Broadband/Smart City Ad-Hoc Committee Work Session Minutes

September 30, 2021 at 00 9:00 a.m.

Winter Park Country Club
761 Old England Avenue, Winter Park, Florida

Present:

Richard James, Wes Naylor, Michael Poole, James Everett, Chris Johnson and Paul Conway

Also Present:
Information Technology Director Parsram Rajaram
Assistant Information Technology Director Sujay Sukhadia
Recording Secretary Kim Breland

1. Call to Order

Mr. Rajaram called the meeting to order at 9:04 a.m.

2. Discussion

Mr. Rajaram reviewed the ordinance and purpose of the ad-hoc committee and explained that the main goal of the Commission is to leverage a process to improve efficiency in the city from a technology perspective. He added that the Commission is looking for recommendations for Broadband availability and choice, traffic flow optimization, public WIFI expansion, environmentally friendly buildings and enhanced public safety and security. Mr. Rajaram stated that he would like for the City of Winter Park to become one of the leading cities in the world.

Mr. Rajaram reviewed board meeting decorum and sunshine law followed board member and staff introductions.

Mr. Rajaram presented a slide of a word cloud shown at commission meetings representing Winter Park residents' vision and values for the city. He then showed a slide of a draft word cloud for a smart city and explained that the items included in the slides are important for smart cities. He discussed how sensors are used in smart cities and how the IT department uses sensors for parking garages and lift stations in the city. He presented a slide showing a number of ways sensors can be used throughout the city, such as: implement advanced water, gas and electric metering, monitor water and waste water quality to detect compliance and health risks, monitor and predict sewer and water leak risks, smart parking/curb management and water conservation.

Mr. Rajaram introduced Gert Garman, owner and creative facilitator of Board Perspective, LLC and explained that she was invited to assist the committee with coming up with an action plan and goals for future meetings. Ms. Garman guided the committee in doing exercises and brainstorming challenges to generate ideas and identify diverse thinking. In-depth discussion included concepts for creating an executable business plan, the committee's role, budget, access and restrictions, funding sources, community and staff input, expert engagement, vision, long-term goals and planning.

After discussion, Mr. Rajaram will research and provide the following information:

- Send Frog contract to committee members for review.
- Determine funding for engaging outside experts and federal funding.
- Investigate network resiliency.

The Committee discussed the meeting schedule, consensus was to meet twice a month with the next meeting being held Thursday, October 21, 2021 at 9:00 a.m. in the Commission Chambers of City Hall.

3. Adjournment

The meeting adjourned at 12:44 p.m.

Minutes approved the board on 10/21/2021.
/s/ Kim Breland