



Parks & Recreation Advisory Board Regular Meeting

Agenda

November 15, 2023 @ 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

1. Call to Order**2. Consent Agenda**

- a. Approve the minutes of October 18, 2023

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**4. Action Items**

- a. Winter Park Rotary Club Fee Waiver Request - 13th Annual Denim & Dazzle Fundraiser
- b. Peace and Justice Institute Fee Waiver Request - 2024 Creating a Resilient Community Conference
- c. Winter Park Library Fee Waiver Request - Great Decisions
- d. PRAB Recommendation for Comprehensive Plan language related to Open Space component of Comprehensive Plan update. 15m
- e. Florida Youth Symphony Orchestra Fee Waiver and Central Park Use Request 5m

5. Non-Action Items

- a. Strategic Plan 2023-2028

6. Staff Updates

- a. Holiday Lights and Event Schedule
- b. Parks and Recreation Project Updates 5m

7. Board Comments**8. Upcoming Agenda Items****9. Adjournment**



Parks & Recreation Advisory Board

agenda item

item type

Consent Agenda

meeting date

November 15, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by**subject**

Approve the minutes of October 18, 2023

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. 10.18.23 PRAB Minutes Draft



Parks & Recreation Advisory Board

Regular Meeting Minutes

October 18, 2023 at 5:30 PM

City Hall Commission Chambers
401 S. Park Avenue

Present

Michael Dively, Michael Perelman, Craig Russell, Leah J. Bonich

Absent

Robert Bendick, Krystal Dawkins, Shannon Sarkarati

Staff Present

Director Jason Seeley, Assistant Directors Cathleen Daus and Mike McCosker,
Recreation Coordinator Laura Halsey

1. Call to Order

Michael Dively introduced himself as our new PRAB member and provided a brief background.

Michael Perelman inquired about CivicPlus from City Clerk, Rene Cranis, who informed the Board that in the near future Board members will receive emails once agendas and agenda packets are published.

2. Consent Agenda

- a. Approve the minutes of September 20, 2023

Motion made by Michael Perelman to approve the September 20, 2023 Minutes; seconded by Leah Bonich. Motion passed unanimously with a 4-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

4. Action Items

5. Non-Action Items

- a. Cady Way Pool Expansion Proposal

Mr. Seeley, Director of Parks & Recreation, provided a brief background of the Cady

Way expansion project including current conditions of the 50+ year old pool, maintenance over the years, locker rooms, and usage stating that we surpass capacity during summer months and cannot accommodate all who would like to use the pool facility. He stated that staff is not looking for a recommendation from the board members at this time since it is not an action item, but more to introduce the concept of a pool expansion.

Mr. Joe Auer, Blue Dolphins Swim Club, provided additional background on the pool and stated they are unable to run large swim groups due to size constraints of the facility. He provided two rendering options - one perpendicular and one linear, while being mindful of parking. They would like to build a 25 yard by 50 meter pool to allow for diving, synchronized swimming, and a kids' area, all while not interfering with the usage of the current pool. As far as the lifeguard stands, they would need to figure out where to put those. They could renovate the bathrooms and possibly build another structure between the two pools.

Sean Schlossmacher, Blue Dolphins Swim Club, stated there is ample room to ensure they provide enough pervious and impervious coverage. He feels there isn't a premier facility that can accommodate the higher-level athletes of Winter Park. The renovation of the larger secondary pool would provide a facility for football, basketball, soccer, etc. players to cross-train and even perform physical therapy. The board inquired if there is a role model facility used in planning this project. Mr. Joe mentioned Sarasota, Miami, St. Petersburg, and Clearwater. Pools in Winter Park are outdated and it is time to upgrade. Mr. Russell expressed his support of the project, stating it would allow for more use for residents and local athletes to train as well as serve the community in multiple ways.

A few of the benefits to the City would include eliminating scheduling conflicts between swim club and residential use, the ability to use the existing pool to expand offerings, as well as re-establish summer camp swim time blocks that generate revenue, and the ability to host major competitive swim events that would also generate revenue. Both parties agree that the additional swim meet revenue could fund additional lifeguards. The board expressed their strong support of the project with their main concern being parking.

b. Open Space Comp Plan Element

6. Staff Updates

Mr. Seeley updated the Board on items including the ordinance to ban smoking in the city parks, the strategic plan, and the tree forum.

The Board requested staff bring back the fourth section of the strategic plan at the next

meeting.

- a. Winter Park Land Trust Tree Forum

Mr. Seeley provided a brief overview of the upcoming Tree Forum meeting's purpose and intention, reminding Board members the meeting will be taking place on October 19, 2023.

- b. FY22/23 Cost Recovery Summary

- c. Project Update

Mr. Seeley covered the following projects: West Meadow Restroom, in which the Board asked staff to confirm restroom entrance, Winter Park Pines Patio and Beer Garden, Howell Branch Preserve Trail, Ward Park Concession renovation, Mead Trail & Pavilion, 7 Oaks, MLK Unity Corner and Shady Park Art, and MLK Playground.

7. Board Comments

8. Upcoming Agenda Items

Cady Way Tennis/Pickleball Court topic
Section four of Strategic Plan

9. Adjournment

Approved by the Board on
/s/Laura Halsey

ATTEST:



Parks & Recreation Advisory Board

agenda item

item type

Action Items

meeting date

November 15, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by

Jason Seeley, Director of Parks and Recreation

subject

Winter Park Rotary Club Fee Waiver Request - 13th Annual Denim & Dazzle Fundraiser

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. Rotary Fee Waiver Application 2.28.24

Fee Waiver Application



Parks & Recreation
department

In order to be eligible for a FULL OR PARTIAL fee waiver, the applicant must meet all of the following criteria:

- | | | |
|---|---|---|
| 1. Non Profit Organization with current exemption. | ✓ | ✓ |
| 2. Organization based within corporate limits of Winter Park. | ✓ | ✓ |
| 3. The event is not in support of a candidate for public office. | ✓ | ✓ |
| 4. The event benefits the city and its residents. | ✓ | ✓ |
| 5. The event type is consistent with the city's recreation plan. | ✓ | ✓ |
| 6. The applicant has a demonstrated need for the reduction or waiver. | ✓ | ✓ |

Section One - Applicant Information

Applicant Name:	Jean Marie Fuhrman	Email Address:	winterparkrotaryclub.com
Organization Name:	WP Rotary Club Charitable	Phone Number:	408-760-5312
Address:	P.O. Box 1416	Fax Number:	
City:	Winter Park	State:	FL
Tax Exempt Number:	Attach Letter of Exemption from the Internal Revenue Service: 57 00923231		
Organization Mission:	To improve our community's overall quality of life through supporting and strengthening the community's non-profit organizations.		
Reason for request:	Minimize overhead expenses to maximize the amount of funds available to distribute to Winter Park not-for-profit organizations.		

Section Two - Event Information

Event Type:	Fundraiser for WP Rotary Club Charitable Foundation	Event Date:	2/28/2024
Event Name:	Denim & Dazzle - 15th Annual Fundraiser	Event Hours:	5:00 - 8:00pm
Venue:	Event Center Ballroom, Amphitheater & Deliradeau	Expected Attendance:	500
If charging admission, proceeds benefit:	WPRC Foundation	Event Admission Fee:	\$125 per person
Will sponsorships be sold? If yes, describe levels and pricing:	Yes. Sponsorships range from \$500. to \$20,000.		
Will vendors such as caterers, decorators, entertainment be hired? If yes, describe below and list costs.	20 restaurants will provide small bites (mooncake cooking; warming only); silent auction w/ trips, wine, restaurants etc. Table rentals, entertainment. Generally, event costs range from \$5-7,000, not including rental ** If there is onsite cooking, an additional permit is required		
Has this event been held previously? If yes, describe when/where:	Event Center 1 year, WP Farmer's Market, 14 years		

Section Three - Instruction

- Prior to submission of fee waiver/reduction application, venue must be reserved and deposit on file. Additional rules apply.
 - This application is for waiver/reduction of fees only and does not apply to deposit which is required for all sites.
 - Submit application for fee waiver/reduction to the Administrative Office of the Parks and Recreation Department.
 - To allow appropriate time for consideration, applications must be submitted no less than ninety (90) days in advance.
 - Applications will be reviewed by the Department Director with final decision by the Parks and Recreation Board.
- By signature below, applicant acknowledges receipt of rules and regulations appropriate to the request venue. This application for fee waiver does not secure the date or the venue. All normal reservation procedures must be met prior to submitting this application for waiver including but not limited to submission of deposits, signing of reservation contract. Denial of the waiver request does not impact the policies of the venue for deposit retention or payment of rental fees. Misrepresentation of the group or type of event may result in revocation of the fee waiver after the event at which time payment if full will be required.

Signature:

Jean Marie Fuhrman
Jean Marie Fuhrman

Date:

Oct 17, 2023

Title:

In-coming President

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Directors Signature: _____ Approved: _____ % Disapproved: _____

Date of Approval/Disapproval _____

Parks Board Review if Necessary: Date _____ Approved: _____ % Disapproved: _____

Print Name

Events Center Temporary Event Catering Exemption Application

Event Date: *Feb. 28, 2024*

Event Time: *5pm - 8pm*

Type of Event: *Small bites from Winter Park restaurants -*

Location Requested: *Event Center Ballroom, Amphitheater & Belvedere*

Number of People Attending: *500*

Event Description:

Restaurants serve small bites in a competition format to help raise funds for Winter Park charities and non-profits.

Reason for Exemption Request:

To serve "small bites" from Winter Park restaurants, many of which are new businesses.

Anticipated number of food/beverage booths (attach site map if applicable): *15*

Will there be tickets sold or an entry fee/cover charge? ☒ N *yes*

Is this event open to the public? ☒ N *yes*

Do you plan to have alcohol at this event? ☐ Y ☒ N

If yes:

1. Please explain (tips, cash bar, alcohol sales, fundraiser)?
Alcohol is paid for in the ticket price.
2. Submit confirmation of participation from one of Winter Park Events Center's preferred caterers to serve alcohol and/or food at your event.

Signature: *Jean Marie Fuhrman*

Date: *Oct, 17, 2023*

Printed Name: *Jean Marie Fuhrman*



Parks & Recreation Advisory Board

agenda item

item type

Action Items

meeting date

November 15, 2023

prepared by**approved by**

Jason Seeley, Director of Parks and Recreation

subject

Peace and Justice Institute Fee Waiver Request - 2024 Creating a Resilient Community Conference

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. 04.11.24 Signed_Parks and Recreation Fee Waiver Application

Fee Waiver Application



In order to be eligible for a FULL OR PARTIAL fee waiver, the applicant must meet all of the following criteria:

- | | | |
|---|---|--------------------------|
| 1. Non Profit Organization with current exemption. | ✓ | ☐ |
| 2. Organization based within corporate limits of Winter Park. | ✓ | ☐ |
| 3. The event is not in support of a candidate for public office. | ✓ | ☐ |
| 4. The event benefits the city and its residents. | ✓ | ☐ |
| 5. The event type is consistent with the city's recreation plan. | ✓ | ☐ |
| 6. The applicant has a demonstrated need for the reduction or waiver. | ✓ | ☐ |

Section One - Applicant Information

Applicant Name:	Sofiya Asedrem	Email Address:	sofiya@peacejusticeinstitute.org	
Organization Name:	Peace and Justice Institute	Phone Number:	703-853-6364	
Address:	1331 Palmetto Ave, Suite 201	Fax Number:		
City:	Winter Park	State:	Florida	Zip: 32789
Tax Exempt Number: Attach Letter of Exemption from the Internal Revenue Service:				
Organization Mission:	Making a difference by intentionally engaging in principles and practices that explore, advocate and honor the dignity of self, others and the earth.			
Reason for request:	Our nonprofit is invested in the wellbeing of the community, and with limited finances, and the intent to make this event accessible to all (through scholarships, etc.), we feel that it is necessary to partner with the city through a fee waiver, in order to make this event a success and be able to cover all the costs associated with this program (speakers, staffing, food, etc).			

Section Two - Event Information

Event Type:	Annual Conference	Event Date:	April 11, 2024
Event Name:	2024 Creating a Resilient Community Conference	Event Hours:	8:15-4:00pm
Venue:	Winter Park Events Center	Expected Attendance:	250-300
If charging admission, proceeds benefit:	Speaker costs, food, staffing, etc.	Event Admission Fee:	Free-\$120 (for 2 days)
Will sponsorships be sold? If yes, describe levels and pricing: Yes. Sponsors have the ability to give any amount, and in the past have given up to \$7500.			
Will vendors such as caterers, decorators, entertainment be hired? If yes, describe below and list costs. ** Speaker - \$8,000, Tech Support - \$400, Food - \$7200			
** If there is onsite cooking, an additional permit is required			
Has this event been held previously? If yes, describe when/where:		Yes, at Winter Park Events Center on May 11, 2023.	

Section Three - Instruction

- Prior to submission of fee waiver/reduction application, venue must be reserved and deposit on file. Additional rules apply.
- This application is for waiver/reduction of fees only and does not apply to deposit which is required for all sites.
- Submit application for fee waiver/reduction to the Administrative Office of the Parks and Recreation Department.
- To allow appropriate time for consideration, applications must be submitted no less than ninety (90) days in advance.
- Applications will be reviewed by the Department Director with final decision by the Parks and Recreation Board.

By signature below, applicant acknowledges receipt of rules and regulations appropriate to the request venue. This application for fee waiver does not secure the date or the venue. All normal reservation procedures must be met prior to submitting this application for waiver including but not limited to submission of deposits, signing of reservation contract. Denial of the waiver request does not impact the policies of the venue for deposit retention or payment of rental fees. Misrepresentation of the group or type of event may result in revocation of the fee waiver after the event at which time payment if full will be required.

Signature:	<i>Sofiya Asedrem</i>	Date:	September 13, 2023
Print Name	Sofiya Asedrem	Title:	Community Resilience Manager

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Directors Signature:	_____	Approved:	_____ % Disapproved: _____
Date of Approval/Disapproval	_____		
Parks Board Review if Necessary:	Date _____	Approved:	_____ % Disapproved: _____



Parks & Recreation Advisory Board

agenda item

item type

Action Items

meeting date

November 15, 2023

prepared by

Laura Halsey, Recreation Coordinator

approved by

Jason Seeley, Director of Parks and Recreation

subject

Winter Park Library Fee Waiver Request - Great Decisions

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. Completed fee-waiver-application

Fee Waiver Application



In order to be eligible for a FULL OR PARTIAL fee waiver, the applicant must meet all of the following criteria:

1. Non Profit Organization with current exemption.
2. Organization based within corporate limits of Winter Park.
3. The event is not in support of a candidate for public office.
4. The event benefits the city and its residents.
5. The event type is consistent with the city's recreation plan.
6. The applicant has a demonstrated need for the reduction or waiver.

✓	X
✓	X
✓	X
✓	X
✓	X
✓	X

Section One - Applicant Information

Applicant Name:	Dr. Ruth D. Edwards	Email Address:	redwards@winterparklibrary.org	
Organization Name:	Winter Park Library	Phone Number:	407 623 3309	
Address:	1052 W. Morse Blvd	Fax Number:		
City:	Winter Park	State:	FL	Zip: 32789
Tax Exempt Number: Attach Letter of Exemption from the Internal Revenue Service:				
Organization Mission:	Connect people to knowledge and resources to amplify learning and build a stronger community.			
Reason for request:	This class happens in two parts: group convenes to watch a video. Following the video, they assemble in a discussion set-up. This class of 30 people are primarily older; navigating the stairs in Edyth Bush Theatre to view, then come down to stage to discuss is discomforting for some who may have mobility issues. A location with a one-level set-up works best for them to fully engage.			

Section Two - Event Information

Event Type:	8-week video- discussion series	Event Date:	Mondays, Feb 5-March 25, 2024	
Event Name:	Great Decisions	Event Hours:	10 a.m. - noon	
Venue:	Winter Prk Farmer's Market	Expected Attendance:	30, people per session	
If charging admission, proceeds benefit:	No attendance fee	Event Admission Fee:	none	
Will sponsorships be sold? If yes, describe levels and pricing: no				
Will vendors such as caterers, decorators, entertainment be hired? If yes, describe below and list costs. **				
No				
** If there is onsite cooking, an additional permit is required				
Has this event been held previously? If yes, describe when/where: WP Events Center (2023); WPL@New England (2003-2020)				

Section Three - Instruction

1. Prior to submission of fee waiver/reduction application, venue must be reserved and deposit on file. Additional rules apply.
2. This application is for waiver/reduction of fees only and does not apply to deposit which is required for all sites.
3. Submit application for fee waiver/reduction to the Administrative Office of the Parks and Recreation Department.
4. To allow appropriate time for consideration, applications must be submitted no less than ninety (90) days in advance.
5. Applications will be reviewed by the Department Director with final decision by the Parks and Recreation Board.

By signature below, applicant acknowledges receipt of rules and regulations appropriate to the request venue. This application for fee waiver does not secure the date or the venue. All normal reservation procedures must be met prior to submitting this application for waiver including but not limited to submission of deposits, signing of reservation contract. Denial of the waiver request does not impact the policies of the venue for deposit retention or payment of rental fees. Misrepresentation of the group or type of event may result in revocation of the fee waiver after the event at which time payment if full will be required.

Signature:	<i>Ruth Edwards</i>	Date:	Oct 30, 2023
Print Name	Ruth D. Edwards	Title:	Director of Education

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Directors Signature:	_____	Approved:	_____ %	Disapproved:	_____
Date of Approval/Disapproval	_____				
Parks Board Review if Necessary:	Date _____	Approved:	_____ %	Disapproved:	_____



Parks & Recreation Advisory Board

agenda item

item type

Action Items

meeting date

November 15, 2023

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

PRAB Recommendation for Comprehensive Plan language related to Open Space component of Comprehensive Plan update.

motion | recommendation

Recommend language related to Open Space/Recreation in the Comprehensive Plan.

background

This is a continuation from a discussion held at last month's meeting where we discussed the staff and PRABs desire to define the terms green space, park land, and open space. It was then recommended that green space be the measurable when pertaining to the comprehensive plan acreage total for City. The PRAB Chair and Parks Director met with the City Manager and Planning Director to discuss verbiage within the comprehensive plan. The following language was put forward by the planning department.

GOAL 6-1: PROVIDE ADEQUATE RECREATION AND GREEN SPACE

By preserving, maintaining and enhancing a quality system of parks, green space and recreational facilities which satisfy the needs of the current and future residents of Winter Park.

OBJECTIVE 6-1.1: Provision of Public Green Space The City of Winter Park shall assure that appropriate amounts of green space will be within the public domain so as to meet the standards of this plan.

Policy 6-1.1.1: Provide Minimum Level of Service of 10 Acres of Green Space per 1,000

Residents The City shall provide a minimum of ten (10) acres of publicly owned green space for each one thousand (1,000) residents. For the purpose of calculating this level of service, 'green space' shall be defined as publicly-owned passive or active recreational land and land left in its natural state for conservation purposes. Specifically excluded are the water area of city lakes, except for water surrounded by city parkland and roadway landscaped median areas dedicated as parks.

Policy 6-1.1.2: Commitment to Public Green Space The City shall meet and maintain the green space acreage level of service standards set in this plan.

Staff recommends the following changes to avoid confusion as to what is the measurable.

GOAL 6-1: PROVIDE ADEQUATE RECREATION AND GREEN SPACE

By preserving, maintaining and enhancing a quality system of parks and recreational facilities within its green space which satisfies the needs of the current and future residents of Winter Park.

Policy 6-1.1.1: Provide Minimum Level of Service of 10 Acres of Green Space per 1,000 Residents The City shall provide a minimum of ten (10) acres of publicly owned green space for each one thousand (1,000) residents. **For the purpose of calculating this level of service, ‘green space’ shall be defined as *land that is partly or completely covered with grass, trees, shrubs, or other vegetation and typically includes spaces such as: Parks, Community and Botanical Gardens, Cemeteries, Golf Courses, and Conservation land.* Specifically excluded are the water area of city lakes, except for water surrounded by city parkland and roadway landscaped median areas dedicated as park.**

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



Parks & Recreation Advisory Board

agenda item

item type

Action Items

meeting date

November 15, 2023

prepared by

Jason Seeley, Director of Parks and Recreation

approved by

Jason Seeley, Director of Parks and Recreation

subject

Florida Youth Symphony Orchestra Fee Waiver and Central Park Use Request

motion | recommendation

Approve. The event supports arts and culture while also providing a venue for local students to showcase their talent. Proceeds from the event are used to support a summer touring program for participants. The event was approved for 2023 by PRAB.

background

The Florida Symphony Youth Orchestra is a local non-profit organization that provides and promotes musical education for youth across central Florida. FSYO would like to utilize the Central Park stage for this year's play-a-thon fundraiser that benefits the organization's summer touring program. For more info on FSYO, visit www.fyso.org alternatives / other considerations

strategic objectives**alternatives | other considerations**

Deny Request for stage use Approve Stage but deny fee waiver
Approve stage and approve partial fee waiver

fiscal impact

Full Cost for CP Stage - \$850
Director Approved 50% - \$425
Remaining Balance - \$425

attachments

None



Parks & Recreation Advisory Board

agenda item

item type

Non-Action Items

meeting date

November 15, 2023

prepared by**approved by**

Jason Seeley, Director of Parks and Recreation

subject

Strategic Plan 2023-2028

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

1. Strategic Plan_ALL Section 11_23

Winter Park PARKS AND RECREATION

STRATEGIC PLAN 2022-2027

PROGRAMS	
STRATEGY: Provide accessible and diverse range of high quality programming for residents of the City	Status
Objective 1: Quality of Programming	
Action: Update current recreation programming plan to identify and fill programming gaps while establishing criteria for sunsetting programs	Ongoing(annual task per accreditation)
Action: Ensure Department operates under best management practices and standards as recognized by National Recreation and Parks Association.	Ongoing
Action: Keep pace with local and national trends	Ongoing
Action: Analyze current partnerships for improvements to service delivery	Incomplete

Action: Ensure programming is meeting the expectations of all stakeholders	Ongoing
Objective 2: Focus on Community	
Action: Facilitate community wide collaboration and cooperation	Ongoing
Action: Ensure city recreation facilities and assets are being operated with a priority on our residents	Ongoing
Action: Ensure that residents are provided opportunity and mechanism to provide feedback on parks and recreation matters.	Ongoing
Action: Ensure residents have access to fairly priced and quality programming	Ongoing
Objective 3: Active and Healthy Community	

<i>Action:</i> Utilize parks for educational and fitness programming targeting youth, active adults and families	Ongoing
<i>Action:</i> Expand health and wellness offerings to youth, adults and active older adults	Ongoing
<i>Action:</i> Continue to support expansion of adult and youth athletic tournament play	Achieved
Objective 4: Education, Advocacy, and Volunteerism	
Action: Lifelong Learning and engagement	Ongoing
Action: Encourage youth participation in civic involvement and	Ongoing

Action: Provide oppurtunities for education and voulnteerism related to parks, programming, and sustainability/environment	Incomplete
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Tasks and Deliverables	
Update programming delivery matrix, identify gaps in service by age, activity type, establish criteria for sunseting current programs; Update department Recreation Programming Plan	
Ensure department achieves and maintains CAPRA accreditation through completion and maintenance of standards and practices. Maintain necessary back up documentation; periodic quality check to ensure ongoing compliance; active maintenance of documents and standards through PowerDM.	
P/R staff active in national and state professional organizations (NRPA and FRPA); P/R staff actively solicit programming and amenity trends at local, state, and national level; Staff actively solicit fee information from local agencies to conduct periodic peer pay study	
Establish annual review process for all partnerships; Conduct value analysis of all current partnerships and establish process for evaluating potential new partnerships; Produce annual report that quantifies value of partnerships both qualitatively and quantitatively	

Establish and maintain program performance reports for all services; Update Key Performance Indicators for Department; Establish process for resident/participant feedback on private recreational service providers operating on City property

Identify, establish, and maintain relationships with key community organizations both public and private; Identify key groups and initiate discussions on areas of collaboration and share objectives/priorities

Establish and enforce policies that ensure resident access or priority access to services and facilities; Conduct annual evaluation of all high demand programs and venues to analyze Resident v Non Resident use; Annual review and adjustment of non resident fees and related policies

Ensure resident/participant are surveyed annually at a minimum; Conduct city-wide survey to reestablish resident priorities as it relates to Parks and Recreation related amenities and services. Ensure residents have regular and open access to voice concerns and feedback related to P/R issues through Advisory Boards, Task Forces, and Public Input Meetings.

Conduct annual fee study; make fee recommendations through advisory board and commission

Yoga in central Park Saturdays at 9am Family Fun programs ; partnerships with Crealder School of the Arts, Mead Botanical Gardens, Florida Wildlife Commission, and various other groups that provide a diverse array of programs for all ages

Fitness in the Park; Healthy Aging Expo; Continually add new senior/adult programming in various interest areas that include social , fitness/exercise, health education, lifelong learning, and other areas of interest.

Athletic Division has greatly expanded adult league participation over past 3 years. Continue to maintain current programming and expand intelligently within the capacity of dept time and staffing. Ensure current programs are continuing to operate at break even or better.

Increase opportunities for intergenerational programming; Ensure affordable and diverse programming for active adults 55+ through internal and external (partnerships) efforts; Assist Sustainability and Natural Resource efforts in promoting environmental and sustainability education programs/services;

Development of Youth Citizen Academy or such program to provide resident youth knowledge of the purpose of local government along with understanding the public process. Encourage youth participation in other City processes through task force(s) and focus group(s) when appropriate

Reestablish Park Clean Up Volunteer Program and work to collaborate with Sustainability to develop a comprehensive program for Lakes, Watershed, Parks, and Preserve volunteer program; Develop adopt a park program for mini park to develop community pride and investment in the hyper local park properties; Develop on-line and in-person workshops that focus on home tree maintenance; drought tolerant and florida friendly landscping, responsible use of fertilizer, pestacide, and herbacide, and other pertinent topics.

Winter Park PARKS AND RECREATION

STRATEGIC PLAN 2022-2027

FACILITIES and VENUES	Status
STRATEGY: Provide highly maintained community facilities that address the needs and priorities of our citizens	
Objective 1: Maintain consistent quality and service levels at existing facilities	
<i>Action: Enhance existing or add Wi-Fi capabilities in all rental facilities</i>	In Progress
<i>Action: Ensure all major venues and facilities have updated maintenance and replacement schedules that are being implemented and part of 5yr CIP process</i>	In Progress
<i>Action: Continue to execute and expand client and resident feedback while ensuring front line staff are aware of service standards (training) and accountable for maintaining such standard (evaluations)</i>	Ongoing
<i>Action: Review, revise, and implement ADA Transition Plan</i>	In progress
<i>Action: Design and implement new facility and Wayfinding Signage</i>	Incomplete
Objective 2: Enhance utilization of recreation facilities and venues to ensure residents are getting the most value out of our limited park spaces	
<i>Action: Continue to proactively engage residents and stakeholders through various methods</i>	ongoing
<i>Action: Evaluate facility and venue utilization using both customer feedback as well as data analysis</i>	Incomplete

<i>Action: Cleraly define parks and recreation department assetts and set finincial and/or usage goals where applicable</i>	Achieved
Objective 3: Long term Planning	
<i>Action: Review and revise departmenbt policies/procedures and rules/regulations to ensure efficient and effective management and use of facilities and venues</i>	Ongoing
<i>Action: Communication and engagement with residents and facility stakeholders/communnity orgnizations to understand priorities and long term goals/vision</i>	Incomplete
<i>Action: Conduct 10+ (25 year) year master plan to provide comprehensive strategy for long term needs, opprutunities, and challenges</i>	Incomplete

Tasks/Deliverables
Ongoing IT Department priority; all indoor facilities currently offer free wifi for guests; outdoor venues continue to be added with Central Park and Shady Park the two main outdoor sites with the service
Most major venues/facilities currently have plans to some degree; This information should be centralized to one master document with consistent language, formatting, and methodology prior to 2025 fiscal year budget process start in Spring 2024.
Update to site specific employee manuals; develop and implement quarterly department wide customer service training for front line staff; continue to utilize digital survey tools to get customer feedback in a timely and cost effective manner; develop and implement scorecard for facility/venue performance as part of FY24 goals
Review and update most current ADA Transition Plan during 2023 calendar year; Work with internal staff, other departments within city, and outside community partners to develop action plan and implementation .
City began a transition to monochromatic branding for park signage in 2016 with no long term strategy or plan to make change across entire department; Develop strategy/action plan for implementation prior to 2025 budget process with goal of September 2026 for all parks to be updated.
Continue to regularly engage with a wide spectrum of community organizations that either have a clear mission related to parks/recreation and/or a vested interest in specific facility or venue; Continue to provide community input and collaboration through various means to include stakeholders meetings, community meetings, and surveys
Conduct occupancy analysis for major facilities and events to better determine peak and non peak usage times; develop and implement strategy to increase usage during non peak or historically low periods; identify potential opportunities to combine services or repurpose spaces based on usage trends and community needs

Completed land use evaluation for all park properties and defined performance goals for venues/facilities;
Site specific management staff should review policies and other use guidelines each fall and provide recommendation for revisions with cost/customer impact and benefit to city clearly defined; Recommendation for revisions brought to PRAB each January by department head for consideration.
Department already does this in an informal manner, but lacks uniformity and centralized source for information; Implement formal and uniform process for long term community needs as part of FY24 and create document/report for annual review and revisions going beyond.
Dept completed and internal master plan administrative update in 2018 but is passed due for revamped Master Plan. MP is budgeted in Dept CIP for FY2025.

PARKS	
STRATEGY: Provide sufficient quality park space that meets the needs of all residents	
Objective/Action	Status
Objective 1: Strengthen the quality of existing parks	
Action: Establish set maintenance and replacement schedules for major park amenities	In Progress
Action: Ensure sufficient human resources and training to properly maintain parks at the level expected by residents	Ongoing
Action: Assess usage of major parks to ensure certain parks are not being over utilized and negatively impacted.	In Progress
Action: Develop and maintain 5 year Capital Improvements program	Ongoing
Objective 2: Assess current properties and determine opportunities for better utilization of	
Action: Conduct full appraisal of current parks properties	Achieved
Action: Evaluate current property classifications and categories used	Achieved
Action: Playground Assessment to determine areas of duplication or deficiency	In Progress
Action: Assessment of Mini Park properties and establishment of minimum standards for such	Incomplete
Objective 3: Focus on sustainability and environmental impact within parks	
Action: Improve Canopy Coverage on City Property	Ongoing
Action: Improve Canopy Coverage on private property within City	Ongoing
Action: Increase tree diversity on City property	Ongoing
Action: Improve quality of water bodies adjacent to park properties	Ongoing
Action: Transition maintenance equipment from gas powered to alternative power where applicable	In Progress
Action: Incorporate sustainable building practices where applicable	Ongoing

Objective 4: Develop and promote external stewardship	
<i>Action:</i> Continued involvement of community advisory boards and task forces applicable to parks	Ongoing
<i>Action:</i> Promote and develop ongoing volunteer opportunities for residents to become actively involved	Ongoing
<i>Action:</i> Promote and develop community education and advocacy for park related issues.	Incomplete
Objective 5: Improve Greenways and Connectivity between parks and other strategic local	
<i>Action:</i> Develop strategy and master plan for greenways and connectivity within City	Incomplete
<i>Action:</i> Research, identify, and apply for relevant grant funding to support and implement plan	Incomplete
Objective 6: Improve accessibility and security within parks	
<i>Action:</i> Conduct ADA compliance assessment of all facilities	Incomplete
<i>Action:</i> Prioritize ADA issues and develop plan to address major deficiencies	Incomplete
<i>Action:</i> Coordinate with police department to assess safety needs of each park	Incomplete
<i>Action:</i> Develop plan and priority list for video surveillance installation and upgrades at various parks	In Progress
<i>Action:</i> Updates to parking lots to improve sightlines, speed control, and lighting	In progress

Outcomes/Measurables
Replacement and maintenance plans for: Athletic Field, Sports Fields, Sport Courts (tennis, pickleball, basketball), Pavillions, Playgrounds, etc.
Ensure adequate compensation and benefits through pay study; Ensure pro active and adequate recruitment for vacant postions; Defined work plans for each division relevant to Parks; Ensure proper training and access to ongoing learning for staff development
Addition of people and car counting devices/software where applicable; Leverage RecTrac reporting to run periodic reports to ensure proper frequency of rentals and rest to avoid effective use issues; work with residents and park users to strategically schedule park use.
Develop and update 5 Year CIP each year as part of budget process
f park space
Update and maintain GIS park layer
Update property classifications; Create GIS layer that delineates park space by classifications; conduct field check of properties and GIS, Complete Park Property Assessment Report
Complete assessment to include inventory and description of amenities, condition of structures, SWAT analysis for each location and overall park system.
Complete assessment to include inventory and description of amenities, condition of structures, SWAT analysis for each location and overall park system.
Exceed 1:1 Removal to Planting ratio; Conduct quarterly volunteer and community tree planting events at various park or City properties;
Institute Community Canopy Program; Regular review and update to Tree Preservation Code to ensure protection and preservation of trees; Conduct tree giveaways and community education programs related to benefits of trees and healthy tree canopy;
Bring ROW plantings in line with ISA best management practices for tree diversity; Incentive program for developers that rewards tree diversity; Public education to residents related to value and need for tree diversity
Staff Training and certification related to NPDS and spray applications; Coordination with Natural Resources Department on shoreline clean ups and revitalization; Continue best management practices related to fertilization and treratments to park properties;
Transition all 2 cycle gas powered lawn maintenance equipumnt to alternatively powered tools; Transition utility vehicles and golf carts from gas powered and lead acid battery powered to lithium ion; begin tranistion of mowers and tractors to lithium ion as technology becomes more affordable and viable
Inclusion of Sustainability and Building personnel in project planning process;

Maintain regular meeting schedule with Golf Advisory, Parks and Recreation Advisory, and Tree Preservation boards; Define clear mission and goals for each board on annual basis;
Organize park clean up events through KWPB; Support community organizations volunteer efforts in parks and community; Create Adopt A Park program for mini parks; Work closely with Sustainability and Keep Winter Park Beautiful to support community and lakeshore clean up programs
tions within City (schools, business centers, etc)
Collaboration with Transportation Advisory Board on overall goal and vision of City connectivity and relationship with parks; Complete internal connectivity and greenways plan through Transportation Division or through 3rd party extension of services;
Collaboration with City grant administrator and Winter Park Land Trust grant writer to identify and pursue state and federal grant funding to assist in funding connectivity efforts
Complete comprehensive ADA assessment of all parks and recreation facilities, venues, and parks.
Complete action plan for ADA accessibility improvements to include appropriate CIP requests and budget adjustments
Coordinate with Winter PD to have safety evaluations completed of parks and recreation facilities, venues, and parks to assess lighting, visibility, traffic, and other safety elements; Complete action plan for improvements based on evaluations that includes appropriate CIP and budget requests.
Complete inventory of current systems location, type, and condition; Coordinate with City IT

**Winter Park PARKS AND RECREATION
STRATEGIC PLAN 2022-2027**

OPERATIONAL STRATEGY	Status
STRATEGY: Provide excellence in organizational management, financial stewardship, and	
Objective 1: Strengthen organizational structure for efficient and effective operations.	
<i>Action:</i> Revise and update operational policies and manuals	In progress
<i>Action:</i> Update Agency Succession Plan	achieved
Objective 2: Reinforce financial planning through diversified funding and responsible spending	
<i>Action:</i> Review and evaluate Revenue Policy and Fee schedule	Ongoing
<i>Action:</i> Develop working plan to increase cost recovery to 50% for overall Agency operations	achieved
<i>Action:</i> Form private-public partnerships for park development and expanded program services	Ongoing
<i>Action:</i> Review contract agreements for major services such as field maintenance, sod, and landscape maintenance	Ongoing
Objective 3: Leverage community partnerships to support service delivery	
<i>Action:</i> Evaluate existing partnerships for expansion and improvements to benefit all	Incomplete
<i>Action:</i> Develop new partnerships with non-profits, business enterprises and government entities - i.e. Programming, Operating capital support (AV, art, etc.), Citizen-driven projects, etc.	Ongoing
<i>Action:</i> Utilize volunteers and park stewards to support service delivery	Achieved
Objective 4: Maintain customer service excellence	
<i>Action:</i> Implement campaign that brands Winter Park Parks and Recreation with Service Excellence Standards	In progress
<i>Action:</i> Expand Customer Service Campaign - i.e. Program surveys, Citizen Questionnaires, etc.	Ongoing
<i>Action:</i> Expand social media presence	Achieved
<i>Action:</i> Use standardized programming goals to improve a new Evaluation Process	Incomplete
<i>Action:</i> Maintain both internal and external employee training to ensure operational processes and procedures are clearly articulated, properly implemented, and consistent for customer excellence in delivery of service	Ongoing

<i>Action:</i> Improve internal communication through crossover leadership roles and goal setting	In Progress
<i>Action:</i> Instill in all staff that service excellence requires accountability by all through Quality Assurance and Control.	In Progress

customer service through quality assurance.
All Manuals updated for the year 2022 accreditation
Updated and Developed for Accreditation
nding.
Fee Schedule is reviewed yearly. Revenue Policy updated in April 2017 and currently under review with PRAB as part of Cost Recovery Policy development
Dept leadership and Parks And Rec Advisory Board set policy related to cost recovery by cost center.
Parks and Recreation Department works with a number of public and private organizations to improve and supplement existing programs and provide residents with new programming.
All contracts are evaluated annually and all 3 were recently put out for bid and new contracts.
Program partnership agreements are reviewed and renewed annually. All programming is evaluated annually.
Equity Council, Youth Can, Winter Park Health Foundation, Advent Health, Winter Park YMCA
KWPB, SYEP and Junior counselor program
Communications/Social media Rebranding of Tennis and Golf major success; bring entire department up to standard established for WPTC, WPGC, and WPLEC
The Parks and Recreation Department uses digital surveys both in person at events and venues as well as through email. Staff should continue to stay up to date on new technology that can be used to better capture customer and resident feedback.
Keep Facebook up-to-date for P&R ; added and Instagram and Twitter Currently the department runs 15 social accounts
Evaluation Process being reviewed for Agency reaccreditation.Based on CAPRA feedback staff should revised program evaluation methods and process.
City , Parks and Recreation Department, and each division conduct a vast array of training programs covering HR issues, Safety, Job Specific Skill building, etc. Continue to stay ahead of issue through proactive training that is timely and purposeful.

The Parks and Recreation Department encourages cross training at all levels of the organization. Service Workers and Recreation Associates are cross trained to work in various capacities and venues. Leadership team has clear goals set annually based on department and City strategic initiatives and priorities.

Staff meetings and core values?



Parks & Recreation Advisory Board

agenda item

item type

Staff Updates

prepared by**meeting date**

November 15, 2023

approved by

Jason Seeley, Director of Parks and Recreation

subject

Holiday Lights and Event Schedule

motion | recommendation**background****strategic objectives****alternatives | other considerations****fiscal impact****attachments**

None



Parks & Recreation Advisory Board

agenda item

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Staff Updates

meeting date

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subject

Parks and Recreation Project Updates

motion | recommendation

na

background

Information related to various parks and recreation department capital projects completed or in progress. CIP report for Nov is attached. Slides with additional project info will be available at meeting.

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

1. CIP Report _Parks_ Nov23



Active Projects

Project	Project Update	Strategic Objective	Division
7 Oaks Park	Contract has been executed with Collage in the process of competing a maximum GMP for approval by City. Construction site plan has been submitted and reviewed by staff. Collage will be providing City with a start date for site work to begin by early November. Collage will be working with Communications to make local residents and businesses aware of potential impacts to parking, vehicular and pedestrian circulation during project construction by early November.	Investment in Public Assets & Infrastructure	Parks
Cemetery Improvements	Columbarium structures, hardscape, and landscape are installed. Project is completed with exception of a small section of vinyl fencing awaiting delivery.	Investment in Public Assets & Infrastructure	Parks
Electric Undergrounding Project	Miles of Undergrounding performed Project J: 2.72 miles 45% complete Project L: 9.57 miles 86.7% complete Project R: 4.31 miles 37.8% complete Commission approved advancement Residential Service Conversions (RSC) Fiscal YTD: 342 TOTAL so far for FY 2023: 2.67 miles	Investment in Public Assets & Infrastructure	Electric
Facility Capital Improvements	Evaluating HVAC replacement options for Emergency Operations. Preparing for replacement units at building 10 (r22). Purchase Order issued for replacement lift for Heritage Center.	Investment in Public Assets & Infrastructure	Public Works
Fire Safety Equipment	The alerting system installation is underway with an anticipated completion date of Jan1,2024. Station 61 upgrades are being designed.	Public Health & Safety	Fire
Improve Mead Garden	Work has begun on internal pathway for Mead gardens; footbridge and clearance of scrub trees in pathway has been completed. Grading of NW section near Community Garden that will be sidewalk	Exceptional Quality of Life	Parks

Project	Project Update	Strategic Objective	Division
	rather than aggregate material due to site conditions is graded with sidewalk install expected in late November. Demo of old pavilion and site work in preparation for new pavilion is completed. Public Works completed survey layout for the new pathway and pavilion. Facilities and Parks team has coordinated with electric and concrete vendors in preparation of install in mid- November.		
Neighborhood Traffic Calming	City staff will be installing traffic calming devices at the following locations because the speeds collected along these sections of road were determined to be excessive and creates an unsafe environment for vulnerable users. New York Avenue between Park Ave and Webster Ave and Palmer Ave between Phelps Ave to Lakemont Ave are currently on the project list. Via Tuscany, Seminole Dr, and Maryland Ave are currently being studied and reviewed if any traffic calming devices are required, and this should be completed by the end of the month.	Investment in Public Assets & Infrastructure	Transportation
New York Streetscape	Phase I construction complete. Coordination on Phase II (New York Avenue to Morse Blvd intersections) streetscape and ADA enhancements underway. New York and Comstock intersection complete. Morse and New England intersections 50% complete Welbourne Ave is expected to begin this fall. The concrete pole at New York and Morse is scheduled to be removed by the end of the month.	Intelligent Growth & Development	CRA
Post Office Acquisition	Awaiting response from Post Office regarding their opinion of the two Commission approved potential sites.	Investment in Public Assets & Infrastructure	CRA
Signalization Upgrade	City staff is currently working with FDOT to evaluate traffic signal timings along the state roads to see if the timings can be optimized. Metroplan Orlando will be retiming the signals along 17-92 within the city limits and SR426 from I-4 to SR436 in FY24. Also, City staff is working on optimizing signal timings on the	Investment in Public Assets & Infrastructure	Transportation

Project	Project Update	Strategic Objective	Division
	Denning Drive and Glenridge Way corridors. The consultant has provided proposed signal timings, and staff is in the process of converting the signal controllers to have multiple day timings. The Phase 1 preemption installation has been completed and Phase 2 is being planned and will be completed by mid-2025. In addition, City staff is looking into adding a pedestrian countdown signal modification on Park Ave & Lyman Ave.		
Tennis Center Upgrades	Pickleball net has been installed on practice court. Well installation is on hold due to drilling company delay, but expecting work to be completed on both Mead and Tennis Center before 1/1/24.	Investment in Public Assets & Infrastructure	Parks
Upgrade Water Mains	Upgrading AC water mains in Kingwood subdivision in Orange County.	Investment in Public Assets & Infrastructure	Water & Sewer
Ward Park Improvements	Concession stand renovation is under way. Construction being monitored by Facilities. Sidewalk, hardscape, pavilion, and shade sail installation improvements will be scheduled for fall/winter or spring/summer as staff balances projects against WP Babe Ruth program that is on site with heavy use 40+ weeks per year.	Exceptional Quality of Life	Parks
Ward park pond	Ward Park ponds construction is complete. Estimated completion of the necessary piping is March 2024.	Investment in Public Assets & Infrastructure	Stormwater
WP Pines Golf Course	Canopy replacement and upgrade completed. Bridge repairs and replacement complete, dredging project complete, outdoor patio/beer garden complete. ADA restroom work will take place in spring 2024 to avoid service disruption in peak golf season.	Investment in Public Assets & Infrastructure	Parks
Swoope Maintenance Facility BLD	Public Works and Planning have discussed and determined the required setbacks and Fire access has been addressed. The final Building size and Site Layout and ESD location will be determined this Friday 10/27/23. Facilities will collaborate on this project.		Parks
Building Department Building Renovation	Design in complete and project is out to bid. Bids to be received in November.	Investment in Public Assets & Infrastructure	Building Department

Project	Project Update	Strategic Objective	Division
MLK Improvements	<u>MLK Unity Corner and Shady Park Art</u> Dix Hite working with staff and task force to finalize site design; Dr. King statue design has been approved by task force as well as the entity representing the Dr. King family. Final construction documents and ground-breaking date dependent on task force approval of site design, but still tracking for a January ground breaking. <u>MLK Playground</u> City and Dix Hite developing RFP and qualifications for playground construction with expectation that it will be reviewed by PRAB at January meeting and out for response by February 1st.		
Denning Drive Intersection	FDOT Permit has been approved. Construction bid has been awarded to Garcia Civil Contractors, LLC. Introduction meeting occurred on August 16. Pre-construction and construction dates to be scheduled soon. Procuring of the concrete signal pole will be completed by December. Century Link has finished undergrounding their line, Spectrum has moved their utility box, and FDEP has abandoned the monitoring wells.	Investment in Public Assets & Infrastructure	CRA
Park pavilions	Ward Pavilion has been pushed to Spring/Summer as Concession project had a delayed start. City has to consider WP Babe Ruth scheduling when making improvements which limits us to June-August and December for high impact projects and Sept-Nov for lower impact projects. Jan-May is not practical due to the league size during main season. Mead pavilion is addressed under Mead Improvements.		
Ravadauge lift station			
Cady Way Pool Improvements	Pool Filter replacement is on hold due delay in necessary parts. Staff expects update from contractor by end of November.		
Shady Park Improvements	CRA and Parks and Recreation staff have been working closely with Hannibal Task through monthly meetings on both shady and MLK projects. Shady Park sculptures are expected to be ready for installation by March 1 and City will be completing		

Project	Project Update	Strategic Objective	Division
	site work in preparation of install. Staff is currently working to set schedule for work and will occur in either December or after January Unity Festival dependent on contractor time tables for start and work. Set date is expected by late November. Upgrades to park that include landscape and site amenities will take place once install of art is complete.		

Projects in Planning Phase

- 17-92 Streetscape Improvements (I think we should remove this since this project will be long term as indicated below)
- Downtown bollards (Kyle is going to send out a bid scope this week 10/23 for us (PW, PD, FD to review))
- Kennedy Road force mains
- Showalter field lighting – Scheduling work through MUSCO lighting to take place in Summer 2024 once WPHS spring sports season has concluded.
- West Comstock Parking
- Nicolet stormwater replacement (Jeff sent letter to developer's attorney – possible partnership)
- WW plant improvements
- Lake Bell weir improvements

Long Term Project Monitoring

- St Andrews Trail (MPO is funding ~\$4 million, but we are still lacking \$5.5 million)
- 17-92 Streetscape Improvements (FDOT's consultant is reworking the 60% drawings as advised by FDOT)
- Temple Drive stormwater improvements
- Utility lines at 434 (est 2026)

Recently Completed Projects

Parks Department

The Parks and Recreation Department has completed the Winter Park Sports Complex upgrades as part of Investment in Public Assets & Infrastructure strategic objective.



Parks Department

The Parks and Recreation Department has completed the Pinewood Columbarium addition as a part of Investment in Public Assets & Infrastructure strategic objective.



Parks and Recreation Department

The Parks and Recreation Department completed the conversion of Cady Way Field 10 softball field to a multipurpose field. By converting the field, we add an additional 800 hours of available field time that will mostly benefit youth organizations that primarily serve of our residents.



Parks and Recreation Department

The Parks and Recreation Department completed several projects at Winter Park Pines Golf Course. Projects recently completed are bridge renovations, update to club house interior, and completion of outdoor awning space and patio/beer garden.

