



Lake Killarney Board Regular Meeting Minutes

January 3, 2024 at 10:00 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

David L. Dickerson, Jeanne Wall, Joyce D. Cunningham, Ellen Hencken, William Voecks

Absent

Jason K. Ellison, Carolyn Minear

Staff Present

Assistant Director of Public Works Don Marcotte; Director of Public Works Charles Ramdatt; Public Works Engineer Shannon Monahan; Lakes Division Manager Joseph Cordell; Department of Natural Resources & Sustainability Administrative Coordinator Victoria Tabor; Board Coordinator Charisma Lowery

1. Call to Order

The meeting was called to order at 10:00 a.m.

2. Consent Agenda

- a. Approve the minutes of the regular meeting on December 6, 2023.

Motion made by William Voecks to delay the approval of the minutes until amendments are made; seconded by Joyce Cunningham. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda):

4. Public Hearings (Public participation and comment on these matters must be in person.)

- a. Boathouse/Dock Application (BLDR-2023-0730) 630 Country Club

Staff introduced this boat dock application for Nicklaus Adams, applicant. Due to the location of the dock there are special restrictions. Parameters and measurements were shared with the board, staff noted no variances are required. Staff recommends approval of the application with vegetation. Aerial views of the property, photos of the shoreline, dock drawings, site plans and the survey were provided. The dock will be located on the eastern side of the shore, with a one foot setback. Staff received a voice mail from Stacy McGarity, neighbor residing at 632 Country Club Road. The voice mail

was read into the record, Ms. McGarity spoke in opposition of the boat dock. Staff responded to questions confirming that this request complies with the subdivision plats.

Nicklaus Adams, permit applicant, 100 West Plant Street, Winter Garden, confirmed the dock will be constructed within parameters of plat restrictions. The dock was relocated to the other side of the property as requested by Ms. McGarity. Mr. Adams created the dock plans for the owner Mr. Peter Fleck. The board asked a few clarifying questions.

Peter Fleck, QI Builder, contractor, stated the dock is a modest sized which has been minimized and located in the proper area. He stated the owner has rights to building a boat dock and it's unfair to deny that right, especially when people objecting have a dock.

Motion made by David Dickerson to approve the boat application; seconded by William Voecks. Motion Carried unanimously with a 5-0 vote.

Staff will notify Ms. McGarity of the board's decision.

5. Action Items

- a. Meeting Schedule - February Work Session and July meeting

The work session is scheduled for February 7th from 8:30 a.m.-9:45 a.m.

There was a discussion and agreement for board members to submit ideas and remarks by the end of the week to staff.

July 3rd meeting is rescheduled to July 11th from 10:00 a.m. - 12:00 p.m.

Motion made by Jeanne Wall to approve the work session February 7th from 8:30 a.m. until 9:45 a.m. and reschedule the July 3rd meeting to July 11th from 10:00 a.m. until 12:00 p.m.; seconded by William Voecks. Motion Carried unanimously with a 5-0 vote.

6. Non-Action Items

- a. Update of Private Lift Stations by David Zusi, Director of Water/Waste Water

Ms. Wall gave background and shed light on issues of maintenance compliance on a private lift station on Lake Killarney that over spilled on July 7th, 2022.

David Zusi, Director of Water and Wastewater Utilities stated the ordinance are in place which are approved by the Commission. The city has ordinances that give the city the latitude for management and enforcement of rules for private lift stations. The new assistant director will be meeting with the city attorney to draft letters to lift station owners and maintenance agreements which will be mailed to the owners. There are existing conditions/issues at some private lift stations that impact the city's lift stations and raise challenges in locating lift station owners. Mr. Zusi thanked the board for bringing awareness to the city's attention and will continue to rectify current issues.

Ms. Wall expressed her appreciation to staff and requested a picture of each lift station. Ms. Wall further asked staff if there is a letter that contains contact information in case an event occurred at the stations, as well as a copy of the contracts and whether or not it has been viewed by others.

Mr. Zusi explained there is a similar program, a backflow device program, as it relates to notifications, inspections, maintenance contractors, and enforcement. This will be an annual inspection program. A brief conversation ensued, Mr. Zusi responded to questions providing additional details on the program, maintenance, standards and enforcement following existing code compliance procedures. Staff personnel will be assigned to this program. The difference between private and city-owned lift stations were explained, the board asked staff to provide an update, Mr. Zusi will share documents/update at a upcoming meeting.

7. Staff Updates

- a. Orange County Update
- b. Lakes Management
 - Water Quality
 - At Risk Vessel
 - Dock Violation
 - Sediment Removal for Natural Resources Conservation Services (NRCS)
 - Maintenance & Efforts

Regarding water quality, there was no update. The last report was in August, October through December reports will be given at a later date.

Staff displayed Bio-base comparison images of vegetation from August 2022 to September 2023. The largest change are on the cove and canal. The middle of the lake likely has eel grass with pond weed along the shoreline. The lake is in a good range for vegetation however staff cannot differentiate between types of vegetation.

The at-risk vessel located at 400 Killarney Drive is scheduled to be removed this week with a follow-up inspection. Staff received a response from the owner and will be working together to remedy the dock.

The Dock Violation at 1321 Fairview Avenue Killarney drive will be replaced as staff are working with the owner. The deadline was set by code compliance to provide plans for repair/ replacement which will require a permit.

The board requested staff to add an update of the water quality, at-risk vessel dock violation to the next agenda. The board also requested Code Enforcement provide them

with an update at the next meeting. Staff will make a request to Code Enforcement per the board's request and include the update in the packet.

The Natural Resources Conservation Services (NRCS) are transitioning to the canal and cove. There was an issue with the Orange County contract. Blue Heron is not complete, the canal and cove will be done, then Blue Heron will follow, staff have notified residents of the work being done.

Lake maintenance and efforts continue with 1,000 gallons of debris (vegetation/organic) and 45 gallons of trash being removed.

Ms. Wall asked if the canal dredging permit had been received, staff clarified they have the permit exemption for the Killarney canal, meaning work can be started.

Staff will ask the owner to cut back canal foliage and add this item to the summary and on the next meeting for an update.

c. Stormwater Management

- CIP Update
- Nicolette Pond, Killarney Dr Pipe Project, & Lake Bell Weir Timeline
- Lake Front Construction Update
- Infrastructure Projects: Nicolet Pond, Killarney Dr Pipe Replacement, & Lake Bell Weir

Follow-Up Items:

- BMP feasibility study for Killarney Dr Outfall Consolidation
- Outfall Condition Update
- Exfiltration system maintenance agreement update

Staff provided updates on Capital Improvement Projects (CIP) for the current fiscal year 2024. Every year \$700,000 is allocated to the storm water budget for all projects, in which funds roll over every year.

Lake Bell Weir pond is not currently on schedule.

Staff provided a estimated schedule for Nicolet Pond and Killarney Drive Pipe Replacement.

Nicolet Pond is almost out of the permitting process. Staff are preparing documentation that needs to be submitted for the general permit pertaining to the pond. A timeline for the ponds were displayed for the board's reference.

Mr. Voecks asked for a presentation on the design, staff noted they are not in the design phase. Discussion with Orange County is underway regarding the plan, which is

currently in the coordination phase. Further discussion ensued, Mr. Marcotte stated if everything falls into alignment, some projects could be combined, he later responded to questions from the board regarding ponds.

The Killarney Drive Pipe Replacement is in the design phase, however the survey is completed, staff are working on specific details for the design and anticipate completion of the pipe in February.

Ms. Wall addressed consolidation/funding for a Continuous Deflective Separation (CDS) box. The CDS Unit is a stormwater hydrodynamic separator that uses swirl concentration and deflective screening to separate and trap trash, debris, sediment, and hydrocarbons from stormwater runoff before it discharges into City lakes. Mr. Marcotte stated the CDS box will be included in the design and funding, the scheduling/time will depend on the cost.

Regarding Infrastructure Projects staff displayed the updated Lake Bell Weir schedule. The wetland delineation survey is complete, staff are waiting for GeoTech. The schedule included timing/dates of tasks. The final design is to be determined based on completion of other tasks. A brief discussion followed regarding crushed pipes within the city. Mr. Voecks thanked staff for fixing the drainage in front of his home.

There is no new lakefront construction or completed construction. Staff displayed an aerial photo which shows the property that has a permit status of issued not completed. Staff clarified 505 Lake Front Blvd and 2146 Lake Drive are complete. Staff will give a update of maps and photos that display the Underground exfiltration system program which require permit and maintenance agreements.

Ms. Wall addressed budgeting for dredging, a line item to accumulate funds for Lake Killarney dredging when needed.

Motion made by Joyce Cunningham to include the letter written by Ms. Wall be included in the minutes; seconded by David Dickerson. Motion carried unanimously with a 5-0 vote.

8. Board Comments

a. Discussion of Public Comments Received

Ms. Cunningham asked staff to review her street sweeping contractor questions. Mr. Marcotte responded that "at this time yes the city is pleased as an interim measure". The city is looking to improve on the service and are in the process of producing RFB and request for bids for new contractors. The city is drafting a Request for Proposal for new contractors. Are there areas of concerns? Tracking of each streets and ensuring development of the schedule to relocate vehicles when streets are cleaned. Director of Public Works Charles Ramdatt said there is a mechanism for contractor to report sweeping and debris dumps. Staff would like to see violations or issues that prevent proper street sweeping. New RFP will have a detailed schedule and requirements in the new RFP. Staff responded to questions about the existing contract and staff is doing

spot checks to ensure streets are being swept every two weeks, but there is no schedule for sweeping within neighborhoods, including the Lake Killarney neighborhood. Additional questions were answered and discussed.

Mr. Ramdatt stated responses to Mrs. Cunningham's questions will be in writing.

Mr. Dickerson questioned staff regarding the annexation on Orange County side of Lake Killarney. Staff stated an update regarding annexation needs to come from Jeff Briggs and Allison.

The board requested annexation update be added under upcoming agenda items.

9. Upcoming Agenda Items

a. Upcoming Agenda Items

Ms. Wall asked for a summary/copy of the NPDES, add attachments from the file and include it as part of the work session. Staff were asked to send the files in advance of the work session.

Letter to Stacey McGarity

Code Enforcement Update Dock Violation

Ask permission from the corporations on the canal to cut back on foliage

Annexation Update Jeff Briggs

Orange County Water Quality

At- risk vessel

Annual Report

Man hole Update

BMP Feasibility Study

Outfall condition update

Exfiltration System Maintenance Agreement Update

Send out July meeting

Bring David Zusi back in July

Correct board name (delete "Advisory")

Add heading to CIP fascial year 24

Clarify Lake Bell Weir is the repair

Board members are tasked with sending ideas to staff and staff will put the ideas on the work session agenda.

b. Summary of Meeting Action Items

Ms. Wall asked if there was any further discussion with Mr. Wolfe or Mr. Mark regarding the dock in the cove? Staff stated there has been no response from the owner. Ms. Wall asked if the dock permit would be on the next agenda and notify concerned parties.

10. Adjournment

Regular Meeting of the Lake Killarney Board
January 3, 2024
Page 7 of 7

The meeting adjourned at 12:01 p.m.

Approved by the board on February 7, 2024 as amended.
/s/ Charisma Lowery, Board Coordinator

From: Jeanne Wall <jeannewall@outlook.com>

Date: January 2, 2024 at 10:47:11 PM EST

To: mayorandcommissioners@cityofwinterpark.org

Cc: phil.anderson@cityofwinterpark.org, SGDECICCIO@gmail.com, Todd Weaver <toddcweaver99@gmail.com>, msullivan@cityofwinterpark.org, kristopher_cruzada@me.com, Randy Knight <Rknight@cityofwinterpark.org>

Subject: Lake Killarney Board Recommendation to the Commission

Dear Mayor and Commissioners:

The Lake Killarney Board had a productive year. Thank you for the opportunity to serve.

Among the issues the board discussed is recognizing the need for more frequent dredging in Lake Killarney.

It seems that the Lake Killarney canal has not been dredged in many years, possibly 10-15 years. There are navigational issues, and the board has been advised of boats being damaged with the amount of sediment that has accumulated in the canal over many years. The hurricanes compounded the issue; however, the issue was there before the hurricanes, only to a lesser degree.

With that in mind, the board voted unanimously to request that I send a letter to you offering a recommendation on a possible way to provide for funding the future dredging needs in Lake Killarney, outside of any federal or state funds available following a hurricane.

The board recommends that annual funds be specifically allocated, as a separate line item, on the five-year Capital Improvements Project Schedule (CIP) titled, "Lake Killarney Dredging and Sediment Removal". The board would suggest that an amount be set aside annually and accrue, so every five to seven years there are monies available and designated for dredging Lake Killarney.

In a meeting I attended with the City Manager and Vice Mayor, Randy Knight suggested that the way to be sure there were funds for dredging would be to add a separate line item and allow specific funds to accumulate so there are monies available when staff deems, they are needed. Staff should not be faulted for not using the funds annually as the funds are set to accumulate over five to seven years when dredging maybe needed.

With this email I would request that Mr. Knight add this item to the next Commission Agenda for review, discussion, and please let our board know of your decision in a letter from Mr. Knight.

If staff can estimate how much will be needed in five to seven years for Lake Killarney dredging, then maybe \$20,000-\$30,000 could be allocated annually and be held until such time as it is needed for dredging.

Thank you for all you do for our city and Happy New Year,

Jeanne Wall
Chairperson
Lake Killarney Board
407-312-4443