning & Transportation	Sept
Stormwater Code updates	Updates to the stormwater section of the city's codes.	Planning & Transportation	Oct

Title 2: Investment in Public Assets & Infrastructure

Item	Description	Item Department	Item Date
Sewer Ordinance	Septic to sewer incentive ordinance.	Water & Sewer	Nov

Additional Items of City Interest

Title 3: Intelligent Growth & Development

Item	Description	Item Department
Sustainability Plan	Roadmap to renewal energy: groundwork to establish a roadmap for the City. Distributed generation (dGen) modeling, greenhouse gas emission efficiency study, and City building efficiency study costs compiled. RFP may require Commission approval based upon available budget.	Natural Resources & Sustainability

Title 4: Investment in Public Assets & Infrastructure

Item	Description	Item Department
Electric Undergrounding	Miles of Undergrounding performed Project J: 2.72 miles 45% complete Project L: 9.57 miles 65.3% complete Project R: 4.31 miles (37.8% complete) Commission approved advancement Residential Service Conversions: 17 TOTAL so far for FY 2022: 6.34 miles	Electric

Upcoming Advisory Board Meetings

This report provides a summary of upcoming board meetings currently scheduled on the calendar for the next month.

Additional information relating to all of the City's boards such as meeting schedules, agendas, minutes, and board membership can be located on the City website at: <https://cityofwinterpark.org/government/boards/>

September Board Meetings

Advisory Board	Meeting Date	Meeting Time
Civil Service Board	9/6/22	4 p.m.
Planning & Zoning Board	9/6/22	6 p.m.
Winter Pines Golf Course Advisory Board	9/12/22	8 a.m.
Economic Development Advisory Board	9/13/22	8:15 a.m.
Lakes & Waterways Board	9/13/22	Noon
Lake Killarney Board	9/14/22	10:30 a.m.
Transportation Advisory Board	9/19/22	4 p.m.
KWPB & Sustainable Advisory Board	9/20/22	11:45 a.m.
Board of Adjustments	9/20/22	5 p.m.
Parks & Recreation Advisory Board	9/21/22	5:30 p.m.
Community Redevelopment Advisory Board	9/22/22	5:30 p.m.
Utilities Advisory Board	9/27/22	Noon
Tree Preservation Board	9/27/22	5 p.m.

Upcoming Work Sessions

This report provides a summary of upcoming work sessions currently scheduled on the calendar for the next three months.

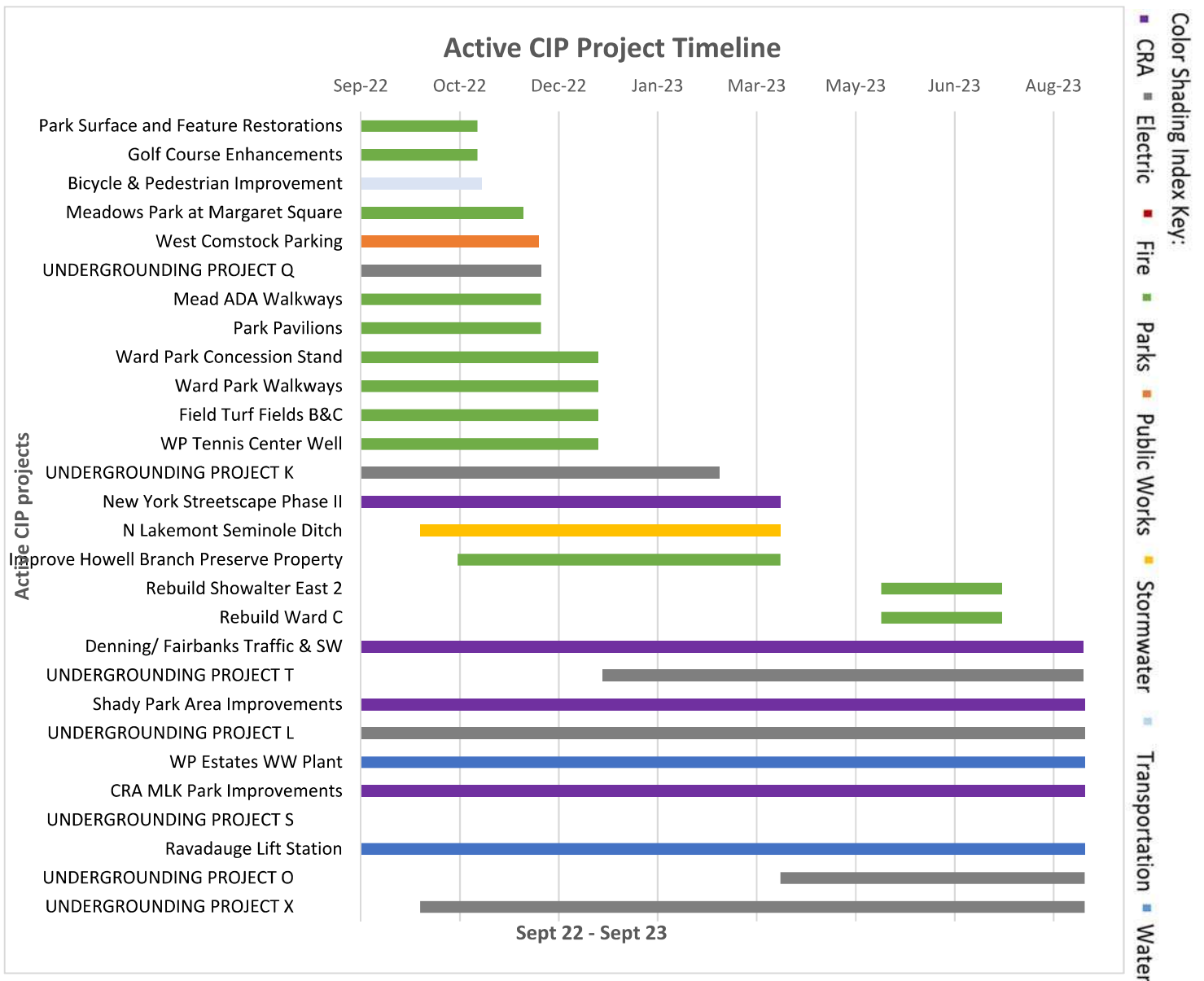
Work Sessions	Meeting Date	Meeting Time
City Commission Work Session	9/15/22	1 p.m.
Public Art Advisory Board	9/19/22	Noon
City Commission Work Session	9/27/22	Noon
Broadband & Smart City Ad Hoc Committee	9/29/22	9 a.m.
City Commission Work Session	9/29/22	1 p.m.



This report is updated monthly to monitor capital projects occurring throughout the city and to provide information about recently completed projects. The project status options have been adjusted to (Planning, Active, Pending). To define; all projects in design, research, or review are in the Planning status. All projects with purchases, construction, and implementation are in the Active status. The remaining projects have a Pending status that have stopped the planning or active work of a project such as pending review and approval, additional funding, and scheduling.

Count by Status

Project Status	Planning Status	Active Status	Pending Status
Count Total 56	22	16	17



Title 1: Planning Status

Project	Project Update	Strategic Objective	Division
1792 Streetscape Imp.	MOU amendment approved at CRA meeting 1/27/20. Design review underway by FDOT and staff including lighting and landscaping. FDOT in process of due diligence and potential ROW acquisition. FDOT and Metroplan currently evaluating projects based on new pricing for materials and labor.	Intelligent Growth & Development	CRA
Bicycle & Pedestrian Improvement	Camellia Avenue sidewalk project has been designed, and city staff held a public meeting with the residents on Thursday, July 21, 2022. Construction will start August 23 and tentatively to be completed by October.	Exceptional Quality of Life	Transportation
Central Park Stage	Construction documents complete and permits pulled. Fencing around the stage installed, demolition complete, and construction ongoing. Staff has sent notification cards to all CRA stakeholders with two supplemental articles within the Winter Park Update periodical. Construction is expected to be completed in September.	Exceptional Quality of Life	CRA
CRA MLK Park Improvements	Board and CRA Agency approved design concept for several aspects of the park including fields and MLK memorial corner. Design and/or construction underway for these pieces of the project. Consultant provided concept design, and led/assisted with multiple stakeholder meetings over the summer. Joint meeting by the Parks and CRA Advisory Board occurred in May with two community meetings on 6/13 and 7/19.	Exceptional Quality of Life	CRA
Denning/ Fairbanks Traffic & SW	Purchase of both 901 and 919 W. Fairbanks complete. Demolition of both properties and sod installation complete. Design schematics complete for transportation improvements, and sent for comment by FDOT including a separate southbound right turn lane to ease traffic congestion. Improvements approved by the CRA Agency at their August 24th meeting. Pending final FDOT review, staff coordinating on timeline for construction.	Investment in Public Assets & Infrastructure	CRA
FDOT 17-92 UT Line Relocate	Preliminary design in progress.	Investment in Public Assets	Water & Sewer

Project	Project Update	Strategic Objective	Division
		& Infrastructure	
Fire Safety Equipment	The current Emergency Dispatch CAD vendor is designing a software update to support the new alerting system. Estimated update from the CAD vendor & beta testing is anticipated to begin within the next 45 days.	Public Health & Safety	Fire
Golf Course Enhancements	Pavers will be received mid August with hardscape and tee 1 work commencing late August and complete by late September.	Exceptional Quality of Life	Parks
Improve Howell Branch Preserve Property	The initial treatment of invasive species at the Howell Branch Preserve Trail Grant project properties has taken place and quarterly treatment has begun as well. As directed by Commission, City staff has been meeting with a small task force of residents to finalize an acceptable trail design and concept will be brought back to commission in September.	Investment in Public Assets & Infrastructure	Parks
Kennedy Rd Wide Force Mn	Met with Orange County and other Utility Agency Owners (UAOs) in mid-July 2022 to review updated plans and utility location issues. Orange County to send updated plans to UAOs for coordination of utility relocations. Roadway project split into 2 phases. City force main within Phase 2 which is scheduled to begin July 2026.	Investment in Public Assets & Infrastructure	Water & Sewer
Lift Station R&R	Designing upgrades for Lift Station #47 (Ranger) and #23 (Solana). Reviewing lift station conditions for future rehabilitations next fiscal year.	Intelligent Growth & Development	Water & Sewer
MLK Regional Stormwater	Lake Mendsen (Lake Island) was included as part of CRA Stormwater plan and staff is working to coordinate improvements with MLK Park enhancements to better leverage funding. Staff proposal for including the stormwater plan as part of the overall MLK Park plan approved by the Agency on August 24.	Investment in Public Assets & Infrastructure	CRA
N Lakemont Seminole Ditch	The Survey and Design are underway and is estimated to be complete by late summer. Permitting will follow and construction package will be generated for a start of construction early 2023.	Investment in Public Assets & Infrastructure	Stormwater

Project	Project Update	Strategic Objective	Division
Park Pavilions	Working with Mead Gardens on design and needs of new pavilion with tentative start in Winter 2022.	Investment in Public Assets & Infrastructure	Parks
Progress Pointe Redevelopment	Approved concept and final budget at 7/28 commission meeting. ACi completing construction drawings and design amendment to trail along palmetto ave.	Investment in Public Assets & Infrastructure	Parks
Ravadauge Lift Station	Developing task order with design consultant for final design. Lift station site and force main route currently being surveyed.	Investment in Public Assets & Infrastructure	Water & Sewer
Richard Crotty Pkw	Roadway project pushed back by Orange County to begin construction Spring 2025. Water and wastewater utilities design 95% complete.	Investment in Public Assets & Infrastructure	Water & Sewer
Shady Park Area Improvements	Splash pad area demolition complete. Public outreach complete and reviewed favorably by advisory boards. Design approved by CRA Agency in February 2022. RFP process vetted through selection committee and artist chosen. Proposal reviewed by CRA, Parks and Recreation, and Public Art Advisory Board members. Contract approved by City Commission in August. Timeline for fabrication, installation of the art piece, and remaining amenity enhancements currently estimated at 12-14 months.	Exceptional Quality of Life	CRA
UT Lines 434 Road Widening	Design is 90% complete. FDOT has delayed roadway project bid until July 2026.	Investment in Public Assets & Infrastructure	Water & Sewer
Ward Park Improvements	Planning new baseball field fencing for Summer 2022 installation.	Exceptional Quality of Life	Parks
Winter Park Sports Complex	Baseball Field 6 completed; field 7 and 8 completed.	Investment in Public Assets & Infrastructure	Parks
WP Estates WW Plant	Generator delivered mid-June 2022. Installation procurement package bidding.	Investment in Public Assets & Infrastructure	Water & Sewer

Title 2: Active Status

Project	Project Update	Strategic Objective	Division
Cemetery Improvements	Structures are currently being fabricated and should be delivered and installed in	Investment in Public Assets	Parks

As of 9/14/22

Project	Project Update	Strategic Objective	Division
	early Spring 2022. Site preparations and landscape/greenscreen install is underway.	& Infrastructure	
Downtown Enhancements	Coordination with Parks Department for new irrigation system in Central Park underway. Park Avenue parking sensor project pilot underway. Pucks installed with monitoring over through September at no cost to the city. Pending project outcome, CRA board may wish to implement technology in other areas.	Exceptional Quality of Life	CRA
EL Substation upgrades	An agreement has been reached with OUC to maintain City substations. Inspections and equipment evaluation began in January. There is a 1 year trial period to determine effectiveness. No major upgrades planned at this time.	Investment in Public Assets & Infrastructure	Electric
Electric Undergrounding Project	Miles of Undergrounding performed Project J: 2.72 miles 45% complete Project L: 9.57 miles 65.3% complete Project R: 4.31 miles (37.8% complete) Commission approved advancement Residential Service Conversions: 17 TOTAL so far for FY 2022: 6.34 miles	Investment in Public Assets & Infrastructure	Electric
ERP Software Project	Utility Billing Go Live is now live and successfully ran and billed several cycles. Code Enforcement is being configured.	Fiscal Stewardship	IT
Facility Capital Improvements	Scheduling HVAC replacements for the remaining water plants with installs to be completed over the next couple of months. Evaluating HVAC replacement plans for Emergency Operations. Building 10 is scheduled to be painted over the next month. Farmers Market brick pointing is complete. Welcome center HVAC rooftop unit replacement is complete. Mead Garden HVAC replacement and roof replacement scheduled to be occur over the next month.	Investment in Public Assets & Infrastructure	Public Works
Improve Mead Garden	City and Mead are coordinating major CIP projects related to ADA restrooms, parking lot improvements, and ADA pathways. Parking lot renovations have begun with overflow lot completed, phase 1 of main lot completed Aug 1 and phase 2 to begin mid-Sept. ADA restroom	Exceptional Quality of Life	Parks

Project	Project Update	Strategic Objective	Division
	addition is completed along with ADA transition and landscaping to adjacent amphitheater.		
IT Infrastructure Upgrade	Funding being utilized for modernization of IT infrastructure.	Fiscal Stewardship	IT
New York Streetscape	Phase I construction complete (Intersection of Fairbanks and New York Avenue) to improve turning lanes, ADA improved pedestrian crosswalks, and mast arm construction. Coordination on Phase II (New York Avenue to Morse Blvd intersections) streetscape and ADA enhancements underway.	Intelligent Growth & Development	CRA
Post Office Acquisition	Awaiting response from Post Office regarding their opinion of the two Commission approved potential sites.	Investment in Public Assets & Infrastructure	CRA
Signalization Upgrade	New controllers have been purchased and delivered. The four intersections that are being tested will be converted to the new controllers that are consistent with FDOT's controllers. In addition, city staff is working with FDOT on testing some of the new vehicle detection technology on Fairbanks Avenue and New York Avenue. The new detection technology will be presented to the Transportation Advisory Board for their input whether to move forward with the technology.	Investment in Public Assets & Infrastructure	Transportation
Solar Awning Construction	Advanced roofing was selected for the contractual services. Construction began in April. Construction was delayed due to a problem with drilling foundations. Construction has resumed. Foundations and steel framing are complete as well as module installation. Lightning protection as well as rain decking and electric to be completed by end of September.	Intelligent Growth & Development	Electric
Stormwater Rehab	Several in-house drainage improvement projects to be scheduled for FY'23. Pinetree Rd and Via Amalfi drainage system replacement is complete and restored.	Investment in Public Assets & Infrastructure	Stormwater
Ward park pond	Ward Park ponds construction is complete. Estimated completion of the ponds and necessary piping is September.	Investment in Public Assets & Infrastructure	Stormwater

Project	Project Update	Strategic Objective	Division
Water Treatment Plants R&R	Replacement sodium hypochlorite tanks at Magnolia, Aloma and Swoope WTPs have been purchased and delivered. Installation underway. One tank at both Swoope and Magnolia WTPs installed (2 of 6 total). Waiting to refill plant mechanic position for installation of remaining tanks. Considering contracting work out.	Investment in Public Assets & Infrastructure	Water & Sewer
WP Pines Golf Course	Purchase and initial updates of clubhouse completed. Scheduling of ADA restroom update and plumbing pending. New carts to arrive mid-August.	Investment in Public Assets & Infrastructure	Parks

Title 3: Pending Status

Project	Project Update	Strategic Objective	Division
Cady Way Pool Improvements	Replacement of filtration system is being scheduled as RFQ recently completed.	Exceptional Quality of Life	Parks
CRA Small Projects	Canton & Garfield pedestrian connection project is now on hold due to unforeseen added cost. Process moving forward is to evaluate in conjunction with other improvement opportunities such as Central Park Stage project within the downtown for maximum benefit. Stage project close out will determine funding availability.	Intelligent Growth & Development	CRA
Decorative Lights and Trees in CRA	140 total decorative lights have been installed. Coordination with Electric Utility on assessment of light replacements/additions as needed.	Intelligent Growth & Development	CRA
Denning Dr. Intersection	Approved project complete. Extension to railroad north of Webster approved by CRA Agency on August 24 with a value of 500k. Design concept moving forward to construction documents for bid.	Investment in Public Assets & Infrastructure	CRA
Dinky Dock Renovations	Concept approved by PRAB and work will commence Fall/Winter 2022.	Exceptional Quality of Life	Parks
East OC Service Improvement	Pending in house availability to planning redirection of flow to East plant. Anticipated priority for summer 2022.	Investment in Public Assets & Infrastructure	Water & Sewer
EL Meter Replacement	The replacement of electric meters is pending the go-live date for the utility billing software so that compatibility with meter types can be tested. Due to extremely long lead times the city has proactively ordered meters but is still	Investment in Public Assets & Infrastructure	Electric

Project	Project Update	Strategic Objective	Division
	awaiting receipt. Currently the go-live date is scheduled for October of this year.		
Lake Bell Weir Improvements	Pending monitoring assessment.	Investment in Public Assets & Infrastructure	Stormwater
Meter Data Management Upgrade	Implementation of new cloud based software and integration with Tyler. This is dependent upon Tyler's schedule for the Utility Billing module. There is some coordination involved between Harris SmartWorks MDM software and Tyler Munis. Harris is waiting for information from Tyler and are on hold until Tyler provides it.	Investment in Public Assets & Infrastructure	Water & Sewer
Park Surface and Feature Restorations	Phelps Park Playground- Kompan structure received and installed Miracle structure has been ordered with expected install date of October 2022.	Exceptional Quality of Life	Parks
Sewer Capacity	Contract approved by City Commission; sent to City of Altamonte for Commission approval.	Investment in Public Assets & Infrastructure	Water & Sewer
Sewer Main Extensions	Extension of sewer mains to support new development or redevelopment.	Investment in Public Assets & Infrastructure	Water & Sewer
St. Andrews Trail	Design completed for which the City has been reimbursed by the FDOT. Due to the 250% increase in construction materials, this project has been delayed to FY2026-FY2027 per Metroplan Orlando.	Investment in Public Assets & Infrastructure	Transportation
Storage Building Cemetery/Golf	Property swap in progress. Work TBD	Exceptional Quality of Life	Parks
Tennis Center Upgrades	Pending project scope for replacement of pickleball space with block hitting wall and installation of well for clay court maintenance/irrigation.	Investment in Public Assets & Infrastructure	Parks
Upgrade Water Mains	Upgrading water mains.	Investment in Public Assets & Infrastructure	Water & Sewer
West Comstock Parking	Comstock parking layout and grading changes are being performed. An extension to the Library parking lot concept drawing is complete. Both are pending permitting by the SJRWMD.	Investment in Public Assets & Infrastructure	Public Works

Recently Completed Projects

Parks Department

The Parks Department completed the installation of LED lights at Ward park baseball field 1 and WP Tennis Center soft courts as part of the Exceptional Quality of Life strategic objective.

The Parks Department completed the construction of the Meade Gardens ADA restrooms as part of the Exceptional Quality of Life strategic objective.





City Commission **agenda item**

item type City Manager Report	meeting date September 14, 2022
prepared by Michelle del Valle	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject

Confirmation of Charles Ramdatt as Public Works Director

motion / recommendation

Confirm Charles Ramdatt as Public Works Director

background

The City Charter calls for the City Manager to seek the confirmation of the City Commission to appoint Department Heads. A conditional offer of employment has been made to Charles Ramdatt for the position of Public Works Director. Mr. Ramdatt spent his entire career working for the City of Orlando, retiring in 2016 as Deputy Director of Public Works. During his tenure at Orlando, he held a variety of engineering and project management positions, but focused his career on traffic and transportation. Since 2016, Mr. Ramdatt has been consulting with the City of Orlando on Smart Cities and special projects, specifically building regional partnerships.

Charles holds a Bachelor of Science in Civil and Environmental Engineering, at Master of Science in Civil Engineering and is currently a doctoral student perusing a PhD in Transportation and Civil Engineering.

Upon confirmation, the City would reorganize departments and move the transportation team from the Planning and Zoning Department to Public Works. Mr. Ramdatt's experience is vast and his mentorship to our teams will be significant.

A copy of his Resume' is attached.

alternatives / other considerations

fiscal impact

ATTACHMENTS:

Charles A. Ramdatt, P.E., AICP, PTOE

Smart City/Future Ready/Sustainability Leader, Civil/Environmental Engineer & Urban Planner

Recognized *Smart City*, *Future Ready* and *Sustainability* thought leader in North America. *Change Management Agent* for interdisciplinary focus on *all aspects of community development*. Tenured *Engineer & Urban Planner* with extensive experience as a *consensus builder*, *leader of diverse professional teams*, *public presenter/speaker*, *infrastructure planner & implementer*. Manager of, and participant in, the planning, development, implementation, and operation of multibillion-dollar budgets for public works/improvements, including smart infrastructure.

CAREER OBJECTIVE

Aspiration to be a top public or private engineering and/or planning agency leader known for fostering a culture with the highest ethics and fiscal responsibility. Committed to stakeholder collaboration and professional team building as invaluable strategies to ensure the most livable and economically vibrant community.

RECENT NATIONAL PROFILE

- National Steering Committee Member, MetroLab Network (<https://metrolabnetwork.org/>)
- City of Orlando lead for the Orlando, University of Central Florida & Florida Polytechnic University MetroLab Partnership Team
- City of Orlando lead for the winning Smart Cities Council Readiness Designation

RECENT REGIONAL CENTRAL FLORIDA PROFILE

- Co-Leader, Central Florida Automated Vehicle (CFAV) Partnership Team. Selected as a winner of the US Department of Transportation's Automated Vehicle Challenge.
- Former Operations Committee Chair, Central Florida Expressway Authority (CFX)
- Former Transportation Technical Committee Chair and Board Member, Metroplan Orlando. Metroplan is the officially recognized regional transportation planning organization for the tri-county area which constitutes Greater Orlando

EMPLOYMENT HISTORY

2016-Present Coordinator, Smart Cities & Special Projects, City of Orlando, FL

Responsible for building regional alliances and fostering business partnerships to ensure a continued focus on the use of emerging technologies, on an affordable and sustainable basis, to improve delivery of public services, improve livability, promote inclusiveness, and ensure ongoing economic growth. In this position, I have also represented the interests of the City in ongoing multibillion-dollar,

regional, transportation improvements, and I share the responsibility for the promotion of environmental and social sustainability and collaborative prosperity for residents and visitors.

2011-2016 Deputy Director of Public Works, City of Orlando, FL

Directed the development and implementation of the Orlando Intelligent Transportation Systems Master Plan to include: multimillion budget development, stakeholder engagement, strategic development of goals and objectives, and training of key personnel on general and technical aspects of Plan. Acted as a senior city team member for the design Assisted with project development and Co-managed event operations for the US\$500 million Dr. Phillips' Center for the Performing Arts. Developed and implemented quality control procedures for the Department. Managed the City's Transportation Engineering and Parking Divisions, and occasional overall manager for the City of Orlando's Department of Public Works

2003-2011 Transportation Engineering Division Manager & Acting Director of Transportation, City of Orlando, FL

Responsible for ongoing and long-term transportation/traffic engineering for public and private development; capital implementation of the new public transportation infrastructure, including design, permitting, construction, property acquisition, and public engagement. Technical Representative for the City of Orlando for regional transportation agencies and committees. The position required collaboration and consensus development with elected officials regarding the City's transportation policy. Directed the Traffic Management Center including intelligent transportation systems (signals, sign and marking, infrastructure, operations closures, events, permit program, traffic studies, neighborhood traffic management, Traffic Calming and Complete Street programs, and smart street lighting.

2001 – 2003 Assistant City Engineer, City of Orlando, FL

Senior Capital Projects Manager responsible for assisting the City Engineer with the management of programs including: Geographic Information Systems (GIS), Engineering Administration, Engineering Records, and Survey Services. Acted on behalf of the Public Works Department to review and negotiate major new developments for the City.

1988 - 2001 Project Manager, Public Works Department, City of Orlando, FL

Managed and coordinated conceptual studies, designs, public involvement campaigns, budgeting, and construction of public infrastructure projects. Projects included the Florida Citrus Bowl/Stadium, roadways of varying sizes, drainage systems, mitigation of wetland impacts, Developments of Regional Impact and associated Development Orders, sanitary sewer systems, pollution abatement, parks and recreational facilities, and chemical treatment of stormwater.

1985 - 1988 Civil Engineer, Transportation Engineering Division, City of Orlando, FL

Performed reviews of proposed projects of various sizes, including regional impact studies to ensure capacity of traffic and transportation related elements, and to assist in negotiating development orders. Represented the Technical Review Committee in matters before the Municipal Planning Board. Performed traffic and transportation reviews prior to building permit issuance for developments within the City.

EDUCATION

- Current, University of Central Florida, Doctoral Studies – Transportation/Civil Engineering
- 1994, University of Central Florida, Master of Science, Civil Engineering
Extensive coursework in transportation, planning, civil & industrial engineering and public administration
- 1985, University of Central Florida, Bachelor of Science, Civil and Environmental Engineering

PROFESSIONAL AFFILIATIONS & REGISTRATIONS

- Registered Engineer, State of Florida Board of Professional Engineers, since 1990. License # 42703
- Over 20 years of active involvement in Intelligent Transportation Society of America (ITSA) and Intelligent Transportation Society of Florida (ITSFL)
- Fellow of the Institute of Transportation Engineers (ITE)
- Certified Professional Traffic Operations Engineer by the Institute of Transportation Engineers (ITE)
- Registered/Licensed member of the American Institute of Certified Planners (AICP)
- Member of American Planning Association, Institute of Transportation Engineers, National Society of Black Engineers, and American Public Works Association

PROFESSIONAL REFERENCES

Numerous professional & personal references available upon request.

COMMUNITY INVOLVEMENT

Former Chairman, Advisory Committee to the Department of Civil and Environmental Engineering, University of Central Florida

Former Trustee, Finance Chair and Administrative Council Member of the Aloma United Methodist Church, Winter Park, Florida

Community outreach and mentoring for youth through the Orange County Public Schools, Orlando, Florida; the YMCA; and Aloma United Methodist Church

Soccer and Track & Field enthusiast



City Commission **agenda item**

item type Non-Action Items	meeting date September 14, 2022
prepared by Rene Cranis	approved by
board approval	
strategic objective	

subject

Board Appointment - Public Art Advisory Board

motion / recommendation

background

Commissioner Cruzada will be reporting his appointment of Laurie Havel to the Public Art Advisory Board.

alternatives / other considerations

fiscal impact



City Commission **agenda item**

item type Non-Action Items	meeting date September 14, 2022
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship Quality of Life Investment in Public Assets & Infrastructure	

subject

Long-Term Capital Plan Update - 5/25 Years

motion / recommendation

Discussion and update only.

background

This long-term capital planning document was developed last year during strategic planning discussions. At the request of the City Commission it has been updated by staff with any relevant changes. This document should only be considered staff's working draft and staff will discuss the updates and receive feedback from the Commission at the meeting.

Notable changes and navigating the document:

As a year has passed. Staff has created columns to note the funding that has been allocated for projects that are approved at some level and moving forward. Where funding was moved from the prior year version's future 5 year plan, it has been noted in purple highlights. The allocation remaining column would indicate what has not been spent as of early September. If the Commission desires to repurpose any previously allocated and unspent funds, this column would help provide those available balances for discussion.

The 5-year plan portion of the document (right side), solely includes what is in the adopted/pending CIP. It shows the funding sources and what claims are currently made against them. The Mobility Impact Fee has been added to the top of the document to represent the future availability of this funding source. The available 5-year funding of \$906k is based on assuming \$150k of annual collection over 5 years plus the existing collected funds to-date of \$156k.

Balances available for the 5-Year plan portion of the document have all been updated to reflect staff's most current estimates. The almost \$1.5 million in CRA funding will match the current proposed proforma, and the \$326k in ARPA funds will match what is currently unassigned out of that remaining balance. Staff is currently estimating that the Parks Acquisition and Impact funds would have \$1.8 million available over a 5 year period. Total 5-Year plan surplus balances equal approximately \$4.6 million, however depending upon the fund, the use of those surpluses may not be applicable to every project type (eg. there are \$906k in mobility funds available but they cannot be used for non-transportation purposes).

Notes have been provided along the right side of the document reflecting staff updates or notations that were agreed to in the prior year.

The updated model is showing a deficit of over \$12.6 million in the 5-year horizon, however almost all of this change is due to the addition of either a new potential project (Ozark property purchase) or existing short-term needs that may be rendered moot by changes in project scope from when this was last updated (Old Library Site). Staff is estimating that acquisition of the Ozark site and subsequent improvements would cost a total of \$8.5 million (\$6.5 million acquisition, and \$2 million improvements). The Old Library site discussion had previously included \$7.5 million in parking and building improvements, however the current proposal from Harbert to lease the site, would render these estimates null. Other short-term needs not covered would include restrooms in Central Park area, Library and Event center public art, and cost estimate increases on the fire training facility as well as capital maintenance to existing stations.

Over the long-term (6 - 25 years) the model shows a deficit of \$5 million. This likely understates actual future deficits as recent cost increases and a higher inflationary environment may make many projects currently contemplated much more expensive when implemented, however without specific scopes or refinement, it would be difficult to provide anything other than general placeholder amounts. It should be noted that the 5-year plan costs and 6-25 year costs are fairly close in total dollar size. This is due to the capital constriction that will take place with the expiration of the CRA. In the current 5-year plan, 60% of all project dollars are being supported by the CRA. With the loss of County supported TIF in the future, the scale of projects that can be completed in the city's core (in conformance with the CRA Plan) will be reduced.

Staff's takeaway is that most available dollars for the next 5 years have been already allocated for projects and that adding new projects in the short-term, may be difficult to support without removing currently discussed projects, increasing revenues, or cutting services. Over the longer term, there remain a number of transportation related projects as well as fire safety related projects that will need a funding source to complete. This

may come in the form of the transportation sales tax that is slated for the ballot in November, however its passage cannot be assumed.

The summary document has been attached to this item.

alternatives / other considerations

NA

fiscal impact

NA

ATTACHMENTS:

[DRAFT- Non-Recurring Prioritized Project List 9-1-23.pdf](#)

"Non-Recurring" Project Priorities										
	Non-Recurring Project Funding (Excluding FDOT and Utility Funds)	Already Allocated for Project	Already Spent/Encumbered for Project (9/2/22)	Allocation Remaining	Total Project Costs	5 Year Plan- Costs	Unfunded in 5 Years	6-25 Year Plan- Costs	CRA- Thru 2027 Sunset	Annual Revenue
	Total 5 Year Available Committed					44,408,469 (39,854,993)		48,710,838 (53,784,000)	26,169,708 (24,681,993)	8
	Balance Available					4,553,476		(5,073,162)	1,487,715	3
					156,089,274	102,305,274	17,200,000	53,784,000		59%
	Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)									
	Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs									
	6-25 Year Non-Recurring Funds Available, including selected "unspent Carryovers from 2021"									
	CRA Reversion									
	Annual Revenue - 2027									
	Less County Share									
	Absorb Expenses into General Fund - 2028									
	Less CRA Small Scale CIP Improvements- 5 yr. CIP (Keep as "Recurring")									
	Less CRA Infrastructure Improvements- 5 yr. CIP (Keep as "Recurring")									
	Less Recurring Community Initiatives- FYE 27 (includes Business Façade 100k; Aff Hsg 200k)									
	Subtotal per year									
	Available for "Non-Recurring" Projects									
	Over 20 Years							26,710,838		
	General Fund- Misc Surplus over Reoccurring Funds, Over 20 years; 750k to 1,000k per year									
	City Hall Bond Referendum - Assumes that we will borrow when this happens									
	Parks Acquisition Funds - Future estimated revenue									
	EXECUTIVE SUMMARY									
1-5	Major Projects (Central Park, Progress Point, MLK, Other Parks, Old Library)	71,962,005	62,867,005	16,000,000	9,095,000					
6-8	Traffic, Parking and Fairbanks Ave	57,325,693	19,636,693	0	37,689,000					
10	Programs and Operations, Small Projects	7,307,000	7,307,000	450,000	0					
9	Internet- Broadband, Smart Cities	4,711,642	4,711,642	0	0					
11-12	Public Safety & Sustainability	9,617,169	4,617,169	750,000	5,000,000					
13	Other Projects	5,165,765	3,165,765	0	2,000,000					
1.0	Central Park/Post Office Expansion									
	Land, Replacement Combined USPS Facilities	15,000,000	14,075,000	0	0			035,000		7,075,000

"Non-Recurring" Project Priorities													5 Year Plan F				
Non-Recurring Project Funding (Excluding FDOT and Utility Funds)	Total 5 Year Available Committed	Balance Available	Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)	Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs	Already Allocated for Project	Already Spent/Encumbered for Project (9/2/22)	Allocation Remaining	Total Project Costs	5 Year Plan- Costs	Unfunded in 5 Years	6-25 Year Plan- Costs	CRA- Thru 2027 Sunset	Amount Recovered				
Total 5 Year Available																	
Committed																	
Balance Available																	
Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)																	
Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs																	
4.0	X	MLK Park Improvements FY 23/24	CRA Stormwater (will be part of MLK) Turn lane at Denning and Fairbanks (Land, demo, improvements)	Land - On Fairbanks, near Denning	1,025,000	197,430	827,570	3,925,000	44,408,469 (39,854,993)		48,710,838 (53,784,000)	26,169,708 (24,681,993)	8				
					700,000	207,764	492,236	700,000	0	0	2,900,000						
					1,702,400	1,544,547	157,853	2,024,165	0	0	321,765						
					-	-	-	9,000,000	1,500,000	7,500,000	1,500,000						
					Other Parks and Land												
					200,000	-	200,000	1,200,000	0	0							
					25,000	-	25,000	25,000	0	0							
					104,750	93,049	11,701	104,750	0	0							
					2,000,000	1,539,102	460,898	2,080,000	0	0							
					563,090	317,558	245,532	563,090	0	0							
					-	-	-	905,000	585,000	320,000							
					2,300,000	74,200	2,225,800	2,300,000	2,300,000	0							
					272,398	272,398	-	1,000,000	1,000,000	0							
					1,000,000	326,479	673,521	1,600,000	1,600,000	0							
					300,000	49,008	250,992	300,000	300,000	0							
					8,000,000	7,685,107	314,893	8,000,000	8,000,000	0							
					402,548	327,981	74,567	500,000	500,000	0							
					-	-	-	90,000	90,000	0							
					-	-	-	250,000	250,000	0							
					-	-	-	190,000	190,000	0							
125,000	1,163	123,837	150,000	150,000	0												
30,000	-	30,000	70,000	70,000	0												
112,369	-	112,369	250,000	250,000	0												
85,000	-	85,000	185,000	185,000	0												
-	-	-	350,000	0	350,000												
-	-	-	6,500,000	6,500,000	0												
-	-	-	2,000,000	2,000,000	2,000,000	0											
Old Library																	
5.0		Old Library Building roof and A/C (Facility Replacement Account) Garage (60 at 25k per space) Building Improvements	228,000	72,000	300,000	300,000	1,500,000	6,000,000	0	0	0	0	0				
Note: Value on Sale \$6-10 million																	

"Non-Recurring" Project Priorities										5 YEAR PLAN FY	
										6-25 Year Plan- Costs	Ante Recover
Non-Recurring Project Funding (Excluding FDOT and Utility Funds)										5 Year Plan- Costs	CRA- Thru 2027 Sunset
Total 5 Year Available Committed										44,408,469 (39,854,993)	26,169,708 (24,681,993)
Balance Available										4,553,476	1,487,715
Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)										156,089,274	59%
Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs										17,200,000 (12,646,524)	
Traffic Enhancements										0	2,000,000
Pedestrian/Bike Bridge/Tunnel alongside SunRail at north 17-92 or Morse Blvd at 17-92										0	1,000,000
Fairbanks Denning Traffic Improvements -Pedestrian Crossing										0	1,000,000
Ravaudage Roadway Improvements										200,000	0
Hannibal Sq Connectivity										200,000	0
17/92 City Match & Decorative Lights and Landscaping										5,185,228	0
North Denning Dr. Extension										500,000	0
Downtown Circulator										450,000	0
Large-Scale Re-bricking Projects (Glenridge, Penn, etc)										500,000	0
Failing Intersections: "E,F" (See Also FDOT Projects)											
Const - North/South Intersection Denning at Fairbanks- See also MLK Park										1,000,000	0
Fairbanks /Orange Ave/Pennsylvania at RR track - "Quick Solve" lane reduction										50,000	0
Aloma (426) at Lakemont										3,000,000	0
Note: FDOT Funded Projects are not included. Over \$15 million of projects on Fairbanks, 17-92 and Orange Ave are underway											
Other Intersections: "C,D"											
Orange Avenue Traffic Improvements (See also Intersection, below)										1,000,000	0
Orange/Denning/Minn-Roundabout? (EB is "F"), see also Traffic Improvements on										0	1,000,000
Orange Ave, Above										0	4,000,000
Lakemont Ave "Complete Streets"										0	8,000,000
Glenridge Intersection										0	1,239,000
East/West Intersection Denning at Fairbanks- See MLK Park										0	3,000,000
Westbound Morse onto 17-92										0	4,000,000
Parking Expansion											
CRA-Comstock at MLK Parking Project										175,000	0
Parking Garage										7,000,000	0
Fairbanks/Lee Rd Improvement											7,000,000
Ravaudage/Killarney Annexation - Fire Station (and land costs)										0	7,000,000
Park Land and Parking										0	0
IT Cybersecurity and "Smart City" Investments											
IT Infrastructure Upgrades Fund										1,874,642	0

"Non-Recurring" Project Priorities										5 YEAR PLAN FY					
										Total Project Costs	5 Year Plan- Costs	Unfunded in 5 Years	6-25 Year Plan- Costs	CRA- Thru 2027 Sunset	Amount Recovered
Non-Recurring Project Funding (Excluding FDOT and Utility Funds)											44,408,469 (39,854,993)		48,710,838 (53,784,000)	26,169,708 (24,681,993)	8 (5)
Total 5 Year Available Committed															
Balance Available										4,553,476		(5,073,162)	1,487,715	3	
										156,089,274	102,305,274	17,200,000	53,784,000		59%
Subtotal- Non-Recurring Costs (Excluding FDOT, Utility Funds)												(12,646,524)			
Surplus/Deficit of 5 Yr. Plan Funds over Unfunded 5 Yr. proposed costs															
X	2016 Vision and Village Charm Character Design and Survey	-	-	-	100,000	100,000	0	0							
X	Vaccine Incentive Programs	75,000	75,000	-	75,000	75,000	0	0							
	Employee Retention Bonus	-	-	-	535,000	535,000	0	0		5					
10.2	Non-Profit Support														
X	Library - Operations	600,000	600,000	-	600,000	600,000	0	0							
X	Library - Amphitheater	750,000	750,000	-	750,000	750,000	0	0							
X	Library - Furnishings	300,000	300,000	-	300,000	300,000	0	0							
X	Outside Org Support Non-Profits	300,000	300,000	-	300,000	300,000	0	0							
X	Other Non-Profits - ARPA Program	310,000	310,000	-	310,000	310,000	0	0							
	Accelerate Housing Authority Capex	-	-	-	233,000	233,000	0	0							
10.3	Households and Small Businesses														
	Humanitarian Support	100,000	-	100,000	100,000	100,000	0	0							
	Utility Payment Assistance Program	100,000	-	100,000	100,000	100,000	0	0							
	Business Faade Program (One time In addition to "Recurring")	100,000	-	100,000	100,000	100,000	0	0							
	Business Recruitment Program	400,000	20,000	380,000	400,000	400,000	0	0							
10.4	Tourism, Travel and Hospitality														
	Central Park Stage (ARPA and CRA Funded)	900,000	737,295	162,705	900,000	900,000	0	0							
	Downtown Restroom	-	-	-	350,000	350,000	350,000	0							
	Dredge Canal - Boat Tour	100,000	-	100,000	100,000	100,000	0	0							
	Dinky Dock	154,000	-	154,000	154,000	154,000	0	0							
	Library & Event Center Signature Artwork	-	-	-	100,000	100,000	100,000	0							
11.0	Public Safety Enhancements														
	Station 61 Improvements (Canton)	-	-	-	250,000	250,000	250,000	0							
	Station 62 Improvements (Lakemont)	-	-	-	5,000,000	0	0	5,000,000							
	Station 64 Improvements (Howell Branch)	-	-	-	200,000	200,000	200,000	0							
	Fire Safety and Equipment Fund	647,169	-	647,169	1,947,169	1,947,169	0	0							
	Fire Training Facility	550,000	-	550,000	850,000	850,000	300,000	0							
	Police Safety and Equipment Fund	167,830	169,994	(2,164)											
12.0	Sustainability Projects														
X	Sustainability Program- Vehicles and Equipment	350,000	368,431	(18,431)	350,000	350,000	0	0							
X	Charging Stations	20,000	20,000	-	20,000	20,000	0	0							



City Commission **agenda item**

item type Consent Agenda	meeting date September 14, 2022
prepared by Rene Cranis	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective	

subject

Approval of the minutes of the regular meeting, August 24, 2022

motion / recommendation

background

alternatives / other considerations

fiscal impact

ATTACHMENTS:

[CC-min-2022-08-24.pdf](#)



City Commission Regular Meeting Minutes

August 24, 2022 at 3:30 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson; Commissioners Marty Sullivan, Sheila DeCiccio, Kris Cruzada and Todd Weaver; City Manager Randy Knight; City Attorney Kurt Ardaman; City Clerk Rene Cranis

1) Meeting Called to Order

Mayor Anderson called the meeting to order at 3:30 p.m.

2) Invocation

The invocation was provided by Finance Director Wes Hamil followed by the Pledge of Allegiance.

3) Approval of Agenda

Motion made by Commissioner Sullivan to approve the agenda; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

4) Mayor Report

Mayor Anderson expressed his pleasure in serving the public and complimented Orange County Supervisor of Elections on running efficient and secure elections.

5) Citizen Budget Comments

6) City Manager Report

Mr. Knight reminded everyone of drop off locations for recycling election signs.

a. Meet Your Department: Communications

Director of Communications Clarissa Howard spoke about the Meet Your Department series to educate the public about city departments and staff which have been shared on social media and city's website with positive feedback. She introduced the Communications staff and showed video highlighting their work.

7) City Attorney Report

Attorney Ardaman reported that information is being gathered on the Sunshine Law and public records as it relates to the Library.

8) Non-Action Items

a. Budget Presentation: Winter Park Library

Executive Director of Winter Park Library Sabrina Bernat gave a presentation on the Library providing statistics on staffing, service hours, attendance, circulation, computer usage and spoke about classes, programs and activities for different groups. She reviewed staff wages, retention and staffing challenges and presented a request for \$71k above the city's proposal in order to fund an increase in minimum wage from \$13 to \$15/hour and to cover employer paid benefits. She shared revenue targets for fundraising, special events and bookstore. She responded to questions about opening on Sundays stating that it is not possible with current staffing levels and would require hiring additional staff. She noted that the Library has not been open on Sundays since March 2020 and that it was one of the slower days in old Library; however, with the increased programming, they are seeing an increase in attendance on weekends.

Commissioner Sullivan asked about the Library's arrangement for management of investment funds. Mrs. Bernat said they work with Merrill Lynch in compliance with the Library's investment policy which they are updating. Commissioner Sullivan asked for a copy of the policy.

Dan Yarborough, Treasurer of Library Board of Trustees, said the Library has partnered with Merrill Lynch for management of endowment funds and meets with their advisors quarterly to review performance. He explained their target allocation and performance, which they believe is comparable to the overall market. Mrs. Bernat noted that some endowments are restricted for a specific purpose.

Mayor Anderson spoke about staffing and wage challenges while maintaining service levels. He suggested that if the city increases its support, the expectation would be that it would flatten out and revert for future years.

Discussion followed on staffing levels and cost. Mrs. Bernat explained the \$71k request includes wages, FICA and benefits and stated that continue to cross-train and pursue partnerships to help with programming.

Commissioner Sullivan asked for a line item budget showing current and proposed city support in order to understand how the city's support is spent. Mrs. Bernat said she can provide the current line item budget but can provide only a proposed budget since the budget will not be finalized until city support is known.

Action on the Library's request was addressed during the budget discussion.

b. Board Appointment - Public Art Advisory Board

Mayor Anderson reported his appointment of Tinker Marsh to the Public Art Advisory Board.

9) Public Comments | 5 p.m. or soon thereafter (taken after Item 11b)

10) Consent Agenda

- a. Approve the minutes of the regular meeting, August 10, 2022
- b. Approve the minutes of the work session, August 11, 2022
- c. Approve the following piggyback contracts:
 1. Weedoo Greenboats, Inc. - Florida Sheriffs Association Contract #FSA20-EQU18.0 - Heavy Equipment; Amount: \$91,440 for the purchase of a Weedoo TC-3012 Aquatic Weed Cutter. Contract term valid through September 30, 2023.
 2. Duval Ford LLC - Florida Sheriffs Association Contract #FSA20-VEL28.0 - Pursuit, Administrative, and Other Vehicles; Amount: \$100,000 for additional funds needed to cover price increases on 2023 models. Contract term valid through September 30, 2023.
 3. Florida Catastrophe Corp. - Osceola County Contract #RFP-1-9-10971-VJ - Indoor Air Quality Remediation Services; Amount: \$100,000 for the remainder of the contract term through July 31, 2024.
 4. Florida Chemical Supply, Inc. - Pinellas County Contract #IFB 190-0479-B(JA) – Hydrofluosilicic Acid; Amount: \$250,000 for the duration of the contract term through December 31, 2025.
 5. Dataprose - City of Freeport Contract #RFP6-20-2018 - Utility Bill Printing & Distribution Services; Amount: \$185,000 for the current term of the contract. The contract term is perpetual and will expire upon mutual agreement between the Originating Agency and Dataprose.
 6. Bob's Barricades, Inc. - City of Boca Raton Contract #2022-018 - Special Event Maintenance of Traffic Equipment and Related Services; Amount: \$100,000 for the duration of the contract term through August 20, 2023.
 7. Traffic Logix Corporation - Sourcewell Contract #RFP070821-LGX - Speed Humps, Cushions and Tables; Amount: \$100,000 for the duration of the contract term through August 9, 2025.
- d. Approve the following formal solicitations:
 1. Spies Pool, LLC - IFB21-22 - Cady Way Pool Filter Purchase; Amount: \$185,228.92
 2. Lafleur Nurseries and Garden Center, LLC - IFB22-22 - Landscape and Tree Installation; Amount: \$400,000
 3. George Gadson Studios - RFP19-22 - Shady Park Call for Artists; Amount: \$200,000
- e. Approve Community Development Block Grant (CDBG) Award - Denning Drive Digital Inclusion Project
- f. Approve ARPA Funding Allocations - Parks and Natural Resources Electric Vehicles and Equipment

Motion made by Commissioner Weaver to approve the Consent Agenda; seconded by Commissioner DeCiccio. There were no public comments. **Motion carried unanimously with a 5-0 vote.**

11) Action Items Requiring Discussion

- a. Discussion on the regulation of short-term rentals.

Director of Planning and Transportation Jeff Briggs noted that this is a result of a request by a resident, Rick Keith, that the city consider allowing short-term rentals where the owner lives on-site. He explained the basis for the city code which prohibits short-term rentals for periods less than one month which effectively eliminates vacation rentals. He said there may be some opportunities to revisit the code to require homesteading of property which may work for duplexes, garage apartments or guest houses and to allow only for historic properties or city-wide with an on-premise owner.

Commissioner Weaver gave a presentation on the issues with short-term rentals in single-family neighborhoods beginning with Osceola County which now allows short-term rentals on homestead properties and with an on-site owner. He reviewed the City of Orlando's regulations and his proposed changes to limit number of guests to four which reduces the ability to rent out entire houses. Requirements include a short-term rental permit application fee and taxes and prohibits current commission members from eligibility for two years from inception. He gave a presentation on cities that allow short-term rentals and advantages of allowing short-term rentals including general fund revenue generation, visitor dollars and owner income. He said taxes paid by guests could be used to augment housing rehabilitation programs or a public art fund.

Mr. Ardaman stated state statute prohibits local agencies from banning or regulating the duration or frequency of rentals; however, the law provides that that prohibition does not apply to any local law ordinance in effect prior to June 1, 2011. The city's ban was grandfathered in since it was in effect prior to 2011 and if the commission elects to modify its rule and allow certain short-term rentals, the city runs the risk of invalidating that grandfathered status. He stated that, in accordance with an Attorney General's opinion, if short-term rentals were allowed, even in a pilot program, the city could not re-establish its prohibition; however, if short-term rentals are allowed in limited situations, i.e. owner-occupied houses, the prohibition in other situations could remain in place. He added the city could still restrict short-term rentals in some areas/instances but it may be challenged and pointed out that the city cannot in any case limit the frequency or duration of rentals. Discussion followed on the ability to regulate in certain situations, the potential for challenges and impact if the state law changes.

Commissioner Weaver pointed out that this will promote putting homes on Historic Register, alleviate gentrification, and reduce impact on traffic. He would support allowing on historic properties as opposed to historic designations.

Mayor Anderson said he feels the risk is too large and potentially expensive to respond to challenges. Commissioner Weaver said he has not heard of reports of litigation and restated benefits of allowing short-term rentals.

Commissioner Sullivan said he likes the idea but is reluctant since the city will be giving up its grandfathered status and the potential for changes at the state level. Further discussion followed.

Motion made by Commissioner Weaver to provide direction to staff to bring forward an ordinance; seconded by Commissioner Sullivan.

Motion made by Commissioner Sullivan to amend the motion to direct staff to develop a way to receive public input.

Mr. Knight advised that citywide notice could be given, at a cost of approximately \$6k, or a survey, but public notice would be given at readings of the ordinance.

Motion made by Commissioner Weaver to amend the motion to restrict short-term rentals to historically designated properties. (Accepted by Commissioner Sullivan.)

Discussion followed on the extent, type and cost of city-wide public notice (\$6k). Commissioners Sullivan and Weaver supported city-wide notice.

Beth Fox, 647 Callahan Street, owner of two long-term rentals spoke in favor of owner-occupied short-term rentals with limitation on number of guests and paying a fee. She sees no benefit in limiting this to historic properties. She has not seen a negative impact to her neighborhood and appreciates the income and said the city benefits from her referral to Winter Park businesses and restaurants.

Rick Keith, 849 Antonette Avenue, said allowing short-term rentals gives him the flexibility to rent the other side of his duplex but also reserve it for family guests. The income is appreciated for maintenance and upkeep. He said he has experienced a reduction in rentals since he cannot rent for less than 30 days and expressed his hope for a resolution.

Rafael Nevez, Orwin Manor resident and owner of a vacation rental management company, addressed the myths about vacation rentals and noted that the typical guests are families and there is minimal impact on housing and rents. He encouraged the Commission to consider the benefits.

Jennifer McMurtray, 217 Lincolnshire Road, corporate housing provider, said she the city is losing transient tax revenue and business by prohibiting short-term rentals. She feels the 30-day minimum duration is too restrictive and flexibility is needed to fill gaps between rentals.

Steve Simms, 1201 Tom Gurney Drive, spoke about his experience with short-term rentals in New Smyrna Beach and opposed any loosening of any restrictions.

Michael Voll, 719 French Avenue, commented on issues experienced in his neighborhood and expressed his concerns about impact to historic districts and opposed short-term rentals because it opens the city to liability.

Upon a roll call vote on the main motion with amendments, Commissioners Sullivan and Weaver voted yes and Commissioners DeCiccio and Cruzada and Mayor Anderson voted no. Motion failed with a 2-3 vote.

9) Public Comments | 5 p.m. or soon thereafter

Steven Gallagher, 1930 Summerland Drive, showed images of conditions in the city needing to be addressed and offered suggestions to install a fence or hedge around the trash collection site near the entrance to the train station; repair water fountains; convert unused open space at Dinky Dock for parking and remove city vehicles parked outside the cemetery offices at Palm Cemetery.

A recess was held from 5:47 to 6:15 p.m.

- b. Amended and Restated Wholesale Sewer Service Agreement Between the City of Altamonte Springs and the City of Winter Park

Director of Water and Wastewater Utility David Zusi reviewed the changes to the agreement including the purchase additional capacity to divert flow and responded to questions.

Motion made by Commissioner Weaver to approve the agreement; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

- c. FY 2023 Budget Update and Commissioner Suggestions

Division Director of OMB Peter Moore reviewed staff's changes to revenue projections since presentation of the preliminary budget: TIF Increment Revenue for CRA (+\$74,260); FDOT Contribution for Light Maintenance (+\$30k); Municipal Revenue Sharing (+\$165,489) Half-cent Sales Tax (-\$647,497); Communications, Local Option, Property Tax (+155,842); Parks User and Building and Permitting Fees (+\$389,669). These adjustments leave a contingency fund balance of \$613k.

Mr. Moore reviewed additional suggestions of staff. He explained the current employment market and the competitiveness of employee pay and provided other agency proposed pay changes and bonuses. Staff is recommending a 5% COLA and up to 2.5% performance-based pay increase (change from 3% and 3.5% in preliminary budget) and a one-time bonus to full and part-time employees of more than six months

as of October 1st excluding top level management and temporary and seasonal employees to be paid from ARPA funds with an unallocated balance of approximately \$860k.

He commented on Commissioner Sullivan's recommendations to add Juneteenth as an employee holiday (\$60k); fund Orange Avenue complete study (\$250k) and I-4/Fairbanks development annexation and development concept studies (\$150k). He noted that the Commission has previously committed \$750k of ARPA funds for planning and transportation studies and that plans for golf course maintenance structure on Swoope property are moving forward.

Mayor Anderson recalled that the \$150k and \$250k for studies are part of the \$750k in ARPA funds allocated to prepare for potential grants. Mr. Moore said that funding has not been designated to a specific project. Mayor Anderson suggested adding a discussion on the 5 and 25-year capital project plan to next meeting.

Additional items were suggested by Commissioner Sullivan and discussed:

- Provide access to Howell Branch Preserve (\$60k) – parking and access to Lake Waumpi path not funded by grant. Mr. Knight advised that alternate routes are being explored.
- Orange Avenue complete street study (\$250k) – study and conceptual plan of modifications of the roads with a roundabout with a public presentation. The Commission discussed the need, feasibility and cost for new studies or updating completed studies.
- I-4/Fairbanks Development (\$150k) - prepare for annexation and prepare conceptual plans for the development of the area. He would like the city to have control over the area rather than Orlando.
- Golf Course Maintenance structure (\$1m) - Mr. Knight noted the depending on the cost of materials, the city has the flexibility to delay construction until costs decrease this is funded from the proceeds of the sale of the Swoope Avenue property.
- Purchase of Orange Avenue - Bank of the Ozarks property (\$3.5M) – purchase for future greenspace, potential roundabout, or Sunrail stop. He noted that the remaining cost of \$6.5 could be funded from donations. Funding options were discussed including bond issue, loan or solicitation of donations.

Commissioner DeCiccio supported increasing the support to the Library by \$71k for wages as requested and suggested an additional \$350K to open the Library on Sundays (\$245k from contingency and \$160k from ARPA funds).

Mayor Anderson suggested combing the Orange Avenue complete street study, I-4/Fairbanks into a topic of having staff bring back recommendations for use of the \$750k allocated for studies. Approved by consensus.

Commissioner Cruzada expressed his concern at the possibility of having to use reserve funds.

Commissioner Weaver opposed the Orange Avenue street study and preferred that staff determine whether a roundabout is feasible before moving forward with a more detailed study and also the I-4 Fairbanks study. He suggested an alternate location for Sunrail and potential use for roundabout and sell the land not needed or use for underground regional stormwater, He suggested shorter hours on Sunday to reduce costs.

Mr. Knight advised that a formal vote on the budget will occur in upcoming meeting but consensus is needed on what items to include in the budget. responded questions about staffing needs on Sunday to serve guests.

There were no public comments.

Upon questioning, Mrs. Bernat advised that \$350k will cover the cost for 4-6 hours on Sunday and explained staffing to cover these additional hours.

Mr. Briggs advised that \$750k has been budgeted for transportation study, of which \$50k is for comp plan amendment transportation and that studies have already been done for Orange Avenue. He added there is no need to fund studies for the I-4/ Fairbanks area since development will be buyer and market driven.

Motion made by Mayor Anderson to approve staff's revenue adjustments; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

Motion made by Mayor Anderson to approve the 5% COLA and up to 2.5% merit increase; seconded by Commissioner Weaver. Motion carried unanimously with a 5-0 vote.

Motion made by Mayor Anderson to approve the one- time employee retention bonus as recommended; seconded by Commissioner Cruzada. Motion carried unanimously with a 5-0 vote.

Motion made by Mayor Anderson to approve the addition of Juneteenth as an employee holiday; seconded by Commissioner Weaver. Motion carried unanimously with a 5-0 vote.

Mayor Anderson commented on the Orange Avenue streetscape study and roundabout. and said he feels a discussion is needed on the scope and use of the \$750k allocated for studies. Discussion followed on the need to first determine the feasibility of a roundabout given the design of the intersection. Mr. Knight said he feels this is not a budget decision today since the \$750k already budgeted and following additional discussion it was determined that staff will prepare a preliminary report on the feasibility of a roundabout before moving forward with detailed.

Motion made by Mayor Anderson to prioritize the Howell Branch Preserve access and find an undesignated funding source; seconded by Commissioner Sullivan.

Mr. Moore stated that the timeline for Showalter Field improvements could be deferred to FY 24 in order to fund this access.

Motion made by Mayor Anderson to find a place to put it in the budget; seconded by Commissioner Weaver. Motion carried with a 4 - 1 vote. Commissioner Cruzada voted no.

Mayor Anderson suggested reviewing the purchase of the Orange Avenue property in the context of a refreshed 5 and 25-year plan. Discussion followed on cost, which could be partially funded by donations, the feasibility and cost of issuing bonds, requirements for a referendum, and risks of not acting soon since the property is on the market

Mr. Knight stated that if it is the commission's intent to purchase, he needs direction on how to frame an offer that provides a contingency that the \$3M would have to be raised through donations a certain date.

Motion made by Mayor Anderson to approve the increase in support to the Library by \$71k; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

Motion made by Mayor Anderson to approve increase support to the Library by \$350k to fund Sunday operating hours for discussion; seconded by Commissioner Weaver. Motion failed with a 2-3 vote.

Mayor Anderson said he feels that the during an inflationary adjustment, it is not an appropriate time to increase level of service. Commissioner Weaver agreed.

Upon a voice vote, Commissioners Sullivan and DeCiccio voted yes and Commissioners Cruzada and Weaver and Mayor Anderson voted no. Motion failed with a 2-3 vote.

Mayor Anderson said he believes the commission's direction is to evaluate options to purchase property the Orange Avenue property. Staff responded questions on due diligence funds and potential risk of losing a deposit if private funding goal is not met. Mr. Ardaman recommended that the offer disclose that the city will have to raise additional funds.

Majority consensus was to readdress this during budget discussions on how to fund the purchase of the property.

Mr. Moore reported a contingency balance of \$114k with approved items.

- d. FY 2023 1st Qtr. Commission Meeting and Work Session Schedule

Mr. Knight noted that the schedule includes cancellation of the 2nd meetings in November and December due to holidays.

Commissioner Weaver referred to an e-mail by Michael Pool regarding the Sustainability Action Plan. Mr. Knight said the RFP for the feasibility study was reviewed by the Utilities Advisory Board and Keep Winter Park Beautiful and Sustainability Advisory Board and the contract has been signed.

Director of Natural Resources and Sustainability Gloria Eby said a presentation will be given to both boards when the feasibility study is complete which is expected to take eight months.

Consensus was to leave the work session dates on the calendar with additional topics to be added.

Motion made by Commissioner Sullivan to approve the work session schedule including the cancellation of the November 23, 2023 and December 28, 2023 commission meetings; seconded by Commissioner Weaver. There were no public comments. **Motion carried unanimously with a 5-0 vote.**

12) Public Hearings: Quasi-Judicial Matters (Public participation and comment on these matters must be in-person.)

- a. RESOLUTION 2264-22 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA. DESIGNATING THE PROPERTY LOCATED AT 331 W. LYMAN AVENUE, WINTER PARK, FLORIDA AS A HISTORIC RESOURCE ON THE WINTER PARK REGISTER OF HISTORIC PLACES.

Attorney Ardaman read the resolution by title. Mr. Briggs stated that this provides documentation of prior approval of this historic designation.

Motion made by Commissioner Weaver to adopt the resolution; seconded by Commissioner Sullivan. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

13) Public Hearings: Non-Quasi-Judicial Matters (Public participation and comment on these matters may be virtual or in-person.)

- a. Ordinance amending Chapter 58, Section 58-95 and add Section 58-170 governing artificial turf requirements. (1st Reading) Tabled from August 10, 2022 meeting. (Request to withdraw by staff for further review.)
- b. ORDINANCE 3249-22 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING CHAPTER 58 "LAND DEVELOPMENT CODE" ARTICLE 111, "ZONING REGULATIONS" SECTION 58-72 "OFFICE (O-1) DISTRICT" AND SECTION 58-76 "COMMERCIAL (C-3) DISTRICT" SO AS TO AMEND THE

DEVELOPMENT STANDARDS REGARDING SETBACKS; PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY AND EFFECTIVE DATE. (2nd reading) Tabled from August 10, 2022 meeting.

Attorney Ardaman read the ordinance by title. Mrs. McGillis said the Water and Waste Water and Electric Utilities Departments have no issues with the ordinance as presented.

Motion made by Mayor Anderson to adopt the ordinance; seconded by Commissioner Weaver. There were no public Comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

c. Fee Schedule Effective October 1, 2022

Director of Finance Wes Hamil presented revised schedule.

Mayor Anderson addressed Winter Pines Golf Course (WPGC) and asked if the fee schedule conforms with Golf Course Advisory Board (GCAB) with regard to grandfathering in long-term neighbors and golfers. Mr. Knight explained that the fees are the same for WP9 but the residential rate are recommended to be extended to residents of Winter Pines community. He stated that the commission could consider a phased in rate for current members or buying a packet of greens fees if purchased by a certain date to ease into new rates. Mayor Anderson feels the definitional change that allows Winter Pines community to be eligible for the Winter Park residents fee is a good approach and suggested the city ensure Winter Park residents understand the community is being given that allowance.

Commissioner Sullivan suggested charging current members of Winter Pines GC the current rate in an effort to retain regular golfers.

Mr. Seeley noted that the golf course is not taking new members at this time and suggested keeping the rate available for existing members only. He added that the GCAB suggested all Winter Pines HOA residents be treated as residents for membership and green fees. Agreed to by consensus for membership and green fees.

Discussion was held on grandfathering non-residential member rates and impacts on to golfers, membership and revenue during which Mayor Anderson suggested imposing a one-year sunset provision.

In response to comments by Commissioner Cruzada, Mr. Hamil clarified the Farmer Market Fee would increase from \$2200 to \$2400.

Commissioner Weaver commended the Parks & Recreation for the amount of revenue it generates for the city. He asked Mr. Seeley if there are accommodations to increase the percentage for Parks & Recreation budget. Mr. Seeley explained that the department tries to keep the percentage at 40-50%.

Commissioner Sullivan noted that permitting fees were reduced. Mr. Knight explained that there is still more money being put into the reserves instead of breaking even and the city would like to get closer to a break-even point which is the purpose of lowering the fees.

Motion made by Commissioner Weaver to approve changes to the City's fee schedule to become effective October 1, 2022 with one-year sunset provision for WPGC membership fees; seconded by Commissioner Sullivan. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cruzada and Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

14) City Commission Reports

Commissioner Sullivan -

- Listed locations for campaign election sign recycling – Howell Branch fire station, Mead Garden and Cady Way Pool.
- Advocated for advisory board involvement in what goes on with the city. He stated that city staff has discretion on whether to bring items to the boards with the exception of RFPs affecting city policy; which are required to go before a board. He asked staff to outline and define what would be a significant change to policy and take such policies to advisory board for review. He cited the changes to stormwater fee billing that goes from the utility bill to the property tax bill as a topic that might have been of interest to a citizen board.

Commissioner DeCiccio agrees that certain topics should go to the board for review, but is unsure how to define what is significant. She feels a change in rates should go before the board. Commissioner Cruzada agreed that board members should be involved. Mr. Knight said staff will attempt to define and ensure significant items go before advisory boards.

Commissioner DeCiccio -

- Received an e-mail regarding the Muscovy ducks on Lake Knowles and Muscovy. Mrs. Eby explained the process for removing ducks and noted that there has been a lot of public outcry as a result. She stated that the ducks cannot be relocated according to Florida Fish and Wildlife rules. She discussed the hardship with communities not being able to agree on how to handle removal of the ducks. Commissioner DeCiccio asked that Ms. Eby speak to resident regarding the options. Ms. Eby stated she will speak to the neighbor and continue to reach out and educate the community.

Commissioner Weaver -

- Spoke about recycling efforts as they related to the plastic plates and asked Mrs. Eby to request the caterer to find a recyclable plate option to be used at any future events.
- Asked that the lights in the chamber near the right side of the dais be removed to reduce glare from the screen.

Mayor Anderson -

- Suggested the commission take another look at the paid banner program for light poles. He stated that it is staff's discretion to interpret and apply policy and there is some sensitivity for how the decisions are being made. He suggested revisiting the program and consider suspending the paid portion. Commissioner DeCiccio noted that the ordinance related to banners was recently review strengthened by the commission pursuant to the Supreme Court. Mayor Anderson feels the city has a situation where staff is being asked to interpret provisions and does not feel this is the best approach. He suggested staff come back with a different approach.

Mr. Knight stated that staff can research and bring back options that are less discretionary on the part of staff. He noted that Rollins College has paid for September banners.

Mr. Ardaman added that the policy meets Supreme Court ruling. He provided an option by which the commission consider specifics about banner content which would narrow staff's discretion. He stated that staff will have an option that will be more specific to what the commission would like to allow.

Mayor Anderson stated that he is looking for clarity about narrowing staff's approval rights. Mr. Ardaman stated that staff will come back something that's both consistent with the United States Supreme Court rulings and achieve that objective.

15) Summary of Meeting Actions

- Add discussion of updates to the 5/25-year CIP on the next agenda.
- Received Meet the Department presentation from Communications.
- Received Library budget presentation.
- Approved the Consent Agenda.
- Agreed to make no changes to the short-term rental ordinance.
- Approved the Sewer Service Agreement with Altamonte Springs.
- Discussed and approved budget amendments.
- Approved quarterly work session schedule and cancelation of 2nd meetings in November and December.
- Approved the historic designation of the property at 331 W. Lyman Avenue.
- Approved the ordinance amending development standards regarding setbacks.
- Approved the Fee Schedule with modifications to Winter Pines Golf Course fees.

- Directed staff to provide language defining significant changes and require those changes to go before boards.
- Staff to remove lights over Dais near screen.
- Directed staff to revisit the banner policy and bring back language for consideration.
- Directed staff to address resident concerns regarding the Muscovy ducks.

16) Adjournment

The meeting was adjourned at 8:28 p.m.

Mayor Phillip M. Anderson

ATTEST:

City Clerk Rene Cranis



City Commission **agenda item**

item type Consent Agenda	meeting date September 14, 2022
prepared by Michael Hall	approved by Jennifer Maier, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship	

subject

Approve the following contracts:

item list

1. HDD of Florida - Renewal of RFP-15-2019 - Underground Conduit/Pipe Installation Services; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.
2. Heart Utilities of Jacksonville - Renewal of RFP10-19 - Electric Utility Installation & Maintenance; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.
3. Cathcart Construction Company - Renewal of RFP-15-2019 - Underground Conduit/Pipe Installation Services; Amount: \$2,750,000 for services on an as needed basis during the term of the Agreement.

motion / recommendation

Commission approve items as presented and authorize Mayor to execute Agreements.

background

1-3: Formal solicitations were issued to award these contracts.

alternatives / other considerations

N/A

fiscal impact

Total expenditures included in approved budgets.



City Commission **agenda item**

item type Consent Agenda	meeting date September 14, 2022
prepared by Michael Hall	approved by Jennifer Maier, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship	

subject

Approve the following piggyback contract:

item list

1. The Nidy Sports Construction Co. - NCPA Contract #08-20 - Athletic Surfacing & Asphalt Maintenance; For services on an as-needed basis during the remainder of the current term of the Agreement through August 31, 2023; Amount: \$1,250,000.

motion / recommendation

Commission approve items as presented and authorize the Mayor to execute the Agreement.

background

1: The originating agency conducted a formal solicitation process to award this contract.

alternatives / other considerations

N/A

fiscal impact

Total expenditures included in approved budget.



City Commission **agenda item**

item type Consent Agenda	meeting date September 14, 2022
prepared by Michael Hall	approved by Jennifer Maier, Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship	

subject

Approval of HIDTA Grant Pass-through Funding for FY 2023 in the amount of \$103,740.

item list

1. HIDTA Purchase Orders

motion / recommendation

Commission approve item as presented.

background

The City participates in a joint task force identified as HIDTA (High Intensity Drug Trafficking Agency). Much of the activity of HIDTA is confidential and the information exempt pursuant to several provisions of Florida law, including Section 119.071(2), Florida Statutes, relating to information revealing surveillance techniques and procedures, personnel involved in surveillance techniques and procedures, and criminal investigative techniques and procedures. The estimated HIDTA funding for our FY 2023 is \$103,740.00.

alternatives / other considerations

N/A

fiscal impact

No fiscal impact to be incurred by the City. All expenses related to HIDTA activity shall be paid by grant funding awarded to HIDTA by the Federal Government.



City Commission **agenda item**

item type Millage Rate and Budget Public Hearings 5:00 p.m. or soon thereafter	meeting date September 14, 2022
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship	

subject

Ordinance adopting millage rates for the FY 2023 budget. (1st reading)

motion / recommendation

Adopt the millage rate as presented.

background

The proposed FY 2023 General Fund budget was prepared assuming the operating millage rate would be kept at its current level of 4.0923 mills. Because property valuations increased, the proposed property tax levy represents a 7.48% increase from FY 2022. The city's tax rate has been held constant for the last 14 years and the overall combined millage rate will decrease due to the reduction in the debt service millage.

A tentative operating millage rate of 4.0923 was approved by the City Commission on July 27. This rate sets the maximum level that the Commission could set the millage rate at during the budget approval process without having to undergo an extensive noticing process. All property owners received a Notice of Proposed Property Taxes from the Orange County Property Appraiser in August that was based on the tentative rate. This notice also advised property owners of this first public hearing on millage rates and the budget.

The rolled-back rate, represents the millage rate that would generate the same level of property tax collection revenue the prior year, excepting growth due to an inflator and new construction. The rolled back rate would be 3.8076 mills.

Below is a table of the implications to the General Fund of adjustments to the millage rate:

Rate Level	Mills	Change from Current	Net Change to GF Revenue	Contingency Balance
Current Rate	4.0923	-	-	106,390
Rolled-Back Rate	3.8076	(0.2847)	(1,816,994)	(1,710,604)

Note: The Net Change to GF Revenue takes into account that any increase in millage would increase the GF transfer to the CRA, and any decrease would reduce it.

Any reduction in projected property tax revenues would require a corresponding reduction in General Fund budget appropriations.

alternatives / other considerations

N/A

fiscal impact

No fiscal impact unless the Commission chooses to change the operating millage rate from the 4.0923 mills level. Every 0.25 of a mill generates approximately \$1.8 million in annual property tax revenue. Property taxes account for 43% of General Fund revenue and any changes or slowdown in this revenue source will have significant impacts on operating service levels.

With the existing property tax rate, the city has a contingency of \$106k. While this is certainly lower than adopted budget policy calls for at one-half-of-one-percent (approx. \$350k), the difficult inflationary environment coupled with negative outlook for many city revenue sources makes meeting this goal difficult. The next few years will require prudence in prioritization of projects to make the long-term budget sustainable. If inflation continues at a high level, all aspects of service level cuts and revenue generation will need to be explored.

ATTACHMENTS:

[Millage Ordinance FY23.docx](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, AND A 0.2647 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017 & 2020.

WHEREAS, the Legislature of the State of Florida mandated a procedure for calculating the taxable value for each taxing authority by the County Property Appraiser and provided for the calculation of rolled back millage rate, and

WHEREAS, the City of Winter Park, Florida has made the necessary rolled back millage calculation as required by law and found it to be 3.8076 mills.

WHEREAS, the citizens of Winter Park approved the issuance of up to \$30,000,000 General Obligation Bonds, at the March 15, 2016 bond referendum.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. That an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 4.0923 mills, the same to be appropriated for the general operating expenses of the City in accordance with the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. In addition, that an ad valorem tax levy upon all real and personal property is hereby levied at a rate of 0.2647 mills, the same to be appropriated for the City of Winter Park, Florida General Obligation Bonds, Series 2017 & 2020.

SECTION 2. The above levy to cover general operating expenses of the City is two thousand eight hundred forty-seven ten-thousandths above the rolled back millage of 3.8076 mills. Pursuant to State Statutes this levy represents a 7.48% increase in property taxes above the rolled back rate.

SECTION 3. The City Commission, after full, complete and comprehensive hearings and expressions of parties wishing to be heard, declares the tax levy to be reasonable and necessary for the immediate preservation and benefit of the public health, safety and welfare.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2022.

Phil Anderson, Mayor

Attest:

Rene Cranis, City Clerk



City Commission **agenda item**

item type Millage Rate and Budget Public Hearings 5:00 p.m. or soon thereafter	meeting date September 14, 2022
prepared by Peter Moore	approved by Michelle del Valle, Randy Knight
board approval Completed	
strategic objective Fiscal Stewardship Investment in Public Assets & Infrastructure	

subject

Ordinance adopting the FY 2023 budget. (1st reading)

motion / recommendation

Adopt the attached Ordinance setting forth the FY 2023 Budget and Five-year Capital Plan.

background

This is the first of two public hearings on the budget. A summary of the proposed budget is included as Schedule A. This will represent the 15th year that the City Commission has been presented with an annual budget with no change in the property tax rate to pay for city services despite the difficult inflationary environment.

The City Manager presented his proposed budget to the City Commission at the July 13, 2022 City Commission Meeting. The Commission has discussed the budget at subsequent meetings. Based on those discussions the Commission and CRA Agency has reached consensus regarding the following changes to the proposed budget:

CRA Budget:

1. Added \$500,000 for the North Denning Dr. Streetscape. Continuing the continuity of the road improvements from Webster up to Solana.
2. Added \$500,000 to MLK Park Improvements to accommodate estimated pricing increases.
3. Added \$321,765 to complete the southbound right turn lane on Denning at Fairbanks Ave and to consider improvements to extending the left turn lane.
4. Reduced Misc. Infrastructure Enhancements by \$140k, Business Façade Funding by \$100k, and deferred improvements planned for connectivity in the Hannibal Square area (\$200k) for a year, as well as utilization of contingency, to afford the CIP

changes above.

General Fund Budget:

1. Revised a selection of revenues including the State Revenue and Property Tax estimates to match most recent figures. The net effect was to decrease General Fund revenues by approximately \$208k.
2. Increased estimated Building and Permit revenue by \$297k based on improved outlook.
3. Increased Parks User Fees \$93k based on estimates from the adopted fee schedule for FY23.
4. Added the new Juneteenth paid holiday for city employees and made a wage inflation adjustment to employee pay consisting of a 5% cost-of-living adjustment and 2.5% merit increase. Results in a \$436k increase to General Fund personnel costs. (The adjustment also had minor effects to other funds with estimated vacancy savings (W&WW & Stormwater) or contingency (CRA & Electric) making up the difference in costs.)
5. Provided the requested funding from the Winter Park Public Library to bring staff minimum wages up to \$15/hr., or an increase of \$71k.

Overall contingency in the General Fund is now estimated at \$106k.

These changes have been incorporated into the proposed budget and are reflected in Schedule A (attached).

alternatives / other considerations

A budget must be adopted by statute.

fiscal impact

The budget is balanced per statute.

ATTACHMENTS:

[Budget Ordinance FY23.docx](#)

ATTACHMENTS:

[Schedule A - 1st Reading FY23 Ad.pdf](#)

ATTACHMENTS:

[Capital Improvement Plan - FY 2023.pdf](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, FEDERAL FORFEITURE FUND, POLICE GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2022; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER PARK:

SECTION 1. The annual budget of the City of Winter Park for the fiscal year beginning October 1, 2022 and ending September 30, 2023 as set forth on Schedule A attached hereto and by reference made a part hereof, is hereby adopted and approved after full, complete and comprehensive hearings and in consideration of the expressions of all parties concerned. It is hereby declared that said budget represents and presents the judgment and intent of the City Commission as to the needs and fiscal requirements of the various departments of the City government for the next ensuing twelve-month period.

SECTION 2. There are hereby expressly appropriated out of anticipated revenues and funds available for such purposes and not otherwise appropriated, the funds and monies necessary to meet the appropriations set forth in said budget. It is hereby declared that the funds available are those in excess of the amount required by law to be held by the City of Winter Park.

SECTION 3. The budget approved by this ordinance may be reviewed by the City Commission and shall be subject to modification by ordinance if the actual revenues and necessary expenditures are found to differ substantially from the estimates contained in said budget.

SECTION 4. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which shall have been issued on or prior to September 30, 2022, but not filled as of that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all the funds so appropriated. All such increases shall be appropriated to the corresponding accounts in the same funds against which they were outstanding as of September 30, 2022. The City Manager shall report to the City Commission all such purchase orders.

SECTION 5. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover the unspent portion of project length budgets as of September 30, 2022.

The City Manager shall report to the City Commission all such project budgets carried forward from fiscal year 2022 to fiscal year 2023.

SECTION 6. The City Manager shall have the authority to transfer appropriations from one line item to another line item within a fund budget so long as the total fund appropriations shall not be increased. Appropriation transfers between funds shall require the approval of the City Commission.

SECTION 7. The accompanying five year capital improvement plan is hereby adopted as part of this ordinance and is made a part of the Comprehensive Plan, Data, Inventory and Analysis document replacing and substituting therefore any previous five year capital improvement plan. Funding for the first year of the plan is included in the annual budget. Funding for projects in years two through five is subject to the annual budgets adopted for each of those years.

ADOPTED at a regular meeting of the City Commission of the City of Winter Park, held in City Hall, Winter Park, Florida this _____ day of _____, 2022.

Phil Anderson, Mayor

Attest:

Rene Cranis, City Clerk

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
General Fund Summary**

Schedule A

	2023 Proposed	2022 Adopted
Revenues:		
Property Taxes	\$ 30,161,135	\$ 27,629,173
Franchise Fees & Utility Taxes	7,720,336	7,552,526
Licenses & Permits	3,340,313	2,706,152
Intergovernmental	8,943,070	9,753,495
Charges for Services	12,421,653	10,330,856
Fines and Forfeitures	1,010,143	1,034,000
Miscellaneous	494,000	573,000
Transfers from Other Funds	5,822,982	5,328,266
Fund Balance	<u>-</u>	<u>227,646</u>
Total Revenues	\$ <u>69,913,632</u>	\$ <u>65,135,114</u>
Expenditures:		
General Administration	\$ 8,174,603	\$ 7,110,606
Planning & Development	3,588,259	4,012,734
Public Works	11,657,738	10,570,160
Police	16,809,534	16,339,612
Fire	13,448,538	13,423,415
Parks and Recreation	11,604,852	9,638,906
Organizational Support	1,840,000	1,657,004
Transfers To Other Funds	7,358,164	6,102,196
Non-Departmental	(400,000)	(315,000)
Reimbursements from Other Funds	(4,274,446)	(4,062,448)
Contingency Reserve	<u>106,390</u>	<u>657,929</u>
Total Expenditures	\$ <u>69,913,632</u>	\$ <u>65,135,114</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Designations Trust Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Miscellaneous	\$ 75,000	\$ 75,000
Transfers from other funds	433,555	376,702
Fund Balance	\$ -	\$ -
Total Revenues	\$ 508,555	\$ 451,702
Expenditures:		
Transfers to other funds	75,000	75,000
Organizational Support	383,555	351,702
Parks & Recreation/Planning	\$ 50,000	\$ 25,000
Total Expenditures	\$ 508,555	\$ 451,702
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Stormwater Utility Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Licenses	\$ -	\$ 35,000
Charges for Services	3,273,998	3,035,552
Intergovernmental	40,000	43,250
Miscellaneous	-	-
Transfers From Other Funds	-	-
Fund Balance	-	-
Total Revenues	\$ <u>3,313,998</u>	\$ <u>3,113,802</u>
Expenditures:		
Operations	\$ 3,313,998	\$ 3,113,802
Reimbursements to Other Funds	-	-
Contingency	-	-
Total Expenditures	\$ <u>3,313,998</u>	\$ <u>3,113,802</u>
Excess of Revenues Over (Under) Expenditures	\$ <u>-</u>	\$ <u>-</u>

City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Community Redevelopment (CRA) Fund Summary

	2023 Proposed	2022 Adopted
Revenues:		
Intergovernmental Revenues	\$ 3,390,920	\$ 3,173,086
Charges for Services	-	-
Miscellaneous	-	50,000
Transfers	4,043,522	3,641,491
Fund Balance	<u>-</u>	<u>271,814</u>
Total Revenues	\$ <u>7,434,442</u>	\$ <u>7,136,391</u>
Expenditures:		
Operating Expenses	\$ 1,132,386	\$ 1,012,320
Capital Projects	3,721,765	4,065,000
Debt Service	1,484,485	1,496,097
Organizational Support/ Community Initiatives	327,000	439,000
Reimbursements To Other Funds	62,759	123,974
Transfers To Other Funds	-	-
Contingency Reserve	<u>706,047</u>	<u>-</u>
Total Expenditures	\$ <u>7,434,442</u>	\$ <u>7,136,391</u>
Excess of Revenues Over (Under) Expenditures	<u>\$ -</u>	<u>\$ -</u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Police Grant Fund Summary**

	<u>2023 Proposed</u>	<u>2022 Adopted</u>
Revenues:		
Intergovernmental	\$ <u>131,015</u>	\$ <u>961,926</u>
Total Revenues	\$ 131,015	\$ 961,926
Expenditures:		
Police	\$ <u>131,015</u>	\$ <u>961,926</u>
Total Expenditures	\$ <u>131,015</u>	\$ <u>961,926</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Federal Forfeiture Fund Summary**

	<u>2023 Proposed</u>	<u>2022 Adopted</u>
Revenues:		
Intergovernmental	\$ -	\$ -
Total Revenues	\$ -	\$ -
Expenditures:		
Operating	\$ -	\$ -
Total Expenditures	\$ -	\$ -
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Debt Service Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Property Taxes	\$ 1,948,332	\$ 1,949,400
Special Assessments	104,000	104,000
Transfers From Other Funds	451,014	146,889
Fund Balance	<u>43,500</u>	<u>43,417</u>
Total Revenues	\$ <u>2,546,846</u>	\$ <u>2,243,706</u>
Expenditures:		
Debt Service	\$ <u>2,546,846</u>	\$ <u>2,243,706</u>
Total Expenditures	\$ <u>2,546,846</u>	\$ <u>2,243,706</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Water and Sewer Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Utility Fee	\$ 35,217,971	\$ 33,076,794
Miscellaneous	(24,569)	54,000
Fund Balance	<u>2,396,717</u>	<u>2,200,000</u>
Total Revenues	\$ <u>37,590,119</u>	\$ <u>35,330,794</u>
Expenditures:		
Operations	\$ 22,022,689	\$ 20,824,355
Debt Service	4,722,834	4,747,726
Capital Projects	5,181,717	4,455,500
Reimbursements to Other Funds	2,602,312	2,396,350
Transfers to Other Funds	3,060,567	2,906,863
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>37,590,119</u>	\$ <u>35,330,794</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Electric Utility Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Utility Fee	\$ 54,197,445	\$ 44,901,606
Intergovernmental Revenues	-	-
Miscellaneous	(155,000)	(1,158)
Transfers & Reimbursements from Other Funds	166,590	154,458
Fund Balance	-	-
Total Revenues	\$ 54,209,035	\$ 45,054,906
Expenditures:		
Operations	\$ 4,970,207	\$ 5,326,397
Bulk Power Costs	30,209,365	21,159,167
Debt Service	4,725,917	4,783,940
Capital Projects	9,252,211	8,377,672
Transfers to Other Funds	3,151,141	2,677,784
Reimbursements to Other Funds	1,775,965	1,696,582
Contingency Reserve	124,229	1,033,364
Total Expenditures	\$ 54,209,035	\$ 45,054,906
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Fleet Maintenance Fund Summary**

	<u>2023 Proposed</u>	<u>2022 Adopted</u>
Revenues:		
Charges for Services	\$ 1,675,573	\$ 1,725,638
Miscellaneous	-	-
Fund Balance	<u>119,956</u>	<u>-</u>
Total Revenues	\$ <u>1,795,529</u>	\$ <u>1,725,638</u>
Expenditures:		
Operations	\$ 1,795,529	\$ 1,647,209
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>78,429</u>
Total Expenditures	\$ <u>1,795,529</u>	\$ <u>1,725,638</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Equipment Replacement Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Vehicle/Equipment Rentals	\$ 1,579,779	\$ 1,330,306
Debt Proceeds	-	-
Miscellaneous	-	-
Fund Balance	<u>1,560,000</u>	<u>-</u>
Total Revenues	\$ <u>3,139,779</u>	\$ <u>1,330,306</u>
Expenditures:		
Operations	\$ -	\$ -
Vehicle and Equipment Acquisitions	3,139,779	1,330,306
Debt Service	-	-
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>3,139,779</u>	\$ <u>1,330,306</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Employee Insurance Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Charges To Departments	\$ 6,961,967	\$ 6,424,271
Charges To Employees	1,894,984	1,768,401
Miscellaneous	150,000	196,565
Fund Balance	<u>-</u>	<u>-</u>
Total Revenues	\$ <u>9,006,951</u>	\$ <u>8,389,237</u>
Expenditures:		
Insurance Costs	\$ 9,006,951	\$ 8,389,237
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>9,006,951</u>	\$ <u>8,389,237</u>
Excess of Revenues Over (Under) Expenditures	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
General Insurance Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Charges To Departments	\$ 3,282,069	\$ 2,970,107
Miscellaneous	-	-
Fund Balance	-	-
Total Revenues	\$ <u>3,282,069</u>	\$ <u>2,970,107</u>
Expenditures:		
Insurance Costs	\$ 3,282,069	\$ 2,970,107
Reimbursements to Other Funds	-	-
Transfers to Other Funds	-	-
Contingency	-	-
Total Expenditures	\$ <u>3,282,069</u>	\$ <u>2,970,107</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Cemetery Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Lot Sales	\$ 550,000	\$ 455,000
Miscellaneous	-	-
Fund Balance	<u>375,432</u>	<u>331,505</u>
Total Revenues	\$ <u>925,432</u>	\$ <u>786,505</u>
Expenditures:		
Transfers To Other Funds	\$ 925,432	\$ 786,505
Reimbursements to Other Funds	-	-
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	<u>925,432</u>	<u>786,505</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
General Capital Projects Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Transfers From Other Funds	\$ 3,859,231	\$ 3,055,000
Intergovernmental Revenues	-	-
Miscellaneous	-	-
Fund Balance	-	-
Total Revenues	\$ <u>3,859,231</u>	\$ <u>3,055,000</u>
Expenditures:		
Capital Projects	\$ 3,529,231	\$ 2,775,000
Debt Service	280,000	280,000
Contingency	<u>50,000</u>	<u>-</u>
Total Expenditures	\$ <u>3,859,231</u>	\$ <u>3,055,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Stormwater Capital Projects Fund Summary**

	2023 Proposed	2022 Adopted
Revenues:		
Stormwater Utility Fees	\$ 700,000	\$ 550,000
Intergovernmental	-	150,000
Fund Balance	-	-
Total Revenues	\$ <u>700,000</u>	\$ <u>700,000</u>
Expenditures:		
Capital Projects	\$ 700,000	\$ 700,000
Transfers to other funds	-	-
Contingency Reserve	-	-
Total Expenditures	\$ <u>700,000</u>	\$ <u>700,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**City of Winter Park, Florida
Annual Budget for Fiscal Year 2023
Affordable Housing Fund Summary**

	<u>2023 Proposed</u>	<u>2022 Adopted</u>
Revenues:		
Affordable Housing Fee	\$ 60,000	\$ 100,000
Other Revenue	-	-
Fund Balance	<u>140,000</u>	<u>150,000</u>
Total Revenues	\$ 200,000	\$ 250,000
Expenditures:		
Affordable Housing Operations	\$ 200,000	\$ 250,000
Contingency Reserve	<u>-</u>	<u>-</u>
Total Expenditures	\$ <u>200,000</u>	\$ <u>250,000</u>
Excess of Revenues Over (Under) Expenditures	\$ <u><u>-</u></u>	\$ <u><u>-</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS**

Description	Funding Source	Estimated 5 Yr. Cost	Schedule of Planned CIP Expenditures					Other Long-term Needs
			FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
General Capital Projects	General Fund	17,890,805	3,862,403	3,443,825	3,501,190	3,509,526	3,573,861	350,000
	Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
	Cemetery Trust Fund	600,000	600,000	-	-	-	-	-
	Grants/Fund Raising	-	-	-	-	-	-	2,820,000
	General Fund Reserves	-	-	-	-	-	-	2,500,000
Stormwater Capital Projects Community Redevelopment Agency	General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	2,000,000
	Stormwater Utility	3,500,000	700,000	700,000	700,000	700,000	700,000	-
	Tax Increment Financing	25,241,993	3,721,765	2,840,000	7,140,000	4,400,228	7,140,000	-
Water and Sewer Fund	Water & Sewer Fees	11,200,385	2,327,308	2,320,000	2,289,615	2,109,615	2,153,846	9,100,000
	Sewer Impact Fees	1,900,000	500,000	500,000	300,000	300,000	300,000	1,100,000
	Water Impact Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	Water & Sewer Reserves	7,744,467	2,396,717	3,948,500	915,000	484,250	-	4,550,000
Electric Services Fund	Electric Service Fees	49,777,644	9,449,134	9,339,822	9,828,159	10,310,624	10,849,906	-
Totals		119,730,294	23,932,327	23,467,147	25,048,964	22,189,243	25,092,613	23,520,000

SUMMARY OF OPERATING IMPACT

Description	Funding Source	Estimated 5 Yr. Operating Impact	Schedule of Planned CIP Expenditures					Other Long-term Needs
			FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
General Capital Projects Stormwater Capital Projects	General Fund	135,000	33,000	33,990	35,010	36,060	37,142	-
	Stormwater Utility Fees	-	-	-	-	-	-	-
Community Redevelopment Agency	Tax Increment Financing	-	-	-	-	-	-	-
	Water & Sewer Fees	-	-	-	-	-	-	-
Water and Sewer Fund	Sewer Impact Fees	-	-	-	-	-	-	-
	Water Impact Fees	-	-	-	-	-	-	-
Electric Services Fund	Water & Sewer Reserves	-	-	-	-	-	-	-
	Electric Service Fees	-	-	-	-	-	-	-
Totals		135,000	33,000	33,990	35,010	36,060	37,142	-

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Other Long-term Needs
Public Works	Pavement Resurfacing and Brick Road Repairs	General Fund	5,560,805	1,047,403	1,078,825	1,111,190	1,144,526	1,178,861	on-going
Public Works	Sidewalk, bike path and curb repairs	General Fund	2,750,000	500,000	525,000	550,000	575,000	600,000	on-going
Facilities	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	General Fund	2,055,000	630,000	325,000	350,000	350,000	400,000	on-going
IT	Information Technology Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	General Fund	1,200,000	200,000	200,000	250,000	250,000	300,000	on-going
Parks	General Parks Major Maintenance	General Fund	580,000	180,000	125,000	75,000	100,000	100,000	on-going
Parks	Playground Restorations	General Fund	90,000	30,000	20,000	20,000	20,000		
Parks	Mini Park Restoration	General Fund	250,000	25,000	25,000	150,000	25,000	25,000	
Parks	Ward Park Improvements	General Fund	190,000	15,000	75,000			100,000	
Parks	Showalter Field Improvements	General Fund	150,000			150,000			
Parks	Tennis Center	General Fund	70,000	20,000	25,000	25,000			
Parks	Cady Way Pool Improvements	General Fund	250,000				250,000		
Parks	Athletic Field and Tennis Center Lighting	General Fund	625,000	125,000	125,000	125,000	125,000	125,000	
Parks	Pavilion Replacement	General Fund	185,000	100,000	85,000			75,000	
Parks	Cemetery Enhancements and Maintenance Facility	Cemetery Trust Fund	600,000	600,000					
Planning & Transportation	Bicycle & Pedestrian Improvements	General Fund	500,000	100,000	100,000	100,000	100,000	100,000	on-going
Planning & Transportation	Signalization Upgrades	General Fund	500,000	100,000	100,000	100,000	100,000	100,000	on-going
Public Works	Ravadauge Infrastructure Reimbursement	General Fund	200,000	200,000					

**SUMMARY OF CAPITAL PROJECTS
GENERAL CAPITAL PROJECTS**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Other Long-term Needs
Fire	Fire Safety & Equipment Fund	General Fund	1,300,000	275,000	200,000	325,000	300,000	200,000	on-going
Fire	Station 62 Improvement	General Fund Reserves	-						2,500,000
		Grants/Fund Raising	-						2,500,000
Police	Police Safety & Equipment Fund	General Fund	850,000	170,000	170,000	170,000	170,000	170,000	on-going
Parks	Mead Garden Master Plan Renovation	General Fund	585,000	145,000	265,000			175,000	
		Grants/Fund Raising	-						320,000
Parks	Lake Baldwin Park Improvements	General Fund	-						350,000
General	Renovation of City Hall	General Obligation Bonds -							2,000,000
		Subject to Referendum	-						
Totals			18,865,805	4,537,403	3,518,825	3,576,190	3,584,526	3,648,861	7,670,000

Totals by Funding Source:

	5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Other Long-term Needs
General Fund	17,890,805	3,862,403	3,443,825	3,501,190	3,509,526	3,573,861	350,000
Tower Rental Revenues	375,000	75,000	75,000	75,000	75,000	75,000	-
General Fund Reserves	-	-	-	-	-	-	2,500,000
Police Forfeiture Funds	-	-	-	-	-	-	-
Cemetery Trust Fund	600,000	600,000	-	-	-	-	-
Grants/Fund Raising	-	-	-	-	-	-	2,820,000
General Obligation Bonds - Subject to Referendum	-	-	-	-	-	-	2,000,000
Totals	18,865,805	4,537,403	3,518,825	3,576,190	3,584,526	3,648,861	7,670,000

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2022 - 2023**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Pavement Resurfacing	The City's pavement resurfacing program calls for the resurfacing of eight to nine miles of streets in the upcoming fiscal year. A pavement condition assessment identifies those streets in most need of resurfacing to prevent degradation of the road base.	Local option gas tax revenues	\$ 1,047,403	Investments in routine road repaving reduces the annual costs of road repairs.	-
Public Works	Sidewalk, Bike path & Curb Repairs	Replacement of sidewalks, bike paths and curbing where necessary for public safety.	Local option gas tax revenues	\$ 500,000	No additional impact on operating budget	-
Public Works	Facility Replacement Account	This account will accumulate funds for the replacement of roofs, air conditioning, paint and flooring and other major capital expenditures for City's facilities.	General Fund - \$630,000, Water & Sewer Fund - \$242,308 and Electric Services Fund - \$96,923	\$ 969,231	Replacing the aging capital reduces the costs of repairs.	-
Information Technology	Information Technology Upgrades	Upgrades to computers, networks, servers and phone systems. Also contains funding to continue the City facilities underground fiber network.	General Fund - \$200,000, Water & Sewer Fund - \$100,000 and Electric Services Fund - \$100,000	\$ 400,000	No additional impact on operating budget	-
Parks	Major Parks Maintenance Items	This funding is set aside for needed Parks Department capital equipment and facility maintenance and repairs.	General Fund	\$ 180,000	No additional impact on operating budget	-
Parks	Playground Restorations	Replacement and updating of playground structures at various city properties.	General Fund	\$ 30,000	No additional impact on operating budget	-
Parks	Mini Park Restoration	General upgrades and refurbishment of mini parks throughout the City. Replacement of site amenities, furnishings, and landscape.	General Fund	\$ 25,000	No additional impact on operating budget	-
Parks	Ward park Improvements	Update sports complex irrigation to wireless controls for remote access and monitoring.	General Fund	\$ 15,000	No additional impact on operating budget	-
Parks	Tennis Center	Funding for ongoing resurfacing of WPTC hard courts.	General Fund	\$ 20,000	Well will move from potable water use to save money and expenses for City.	-
Parks	Athletic Field & Tennis Court Lighting	Multi-year lighting enhancement project at the city's athletic venues. Includes replacement of worn poles and fixtures.	Cell Tower Revenues - \$75k General Fund - \$125k	\$ 200,000	The new technology LED lighting will decrease the energy cost saving money and increase the cities sustainable energy efficiency.	(5,000)
Parks	Pavilion Replacement	Provides funding to replace two pavilions.	General Fund	\$ 100,000	No additional impact on operating budget	-

**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2022 - 2023**

Function	Project	Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Parks	Cemetery Improvements	Funding for this project will be used to create columbarium's at Pinneywood and to start work at Palm Cemetery. Future funding will centralize maintenance services.	Cemetery Trust Fund	\$ 600,000	Improvements in 2021 through 2022 will allow for additional sales. Revenues are expected to exceed operating costs.	-
Planning & Transportation	Bicycle/Pedestrian Plan Improvements	Funding for this project will be used to create and promote a viable and safe pedestrian and bicycle-friendly infrastructure and promote these modes of transportation throughout the city.	General Fund	\$ 100,000	No additional impact on operating budget	-
Planning & Transportation	Pedestrian & Traffic Signal Upgrades	This project is part of a multi year plan to upgrade antiquated traffic signals and improve the safety of pedestrians crossing intersections.	General Fund	\$ 100,000	Annual Wifi connection costs	18,000
Public Works	Ravadauge Infrastructure Reimbursement	Provides funding estimate for the reimbursement of developer built city roads in the Ravadauge redevelopment area.	General Fund (paid from permit and tax revenues received by the development.)	\$ 200,000	The city will ultimately take over the maintenance of these roads however the reimbursement does not effect the city's obligation to do so.	-
Fire	Fire Safety Equipment Replacement Fund - Station Alerting	Contributions to the funding pool for the capital replacement of crucial life-saving equipment will go towards the cost of replacing the station alerting system to improve response times.	General Fund	\$ 275,000	The IT budget will be paying annual support. Charge did not change from previous system to new system.	20,000
Police	Police Safety & Equipment Fund	This fund will allow the Police Department to create a funding pool for replacement of crucial life-saving equipment. In FY21 -24, funds will be saved to replace the aging 124 Motorola Radios.	General Fund	\$ 170,000	No additional impact on operating budget	-
Parks	Mead Garden Master Plan Renovation	This fund provides the implementation of the Master Plan Renovations to Mead Garden.	General Fund	\$ 145,000	No additional impact on operating budget	-
Total Funding FY23				\$ 5,076,634		\$ 33,000

*

* Includes transfers for utility contributions to IT and Facility Replacement

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
STORMWATER CAPITAL PROJECTS FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Public Works	Drainage Improvements - Most of the City's stormwater sewer infrastructure is over fifty years old. Some of these older systems do not meet the City's current drainage standards and in many cases are experiencing pipe material failures. Groundwater seepage into the stormwater sewer system is considered an illicit discharge carrying sediments to the City's lakes compromising water quality.	Stormwater Fees	950,000	150,000	200,000	200,000	200,000	200,000
Public Works	N Lakemont Seminole Ditch Piping	Stormwater Fees	300,000	300,000				
Public Works	Canton at Knowles Drainage Improvements	Stormwater Fees	250,000		250,000			
Public Works	Temple Dr Stormwater Replacement	Stormwater Fees	500,000				250,000	250,000
Public Works	Curb Implementation	Stormwater Fees	250,000	50,000	50,000	50,000	50,000	50,000
Public Works	Nicolet Ave Stormwater Pond	Stormwater Fees	200,000	200,000				
Public Works	Corrugated Metal Pipe Replacement	Stormwater Fees	600,000			200,000	200,000	200,000
Public Works	CDS Unit on Fawsett Road	Stormwater Fees	200,000		200,000			
Public Works	Stirling Bridge Replacement	Stormwater Fees	250,000		250,000			
Totals			3,500,000	700,000	700,000	700,000	700,000	700,000

Totals by Funding Source:

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Stormwater Fees	700,000	700,000	700,000	700,000	700,000
	700,000	700,000	700,000	700,000	700,000

Note: The stormwater capital improvement plan has been approved by the Lakes and Waterways Board.

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Stormwater Fund
Fiscal Year 2022 - 2023

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Public Works	Drainage improvements	Rainfall events within recent years have produced increased intensities which have exceeded the capacity of the storm sewer infrastructure and as result the City has been experiencing localized flooding in areas that have not been prone to flooding in the past.	Stormwater utility fee	\$ 150,000	No additional impact on operating budget	-
Public Works	N Lakemont Seminole Ditch Piping	This is a joint project with Seminole county to improve the piping and drainage on N Lakemont.	Stormwater utility fee	\$ 300,000	No additional impact on operating budget	-
Public Works	Nicolet Ave Stormwater Pond	This project will complete the design and construction of a treatment pond to improve stormwater drainage.	Stormwater utility fee	\$ 200,000	No additional impact on operating budget	-
Public Works	Curb Implementation	New curb installations	Stormwater utility fee	\$ 50,000	No additional impact on operating budget	-
Total Funding FY23				<u><u>\$ 700,000</u></u>		<u><u>\$ -</u></u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
COMMUNITY REDEVELOPMENT AGENCY FUND**

Current Adopted CIP

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
CRA	Small Scale CIP Improvements	TIF	160,000		40,000	40,000	40,000	40,000
CRA	CRA Infrastructure Improvements	TIF	400,000		100,000	100,000	100,000	100,000
CRA	Parking Improvements	TIF	7,000,000					7,000,000
CRA	17-92 / PD&E Streetscape	TIF	5,185,228		1,000,000	2,000,000	2,185,228	
CRA	MLK Park Improvements	TIF	2,900,000	2,900,000				
CRA	North Denning Dr. Streetscape Extension	TIF	500,000	500,000				
CRA	Hannibal Square Connectivity	TIF	200,000		200,000			
CRA	Land Acquisitions	TIF	1,500,000		1,500,000			
CRA	Post Office Acquisition	TIF	7,075,000			5,000,000	2,075,000	
CRA	Denning/Fairbanks Intersection Improvements	TIF	321,765	321,765				
Totals			25,241,993	3,721,765	2,840,000	7,140,000	4,400,228	7,140,000

Totals by Funding Source:

Tax Increment Financing (TIF)	25,241,993	3,721,765	2,840,000	7,140,000	4,400,228	7,140,000
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**CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN
Fiscal Year 2022 - 2023**

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
CRA	MLK Park Improvements	First phase of the improvements to Martin Luther King park, to include renovation of the fields and viewshed improvements, park amenities, playground, restroom, stormwater, and hardscape and lighting.	Tax Incremental Financing	\$ 2,900,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	North Denning Dr. Streetscape Extension	This funding will extend the improvements along the portion of Denning from Webster to Solana and complete the continuity of the previous phase completed south of Webster Ave.	Tax Incremental Financing	\$ 500,000	These projects would be one time expenditures and should not impact ongoing operational costs.	-
CRA	Denning/Fairbanks Intersection Improvements	This will expand on the intersection improvements planned for the intersection by allowing for a southbound right turn lane from Denning onto Fairbanks Ave. This will be accommodated by the property purchases made in the previous year at the northwest corner.	Tax Incremental Financing	\$ 321,765	These projects would be one time expenditures and should not impact ongoing operational costs.	-
Total Funding FY23				<u>\$3,721,765</u>		<u>-</u>

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Other Long-term Needs
Water and Sewer	Upgrade sewer mains - Rehabilitation of defective sewer mains with heavy ground water infiltration.	Water and Sewer Fees Sewer Impact Fees	1,700,000	300,000	350,000	350,000	350,000	350,000	
Water and Sewer	Rehabilitation of sanitary manholes to restore their structural integrity	Water and Sewer Fees	1,700,000	500,000	300,000	300,000	300,000	300,000	
Water and Sewer	Short Liner Installation - for rehabilitation of sanitary sewer mains and laterals from the main to the property line.	Water and Sewer Fees	450,000		100,000	100,000	125,000	125,000	
Water and Sewer	Upgrade water mains - Replacement of sub-standard water mains throughout the water distribution system.	Water and Sewer Fees	1,250,000		300,000	300,000	325,000	325,000	
Water and Sewer	Lift Station Upgrades	Water Impact Fees Water and Sewer Fees Sewer Fees	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Upgrading/rerating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	4,000,000	1,000,000	750,000	750,000	750,000	750,000	
Water and Sewer	Richard Crotty Parkway Utility Upgrade	Water and Sewer Reserves	1,500,000	300,000	300,000	300,000	300,000	300,000	
Water and Sewer	Kennedy Blvd Road Widening Force Main Upgrade	Water and Sewer Reserves	6,829,467	2,396,717	3,948,500		484,250		
Water and Sewer	Water Treatment Plant Renewal and Replacement	Water and Sewer Fees	915,000			915,000			
Water and Sewer	Winter Park Estates Water and Wastewater plant	Sewer Impact Fees	200,000		200,000				
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund).	Water and Sewer Fees	580,000	285,000	295,000				
			330,000	100,000		230,000			
			600,000	100,000	100,000	125,000	125,000	150,000	

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
WATER AND WASTEWATER FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Other Long-term Needs
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund).	Water and Sewer Fees	790,385	242,308	125,000	134,615	134,615	153,846	
Water and Sewer	FDOT 17-92 UT line Relocation	Water and Sewer Reserves	-						3,000,000
Water and Sewer	Expansion of reclaimed water system	Water and Sewer Reserves Sewer Impact Fees Water Impact Fees	- - -						1,550,000 1,100,000 1,100,000
Water and Sewer	Ground Storage Tank Expansion	Water and Sewer Fees	-						6,100,000
Totals			22,344,852	5,524,025	7,068,500	3,804,615	3,193,865	2,753,846	15,850,000

Totals by Funding Source:

Water and Sewer Fees	10,765,538	2,327,308	2,320,000	2,289,615	2,109,615	2,153,846	9,100,000
Water and Sewer Reserves	9,944,467	2,396,717	3,948,500	915,000	484,250	-	4,550,000
Sewer Impact Fees	1,968,000	500,000	500,000	300,000	300,000	300,000	1,100,000
Water Impact Fees	1,581,000	300,000	300,000	300,000	300,000	300,000	1,100,000
	24,259,005	5,524,025	7,068,500	3,804,615	3,193,865	2,753,846	15,850,000

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Water & Sewer
Fiscal Year 2022 - 2023

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Water and Sewer	Upgrade sanitary sewer mains	Defective sanitary sewer mains will be rehabilitated to decrease heavy ground water infiltration, in effect reducing the total flow to waste water facilities.	Water and Sewer Fees	\$ 800,000	This project will reduce wastewater treatment costs by reducing ground water infiltration	-
Water and Sewer	Upgrade water mains	Water main upgrades consist of construction and upgrade of water mains and service lines to replace sub-standard water mains throughout the water distribution system. This work will improve water quality, flows and fire protection in the impacted areas.	Water and Sewer Fees	\$ 1,300,000	No additional impact on operating budget	-
Water and Sewer	Lift station upgrades	Replacement of "can" type lift stations close to failure with submersible "rail" type lift stations.	Water and Sewer Fees	\$ 300,000	No additional impact on operating budget	-
Water and Sewer	Upgrade Water Treatment Plants	Renewal and replacement of components for the Water treatment plants and repump facilities.	Water and Sewer Fees	\$ 285,000	No additional impact on operating budget	-
Water and Sewer	Upgrade Winter Park Estates Wastewater Treatment Plant	Renewal and replacement of components for the Winter Park Estates Wastewater Reclamation Facility.	Water and Sewer Fees	\$ 100,000	No additional impact on operating budget	-
Water and Sewer	Iron Bridge Regional Wastewater Treatment Facility	Upgrading/renating of Iron Bridge Regional Wastewater Treatment Facility (City of Orlando).	Water and Sewer Reserves	\$ 2,396,717	No additional impact on operating budget	-
Total Funding FY23				* 5,181,717		-

*Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab

**CITY OF WINTER PARK
SUMMARY OF CAPITAL PROJECTS
ELECTRIC SERVICES FUND**

Department	Description	Funding Source	Estimated 5 Yr. Cost	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Electric Services	Routine Capital improvements including: renewals, replacements, and other improvements required to provide service and improve the reliability of the electric system	Electric System Revenues	7,516,024	1,360,211	1,428,222	1,499,633	1,574,614	1,653,345
Electric Services	Undergrounding of Electric Lines	Electric System Revenues	40,845,466	7,392,000	7,761,600	8,149,680	8,557,164	8,985,022
Electric Services	EL Meter Upgrade	Electric System Revenues	500,000	500,000				
ITS	Information Technology Infrastructure Upgrades (50% General Fund, 25% Water and Sewer Fund and 25% Electric Services Fund)	Electric System Revenues	600,000	100,000	100,000	125,000	125,000	150,000
Public Works	Facility replacement account funding (replacement of flooring, roofing, air conditioning, painting, & other capital needs) (65% General Fund, 25% Water and Sewer Fund, and 10% Electric Fund)	Electric System Revenues	316,154	96,923	50,000	53,846	53,846	61,538
Totals			49,777,644	9,449,134	9,339,822	9,828,159	10,310,624	10,849,906

Totals by Funding Source:

Electric System Revenues 47,442,911 9,449,134 9,339,822 9,828,159 10,310,624 10,849,906

Note: No additional bond issues are anticipated in the period covered by this Capital Improvement Plan

CITY OF WINTER PARK
CAPITAL IMPROVEMENT PLAN - Electric Services
Fiscal Year 2022 - 2023

Function	Project	Project Description	Primary Funding Source	Capital Funding Amount	Impact on Operating Budgets	Operating Impact Amount
Electric Services	Routine Capital: annual electric system improvements	These improvements include repair and replacement of utility infrastructure to increase the reliability of the electric system.	Electric Service Fees	\$ 1,360,211	No impact on operating budget	-
Electric Services	Undergrounding Electric Utilities	This is part of an ongoing plan to underground electric utility lines over the next 8 years.	Electric Service Fees	\$ 7,392,000	As electric utilities are placed underground there will be less costs for trimming trees around power lines.	-
Electric Services	Meter Replacement	This is a replacement purchase upgrades meters to new technology for increased monitoring, reporting, and response time.	Electric Service Fees	\$ 500,000	No impact on operating budget	-
Total Funding FY23				* \$ 9,252,211		\$ -

*Transfers for utility contributions to IT and Facility Replacement are accounted for in the General Tab