



Public Art Advisory Board Regular Meeting Minutes

December 18, 2023 at 12:00 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Betsy Gwinn, Charles Hamilton, Danny Humphress, Elizabeth Ingram, Lisa Tinker Marsh, Peggy Bohl

Absent

Sara Segal

Staff Present

Assistant Director of Communication Craig O'Neil; Board Coordinator Charisma Lowery

1. Call to Order

The meeting was called to order at 12:03 p.m.

Opening remarks were made by Peggy Bohl, thanking staff for all of their hard work.

2. Consent Agenda

- a. Approve the minutes of the regular meeting on November 20, 2023.

Motion made by Tinker Marsh to approve the minutes; seconded by Charles Hamilton. Motion carried unanimously with a 6-0 vote.

3. Public Comments (for items not on the agenda):

4. Action Items

- a. Stained Glass Art Installation

The stained-glass peacock has been accepted, and will be installed in the event center on the wall near the staircase. Currently, two proposal bids for installation have been received. Joanne, Amazing Frames USA Inc, gave a brief description of the installation plans for the stained-glass art piece. Specific details including the frame design, placement of the frame, light installation, modifications and measurements were discussed. Further discussion ensued.

Motion made by Betsy Gwinn to accept the proposal made by Joanne, Amazing Frames Installation USA Inc for the installation of the stained glass window in the event center, with a 5-year warranty on the lights; seconded by Peggy Bohl. Motion carried unanimously with a 6-0 vote.

b. Reschedule or Cancel January Board Meeting

The board discussed canceling the January meeting. The board will meet collectively to view the canal on the Winter Park Scenic Boat Tour on January 29th at noon. January's meeting will be combined with February's meeting.

Motion made by Danny Humphress to reschedule the board's regularly scheduled meeting in January to February and collectively meet on January 29th for the Boat Tour; seconded by Charles Hamilton. Motion carried unanimously with a 6-0 vote.

c. Photographer for Public Art Inventory

Staff have communicated with Phil Eschbach, whom may be potentially selected as the personnel responsible for capturing photos of the City art to be displayed on the City's website. The board would like to meet the photographer to answer further questions, discuss his rates and provide a sample photo that he has previously captured before proceeding. Further discussion followed.

5. Non-Action Items

6. Staff Updates

a. Art Donation Placement Update

The tree of life which will not fit into any of the city facilities due to size restraint or use of the venues. The donation was not accepted.

6. Board Comments

7. Upcoming Agenda Items

8. Adjournment

The meeting adjourned at 1:08 p.m.

Approved by the board on January 29, 2024

/s/ Charisma Lowery, Board Coordinator