



# Winter Park Firefighters' Pension Board Regular Meeting

## Agenda

**February 1, 2024 @ 4:00 PM**

Public Safety Facility  
Ray Beary Community Room  
500 N. Virginia Ave.

### welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at [cityofwinterpark.org/meetings/](http://cityofwinterpark.org/meetings/) and include virtual meeting instructions.

### assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

### please note

Times are projected and subject to change.

**1. Call to Order**

**2. Consent Agenda**

- a. Approve quarterly meeting minutes

Approve Quarterly Meeting Minutes from 2 November 2023 and Quarterly Billing for October, November, December 2023

**3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**

**4. Public Hearings (Public participation and comment on these matters must be in person.)**

**5. Action Items**

**6. Non-Action Items**

**7. Staff Updates**

- a. Performance Monitor- Burgess Chambers 15 Minutes
- b. Attorney Report- Pedro Herrera 15 Minutes
  - 1. Form 1
  - 2. Summary Plan Description
- c. Administrative Report- Jeffrey Templeton 15 Minutes
  - 1. Presentation of Detailed Accounting Report-Administrative Expenses for 1 October 2022 to 30 September 2023 Fiscal Year.

**8. Board Comments**

**9. Upcoming Agenda Items**

**10. Adjournment**