



Civil Service Board Regular Meeting Minutes

June 4, 2024 at 5:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Javier Rodriguez, Terry Hotard, Tod Meadors, Terry Rooth, Elizabeth Phillips, Wayne Kalish,

Absent

1. Call to Order

Vice Chairman Terry Hotard called the meeting to order at 5:00 p.m.

Vice Chairman Hotard stated that Chairman Bill Segal had recently been appointed to the Planning and Zoning Board for Winter Park and, due to his appointment, the board would need to elect a new Chairman. **Motion made by Mr. Rodriguez to elect Dr. Phillips as the Chairman; seconded by Mr. Rooth. Motion carried unanimously with a 6-0 vote.**

2. Consent Agenda

- a. Approve the minutes of May 7, 2024

Motion made by Mr. Hotard to approve the May 7, 2024; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

None

4. Action Items

f. Hiring Process for Firefighter(not on agenda)

Chief Hagedorn requested permission to begin the hiring process for firefighter.

Motion made by Mr. Rodriguez to begin the hiring process for firefighter; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.

- a. Certification of Sergeant's Eligibility List - Police

Deputy Chief Suepat asked board members to certify the Sergeant's Eligibility List.

Deputy Chief Suepat informed that the eligibility list for Sergeant and Lieutenant is valid for 6 months after the board certifies. It was decided by the board to certify the

Sergeant's and Lieutenant's Eligibility List with one motion. **Motion made by Mr. Rodriguez to approve the Sergeant's and Lieutenant's Eligibility List; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.**

b. Certification of Lieutenant's Eligibility List - Police

c. Police Officer Sponsorship Interview- Bryan Cuddy

Lieutenant Roesner introduced Police Sponsorship Candidate Bryan Friday. Mr. Friday provided a brief background and responded to questions from board members.

Motion made by Mr. Hotard to approve Mr. Friday for sponsorship; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.

d. Police Officer Interview-Michael Cuddy
Police Officer Interview-Marley Menoud

Lieutenant Roesner introduced Police Officer Candidate Marley Menoud. Ms. Menoud provided a brief background and responded to questions from board members. In between interviews, a discussion was held concerning pension plan options when moving to another agency. Lt. Roesner and Chief Hagedorn provided a brief overview of options that are available for police and fire personnel.

Next, Police Officer Candidate Michael Cuddy (appeared virtually) was introduced. Mr. Cuddy also provided a brief background and responded to questions from board members. **Motion made by Mr. Rooth to certify both candidates; seconded by Mr. Hotard. Motion carried unanimously with a 6-0 vote.**

e. Approval of the Lieutenant Promotional Exam list-Fire

Chief Hagedorn requested board members to certify the Lieutenant's Promotional Exam List. **Motion made by Mr. Rodriguez to approve the Lieutenant's Promotional Exam List; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.**

5. Non-Action Items

6. Staff Updates

Police Department

- Master Police Officer Jim Whitman retired on May 31, 2024
- Lt. and Sgt. Promotion Ceremony to be held on June 5, 2024 @3:00 p.m./Ray Beary Community Room.

Fire Department

- Announced resignation of firefighter after 3 years of service.
- Board Member Orientation - June 13, 2024@6:30 p.m. Commission Chambers.

7. Board Comments

During the May meeting, it was agreed upon to reschedule the start time to 5:00 p.m. and end by 5:45 p.m. in order to accommodate the Planning and Zoning Board which begins at 6:00 p.m. However, it has been determined that Planning and Zoning staff will need access to the Commission Chamber no later than 5:30 p.m. Mr. Rodriguez suggested that we choose another date and time or move the meeting to the Public Safety Building.

A brief discussion was held in regard to moving the meeting to the Public Safety Building/Ray Beary Community Room.
Top points below:

- The room is equipped with audio and video abilities
- Ample parking at PSB
- Higher participation from FD and PD personnel
- IT will not be available to assist if there is an issue
- Second person needed to assist with the zoom portion of meeting
- Additional cameras needed
- Additional microphones needed

Chairperson Phillips informed that she would speak with city management and requested that each department speak with city personnel regarding IT support and technology issues.

Due to the July 4th Holiday, it was suggested to reschedule the meeting to July 9th.
Motion made by Mr. Rodriguez to reschedule the Civil Service Meeting to July 9th at 5:00 p.m.; seconded by Mr. Kalish. Motion carried unanimously with a 6-0 vote.

8. Upcoming Agenda Items

Relocation of Civil Service Meeting to Public Safety Building

9. Adjournment

Meeting was adjourned at 5:42 p.m.

ATTEST:

Approved by the board on
/s/ Kathy Reed, Board Secretary