



# City Commission Regular Meeting

## Agenda

**May 8, 2024 @ 3:30 PM**

City Hall Commission Chambers  
401 S. Park Avenue

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](https://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

- 1. Meeting Called to Order**
- 2. Invocation - Tee Rogers, Central Florida Freethought Community**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Mayor's Report**
- 6. City Manager's Report**
- 7. City Attorney's Report**
- 8. Non-Action Items**

- a. Presentation on Center Street improvements 15 minutes
- b. Annual Board Appointments - Commissioner Russell 5 minutes
- c. Board Appointments - Design Guidelines Ad-Hoc Committee 5 minutes

**9. Public Comments | 5 p.m. or soon thereafter**

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

**10. Consent Agenda**

- a. Approve the minutes of the regular meeting, April 24, 2024 1 minute
- b. Approve the following formal solicitations: 1 minute
  1. Raftelis Financial Consultants, Inc. – RFP11-24 – Development of Water & Wastewater Strategic Plan; Amount: \$79,500
- c. Approve the following piggyback contracts: 1 minute
  1. Pace Analytical Services, LLC - City of Atlantic Beach Contract #RFP 21-01 – Professional Services for Environmental Laboratory Services; for services on an as-needed basis during the term of the agreement through January 31, 2026; Amount: \$80,000
  2. Musco Sports Lighting, LLC - Sourcewell Contract #041123-MSL – Sports Lighting Solutions with Related Technology, Equipment, and Services; for installation of new sports field lighting at Showalter Stadium and services on an as-needed basis during the term of the

- agreement through June 16, 2027; Amount: \$500,000
3. Electric Supply of Tampa – OUC-KUA Contract #RFP-21-4979-OQ – Wire & Cable; for purchase of electric wire for inventory purposes and on an as-needed basis during the term of the agreement through June 14, 2024; Amount: \$650,000

d. Approve the following contracts:

1 minute

1. RFQ8-23 – GAI Consultants Southeast, Inc. – General Planning Services – Amendment 1; for services on an as-needed basis during the term of the agreement through May 21, 2025
2. RFQ8-23 – Redevelopment Management Associates, LLC – General Planning Services – Amendment 1; for services on an as-needed basis during the term of the agreement through May 22, 2025
3. IFB16-19 – Electric Supply of Tampa – Purchase & Delivery of Conduit/Pipe; for purchases of conduit and pipes for inventory purposes and on an as-needed basis during the term of the agreement through July 23, 2024; Amount: \$200,000
4. IFB20-19 – Electric Supply of Tampa – Electric Utility O&M Materials; for purchases of electric utility O&M materials for inventory purposes and on an as-needed basis during the term of the agreement through July 31, 2024; Amount: \$300,000

## 11. Action Items Requiring Discussion

- a. Library and Event Center parking expansion

30 minutes

- b. Use Agreement for use of old library parking lot

5 minutes

## 12. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

## 13. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

## 14. City Commission Reports

## 15. Summary of Meeting Actions

## 16. Adjournment