



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

October 17, 2023 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

John Page, Becky Distad, Kay Hudson, Stephen Pategas, Mark J. Yonker

Absent

Ben Ellis, Laura E. Gustafson-Hullinger

Staff Present

Sustainability Manager Sara Miller; Sustainability Specialist Mia Brady; Natural Resources and Sustainability Administrative Coordinator Victoria Tabor; Board Coordinator Charisma Lowery

1. Call to Order

The meeting was called to order at 11:47 a.m.

2. Consent Agenda

- a. Approve the minutes of regular meeting September 19, 2023

**Motion made by Mark Yonker to approve the minutes as presented;
seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.**

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

There were none.

4. Action Items

- a. Review Bus Stop Advertisement Funding

Staff requested the board to vote on their recommendation to increase the bus stop funding from \$500 to \$1000. Staff members are working with the communication department to purchase a bus stop ad, to gain traction for the fundraiser and bring awareness for local businesses to advertise. A brief discussion followed.

Motion made by Stephen Pategas to approve the request to adjust the program; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

5. Non-Action Items

There were none.

6. Staff Updates

a. Feasibility Study Update

Staff is finalizing efficiency reports, once adjustments are made, the reports will be posted on the website. More detail on the topic will be presented at the next meeting.

b. Zero Waste Update

Staff spoke with Waste Pro, and reported that there are issues servicing waste trucks due to the trailers. Waste Pro provided recommendations, however staff will report back with further detail during the November meeting. Four more restaurants were added to the Food Waste Diversion Program on Center Street, and data shows there was over 47,000 pounds of food waste diverted from the land fill.

c. Grant Updates

Staff were unable to receive funding from the Energy Efficiency and Conservation Block Grant (EECBG) due to a veto from the state. The Keep America Beautiful (KAB) Grant funding has been received. At the tree planting event, 15 trees were planted, remaining funds will be used for tree planting in the upcoming spring or winter. The Environmental Protection Agency (EPA) Grant application was submitted however



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funding was awarded to the East Regional Planning Council, who will use the funds to produce a climate action plan.

Staff is awaiting for a response from the Charging and Fueling Infrastructure (CFI) Grant. Staff has received funding from the Florida Department of Environmental Protection Vulnerability Assessment Grant. Staff is currently working on identifying the vulnerable areas in the city that need improvement. An expected date of the completed improvements is set for the end of this year.

d. Awards

Staff received the President's Circle Award for 2023 from Keep America Beautiful.

e. Green Schools Grant Program

The Green School Grant is now open, and staff is working with the Orange County Public School Sustainability staff to spread awareness regarding the grant. Staff has partnered with teachers from OCPS to host an on-campus gardening event next spring.

f. Upcoming Events

Staff updated the board on all upcoming events, along with dates/times (found in the agenda packet). A brief discussion followed.

7. Board Comments

a. Green Minutes

Ms. Hudson spoke briefly about the NY Times article regarding reducing emission, discussed at the previous meeting.

b. New Business/Announcements

8. Upcoming Agenda Items

a. Discussion of Upcoming Agenda Items

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The upcoming meeting was moved to November 14 at 10:30 a.m.

9. Adjournment

Motion made by Stephen Pategas to adjourn the meeting; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

The meeting was adjourned at 12:25 p.m.

Minutes approved by the board on November 14, 2023

/s/ Charisma Lowery, Board Coordinator