



City Commission Regular Meeting Minutes

December 9, 2020 at 3:30 p.m.

Community Center
721 W. New England Avenue | Winter Park, Florida

Present

Mayor Leary
Commissioner Marty Sullivan
Commissioner Sheila DeCiccio
Commissioner Carolyn Cooper
Commissioner Todd Weaver

City Manager Randy Knight
City Attorney Dan Langley
City Clerk Rene Cranis

1) Meeting Called to Order

2) Invocation and Pledge of Allegiance

George Wiggins, Director of Building and Permitting Services, provided the invocation, followed by the Pledge of Allegiance.

3) Approval of Agenda

Motion made by Commissioner DeCiccio to approve the agenda; seconded by Commissioner Sullivan. Motion carried unanimously with a 5-0 vote.

4) Mayor's Report

Mayor Leary expressed his condolences on the passing of former Commissioner and State Representative Allen Trovillion.

5) City Manager's Report

Mr. Knight advised that the City received a reimbursement of \$1,054,000 for COVID costs.

Mr. Knight gave an update on the purchase of the Post Office property and reviewed the potential sites for the distribution and retail operation of a new post office which will be presented to the Commission for approval after the Post Office has completed its review and accepted a site. He stated that there will be public meetings which will be posted and he will share information and plans he has received.

Discussion of Strategic Planning Schedule

This item was discussed after Item 10b, Administrative Policies.

Commissioner Sullivan suggested the city reinstate fees for affordable housing. Mayor Leary asked that discussion of the Affordable Housing Program be placed on a future agenda with program history and current housing inventory. Approved by consensus.

6) City Attorney's Report

Attorney Langley gave an update on the Demetree and Holler litigation regarding the OAO and stated a hearing is not likely until February. Mayor Leary asked staff to provide the costs associated with the OAO including consultant and legal fees.

7) Non-Action Items

8) Citizen Comments | 5 p.m. or soon thereafter (Heard after Item 10c)

9) Consent Agenda

- a. Approve the minutes of the work session, November 5, 2020.
- b. Approve the minutes of the regular meeting, November 11, 2020.
- c. Approve the minutes of the work session, November 19, 2020.
- d. Approve the following Piggyback contracts:
 1. Home Depot – US Communities 16154 - Maintenance & Hardware Supplies; additional \$75,000.00 for year.
 2. Office Depot – OMNIA Partners - Office Supplies, Products & Related Services; additional \$75,000.00 for year.
 3. Cintas – OMNIA Partners R-BB-19002 – Facilities Management Products & Solutions; additional \$100,000.00 for year.
 4. USA Services of Florida, Inc. – City of Daytona Beach 13-159 - Mechanical Sweeping Services; additional \$210k for year.
 5. Public Consulting Group, Inc.- Palm Beach County Contract No. 19-020/SS - Florida Certified Public Expenditure Program for Emergency Medical Transportation (PEMT); \$5,000 per year. Contract term through August 19, 2022.
 6. Grainger - NASPO ValuePoint Master Agreement #8496 – Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies; \$75,000 per year. Contract term through June 30, 2023.
- e. Approve the following contracts:
 1. A Budget Tree Service, Inc. – ITN23-18A – Vegetation Management Services; \$300,000 has been added to the contract to complete the contract term.
 2. The Davey Tree Expert Co. – ITN23-18B – Vegetation Management Services; \$250,000 has been added to the contract to complete the contract term, an additional \$1,500,000 is requested for the renewal term.

3. Jacobs Engineering Group, Inc. - RFQ17-10 – Continuing Engineering Services for W-WW Systems; renew at \$300,000 for year.
4. Audio Visual Innovations, Inc. - RFP18-19A - Design, Install, Configure & Maintain A/V System; renew at \$200,000 for year.
5. Matheson Tri-Gas, Inc. - IFB16-21 – Purchase & Delivery of Liquid Oxygen; \$150,000 per year.

Motion made by Commissioner DeCiccio to approve the Consent Agenda; seconded by Commissioner Cooper. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes and Mayor Leary voted no. Motion carried with a 4-1 vote.**

10) Action Items Requiring Discussion

a. Civil Service Board Appointments

Commissioner Cooper appointed Mary Daniels. Commissioner Weaver appointed Teresa Pace. Mayor Leary appointed Steven Stutzer.

Motion made by Commissioner Cooper to confirm the appointments to the Civil Service Board; seconded by Commissioner Weaver. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioner Sullivan, DeCiccio, Cooper and Weaver voted yes. Motion carried unanimously with a 5-0 vote.**

b. Administrative Policies

Mr. Knight reviewed the proposed changes requiring an annual strategic planning session, budgeting for technology maintenance and replacement, annual review of the fee schedule, and deletion of the scheduling of meetings section since it was updated in the City Code.

Motion made by Commissioner Cooper to approve the Administrative Policy; seconded by Commissioner Sullivan.

Motion made by Commissioner Cooper to amend the policy to require a biannual strategic planning session; seconded by Commissioner Weaver

Motion made by Commissioner Cooper to amend the motion requiring the creation of a budget advisory committee to review and advise the Commission on matters relating to the budget with the Assistant City Manager as liaison.

Discussion followed on the proposed budget committee's responsibilities. Mr. Knight stated that this proposed board could be considered as part of the Commission's five-year review of the city's advisory boards in 2021. **Commissioner Cooper withdrew her motion.**

Motion made by Commissioner Cooper to amend the motion to add a policy in Section VI, Capital Improvements Program, that states "Prior to the budget adoption each year, the City Commission will be briefed on the proposed CIP, progress against the prior years' CIP and any associated rollover funding." seconded by Commissioner Weaver.

Motion made by Commissioner Cooper to amend Section X, Scheduling of Meetings, by including the language in Resolution 2233-20 relating to scheduling of meetings; seconded by Commissioner Weaver.

There were no public comments.

Upon a roll call vote on the motion requiring a biannual Strategic Planning Session, Mayor Leary and Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes. Motion carried unanimously with a 5-0 vote.

Upon a roll call vote on the motion to amend Section VI, Capital Improvements Program, Commissioners Sullivan, Cooper and Weaver voted yes and Mayor Leary and Commissioner DeCiccio voted no. Motion carried with a 3-2 vote.

Upon a roll call vote on the motion to amend Section X, Scheduling of Meetings, Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes and Mayor Leary voted no. Motion carried with a 4-1 vote.

Upon a roll call vote on the main motion as amended, Commissioners Sullivan, Cooper and Weaver voted yes and Mayor Leary and Commissioner DeCiccio voted no. Motion carried with a 3-2 vote.

Discussion of Strategic Planning Schedule (moved from City Manager's Report)

Commissioner Cooper spoke on the timeline and the need to discuss, topics, survey content and planning session format. Mayor suggested that this be placed on the next agenda to discuss and suggested that the commissioners submit ideas beforehand. Approved by consensus.

c. Discussion of Pennsylvania Hotel at 655 W. Morse Blvd. (Previously Tabled)

Bronce Stephenson, Director of Planning and Transportation, provided a brief history of this application that was tabled without a time certain by the Commission on March 3, 2020. As a result of time passed since it was tabled, the applicant is requesting guidance on how to proceed.

Attorney Langley clarified that this is not a public hearing to approve or deny the application. The applicant is only asking for guidance to continue the process either to go back to Planning and Zoning or reschedule before the Commission. He advised that no

guidance was given at the time the application was tabled and recommended that the commission allow the applicant to go back to the Planning and Zoning Board if there are significant changes and then to the Commission.

Bill. Finfrock, applicant, gave a presentation on the history of the project and proposed changes as a result of feedback from area residents and business owners. He explained his intent to donate a portion of the property to a community non-profit for workforce/affordable housing. He introduced Frank Baker, Donahue Jones and Reggie Jones who are working to provide workforce housing.

Frank Baker, 311 N. Pennsylvania Avenue, stated that a non-profit organization was established to give back to community to provide workforce housing and asked for future discussion for planned workforce housing projects.

The following spoke against the hotel due to the size, traffic and impact to the community.

- Kent Kersten, 654 W. Canton Avenue
- Lawanda Thompson 664 W. Lyman Avenue
- Camille Lewis, Hannibal Square Community Land Trust
- Mary Daniels, 650 Canton Avenue
- Barbara Chandler, 730 Minnesota Avenue
- Beth Hall, 516 Sylvan Drive (needs to go back to Planning and Zoning)

Consensus was to have this applicant go back to the Planning and Zoning Board.

8) Citizen Comments | 5 p.m. or soon thereafter

LaWanda Thompson, 664 W. Lyman Avenue, suggested that the Commission follow protocol in the future.

Barbara Chandler, 730 Minnesota Avenue, addressed the charter amendment issue to establish single member districts and asked that this be and placed on an upcoming agenda for reconsideration.

Mary Daniels, 650 Canton Avenue, commented on the difficulty in participating virtually and asked that the registration period open up sooner. Mr. Knight advised that staff will address this issue.

Mayor Leary declared a recess at 5:22 and reconvened the meeting at 5:40 p.m.

Consensus was to address Agenda Item 11e before Item 10a.

Michael Perelman, Parks and Recreation Board member, addressed physical quorum requirements and suggested that this requirement be waived during the pandemic. (Addressed during Commissioner reports.)

11) Public Hearing:

- e. Request of City of Winter Park for:
Ordinance adopting the 7th Edition of the Florida Building Code (2020) with
Administration Provisions and Technical Amendments (First Reading)

Attorney Langley read ordinance by title.

George Wiggins, Director of Building and Permitting Services, explained that this adopts the more recent Florida Building Code and local amendments and responded to questions with discussion following on issues relating to in-fill, parking and protection of neighboring property owners.

Motion made by Mayor Leary to approve the ordinance on first reading; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes. Motion carried unanimously with a 5-0 vote.**

10. Action Items Requiring Discussion (continued)

- e. Discussion of financing of Ward Park and Mead Garden capital improvements

Mr. Knight stated that after previous discussions, the proposed projects have been narrowed to Ward Park and Mead Garden improvements for a total of \$2.8 million. He reviewed the funding options through a bank loan or internal borrowing from the water fund which is recommended by staff.

The Commission discussed eliminating projects from the list and funding options and staff responded to questions regarding reserve funds, investment rates and cost to borrow.

Motion made by Commissioner DeCiccio to approve the project list as presented and borrowing \$2.8 million internally; seconded by Commissioner Sullivan.

Motion made by Commissioner Weaver to amend the motion to reduce the project list to Mead Garden outdoor lighting (\$40,000), renovation of Ward Park fields A1 and A2 (\$275,000), Ward Park sidewalks and improving ADA accessibility (\$125,000), Mead Garden parking lot improvements (\$250,000), and Azalea Lodge at Mead Garden (\$100,000) for a total of \$790,000 with \$550,000 funded from Contingency and the remaining from General Fund reserves; seconded by Commissioner Cooper.

Commissioner Weaver amended his motion to reduce Mead Garden Parking lot improvements from \$250,000 to \$150,000 reducing the total cost to \$690,000. Accepted by Commissioner Cooper.

The following spoke in favor of funding parks improvements:

- Ryan Von Weller, 641 Williams Drive
- Lawrence Lyman, 1731 Diana Drive
- Paul Robbins, First Touch Sports/Winter Park FC
- Shannon Sarkarati, 2245 Via Tuscany
- Cynthia Hasenau, Executive Director, Mead Botanical Garden
- Julie Von Weller, 641 Williams Drive

Jason Seeley, Director of Parks and Recreation, responded to questions regarding parking at Ward Park and said he will look at other parking alternatives.

Motion made by Commissioner Sullivan to amend the motion to require that staff explore other funding opportunities and grants. After discussion, motion was withdrawn.

Commissioner DeCiccio clarified her motion that funds be borrowed internally from the water fund. Accepted by Commissioner Sullivan.

Upon a roll call vote on the motion to approve the project list as presented at a cost of \$2.8 million to be funded from the water fund, Mayor Leary and Commissioners Sullivan and DeCiccio and Mayor Leary voted yes. Commissioners Cooper and Weaver voted no. Motion carried with a 3-2 vote.

No action was taken on the second motion to reduce the project list as it conflicts with the approval of the project list as presented.

11) Public Hearings

- a. ORDINANCE 3190-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING THE ADOPTED BUDGET AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2019 – 2020 BY PROVIDING FOR CHANGES IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE. (Second Reading)

Attorney Langley read the ordinance by title.

Motion made by Commissioner Cooper to adopt the ordinance on second reading; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes. Mayor Leary voted no. Motion carried with a 4-1 vote.**

- b. Request of Jim Veigle for:

ORDINANCE 3181-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, AMENDING THE ADOPTED BUDGET AND ACCOMPANYING FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2019 – 2020 BY PROVIDING FOR

CHANGES IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE. (Second Reading)

Attorney Langley read the ordinance by title.

Motion made by Commissioner DeCiccio to adopt the ordinance on second reading; seconded by Commissioner Cooper. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes. Motion carried unanimously with a 5-0 vote.**

c. Request of Chris Tracy for:

ORDINANCE 3187-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA, PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 0.62 ACRES OF REAL PROPERTY LOCATED AT 1800 KAROLINA AVENUE AND THE ADJACENT CLAY STREET RIGHT-OF-WAY, AS MORE SPECIFICALLY DESCRIBED HEREIN, INTO THE MUNICIPAL BOUNDARIES OF THE CITY OF WINTER PARK; REDEFINING THE CITY BOUNDARIES TO GIVE THE CITY OF WINTER PARK JURISDICTION OVER SAID PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (Second Reading)

ORDINANCE 3191-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE I, "COMPREHENSIVE PLAN" FUTURE LAND USE MAP SO AS TO ESTABLISH PARKING LOT FUTURE LAND USE ON THE ANNEXED PROPERTY AT 1800 KAROLINA AVENUE AND TO INDICATE THE ANNEXATION ON THE OTHER MAPS WITHIN THE COMPREHENSIVE PLAN, MORE PARTICULARLY DESCRIBED HEREIN. (Second Reading)

ORDINANCE 3192-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING CHAPTER 58, "LAND DEVELOPMENT CODE", ARTICLE III, "ZONING" AND THE OFFICIAL ZONING MAP SO AS TO ESTABLISH PARKING LOT (PL) ZONING ON THE ANNEXED PROPERTY AT 1800 KAROLINA AVENUE, MORE PARTICULARLY DESCRIBED HEREIN. (Second Reading)

A simultaneous public hearing was held on these ordinances. Attorney Langley read the ordinances by title.

Motion made by Commissioner Cooper to adopt the annexation ordinance on second reading; seconded by Commissioner DeCiccio.

Motion made by Commissioner Cooper to adopt the land use ordinance on second reading; seconded by Commissioner DeCiccio.

Motion made by Commissioner Cooper to adopt the rezoning ordinance on second reading; seconded by Commissioner DeCiccio.

Michael Clary, representing the applicant, 1377 Richmond Road, responded to questions regarding the conditional use. There were no public comments.

Upon a roll call vote on the annexation ordinance, Mayor Leary and Commissioners Sullivan, DeCiccio, Cooper and Weaver, Motion carried unanimously with a 5-0.

Upon a roll call vote on the land use ordinance, Mayor Leary and Commissioners Sullivan, DeCiccio and Cooper voted yes. Commissioner Weaver voted no. Motion carried with a 4-1 vote.

Upon a roll call vote on the zoning use ordinance, Mayor Leary and Commissioners Sullivan, DeCiccio and Cooper voted yes. Commissioner Weaver voted no. Motion carried with a 4-1 vote.

- d. ORDINANCE 3193-20 - AN ORDINANCE OF THE CITY OF WINTER PARK, FLORIDA AMENDING ARTICLE III ZONING REGULATIONS OF CHAPTER 58 OF THE LAND DEVELOPMENT CODE TO AMEND SUBSECTION 58-72 OFFICE (O-1) DISTRICT TO ESTABLISH A NEW CONDITIONAL USE FOR RESTAURANTS, CAFES, COFFEE SHOPS AND OTHER FOOD AND BEVERAGE ESTABLISHMENTS AND TO PROVIDE CRITERIA FOR SUCH CONDITIONAL USES. PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE. (Second Reading)

Attorney Langley read the ordinance by title.

Motion made by Commissioner DeCiccio to adopt the ordinance on second reading; seconded by Commissioner Cooper.

Commissioner Cooper presented the conditional use criteria and amendments approved on first reading. The criteria are as follows:

1. Limited to adaptive reuse of existing O-1 properties with existing parking in excess of code requirements.
2. Such establishment may only be located on the ground floor within buildings of a minimum of three stories in height and having greater than 20,000 square feet of building. Such establishment may not occupy more than twenty-five (25%) of the floor area of the entire office building.
3. Proposed restaurants must include a compliant commercial kitchen.
4. The doors or any outdoor (covered or open) area that serves customers and the associated parking shall be located at least 300 feet from any single-family residential use.

5. A parking plan shall be submitted, which shows how parking will be accommodated on the site, including hours of operation.
6. No outside speakers, music or televisions shall be allowed.
7. Drive-thru or pickup windows shall not be allowed.
8. Delivery areas shall not be located within 300 feet of any single-family residential properties
9. Dumpsters shall not be located within 300 feet of any single-family residential use and shall be screened, using materials to match the building.
10. Any restaurant signage shall be approved as part of the conditional use.

Bronce Stephenson, Director of Planning and Transportation, stated he will ensure these are in the final ordinance.

Commissioner Weaver opposed this ordinance due to the poor economy and suggested a moratorium on building of new restaurants.

Motion made by Commissioner Weaver to table this ordinance for six months; seconded by Commissioner Cooper. Upon a roll call vote Commissioner Weaver voted yes and Mayor Leary and Commissioners Sullivan, DeCiccio and Cooper voted no. Motion failed with a 1-4 vote.

There were no public comments. **Upon a roll call vote motion to adopt the ordinance (including the amendments made at first reading and listed above), Mayor Leary and Commissioners Sullivan, DeCiccio and Cooper voted yes. Commissioner Weaver voted no. Motion carried with a 4-1 vote.**

- e. Request of City of Winter Park for:

Ordinance adopting the 7th Edition of the Florida Building Code (2020) with Administration Provisions and Technical Amendments (First Reading)

This item was addressed after Item 10c (Page 6).

- f. RESOLUTION 2240-20 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, DESIGNATING THE PROPERTY LOCATED AT 1412 DEVON ROAD, WINTER PARK, FLORIDA, AS A HISTORIC PROPERTY IN THE WINTER PARK REGISTER OF HISTORIC PLACES

Attorney Langley read the resolution by title.

Jeff Briggs, Principal Planner, reviewed this request.

Motion made by Commissioner Sullivan to approve the resolution; seconded by Commissioner DeCiccio. There were no public comments. **Upon a roll call vote, Mayor Leary and Commissioners Sullivan, DeCiccio, Cooper and Weaver voted yes. Motion carried unanimously with a 5-0 vote.**

g. Request of Benjamin Partners, LTD and the City of Winter Park for:

- RESOLUTION 2241-20 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER PARK, FLORIDA, APPROVING THE THIRD AMENDMENT TO THE AMENDED AND RESTATED DEVELOPMENT ORDER FOR THE RAVAUDAGE DEVELOPMENT; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.
- Bennett Avenue & Lee Road Construction Agreement

Attorney Langley read resolution by title and advised that this request also includes approval of a construction agreement.

Mr. Stephenson summarized prior discussions on the alignment of the intersection at Bennett Road and stated this resolution finalizes the Commission's previous approval of T-intersection design at Bennett Road.

Commissioner Weaver gave a presentation of future intersection issues along Lee Road on the options previously presented. He asked for reconsideration of the realignment to allow left-turns onto Bennett Avenue and Executive Drive and allowing only right turns onto Lee Road.

Sarah Walter, Transportation Manager, commented on issues raised by Commissioner Weaver. Discussion followed on future needs and city cost.

Motion made by Mayor Leary to approve the resolution; seconded by Commissioner DeCiccio.

Motion made by Mayor Leary to approve the Construction Agreement; seconded by Commissioner DeCiccio.

Commissioner Cooper suggested that that the construction agreement be incorporated in the developer's agreement. Mr. Langley advised that the amendment to the development order references the agreement and requires that intersection improvements be completed in accordance with that agreement.

There were no public comments.

Upon a roll call vote on motion to approve the resolution, Mayor Leary and Commissioners Sullivan, DeCiccio voted yes. Commissioners Cooper and Weaver voted no. Motion carried with a 3-2 vote.

Upon a roll call vote on the motion to approve the construction agreement, Mayor Leary and Commissioners Sullivan and DeCiccio voted yes. Commissioners Cooper and Weaver voted no. Motion carried with a 3-2 vote.

h. Request of City of Winter Park for:

Ordinance - amending Chapter 98 of the Winter Park Code, prohibiting micromobility devices and the obstruction of streets, rights-of-way and sidewalks by, and regulating the use of, bicycles, electric bicycles, micromobility devices and motorized scooters within the City. (First Reading)

Attorney Langley read the ordinance by title.

Motion made by Commissioner Sullivan to approve the ordinance; seconded by Commissioner DeCiccio.

Mrs. Walter reviewed the background of micromobility discussions and the provisions for allowing and prohibiting micromobility devices. She and Michel Kelly, Fishback Dominick, responded to questions regarding speed limitations, riding on sidewalks and safety. Mrs. Walter stated she will update the map to correctly reflect the OAO boundaries and the inclusion of Interlachen Avenue in the CBD.

Motion made by Commissioner Sullivan to amend the ordinance official bike paths may be used in lieu of city streets instead of "shall" be used.; seconded by Mayor Leary.

Motion made by Commissioner Sullivan to amend the ordinance changing Section 98-8(a) to read "official bike paths may be used in lieu of city streets..." instead of "shall be used..."; seconded by Mayor Leary.

There were no public comments.

Upon a roll call vote on the amendment, Mayor Leary and Commissioners Sullivan, DeCiccio and Weaver voted yes. Commissioner Cooper voted no. Motion carried with a 4-1 vote.

Upon a roll call vote on the main motion as amended, Mayor Leary and Commissioners Sullivan and DeCiccio voted yes. Commissioners Cooper and Weaver voted no. Motion carried with a 3-2 vote.

12) City Commission Reports

Commissioner Sullivan

- Asked staff to look at options to discourage unauthorized parking at Dinky Dock due to the difficulty finding parking space. Approved by consensus.

- Showed a chart showing increase in COVID cases and supported allowing advisory boards to continue to meet virtually or postpone meetings. Mr. Knight advised that boards are following social distancing guidelines and pointed out that Charter requires a physical quorum to take action.

Mr. Langley explained that the Charter requires a physical quorum for advisory boards and although the commission could waive the requirement during the pandemic, the problem is that there is no great guidance from the State on Sunshine Law. If the Commission wishes to move forward, he recommended that quasi-judicial boards as outlined in the City Code be required to hold in-person/hybrid meetings but exempt non-quasi-judicial boards from in-person/hybrid meetings. Approved by consensus.

Commissioner DeCiccio

- Asked that discussion of eminent domain of properties for turn lanes on Fairbanks at Denning be placed on the next agenda. Approved by consensus.

Commissioner Cooper:

- Asked that letters in support or opposition of an agenda item be included in the agenda packet. Approved by consensus.
- Expressed condolences on the passing of former Commissioner and State Representative Allen Trovillion and Midge Ruff, the City's oldest resident.
- Commented on Orange County's kiosks for public comment and asked that staff check on this option for public participation.

Commissioner Weaver:

- Explained that he opposed the Chris Tracy application (1800 Karolina) because of the impact on the adjacent residential area and he will continue to oppose rezoning of R-1 properties unless there is significant benefit to the area. He urged that commitments to residents to protect residential neighborhoods be honored.
- Wished everyone Happy Holidays.

Mayor Leary

- Thanked staff and Chamber for the successful recent weekend events.

13) Summary of Meeting Actions

- Place affordable housing discussion on next agenda, provide prior reports.
- Directed staff to provide costs on OAO
- Approved administrative policy with modifications.
- Place strategic plan discussion on next agenda.
- Send Pennsylvania hotel project back to Planning and Zoning Board.

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- Direct staff to look into challenges of providing public participation.
- Approved internal borrowing of \$2.8 million for Ward Park and Mead Garden projects.
- Adopted budget amendment ordinance, annexation of properties on Kentucky Avenue, and annexation, land use and rezoning of 1800 Karolina Avenue, and ordinance allowing restaurants as a conditional use in certain office buildings.
- Approved first reading of ordinance adopting 7th Edition of Florida Building Code.
- Approved resolution designating 1412 Devon Road as historic resource.
- Approved resolution and construction agreement for Bennett Avenue alignment.
- Approved micromobility ordinance on first reading.
- Directed staff to look into Dinky Dock parking difficulties.
- Approved allowance for non-quasi-judicial boards to meet virtually.
- Place eminent domain discussion on next agenda.
- Directed staff to provide letters of support and opposition in agenda packet.
- Directed staff to look at Orange County's use of kiosk for public comment in meetings.

The meeting adjourned at 7:58 p.m.

Mayor Steve Leary

ATTEST:

City Clerk Rene Cranis