



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting

Agenda

November 14, 2023 @ 10:30 AM

City Hall Commission Chambers
401 S. Park Avenue

welcome

Agendas and all backup material supporting each agenda item are accessible via the city's website at cityofwinterpark.org/meetings/ and include virtual meeting instructions.

assistance & appeals

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office ([407-599-3277](tel:407-599-3277)) at least 48 hours in advance of the meeting.

"If a person decides to appeal any decision made by the Board with respect to any matter considered at this hearing, a record of the proceedings is needed to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F.S. 286.0105).

please note

Times are projected and subject to change.

-
- 1. Call to Order**
 - 2. Consent Agenda**
 - a. Approve the minutes of the regular meeting October 17, 2023
 - 3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker**
 - 4. Action Items**
 - 5. Non-Action Items**
 - a. Board Member Shirts
 - Review KWPB logo history and is there a desire to update to KWPBS.
 - Review Shirt Size and Color options.
 - 6. Staff Updates**
 - a. Feasibility Study Update 5 Minutes
 - b. Zero Waste Update 5 Minutes
 - c. Grant Updates 5 Minutes
 - d. Awards 5 Minutes
 - e. Upcoming Events 5 Minutes
 - 7. Board Comments**
 - a. Green Minutes 2 Minutes
 - b. New Business/Announcements 2 Minutes
 - 8. Upcoming Agenda Items**
 - a. Discussion of Upcoming Agenda Items 2 Minutes
 - 9. Adjournment**



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item

item type

Consent Agenda

meeting date

November 14, 2023

prepared by

approved by

subject

Approve the minutes of the regular meeting October 17, 2023

motion | recommendation

background

strategic objectives

alternatives | other considerations

fiscal impact

attachments

1. KWPB-DRAFT MIN-2023-10-17



Keep Winter Park Beautiful & Sustainable Advisory Board Regular Meeting Minutes

October 17, 2023 at 11:45 AM

City Hall Commission Chambers
401 S. Park Avenue

Present

John Page, Becky Distad, Kay Hudson, Stephen Pategas, Mark J. Yonker

Absent

Ben Ellis, Laura E. Gustafson-Hullinger

Staff Present

Sustainability Manager Sara Miller; Sustainability Specialist Mia Brady; Natural Resources and Sustainability Administrative Coordinator Victoria Tabor; Board Coordinator Charisma Lowery

1. Call to Order

The meeting was called to order at 11:47 a.m.

2. Consent Agenda

- a. Approve the minutes of regular meeting September 19, 2023

Motion made by Mark Yonker to approve the minutes as presented; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

3. Public Comments (for items not on the agenda): Three minutes allowed for each speaker

There were none.

4. Action Items

- a. Review Bus Stop Advertisement Funding

Staff requested the board to vote on their recommendation to increase the bus stop funding from \$500 to \$1000. Staff members are working with the communication department to purchase a bus stop ad, to gain traction for the fundraiser and bring awareness for local businesses to advertise. A brief discussion followed.

Motion made by Stephen Pategas to approve the request to adjust the program; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

5. Non-Action Items

There were none.

6. Staff Updates

a. Feasibility Study Update

Staff is finalizing efficiency reports, once adjustments are made, the reports will be posted on the website. More detail on the topic will be presented at the next meeting.

b. Zero Waste Update

Staff spoke with Waste Pro, and reported that there are issues servicing waste trucks due to the trailers. Waste Pro provided recommendations, however staff will report back with further detail during the November meeting. Four more restaurants were added to the Food Waste Diversion Program on Center Street, and data shows there was over 47,000 pounds of food waste diverted from the land fill.

c. Grant Updates

Staff were unable to receive funding from the Energy Efficiency and Conservation Block Grant (EECBG) due to a veto from the state. The Keep America Beautiful (KAB) Grant funding has been received. At the tree planting event, 15 trees were planted, remaining funds will be used for tree planting in the upcoming spring or winter. The Environmental Protection Agency (EPA) Grant application was submitted however

funding was awarded to the East Regional Planning Council, who will use the funds to produce a climate action plan.

Staff is awaiting for a response from the Charging and Fueling Infrastructure (CFI) Grant. Staff has received funding from the Florida Department of Environmental Protection Vulnerability Assessment Grant. Staff is currently working on identifying the vulnerable areas in the city that need improvement. An expected date of the completed improvements is set for the end of this year.

d. Awards

Staff received the President's Circle Award for 2023 from Keep America Beautiful.

e. Green Schools Grant Program

The Green School Grant is now open, and staff is working with the Orange County Public School Sustainability staff to spread awareness regarding the grant. Staff has partnered with teachers from OCPS to host an on-campus gardening event next spring.

f. Upcoming Events

Staff updated the board on all upcoming events, along with dates/times (found in the agenda packet). A brief discussion followed.

7. Board Comments

a. Green Minutes

Ms. Hudson spoke briefly about the NY Times article regarding reducing emission, discussed at the previous meeting.

b. New Business/Announcements

8. Upcoming Agenda Items

a. Discussion of Upcoming Agenda Items

The upcoming meeting was moved to November 14 at 10:30 a.m.

9. Adjournment

Motion made by Stephen Pategas to adjourn the meeting; seconded by Becky Distad. Motion carried unanimously with a 5-0 vote.

The meeting was adjourned at 12:25 p.m.

Minutes approved by the board on _____.
/s/ Charisma Lowery, Board Coordinator



Keep Winter Park

Beautiful & Sustainable Advisory Board

agenda item

item type

Non-Action Items

meeting date

November 14, 2023

prepared by**approved by**

Victoria Tabor, Administrative Coordinator
II

subject

Board Member Shirts

- Review KWPB logo history and is there a desire to update to KWPBS.
- Review Shirt Size and Color options.

motion | recommendation

- Staff recommends changing the logo to represent Keep Winter Park Beautiful and Sustainable Board title, as the board advises staff on the city's sustainability action plan as well as sustainability programming.
- This logo will be used just for shirts and other programming where we would want to bring attention to the board specifically.

background

- The logo has remained Keep Winter Park Beautiful per history with Keep America Beautiful.
- In 2012, the city's Environmental Review and Keep Winter Park Beautiful (Keep America Beautiful affiliate agreed to merge with a shared focus. Therefore, the name was changed to Keep Winter Park Beautiful and Sustainable Advisory Board.
- Staff was given permission by Keep America Beautiful to change it and it was recommended to keep the original logo in the event we need to use for specific Keep America Beautiful programming and if we decided to go back to using it for other reasons.

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item

item type

Staff Updates

meeting date

November 14, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Feasibility Study Update

motion | recommendation

background

- Commission Work Session on December 14th at 1 p.m.

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item

item type

Staff Updates

meeting date

November 14, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Zero Waste Update

motion | recommendation

background

- Multi-Family Home Recycling
- Food Waster Diversion on Center Street

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item

item type

Staff Updates

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prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Grant Updates

motion | recommendation

background

- EECBG Grant
- KAB Grant
- EPA Grant
- CFI Grant
- FDEP Vulnerability Assessment
- REFED Grant

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



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Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Awards

motion | recommendation

background

- Keep Winter Park Beautiful President's Circle 2023 presented at KFB Conference
- Florida Recycling Partnership Foundation Recycling Champion Award Winners - 2nd Place for our Intergovernmental Waste Reduction Program for Election Sign Recycling

strategic objectives

alternatives | other considerations

fiscal impact

attachments

1. President's Circle KWPB 2023



FLORIDA
Beautiful
KEEP AMERICA BEAUTIFUL AFFILIATE

KEEP FLORIDA
Beautiful
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Keep Winter Park

Beautiful & Sustainable
Advisory Board

agenda item

item type

Staff Updates

meeting date

November 14, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Upcoming Events

motion | recommendation**background**

- Invasive Species Removal - 11/18 9 a.m. @ Mead Gardens
- Lakes Baldwin, Spier, Compton, Forrest, & Grace DOCK Party - 11/18 9 a.m @ Lake Baldwin
- Orwin Manor's Centennial Block Party - 12/9 10 a.m. @ Orwin Manor
- Tuba Christmas - 12/16 8 a.m. @ Central Park - Main Stage
- Shoreline Restoration - 12/16 9 a.m @ Lake Knowles & Wilbar

strategic objectives**alternatives | other considerations****fiscal impact****attachments**

1. KWPB Mead Garden Invasive Species Cleanup Flyer
2. Dock Party Flyer Lakes Baldwin Spier Compton Forrest Grace

3. Orwin Manor Block Party
4. Tuba christmas
5. kwpb-knowles-and-wilbar-shoreline-restoration-flyer

mead botanical garden

INVASIVE SPECIES REMOVAL

**saturday
november 18**

9 - 11 a.m.

1300 south denning drive
[meet here for supplies]

**volunteers
needed to**

remove invasive plant
species in & around
the garden

[within protected natural area]

**to sign up
contact**

407.599.3479

kwpb@cityofwinterpark.org

cityofwinterpark.org/kwpb

walking, biking & carpooling encouraged

water provided

[remember to bring your own reusable bottle to fill up]

brought to you by

the city of winter park

Natural Resources &
Sustainability's Lakes Division

invites you to

SAVE *the* **DATE**

for a

DOCK *party*

saturday **11.18.2023**

from **9-11 a.m.**

Lake Baldwin Park
at 2000 Lakemont Avenue

meet city lake experts

learn valuable lake info

enjoy breakfast bites & beverages
sustainable giveaways & raffle

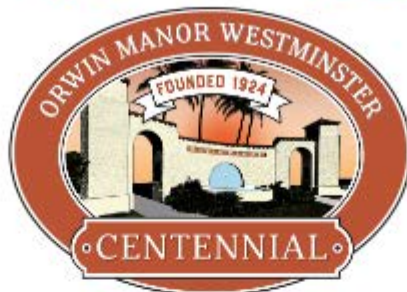
we look forward to seeing you @ our
DeliveringOurCityKnowledge
party

a family-friendly neighborhood event



more info
johnny miller @
407.599.3463

You're Invited to Orwin Manor's Centennial Block Party



*Sidewalk Chalk Art Stations
Corn Hole Game*

*Raffle with great prizes from local restaurants, shops and more
Donuts and Bagels Available*

*WP Fire Department Fire truck for the little ones and adults alike
Meet your neighbors and spread some holiday cheer*

*NOTE: If you'd like to bring an unwrapped child's gift, we will collect and
deliver to a local charity.*

.....
*The City of Winter Park will provide barricades, staffed information, tents and
tables with light bites and beverages.*

.....
Day & Date of the Block Party: Saturday, December 9

Time of the event (start/finish): 10am - noon

Primary Street to be blocked: Norfolk Avenue

From Intersection #1 Orlando Avenue

To Intersection #2: Westchester Avenue

#1 Contact: Tracy Hadley

#1 Contact Cell Number: 407-927-8371

#1 Contact Address: 1515 Norfolk Avenue

#2 Contact: Gary Averill

#2 Contact Cell Number: 321-316-9011

#2 Contact Address: 1515 Norfolk Avenue

Celebrating

100

Years of Charm



DEC
16

Merry TUBACHRISTMAS

By City of Winter Park - Johnny Miller

 Add To Calendar ▾  SHARE

More information TBD.

DATE ⓘ

December 16, 2023

TIME

8:00am - 3:00pm

LOCATION

[Central Park - Main Stage](#)

11 South Park Avenue

Winter Park, Florida United States

[Get Directions](#)

TAGS

[Music](#) [Concert](#) [Holiday](#)

CATEGORIES

[Holiday](#) [City](#) [Homepage](#)

ORGANIZER

City of Winter Park - Johnny Miller

jmiller@cityofwinterpark.org

407-599-3463



lake knowles & lake wilbar SHORELINE RESTORATION

**saturday
dec 16**

9 - 11 a.m.
wilbar circle @
edgewater drive

**volunteers
needed to**

plant native species,
remove invasive plants
& clean-up litter
[knee-deep water]

**to sign up
contact**

407.599.3364
kwpb@cityofwinterpark.org
cityofwinterpark.org/kwpb

please wear closed-toe shoes
be prepared to wade through knee-deep water

water provided
[remember to bring your own reusable bottle to fill up]

brought to you by



Keep Winter Park Beautiful & Sustainable Advisory Board

agenda item

item type

Board Comments

meeting date

November 14, 2023

prepared by

Victoria Tabor, Administrative Coordinator II

approved by

Victoria Tabor, Administrative Coordinator II

subject

Green Minutes

motion | recommendation

background

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None



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New Business/Announcements

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None



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Upcoming Agenda Items

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subject

Discussion of Upcoming Agenda Items

motion | recommendation

background

strategic objectives

alternatives | other considerations

fiscal impact

attachments

None