



Planning & Zoning Board Regular Meeting Minutes

September 5, 2023 at 6:00 p.m.

City Hall | Commission Chambers
401 S. Park Ave. | Winter Park, Florida

Present

Present: Jim Fitch, David Bornstein, Vashon Sarkisian, Michael Spencer, and Warren Lindsey. Absent: Melissa Vickers and Alex Stringfellow. Also Present: City Attorney Dan Langley. Staff: Director of Planning & Zoning Jeff Briggs, Planner I Corinna Lundgren, and Recording Secretary Mary Bush.

(1) Call to Order

Chairman David Bornstein called the meeting to order at 5:59 p.m.

(2) Consent Agenda

Approval of Minutes:

Motion made by Jim Fitch, seconded by Warren Lindsey to approve the August 1, 2023 meeting minutes.

Motion carried unanimously with a 5-0 vote. (Melissa Vickers and Alex Stringfellow were absent for the meeting.)

(3) Public Comments (for items not on Agenda)

No one from the public wished to speak. The public hearing was closed.

(4) Public Hearings

- CU #23-04. Request of Metro Winter Park, LLC: for Conditional Use approval for a two-story, 55-unit multi-family project on the properties at 821 & 831 W. Swoope Ave. and 800, 810 & 830 W. Webster Ave.

Mr. Briggs explained to the Board that the applicant and staff had asked to have the item tabled until the October 3, 2023 Planning & Zoning regular meeting.

The Board asked if there was any information that Mr. Briggs wanted to share about the item prior to the next meeting. Mr. Briggs then briefly discussed some of the proposed changes that the applicant had made to the request since the last Planning & Zoning Board meeting on August 1, 2023. He also noted that he had emailed the Board the applicant's revised site plan that shows their proposed transition to single-family homes along the frontage of Capen Avenue.

Motion made by Alex Stringfellow, seconded by Warren Lindsey, to table the request of Metro Winter Park, LLC for Conditional Use approval for a two-story, 58-unit multi-family project on the properties at 821 & 831 W. Swoope Ave. and 800, 810 & 830 W. Webster Ave to the October 3, 2023 Planning & Zoning Board meeting.

Motion carried unanimously with a 5-0 vote. (Melissa Vickers and Alex Stringfellow were absent for the meeting.)

- COMP #23-01. Request of the City of Winter Park: Adoption of the Comprehensive Plan update for Chapters 4 through 10.

Mr. Briggs provided the Board a brief summary of the request. He noted that the City's Comprehensive Plan is required to be updated every seven years and the last update was in 2017. He added that the citywide notice for the Planning & Zoning Board and City Commission hearings for the Comprehensive Plan update had been

mailed out to all of the households within the city. He then briefly discussed the process of adopting the ordinance. He went to discuss the various updates to the chapters/elements for Public Facilities; Conservation; Recreation and Open Space; Capital Improvements; Public School Facilities; Intergovernmental Coordination and Private Property Rights. Mr. Briggs noted that at the October 3, 2023 Planning & Zoning Board meeting chapters regarding Future Land Use, Transportation, and Housing would be considered for adoption.

Staff recommendation was for approval.

The Board inquired about the status of the previous Tree Farm subdivision request from the July 13, 2023 Planning & Zoning Board meeting. The Board also asked that staff look into the wordsmithing that was discussed at the Planning & Zoning Board's last work session and apply it to the updates as requested.

No one from the public wished to speak. The public hearing was closed.

Motion made by Michael Spencer, seconded by Vashon Sarkisian, for approval to adopt the Comprehensive Plan update for Chapters 4 through 10.

Motion carried unanimously with a 5-0 vote. (Melissa Vickers and Alex Stringfellow were absent for the meeting.)

(5) Action Items

No action items.

(6) Non-Action Items

No non-action items.

(7) Staff Updates

No staff updates.

(8) Board Comments

The Board inquired as to whether or not the City's storm water provisions would be revised to address issues that have been brought up in the previous Planning & Zoning Board hearings. Brief discussion ensued and Mr. Briggs noted that the topic would be added to the next Planning & Zoning Board meeting agenda for discussion.

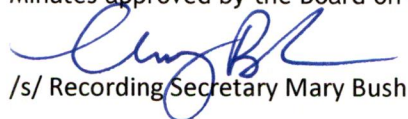
(9) Upcoming Agenda Items

There was no discussion on upcoming agenda items.

(11) Adjournment

Meeting adjourned at 6:23 p.m.

Minutes approved by the Board on October 3, 2023.


/s/ Recording Secretary Mary Bush