



Broadband/Smart City Ad-Hoc Committee Work Session Minutes

June 5, 2023 at 3:00 p.m.

Virtual

Present:

Chris Johnson, James Everett, Susie Grace and Michael Poole Sean McDermott and Janell Ward (Virtual). Absent: Paul Conway. Staff: Director of Information Technology Parsram Rajaram; Director of Communications Clarissa Howard and Recording Secretary Kim Breland

Also Present (Virtual):

Magellan Consultants Courtney Violette, Mike Johnson, and Matthew Southwell, Kelly De La Cruz and Greg Whelan.

1) Call to Order

Mr. Rajaram called the meeting to order at 3.00 p.m.

5) Discussion Item(s) Non-Action Items

a. Project update from Magellan consultants.

The committee, consultants and staff met to discuss the criteria and layout of the Smart City/Broadband Community Meeting. The intent of the meeting is to engage with residents to discuss the city's goals and smart city initiatives and receive community feedback. The meeting will be held at the Winter Park Country Club on June 15, 2023 at 5:30 p.m.

Discussion was held on the content and design of media (storyboards, posters, QR code data, and feedback mechanisms) to be presented. The consultant team will be on-site for the event and staff is encouraged to be present to engage with residents and assist with guiding them to the online survey via the internet and/or QR code for feedback.

6) Staff Updates

7) Board Comments

8) Upcoming Agenda Items

9) Adjournment

The meeting adjourned at 3:48 p.m.

Respectfully,

Kim Breland

Recording Secretary