



Civil Service Board Regular Meeting Minutes

May 7, 2024 at 4:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Chairman Bill Segal, Vice Chairman Terry Hotard, Board Members: Dr. Beth Philips, Terry Rooth, Javier Rodriguez, Tod Meadors. Also present: Police Chief Tim Volkerson, Division Chief Dan Devlin and Recording Secretary Kathy Reed.

Absent

Wayne Kalish, Fire Chief Dan Hagedorn

1. Call to Order

Chairman Segal called the meeting to order at 4:00 p.m.

2. Consent Agenda

- a. Approve the minutes of April 2, 2024

Motion made by Dr. Phillips to approve the minutes from April 2, 2024; seconded by Mr. Hotard. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

None

4. Action Items

Chief Volkerson presented the following SOP's.

- a. SOP 115 FISCAL ACTIVITIES - POLICE

Motion made by Mr. Hotard to approve SOP 115 Fiscal Activities; seconded by Dr. Phillips. Motion carried unanimously with a 6-0 vote.

- b. SOP 166 WEAPONS AUTHORIZATION

Motion made by Mr. Rodriguez to approve SOP 166 Weapons Authorization; seconded by Dr. Phillips. Motion carried unanimously with a 6-0 vote.

- c. SOP 340 CANINE TEAMS - POLICE

Motion made by Dr. Phillips to approve SOP 340 Canine Teams; seconded by Mr. Hotard. Motion carried unanimously with a 6-0 vote.

5. Non-Action Items

a. Life Saving Awards

Chief Volkerson presented the following officers with Life Saving Awards: Officer Browning, Officer Patton, Officer Morillo and Officer Campbell.

6. Staff Updates

a. Police Department

- June 3 - Two new officers to start with the department
- Police Trainee Scarlet Robbins to begin Police Academy in June
- Second Cold Case Position to be filled in the future
- Background continues on Community Service Officer applicant

b. Fire Department

- Lieutenant promotional process in progress

7. Board Comments

After a brief discussion was held concerning alternative dates and times for the Civil Service Board Meeting, a **motion was made by Mr. Rodriguez to continue to hold the meetings on the first Tuesday of the month, but start at 5:00 p.m.; seconded by Dr. Phillips. Motion carried unanimously with a 6-0 vote.**

8. Upcoming Agenda Items

Board members will revisit the location of the meetings during the June Civil Service Meeting

9. Adjournment

ATTEST:

Approved by the board on
/s/ Kathy Reed, Board Secretary

