City Commission
Regular Meeting Minutes

October 6, 2022, at 5:00 p.m.

City Hall, Commission Chambers
401 S. Park Avenue | Winter Park, Florida

Present

Mayor Phil Anderson (Virtual), Commissioners Marty Sullivan, Sheila DeCiccio, Kris Cruzada, and Todd Weaver; City Manager Randy Knight; City Attorney Dan Langley and City Clerk Rene Cranis.

1) Meeting Called to Order

Mayor Anderson called the meeting to order at 5:04 p.m. Vice-Mayor Weaver chaired the meeting.

2) Invocation

The invocation was given by Finance Director Wes Hamil followed by the Pledge of Allegiance.

3) Approval of Agenda

Motion made by Commissioner Sullivan to approve the agenda; seconded by Commissioner DeCiccio. Motion carried unanimously with a 5-0 vote.

4) Millage Rate and Budget Public Hearings

a. ORDINANCE 3252-22 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING A 4.0923 MILL AD VALOREM TAX LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE GENERAL OPERATING EXPENSES OF THE CITY, AND A 0.2647 MILL VOTED DEBT SERVICE LEVY UPON ALL REAL AND PERSONAL PROPERTY FOR APPROPRIATION TO THE CITY OF WINTER PARK, FLORIDA GENERAL OBLIGATION BONDS, SERIES 2017 & 2020. (2nd reading)

b. ORDINANCE 3253-22 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN; APPROPRIATING FUNDS FOR THE GENERAL FUND, DESIGNATIONS TRUST FUND, STORMWATER UTILITY FUND, COMMUNITY REDEVELOPMENT FUND, AFFORDABLE HOUSING TRUST FUND, FEDERAL FORFEITURE FUND, POLICE

GRANT FUND, DEBT SERVICE FUND, WATER AND SEWER FUND, ELECTRIC UTILITY FUND, FLEET MAINTENANCE FUND, EQUIPMENT REPLACEMENT FUND, EMPLOYEE INSURANCE FUND, GENERAL INSURANCE FUND, CEMETERY TRUST FUND, GENERAL CAPITAL PROJECTS FUND AND STORMWATER CAPITAL PROJECTS FUND; PROVIDING FOR MODIFICATIONS; PROVIDING FOR AMENDMENTS TO SAID ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS OUTSTANDING AND UNSPENT PROJECT BUDGETS AS OF SEPTEMBER 30, 2022; AND AUTHORIZING TRANSFER OF FUNDS HEREIN APPROPRIATED BETWEEN DEPARTMENTS SO LONG AS THE TOTAL FUND APPROPRIATIONS SHALL NOT BE INCREASED THEREBY. (2nd reading)

Vice-Mayor Weaver said the millage rate needed for FY 2023 to generate the same property tax revenue in 2022 is 3.8076 mills. The proposed budget requires a millage rate of 4.0923 mills which will remain the same tax rate for a 15th year. The increase in property tax levy is due to increases in assessed value of properties. In addition, a 0.2647 voted debt service is levied to cover bonds issued in 2017 and 2020 approved by the voters in March 2016.

A simultaneous public hearing was held on these ordinances. Attorney Langley read the ordinances by title and staff responded to questions.

Commissioner Cruzada suggested a revenue audit to determine where fees could be adjusted to increase revenue.

Mayor Anderson noted that the budget can be amended which may be required as the result of issues that arose from Hurricane Ian.

Motion made by Mayor Anderson to adopt the budget as presented; seconded by Commissioner DeCiccio.

Motion to amend the motion to adopt the millage rate and budget ordinances made by Mayor Anderson, seconded by Commissioner DeCiccio.

Mr. David Williams, 209 Tyree Lane, said that his neighborhood was without power and said he feels the city is failing its residents by not completing the undergrounding project and urged the city to increase the budget move more quickly on the project. He spoke about issues with garbage pickup and said he feels the garbage contractor is also failing residents.

Mayor Anderson asked electric utility staff to communicate with Mr. Williams on the progress of undergrounding.

Upon a roll call vote to adopt of the millage rate, Commissioners Sullivan, DeCiccio and Cruzada, Vice-Mayor Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.

Upon a roll call vote to adopt the budget, Commissioners Sullivan, DeCiccio and Cruzada, Vice-Mayor Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote

5) Mayor Report

Mayor Anderson spoke about restoration of power by Sunday after the storm and the goal to continue undergrounding. He commended staff on the management of the Emergency Operations Center (EOC) and expressed his appreciation for staff and residents for their resiliency.

He noted that this is rescheduled meeting to consider the millage rate and budget and other time-sensitive matters. He asked Mr. Knight to provide a summary of staff's after-action meeting scheduled for Friday.

Vice-Mayor Weaver noted the complexity of the electric utility system and that outages were the result of failed equipment due to flooding. He advised that debris removal has begun but some restoration may be delayed until water levels recede.

6) City Manager Report

Mr. Knight introduced Charles Ramdatt, Director of Public Works.

He gave an update on statistics related to the hurricane and stated that staff will be holding an after-action meeting tomorrow to discuss what went well, what needs to be addressed and what could be done differently. A report will be provided to the commission and community when it is completed in about two weeks. He thanked staff for working long hours during and after the hurricane. He reported on restoration efforts and issues and advised that use of lakes is still banned, that residents are still advised to restrict water usage while staff continues to work on issues with sewer systems and lift station, and that debris clean-up has begun. Information on the city's low-income uninsured homeowner water remediation grant program to help with flood damage is posted on the city's website.

7) City Attorney Report

8) Non-Action Items

9) Public Comments | 5 p.m. or soon thereafter

Sonia Burton, 1602 Arbor Park Drive, advised of ongoing issues with storm drains in her neighborhood that have caused flooding of the street and her driveway for many years. She asked the city for an update on improvements.

Nancy Morgan, 1622 Arbor Park Drive, spoke about storm drain problems on Arbor Park Drive between Walnut and Chestnut that have caused flooding of her property and home and stated berms that were installed provided some help but there are still problems with storm drains. She said before new larger homes are constructed in the area, infrastructure needs to be budget for improvements.

Mayor Anderson advised of this commission's development of a long-term planning process to address infrastructure improvements which includes stormwater. He assured residents that staff is looking into issues raised.

Assistant Director of Public Works Don Marcotte explained that the project to improve the drainage system behind homes on Arbor Park Drive is underway in partnership with Seminole County with design at 60% completion and construction expected to begin in the spring of 2023. He said drainage improvements were done at intersection of Oneco and Arbor Park Drive and Mrs. Morgan's drive was raised to help to alleviate flooding. He said he will reassess the problem.

David Davich, 1610 Pennsylvania Avenue, expressed his concerns about traffic, speeding and increased truck traffic and asked that the city consider and enforce traffic laws for the safety of pedestrians, cyclists and particularly children. He spoke about the long wait of pedestrians between pressing the pedestrian signal and being able to safely cross the street.

Jeanne Wall was called to speak but was unable to speak due to technical difficulties. She spoke after the Consent Agenda.

10) Consent Agenda

a. Approve the minutes of the regular meeting, September 14, 2022
b. Approve the minutes of the work session, September 15, 2022
c. Approve the following contracts:
   1. Jacobs Engineering Group, Inc. - Renewal of RFQ17-10 - Continuing Engineering Services for W-WW Systems; Amount: $500,000 for services on an as needed basis during the term of the Agreement.
   2. Credit Bureau Systems, Inc. - Renewal of RFP13-20 - EMS Billing Services; Amount: $96,000 for services on an as needed basis during the term of the Agreement.
   3. Power Engineers, Inc. - Renewal of RFQ-18-2018 - Professional Engineering Services to Design Underground Conversion of Power Lines;

Amount: $200,000 for services on an as needed basis during the term of the Agreement.

4. Zyscovich, LLC - RFQ3-17 - Continuing Contract for Architectural Services; Amount $190,000 for additional funds needed for services for the remainder of the agreement through October 31, 2022.
5. ESRI, Inc. - Renewal of FY20-8 - Utility Network & Security Management Software; Amount: $200,000 for services on an as needed basis during the term of the Agreement through September 30, 2025.
6. Elizabeth Morse Genius Foundation - Renewal of FY06-01 - Parking Garage Maintenance; Amount: $130,000 for services on an as needed basis during the term of the Agreement.
7. Advanced Compatible Solutions - Renewal of FY19-10 - Fire Alarm System & Monitoring; Amount: $175,000 for services on an as needed basis during the term of the Agreement.
8. Metlife - Renewal of FY19-3 - Group PPO Dental Benefits; Amount: $400,000 for services on an as needed basis during the term of the Agreement.
9. Cigna Health and Life Insurance Co. - Renewal of FY20-18 - Medical Insurance Stop Loss & Administration; Amount: $1,220,400 for services on an as needed basis during the term of the Agreement.
10. Lina (Cigna) - Life, AD&D and Disability Insurance - Renewal of FY20-21 - Life, AD&D and Disability Insurance; Amount: $175,000 for services on an as needed basis during the term of the Agreement.
11. Brown & Brown of Florida, Inc. - Renewal of RFP22-18 - Insurance Agent/Broker of Record; Amount: $1,100,000; All City insurance premium payments are processed directly through Brown & Brown of Florida.

d. Approve the following formal solicitations:
   1. Allcrete, Inc. - IFB23-22 - Continuing Concrete Services; Amount: $125,000
   2. PSG Concrete & Excavation, LLC - IFB23-22 - Continuing Concrete Services; Amount: $125,000
   3. MSL, P.A. - RFP25-22 - External Auditing Services; Amount: $201,000 ($67,000 per Fiscal Year) for the duration of the three-year Agreement.
   4. Magellan Advisors, LLC - RFP26-22 - Connectivity Master Plan & Smart City Initiative Consultant Services; Amount: $160,100

e. Approve the following piggyback contracts:
   1. Motorola Solutions, Inc. - Orange County Contract #Y18-170-MV - Motorola Services; For services on an as-needed basis during the remainder of the current term of the Agreement through December 31, 2022; Amount: $171,000.

2. Odyssey Manufacturing Company - City of Lake Wales Contract ITB#21-488 – Purchase and Delivery of Sodium Hypochlorite; For goods on an as-needed basis during the remainder of the current term of the Agreement through September 30, 2023; Amount: $275,000
3. Ring Power Systems - Sourcewell Contract #120617-CAT - CAT Diesel & Natural Gas Generator Sets; For goods on an as-needed basis during the remainder of the current term of the Agreement through January 29, 2023; Amount: $700,000
4. Core & Main LP - City of St. Petersburg Blanket Purchase Agreement 226457; Amount $1,460,862.57 for goods on an as-needed basis during the remainder of the current term of the Agreement.

Motion made by Commissioner DeCiccio to approve the Consent Agenda; seconded by Commissioner Sullivan.

Staff responded to questions clarifying terms, contract and components of purchases and explained the provisions and responsibilities for maintenance of the parking garage (Item (c)(6) Mr. Knight advised that staff has discussed the frequency of maintenance and repairs with the Foundation.

There were no public comments. **Upon a roll call vote, Commissioners DeCiccio, Sullivan and Cruzada, Vice-Mayor Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

11) Action Items Requiring Discussion

a. Collective Bargaining Agreement Between the City of Winter Park and Winter Park Professional Firefighters Local 1598, IAFF

Mr. Knight stated this is a three-year renewal of the agreement which has been ratified by the unit members. It includes a 5% COLA and up to 2.5% merit and $1,000 bonus included in the FY 23 budget and a 3.5% merit for Years 2 and 3 of the agreement. It also modifies the Compassionate Leave program as a result of changes to the city's Long-Term Disability provisions and changes to physical requirements.

There were no public comments. **Motion made by Commissioner DeCiccio to approve the agreement; seconded by Commissioner Sullivan. Upon a roll call vote, Commissioners Sullivan, DeCiccio and Cruzada, Vice-Mayor Weaver and Mayor Anderson voted yes. Motion carried unanimously with a 5-0 vote.**

9) Public Comments | 5 p.m. or soon thereafter (continued)

Jeanne Wall, 211 Lake Drive, thanked commission and staff on efforts after the hurricane and said she feels this event should be used an opportunity to improve infrastructure to protect from future flooding as experienced by residents due to overflow from Lake Bell into Lake Killarney and flooding of Lee Road. She advised of the availability of federal funds through membership in FEMA's Community Rating System (CRS) to help restore and repair aging infrastructure and explained the application process. She encouraged the commission to request that staff to review and consider membership since the process could continue to 2024 and also encouraged hiring a consultant or additional staff to help with the application process.

12) Public Hearings: Quasi-Judicial Matters

13) Public Hearings: Non-Quasi-Judicial Matters)

14) City Commission Reports

Commissioner Sullivan -

- Advised that he toured flooded areas and thanked staff for supplying roll-off dumpsters and for the program to help low-income homeowners with water remediation.
- Reported that Trust for Public Land is continuing to investigate the city's potential purchase of the Bank of the Ozarks property. Commissioner Weaver said he believes the Ozarks property could provide stormwater capacity and treatment in the area. Commissioner DeCiccio agreed.

Commissioner DeCiccio -

- Supported the city's application for membership in the CRS since it will take years to apply and become eligible for funds. She stressed the need to prepare for future storms and suggest coordinating with Maitland since they are not members but could make for stronger possibility for federal funds.
- Thanked staff for their work post-hurricane and said the after-action discussions need to include identifying weaknesses found.
- Said volunteers are need to paint benches at Mead Garden on Saturday.
- Addressed customer complaints about the absence of water usage history on bills. Mr. Knight said staff is working on changing the billing format.
- Advised of a dangerous situation for bicyclists on Glenridge Way causing them to ride on the road and asked staff to study and implement changes to improve pedestrian and bicycle safety.
- Spoke about different types of street lights – amber and bright white and said that some residents have expressed their preference for amber lights.

Director of Electric Utility Dan D'Alessandro explained the types of lights available and said LED lights are more energy efficient and that lights are changed in groups by staff as through attrition.

Commissioner Cruzada -

- Thanked staff for recovery efforts and said he is looking forward to staff's report on what happened to consider what can be done better. He supported the city's participation in the CRS which could provide reduced rates for flood insurance.

Vice-Mayor Weaver -

- Reminded of the Art Festival is this weekend and that some downtown streets will be closed.
- Announced that the dedication of new Central Park Stage is Saturday morning.

Mayor Anderson -

- Shared a story told by a resident whose friends were impressed with city's communication efforts particularly through e-mail.
- Reported that FDOT is rapidly convening their groups to evaluate Brewer Curves and preparing for public comments. He thanked staff for putting this in motion.

15) Summary of Meeting Actions

- Approved ordinances adopting the millage rate and FY 23 budget.
- Introduced new Director of Public works.
- Received an update on the storm.
- Approved Consent Agenda.
- Approved Fire member collective bargaining agreement.
- Directed staff to evaluate membership in the CRS and report back to Commission (in-process).

16) Adjournment

The meeting adjourned at 6:27 p.m.

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Mayor Phillip M. Anderson

ATTEST:

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City Clerk Rene Cranis