



City Commission Regular Meeting

Agenda

April 10, 2024 @ 3:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

A reception for Mayor Sheila DeCiccio will be held in the Chapman Room from 2:30 to 3:15 p.m.

- 1. Meeting Called to Order**
- 2. Invocation - Mayor Phil Anderson**
- 3. Pledge of Allegiance**
- 4. Oath of Office - Mayor Sheila DeCiccio**
- 5. Presentation to former Mayor Phil Anderson**
- 6. Approval of Agenda**
- 7. Mayor's Report**
- 8. City Manager's Report**
- 9. City Attorney's Report**
- 10. Non-Action Items**

- a. Presentation of Annual Comprehensive Financial Report - FY 2023 10 minutes

11. Public Comments | 5 p.m. or soon thereafter

(If the meeting ends earlier than 5 p.m., public comments will be at the end of the meeting. Three minutes are allowed for each speaker.)

12. Consent Agenda

- a. Approve the minutes of the regular meeting, March 27, 2024 1 minute
- b. Approve the following piggyback contracts: 1 minute
 1. Thompson Pump & Manufacturing Company – Florida Sheriffs Association Contract #FSA23-EQU21.0 – Equipment; for goods on an as-needed basis during the term of the agreement through September 30, 2025; Amount: \$80,000
 2. Step One Automotive Ford Crestview – State of Florida Contract #25100000-23-STC – Motor Vehicles; for vehicle purchases during the term of the agreement through May 16, 2025; Amount: \$325,000
 3. Duval Ford – Bradford County Sheriff's Office Contract #22-27-1.0 – Vehicle Purchasing Agreement; for vehicle purchases during the term of the agreement through September 12, 2027; Amount: \$500,000

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- c. Approve the following contracts: 1 minute
1. RFP2-23 - Foundation Risk - Liability Insurance Agent / Broker of Record - Amendment 1; for services on an as-needed basis during the term of the agreement through March 19, 2025; Amount: \$1,000,000
 2. FY22-49 - GolfNow, LLC - GolfNow Software; for the monthly subscription during the term of the agreement through August 22, 2024; Amount: \$55,000
 3. IFB11-23 - Lewis Outdoor Solutions - Landscape Maintenance for City Facilities - Amendment 1; for services on an as-needed basis during the term of the agreement through April 16, 2025; Amount: \$275,000
 4. RFQ6-23 – Baxter & Woodman, Inc. – Professional Stormwater Management Engineering Services – Amendment 1; for services on an as-needed basis during the term of the agreement through April 24, 2025
 5. RFQ6-23 – Geosyntec Consultants – Professional Stormwater Management Engineering Services – Amendment 1; for services on an as-needed basis during the term of the agreement through April 25, 2025
 6. RFQ6-23 – Singhofen & Associates, Inc. – Professional Stormwater Management Engineering Services – Amendment 1; for services on an as-needed basis during the term of the agreement through May 2, 2025
 7. RFQ7-23 - NV5, Inc. - Geotechnical & Environmental Consulting Services - Amendment 1; for services on an as-needed basis during the term of the agreement through April 27, 2025
 8. RFQ7-23 – Terracon Consultants, Inc. – Geotechnical & Environmental Consulting Services – Amendment 1; for services on an as-needed basis during the term of the agreement through May 5, 2025
 9. RFQ8-23 – Inspire Placemaking Collective, Inc. – General Planning Services – Amendment 1; for services on an as-needed basis during the term of the agreement through May 20, 2025
 10. RFQ7-23 – Pond & Company – Geotechnical & Environmental Consulting Services; Task Order for Howell Creek Restoration; Amount: \$75,000
 11. RFQ17-10 – Jacobs Engineering Group, Inc. – Continuing Engineering Services for W-WW Systems; Task Order for Lead and Copper Rule Revisions Compliance Support Services; Amount: \$149,150
- d. Approve the following purchases: 1 minute
1. Grunau Fire Protection – Halon Fire Suppression System Maintenance at Magnolia Water Treatment Plant; Amount: \$95,000

2. MKI Services, Inc. - ABW Filter Refurbishment; Amount: \$255,000
3. OpenGov - Facilities Management & Inventory SAAS; Amount: \$94,715

13. Action Items Requiring Discussion

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| a. Appointments to Winter Park Housing Authority Board | 5 minutes |
| b. Winter Park Heritage Market Trail Request | 30 minutes |

14. Public Hearings: Quasi-Judicial Matters

(Public participation and comment on these matters must be in-person.)

15. Public Hearings: Non Quasi-Judicial Matters

(Public participation and comment on these matters may be virtual or in-person.)

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| a. Ordinance 3292-24 - Setting a referendum of the voters on the possible repeal of the internal combustion engine leaf blower ban. (2nd reading) Tabled to April 24, 2024 by Commission in the March 27, 2024 meeting.) | 10 minutes |
| b. Ordinance - Amending Chapter 58, "Land Development Code", Article III, "Zoning" to assess and update the zoning regulations and development standards for single-family zoned properties following the 2023 revisions. (1st reading) | 10 minutes |
| c. Ordinance - Amending Chapter 58, "Land Development Code", Article III, "Zoning" Section 58-83 "Orange Avenue Overlay District (OAO)" to revise the definitions of building story and mixed-use. (1st Reading) | 10 minutes |
| d. Ordinances to create two ad-hoc committees: | 20 minutes |
| <ul style="list-style-type: none"> • To revise and update the architectural guidelines included within the OAO code; and • To revise and update the Central Business District/Morse Boulevard Facade Design Guidelines. | |

16. City Commission Reports

17. Summary of Meeting Actions

18. Adjournment