



City Commission Regular Meeting

Agenda

April 24, 2024 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

A reception for new Seat 2 Commission will be held in the Chapman Room from 2:30 to 3:15 p.m.

1. Meeting Called to Order

2. Invocation - Reverend Shawn Garvey, First Congregational Church of Winter Park

3. Pledge of Allegiance

4. Oath of Office

5. Selection of Vice-Mayor

6. Approval of Agenda

7. Mayor's Report

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| a. Green Business Award: Howell Branch Academy | 10 minutes |
| b. Proclamation for Building Safety Month | 5 minutes |
| c. Elect alternate member for MetroPlan Orlando Municipal Advisory Committee | 1 minute |
| d. Scheduling of Strategic Planning Session | 5 minutes |

8. City Manager's Report

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| a. Meeting Schedule - FY 24, Q3 and Q4 | 5 minutes |
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9. City Attorney's Report

10. Non-Action Items

- | | |
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| a. Economic Development Advisory Board Initiatives Update | 15 minutes |
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11. Public Comments | 5 p.m. or soon thereafter

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

12. Consent Agenda

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|---|----------|
| a. Approve the minutes of the regular meeting, April 10, 2024 | 1 minute |
| b. Approve the following formal solicitations: | 1 minute |

1. L&S Diversified – RFQ7-24 – Continuing Contract for Professional Survey Consulting Services
2. Southeastern Surveying & Mapping Corporation – RFQ7-24 – Continuing Contract for Professional Survey Consulting Services
3. PowerGrid Distribution Services, LLC – IFB9-24 – Overhead to Underground Electric Conversion
4. HDD of Florida, LLC – IFB9-24 – Overhead to Underground Electric Conversion

c. Approve the following piggyback contracts:

1 minute

1. Ferguson Enterprises, LLC – Seminole County Contract #IFB-603115-18 – Assorted Concrete, Corrugated & Drainage Pipes; for goods on an as-needed basis during the term of the agreement through August 5, 2024; Amount: \$150,000
2. HP, Inc. – State of Florida Contract #43210000-23-NASPO-ACS – Computer Equipment, Peripherals, and Related Services; for goods and services on an as-needed basis during the term of the agreement through June 30, 2025; Amount: \$150,000
3. Dell Marketing LP – State of Florida Contract #43210000-23-NASPO-ACS – Computer Equipment, Peripherals, and Related Services; for goods and services on an as-needed basis during the term of the agreement through June 30, 2025; Amount: \$100,000
4. TSI Disaster Recovery, LLC – Florida Department of Environmental Protection Contract #SL005 – DEP Waterway Debris; for services on an as-needed basis during the term of the agreement through August 2, 2023; Amount: \$1,000,000
5. C & S Towing Service, Inc. – Seminole County Contract #RFP-604444-22/LNF – Towing Services; for services on an as-needed basis during the term of the agreement through March 12, 2026; Amount: \$80,000
6. Southern Switches & Contacts – FMPA Contracts #ITB 2022-34 – Substation & Generating Station Maintenance Services; for services on an as-needed basis during the term of the agreement through February 28, 2025; Amount: \$100,000

d. Approve the following contracts:

1 minute

1. RFP18-19 – AVI-SPL – Design, Install, Configure, & Maintain A/V Systems; for goods and services on an as-needed basis during the term of the agreement through December 4, 2024; Amount: \$150,000
2. RFQ7-22 – Kimley-Horn & Associates, Inc. – Transportation Planning & Engineering Services; for services on an as-needed basis

- during the term of the agreement through June 2, 2025; Amount: \$500,000
3. RFQ7-23 – Pond & Company, Inc. – Geotechnical Environmental Consulting Services; for services on an as-needed basis during the term of the agreement through May 10, 2025; Amount: \$500,000
- e. Amended and Restated Interlocal Agreement between the South Seminole North Orange County Wastewater Transmission Authority and Seminole County, Florida, and the cities of Casselberry, Maitland and Winter Park. 1 minute

13. Action Items Requiring Discussion

14. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

15. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

- a. Request of Andrea Jacobs on behalf of the Villa Vienda Condominium at 221 Holt Avenue for Conditional Use approval to allow five of the six existing condominiums to be used as a bed and breakfast, zoned R-3. **(Tabled from March 27, 2024 at the request of the Applicant) WITHDRAWN BY APPLICANT ON APRIL 22, 2024** 15 minutes
- b. Ordinance 3292-24 - Setting a referendum of the voters on the possible repeal of the internal combustion engine leaf blower ban. (2nd reading) **Tabled from March 27, 2024 meeting)** 30 minutes
- c. Ordinance 3295-24 - Amending Chapter 58, "Land Development Code", Article III, "Zoning" to assess and update the zoning regulations and development standards for single-family zoned properties following the 2023 revisions. (2nd reading) 10 minutes
- d. Ordinance 3296-24 - Amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-83 "Orange Avenue Overlay District (OAO)" to revise the definitions of building story and mixed-use. (2nd Reading) 1 minute
- e. Ordinance 3297-24 - creating an ad-hoc committee to revise and update the architectural guidelines included within the OAO code and the Central Business District/Morse Boulevard Facade Design Guidelines (2nd reading) 5 minutes

16. City Commission Reports

17. Summary of Meeting Actions

18. Adjournment