



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

November 14, 2023 at 10:30 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

John Page, Becky Distad, Ben Ellis, Kay Hudson, Mark J. Yonker

Absent

Stephen Pategas, Sam Stark

Staff Present

Sustainability Manager Sara Miller; Sustainability Specialist Mia Brady; Natural Resources and Sustainability Administrative Coordinator Victoria Tabor; Board Coordinator Charisma Lowery

1. Call to Order

The meeting was called to order at 10:36 a.m.

2. Consent Agenda

- a. Approve the minutes of the regular meeting on October 17, 2023

Motion made by Kay Hudson to approve the minutes as presented; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda):

Stephen Morris, Winter Park Library Volunteer Coordinator, requested funding for the Seed Library Program for the upcoming year. The program's mission is to increase access to seeds and foster the gardening community to increase the capacity of individual food sustainability. The Seed library is prepared every season by 22 library volunteers who have dedicated 137 hours, three of which came from the CRA. Lesson plans are changed each season to fit the current curriculum and seed types. The lesson plans include teaching children how to grow seeds, gaining comfortability with their growing ability, learning about plant life cycles, pests, bugs and pollinators, watering

schedules etc. The total estimated cost for this season and requested funding is \$3,000. A brief discussion followed.

Motion made by John Page to approve the \$3,000 funding for the Seed Library program; seconded by Kay Hudson. Motion carried unanimously with a 5-0 vote.

4. Action Items

There were none.

5. Non-Action Items

a. Board Member Shirts

- Review KWPB logo history and is there a desire to update to KWPBS.
- Review Shirt Size and Color options.

Staff briefly reviewed the history of the Keep Winter Park Beautiful logo, which has not changed since 2012. Staff would love to gift board members shirts which would recognize their service on the board. Staff contacted Keep America Beautiful and Keep Florida Beautiful affiliates groups regarding the logo. Their recommendation is to keep the original logo for normal programming. However, the shirt can read Keep Winter Park Beautiful & Sustainable. Staff will provide the board with a preview of the logo at the next meeting to be voted on. Potential colors and styles of the proposed shirt were discussed.

Motion made by John Page for staff to continue designing the proposed shirt to be worn by board members; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

6. Staff Updates

a. Feasibility Study Update

Staff gave a brief update, all audit reports for the Energy Efficiency Study are now on the website. Staff encouraged the board to review the website, give feedback and attend the December 14th Commission work session. Further discussion ensued.

b. Zero Waste Update

There was no update on multi-family home recycling. Staff is awaiting recommendations from Waste Pro, an update will be given next meeting. The food

waste diversion on Center Street program has collected 67,000 pounds of food waste. A brief discussion followed.

c. Grant Updates

The Energy Efficiency and Conservation Block Grant (EECBG) funding was not received due to the state funding being cut.

Keep America Beautiful (KAB) Grant funding was received, a successful tree planting event was held in Ward Park.

EPA Grant. No update was given.

Charging and Infrastructure Grant (CFI) funding decision will be announced in December. This grant would be allocated for EV stations and E bikes.

Florida Department of Environmental Protection (FDEP) staff is diligently working with a contractor that has collected data for Winter Park, regarding flooding and high heat areas within the city. The board can expect updates in the New year.

REDEF Grant has been applied for and would benefit the composting program. The deadline is November 20th, an update will be given in the new year.

d. Awards

Keep Winter Park Beautiful received the Presidents Circle award for 2023.

Regarding the Florida Recycling Partnership Foundation Recycling program, KWPB came in 2nd place. Orange County received the award on Winter Park's behalf.

e. Upcoming Events

Staff updated the board on upcoming events in Winter Park. The board asked a few questions, a brief discussion followed.

7. Board Comments

a. Green Minutes

There were none.

b. New Business/Announcements

The next meeting is December 19th. A brief discussion followed. The board would like staff to gather information on how Orange County received the multifamily projects.

8. Upcoming Agenda Items

a. Discussion of Upcoming Agenda Items

There were none. Staff will provide examples of the proposed shirt sent out to the board by the end of the week.

9. Adjournment

The meeting adjourned at 11:12 a.m.

Motion made by Mark Yonker to adjourn the meeting; seconded by John Page. Motion carried unanimously with a 5-0 vote.

Approved by the board on December 19, 2023
/s/ Charisma Lowery Board Coordinator